



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda

Town Council

Tuesday, March 10, 2026

6:30 PM

Council Chambers

Regular Meeting

[Link to Watch or Comment Virtually: www.erieco.gov/CouncilMeeting](http://www.erieco.gov/CouncilMeeting)

I. Call Meeting to Order and Pledge of Allegiance

6:30 p.m.

II. Roll Call

III. Approval of the Agenda

IV. Consent Agenda

6:30-6:35 p.m.

[2026-163](#) Approval of the January 6, 2026 Town Council Special Meeting Minutes

Attachments: [01-06-2026 Special Meeting Minutes](#)

[2026-164](#) Approval of the January 13, 2026 Regular Town Council Meeting Minutes

Attachments: [01-13-2026 Council Minutes](#)

[2026-165](#) Approval of the February 10, 2026 Regular Town Council Meeting Minutes

Attachments: [02-10-2026 Council Minutes](#)

[2026-166](#) Approval of the February 17, 2026 Town Council Special Meeting Minutes

Attachments: [02-17-2026 Council Special Mtg Minutes](#)

[2026-167](#) Approval of the February 24, 2026 Regular Town Council Meeting Minutes

Attachments: [02-24-2026 Council Minutes](#)

[2026-125](#) A Resolution of the Town of Erie Council Adopting the Resilience Action Plan

Attachments: [Resolution 26-046](#)
[Resilience Action Plan](#)

[2026-138](#) An Ordinance of the Town Council of the Town of Erie Amending Sections

4-8-12 and 7-6-5(M)(1) of the Erie Municipal Code to Allow the Consumption of Vinous Alcohol Beverages Inside Town Parks and Facilities

Attachments: [Ordinance 006-2026](#)

[2026-156](#) A Resolution of the Town Council of the Town of Erie Appointing Linda Perkins Cooke, Marjorie Kay Nanian, and Krea Sledge as Assistant Municipal Judges of the Erie Municipal Court

Attachments: [Resolution 26-042](#)
[Asst Judge Contract](#)
[Linda Perkins Cooke for Packet](#)
[Marjorie Kay Nanian for Packet](#)
[Krea Sledge For Packet](#)

[2026-157](#) A Resolution of the Town Council of the Town of Erie Reappointing Amanda Bailhache as the Town's Municipal Judge

Attachments: [Resolution 26-043](#)
[Municipal Judge Services Agreement](#)

[2026-143](#) A Resolution of the Town Council of the Town of Erie Accepting Dedications as shown on the Minor Plat Amendment for the Erie Highlands Filing 18 Subdivision

Attachments: [Resolution 26-036](#)
[Erie Highlands Filing 18 Minor Plat Amendment](#)

[2026-127](#) A Resolution of the Town Council of the Town of Erie Approving a Purchase Agreement with William Hicks for the Purchase of 12 Colorado-Big Thompson Units

Attachments: [Resolution 26-050](#)
[Purchase and Escrow Agreements](#)

[2026-142](#) A Resolution of the Town Council of the Town of Erie Approving a First Amendment to Professional Services Agreement with Merrick & Company for the Coal Creek Strategic Plan South of Erie Parkway

Sponsors: Public Works

Attachments: [Resolution 26-053](#)
[First Amendment](#)

[2026-179](#) A Resolution of the Town Council of the Town of Erie Approving an Employment Agreement with Meredyth Muth to Serve as Acting Town Manager as of February 25, 2026

- Attachments:** [Resolution 26-047](#)
[Meredyth Muth Employment Agreement](#)
[041 Resolution Designating Meredyth Muth as Acting Town Manager 02-24-202](#)
- [2026-175](#) A Resolution of the Town Council of the Town of Erie Approving a Fourth Amendment to Agreement for Services with Agfinity, Inc., for the Purchase of Fertilizer Application Services.
- Attachments:** [Resolution 26-054](#)
[Fourth Amendment](#)
- [2026-171](#) A Resolution of the Town Council of the Town of Erie Approving a Fourth Amendment and Assignment of Agreement for Services with Fuzion Field Service, LLC for Portable Toilet Rentals
- Attachments:** [Resolution 26-055](#)
[Fourth Amendment](#)
- [2026-63](#) A Resolution of the Town Council of the Town of Erie Approving an Agreement with Trojan Technologies Corporation for the Purchase of Upgraded Ultraviolet Treatment Systems
- Attachments:** [Resolution 26-028](#)
[Agreement](#)
- [2026-80](#) A Resolution of the Town Council of the Town of Erie Approving a Third Amendment Agreement for General Services with E&M Concrete, LLC for Concrete Maintenance Services (N24-064)
- Attachments:** [Resolution 26-056](#)
[E&M Concrete Third Amendment](#)
- [2026-195](#) A Resolution of the Town Council of the Town of Erie Waiving the Keep Jobs in Colorado Requirement for the Erie Lake Dam Repairs Project
- Attachments:** [Resolution 26-051](#)
[Keep Jobs in Colorado Waiver Request](#)
[Keep Jobs in Colorado Act Waiver Justification](#)

V. Public Comment On Non-Agenda and Consent Items only.

6:35-6:45 p.m.

(This agenda item provides the public an opportunity to discuss items that are not on the agenda or consent agenda items only. The Town Council is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. General Business

- [2026-194](#) A Proclamation proclaiming March 2026 as the 24th Annual March for Meals Month sponsored by Council Member Emily Baer

Attachments: [Meals on Wheels Proclamation](#)

6:45-6:50 p.m.

Presenter(s): Councilmember Emily Baer

[2026-113](#)

Women's History Month Proclamation; Sponsored by Council Member Emily Baer and Council Member Brian O'Connor

Attachments: [Proclamation](#)

6:50-6:55 p.m.

Presenter(s): Councilmember Emily Baer

[2026-145](#)

PUBLIC HEARING: A Resolution of the Town Council of the Town of Erie Providing for Supplemental Appropriations for the 2026 Budget Year

Attachments: [Resolution 26-049](#)

[Schedule A](#)

[Rollover Supplemental Memo](#)

[Presentation](#)

[Request Summary](#)

[Request Detail](#)

[Capital Project Rollovers and 2026 Adopted](#)

6:55-7:25 p.m.

Presenter(s): Sara Hancock, Director of Finance
Cassie Bethune, Budget & Fiscal Manager

[2026-186](#)

Planning Commission Application Review and Decision on Which Applicants to Interview

Attachments: [PC App - Alex Schatz \(Resident - Arapahoe Ridge\)](#)

[PC App - Brett Russell \(Resident - Colliers Hill\)](#)

[PC App - Jalpesh Patadia \(Resident - Orchard Glen\)](#)

[PC App - Lori Hight \(Resident - Grandview Estates no CV\)](#)

[PC App - Maria Elvira Camargo \(Resident Sunset\)](#)

[PC App - Paul M. Leef \(Resident - Arapahoe Ridge\)](#)

[PC App - Sherri Booth \(Resident - Erie Commons - no CV\)](#)

[PC APP - Spencer Campbell \(Resident-Kenosha Farms\)](#)

[PC App - Susan Courson -no CV- \(Resident - Northridge\)](#)

[PC App - Tim Burns \(Resident - Colliers Hill\)](#)

[PC App - Tonya McKnight \(Resident - Colliers Hill - also HPAB App\)](#)

[25-030 Ordinance Repealing and Reenacting Title 3 of the Erie Municipal Code](#)

[PC Resolution P26-04](#)

7:25-7:50 p.m.

Presenter(s): Debbie Stamp, Town Clerk

VIII. Councilmember Reports and Announcements

7:50-8:00 p.m.

IX. Executive Session

[2026-192](#)

Executive Session to hold a conference with the Town's water counsel to determine a position relative to water matters, including discussion related to the Town's water supply development and growth, that may be subject to negotiations and instruct negotiators pursuant to C.R.S. § 24-6-402(4)(e) and to hold a conference with the Town's water counsel to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), related to water supply strategies

8:00-9:00 p.m.

[2026-193](#)

Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session

9:00-9:30 p.m.

X. Adjournment

9:30 p.m.

(The Town Council's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)

Translation Services

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or other accommodation should email the Town Clerk's Office at TownClerk@ErieCO.gov or call 303-926-2710. Please submit requests at least 48 hours prior to the meeting.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al TownClerk@ErieCO.gov o 303-926-2710. Por favor envíe sus solicitudes al menos 48 horas antes de la reunión.



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-163, **Version:** 1

SUBJECT:

Approval of the January 6, 2026 Town Council Special Meeting Minutes

DEPARTMENT: Administrative Operations

PRESENTER(S): Debbie Stamp, Town Clerk

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

NA

POLICY ISSUES:

NA

STAFF RECOMMENDATION:

Approve the minutes from the January 6, 2026 Town Council Special Meeting.

SUMMARY/KEY POINTS

NA

BACKGROUND OF SUBJECT MATTER:

NA

ATTACHMENT(S):

01-06-2026 Council Special Mtg Minutes



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, January 6, 2026

6:00 PM

Council Chambers

Special Meeting

Link to Watch or Comment Virtually: www.erieco.gov/CouncilMeeting

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:00 p.m.

II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Councilmember Pesaramelli, Councilmember O'Connor, Councilmember Baer, Councilmember Mortellaro, and Councilmember Hoback

III. Approval of the Agenda

Mayor Pro Tem Bell made a motion to approve the Agenda. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 6:01 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

IV. Consent Agenda

[2026-2](#)

A Resolution of the Town Council of the Town of Erie Designating the Town's Official Posting Location for 2026

Attachments: [Resolution 26-001](#)

Councilmember Mortellaro made a motion to approve the Consent Agenda. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 6:03 p.m.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore opened Public Comment at 6:02 p.m.

The following spoke:

1. Michael Barrow spoke about the Comprehensive Plan.
2. Brandy Unruh spoke about the Comprehensive Plan.
3. Allison Wagner stated she echoed Ms. Unruh's comments.
4. Tim Drnec spoke about the Comprehensive Plan.
5. Christine Hackett Eisenberg spoke about the Comprehensive Plan.
6. Cliff Zwart spoke about the Comprehensive Plan.

Mayor Moore closed Public Comment at 6:21 p.m.

VI. General Business

[2026-16](#) Review and Approval of 2026 Legislative Agenda

Attachments: [Resolution 26-003](#)

[Presentation](#)

[2026 Legislative Agenda](#)

[2026 Legislative Agenda Redlined](#)

Gabi Rae, Director of Communications & Community Engagement, and Julian Jacquin, Director of Economic Development & TOEURA, presented the item at 6:22 p.m.

Senator Wallace, District 17, spoke about Legislation she currently has pending along with many of the other bills awaiting the State's Legislature at 6:25 p.m.

Mayor Pro Tem Bell made a motion to approve Resolution 26-003 as written. Councilmember Mortellaro seconded the motion.

Coouncilmember Baer made a friendly amendment to add address the disproportionate impacts of environmentally intensive activities, support policies and regulatory action that advance environmental justice and protect disproportionately impacted communities. This friendly amended was accepted by Mayor Pro Tem Bell and Councilmember Mortellaro.

Councilmember Baer made a second friendly amendment to add paragraph 3 from the Home Rule Charter preamble which reads "We pledge to uphold the principles of

democracy, equity, and justice, and to foster a community that is inclusive, diverse, and welcoming to all. We value the contributions of our residents, businesses, and institutions, and we seek to promote economic growth and opportunity while preserving the quality of life that makes Erie a desirable place to live." This friendly amended was accepted by Mayor Pro Tem Bell and Councilmember Mortellaro.

- Ayes 7 - Mayor Moore
- Mayor Pro Tem Bell
- Councilmember Pesaramelli
- Councilmember O'Connor
- Councilmember Baer
- Councilmember Mortellaro
- Councilmember Hoback

2026-13 Comprehensive Plan & Implementation

- Attachments:** [Staff Report](#)
- [1-6 Study Session Presentation Updated](#)

Sarah Nurmela, Director of Planning and Development, Kelly Driscoll, Planning Manager, and Josh Campbell, Senior Strategic Planner, presented the item at 7:18 p.m.

2026-36 DRAFT 2026 Work Plan

- Attachments:** [DRAFT 2026 Work Plan](#)
- [2025 Summary of Accomplishments](#)

Malcolm Fleming, Town Manager, presented the item at 9:09 p.m.

VII. Adjournment

Mayor Moore adjourned the meeting at 9:28 p.m.

Approved _____
Mayor

Attest _____
Town Clerk



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-164, **Version:** 1

SUBJECT:

Approval of the January 13, 2026 Regular Town Council Meeting Minutes

DEPARTMENT: Administrative Operations

PRESENTER(S): Debbie Stamp, Town Clerk

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

NA

POLICY ISSUES:

NA

STAFF RECOMMENDATION:

Approve the minutes from the January 13, 2026 Regular Town Council Meeting.

SUMMARY/KEY POINTS

NA

BACKGROUND OF SUBJECT MATTER:

NA

ATTACHMENT(S):

01-13-2026 Council Minutes



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, January 13, 2026

6:30 PM

Council Chambers

Regular Meeting

Link to Watch or Comment Virtually: www.erieco.gov/CouncilMeeting

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:30 p.m.

II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Councilmember Pesaramelli, Councilmember O'Connor, Councilmember Baer, Councilmember Mortellaro, and Councilmember Hoback

III. Approval of the Agenda

Mayor Moore asked that Item 2026-10; Martin Luther King Jr. Day Proclamation, be moved to General Business as Councilmember Baer would like to read the proclamation.

Mayor Pro Tem Bell made a motion to approve the amended Agenda. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 6:31 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

IV. Consent Agenda

[2026-9](#) Approval of the December 16, 2025 Town Council Meeting Minutes

Attachments: [12-16-2025 Council Minutes](#)

[2026-48](#) Proclamation - National Radon Action Month; Sponsor Mayor Andrew J. Moore

Attachments: [Proclamation - National Radon Action Month](#)

[2026-6](#) A Resolution of the Town Council of the Town of Erie Approving a Construction Contract with RCD Construction, Inc. for the Vista Ridge Ponds A19 and A20.

Attachments: [Resolution 26-010](#)
[Construction Contract](#)
[Vicinity Map](#)
[Vista Ridge Pond A-19.pdf](#)
[Vista Ridge Pond A-20.pdf](#)

[2026-11](#) A Resolution of the Town Council of the Town of Erie Approving a Professional Services Agreement with CTL Thompson, Inc. for Engineering Services for Erie Town Center

Attachments: [Resolution 26-002](#)
[CTL Thompson PSA - Final Signed](#)

[2026-12](#) A Resolution of the of the Town Council of the Town of Erie Adopting the Town's Fee Schedule for 2026

Attachments: [2026 Fee Schedule](#)
[Resolution 26-011](#)

[2026-15](#) A Resolution of the Town Council of the Town of Erie Approving a Fifth Amendment to Agreement for Services with KG Facility Solutions, Inc. for Janitorial Services

Attachments: [Resolution 26-012](#)
[Amendment](#)

[2026-17](#) A Resolution of the Town Council of the Town of Erie Approving the Fourth Amendment to Agreement for Professional Services with Wenk & Associates, Inc. for the Schofield Farm Concept Design

Attachments: [Resolution 26-006](#)
[Fourth Amendment](#)

[2026-18](#) A Resolution of the Town Council of the Town of Erie Approving a Second Amendment to the Five-Year Intergovernmental Agreement with Boulder County Community Services for Two Dedicated Co-Responders

- Attachments:** [Resolution 26-004](#)
[Town of Erie IGA Amendment Summary](#)
[Exhibit A Statement of Work 2026](#)
[Exhibit B Second Amendment to IGA](#)
[Original IGA](#)

[2026-26](#) A Resolution of the Town Council of the Town of Erie Adopting the Town’s Three-Mile Plan

- Attachments:** [Resolution 26-013](#)

[2026-35](#) A Resolution of the Town Council of the Town of Erie Consenting to the Mayor’s Appointment of Weld County Commissioner Scott James to the Town of Erie Urban Renewal Authority Board

- Attachments:** [Resolution 26-008](#)
[Weld County Nomination of Commissioner James](#)

[2026-56](#) A Resolution of the Town Council of the Town of Erie Approving the 2026 Council Work Plan

- Attachments:** [2026 Work Plan 2026.01.13](#)
[Draft Work Plan showing additions from the Jan. 6 Council Meeting](#)
[Resolution 26-014](#)

Councilmember Mortellaro made a motion to approve the Consent Agenda. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 6:31 p.m.

- Ayes** 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore opened Public Comment at 6:33 p.m.

The following spoke:

1. John Rodash spoke about flooding problems at KB Homes/Lafferty property.
2. Meg Noffsinger spoke about flooding problems at KB Homes/Lafferty property.
3. Krista Hammerson spoke about flooding problems at KB

Homes/Lafferty property.

4. An additional resident spoke about flooding problems at KB Homes/Lafferty property.

With no additional speakers in person or online virtually, Mayor Moore closed Public Comment at 6:50 p.m.

VI. General Business

[2026-10](#)

Martin Luther King Jr. Day Proclamation; Sponsors: Councilmember Emily Baer and Mayor Andrew J. Moore

Attachments: [Martin Luther King Jr. Day Proclamation](#)

Councilmember Baer read the Martin Luther King Jr. Day Proclamation at 6:50 p.m.

[2026-39](#)

An Ordinance Concerning the Financing of the Acquisition and Construction of a Police Facility and Related Improvements and Other Capital Improvements of the Town, and In Connection Therewith Authorizing the Execution and Delivery By the Town of A Site Lease Agreement, A Lease Purchase Agreement, and Other Documents Related Thereto; and Providing Other Matters Related Thereto

Attachments: [Presentation](#)
[Ordinance 001-2026](#)
[Indenture](#)
[Site Lease - 2026 COPs](#)
[Lease - 2026 COPs](#)
[Continuing Disclosure Certificate](#)

Mayor Moore opened the Public Hearing at 6:53 p.m.

Sara Hancock, Director of Finance, presented the item at 6:54 p.m.

Mattie Prodanovic, Senior VP Hilltop Securities, Dean Hirt, Legal Team, Butler Snow, and Laurel Witt, Legal Team, Butler Snow, were available to answer questions.

With no speakers in person or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 7:21 p.m.

Mayor Pro Tem Bell made a motion to approve Ordinance 001--2026. Councilmember Pesaramelli seconded the motion. The motion passed by the following vote at 7:22 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

[2026-38](#) A Resolution of the Town Council of the Town of Erie Adopting the Americans with Disabilities Act (ADA) Access Audit and Transition Plan

Attachments: [Memo](#)
[Presentation](#)
[TOWN OF ERIE FINAL REPORT 202502](#)
[Resolution 26-007](#)

Lori Wisner, Risk and ADA Manager, introduced the item at 7:23 p.m.

John McGovern, WT Group AEC, LLC Accessibility Practice, and Tatum Storey, WT Group AEC, LLC Accessibility Practice, presented the item at 7:24 p.m.

Councilmember Baer made a motion to approve Resolution 2026-38. Councilmember Pesaramelli seconded the motion. The motion passed by the following vote at 8:05 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

[2026-14](#) A Resolution of the Town Council of the Town of Erie Approving the Distribution of Funding Through the 2026 Grants to Communities Program

Attachments: [Resolution 26-015 - Option 1](#)
[Resolution - Option 2](#)

Meredyth Muth, Director of Administrative Services, presented the item at 8:05 p.m.

Councilmember O'Connor made a motion to approve Option 1 of Resolution 26-015. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 8:16 p.m.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

VII. Councilmember Reports and Announcements

Councilmembers spoke about tomorrow's Town Hall Open House/Ribbon Cutting scheduled for 4-6 p.m.; the State Legislature begins tomorrow; please remember neighbors who might need help with shoveling snow; be mindful of your pets with the coyote and bobcat sighting in Town; and welcome to Scott James, the newest member of the Town's URA.

VIII. Executive Session

Mayor Pro Tem Bell made a motion to go into Executive Session. Councilmember O'Connor seconded the motion. The motion passed by the following vote at 8:54 p.m.

Mayor Moore announced that the meeting would adjourn at the end of the Executive Session.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

[2026-60](#)

EXECUTIVE SESSION: (1) to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session; and (2) to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) and to hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), regarding intergovernmental agreements.

IX. Adjournment

Approved _____
Mayor

Attest _____
Town Clerk



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-165, **Version:** 1

SUBJECT:

Approval of the February 10, 2026 Regular Town Council Meeting Minutes

DEPARTMENT: Administrative Operations

PRESENTER(S): Debbie Stamp, Town Clerk

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

NA

POLICY ISSUES:

NA

STAFF RECOMMENDATION:

Approve the minutes from the February 10, 2026 Regular Town Council meeting.

SUMMARY/KEY POINTS

NA

BACKGROUND OF SUBJECT MATTER:

NA

ATTACHMENT(S):

1. 02-10-2026 Council Minutes



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, February 10, 2026

6:30 PM

Council Chambers

Regular Meeting

Link to Watch or Comment Virtually: www.erieco.gov/CouncilMeeting

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:31 p.m.

II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Councilmember Pesaramelli, Councilmember O'Connor, Councilmember Baer, Councilmember Mortellaro, and Councilmember Hoback

III. Approval of the Agenda

Mayor Moore asked that Item 2026-65; Black History Month 2026 Proclamation be moved to General Business. He also asked that Item 2026-63; A Resolution of the Town Council of the Town of Erie to Purchase Modules and Lamp Upgrades from Trojan Technologies for the North Water Reclamation Facility, be removed from tonight's meeting and added to the February 24, 2026 agenda.

Councilmember Mortellaro made a motion to approve the Amended Agenda. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 6:33 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

IV. Consent Agenda

[2026-115](#) Approval of the January 20, 2026 Town Council Special Meeting Minutes

Attachments: [01-20-2026 Council Special Meeting Minutes](#)

[2026-114](#) Approval of the January 27, 2026 Town Council Meeting Minutes

Attachments: [01-27-2026 Council Minutes](#)

[2026-21](#) School Resource Officer Appreciation Day Proclamation; Sponsors Council Members Brian O'Connor and Anil Pesaramelli

Attachments: [Proclamation](#)

[2026-85](#) A Resolution of the Town Council of the Town of Erie Approving a Professional Services Agreement with Collab Architecture for the Feasibility Study for a Future Recreation Campus Project

Attachments: [Resolution 26-024](#)
[Professional Services Agreement](#)

[2026-63](#) A Resolution of the Town Council of the Town of Erie Approving an Agreement with Trojan Technologies Corporation for the Purchase of Upgraded Ultraviolet Treatment Systems

Attachments: [Resolution 26-028](#)
[Agreement](#)

This item was removed from the agenda but will be added to the February 24, 2026 meeting.

[2026-102](#) A Resolution of the Town Council of the Town of Erie Approving an Amendment to the Agreement for Professional Services with Brothers Redevelopment, Inc.

Attachments: [Resolution 26-029](#)
[Brothers Redevelopment Signed Amend-Extend](#)
[Brothers Redevelopment, Inc. - Agreement for Professional Services - Executed](#)
[#24-4 Erie Home Rehab Subrecipient Agreement](#)

[2026-96](#) An Ordinance of the Town Council of the Town of Erie Organizing the Erie Sports Business Improvement District, Describing its Boundaries and Service Area, Establishing a Board of Directors, and Approving the 2025 and 2026 Operating Plan and Budget

Attachments: [Ordinance 005-2026](#)

Mayor Pro Tem Bell made a motion to approve the Consent Agenda. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 6:36 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore opened Public Comment at 6:36 p.m.

