



ERIE MUNICIPAL AIRPORT - BOARD OF TRUSTEES MONTHLY REPORT

September 2016

PROJECT UPDATES

- **Snow Removal Equipment Building** – The planning phase of building a snow removal equipment building continues. Airport Management is planning to put the project out for bid in January of 2017.
- **CDOT CIP Workshop** – CDOT Division of Aeronautics is meeting with local airports to update individual 5 year CIP's (Capital Improvement Plan) for Colorado Public Airports Tuesday October 18. The FAA, CDOT Division of Aeronautics and local airport sponsors formulate a list of airport improvement projects that the FAA and State consider a priority and have the ability to support based on available funds. The result of this collaboration is the CIP. The purpose for this meeting is to review the existing 5 year CIP and make any necessary changes to projects based on the FAA and CDOT's ability to participate. Airport management and Town Staff will be in attendance and the updated 5 year CIP will be presented to the board once completed. All FAA or State funded projects contained within the CIP are presented to the Board of Trustees for approval at the time the grants become available.

SAFETY ISSUES

- Daily/weekly inspections of the airport did not identify any safety issues that required intervention.

EVENTS/ACTIVITIES/TRAINING

- On September 7, the Airport hosted a group from the Erie Active Adults. This was a great opportunity for these Town of Erie residents to see the airport, ask questions about airport operations and get a tour of the airport.
- The Anthem Ranch Aviation Committee invited Airport Management to the Anthem Ranch Community Center to provide residents with information about the airport and airport operations. The Aviation Committee was formed several years ago to act as a liaison between the Anthem Ranch community and the airport. Since the formation of the committee, the relationship between the Airport and the Anthem Ranch Community has improved significantly and Airport Management has seen a marked decrease in the number of complaints coming from the Anthem Ranch Community.
At the meeting, the residents had the opportunity to ask questions and express concerns they have about the airport. The meeting was well attended and Airport Management received positive comments from many of the attendees. The Anthem Ranch Aviation Committee felt it was a very constructive event.

- The flight team from Metro State University is continuing their training here on Saturday mornings. They are currently training for upcoming competitions throughout the school year.



UAS (UNMANNED AIRCRAFT SYSTEMS) OPERATIONS



On August 29, 2016, the FAA issued the new Small UAS Rule (Part 107), including all pilot and operating rules. The new FAA rule is extremely comprehensive and incorporates many new regulations and requirements for both commercial and recreational UAS operators. The new rule is going to require Airport Management to amend the policies and procedures that Airport Management and Airport staff have been working on for over a year.

Airport Management has consulted with several UAS experts in an effort to assist Airport Management and Airport staff interpret the new rules in detail.

INCIDENTS/ACCIDENTS

- No incident/accidents as of the date of this report.

NOISE COMPLAINTS

- Airport Management received three noise complaints this period. The Airport Manager contacted each resident personally.

DEVELOPMENT OF GOOD NEIGHBOR POLICY

- Airport Management has developed a Good Neighbor Policy; otherwise known as the Community Relations Program. Vector Air Management takes seriously its responsibility to build and maintain a positive relationship with the surrounding communities. A copy of the Community Relations Program is included in this report.
- Airport Management has developed a map depicting the noise sensitive areas in the vicinity of the airport and is asking pilots to be aware of those areas and to avoid over-flight of those communities. We have also developed a map depicting recommended east bound departures from the airport and will be making pilots aware of the recommendations. These maps will be prominently displayed around the airport in places such as the pilot lounge and the fuel island. In addition to physical postings, the map will be published on the Erie Municipal Airport website, www.flyeik.com. Airport Management will also consult with Town staff and request that the map be published on the Town of Erie website airport page as well. Samples of the maps are included in this report.

- Airport Management is also exploring the possibility of some outdoor signage to help make pilots aware of noise sensitive areas, as well. This is an example of such a sign.
- In conjunction with a local FAA Safety Counselor, Airport Management is planning an FAA Air Safety Seminar which will include various safety topics and will include discussion of this program.





The Erie Municipal Airport
Community Relations Program
Developed by Vector Air Management



Revision 1.3 – September, 2016



Introduction

When the Erie Municipal Airport was originally developed, the citizens of the Town of Erie were its closest neighbors. Now, in 2016, the airport is virtually surrounded by communities, some in the Town of Erie and others in neighboring Broomfield and Lafayette.

