



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Board of Trustees

Tuesday, November 10, 2020

6:30 PM

via Virtual Meeting

<http://bit.ly/Nov10BOTMeeting>

Attendee Access via telephone: +1 669 900 9128 Webinar ID: 947 8025 9441

Pre-Meeting

I. CALL MEETING TO ORDER

Mayor Jennifer Carroll called the meeting to order at 6:32 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Mayor Jennifer Carroll, Trustee Bill Gippe, Trustee Christiaan VanWoudenberg, Trustee Brandon Bell, Trustee Ari Harrison, Trustee Sara Loflin.
Mayor Pro Tem Adam Haid was absent.

IV. APPROVAL OF AGENDA

Trustee Gippe moved to approve the agenda. The motion was seconded by Trustee Bell. The motion passed 6-0 at 6:34 p.m. with Mayor Pro Tem Haid absent.

V. CONSENT AGENDA

Trustee Gippe moved to accept the consent Agenda. Trustee Harrison seconded the motion. The motion passed 6-0 at 6:34 p.m. with Mayor Pro Tem Haid absent.

[20-558](#)

Approval of the October 27, 2020 Board of Trustees Meeting Minutes

Attachments: [October 27, 2020 Minutes](#)

[20-539](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Change Order to the Construction Contract with Asphalt Specialties, Inc. for Shoulder Work

Attachments: [Resolution 20-179](#)

[Change Order](#)

[20-548](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Additional Expenditure of up to \$80,000 for Construction of a Storage Barn

on the Allan Farms Open Space Property

Attachments: [Resolution](#)

[20-549](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Amendment to the Agreement Regarding Final Design, Right-of-Way Acquisition and Construction of Drainage and Flood Control Improvements for Coal Creek from County Line Road to Kenosha Road, with Urban Drainage and Flood Control District d/b/a Mile High Flood District

Attachments: [Amendment](#)

[Resolution](#)

[20-554](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Morgan Hill Filing No. 2 Subdivision

Attachments: [Resolution No. 20-188](#)

[Morgan Hill Filing No. 2 Final Plat](#)

[Development Agreement](#)

[20-561](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Parkdale Filing No. 2 Subdivision

Attachments: [Resolution 20-189](#)

[Parkdale Filing No 2 Final Plat](#)

[Development Agreement](#)

[20-545](#)

An Ordinance of the Board of Trustees of the Town of Erie Approving a Lease Agreement with CoSolve , Inc. for 625 Pierce Street, Erie, Colorado

Attachments: [625 Pierce Lease-Ordinance](#)

[625 Pierce Lease-A110220](#)

VI. PUBLIC COMMENT

Mayor Carroll read the Public Comment Rules and Open Public Comment period at 6:35 p.m.

2 Speakers Participated:

Jeff Hartzell - 803 Eva Park Drive

Kristin Barnett - 926 Gloria View Drive Deferred comment until the Public Hearing on 20-453.

With no more speakers, Mayor Carroll closed the Public Hearing at 7:13 p.m.

VII. GENERAL BUSINESS

[20-546](#)

2020 Law Enforcement Records Personnel Week Proclamation

Attachments: [CO State 2020 Law Enforcement Records Personnel Week](#)
[LE Records Personnel Week Proclamation 2020](#)

Chief of Police Kim Stewart and Trustee Bill Gippe read the Proclamation declaring November 9 through November 13, 2020, as Law Enforcement Records Personnel Week.

[20-453](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Bridgewater P.U.D. Overlay Map, Amendment No. 5

Attachments: [UPDATED BOT Ordinance](#)
[UPDATED Staff Report](#)
[Existing Bridgewater \(Colliers Hill\) PUD](#)
[Previous PUD document](#)
[UPDATED PUD document](#)
[Application and Narrative](#)
[UPDATED PUD explanation](#)
[Other Applicant Materials](#)
[Referral Comments](#)
[Neighborhood Meeting Summary](#)
[UPDATED Notifications](#)
[UPDATED Staff Presentation](#)
[UPDATED Applicant Presentation](#)
[PC Resolution](#)
[UPDATED Letter from applicant's attorney](#)

Chris LaRue, Senior Planner presented the Ordinance.
Speakers for the Applicant were, Jerry Richmond, Eva Mather, North Design, and Alison Jones. The Public Hearing was opened by Mayor Carroll at 6:43 p.m.

3 Residents were heard:
Kristin Barnett - 926 Gloria View Drive,
Karlissa Lim - 1168 Allen Court
Kelsey Barnholt -
The Public Hearing closed at 7:35 p.m.

Trustee Bell moved to approve the Ordinance. The motion was seconded by Trustee Bell. The motion passed 6-0 at 8:14 p.m. with Mayor Pro Tem Haid absent.