The following spoke:

1. Laurel O yielded her time to Shannon Milliken.
2. Shannon Milliken offered lived experience and asked for reassurance if ICE agents come to Erie.
3. Kaycee Headrick spoke about childcare access.

With no additional speakers in person or online virtually, Mayor Moore closed Public Comment at 6:46 p.m.

VI. General Business

[2026-65](#) Black History Month 2026 Proclamation; Sponsors Council Members Emily Baer and Brian O'Connor

Attachments: [Proclamation](#)

This item was moved from the Consent Agenda to General Business.

Councilmember Baer read the Black History Month Proclamation at 6:47 p.m.

[2026-97](#) PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Section 10-6-12 of the Erie Municipal Code and Amending Definitions Related Thereto, All Regarding Sign Regulations

Attachments: [Staff Report](#)
[Staff Presentation](#)
[Signed Planning Commission Resolution](#)
[Draft Ordinance 004-2026](#)
[Current Sign Code](#)

Mayor Moore opened the Public Hearing at 6:50 p.m.

Melinda Helmer, Business Operations Coordinator, and Matthew Lloyd, Code Inspector II, presented the item at 6:50 p.m. Kelly Driscoll,

Planning Manager, was on hand to answer questions.

With no one signed up to speak in person or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 7:09 p.m.

Councilmember O'Connor requested a modification to Section D-3-b which currently reads:

b. A-frame or sandwich board signs not exceeding six (6) square feet in area displayed on private property with authorization of the property owner.

It will be modified to read:

b. A-frame or sandwich board signs not exceeding six (6) square feet in area on both sides with no more than two (2) sides displayed on private property with authorization of the property owner.

Councilmember O'Connor made a motion to approve Ordinance 004-2026 as amended. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 7:11 p.m.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

VIII. Councilmember Reports and Announcements

Councilmembers spoke about the Erie Bee transit service that is gearing up and will be coming in the April time frame; February 13 is Bike to Work Day; AEDAB special meeting is this Thursday; Citizen's Police Academy is also gearing up - begins on March 1st - find more information on the Police Department website; Congratulations to Jaccob Slavin, originally from Erie, who is representing the USA in the Olympics; and remember to water your trees and shrubs.

IX. Executive Session

Councilmember Baer called for a Point of Order. She asked that the Town Manager's review currently scheduled to be discussed during Executive Session be moved to the open meeting. Mr. Fleming agreed to this change. Town Council will go into Executive Session to discuss the remaining item and then return to Council Chambers to discuss the Town Manager's review.

Mayor Pro Tem Bell made a motion to go into Executive Session to determine

positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 7:20 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

[2026-117](#)

EXECUTIVE SESSION: 1) to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session; and 2) to Consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the Town Manager's evaluation and contract.

General Business

Town Council returned from Executive Session at 7:58 p.m.

Town Council began discussing the second item, no longer an executive session item, concerning the Town Manager's evaluation and contract.

Council will complete discussion of this item at the February 17, 2026 meeting.

Mayor Moore adjourned the meeting at 8:49 p.m.

Approved _____
Mayor

Attest _____

X. Adjournment

Town Clerk



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-166, **Version:** 1

SUBJECT:

Approval of the February 17, 2026 Town Council Special Meeting Minutes

DEPARTMENT: Administrative Operations

PRESENTER(S): Debbie Stamp, Town Clerk

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

NA

POLICY ISSUES:

NA

STAFF RECOMMENDATION:

Approve the minutes from the February 17, 2026 Town Council Special Meeting.

SUMMARY/KEY POINTS

NA

BACKGROUND OF SUBJECT MATTER:

NA

ATTACHMENT(S):

1. 02-17-2026 Council Special Mtg Minutes



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, February 17, 2026

6:00 PM

Council Chambers

Special Meeting

Link to Watch or Comment Virtually: www.erieco.gov/CouncilMeeting

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:02 p.m.

II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Councilmember Pesaramelli, Councilmember O'Connor, Councilmember Baer, Councilmember Mortellaro, and Councilmember Hoback

III. Approval of the Agenda

Mayor Pro Tem Bell made a motion to approve the Agenda. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 6:03 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

IV. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore read the Public Comment rules and opened Public Comment at 6:04 p.m.

The following spoke:

1. Dwayne Drummond spoke about replacing the Town Manager.
2. Janice Kravitz-Schlickman signed up to speak but did not show up.
3. Jennifer Barry signed up to speak but did not show up.
4. Dan Maloit spoke about replacing the Town Manager.
5. Dennis Buck spoke about replacing the Town Manager and fees at the Airport.
6. Tim Drnec spoke about fees at the Airport.
7. Sam Fogleman spoke about vast deportations.

8. Pat Miller spoke about fees at the Airport.
9. Dawn Fraser signed up to speak but passed.
10. Larry Earnshaw spoke about fees at the Airport.
11. Kent Davis spoke about fees at the Airport.

With no additional speakers in person or online virtually, Mayor Moore closed Public Comment at 6:29 p.m.

V. General Business

[2026-129](#) Town of Erie Public Art Program

Attachments: [Presentation](#)
[Erie Public Art and Placemaking Plan](#)

Luke Bolinger, Director of Parks & Recreation, introduced the item at 6:29 p.m.

Rachel Wysuph, Recreation Division Manager, and Taylor Ingro, Recreation Supervisor-Cultural Arts, presented the item at 6:30 p.m.

[2026-119](#) Erie Municipal Airport Update

Attachments: [NW Mayors and Commissioners Coalition Letter](#)
[Presentation](#)

Julian Jacquin, Director of Economic Development & TOEURA, introduced the item at 7:02 p.m.

Lockie Woods, URA Development & Accounting Analyst, presented the item at 7:03 p.m. Paul Houghtaling, AEDAB Chair, and Emmett Dowling, AEDAB Vice Chair, were available to answer questions.

David Pasic, Public Works Director, joined the meeting at 7:54 p.m. to discuss other issues regarding the Airport.

Malcolm Fleming, Town Manager, talked about the NWMCC Aviation Update at 8:16 p.m.

VI. Executive Session

Prior to the call for a motion to go into Executive Session,

Councilmember Hoback requested that the Executive Session item be moved to General Business just as it was last week. Mayor Moore asked to see if there was a 2/3 vote to go into Executive Session.

Mayor Pro Tem Bell made a motion to go into Executive Session. Councilmember Mortellaro seconded the vote. The motion failed a required 2/3 (5) vote at 8:28 p.m.

- Ayes** 4 - Mayor Moore
Mayor Pro Tem Bell
Councilmember O'Connor
Councilmember Mortellaro

- Nayes** 3 - Councilmember Pesaramelli
Councilmember Baer
Councilmember Hoback

[2026-141](#)

EXECUTIVE SESSION to consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the Town Manager's evaluation and contract

Mayor Pro Tem Bell made a motion to approve the termination of Malcolm Fleming's employment contract. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 8:50 p.m.

- Ayes** 4 - Mayor Moore
Mayor Pro Tem Bell
Councilmember O'Connor
Councilmember Mortellaro

- Nayes** 3 - Councilmember Pesaramelli
Councilmember Baer
Councilmember Hoback

VII Adjournment

Mayor Moore adjourned the meeting at 8:50 p.m.

Approved _____
Mayor

Attest _____
Town Clerk



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-167, **Version:** 1

SUBJECT:

Approval of the February 24, 2026 Regular Town Council Meeting Minutes

DEPARTMENT: Administrative Operations

PRESENTER(S): Debbie Stamp, Town Clerk

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

NA

POLICY ISSUES:

NA

STAFF RECOMMENDATION:

Click or tap here to enter text.

SUMMARY/KEY POINTS

NA

BACKGROUND OF SUBJECT MATTER:

NA

ATTACHMENT(S):

1. 02-24-2026 Council Minutes



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, February 24, 2026

7:15 PM

Council Chambers

or Immediately Following the Urban Renewal Authority Meeting

Regular Meeting

Link to Watch or Comment Virtually: www.erieco.gov/CouncilMeeting

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 7:04 p.m.

II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Councilmember Pesaramelli, Councilmember O'Connor, Councilmember Baer, Councilmember Mortellaro, and Councilmember Hoback

III. Approval of the Agenda

Mayor Pro Tem Bell made a motion to approve the Agenda. Councilmember Baer seconded the motion. The motion passed by the following vote at 706 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Councilmember Pesaramelli
Councilmember O'Connor
Councilmember Baer
Councilmember Mortellaro
Councilmember Hoback

IV. Consent Agenda

[2026-90](#)

A Resolution of the Town Council of the Town of Erie Approving the Third Amendment to Contract Manager at Risk Contract with Fransen Pittman Construction for the Police Department Expansion and Remodel Project

Attachments: [Resolution 26-031](#)
[Third Amendment](#)

[2026-110](#)

A Resolution of the Town Council of the Town of Erie Approving the Amendment and Partial Termination of Improvements Acquisition, Water System and Operations Agreement; of Agreement to Proceed;

and of Common Interest and Confidentiality Agreement

Attachments: [Resolution 26-026](#)
[Agreement](#)

[2026-101](#) A Resolution of the Town Council of the Town of Erie Approving a Water Lease Agreement with the City of Boulder

Attachments: [Resolution 26-038](#)
[Agreement](#)

[2026-109](#) A Resolution of the Town Council of the Town of Erie Approving a First Amendment to Agreement for Professional Services with Collab Architecture for Design Services for Erie Community Center Renovation and Expansion Project (P25-520)

Attachments: [Resolution 26-034](#)
[First Amendment](#)

[2026-111](#) A Resolution of the Town Council of the Town of Erie Approving a Professional Services Agreement with Via Mobility for the Erie Bee Transit Service Operations

Attachments: [Resolution 26-027](#)
[Agreement](#)
[Erie Microtransit Service Plan](#)

[2026-112](#) A Resolution of the Town Council of the Town of Erie Approving a Ditch Crossing Easement Agreement with Allo Communications, LLC

Attachments: [Resolution 26-035](#)

[2026-75](#) A Resolution of the Town Council of the Town of Erie Approving a First Amendment to Agreement for Professional Services with RESPEC for the Colliers Hill Detention Pond Improvements (P24-649)

Sponsors: Public Works

Attachments: [Resolution 26-039](#)
[First Amendment](#)

[2026-136](#) A Resolution of the Town Council of the Town of Erie Approving a Third Amendment to the Agreement for Professional Services with HDR Engineering, Inc. for Final Design and Construction Services for the Erie Lake Dam Rehabilitation Project

Attachments: [Resolution 26-033](#)
[Amendment 3](#)

[2026-134](#) A Resolution of the Town Council of the Town of Erie Approving the Construction Contract with Geo-Solutions for the Erie Lake Dam Rehabilitation Project

Attachments: [Resolution 26-032](#)
[Agreement](#)

Mayor Pro Tem Bell made a motion to approve the Consent Agenda. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 7:08 p.m.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore read the Public Comment rules and opened Public Comment at 7:09 p.m.

The following spoke:

1. Derek Tuz spoke about Vista Ridge detention ponds A-19 and A-20.
2. Shannon Milliken offered lived experience and asking for reassurance from the Town if ICE agents come here.
3. Steve Clarke spoke about Vista Ridge detention pond A-20.

With no additional speakers in house or online virtually, Mayor Moore closed Public Comment at 7:19 p.m.

VI. General Business

[2026-124](#) A Resolution of the Town Council of the Town of Erie Authorizing a Land Use Application Submittal for an Erie Town Center Planned Development Amendment

Attachments: [Resolution 26-030](#)
[Presentation](#)

Sarah Nurmela, Director of Planning and Development, introduced the item at 7:20 p.m.

Deborah Bachelder, Deputy Director of Planning and Development, presented the item at 7:23 p.m.

Mayor Pro Tem Bell made a motion to approve Resolution 26-030. Councilmember Baer seconded the motion. The motion passed by the following vote at 7:47 p.m.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

2026-55

Discussion: Council Rules of Procedure; Council Codes of Ethics & Conduct; Virtual Meeting Policy

Attachments: [1001 - Council Rules of Order and Procedure Clean for Packet Feb 17](#)
[1001 - Council Rules of Order and Procedure Redlined for Packet Feb 17](#)
[02 17 2026 Packet - Ethics Ordinance](#)
[02 17 2026 Packet - Code of Conduct](#)
[1004 - Virtual Meeting and Virtual Participation Clean for Packet Feb 17](#)
[1004 - Virtual Meeting and Virtual Participation Redlined for Packet Feb 17](#)

Meredyth Muth, Director of Administrative Services & Operations, presented the item at 7:49 p.m. Council gave staff input on the policies which will come back to them at a later date for consideration.

VIII. Councilmember Reports and Announcements

Councilmembers spoke about the Community Gathering last Friday regarding the recent tragedies in town and offered their support; the Town received a \$10K grant to survey the Eagle Mine; members attended CML Legislative Workshop last Thursday - one of the topics was protecting our rights to Home Rule; US Men's & Women's Hockey Team both won Gold at the Olympics, Jaccob Slavin who played for the Olympic team is originally from Erie; and Council Member O'Connor & Mayor Moore spent last Thursday at Northern Water to discuss the NISP project.

IX. Executive Session

Mayor Pro Tem Bell made a motion to go into Executive Session. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 8:18 p.m.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

[2026-149](#) EXECUTIVE SESSION to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session;

[2026-150](#) EXECUTIVE SESSION to consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the appointment of an Acting Town Manager and the recruitment strategy for a candidate search

X. General Business

Town Council returned from Executive Session at 9:27 p.m.

[2026-151](#) A Resolution of the Town Council of the Town of Erie Designating an Acting Town Manager

Attachments: [Resolution Appointing MW as Manager.docx](#)
[Resolution Appointing Manager \(Blank\).docx](#)

Mayor Pro Tem Bell made a motion to approve Resolution 26-040 appointing Melissa Wiley Acting Town Manager from February 17 - 24. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 9:28 p.m.

Ayes 7 - Mayor Moore
 Mayor Pro Tem Bell
 Councilmember Pesaramelli
 Councilmember O'Connor
 Councilmember Baer
 Councilmember Mortellaro
 Councilmember Hoback

Mayor Pro Tem Bell made a motion to approve Resolution 26-041 appointing Meredyth Muth Interim Town Manager beginning February 25. Councilmember Baer seconded the motion. The motion passed by the following vote at 9:29 p.m.

- Ayes** 7 - Mayor Moore
- Mayor Pro Tem Bell
- Councilmember Pesaramelli
- Councilmember O'Connor
- Councilmember Baer
- Councilmember Mortellaro
- Councilmember Hoback

XI. Adjournment

Mayor Moore adjourned the meeting at 9:30 p.m.

Approved _____
Mayor

Attest _____
Town Clerk

Translation Services



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-125, **Version:** 1

SUBJECT:

A Resolution of the Town of Erie Council Adopting the Resilience Action Plan

DEPARTMENT: Environmental Services

PRESENTER(S): Emma Marino, Sustainability & Water Conservation Specialist
Eryka Thorley, Sustainability Manager

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY: N/A

POLICY ISSUES:

Erie's first Resilience Action Plan supports resilience related goals and best practices identified in Erie's 2019 Sustainability Plan, 2025 Beneficial Electrification Plan, 2024 Comprehensive Plan, and 2023 Home Rule Charter. Additionally, it supports the in-progress Sustainability Action Plan update which identifies resilience as one of the four main Guiding Principles.

STAFF RECOMMENDATION:

Adopt the resolution approving the Resilience Action Plan (RAP).

SUMMARY/KEY POINTS

- The RAP draft was brought to Council in a Study Session on Oct. 7, 2025, returned as a Consent Item on Nov. 18, 2025, and returned in Study Session on Feb. 3, 2026.
- Specific questions and concerns were raised, including the cost to some of these strategies and impacts to future code updates such as the Unified Development Code. During the February Study Session, it was suggested that an introduction be added, which is included in this final version.
- The RAP identifies possible strategies to explore and does not mandate any specific action. It is intended to establish and highlight a strategic focus on resilience research and engagement for the Town and partners moving forward.

BACKGROUND OF SUBJECT MATTER:

Erie's first Resilience Action Plan (Plan) was designed to strengthen the Town of Erie's ability to

adapt, thrive, and grow in the face of climate, economic, and social challenges. The Plan identifies risks and adaptive strategies for the Town to explore to improve community preparedness for extreme weather events and social vulnerabilities. Erie stands at a pivotal point in its development with evolving environmental concerns, population growth, and increasing infrastructure demands. The Plan outlines a forward-looking vision with actions to explore how to ensure the Town remains secure, sustainable, and equitable into the future.

The three key areas for building long-term resilience in the Plan include the following:

1. Infrastructure
2. Land Management
3. Community

Each chapter provides a background on the topic, a list of current progress, accomplishments, goals, strategies, and potential community partnerships.

The Town is now working with a second University of Colorado Boulder Masters of the Environment cohort to further explore implementation opportunities from this initial plan and develop an Implementation Guide or components of one. The Guide will include at least one of the following focus areas:

1. A Homeowners Association (HOA) resilience workshop series, targeting Erie's neighborhood communities to learn more about and begin strategic implementation to increase resiliency across the Town.
2. Identify sites that could serve as resilience hubs including analysis as to why the location would be a good fit, documenting community engagement strategies, an existing and lacking resource assessment, and related mapping.
3. Develop an implementation plan to increase resilience during extreme heat events for the Town of Erie. This could include creating a guide for this hazard, strategic mapping, co-benefits such as nature-based solutions, researching specific impacts in Erie and current conditions, working with HOAs and partners to create and deliver related education and outreach materials.

ATTACHMENT(S):

1. Resilience Action Plan
2. Resolution

**Town of Erie
Resolution No. 26-046**

**A Resolution of the Town Council of the Town of Erie Adopting the
Town of Erie Resilience Action Plan**

Whereas, the Town Council believes that the development of a plan to prioritize infrastructure, land management, and community is vital to planning for the future of the Town; and

Whereas, the Resilience Action Plan provides a strategic framework to anticipate, withstand, adapt to, and recover from challenges; and

Whereas, the Resilience Action Plan provides practical and scalable strategies to reduce risk, protect critical services, and strengthen long term community stability and health

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Town Council hereby adopts the Town of Erie Resilience Action Plan in the form attached hereto.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

TOWN OF ERIE RESILIENCE ACTION PLAN

PREPARED BY
MENV GRADUATE
STUDENT TEAM

MARCH 2026



ERIE | CO

Table of Contents

	Page Number
1. Acknowledgements	3
2. Introduction	5
3. How To Use The Plan	6
4. Executive Summary	7
5. Plan Creation Timeline	8
6. Community Engagement Recap	9
7. Community Engagement Timeline	11
8. Vulnerability Assessment Summary	12
9. Goals and Strategies	14
a. <u>Infrastructure</u>	14
i. <u>Air Quality</u>	14
ii. <u>Extreme Temperatures</u>	16
iii. <u>Transportation</u>	18
iv. <u>Water Conservation and Stormwater Management</u>	21
v. <u>Wildfires</u>	24
b. <u>Land Management</u>	26
i. <u>Agriculture</u>	26
ii. <u>Landscaping, Parks, and Open Space</u>	29
c. <u>Community</u>	34
i. <u>Accessibility</u>	34
ii. <u>Economic Development</u>	36
iii. <u>Healthy Living</u>	37
iv. <u>Resilience Hubs</u>	38
v. <u>Youth Engagement and Empowerment</u>	39
d. <u>General Initiatives</u>	41
10. Conclusion	42
11. Glossary and Acronyms	43
12. References	46
13. Appendices	50
a. <u>Appendix A: Vulnerability Assessment</u>	50
b. <u>Appendix B: Community Engagement Data</u>	71

Acknowledgements

This plan was created by the University of Colorado Boulder Masters of the Environment students Adam Arata, Stephany Correa-Diaz, and Sean Lee with the support of Town of Erie Sustainability Division staff: Eryka Thorley, Sustainability Manager, and Emma Marino, Sustainability and Water Conservation Specialist.

The Town of Erie Sustainability Division acknowledges that the Town of Erie occupies the ancestral homelands of the Hinono'eino (Arapaho), Núu-agma-tuvu-pu (Ute), and Tsitsistas (Cheyenne) peoples, among others who have lived on and cared for this land for countless generations. We honor the people, their history, their culture, and their enduring connection to this place we now call Erie. We also recognize that Indigenous peoples are still here today, and we commit to learning from their resilience and stewardship as we strive toward a more inclusive and respectful future.

We would like to thank the following Town staff and groups, as well as external community partners for their time and expertise which greatly contributed to the improvement and impact of this plan.

Town of Erie Staff and Groups

Organization	Name	Title
Parks and Recreation Department	Taylor Ingro	Cultural Arts Supervisor
Planning Division	Josh Campbell	Senior Strategic Planner
Sustainability Advisory Board		
Town Council		
Transportation and Mobility Division	John Firouzi	Transportation Division Manager
Transportation and Mobility Division	Miguel Aguilar	Principal Transportation Planner

External Community Partners

Organization	Name	Title
Being Better Neighbors	Christina Pisano	Board Member
City of Boulder, Public Works – Utilities Department	Heather Bearnese-Loza	Water Conservation Program Manager
City of Lafayette, Sustainability Department	Elizabeth Bocon	Sustainability Director
Erie Community Food Bank	Robin Kitlowksi	Co-Director
Lotus Engineering and Sustainability	Molly Marcucilli	Climate and Building Policy Associate
Lotus Engineering and Sustainability	Natalia Carminelli	Communications and Engagement Associate
Monarca Group	Berenice El Gharamti	Co-Founder and Managing Partner
Mountain View Fire Rescue	Paul Ostroy	Fire Management Officer

Introduction

The Town of Erie and communities across Colorado face evolving risks shaped by climate change, population growth, aging infrastructure, and economic uncertainty. From increasingly severe wildfires along the Front Range and Western Slope, to more frequent flooding events, prolonged drought, extreme heat, severe winter storms, high winds, and public health impacts, the need for proactive resilience planning has never been greater. In addition, Erie and its neighbors must prepare for cumulative hazards such as power outages, supply chain disruptions, and economic shocks that can compound physical disasters.

This Resilience Action Plan provides a strategic framework to help our local government anticipate, withstand, adapt to, and recover from these challenges. It identifies key vulnerabilities across infrastructure, housing, transportation, natural resources, public health, and local businesses. It also outlines practical, scalable strategies that can reduce risk, protect critical services, and strengthen long-term community stability and health.

Beyond risk reduction, resilience planning offers meaningful financial and social benefits. Investments in resilience can lower long-term disaster recovery costs, reduce insurance premiums, protect property values, and improve eligibility for state and federal funding. Proactive mitigation is consistently more cost-effective than post-disaster rebuilding. Socially, resilience initiatives strengthen community cohesion, protect vulnerable populations, improve public health outcomes, and enhance quality of life. Efforts such as wildfire mitigation, floodplain management, energy efficiency upgrades, and infrastructure hardening can also create local jobs and stimulate economic development.

Importantly, this Resilience Action Plan is intended to serve as a guide—not a mandate. It identifies priority goals and strategies to explore further, offering a roadmap for future exploration and investment. Implementation will depend on essential research to identify the most viable and strategic implementation efforts including available funding, evolving community needs, partnerships, and policy direction from elected officials. The plan is designed to be flexible and adaptive, allowing the community to revisit, refine, and expand actions as new information, technologies, and resources emerge. There is no specific timeline identified for updates, rather this plan is an iterative document, allowing community partners and staff to use it strategically as the resilience landscape evolves with related hazards and resources.