Vector Air Management understands the importance of maintaining positive relationships with all of the communities surrounding the airport.

The following Community Relations Program outlines what Vector Air Management envisions for the future as the airport and the communities surrounding it continue to grow.

Goals and Objectives

The goals and objectives of the Erie Municipal Airport Community Relations Program are straightforward. Vector Air Management will:

- Maintain open lines of communication to all surrounding communities
- Educate pilots and the public on airport operations
- Educate the public about businesses and opportunities at the airport
- Represent the Airport in a positive manner and promote airport safety to both airport users and surrounding communities

Vector Air Management takes seriously its responsibility to build and maintain a positive relationship with the surrounding communities. We will continue to talk to and, more importantly, listen to what members of the community have to say and resolve any issues related to the airport in a respectful manner to the best of our abilities.



Community Relations Liaison

It is important that the surrounding communities understand that if an issue, question or concern arises that the community-at-large or an individual inside the community deems worthy of attention, that someone at the airport will listen and take seriously the concern presented.

During Vector Air Management's normal business hours, Airport staff will act as the liaison to the communities. After normal business hours, anyone contacting the airport will have the opportunity to leave a detailed message for Airport staff to respond to the next business day.

Vector Air Management staff will record all pertinent information and pass the information on to the Airport Manager, who will decide the appropriate course of action. The community member who contacted Vector Air Management will then be contacted by the Airport Manager.

Staff will keep detailed records of all correspondence with community members.



Communication with Surrounding Communities

Vector Air Management has already established communications with several of the surrounding communities, with positive results. In addition, Vector Air Management has established The Airport Advisory Group (AAG). One of the AAG's primary functions is to allow the public to comment, in a public forum, on issues and concerns surrounding the airport, as well as provide the public the opportunity to stay informed about airport current events.

To continue to keep the lines of communication open, Vector Air Management will:

- Post date, time and location of AAG meetings
- Invite community members to visit the airport
- Develop events designed for surrounding communities such as an Airport Open House
- Encourage schools and youth groups to contact us for educational opportunities
- Submit letters and articles to community newsletters informing community members of current airport activities
- Inform community groups of the opportunity to have airport staff attend homeowner and community meetings to address concerns and answer questions
- Listen and respond respectfully and to the best of our abilities to questions and concerns as they arise



Education

Vector Air Management believes education is critical when it comes to the relationship with our airport neighbors. We firmly believe educating members of the surrounding communities about airport operations is an important part of our role as Airport Management. We also believe that making airport users aware of noise sensitive areas plays a large part in community relations.

As part of our Community Education Program, the Airport Advisory Group (AAG) will post its meeting schedule and the public will be welcome to attend and address the Group with any concerns that may arise.

Vector Air Management will make available to the public printed material that will describe operations at the Airport and provide maps of the Airport traffic pattern that indicate noise sensitive areas. An integral part of the printed materials will be to educate community members of the types of business and opportunities that are available at the Airport – for example, Medical Helicopters, research companies and flight training to name a few.

Seminars during Airport events will be made available that will allow members of the surrounding communities and airport users to ask questions about airport operations.

Vector Air Management has developed an independent website for the airport, www.flyeik.com, which will allow community members to contact us directly with any issues, questions or concerns they may have. The website will publicize upcoming events that are open to the public and communicate circumstances that may impact the surrounding communities.



Positive Airport Representation

Vector Air Management believes that the best way to have positive relations with the communities in the area of the airport is to have constructive, honest conversation with community members and community representatives. We will always communicate in a straightforward and respectful manner to any community member who contacts us with concerns.

