



**AIRPORT MANAGER'S REPORT
JANUARY 2020**



ERIE MUNICIPAL AIRPORT



AIRPORT FEES

THROUGH THE FENCE FEES



Airport staff invoiced residents and business for the Annual Through the Fence fees at the end of December. The fees were due on January 2, 2020. Late fees will be assessed on February 3, 2020 for any Through the Fence fees not paid at that time.

Through the Fence fees are the major source of revenue for the Airport. Other revenue sources are tie-down fees, land leases and fuel sales.

Airpark residents and other off-airport users are responsible for paying Through the Fence fees annually, if they use the access that is associated with their property.

LAND LEASE AND TIE DOWNS

Airport staff has invoiced and collected tie-down and land lease fees for January.





NOISE COMPLAINTS

Airport Management received comments from two residents from surrounding communities regarding concerns about noise. The Airport Manager has discussed the comments with both concerned parties. Airport staff will be updating the Airport's Good Neighbor Policy to reflect the most updated development in the surrounding communities and will be reaching out to the residents with the updated information.



AIRPORT INSPECTIONS

Airport staff performed daily and weekly inspections of the airport. These inspections include but may not be limited to:

- Ensure all NOTAMs are current
- Check for FOD (foreign object debris). Remove as needed
- Inspect condition of the runway surface, and markings
- Inspect condition of the taxiway and connector surfaces and markings and Performing routine maintenance as needed
- Inspect performance of runway and taxiway lighting and signs and performing routine maintenance as needed
- Inspect performance of navigational lighting performing routine maintenance as needed
- Inspect condition of the ramp areas
- Ensure tied down aircraft are secure
- Inspect all airport equipment and vehicles and performing routine maintenance as needed.
- Inspect all airport wind socks for wear. Replace as needed
- Inspect segmented circle. Perform maintenance as needed





FUEL ISLAND INSPECTIONS

Airport staff continues to perform daily, weekly and monthly inspections of the fuel island. These inspections include but may not be limited to:

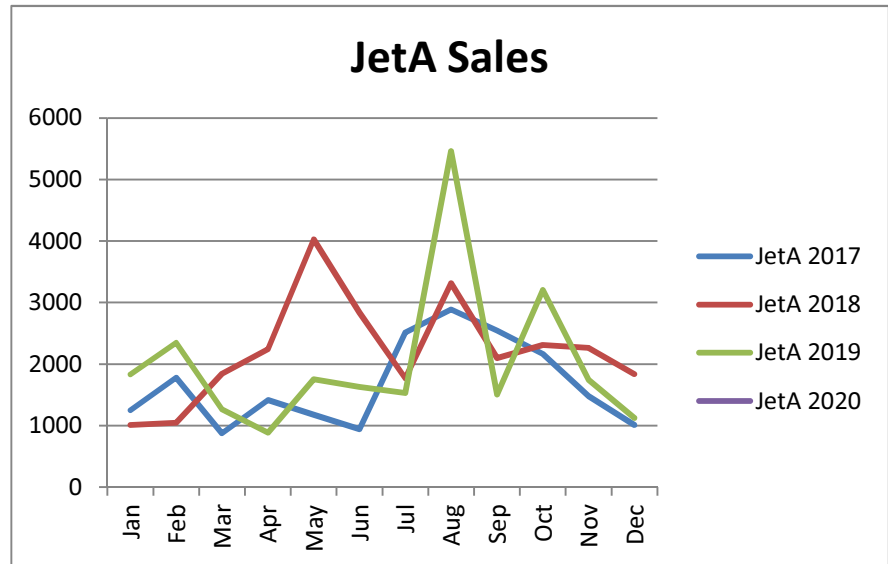
- Physical inspection of tank exteriors, including fitting, valves, connections etc, for leaks
- Verify security of ladders
- Inspect tanks opening to ensure proper seal
- Inspect overfill prevention equipment and spill bucket
- Inspect tanks for contamination by water
- Inspect the area around the tanks for signs of leakage
- Verify fuel levels and alert Airport Management if fuel needs to be purchased
- Sump fuel tanks to check for contamination





FUEL SALES – JETA

Month	JetA
Jan	1926
Feb	
Mar	
Apr	
May	
Jun	
Jul	
Aug	
Sep	
Oct	
Nov	
Dec	



FUEL SALES – 100LL

Month	100LL
Jan	2574
Feb	
Mar	
Apr	
May	
Jun	
Jul	
Aug	
Sept	
Oct	
Nov	
Dec	