By adopting this Resilience Action Plan, Erie affirms its commitment to thoughtful, fiscally responsible, and community-centered resilience planning—ensuring that we are better prepared not only to face future challenges, but to thrive in spite of them.

How To Use This Plan

This plan is designed for easy navigation via the clickable sections within the Table of Contents with page numbers located at the bottom-right of each page. A broad overview of the plan can be found within the Executive Summary and Plan Creation Timeline. The Community Engagement Recap and Community Engagement Timeline sections provide insights into how the team consulted residents and visitors at a variety of local events. The Vulnerability Assessment Summary provides a brief overview of major findings from the Vulnerability Assessment, included in full in Appendix A. The majority of this document consists of goals and strategies captured within three chapters, followed by a short “General Initiatives” section. Each of the three chapters contains background information, current Town progress and initiatives, overarching goals, and recommended strategies that support goal achievement. Hyperlinks, found throughout the document, are underlined.

Within each goal is a “Concept” note which provides a brief explanation of the benefits of the goal and the rationale for its inclusion. For example, the goal of an increased tree canopy provides benefits related to extreme temperatures, air quality, and stormwater management.

The plan concludes with a glossary of definitions and acronyms and a list of references. Appendices include the complete Vulnerability Assessment and full results of community engagement efforts.

For readers with limited time and a specific area of interest, the three chapters are broken into smaller sections that are listed in the Table of Contents. For instance, someone wanting to learn more about air quality initiatives can proceed directly to the Air Quality section within the Infrastructure chapter. Each section concludes with partnership opportunities, making these strategies key for understanding how individuals and organizations outside of the Town can contribute to the effort.



Old Town Erie, Colorado.²

Executive Summary

The Town of Erie, Colorado is proud to present its first ever **Resilience Action Plan (RAP)**. This document is designed to strengthen the Town's ability to adapt, thrive, and grow in the face of climate, economic, and social challenges. Through this plan, risks and adaptive strategies were identified for the Town that improve community preparedness for extreme weather events and social vulnerabilities. Erie stands at a pivotal point in its development with evolving environmental concerns, rapid population growth, and increasing infrastructure demands. The RAP outlines a forward-looking vision with concrete actions to ensure the Town remains secure, sustainable, and equitable in the future.

This plan is grounded in an understanding of Town priorities, research, environmental sustainability, and best practices for long-term growth. Development of the plan was supported by a Vulnerability Assessment conducted by the University of Colorado Boulder's Masters of the Environment (MENV) Graduate Student Team. This assessment evaluated environmental risks and social equity hazards and was complemented by robust community engagement. Town staff, local and regional partners, and Erie residents played a vital role in shaping the recommendations presented in this plan. A summary of these community interactions can be found in the Community Engagement Recap.

The **three key areas** for building long-term resilience that are included in this plan are:



Each chapter provides background on the topic, a list of current progress, accomplishments, goals, strategies, and potential community partnerships. In addition to these chapters, there is a short "General Initiatives" section.

Plan Creation Timeline

1. Literature Review: April to June, 2025

a. The MENV Graduate Student Team reviewed Town of Erie plans for reference and information, plans from nearby Colorado municipalities, and plans from locations across the United States to understand best practices and formatting.

2. Creation of the Vulnerability Assessment: June to July, 2025

a. The Vulnerability Assessment was created to inform the priorities of Resilience Action Plan goals and strategies.

3. Community Engagement: May to August, 2025

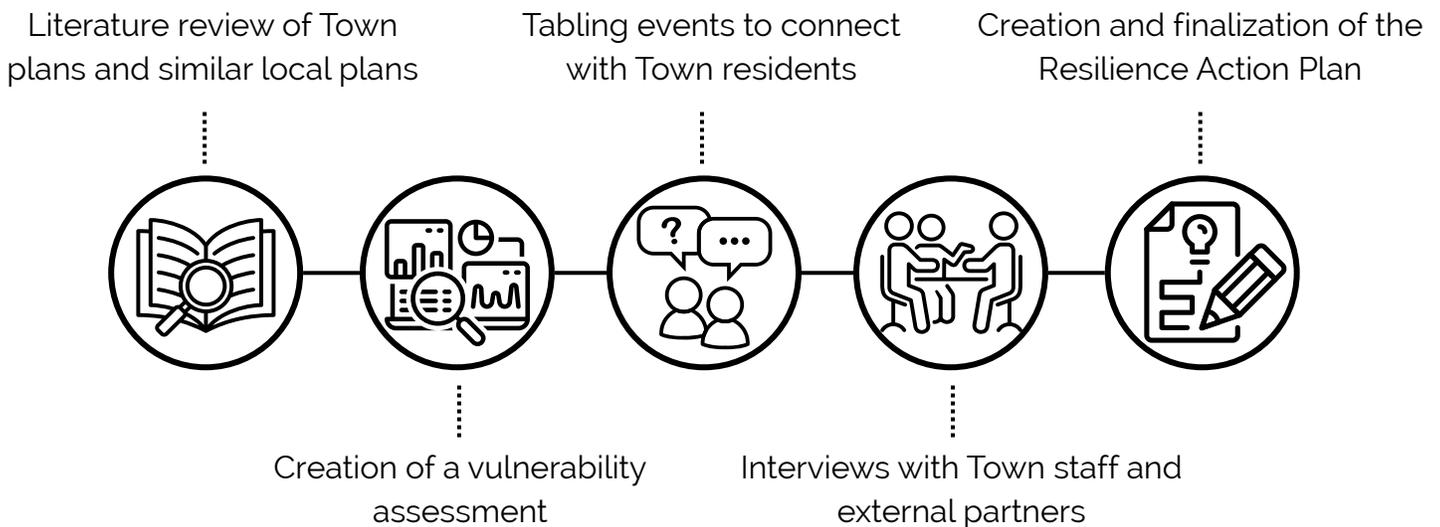
a. See the Community Engagement Recap for more information and Appendix B for data from Community Engagement.

4. Community Partner Interviews: June to August, 2025

a. See the Community Engagement Recap.

5. Creation of the Town of Erie Resilience Action Plan: July to October, 2025

a. Goals, strategies, and partnership opportunities were developed after the culmination of all the research, community engagement, and interviews.



Timeline of the steps the MENV Graduate Student Team took to create the Resilience Action Plan.

Community Engagement Recap

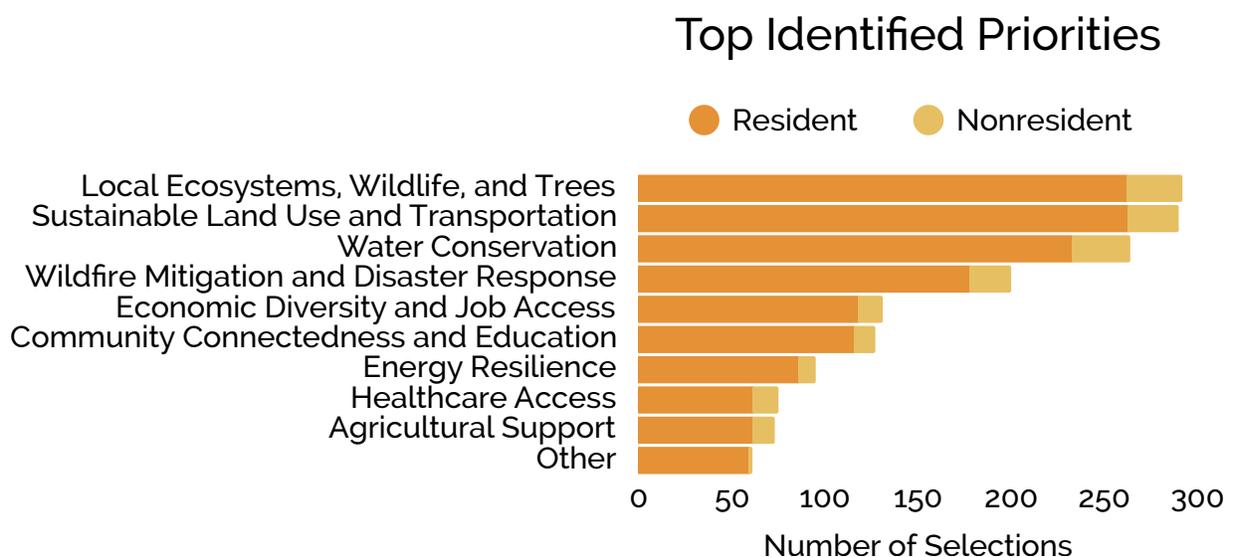
The MENV Graduate Student Team interviewed Town staff from various departments and divisions, local and regional partners, emergency responders, and Town Council members. The expertise and personal stories from interviewees provided the MENV Team with an understanding of where the Town needs the most support in improving its resilience efforts.

In addition to interviews, the MENV Team received community input at multiple Town events in collaboration with Erie's Sustainability Division and Sustainability Advisory Board. The MENV Team created three questions to generate meaningful resilience conversations and data collection. The data provided insight for the priorities of the Town's first Resilience Action Plan. The questions were presented with the same approach at each engagement event with color coding to identify Erie resident and nonresident responses. An estimated 928 people interacted with these questions at eight separate events during the creation of this plan.

The first question was "In your opinion, what should be the top three priorities for Erie to build local resilience?" Respondents were instructed to mark their top three choices. The choices included:

- Energy Resilience (backup for power outages)
- Sustainable Land Use and Transportation Access
- Wildfire Mitigation and Disaster Response
- Local Ecosystems, Wildlife, and Trees
- Water Conservation
- Economic Diversity and Job Access
- Agricultural Support
- Community Connectedness and Education
- Healthcare Access
- Other

The most common response for the first question was local ecosystems, wildlife, and trees, which obtained 20% of the total vote. Sustainable land use and transportation access was a close second place with 19% of the vote.



Graph for responses to the top identified priorities across all Town events the MENV Graduate Student Team attended.

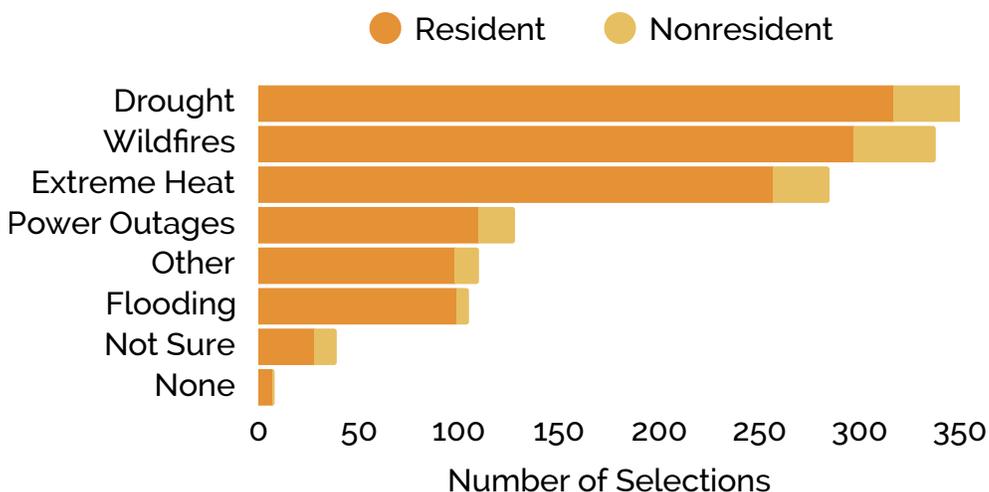
The second question was “What are the top three hazards that Erie is most vulnerable to?”

Respondents were instructed to mark their top three choices. The choices included:

- Extreme Heat
- Flooding
- Drought
- Wildfires
- Power Outages
- Not sure
- None
- Other

The most common response for the second question was drought, which received 26% of the total vote. Wildfires was second with 25% of the vote.

Top Identified Hazards



Graph for responses to the top identified hazards across all Town events the MENV Graduate Student Team attended.

The third question was “What is your definition of resilience?” This was an open-ended question for which respondents provided their written perspective.

The entirety of the results and data from this community engagement effort can be found in Appendix B.

Community Engagement Timeline



Arbor/Earth Day

April 26, 2025

Erie's 27th Annual Arbor/Earth Day event spread awareness of the Town's conservation efforts. Free trees, prizes, a poster contest, speeches by local elected officials, and food trucks were all a part of the celebration.

MENV Graduate Student Team at Arbor/Earth Day.

Town Fair

May 17, 2025

The 28th annual Town Fair was held by the Erie Chamber of Commerce to celebrate local businesses and resources. Arts, crafts, food, drink and community building were highlighted in this event.



MENV Team Member talking to Erie resident at the Town Fair.



Town of Erie Farmers Markets

May to July 2025

The Town of Erie Farmers Market provides local Colorado farms and vendors with a popular and inviting market to showcase their products. This market connects residents with local produce and expands business opportunities for farms and vendors.

MENV Team Member talking to residents at a Town of Erie Farmers Market.

Erie Fest

August 2, 2025

This was the first Erie Fest in Town history. The event was hosted by Being Better Neighbors and highlighted multiple cultures to build a more cohesive and welcoming community.



MENV Team at Erie Fest. **11**

Vulnerability Assessment Summary

As part of the creation of this document, the MENV Graduate Student Team prepared an assessment of hazards within and surrounding the Town, as well as the vulnerability of Town populations. The following is a short summary of this document, which is appended in its entirety at the end of the plan.

Purpose and Methodology

The Town of Erie is facing increasing climate-related risks that threaten its residents, environment, and economy. This report focuses on five key hazards: air quality, drought, extreme heat, flooding, and wildfires. The goal of this assessment is to provide scientific and historical context for each hazard, analyze vulnerabilities, and provide a rationale for the establishment of relevant goals and strategies that address them.

Vulnerability is defined by exposure, sensitivity, and adaptive capacity.³ The report also highlights the connections between hazards, such as drought increasing wildfire risk due to drier fuels, which in turn raises flood risk.⁴

Climate Hazards

Air Quality

Erie's air quality is impacted by ground-level ozone and particulate matter (PM_{2.5} and PM₁₀), originating from vehicles, wildfires, dust, and oil and gas operations, among other sources. Erie has deployed air monitoring stations to track pollutants. Short- and long-term exposure to air pollutants can affect both human and environmental health. Erie also faces indoor air risks from radon, a naturally occurring carcinogen present in many Colorado homes.⁵ Children, older adults, outdoor workers, and people with preexisting conditions, like asthma, are especially vulnerable to air pollution.⁶

Drought

Erie experienced major droughts in 2002 and 2012, prompting the development of tiered water restrictions and the Drought & Water Supply Shortage Plan.⁷ Droughts reduce water availability, threaten agriculture, and can bring significant economic impacts. Indicators like the Palmer Drought Severity Index and Standardized Precipitation Evapotranspiration Index show Erie, and Colorado as a whole, trending toward drier conditions.⁸ Vulnerable groups include the elderly, children, low-income households, and people with health conditions.⁹

Extreme Heat

Temperatures in Colorado have increased by 2.9°F since 1895, with projections showing Erie could face 20 to 83 days over 95°F annually by 2100.^{10,11} Rising heat increases risk of heat illness, especially for those without air conditioning, outdoor workers, older adults, and people with chronic health conditions.¹² Erie is expected to see up to 10 heatwaves per year by the 2060s, an increase from one per year historically. A heat wave is a period of days in which the average temperature peaks above a threshold typically only exceeded once per year.¹³

Flooding

Erie's most significant floods occurred in 1890, 1921, and 2013.¹⁴ The 2013 flood caused \$4 billion in statewide damage.¹⁵ A portion of Erie lies within FEMA Special Flood Hazard Areas (SFHAs), requiring flood insurance. In response, Erie partnered with the Mile High Flood District on mitigation projects such as the Coal Creek Expansion Project, improving drainage and levee systems. However, increased precipitation and impervious surfaces may elevate future risk.

Wildfires

Though not as prone to wildfires as other regions in Colorado, Erie has a medium wildfire risk with 14% of buildings in direct exposure zones.¹⁶ Wildfire smoke contributes to poor air quality and increases flood risk due to soil degradation.^{17,18} Erie's wildfire vulnerability is mitigated by limited wildland-urban interface (WUI), though climate models project a 100 to 500% increase in burned area by 2050.¹⁹ Vulnerable populations include the elderly, manufactured home residents, and people experiencing mobility issues.²⁰

Social Vulnerability

Erie overall ranks low in social vulnerability, but disparities exist. Erie's population is 40,183 and is 83% white. The median income is \$163,644, and 67% of the population has a bachelor's degree or higher.²¹ Data from Headwaters Economics, the Climate and Economic Justice Screening Tool, and Enviroscreen 2.0 indicate that central Erie has greater vulnerability to climate and pollution-related risks compared to surrounding areas.²² Erie currently has three manufactured home communities, which the State of Colorado counts as disproportionately impacted (DI) communities.^{23,24}

Takeaways and Next Steps

Climate hazards in Erie are interconnected and are projected to increase in severity and frequency. Hazards affect public health and infrastructure, and are especially impactful on vulnerable populations. The next major step is implementing the Resilience Action Plan, which outlines strategies for mitigating hazards, protecting vulnerable populations, improving emergency preparedness, and building long-term resilience.

Goals and Strategies

Infrastructure

Introduction

Resilient infrastructure is critical to the safety, economic vitality, and well-being of residents. Building infrastructure that is able to withstand and operate during natural disasters will decrease the need for post-disaster rebuilding and ensure the continuation of essential services.

This chapter covers five topics: air quality, extreme temperatures, transportation, water management, and wildfires. The Town has a history of extreme weather events, such as the September 2013 flood and May 2023 hailstorm as well as the long-lasting regional impacts of the December 2021 Marshall Fire. These strategies focus on increasing resources to mitigate current and future hazards while also encouraging increased avenues to support Town residents.

Air Quality

Background

Particulate matter and ground-level ozone, among other pollutants, impact human health, especially in vulnerable populations like children, older adults, and people with preexisting medical conditions like asthma. Air monitoring, education, filtration, and elimination of pollutant sources all contribute to a reduction in exposure and improvement in air quality and health.

Current Town Progress

- In 2021, Erie received a Clean Air Champions Award from the Regional Air Quality Council (RAQC) for its commitment to improving regional air quality. The Town has also been awarded Charge Ahead grant funds (in partnership with RAQC) to create a network of electric vehicle charging stations that are available to the public.
- The Town monitors air quality at five stations near oil and gas wells. These stations measure volatile organic compounds, particulate matter, and meteorological data. Erie additionally hosts a Boulder Atmosphere Innovation Research (AIR) monitoring station at the Erie Community Center.
- The Town Sustainability Division offers radon mitigation system rebates and high efficiency particulate air (HEPA) purifier rebates.
- Erie residents are eligible to receive rebates for heat pumps, induction cooktops, and other items that reduce impacts to air quality through the Sustainability Division's Energy Efficiency Rebate program.
 - The Energy Efficiency Rebate program was launched as a pilot in August 2023. That year, 44 participants received \$16,534 in rebates during the initial five month period. In 2024, 258 participants received rebates totaling \$27,550 during the first full year of the program. In 2025, as of July, there were \$32,800 in rebates distributed among 209 participants. Grant funding from Boulder County has supported this rebate program to date.

Goals and Strategies

- Goal 1: Support the improvement of indoor air quality at home and in high-use areas such as the library and community center.
 - Concept: Increasing air filtration during times when particulate matter and pollution is high can reduce exposure to pollutants and reduce impact to vulnerable populations.
 - Strategy 1: Educate homeowners and maintenance staff about options to create safer indoor air with measures like air purification systems or heat pumps.
 - Strategy 2: Continue to offer and expand Town Sustainability Division rebates for heat pumps, air purifiers, and radon mitigation systems. Explore the creation of income-qualified opportunities.
- Goal 2: Support the increased adoption of efficient, all-electric appliances, like heat pumps and induction cooktops, to eliminate the indoor combustion of fossil fuels and resulting air quality impacts.²⁵
 - Concept: Benefits of efficient electric appliances include lower cooling costs and improved indoor air quality.
 - Strategy 1: Educate residents at tabling and educational events on additional heat pump rebates available from local utilities and other organizations.
 - Strategy 2: Continue to offer energy efficiency incentives for residents.
 - Strategy 3: Develop a healthy homes education event with local partners to support electric equipment adoption for residents.
- Goal 3: Reduce air pollution from outdoor power equipment and other common sources of outdoor air pollution.
 - Concept: Eliminating common sources of outdoor air pollution will reduce circulating pollutants and improve local air quality, especially on high ozone days.
 - Strategy 1: Continue to offer Town Sustainability Division rebates for electric versions of common gas-powered equipment.
 - Strategy 2: Consider expansion of Town rebates to include electric string trimmers, leaf blowers, and snowblowers.
 - Strategy 3: Continue to advocate for statewide air quality improvement via participation in programs such as the Mow Down Pollution Program.
 - Strategy 4: Explore replacing Independence Day fireworks with a drone show or other display that does not impact local air quality.
- Goal 4: Increase public awareness of outdoor air quality.
 - Concept: Continuing to monitor air pollutants and clearly communicating poor air quality events supports residents with understanding current conditions and reducing their exposure.
 - Strategy 1: Educate residents about health impacts, available alert systems (such as high ozone alerts from RAQC), and actions to take when measured air pollutants like particulate matter and ozone reach health-impacting thresholds.
 - Strategy 2: Continue to maintain an air quality dashboard and integrate data from new monitoring stations.

Extreme Temperatures

Background

Average annual temperatures and the frequency of sustained periods of unusually hot weather are on the rise. With this trend projected to continue, residents can benefit from home weatherization and access to temperature-controlled public spaces. Townwide efforts to increase the urban tree canopy can provide additional refuge through the shade, air filtration, and cooling that trees provide.

Current Town Progress

- According to the [Boulder County Urban Tree Canopy Assessment](#), Erie's urban tree canopy is 4% of the total land area. This assessment identified 7,313 acres within Erie that could be suitable for tree planting.
- The [Erie Tree Planting Programs](#) include an annual residential tree rebate, a homeowners association (HOA) cost share, and a school and nonprofit cost share.
 - The Town has an [approved tree species list](#) for its tree rebate programs to ensure diversity and resilience in Erie's urban tree canopy.
- The Erie Tree Advisory Board educates residents about the importance of trees, supports Erie's Tree City USA certification, and promotes and co-organizes the annual Arbor and Earth Day event. They also work with schools to educate students from first through third grade about the importance of trees and plant tree seeds with the students for their homes.
- Erie has adopted the 2021 International Energy Conservation Code (IECC) standard with amendments. The Town requires solar-ready roofs in residential building code and offers [solar photovoltaics \(PV\) and battery back-up incentives](#).

Goals and Strategies

- Goal 1: Gather hyperlocal heat data to better understand Town trends.
 - Concept: Collect additional data of neighborhood heat trends. This data will help staff and residents prioritize the areas of Town that will most benefit from targeted heat resilience efforts.
 - Strategy 1: Facilitate a Town heat mapping event, similar to that [led by the National Oceanic and Atmospheric Administration \(NOAA\) in Boulder in 2022](#). This information can guide future action and focus areas for heat reduction activities. It can also provide an opportunity for resident education and engagement.
- Goal 2: Improve residential building efficiency.
 - Concept: Improved efficiency can reduce heating and cooling costs and improve comfort during extreme temperatures.
 - Strategy 1: Continue to offer Town Sustainability Division [home energy efficiency rebates](#).
 - Strategy 2: Continue to update Erie building codes in line with the International Energy Conservation Code (IECC) standards and strengthen amendments where appropriate.