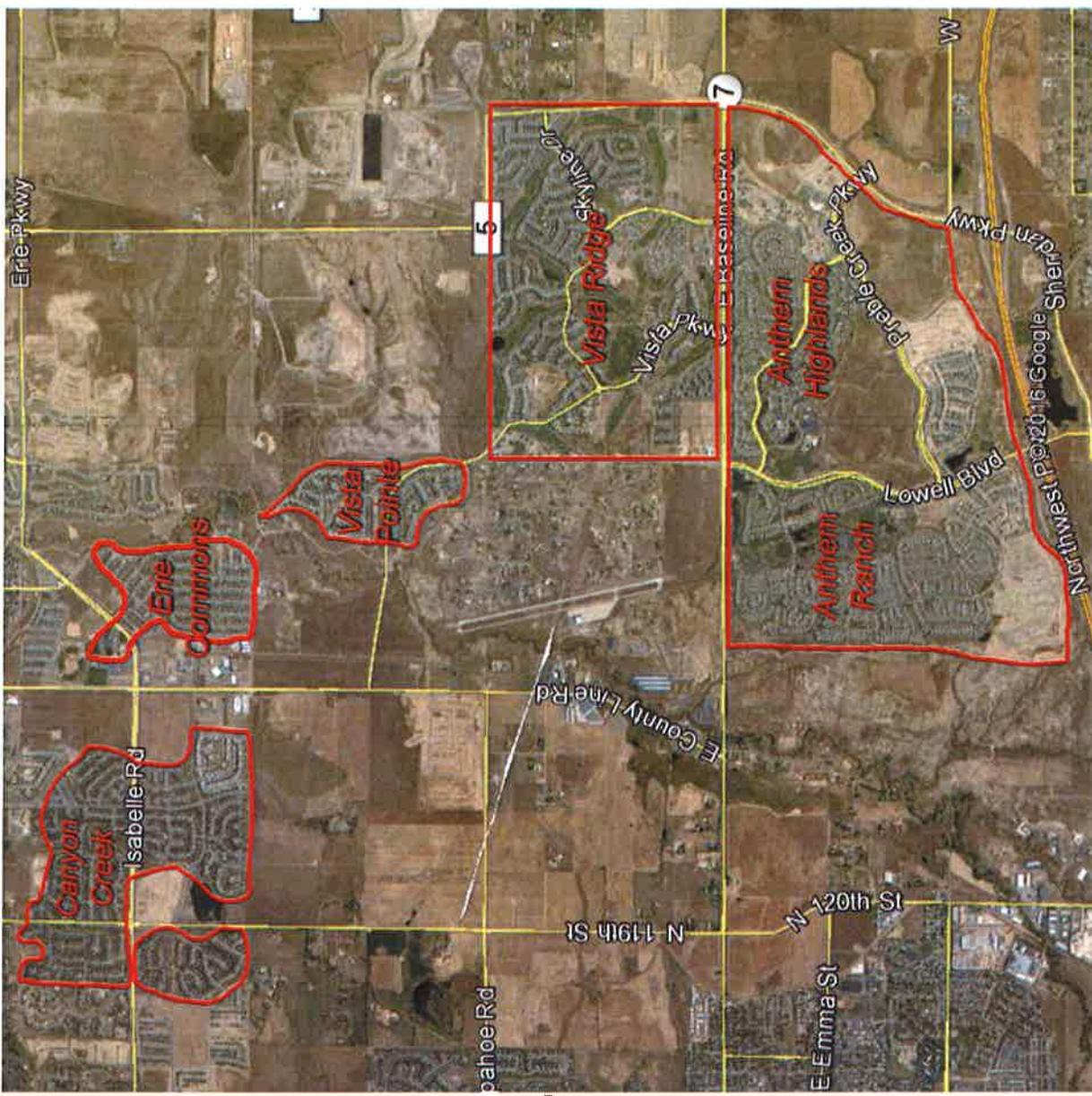
As the Airport Management, our number one priority at the airport is the safety of airport users and the surrounding communities. We will strive to communicate with and educate the public and airport users to the best of our ability to ensure a safe and a harmonious relationship.



BE A GOOD NEIGHBOR!

**WHEN POSSIBLE,
PLEASE AVOID OVER-FLIGHT
OF POPULATED AREAS
SURROUNDING THE
ERIE MUNICIPAL AIRPORT**

AVOID OVER-FLIGHT OF POPULATED AREAS



**Please note that this is a
RECOMMENDATION ONLY!**

**As Pilot-in-Command
of your aircraft,
you are responsible for the
safety of your aircraft.**



RECOMMENDED EAST DEPARTURES FROM THE ERIE MUNICIPAL AIRPORT

RECOMMENDED Departures from Runway 33

Climb in standard pattern to mid field
Turn east at mid field
Overfly the airport at mid field to the east

RECOMMENDED Departures from Runway 15

Climb in standard pattern to mid field
Turn east at mid field
Overfly the airport at mid field to the east

Please note that these are **RECOMMENDATIONS ONLY!**
As Pilot-in-Command of your aircraft, you are responsible for the safety of your aircraft.