[20-553](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Repealing and Reenacting Chapters 1, 2, 3, 5 and 10 of Title 10 of the Erie Municipal Code and Repealing Chapter 8 of Title 10 of the Erie Municipal Code; and an Ordinance of the Board of Trustees of the Town of Erie Amending Title 3 of the Erie Municipal Code by the Addition of a New Chapter 7, Concerning the Board of Adjustment

- Attachments:** [Ordinance 46-2020](#)
[Ordinance 47-2020](#)
[Chapter 1- redline](#)
[Chapter 1- clean](#)
[Chapter 2 - redline](#)
[Chapter 2 - clean](#)
[Chapter 3 - redline](#)
[Chapter 3 - clean](#)
[Chapter 5 - redline](#)
[Chapter 5 - clean](#)
[Chapter 8 - redline](#)
[Chapter 8 - clean](#)
[Chapter 10 - redline](#)
[Chapter 10 - clean](#)

Deborah Bachelder, Deputy Director of Planning and Development, presented the Ordinance amending the Municipal Code.

Public Comment was opened at 8:30 p.m.

1 Speaker was heard:
Heidi Majerick, 1225 17th Street, Denver

Public comment was closed at 8:35 p.m.

Trustee Gippe made the motion to accept the Ordinance with 2 verbiage changes. Trustee Van Woudenberg seconded the motion. The motion carried with a vote of 6-0 at 8:58 p.m., with Mayor Pro Tem Haid absent.

[20-547](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Repealing and Reenacting Chapter 12 of Title 10 of the Erie Municipal Code

- Attachments:** [Ordinance 44-2020](#)
[Chapter 12 - redlines](#)
[Chapter 12 - clean](#)
[October 21, 2020 Planning Commission Minutes](#)

The ordinance was presented by Farrell Buller, Deputy Town Administrator, and Barbara Green, Attorney.

Public hearing was opened at 8:59 p.m.

2 Speakers participated.
Bryon Bednar - 280 Skyline Drive
Emily Baer - 1035 Cesena Drive

The public comment section was closed at 9:07 p.m.

Trustee Van Woudenberg made to motion to accept the Ordinance. The motion was seconded by Trustee Gippe. The motion carried with a vote of 5-1 with Trustee Bell voting Nay, at 9:39 p.m. Mayor Pro Tem Haid was absent.

[20-560](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement with The Recess Factory LLC for the Purchase and Installation of an Outdoor Ice Rink; and a Resolution of the Board of Trustees of the Town of Erie Approving a Lease Agreement with the Diana Shannon Living Trust for 130 Wells Street, Erie, Colorado

Attachments: [Resolution - Ice Rink](#)
[Proposed Layout of 130 Wells Ice Rink](#)
[Signed Ice Rink GSA Construction and Deconstruction](#)
[INV 3898_RecessFactory_TOE_IceRink_COGandDECO](#)
[Signed_Ice_Rink_Maint-A110620.docx](#)
[INV 3899_RecessFactory_TOE_IceRink_IceOperations](#)
[130 Wells Lease-R110520](#)
[130 Wells Lease-A110620](#)

Ben Pratt, Economic Development Director, Patrick Hammer, Parks and Recreation Director and David Janoweick, Recess Factory, presented the Ice Rink Resolution.

Trustee Gippe moved to approve the resolution. The motion was seconded by Trustee Bell. The motion carried with a vote of 6-0 with Mayor Pro Tem Adam Haid absent.

VIII. STAFF REPORTS

[20-483](#)

Erie Municipal Airport Monthly Report - November 2020

Attachments: [Nov Report](#)

EXECUTIVE SESSION

[20-559](#)

Executive Session to hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4) (b), concerning the proposed sexually violent predator residency ordinance.

Mayor Jennifer Carroll made the motion to go into Executive Session. Trustee Gippe seconded the motion at 10:25 p.m.

Executive session adjourned at 10:50 p.m.

IX. GENERAL BUSINESS

[20-525](#)

An Ordinance of The Board of Trustees of The Town of Erie Enacting a New Section 6-10-16 of the Erie Municipal Code, Entitled Unlawful

Sexually Violent Predator Residency

Attachments: [Proposed Ordinance No 36-2020](#)

Trustee Gippe moved to approve the Ordinance. The motion was seconded by Trustee Bell. The motion passed with a vote of 6-0 at 10:50 p.m. with Mayor Pro Tem Haid absent.

X. BOARD OF TRUSTEE REPORTS & ANNOUNCEMENTS

The Board cautioned all residents to be proactive in wearing masks and social distancing.

The Leaf composting event has been very successful so far, and there is another date set for Sunday, November 15, 2020.

The board gave a shout out to Teachers and front line staff during this difficult time.

XI. ADJOURNMENT

The meeting was adjourned at 11:14 p.m.