- Goal 3: Expand and support Erie's tree canopy with a diverse and resilient set of species appropriate to the region.
 - Concept: An expanded tree canopy will reduce ambient air temperature, increase shade and cooling, filter air pollution, and slow stormwater runoff, among other co-benefits.
 - Strategy 1: Continue to incentivize tree planting by individual homeowners, HOAs, schools, and nonprofit organizations.
 - Strategy 2: Offer saplings and plants at a fall community event, like a Farmers Market, to encourage fall planting. This would be complementary to the annual Arbor and Earth Day event that takes place in the spring and provides trees for participants.
 - Strategy 3: Collaborate with Play Boulder to develop a Tree Tenders volunteer program similar to other communities in Boulder County. This collaboration could ensure viability and health of the trees given away at Town events.
 - Strategy 4: Educate and create Town website resources for property owners on proper structural pruning of street trees to ensure long-term tree survival.
 - Strategy 5: Prepare an Urban Forestry Strategic Plan to identify and share the actions Erie will pursue to achieve its urban canopy goals.
 - Strategy 6: Consider an income-based tree canopy water rebate to support residents with watering new or already established larger trees throughout Town, as new and larger trees require significantly more water during times of drought.
- Goal 4: Explore a cool or green roof project on Town property.
 - Concept: Cool and green roof treatments can reduce local heating effects and building energy costs. Green roofs absorb stormwater to reduce local runoff and can support local pollinator populations.
 - Strategy 1: Consider the possibility of a cool or green roof treatment on a Town-owned building to serve as a demonstration project.
- Goal 5: Increase adoption of PV solar energy generation and associated battery backup systems.
 - Concept: Increased local solar generation reduces the strain on transmission lines, reduces emissions from peaker plants, and could provide energy during utility disruptions.
 - Strategy 1: Continue to incentivize local PV solar energy rebates and associated battery backup adoption.
 - Strategy 2: Continue to incorporate solar panels into Town-owned facilities where appropriate.
 - Strategy 3: Continue to explore community solar garden opportunities for Erie residents, whether Erie-based or somewhere else in Colorado.

Partnership Opportunities

- Strategy 1: Work with Energy Outreach Colorado to explore income-based programs to offset higher winter heating costs for heat pumps and to support other home efficiency efforts.
- Strategy 2: Continue to educate homeowners in Boulder County about income-qualified rebates through EnergySmart for home retrofits.

- Strategy 3: Continue to collaborate and communicate with outside organizations such as Xcel's Home Energy Squad program for efficiency audits and actions such as insulation installation and window replacement. This could be an expansion of the existing block grant program.
- Strategy 4: Employ local youth via the Community Forestry Corps for assistance with tree care and watering.
- Strategy 5: Partner with a local building owner to pilot a green or cool roof project. Gather data and share progress via the Town website and newsletters, and offer public tours to increase education.

Transportation

Background

96% of Erie residents that work commute to their jobs site outside of the Town. This can place a large burden on individual household spending through the ownership and maintenance of personal vehicles.²⁶ The Town of Erie's Transportation Division is focused on increasing the safety and effectiveness of all transportation methods through the 2024 Transportation Mobility Plan (TMP). Emphasis is placed on improving access to walking and cycling in the effort to improve air quality and well-being, traffic congestion, and emergency vehicle response times.

Current Town Progress

- The TMP is aligned with the 2019 Sustainability Plan. The TMP's capital investment strategy and implementation plan aims to reduce single occupancy vehicle travel to 58% of the transportation mode-share by 2025.
- The Transportation Division created a traffic operations model simulating the impacts of constrained corridors that surround the Town as well as the impacts of congested Colorado Department of Transportation (CDOT) highways on all four sides of Erie.
- The Town has a 2008 anti-idling ordinance that applies to Town fleet vehicles.
- The Transportation Division has a Neighborhood Speed Management Program that aims to incorporate resident feedback to reduce speeding and promote walking and biking.
- The Town continues to improve physical street quality through the Safe Streets For All Federal Grant, Weld County Safety Action Plan, I-25 improvement projects, and others.
- The Town of Erie currently has 20 miles of on-street walking paths and 77 miles of off-street walking paths.
- The Town Sustainability Division offers e-bike incentives, which are stackable with the state e-bike tax credit. Research was conducted by the Transportation Division to understand the efficacy of an e-bike share program.
- The Town of Erie was a part of the Northwest Regional Bike Share Feasibility Study to inquire if a bike share program was going to be beneficial for the community.
- In 2025, Erie received the Charging Smart Bronze Designation from the Interstate Renewable Energy Council for its electric vehicle (EV) policies and adoption efforts. These are

supported by the municipal fleet electrification procurement policy and incentives from [Town of Erie Energy Efficiency Rebates](#) for at-home EV chargers. There are additional incentives from the [Xcel Energy EV Charger and Wiring Rebate](#) and [United Power EV Rebates](#).

- Regional Transportation District (RTD) bus access has increased to 15 bus stops in Erie through the JUMP bus route.
- Erie continues to strategically expand EV charging infrastructure. Erie reached 26 public charging ports at the end of 2025.
- A [Boulder to Erie bike path](#) is being developed to provide Erie and Boulder residents with a safe route when utilizing alternative methods of transportation or for recreation.
- RTD JUMP Bus Route Extension Plan Phase 1 and 2 is planned to extend into Weld County.
- The Transportation Division is developing traffic signal timing plans to support the risk analysis from emergency responders.

Goals and Strategies

- Goal 1: Support increased safety for pedestrians and cyclists and multi-modal transportation for all age groups.
 - Concept: Ensure Erie residents have access to walkable and bikeable routes. These routes will also provide pedestrians and cyclists with increased safety in their travels.
 - Strategy 1: Educate residents on the importance of safety lights and reflective clothing in low light conditions.
 - Strategy 2: Work with vendors to pilot a shared mobility program with e-bikes and/or scooters to create additional emissions-free mobility options.
 - Strategy 3: Continue to increase bike parking and anti-theft infrastructure.
 - Expand bike garages for efficient land use while increasing parking opportunities and decreasing the opportunity for bike theft. For instance, [the City of Fort Collins provides secure downtown bicycle parking](#).
 - Use [BikeRackMap.com](#) to support best practices with bike parking. Offer Economic Development Department and Sustainability Division incentives to private businesses to upgrade bike parking facilities to encourage biking.
 - Offer Town of Erie Economic Development Department and Sustainability Division incentives to build mobility hubs that include covered solar parking for e-bikes and EVs at shared parking locations like shopping centers.
 - Strategy 4: Work with vendors to provide a small fleet of e-bikes that can be checked out at the library or community center. Educate users on proper storage and charging practices to maximize safety and lifespan of the e-bikes.
 - For example, the [Telluride Townies program](#) allows residents and visitors to check out a bike for up to four days, and [Boulder BCycle provides fobs that can be checked out from Boulder libraries](#).
 - Strategy 5: Build raised sidewalks and bike paths and incorporate physical barriers that are compatible with snow plowing and maintenance operations. By providing a physical barrier between pedestrians, bikes, and cars on the road, collision likelihood is decreased.

- Strategy 6: Explore the feasibility of reducing minimum parking requirements similar to the City of Boulder in their updated parking requirements in their [Access Management and Parking Strategy Code and Policy Updates](#).
- Goal 2: Improve bus stop quality and access.
 - Concept: Provide high quality bus stops to make travel by bus more comfortable, accessible, and safe.
 - Strategy 1: Prioritize new bus stop shelters with protection from extreme weather events, such as heat, hail, snow, wind, and rain, that include seating.
 - Strategy 2: Provide communication of nearest water refill stations at bus stops.
- Goal 3: Provide evacuation education and clear route signage for each major hazard in Erie. Review and update the TMP information related to emergency evacuation on an annual basis.
 - Concept: If an extreme weather event were to occur in Erie, it is important that people know where to go in times of crisis. Evacuation routes for wildfire and flooding require unique strategies.
 - Strategy 1: Provide emergency response educational presentations and climate preparedness classes at the Erie Community Center. Include partner agencies such as Mountain View Fire Protection District (MVFPD) and the Erie Police Department to help constituents understand the importance of Go Bags, emergency management operations, and available alert systems.
 - Strategy 2: Send emergency alerts with a link to a live updated evacuation route map for each type of major environmental hazard, such as floods, tornadoes, and wildfires.
 - Strategy 3: Deploy Variable Message Boards (VMBs) around Town that advise evacuation routes.
 - Strategy 4: Use cameras and artificial intelligence (AI) tools to monitor emergency conditions and provide alerts to emergency responders proactively.

Partnership Opportunities

- Strategy 1: Continue to partner with [Transportation Assistance and Options non-profits](#) for transportation accessibility.
- Strategy 2: Develop bike and walking trains with local businesses and schools to build community and safety in numbers when commuting.
 - The [City of Boulder Safe Routes to School Program](#) and [El Monte Walking School Bus Program](#) in California are examples of increased transportation safety efforts.
- Strategy 3: Develop financial incentive programs with local businesses for non-car commutes to work.
 - The Google Boulder Campus incentive program provides increased salary for non-car commuters.²⁷
- Strategy 4: Continue to invite local bike shops to Town events so that residents can learn about available incentives and mobility options such as bicycles and e-bikes while supporting the local economy.

Water Conservation and Stormwater Management

Background

To ensure residents have access to safe, clean drinking water, the Town has developed several measures to improve water quality, storage, and usage. In 2021, the Town of Erie finalized a [Water Efficiency Plan](#) and [Drought And Water Supply Shortage Plan](#). This section of the RAP works in partnership with these plans, as well as the water efficiency goals present in the 2025 [Parks, Recreation, Open Space, and Trails Plan](#). These goals support previous efforts and further protect water resources against potential hazards such as droughts, floods, and pollution.

Current Town Progress

- The Town has increased efficiency with its water use, as seen in the overall decrease in [Town water usage per capita per day](#). These impacts are the result of several Town programs such as the installation of smart water meters, tiered billing rates, [water efficiency rebates](#), and the launch of the Sustainability Division's [Turf Replacement Rebate program](#) in 2021.
- The Town's [Stormwater Quality Program](#) ensures compliance with the Colorado Department of Public Health and Environment (CDPHE) municipal separate storm sewer system (MS4) permit. This program provides materials to educate residents and businesses about protecting water quality, supports the investigation and remediation of illicit discharges, trains Town staff on ways to identify pollutants and reduce pollution while doing their daily job tasks, and ensures that new development meets design standards for providing water quality.
- The Town has created a Stormwater Maintenance Division within the Utilities Department that inspects, maintains, and repairs stormwater infrastructure.
- [Town of Erie's Floodplain Information website](#) provides resources for understanding flood risk.
- After the flood in 2013, the Town of Erie improved its floodplain data, mapping, and tracking. The Federal Emergency Management Agency (FEMA), Boulder County, Weld County, and the [Mile High Flood District \(MHFD\)](#) collaborate to alert and prevent floods from causing death and destruction of infrastructure.²⁸
- The Town's design standards follow the [Mile High Flood District Criteria Manual](#) to include Permanent Control Measures that promote soil infiltration.
- [Town of Erie ordinances for flood hazard reduction](#) require floodplain development permits for construction in the [FEMA Special Hazard Flood Area \(SHFA\)](#).
- [The Coal Creek Expansion project](#) and [the Erie Wetlands](#) mitigate erosion, protect infrastructure, reduce flood risk, educate the public about wetland importance, and improve water quality.
- The Town holds commemorative events such as the "Ten Years Later" flood remembrance event which was held to educate people on flood risk and to honor those who lost their lives and homes.
- The Town is creating a waterwise landscaping ordinance to improve water usage in new developments. This ordinance will encourage water conservation best practices (i.e. vegetated swales) and recently adopted state requirements.
- The Town is partnering with the [Weld County Youth Conservation Corps](#) to implement a Flush and Flow Program and install high-efficiency toilets and update water fixtures in residential homes.

- The Coal Creek Channel Restoration and Flood Control project is in development. The project will realign Coal Creek to create a natural stream function and County Line Bridge will be re-constructed. The result will be a functioning creek that removes several Erie and Weld County residents from the floodplain.

Vegetated Swale

Vegetated swales act as dry ponds with drains in the center to allow water to naturally pool in the area. Native flowers, grasses, and trees can also be planted to slow the speed at which the water is traveling and allows the water to infiltrate.



Image of how vegetated swales can be seamlessly integrated into urban design.²⁹

Goals and Strategies

- Goal 1: Use education and advocacy strategies in programs and resources focused on residential, industrial, and commercial water demands, specifically in the case of drought conditions.
 - Concept: The Town has several opportunities to support residents in improving their water usage. This goal continues to increase education and equitable access in this area. Once residents understand the likelihood of drought in their community, they then need to know how to respond.
 - Strategy 1: Educate Town residents on [rainwater storage regulations](#), best practices for their homes, and connect them with the [existing Town rain barrel rebate](#).
 - Strategy 2: Track water use in Town-owned properties and display the results on a public dashboard.
 - Strategy 3: Support government employees in charge of tracking and alerts to conduct their duties and advocate for emergency alerts for floods and drought conditions are timely and accurate.
- Goal 2: Integrate low impact development (LID) methods into all Town planning.
 - Concept: LID methods create a design process that upholds the ecosystems and water systems present in the environment of an area during development to protect or mimic its processes.³⁰ The systems of urban areas are often interconnected, and features within and near water systems can be altered to better support Town operations.
 - Strategy 1: Implement low impact development methods in new construction.
 - For example, the [City of Edmond Resiliency Action Plan](#) is currently working to expand their LID requirements for new construction and redevelopment.
 - Strategy 2: Explore installing sump pumps in public buildings vulnerable to flooding.
 - Strategy 3: Create training opportunities for low impact development operation and maintenance strategies for the Town workforce.
- Goal 3: Retrofit public streets into green streets through reducing impervious and dark surfaces.
 - Concept: Streets are a key feature of urban areas and can be tailored to the needs of the community and environment to become multi-use. Minimizing hard, dark surfaces, such as asphalt, reduces local heating and stormwater runoff.
 - Strategy 1: Create educational opportunities for Town residents to integrate features of green streets on their properties.
 - Strategy 2: Identify a pilot parking lot site for retrofitting. Consider replacing asphalt with permeable surfaces and lighter colored material, integrating green infrastructure for shading and stormwater filtration, increasing shading with elevated solar, or adding porous pavers similar to the [University of Colorado Boulder Stormwater Management and Performance Goals \(PDF\)](#).

- Strategy 3: Integrate rain gardens with native plants in vacant lots to improve stormwater control and provide water to the local soil and environments. Rain gardens are usually located near corners of sidewalks to improve pedestrian safety and comfort.
- Strategy 4: Review Town codes to determine where shading and porous surfaces can be incorporated, such as with new parking lot construction, in a way that is compatible with snow plow and maintenance operations. Efforts can be combined with strategies from the Town ordinance for water wise landscapes.
- Strategy 5: Incorporate lighter colored road treatments where possible, such as cool pavement methods used by the City of Phoenix, Arizona.

Wildfires

Background

The Town works with several partners to decrease potential wildfire hazards during warm weather and dry conditions. The Parks and Recreation Department has implemented several methods that are nationally recognized to maintain the health of open space within Town limits. The aim of these strategies is to increase education and partnerships to continue improving the proactiveness of the Town to reduce wildfire impacts.

Current Town Progress

- The Town of Erie works with Wildfire Partners to improve wildfire mitigation for residents within Boulder County. These efforts include individual home assessments, a community chipping program, and rebates for mitigation strategies.
- The Town Recycling Center collects items that may act as wildfire fuels, such as yard waste.
- Weld County regulates open burning permits to mitigate potential wildfire risk.
- The Town provides resources for licensed arborists to begin the process of wildfire mitigation on residential properties.

Goals and Strategies

- Goal 1: Increase wildfire mitigation education and infrastructure strategies.
 - Concept: Several wildfire mitigation practices were identified by community leaders, and increasing access and implementation for these safety measures will better adapt the Town for future extreme weather events. For example, the Colorado Wildfire Resiliency Code Board developed changes to building codes to improve Colorado wildfire resilience.
 - Strategy 1: Hold seasonal workshops for Town residents to develop wildfire action plans for their residences and improve wildfire mitigation strategies in the area immediately surrounding and within their property.
 - Additional resources are provided by Wildfire Partners' community advising, Cal Fire's Wildfire Action Plan website, the Communities Pathways Interactive Tool from the Fire Adapted Communities Learning Network, and safety awareness materials from the U.S. Fire Administration. Action plans also support Town residents in preparing for other extreme weather events.

- Strategy 2: Work with HOAs to integrate a strategy for noncombustible siding material on buildings. Wildfire Partners recommends a minimum of six vertical inches of noncombustible siding material.
- Strategy 3: Work with Xcel Energy and United Power to continue to bury electrical lines and distribution lines for critical operations to reduce the likelihood of ignition and reduce power disruptions during extreme weather events. United Power has specific funding resources the Town can utilize to support these efforts.
- Strategy 4: Increase awareness for proper disposal of toxic and flammable chemicals and other materials, such as lithium batteries, as well as their connection to wildfire resilience for residents at Town events. All Erie residents have access to the Boulder County Hazardous Materials Management Facility and Weld County residents also have access to the Weld County Household Hazardous Waste sites for disposal.

Partnership Opportunities

- Strategy 1: Partner with relevant organizations to provide emergency response educational lectures at the Erie Community Center.
- Strategy 2: Incentivize residential and agricultural collection of wood chips and plant debris for fertilizer or additional biochar applications with Biochar Now or the Town Recycling Center.
 - For instance, the City of Edmond Resiliency Action Plan is planning to apply urban wood utilization practices to provide fertilizer and improve overall land use and urban design.
- Strategy 3: Work with wildfire mitigation experts, such as Wildfire Partners, to expand individual home assessments for regions within the Town that currently do not have access to these types of programs.
 - Community Mitigation Assistance Teams, Community Planning Assistance for Wildfire, the Fire Adapted Communities Learning Network, and the Wildfire Resiliency Code Board may provide further resources.
- Strategy 4: Explore the option of prescribed burning and regular brush management for grasslands where appropriate for fuels and ecosystem goals.
 - The Colorado Division of Fire Prevention and Control has resources for prescribed burning and a Certified Burner Program for private land. The Florida Department of Agriculture and Consumer Services also has resources for prescribed burning.

Land Management



Introduction

The planning area for Erie spans 48 square miles, of which 21 miles are incorporated. The Town boasts 1,500 acres of open space, including 285 acres of agricultural land. A common bond between both public and private lands is that they contribute to local biodiversity, stormwater management, and air and water filtration. Plants within this area also keep temperatures cool, provide shade, and create habitats for pollinators and other wildlife. Additionally, low water use and firewise landscaping practices contribute to greater water conservation and wildfire risk reduction. Open space and mountain vistas are an integral part to quality of life in Erie, paired with the Town's network of trails that support a healthy and active population and culture.

Areas of focus within this chapter include agriculture, landscaping, parks, and open space. Each focus area contains overarching goals supported by adaptive strategies. This chapter also includes partnership opportunities that further enhance Town-led efforts.

Agriculture

Background

The agriculture sector of Erie holds economic, ecologic, and historical significance. For over a century, local agriculture operations have supported the community with staple crops such as corn, alfalfa, wheat, and sugar beets, as well as livestock and dairy production. Agricultural lands in and around Erie's borders play a significant role in resilience as the Town continues to expand in population and urban development. Preserving agricultural land, promoting local food systems, supporting soil quality, conserving water, and enabling adaptive practices are essential components of building long-term community and environmental health.

Current Town Progress

- The Town of Erie currently manages 285 acres of agricultural land. The Agricultural Land Lease Program allows private landowners to lease Town-owned property for agricultural use.
- The [Erie Farmers Market](#) provides a place for farmers to sell Colorado-grown produce and goods directly to the community.
- The Town of Erie partnered with [Community Fruit Rescue](#) in 2025 to reduce food waste and increase access to local fruit.
- Redevelopment of the Schofield Farm property includes plans for a new event space, the [Erie Makerspace](#), and classrooms for rent.

Goals and Strategies

- Goal 1: Consider creating a Sustainable Agriculture Plan for Erie.
 - Concept: It is important to develop a central hub of information including best practices and sustainable applications as agricultural operations continue to evolve. This plan is an opportunity for agriculture workers, scientists, and government officials to work together to identify complex environmental and economic problems.
 - Strategy 1: Review and consider combining aspects of multiple State of Colorado, Town of Erie, Boulder County, and Weld County plans to inform the first Town of Erie Sustainable Agriculture Plan. The information would build on local resources such as [Boulder County's agriculture management resources](#), [Weld County's Right to Farm Statement](#), [Colorado State University's sustainable agriculture resources](#), and the [Colorado Environmental Agriculture Program](#).
 - Strategy 2: Describe financial and environmental benefits of sustainable agriculture such as rotational animal grazing, reducing reliance on artificial fertilizers and pesticides, using cover crops to improve soil health, and others.
- Goal 2: Increase economic opportunities for small scale agriculture operations.
 - Concept: Increasing the economic opportunities for small agriculture operations ensures economic viability and survivability of their operations.
 - Strategy 1: Explore the interest in expanding access to local produce by partnering with the Erie Farmers Market or other partners to create a local food market similar to a [community supported agriculture \(CSA\) model](#).
 - Strategy 2: Build agrivoltaics legislation into the next [Erie Unified Development Code](#) update. Agrivoltaics provides agricultural land owners with additional income from solar energy generation on cropland and grazing land.
 - Strategy 3: Continue to provide business plan assistance through the Erie Economic Development Council. This could include planning tips for the business side of agriculture such as contracting with distributors, integrating event space, offering tours, and hosting field trips.
 - Strategy 4: Engage and promote current and future farm-to-table restaurants to expand local food distribution.

Partnership Opportunities

- Strategy 1: Advocate for sustainable agriculture lessons in K-12 classrooms through in-school presentations.
 - High school students could develop a project that would involve coming to talk to younger students about the agriculture programs that Erie has such as the [Mountain Vista High School Agriculture Curriculum](#) and [Erie High School Agricultural Sciences Program](#).
- Strategy 2: Encourage private agricultural land owners to partner with the non-profits such as [MAD Agriculture](#) and [Frontline Farming](#) for education on sustainable agriculture and regenerative agriculture practices.

- Strategy 3: Explore partnerships that would provide incentives for agricultural practices to transition to drought-tolerant crops and technologies like agrivoltaics.
- Strategy 4: Partner with the Farmers of America Mentorship Program for new farmers and students.

Agrivoltaics

Agrivoltaics is a system where agricultural (crops or livestock) and solar energy production take place on the same piece of land. This creates a dual use parcel of land to maximize profits and improve environmental quality. Solar panels generate renewable energy and provide shade to the soil and animals below. Shade provides a safer and more comfortable habitat for the livestock and prevents excess evaporation from the irrigated crops. [Jack's Solar Garden](#) is a local example of agrivoltaics in Longmont, Colorado.



Image of Jack's Solar Garden agrivoltaics system in Longmont, Colorado.³¹

Landscaping, Parks, and Open Space

Background

Erie's parks and open spaces provide endless opportunities for community events, recreation, and scenic vistas. These amenities include hundreds of acres of protected land that deliver services such as stormwater retention and filtration, habitats for wildlife, and areas for native trees, plants, and grasses to thrive.

Current Town Progress

- According to the [2025 Town of Erie Community Profile](#), Erie boasts 1,500 acres of parks and open space and 70 miles of trails. 99% of residents have access to at least one park within one mile of their home.
- Erie continues to improve irrigation efficiency in Town parks as outlined in the [Parks, Recreation, Open Space, and Trails Plan](#) and [Water Efficiency Plan](#). Strategies include the installation of smart irrigation controls and moisture sensors at Town parks, irrigating during times where evaporative loss is minimal, and maximizing reuse water for irrigation purposes.
- The Town Sustainability Division facilitates an array of rebates that incentivize residents to reduce outdoor water usage and integrate low water use landscaping. Since 2022, the [Turf Replacement Rebate Program](#) has provided \$269,510 to support the removal of approximately 206,127 square feet of turf. Additionally, 200 participants have received more than \$40,000 through [water efficiency rebates](#).
- The Sustainability Division supports volunteers in the [Adopt-a-Road program](#) to facilitate road clean up events in Erie.
- Resource Central, a local non-profit, has supported outdoor water conservation via the [Lawn Replacement](#), [Garden in a Box](#), and [Slow the Flow](#) programs in Erie since 2004.
- Town efforts are bolstered by [Colorado Senate Bill 23-178](#), which prevents HOAs from requiring residents to maintain water-intensive turf grass.
- The [Open Space Management Plan](#) contains a list of plant species that can harm native species.
- Parks and Open Space Staff prune all Town property trees on a four year cycle to ensure tree health, removing potential wildfire ladder fuels in the process.
- [The Town of Erie floating solar project](#) is under construction for its first phase of implementation, a 1.2 megawatt array, installed at the North Water Reclamation Facility.
- Pollinator habitats have been prioritized in recent years.
 - Pollinator habitat exhibits and water wise landscaping can be seen throughout town. These exhibits include the Erie Town Hall front lawn, Thomas Reservoir, and Erie Community Park.
 - The Sustainability Advisory Board sponsored Erie's first Pollinator Proclamation in June 2025.
 - [Erie's Buzzing Gardens Mapping Program](#) is a map showcasing public pollinator habitats and pollinator friendly gardens planted by Erie residents.

- Friends of Coal Creek Pollinator District Program is a map that highlights native pollinator gardens in towns and cities connected to Coal Creek.
- Resource Central's Garden In-a-Box Program sells a variety of affordable native plant kits to support healthy residential ecosystems that are very popular with residents. The Town subsidizes the cost of these kits for residents.
- Erie's Sustainability Advisory Board hosts pollinator-focused events such as National Pollinator Week
- Erie is in the process of becoming a Butterfly Pavilion Certified Pollinator District through efforts of its Sustainability Advisory Board.

Why are pollinator species important?

As towns and cities expand, there is less native habitat for species to survive. Pollinators are keystone species, which means without a sufficient population of birds, bees, butterflies, beetles, and bats, the biodiversity and health of ecosystems diminishes. Pollinators play a significant role in ecosystem health and the overall food supply, as these animals are responsible for 35% of all food production globally.³² These species are responsible for the reproduction of many fruits, vegetables, and nuts. These crops play a massive role in the economy of Colorado, the United States, and the rest of the world.



Bees pollinating an apple crop.³³

Goals and Strategies

- Goal 1: Increase public volunteer and educational opportunities.
 - Concept: Volunteer opportunities provide forums for educational messaging, increase community land stewardship, strengthen community bonds, and provide additional human resources to supplement staff efforts.
 - Strategy 1: Develop and support Town-led volunteer events at parks to perform activities such as weed removal, streambank restoration, and trash cleanups.
 - Resources and support can be acquired from community partners such as [projects led by Wildlands Restoration Volunteers](#) and [volunteer opportunities from Boulder Open Space and Mountain Parks](#).
 - Strategy 2: Create an advertising campaign for residents on plants, insects, and other species that can cause harm to native species.
 - The [public awareness campaigns resources from the United States Department of Agriculture \(USDA\)](#) and the [North American Invasive Species Management Association's awareness campaign](#) provide various resources for campaigns and general outreach to the public. The [California Department of Fish and Wildlife](#) also has [a week-long awareness event](#) that provides further examples.
 - Strategy 3: Provide Town resources or create an awareness campaign for residents to reduce wildlife conflicts.
 - The Town can join a committee in the [Habitat Partnership Program](#) for more resources and support. [Jeffco Open Space provides a platform](#) for park visitors to report interactions with local wildlife.
- Goal 2: Continue to minimize non-functional turf grass.
 - Concept: Removal of nonessential turf grass reduces outdoor water use.
 - Strategy 1: Pilot low-water use grass in place of Kentucky Bluegrass in a park and add signage for public education.
 - The [City of Lafayette recently carried out its own low-water pilot project](#). Examples of low-water use grasses include Tall Fescue, Sheep, Blue, and Hard Fine Fescues, Tahoma 31 Bermuda Grass, Texas Hybrid Bluegrass, and Dog Tuff Grass, among others, per the Town [Turf Replacement Rebate Program](#).
 - Strategy 2: Conduct an assessment of Town properties to determine coverage by non-functional turf and noxious weeds. Prioritize replacement with low-water, drought-tolerant, fire-adapted, and pollinator-friendly native plants.
 - Strategy 3: Continue to provide [incentives for residential turf replacement](#). Explore ways to increase resources for conversion projects for residents and businesses, including regular educational events.
- Goal 3: Perform strategic wildfire fuels mitigation in open spaces.
 - Concept: Continue to selectively reduce fuels in parks and open space to reduce risk to natural resources, infrastructure, and adjoining properties as well as to reduce cost to rebuild and retrofit damaged infrastructure.

- Strategy 1: Inform residents of fire mitigation strategies, such as prescribed burning and fuel breaks, before they are implemented, at Town events and on the Town website.
 - The [Colorado Department of Public Health and Environment's website for community outreach on prescribed fires](#) and the [Fire Adapted Communities Network's lessons learned for prescribed fires](#) provide resources for this strategy.
- Strategy 2: Continue to perform strategic mowing along property boundaries, in proximity to buildings, and where fuel breaks can reduce likelihood of fire spread and provide safe areas for firefighters to conduct their work.
 - Examples of fuel breaks are present within [Northern Colorado Fireshed Collaborative's prescribed fire projects](#) and [Summit County's fuel breaks](#).
- Strategy 3: Use fire-adapted landscaping principles near Town buildings, such as spacing plants appropriately, avoiding flammable species, and maintaining defensible space.

Partnership Opportunities

- Strategy 1: Continue to support the efforts of the Sustainability Advisory Board and local non-profits such as Friends of Coal Creek for pollinator and low-water garden tours and firewise landscaping workshops.
- Strategy 2: Continue to explore a collaboration, including funding the [Arbor Day Foundation](#), to provide additional trees for residents.
- Strategy 3: Review the state of natural surface trails and identify potential barriers to accessibility by working with local partners, such as Monarca Group.
- Strategy 4: Connect residents with seed libraries of native plants that have low flammability and are water efficient.
 - The [Boulder Public Library's Seed Library](#) is a potential partner, and the [Jefferson County Extension Seed Library in Washington](#) provides a model for future seed libraries.
- Strategy 5: Increase connections with HOAs to promote pollinator habitats. Homeowners can also learn how to create native pollinator habitats through [Friends of Coal Creek garden assessments](#), a ["leave the leaves" campaign](#), and reduction of pesticide use.
- Strategy 6: Expand education and efforts to become a [DarkSky Certified Town](#) to reduce artificial lighting and disruptions to pollinator species' circadian rhythms.
- Strategy 7: Integrate indigenous perspectives from local and regional partners in Town conservation efforts.
 - Resources are provided by [Right Relationship Boulder](#), the [Tribal Consultations website from the City of Boulder](#), the [Denver American Indian Commission](#), and the [Colorado Commission of Indian Affairs](#). [CU Boulder's previous conservation workshop](#) that may serve as a model for future actions.

What is a pollinator habitat?

A pollinator habitat has three different blooming native plants for each season (three in the spring, three in the summer, and three in the fall).



Erie Community Park has a Native Pollinator Garden within it.³⁴



People can create pollinator habitats in their own backyard with bee houses and native plants.³⁵

Community



Introduction

A stable community ensures that all people are given the opportunity to succeed through responsibility, safety, connectedness, opportunity, and health. This chapter provides information on the key components of accessibility, economic development, healthy lifestyles, the creation of a resilience hub network, and youth empowerment. This chapter also includes partnership opportunities that further enhance Town-led community building and engagement efforts. Building a well-rounded community takes persistent time, effort, and commitment. As a result of such efforts, the residents of Erie can continue to be proud of the place they call home.

Accessibility

Background

Accessibility ensures that all residents, regardless of age, ability, or background can easily engage with their environment, explore educational opportunities, and have fulfilling experiences. While this includes compliance with the Americans with Disabilities Act (ADA), Town resources strive to go further with supportive and effective methods that improve overall quality of life.

Current Town Progress

- The [Town of Erie Risk Management Division](#) has various responsibilities, including managing the Town Safety Program as well as issues concerning ADA physical compliance.
- The Town Communications & Community Engagement Department ensures the Town website is compliant with the [Web Accessibility Initiative](#) and has a [grievance procedure for ADA complaints](#). The [Town Statement of Accessibility](#) is also published online.
- The Erie Police Department has staff available to assist residents in [accommodations to access Erie police services](#).
- The Town is updating their ADA Self-Evaluation and Transition Plan which includes ADA self-evaluations being conducted on public right-of-ways within Erie.

Goals and Strategies

- Goal 1: Increase accessibility by expanding related learning opportunities within the local community.
 - Concept: As the age of Town residents advances and to mitigate social vulnerabilities, increased resources and events focused on accessibility can improve the awareness, connectivity, and preparedness of the local community.
 - Strategy 1: Increase outreach and learning opportunities during Town events for accessibility support such as service animals, culture within the disability community, and ADA resources.

- Resources are available on the [United States Primer for State and Local Governments](#) and [University of California San Francisco's overview of disability culture and identity](#).
- [DisabilityResources.org's list of Colorado disability services](#) and the [Colorado Programs for Individuals with Physical or Developmental Disabilities](#) also provide other methods of support.
- Strategy 2: Advertise Erie Community Library and [Erie Uplink resources](#) during Town events, such as [Experience Passes](#), basic need resources, guides for parents, tax information, and more.
- Strategy 3: Establish partnerships to support regular training sessions on conflict de-escalation and accessibility for local government and law enforcement staff.
 - [Colorado Circles for Change](#), [Conflict Transformation Works](#), [Right to Be](#), [The Circles Project](#), and the [National Conflict Resolution Center](#) have resources to build upon these workshops.
- Strategy 4: Continue to research methods and expand resources for translating Town documents into different languages or providing translation services.
- Strategy 5: Continue to explore expanding access to free public WiFi with potential local partners.
 - For instance, the [City of Boulder Connect Boulder initiative](#) and [Pearl Street's free WiFi partnerships](#) may provide guidance.
- Strategy 6: Look into joining the [Government Alliance on Race and Equity](#) (GARE) network to acquire resources to better support the community.
- Goal 2: Support increased access to community engagement and services for people with disabilities.
 - Concept: As the Town grows, continued assistance for support systems ensures all residents can meet their needs as locally as possible.
 - Strategy 1: Establish a Vocational Rehabilitation Process for Town residents with disabilities.
 - For example, the [Delaware Vocational Rehabilitation Process](#) has resources for creating this process and supporting participants.
 - Strategy 2: Create partnerships to increase funding and resources for Town residents seeking specialty care.
 - The [Colorado Health Assistance Programs](#) also provide various avenues for support.

Partnership Opportunities

- Strategy 1: Work with the Erie Community Library to advertise and expand language workshops for residents learning English as a second language, as well as for English speakers to learn regional languages such as Spanish, Nepali, Arapaho, and American Sign Language.
- Strategy 2: Work with Being Better Neighbors and the P.L.A.Y. Education Corporation to integrate opportunities for individuals with disabilities and youth for cultural humility and social inclusion into Town events.
- Strategy 3: Continue to expand potential partnerships with other local community organizations to improve connection within the Town.

Economic Development

Background

Economic development plays a critical role in building long-term community resilience by supporting diverse industries and ensuring inclusive access to opportunity. By continuing to expand existing efforts that support small businesses, invest in workforce development, and encourage innovation, Erie can continue to create an economic foundation that can withstand disruptions and adapt to change while ensuring that prosperity is shared equitably across the community.

Current Town Progress

- Erie has a bilingual [Small Business Development Center counselor](#) available to provide free guidance to local entrepreneurs.
- [The Town offers business incentive programs](#) such as the Old Town Revitalization Grants, tax increment financing funds, and a Construction Mitigation Grant Program.
- The Economic Development Department and the Sustainability Division recognize sustainable businesses via the Colorado [Green Business Network of Erie](#).
- [The Town website provides a thorough list of available resources to help prospective entrepreneurs](#) start their businesses.
- The [Erie Chamber of Commerce](#) has a local business membership program that provides support through advertising and access to Town events.

Goals and Strategies

- Goal 1: Provide Erie businesses and residents with the ideas, tools, and finances to become more inclusive, environmentally responsible, and resilient.
 - Concept: This goal can aid the Town by ensuring the economy flourishes well into the future by basing values in social equity, infrastructure efficiency, and expanded market reach.
 - Strategy 1: Explore providing resources for businesses to conduct racial equity analyses such as [Allyship at Work](#) and [Equity In The Center](#).
 - Strategy 2: Continue work on establishing a plan to support a Black, Indigenous, and People of Color (BIPOC) and women owned marketplace.
 - Strategy 3: Continue to support and expand sustainability-related workshops for businesses to learn how they can improve efficiency and lower costs through Town rebates and other initiatives.

Partnership Opportunities

- Strategy 1: Partner with the non-profit United States Green Building Council (USGBC) and other community based organizations to provide support, technical assistance, and training for local businesses to learn about sustainability certifications for buildings and operations such as the [Leadership in Energy and Environmental Design \(LEED\) certification](#).

Healthy Living

Background

An equal opportunity to live a healthy lifestyle is a key part in building a thriving community. This includes access to clean air and water, opportunities for physical activity, healthy food options, and support for mental and emotional well-being. Encouraging healthy lifestyles provides education, access, and opportunities for the prevention of common chronic health conditions. When people in a community are healthy, they are better able to adapt to change, recover from challenges, and support one another.

Current Town Progress

- The Town of Erie offers many [Specialty Fitness and Wellness Programs](#).
- Unique recreational fitness opportunities in Erie include the [Erie Singletrack Trails at Sunset Open Space](#), [Boulder Valley Velodrome](#), and [Erie Revolution Pumptrack](#).
- Older adults fitness opportunities in Town include the [Tivity Health SilverSneakers Fitness Program](#), [Silver and Fit Program](#), and [both indoor and outdoor pickleball courts](#).
- Erie celebrates [National Family Health and Fitness Day](#).
- [Erie Community Food Bank](#) currently provides food assistance services to roughly 300 residents monthly.
- [Visitors to Serene Park have access to public outdoor gym equipment](#).
- [Boulder County provides free Healthy Home inspections for radon](#).
- [Weld County provides free short-term test kits for radon](#).
- The [Town of Erie Air Quality Monitoring Program](#) provides residents with access to air quality education and mapped data collection.
- The [2025 Town of Erie Drinking Water Quality Report \(PDF\)](#) showed no contamination above unsafe and legal thresholds for all potential contaminants.
- There are many [measures the Front Range Landfill takes to ensure compliance with local, state, and federal laws](#). The landfill has multiple levels of protection to prevent environmental contamination.
- The Town provides guidance on staying safe from stormwater and waterway contamination through [Coal Creek recreation recommendations](#).
- The [Oil and Gas Unified Development Code \(Chapter 12\)](#) aims to improve communication and health standards of oil and gas companies in an effort to protect the people that live and work near development sites.

Goals and Strategies

- Goal 1: Reduce potential exposure to contamination from oil and gas operations in and around the Town of Erie.
 - Concept: Oil, gas, and decommissioned mining sites are within Erie and surrounding areas. It is important to educate people on their possible exposure to environmental contaminants from these operations.

- Strategy 1: Ensure full transparency chemical-use disclosure from the oil and natural gas industries. This can be done by providing homeowners near fracking sites with a list of written legislation and potential exposure levels to chemicals.
 - State resources:
 - [Oversight Of Chemicals Used In Oil and Gas \(PDF\)](#)
 - [Colorado Chemical Disclosures website](#)
 - Federal resources:
 - [Resource Conservation and Recovery Act](#)
 - [Comprehensive Environmental Response](#)
 - [Compensation, and Liability Act](#)
 - [Emergency Planning and Community Right-to-Know Act](#)

Partnership Opportunities

- Strategy 1: Increase access to community gardens through collaboration with HOAs, specific neighborhoods, and organizations such as [Denver Urban Gardens \(DUG\)](#).
 - DUG provides resources on how to build a community garden and education on [the benefits of a community garden](#).

Resilience Hubs

Background

Resilience hubs are community assets that provide services during regular operations (blue sky days) and during emergencies and recovery efforts. They can be located within government buildings or at the facilities of trusted community partners. With the appropriate infrastructure, preparation, and coordination, resilience hubs can support the community during times of crisis. Common services provided at hubs include climate-controlled building access during extreme temperatures, backup power during utility disruption, poor air quality relief, reliable communications, and distribution of necessary resources.

Current Town Progress

- Erie does not currently have a holistic resilience hub, though it does have many non-profit, religious, and community organizations that could support the creation of a resilience hub network. Additionally, the Erie Community Center provides a climate-controlled lobby with bathroom access to the public.

Goals and Strategies

- Goal 1: Explore potential resilience hub location(s) and network.
 - Concept: Resilience hubs provide access to critical resources during emergencies and a range of services during normal operations.
 - Strategy 1: Research and potentially establish Erie's first formal resilience hub at the Erie Community Center.
 - Strategy 2: Continue research and outreach to determine trusted community partners for hub network buildout and to identify needed resources such as refrigeration and device charging. Explore future community engagement opportunities.

- Strategy 3: Create a roadmap for community partners to become a part of the network. Identify Town staff who can support the creation of this document and guide partners toward participation and certification.
- Strategy 4: Consider piloting expanded rebate and grant programs for partners in alignment with resilience hub needs. Examples of where to focus resource support could include battery backup systems, onsite solar generation, air filtration, and building efficiency.
- Strategy 5: Work with the local transit provider to create an emergency operations plan to ensure residents have transportation to the hub(s) and needed mobility solutions.
 - The upcoming Flex Ride service could play a role in this plan.
- Strategy 6: Create a page on the Town website to share resources for extreme temperatures. Include temperature-controlled locations open to the public, water access locations such as splash pads and pools, and educational materials about avoiding and recognizing heat illness.

Partnership Opportunities

- Strategy 1: Create a tool library and provide access to Erie residents. The tool library could be incorporated into the planned CO-Create Erie Makerspace or into Erie Community Library operations. Examples of tool libraries in the Front Range include the Denver Tool Lending Library, Fort Collins Tool Lending Library, and Longmont's Library of Things.
 - Registering as a Repair Cafe can provide an opportunity for tool funding.

Youth Engagement and Empowerment

Background

Providing pathways for young individuals to become leaders in their towns and cities fosters a new generation of active community members. Children can struggle with identity, sense of belonging, and fair representation. By expanding opportunities and mentorships for youth, the Town of Erie can ease the transition from childhood to adulthood and allow for young people to have a larger part in local decision making. Through this effort, youth today will become the mentors and positive role models for the next generation of Erie residents.

Current Town Progress

- Erie Youth for Change recruits students in seventh through twelfth grade to work on issues, projects, and programs with the Town of Erie and other local organizations.
- The Town of Erie Sustainability Advisory Board and Tree Advisory Board both have positions for a youth member.
- The Weld County Junior Fair Board chooses members from the ages of 14 to 18 years to work on outreach and support the Weld County Fair.
- The Erie Community Library provides various events focusing on different age groups, ranging from infants to high school students.

- The [Erie Community Center](#) provides various summer programs and events for children of all ages and is establishing the Community Connections program.
- The [Weld Community Foundation Scholarship program](#) supports students in funding their college education.
- The [Weld County Youth Conservation Corps](#) engages youth and young adults from the ages of 16 to 30 years in meaningful community and conservation service projects.

Goals and Strategies

- Goal 1: Increase opportunities and resources for youth engagement.
 - Concept: By providing focused events for young people, the Town can promote community connectedness, security, and growth.
 - Strategy 1: Provide mentorship, networking, and shadowing opportunities for youth in different Town departments and organizations to support future employment in growing industries that will improve Town resilience.
 - Additional support resources can be identified through the Erie Youth for Change and the [UNICEF Young People's Participation and Mental Health guide](#).
 - Strategy 2: Work with the Economic Development Department and Erie MakerSpace to develop a support network for young people interested in entrepreneurship and apprenticeships.
 - [IYF](#) and [Ashoka's Youth Initiative](#) have resources for funding and to support the creation of this network.

Partnership Opportunities

- Strategy 1: Work with the P.L.A.Y. Education Corporation, Town recreation, and community centers to expand engagement events for youth, such as free late-night events for teens.
 - UNICEF and Denver Youth provide resources, and nearby libraries in the [High Plains Library District](#) have examples of events.
- Strategy 2: Work with the Erie Community Library and Erie Community Center to expand skill-focused workshops for high schoolers on topics such as financial education, media literacy, coding, and other job skills.

General Initiatives

- Strategy 1: Consider a ballot initiative for a sales tax to fund sustainability efforts, similar to [Denver's Climate Protection Fund](#) and [Boulder's Climate Tax](#).
- Strategy 2: Create a Resilience Specialist position within the Town of Erie.
 - This staff member can coordinate and accelerate the realization of the goals listed in this plan. Until established, incorporate these duties into the existing work of the Sustainability Division until funding is available for a new position.
 - This staff position can report annual resilience plan progress, make regular plan updates, and integrate best practices. They can also work between Town departments, facilitate community engagement, and increase intergovernmental cooperation to share progress, review and refine existing resilience actions, and identify new actions to pursue.



Party room mural at the Erie Community Center.³⁶

Conclusion

The Town of Erie's first Resilience Action Plan marks a significant milestone in advancing the community's sustainability and preparedness. Its effectiveness will depend on the sustained commitment of Town staff to regularly review, enhance, and adapt the plan in response to changing circumstances. This process of refinement is a hallmark of a responsive and forward-thinking approach.

Ongoing community engagement is equally essential. While no plan can fully anticipate all future developments, the willingness to incorporate new data, best practices, and public input will be critical to maintaining the Resilience Action Plan's relevance.

Elements of resilience are already incorporated into Town initiatives, and resilience must now, like sustainability, become a foundational principle that guides future planning and decision-making. Resources invested in this area are a responsible use of funds, as reports suggest a return of \$13 on every \$1 spent.³⁷ Resilience extends beyond addressing immediate challenges; it encompasses the proactive identification of risks and opportunities, and the development of strategies that improve both current conditions and future outcomes. Through thoughtful planning and adaptive leadership, the Town of Erie is positioning itself to remain well-prepared for the decades ahead.



Photograph of hot air balloons over Schofield Open Space.³⁸

Glossary and Acronyms

Definitions

Agrioltaics: A process that integrates solar energy and productive farmland within the same space for more efficient land use paired with energy production, a potential second revenue source.³⁹

Co-benefits: Additional advantages beyond the intended advantages resulting from an action or strategy.⁴⁰

Cool Roof: A type of roof designed to absorb less heat and reflect more sunlight than a traditional roof.⁴¹

Cover Crops: A strategy used to improve the overall health of the farm and its soil by using crops that fixate nitrogen into the soil to reduce reliance on artificial fertilizers. This is typically accomplished by planting grass, legume, or a combination of the two.⁴²

Crop Rotations: A process that focuses on strategically planting crops based on season, soil quality, crop root depth, and other factors. By avoiding continuous repetition of a single crop, soil within an area can be used for agriculture for a longer period of time and more successful production.⁴³

Disaster: The Colorado Revised Statutes define a disaster to be "the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural cause or cause of human origin, including but not limited to fire, flood, earthquake, wind, storm, wave action, hazardous substance incident, oil spill or other water contamination requiring emergency action to avert danger or damage, volcanic activity, epidemic, air pollution, blight, drought, infestation, explosion, civil disturbance, hostile military or paramilitary action, or a condition of riot, insurrection, or invasion existing in the state or in any county, city, town, or district in the state."⁴⁴

Emergency: The Colorado Revised Statutes define an emergency to be "an unexpected event that places life or property in danger and requires an immediate response through the use of state and community resources and procedures."⁴⁵

Green Roof: A type of roof designed with different layers for purposes such as drainage and insulation to support plant life while protecting the underlying infrastructure. It is also known as a vegetated roof.⁴⁶

Green Streets: A type of street design that uses vegetation, soil, and engineering to manage stormwater runoff and quality.⁴⁷

Low Impact Development Methods: A design process that upholds the ecosystems and water systems present in the environment of an area during development to protect or mimic its processes.⁴⁸

Mitigation: The Colorado Revised Statutes define mitigation as "the sustained action to reduce or eliminate risk to people and property from hazards and their effects."⁴⁹

Pollinator Habitat: A space that provides pollinators, such as bees and butterflies, with food, water, and shelter through a variety of native plants.⁵⁰

Prevention: The Town of Erie Emergency Operations Plan defines prevention as "actions taken to avoid an incident or to intervene in order to stop an incident from occurring."⁵¹

Rain Garden: A depressed area in the ground with grasses and other plants to collect, slow, manage, and filter stormwater.⁵²

Recovery: The Town of Erie Emergency Operations Plan defines recovery as "actions and implementation of programs necessary to help individuals, communities and the environment directly impacted by an incident to return to normal where feasible."⁵³

Resilience: The ability of a community to recover from a disaster or persist sustainably in the face of a new, ongoing hardship.

Resilience Hub: A location that supports residents and serves the community by distributing resources before, during, or after a disaster.⁵⁴

Rotational Grazing: A process in agriculture that consists of rotating livestock on grazing land to allow regeneration of healthy grass for the next rotation of livestock.⁵⁵

Sump Pump: A type of pump that removes large amounts of liquid, such as water, from an area, typically a basement of a house or building.⁵⁶

Vegetated Swale: A dry pond with plants and a drain in the center that allows water to naturally pool in the area.⁵⁷

Volatile Organic Compounds: Substances with a high vapor pressure and low water solubility and are typically human-made chemicals. Many products can emit these compounds as a gas and can cause air pollution, leading to adverse health effects.⁵⁸

Wildland-Urban Interface (WUI): An area of transition where undeveloped wildland and developed land, such as cities, meet.⁵⁹

Acronyms

ADA: Americans with Disabilities Act

AI: Artificial intelligence

AQI: Air Quality Index

BIPOC: Black, Indigenous, and People of Color

Boulder AIR: Boulder Atmosphere Innovation Research

CDOT: Colorado Department of Transportation

CDPHE: Colorado Department of Health and Environment

CSA: Community supported agriculture

DI: Disproportionately impacted

DUG: Denver Urban Gardens

EPA: Environmental Protection Agency

EV: Electric vehicle

FEMA: Federal Emergency Management Administration

GARE: Government Alliance on Race and Equity

HEPA: High efficiency particulate air; a type of air filter

HOA: Homeowners association

IECC: International Energy Conservation Code

LEED: Leadership in Energy and Environmental Design

LID: Low impact development

MENV: Masters of the Environment, a masters program at the University of Colorado Boulder

MHFD: Mile High Flood District

MS4: Municipal separate storm sewer system

MVFPD: Mountain View Fire Protection District

NOAA: National Oceanic and Atmospheric Administration

NOx: nitrogen oxides

PM: Particulate matter

PV: Photovoltaics, a method of solar generation

RAP: Resilience Action Plan

RAQC: Regional Air Quality Council

RTD: Regional Transportation District

SFHA: Special Flood Hazard Area

SPEI: Standardized Precipitation Evapotranspiration Index

TMP: Transportation Mobility Plan

USDA: United States Department of Agriculture

USGBC: United States Green Building Council

VMB: Variable Message Board

VOC: Volatile Organic Compounds

WUI: Wildland-Urban Interface

References

1. *Document 2,048x1,357 pixels.* (n.d.). Retrieved October 22, 2025, from <https://www.erieco.gov/ImageRepository/Document?documentID=10792>
2. *Document 2,200x550 pixels.* (n.d.). Retrieved October 21, 2025 from <https://www.erieco.gov/ImageRepository/Document?documentID=19998>
3. Fang, C., Hensch, J., Daniels, C., and Abrash Walton, A. (2022). *Centering Equity in Climate Resilience Planning and Action: A Practitioner's Guide*. Vol. 3. <https://doi.org/10.25923/765q-zp33>
4. Colorado Water Conservation Board. (n.d.). *FACE: Hazards*. Retrieved June 17, 2025, from <https://cwcb.colorado.gov/FACE>
5. *Understanding Radon.* (n.d.). Colorado Department of Health and Environment. Retrieved June 17, 2025, from <https://cdphe.colorado.gov/hm/understanding-radon>
6. *Air Quality.* (n.d.). Town of Erie. Retrieved June 17, 2025, from <https://www.erieco.gov/869/Air-Quality>
7. *Drought Information.* (n.d.). Town of Erie. Retrieved June 14, 2025, from <https://www.erieco.gov/1991/Drought-Information>
8. *Climate Change Indicators: Drought.* (2024). EPA. Retrieved June 14, 2025, from <https://www.epa.gov/climate-indicators/climate-change-indicators-drought>
9. *Populations Impacted by Drought.* (2024, March 25). Drought and Health | CDC. Retrieved June 14, 2025, from <https://www.cdc.gov/drought-health/toolkit/vulnerable-populations.html>
10. *Colorado Climate Preparedness Roadmap.* (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
11. *The Climate Explorer.* (n.d.). U.S. Climate Resilience Toolkit. Retrieved June 17, 2025, from https://crt-climate-explorer.nemac.org/climate_graphs/?city=Erie%2C+CO&county=Weld%2BCounty&area-id=08123&fips=08123&zoom=7&lat=40.0502623&lon=-105.0499817&id=days_tmax_gt_95f
12. *Who Is At Most Risk to Extreme Heat?.* (n.d.). National Integrated Heat Health Information System. Retrieved June 17, 2025, from <https://www.heat.gov/pages/who-is-at-risk-to-extreme-heat>
13. Bolinger, R.A., J.J. Lukas, R.S. Schumacher, and P.E. Goble. 2024. *Climate Change in Colorado, 3rd edition*. Colorado State University. Retrieved June 17, 2025, from <https://doi.org/10.25675/10217/237323>
14. Historic Erie, Colorado. (2023, Oct. 25). Erie Historic Preservation Advisory Board. Retrieved June 15, 2025 from <https://storymaps.arcgis.com/stories/d8aac9e1d2114430a03061c75540fdb2>
15. *How Flooding Affects Colorado's Communities: A case study of the 2013 Colorado Flood.* (2020, May 9). Colorado Water Conservation Board. Retrieved June 20, 2025 from <https://storymaps.arcgis.com/collections/e557a66237b6429787a19a39b30a1f4e?item=3>
16. *Risk reduction zones in Erie, CO.* (n.d.). Wildfire Risk to Communities | USDA Forest Service. Retrieved June 14, 2025, from <https://wildfirerisk.org/explore/risk-reduction-zones/08/08123%7C08013/0800024950/>

- 17.** Colorado Climate Preparedness Roadmap. (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
- 18.** *Colorado Climate Preparedness Roadmap*. (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
- 19.** *Colorado Climate Preparedness Roadmap*. (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
- 20.** *Vulnerable Populations*. (n.d.). Wildfire Risk to Communities | USDA Forest Service. Retrieved June 22, 2025, from <https://wildfirerisk.org/reduce-risk/vulnerable-populations/>
- 21.** *Town of Erie 2025 Community Profile*. (n.d.). Town of Erie Economic Development Department. Retrieved July 27, 2025 from <https://www.erieco.gov/DocumentCenter/View/22556/Erie-Community-Profile-2025>
- 22.** *Explore the Map*. (n.d.). Climate and Economic Justice Screening Tool. Retrieved July 10, 2025 from <https://edgi-govdata-archiving.github.io/j40-cejst-2/en/#15.31/40.077172/-105.010919>
- 23.** *Disproportionately Impacted Community Map*. (n.d.). Colorado Department of Health and Environment. Retrieved July 17, 2025 from <https://www.cohealthmaps.dphe.state.co.us/DICommunity/>
- 24.** *Colorado Enviroscreen 2.0*. (n.d.). Colorado Department of Health and Environment. Retrieved July 17, 2025 from https://www.cohealthmaps.dphe.state.co.us/COEnviroscreen_2/
- 25.** *Indoor Air Pollution: the Link between Climate and Health*. (2020). Rocky Mountain Institute. Retrieved May 20, 2025 from <https://rmi.org/indoor-air-pollution-the-link-between-climate-and-health/>
- 26.** Town of Erie, Colorado. (2024). *Erie Transportation and Mobility Plan*. Retrieved July 24, 2025 from <https://www.erieco.gov/DocumentCenter/View/21782/2024-Erie-Transportation-Mobility-Plan>
- 27.** Julig, Carina. *Google pays Boulder employees \$5 a day to leave their cars at home*. (2018). The Daily Camera. The Denver Post. Retrieved July 25, 2025 from <https://www.denverpost.com/2018/09/18/google-pays-boulder-workers-drive/>
- 28.** *2013 Colorado Floods: A Decade of Recovery and Building Resilience*. (2023, September). The Federal Emergency Management Agency (FEMA). Retrieved May 31, 2025 from https://www.fema.gov/sites/default/files/documents/fema_r8-2013-colorado-floods-decade-recovery-building-resilience.pdf
- 29.** Sustainable Technologies Evaluation Program. (2025, September 29). *Enhanced swales in LID SWM Planning and Design Guide*. Retrieved October 21, 2025, from https://wiki.sustainabletechnologies.ca/wiki/Enhanced_swales

- 30.** *Low Impact Development (LID) Fact Sheet.* (2013). American Planning Association. Retrieved July 17, 2025, from <https://www.planning.org/knowledgebase/resource/9196077/>
- 31.** National Center for Appropriate Technology. (2022, August 10). Case study: *Jack's Solar Garden.* AgriSolar Clearinghouse. Retrieved October 21, 2025, from <https://www.agrisolarclearinghouse.org/case-study-jacks-solar-garden/>
- 32.** *Pollinators Benefit Agriculture.* (n.d.). U.S. Fish and Wildlife Service. Retrieved July 28, 2025 from <https://www.fws.gov/initiative/pollinators/pollinators-benefit-agriculture>
- 33.** Hirsh, S. (2020, July 29). *Bee population decline puts these U.S. crops at risk, study finds.* GreenMatters. Retrieved October 21, 2025, from <https://www.greenmatters.com/p/bees-population-decline-crops>
- 34.** Town of Erie Parks & Open Space. (n.d.). Horticulture. Town of Erie. Retrieved October 21, 2025, from <https://www.erieco.gov/2367/Horticulture>
- 35.** Gedrose, C. (2025, February 12). *How to grow a resilient Colorado native pollinator garden.* Honeywood Garden Design. Retrieved October 21, 2025, from <https://honeywoodgardendesign.com/blog/how-to-grow-a-resilient-colorado-native-pollinator-garden/>
- 36.** *Document 2,600x1,733 pixels.* (n.d.). Retrieved October 22, 2025 from <https://www.erieco.gov/ImageRepository/Document?documentID=23224>
- 37.** 2024 Climate Resiliency Report. (2024). U.S. Chamber of Commerce, Retrieved September 23, 2025 from <https://www.uschamber.com/security/the-preparedness-payoff-the-economic-benefits-of-investing-in-climate-resilience>
- 38.** Home Slideshow - Website - Schofield Farm, 2200×550 pixels. (n.d.). Retrieved September 22, 2025, from <https://www.erieco.gov/ImageRepository/Document?documentID=23075>
- 39.** *Agrivoltaics: Solar and Agriculture Co-Location.* (n.d.). U.S. Department of Energy. Retrieved September 21, 2025, from <https://www.energy.gov/eere/solar/agrivoltaics-solar-and-agriculture-co-location>
- 40.** *Co-Benefits of Climate Action.* (n.d.). Changing the Conversation. Retrieved September 21, 2025, from <https://www.changingtheconversation.ca/co-benefits>
- 41.** *Cool Roofs.* (n.d.). U.S. Department of Energy. Retrieved September 21, 2025, from <https://www.energy.gov/energysaver/cool-roofs>
- 42.** *Cover Crops and Crop Rotation.* (n.d.). U.S. Department of Agriculture. Retrieved September 21, 2025, from <https://www.usda.gov/about-usda/general-information/initiatives-and-highlighted-programs/peoples-garden/soil-health/cover-crops-and-crop-rotation>
- 43.** *Crop Rotation Practice Standard.* (n.d.). Agricultural Marketing Service. Retrieved September 21, 2025, from <https://www.ams.usda.gov/grades-standards/crop-rotation-practice-standard>
- 44.** *C.R.S. 24-33.5-703 – Definitions.* (n.d.). Colorado Public Law. Retrieved September 21, 2025, from https://colorado.public.law/statutes/crs_24-33.5-703
- 45.** *C.R.S. 24-33.5-703 – Definitions.* (n.d.). Colorado Public Law. Retrieved September 21, 2025, from https://colorado.public.law/statutes/crs_24-33.5-703
- 46.** *Green Roofs: Benefits and Design Considerations.* (2025, March 14). PennState Extension. Retrieved September 21, 2025, from <https://extension.psu.edu/green-roofs-benefits-and-design-considerations>

47. *Learn About Green Streets*. (2015, June 12). U.S. EPA. Retrieved September 21, 2025, from <https://www.epa.gov/G3/learn-about-green-streets>
48. *Low Impact Development (LID) Fact Sheet*. (2013). American Planning Association. Retrieved September 21, 2025, from <https://www.planning.org/knowledgebase/resource/9196077/>
49. *C.R.S. 24-33.5-703 – Definitions*. (n.d.). Colorado Public Law. Retrieved September 21, 2025, from https://colorado.public.law/statutes/crs_24-33.5-703
50. Davidson, D., Mason, L., and Arathi, H. S. (2025, May 28). *Creating Pollinator Habitat*. Colorado State University Extension. Retrieved September 21, 2025, from <https://extension.colostate.edu/resource/creating-pollinator-habitat/>
51. *Emergency Links*. (n.d.). Town of Erie. Retrieved September 21, 2025, from <https://www.erieco.gov/2118/Emergency-Links>
52. *Soak Up the Rain: Rain Gardens*. (2015, August 19). U.S. EPA. <https://www.epa.gov/soakuptherain/soak-rain-rain-gardens>
53. *Emergency Links*. (n.d.). Town of Erie. Retrieved September 21, 2025, from <https://www.erieco.gov/2118/Emergency-Links>
54. *Resilience Hubs*. (n.d.). Urban Sustainability Directors Network. Retrieved September 21, 2025, from <https://www.usdn.org/resilience-hubs.html#/>
55. *Rotational vs. Continuous Grazing | Master Grazer*. (n.d.). University of Kentucky, Martin-Gatton College of Agriculture, Food and Environment. Retrieved September 22, 2025, from <https://grazer.ca.uky.edu/rotational-vs-continuous-grazing>
56. *Definition of sump pump*. (2025, September 11). Merriam-Webster. Retrieved September 21, 2025, from <https://www.merriam-webster.com/dictionary/sump+pump>
57. Un, K. (2010, October 27). *Fact Sheet: Vegetated Swales*. Metropolitan Area Planning Council. Retrieved September 21, 2025, from <https://www.mapc.org/resource-library/fact-sheet-vegetated-swales/>
58. *What are volatile organic compounds (VOCs)?* (2019, February 19). U.S. EPA. Retrieved September 21, 2025, from <https://www.epa.gov/indoor-air-quality-iaq/what-are-volatile-organic-compounds-vocs>
59. *What is the WUI?* (n.d.). U.S. Fire Administration. Retrieved September 21, 2025, from <https://www.usfa.fema.gov/wui/what-is-the-wui/>

Appendix A: Vulnerability Assessment

Purpose and Methodology

The Town of Erie is experiencing an increase in extreme weather events that affect residents, the environment, and economy. This report focuses on five climate hazards: air quality, drought, extreme heat, flooding, and wildfires. The purpose of this assessment is to provide historical and scientific context for each hazard as well as related current trends and potential impacts.

According to the NOAA Climate Program Office, vulnerability describes "the degree to which a person or community is at risk, risk being the likelihood of a threat and impact. Impact is determined by the nature and magnitude of the exposure, sensitivity to the exposure, and the capacity of an individual or community to adapt and respond."¹ By analyzing potential vulnerabilities, this report provides necessary background for the Town of Erie Resiliency Action Plan to enact effective methods of resilience, prepare for changes in climate, and provide community support.

ICLEI USA has created a vulnerability matrix to assist with the prioritization of potential hazards a local community might face. Vulnerability is affected and determined by exposure, sensitivity, and adaptive capacity. Exposure refers to the location of "people, assets, and ecosystems" to certain hazards. Sensitivity describes the degree that people, assets, and ecosystems are, or potentially will be, affected by hazards. Adaptive capacity is the ability of people, assets, and ecosystems to adjust to hazards and change while using new opportunities effectively.²

Vulnerability Matrix

		High	Moderate	High	High
		Moderate	Low	Moderate	High
<i>Sensitivity</i>	Low	Low	Low	Moderate	
			High	Moderate	Low
		<i>Adaptive Capacity</i>			

ICLEI USA vulnerability matrix for hazards.³

A valuable resource for local communities to begin assessing their risk and vulnerability is with the Federal Emergency Management Agency (FEMA) National Risk Index mapping tool. This resource uses the expected annual loss, social vulnerability, and community resilience of a county to determine its risk index.⁴ Both Boulder County and Weld County currently have a relatively moderate risk index. It is also important to note that hazards can often interact with each other, increasing the damage they cause. According to the Future Avoided Cost Explorer (FACE) tool by the Colorado Water Conservation Board, "drought increases the likelihood of wildfire, which increases the likelihood and impacts of flooding."⁵ With the findings of this report, Town officials and staff will have a better understanding of the climate hazards affecting the community and can work to reduce their communities' overall risk.

Town of Erie Background

During the 1860s, the main economic drivers in the area were agriculture and trading goods. After the Civil War, mining became the area's largest and most profitable industry following the discovery of a nearby coal vein. The demand for coal, along with the completion of the Boulder Valley Railroad extension spurred development of Erie's first commercial mine.⁶ As more people moved to the area, the Town of Erie was officially established in 1874.

In the 1950s, following World War II, Erie experienced a wave of suburban and economic growth as a result of the newly built Interstate Highway System. "I-25 was completed from Wyoming to New Mexico in 1969."⁷ Mining became less profitable for mining corporations as the demand for coal dwindled with the rise of the oil economy, leading to the closure of the Erie coal mines in 1978.

The 1990s marked the beginning of rapid housing development in Erie, bringing thousands of new residents. Between 2000 and 2010, the population grew from 6,291 residents to over 18,000 people. In 2025, the population has increased to over 40,000 people with an expected buildout to 80,000 residents by 2050 to 2055.⁸

As the population continues to expand, The Town of Erie works with its partners to manage growth responsibly while preserving natural resources, a high quality of life, and its small town identity. Central to this vision is ensuring that Erie is positioned to adapt and thrive in the face of future challenges.

Climate Vulnerabilities

Air Quality

Poor air quality is a hazard facing much of the Front Range of Colorado. The Environmental Protection Agency (EPA) and the Colorado Department of Public Health and Environment (CDPHE) provide a tool called the Air Quality Index (AQI). The AQI is a color-coded system in which air quality is categorized based on the levels of ground level ozone, particulate matter, carbon monoxide, sulfur dioxide, and nitrogen dioxide.⁹ The EPA and CDPHE use the AQI to communicate human health hazards associated with current measurements to the public.

AQI Basics for Ozone and Particle Pollution

Daily AQI Color	Levels of Concern	Values of Index	Description of Air Quality
Green	Good	0 to 50	Air quality is satisfactory, and air pollution poses little or no risk.
Yellow	Moderate	51 to 100	Air quality is acceptable. However, there may be a risk for some people, particularly those who are unusually sensitive to air pollution.
Orange	Unhealthy for Sensitive Groups	101 to 150	Members of sensitive groups may experience health effects. The general public is less likely to be affected.
Red	Unhealthy	151 to 200	Some members of the general public may experience health effects; members of sensitive groups may experience more serious health effects.
Purple	Very Unhealthy	201 to 300	Health alert: The risk of health effects is increased for everyone.
Maroon	Hazardous	301 and higher	Health warning of emergency conditions: everyone is more likely to be affected.

Air Quality Index Chart.¹⁰

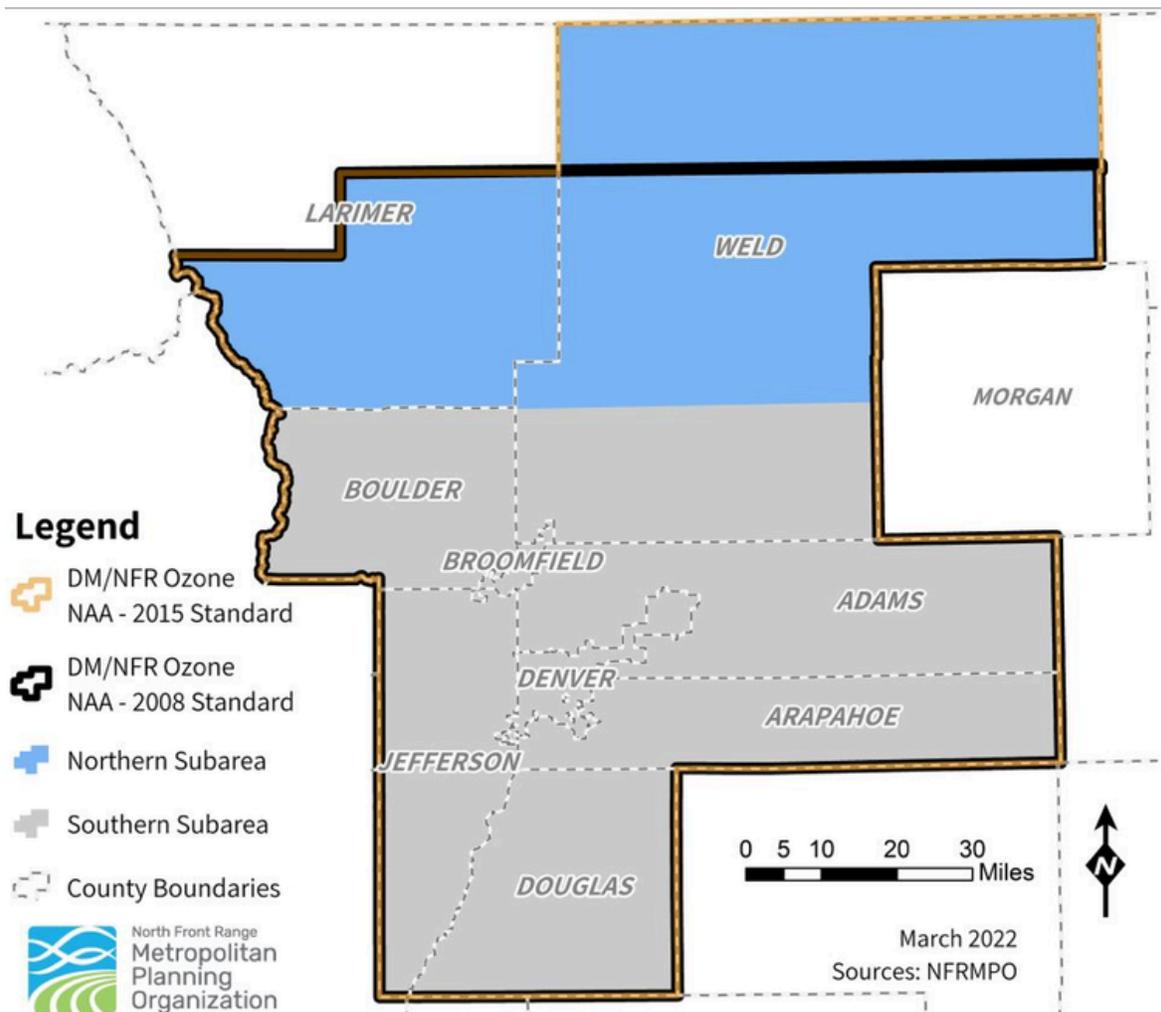
Ground level ozone forms when nitrogen oxides (NO_x) and volatile organic compounds (VOCs) react in the presence of heat and sunlight.¹¹ Internal combustion engine exhaust, power generation, and oil and gas operations are common sources of these ozone precursors.

Particulate matter (PM) refers to fine air pollutants that are small enough to be inhaled. CDPHE monitoring focuses on PM₁₀ and PM_{2.5} particles, which are equal to or smaller than 10 micrometers and 2.5 micrometers in diameter, respectively. For reference, a human hair is 50 to 70 micrometers wide.¹² Common sources for PM include vehicle exhaust, wildfire smoke, and dust from disturbed earth.

In addition to the CDPHE monitoring, Erie has deployed five monitoring stations near oil and gas wells to monitor for volatile organic compounds, particulate matter, and meteorological data. Erie also hosts a Boulder A.I.R. monitoring station at the Erie Community Center. This station, in addition to the pollutants monitored for AQI, monitors for several volatile organic compounds as well as methane, a potent greenhouse gas.¹³

According to CDPHE, short-term exposure to air pollutants can result in difficulty breathing, asthma attacks, and airway irritation. Long-term exposure can result in cardiovascular disease, reduced lung function, and premature death. Populations more susceptible to impacts from poor air quality include children, older adults, outdoor workers, and people with preexisting conditions like asthma.¹⁴ In addition to human health, poor air quality can negatively impact soil chemistry, photosynthesis, and crop growth.¹⁵

According to the Boulder County Hazard Mitigation Plan, counties in the Denver and North Front Range areas continue to be in ground-level ozone nonattainment, meaning that ozone levels are in excess of federal standards. Additionally, poor air quality is highly likely to continue impacting the area while posing a severe threat to public safety.¹⁶



Map of the North Front Range Ozone Nonattainment Area.¹⁸

Radon, a naturally occurring gas produced from the breakdown of uranium-containing granite, also poses an indoor air quality risk to Erie residents. It is a carcinogen that is a leading cause of lung cancer in the United States. Approximately half of all Colorado homes have radon levels in excess of the EPA's recommended level.¹⁷

Drought

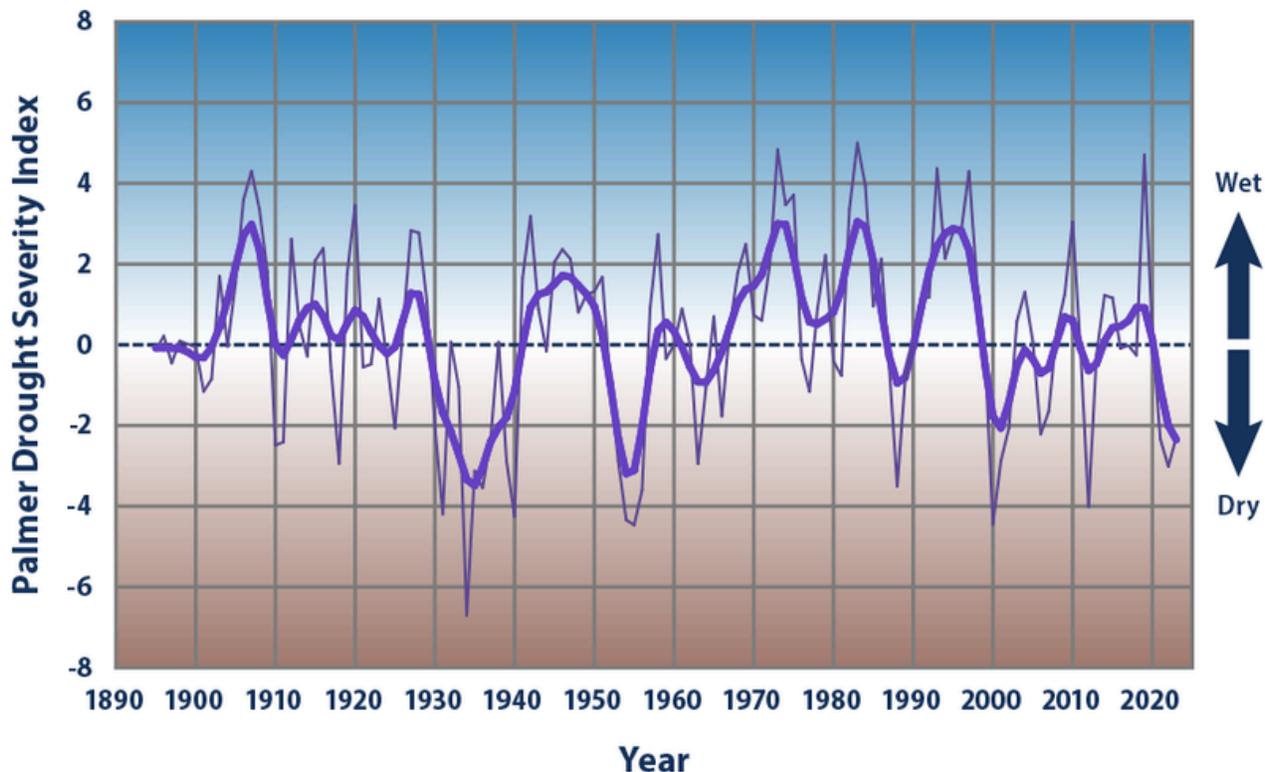
Droughts are another potential point of vulnerability within the Town of Erie. In 2002 and 2012,¹⁹ the Town experienced intense droughts caused by drastically low levels of precipitation, snowpack accumulation, and streamflows compared to average levels across the state.²⁰ This led to the development of a three-tiered water restrictions program in Erie, followed by a Drought Management Plan in 2015 and a Drought and Water Supply Shortage Plan in 2021.²¹ The period of a drought can change, either happening quickly and lasting for a season or having a gradual onset and lasting for decades.²²

Due to the importance of water for daily functions, droughts have the potential to cause lasting negative impacts to agriculture in Colorado, particularly to crop production and livestock feed supplies. The 2011 to 2013 drought caused about \$633 million in damage within the state. If this drought occurred under predicted 2050 climate conditions, costs would have increased to \$639 million. The Colorado recreation industry, particularly any snow- and water-based activities, is also vulnerable to drought.²³ Droughts also have the potential to impact residential water rates as well as the quality of life for the wildlife and natural environment.

Because there are many factors that contribute to drought, there are several indices for drought severity. The Palmer Drought Severity Index is the most commonly used and is derived from temperature and precipitation data at weather stations. A value of zero represents the standard moisture conditions based on data from 1931 through 1990 for a specific region. Negative values represent drier than average conditions, and positive values represent wetter than average conditions.²⁴

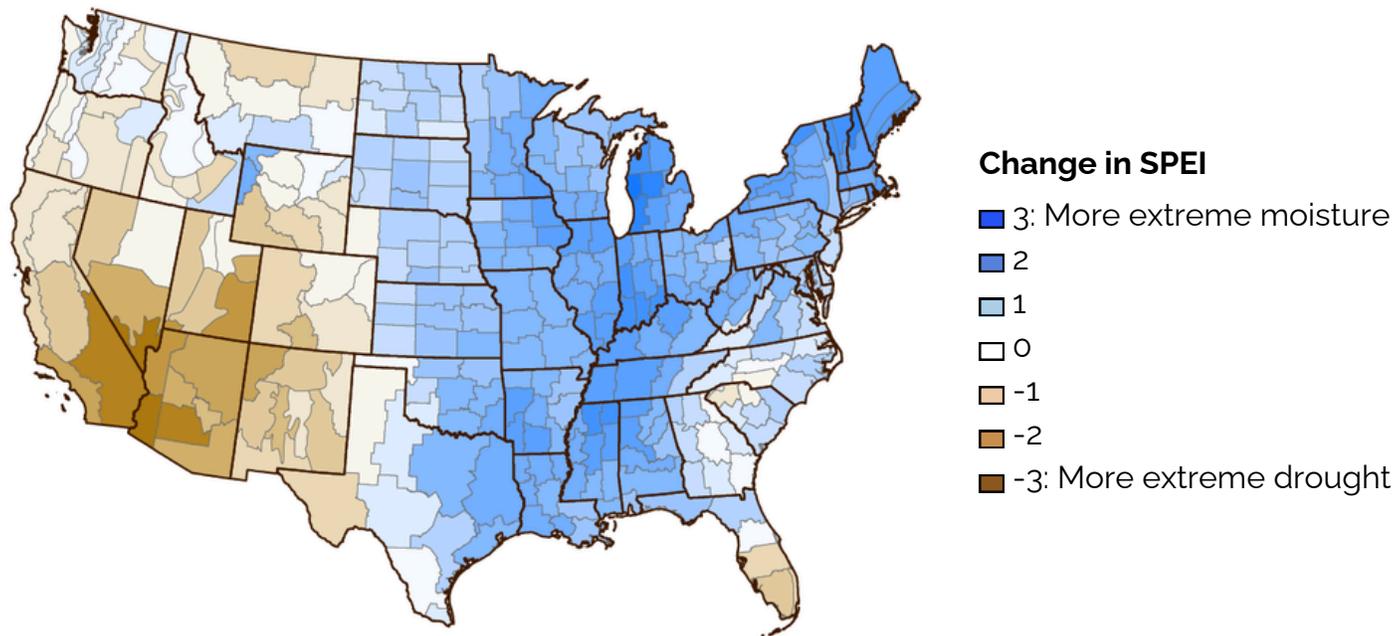
Another method of measuring the impact of droughts is the Standardized Precipitation Evapotranspiration Index (SPEI), which uses precipitation and evapotranspiration data to show if an environment is balanced in its inputs and outputs. Values between -1 and 1 are considered the baseline. Values below -1 indicate drought conditions, and values above one indicate moist conditions.²⁵

From the Palmer Drought Severity Index, moisture conditions within the last five years are drier than average across the contiguous 48 states of the United States.²⁶



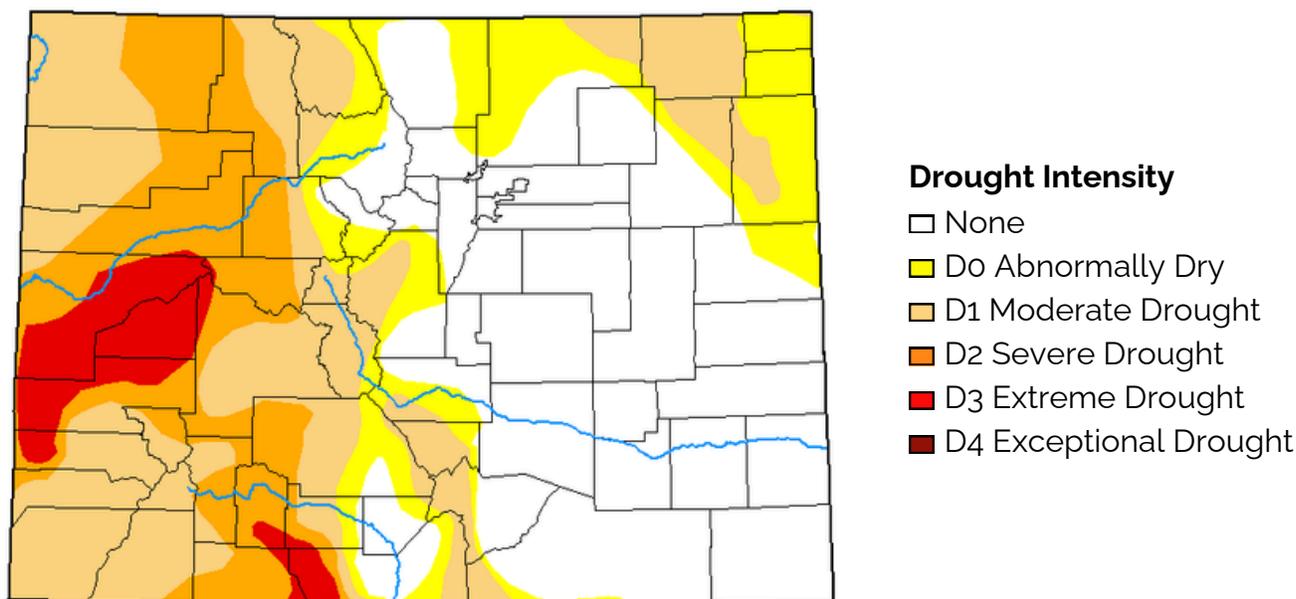
Graph showing average drought conditions from 1895 to 2023 according to the Palmer Drought Severity Index for the contiguous 48 states.²⁷

By focusing on the State of Colorado in the SPEI graph, data from 1900 to 2023 indicates that drought conditions have also steadily increased.²⁸



Map of average change in drought conditions from 1900 to 2023 in the contiguous 48 States, from the SPEI.²⁹

The U.S. Drought Monitor shows this trend has continued into present day, but both Boulder and Weld counties are currently experiencing lower levels of drought conditions.³⁰



Map of drought intensity in Colorado on June 10, 2025.³¹

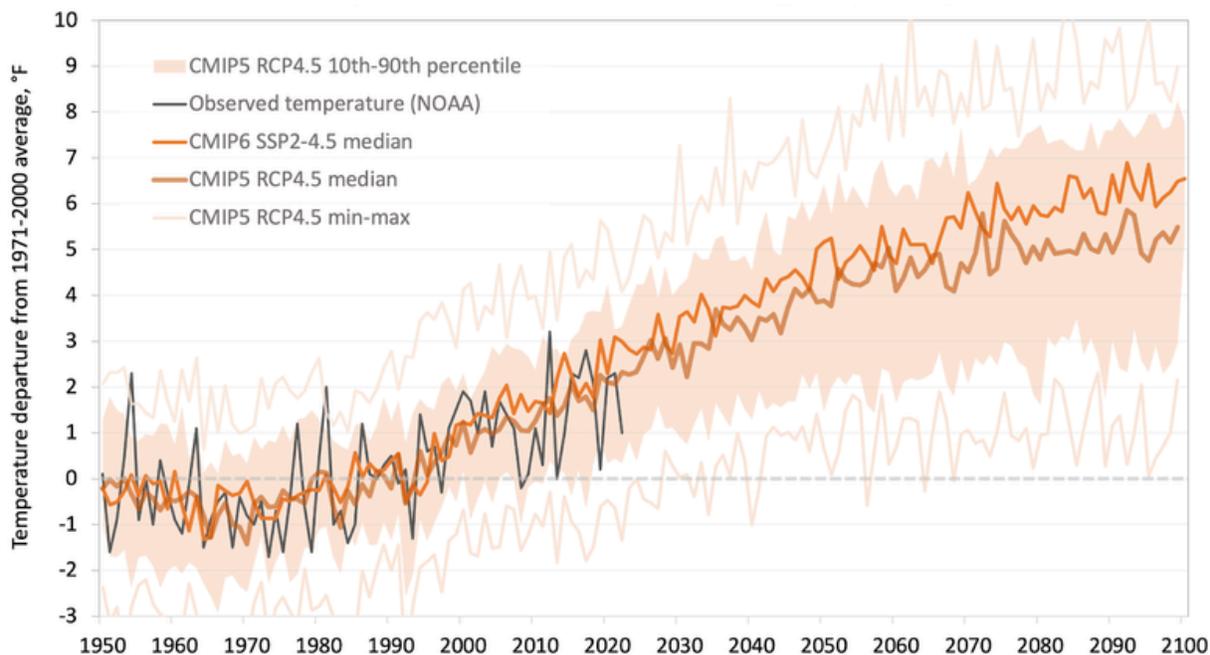
According to the Colorado Climate Preparedness Roadmap, droughts are expected to increase due to stagnant precipitation patterns, increasing temperatures, and earlier runoff seasons, thus limiting water supply from mountain sources.³² With drought, vulnerable populations include older adults, infants and children, people with lower incomes, and people with chronic medical conditions, especially with heat often being a coinciding climate factor when droughts occur.³³ It is essential to continue expanding water management measures to protect against any increase in drought conditions within the western region of the United States.

Extreme Heat

Rising temperatures are occurring globally and within Colorado. These rising temperatures are primarily a result of human activity and greenhouse gas emissions following the Industrial Revolution. Temperatures are measured against a preindustrial baseline to determine the change over time. Colorado has experienced a temperature increase of 2.9°F since 1895.³⁴

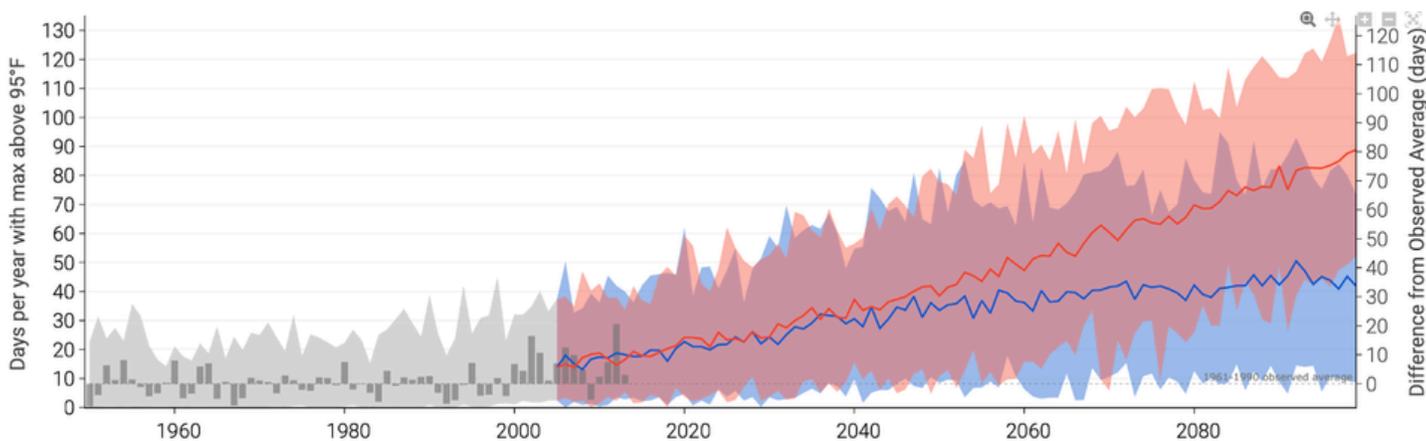
According to the Climate Change in Colorado report, one way to quantify extreme temperatures is by determining the exceedance of an absolute threshold such as the number of days above 95°F. Additionally, heat waves can be calculated by measuring consecutive days that exceed a relative threshold for a specific area. "Heat waves are defined as a four-day period in which the daily mean temperature (the sum of the daily maximum and minimum temperatures divided by two), averaged over the four days, exceeds the four-day average temperature that was exceeded on average once per year during 1971 to 2000."³⁵

The incidence and severity of extreme temperatures in Erie are expected to increase as global temperatures rise. Per the Climate Change in Colorado Report, Colorado's average annual temperature has already increased statewide by 1.4°F from a 1971 to 2000 baseline.³⁶ Modeling suggests the state will warm by 2.5 to 5.5°F by 2050 and 3 to 6.5°F by 2070 compared to this baseline.³⁷ This is based on a medium-low emissions scenario.



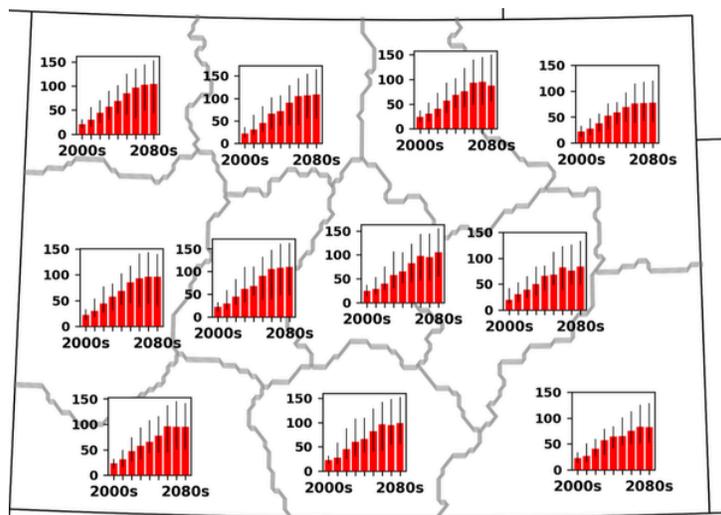
Graph showing historic and projected Colorado annual average temperatures from 1950 to 2100.³⁸

If global average temperatures rise 2°C, modeling shows that Colorado's Eastern Plains will see 20 days per year above 95°F by 2050.³⁹ Depending on emissions reductions, this could reach 44 to 83 days per year by the end of the century. For reference, Erie experienced roughly eight days per year above 95°F between 1961 to 1990.⁴⁰



Graph showing projected Erie days above 95°F.⁴¹

Heat waves, similarly, are projected to increase. "In most regions [of Colorado], the median number of projected heat waves is expected to increase from one per year during 1971 to 2000...to approximately 10 per year by the 2060s."⁴²

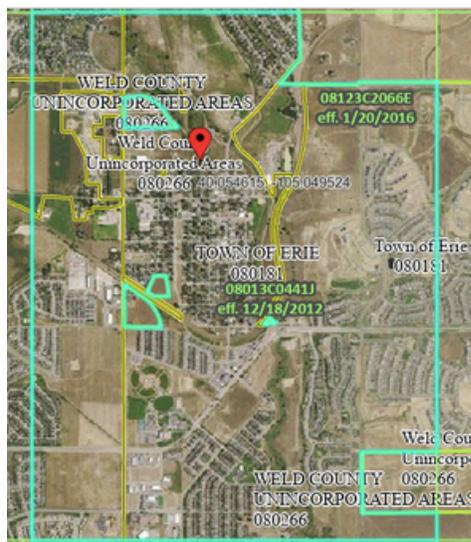


Map of Colorado showing projected heat waves per decade in the 21st century.⁴³

Extreme heat can be deadly when a person's body is unable to sufficiently cool itself. Vulnerable populations include outdoor workers and athletes, people experiencing homelessness, children, older adults, people with chronic health conditions, and pregnant women. Additionally, residents that lack air conditioning or the means to pay for it are at a greater risk of heat illness.⁴⁴ Extreme heat days create an environment where daily heat-related hospitalizations increase, primarily from ailments such as heatstroke, fainting, throbbing headache, rapid heart rate, and advanced dehydration.⁴⁵

Flooding

Events of extreme precipitation cause flooding when a large and rapid influx of water overwhelms the drainage infrastructure. A floodplain is an area of land surrounding or adjacent to a river or wetland that is more prone to flooding when precipitation occurs. Flooding has occurred in and around Coal Creek multiple times throughout the history of Erie. In 1890, the Town experienced a devastating flood that wreaked havoc on the community and infrastructure. In 1921, "Erie experienced the biggest flood in its history."⁴⁶

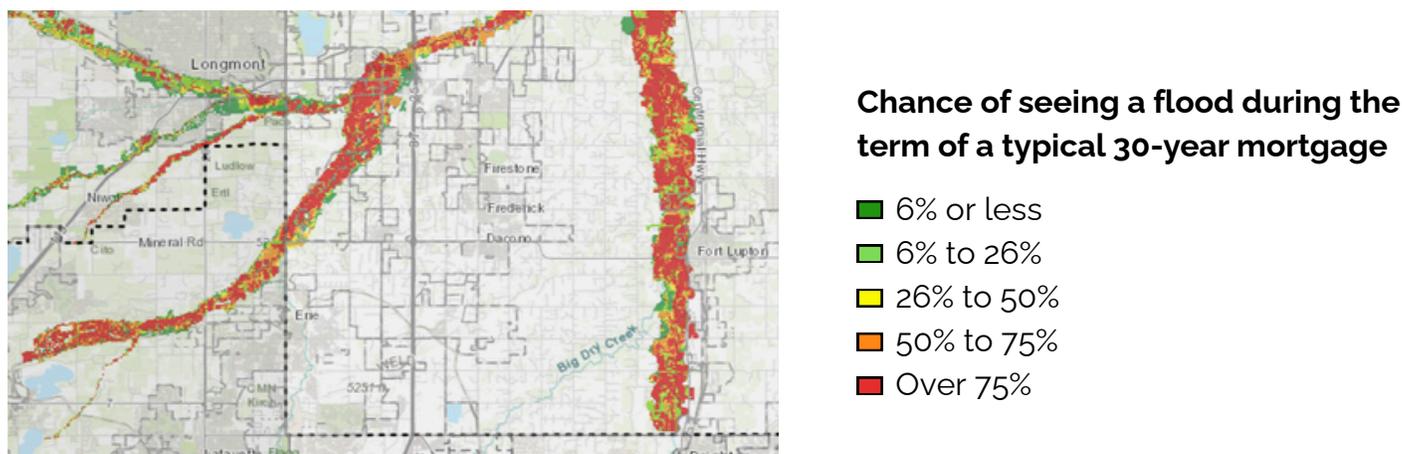


SFHA boundary map for Erie, Colorado highlighted in light blue.⁴⁷

The historical prevalence of flooding and current flood risk in Erie has allowed the Federal Emergency Management Agency (FEMA) to list a portion of Erie as a Special Flood Hazard Area (SFHA). The map above depicts properties within the SFHA boundary that are required by law to obtain flood insurance because their property has a 1% chance or greater to experience flooding annually.⁴⁸ Some cities decide to not allow new development on SFHAs altogether.

In 2013, the Town of Erie experienced a disastrous flood. From September 9th to 13th, roughly, 15 inches of rain fell over Erie. This flooding event was so destructive that it cost an estimated \$4 billion in infrastructure damage across Colorado.⁴⁹

After the 2013 floods, FEMA allocated public assistance funding across Colorado for reconstruction of damaged infrastructure. \$186,044,924.26 was given to Boulder County, while \$20,304,746.35 was given to Weld County to rebuild what was damaged in the flood. \$57,121,301 were allocated to Colorado municipalities to build backup energy generators, create educational material, flood mitigation plans, and for flood infrastructure improvements.⁵⁰



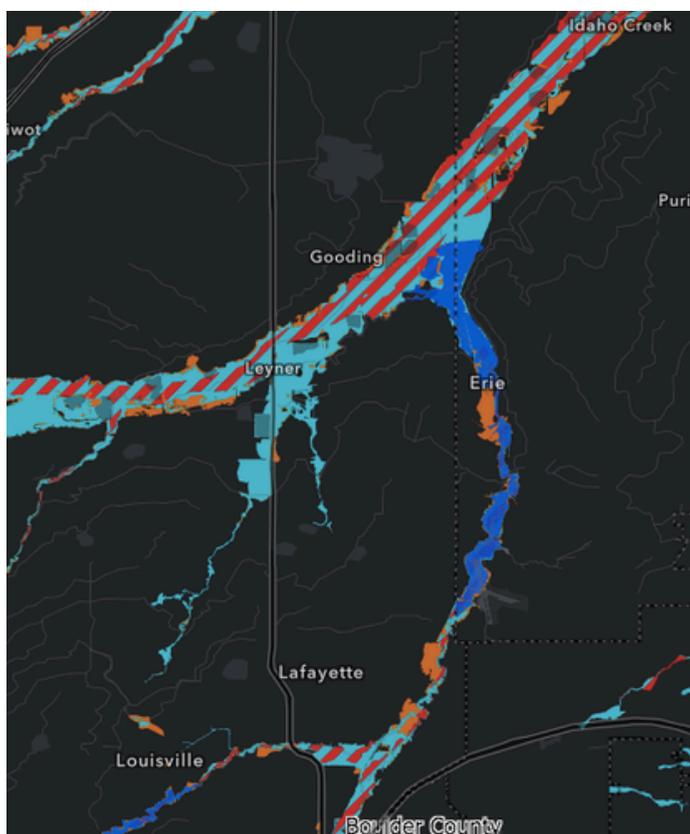
Erie floodplain map for a 30 year flood. The dashed line represents Boulder and Weld County Line.⁵¹

The Town of Erie has invested further into flood mitigation infrastructure and preparedness. In this effort, the Town collaborated with the Mile High Flood District and initiated the Coal Creek Expansion Project. This project enhanced flood protection by widening Coal Creek, reinforcing levees, and improving drainage infrastructure with a goal to reduce floodplain impacts and increase community resilience. These infrastructure improvements explain why the Town of Erie shows such a low flood risk within the annual and 30 year projections from the Colorado Hazard Mapping Portal.⁵² However, according to the EnviroScreen tool, the census block south of Old Town, including the Erie Municipal Airport, has the most land area (25%) that has a one percent or greater chance of annual flooding.⁵³

The likelihood of flooding corresponds to the intensity of precipitation and the ability of that water to infiltrate into soil, bodies of water, and drainage systems. Based on the Climate Change Colorado Report for every one degrees Celsius increase in temperature the atmosphere can hold

3.5 to 6% more moisture. This is because higher temperatures cause air and water molecules to separate, thus increasing their holding capacity. This increase in moisture has a strong correlation to increased extreme precipitation events. As projected temperatures continue to rise, the rainfall events may be less frequent without much change in annual precipitation totals. This points to more intense rainfall in less overall precipitation events. As precipitation patterns change and the likelihood of drought in the warmer months increases, the drying out of the soil exacerbates the lack of water infiltration, causing an increased likelihood of flash flooding in the spring and early fall.⁵⁴

While the Town's investment in mitigation infrastructure makes floods far less likely to cause severe damage, citizens of Erie should remain vigilant about flood alerts and warnings. The Mile High Flood District works together with FEMA to update and inform the Floodplain Map for Erie and surrounding areas.



Legend

Dashed lines are county borders.

Floodplains (Non-FEMA)

- Floodway
- 100-Year Shallow Flooding
- 100-Year Floodplain (1% Annual Chance)
- 500-Year Floodplain (0.2% Annual Chance)

FEMA NFHL Flood Hazard Zones

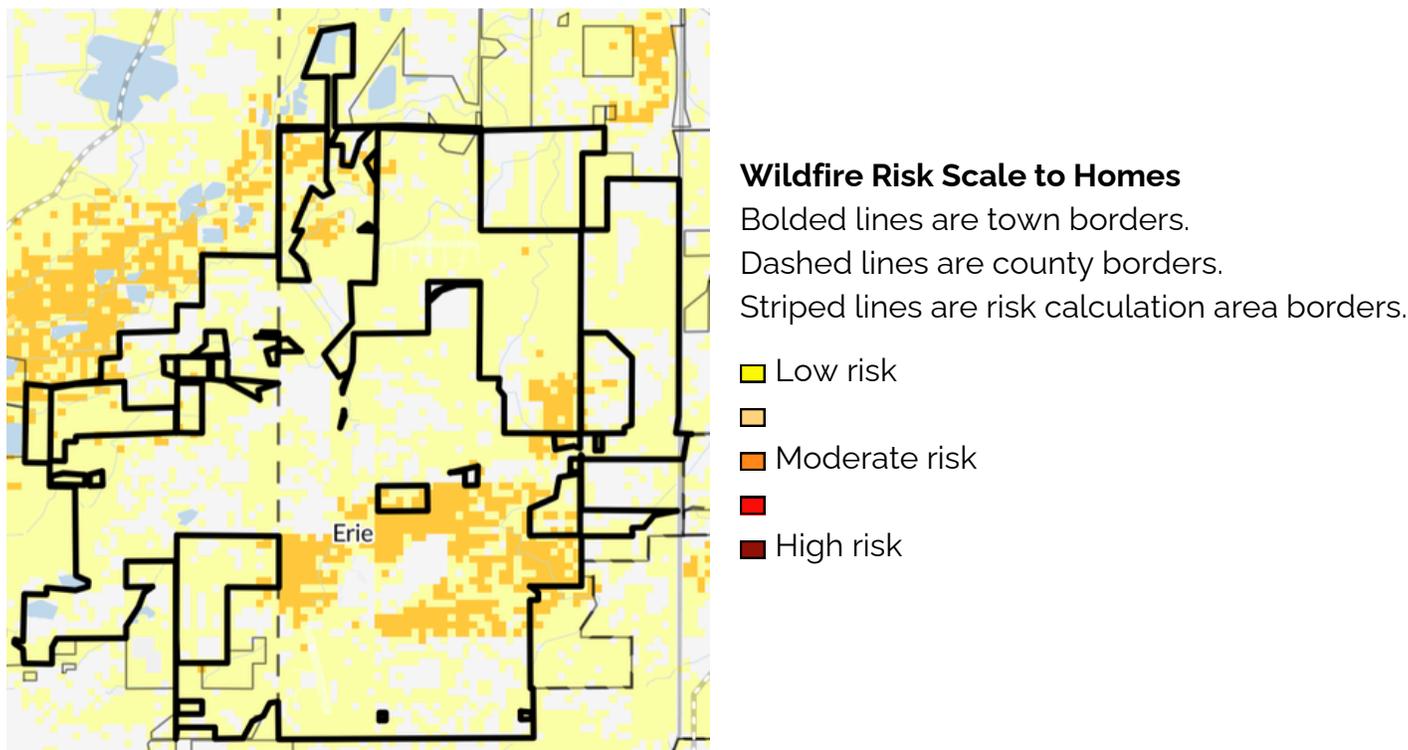
- 1% Annual Chance Flood Hazard
- Regulatory Floodway
- Special Floodway
- Area of Undetermined Flood Hazard
- 0.2% Annual Chance Flood Hazard
- Future Conditions 1% Annual Chance Flood Hazard
- Area with Reduced Risk Due to Levee
- Area with Risk Due to Levee

The Mile High Floodplain Map for Erie as of June 2025.⁵⁵

Wildfires

Wildfires are common within the state of Colorado and have ranged in size and intensity. There were several notable wildfires within Boulder County, such as the Black Tiger Fire in 1989, the Fourmile Canyon Fire in 2010, and the Marshall Fire in 2021. Boulder County has noted that wildfires occur year-round, with the most catastrophic fires arising from human causes and increasing in severity due to unhealthy forests.⁵⁶ With these events, both Boulder and Weld counties have worked to increase fire mitigation strategies such as vegetation management⁵⁷ and burn permits.⁵⁸

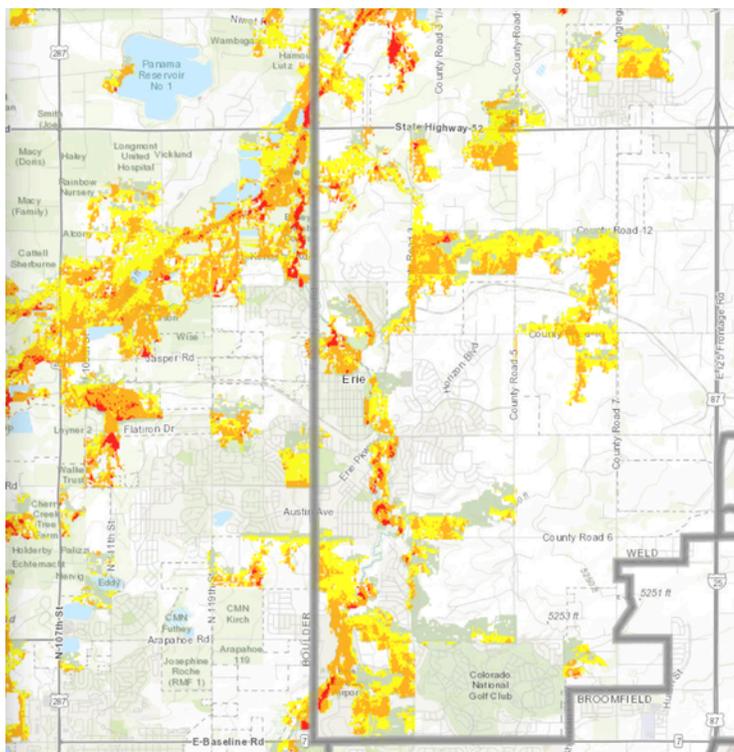
To quantify wildfire risk, the United States Department of Agriculture (USDA) Forest Service determines risk by hazard and vulnerability. Hazard consists of the likelihood and intensity of a wildfire, and vulnerability consists of exposure and susceptibility.⁵⁹ Exposure refers to the proximity of potential hazards such as nearby vegetation. Susceptibility describes how easily a home can be damaged by a wildfire without taking mitigation methods into account.⁶⁰ According to the USDA, houses in Erie have a medium risk for wildfires which is "greater risk than 56% of communities" in the United States.⁶¹



Map of wildfire risk to homes in the Town of Erie.⁶²

In terms of hazard, Erie has a moderate likelihood, which is a "greater wildfire likelihood than 58% of communities" in the United States.⁶³ Erie also has 84% of its buildings located in a minimal exposure zone, which is defined as an area where buildings are unlikely to be subjected to wildfire. 2% of buildings are in an indirect exposure area where ignition by embers or close proximity to another building is likely. 14% of buildings are in a direct exposure zone where ignition may occur due to flying embers or nearby vegetation and buildings.⁶⁴

The Colorado State Forest Service has also analyzed wildfire risk using factors such as canopy cover, building damage potential, and burn probability. Within Boulder and Weld counties, the Erie area falls under no wildland-urban interface (WUI) risk or low WUI risk.⁶⁵ WUI refers to "areas where human habitation and development meet or intermix with wildland fuels."⁶⁶ The Town also has low building damage potential. With regards to potential fire intensity, the Town of Erie mostly has a low to moderate intensity, with some areas that have a probable high fire intensity.⁶⁷



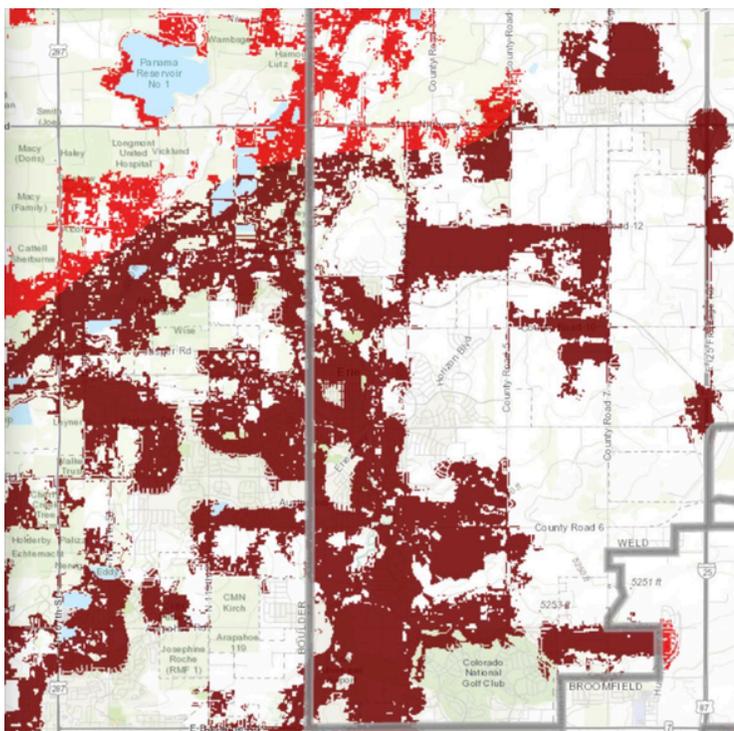
Fire Intensity Scale

Thick dark gray lines are county borders.

- Lowest Intensity
- Low Intensity
- Moderate Intensity
- High Intensity

Map of probable fire intensity in the Town of Erie.⁶⁸

The Colorado State Forest Service also created a heat map that shows the past ignition trends, which can predict the likelihood of a wildfire.⁶⁹



Fire Ignitions Scale

Thick dark gray lines are county borders.

- 1: Lowest Occurrence
- 2
- 3
- 4
- 5: Moderate Occurrence
- 6
- 7
- 8
- 9: Highest Occurrence

Heat map of past fire ignitions in the Town of Erie.⁷⁰

Wildfires also have some common interactions with other climate hazards. According to the Colorado Climate Preparedness Roadmap, the smoke from wildfires increases particulate matter in the air, lowering overall air quality in nearby regions.⁷¹ The resultant loss of vegetation and diminished water absorption capacity of the soil also makes land affected by wildfires more susceptible to flash floods and surface-level floods.⁷² This roadmap also provided statistics on future wildfire risk when compared to the past decades of the 20th century. It is estimated that "the annual amount of land area burned could increase between 100% and 500% by the mid 21st century."⁷³ Due to social and economic conditions, older people, people with mobility challenges, families in poverty, and people living in mobile homes are more vulnerable to wildfire.⁷⁴ Thus, while the fires may not be severe, it is important to enact fire mitigation and prevention measures to improve the overall safety of the community.

Social Vulnerability

While natural hazards may strike a region as a whole, their impacts are not felt equally among all residents. Various factors such as age, income, race and ethnicity, educational attainment, preexisting health conditions, disability, household makeup, and proximity to hazards and pollutants shape how vulnerable different populations are. Understanding these patterns is essential to ensuring that all residents can prepare for, respond to, and recover from hazards equitably.

Erie is, in many ways, a thriving and well-resourced community. The Town's current population of just over 40,000 is projected to reach 75,500 by 2050, and the median household income is \$163,644. Educational attainment is high, with 67% of residents holding at least a bachelor's degree. Nearly all residents live within a mile of a park, and public transportation options are expanding, including youth access to free transit and a new Flex Ride service launching in 2025.⁷⁵ By many indicators, Erie ranks among the highest in the country for life expectancy, wealth, and education access.

When we look closer, patterns of vulnerability emerge beneath these averages. The population is 83.2% white and 16.8% are people of color. 10.4% of residents identify as Hispanic or Latino, and 1.4% have limited English proficiency. This can create barriers to communication and access to critical services, particularly in emergencies. Children under five make up 6.3% of the population, and about 10% of residents are over 65. Notably, 5.8% of older adults live alone, and 7.3% of households are led by single women, some with young children.⁷⁶ Both of these last groups may face increased challenges in times of crisis.

Though the majority of households earn over \$75,000 annually, a portion of the population faces economic insecurity. Approximately 3% of residents live in poverty, with 1.4% classified as being in "deep poverty," defined as earning less than half the federal poverty level.⁷⁷ About 6.1% of residents have disabilities, 2.9% lack health insurance, and 2.5% of adults over 25 do not have a high school diploma.⁷⁸ Among working-age adults, 13% are not employed, which can further limit access to healthcare and financial stability.⁷⁹

Geographically, these vulnerabilities are not evenly distributed. Old Town Erie, particularly the area stretching between Reliance Park in the north and Erie Community Park in the south, shows higher levels of social and environmental risk.⁸⁰ This central corridor has the highest concentration of low-income residents at 15%, households that are housing cost-burdened at 34%, and people of color, at 33%.⁸¹ It also shows lower educational attainment, with 7% of adults holding only a high school diploma.⁸²

This same central area stands out for its elevated environmental and climate risks. It ranks in the 95th percentile nationwide for potential economic and life loss from natural disasters, including wildfire and flooding.⁸³ Manufactured home neighborhoods, some of which fall within this central zone, are also recognized by the State of Colorado as disproportionately impacted due to a combination of income, housing, and demographic factors.⁸⁴

By contrast, other parts of Erie appear more prepared for these risks. The eastern portion has some of the highest life expectancy rates in the country, with residents highly likely to live to 90 or older.⁸⁵ In the northwest corner of the town, only 5% of the population is considered low-income, and 13% experience a housing cost burden.⁸⁶

Across all census blocks, however, certain vulnerabilities persist. Exposure to air pollution and proximity to oil and gas sites are common concerns. In some areas, particularly those in Weld County, residents experience higher rates of chronic illnesses like diabetes and heart disease. Disability rates range from 4.6% to 8%.⁸⁷

Conclusion of Social Vulnerability

While Erie is not broadly classified as socially vulnerable, important disparities exist, particularly in and around Old Town. This area faces the intersection of environmental exposure, economic hardship, and social factors that can exacerbate vulnerability during disasters. To build a truly resilient and equitable community, Town planning and operations must acknowledge and address these disparities. Prioritizing investments in central Erie can ensure that no one is left behind as the Town continues to grow.

Takeaways and Next Steps

The hazards included in this assessment are often related and exacerbated by climate change. Warming temperatures enable the atmosphere to hold more moisture, increasing the possibility of flooding from intense precipitation events. Higher temperatures and drought can increase the number and intensity of wildfires, creating more particulate air pollution. Wildfire scars can increase stormwater runoff and magnify the threat of flooding. While not covered within this report, additional hazards that affect Erie include thunderstorms, lightning, hail, tornadoes, wind, winter storms, and pandemics.

All the hazards discussed in this report can impact safety, human health, quality of life, infrastructure, local economy, and the environment. The impacts on Erie residents are not equally felt, as some populations are at greater risk due to age, health, income, and other factors.

Understanding current hazards, how they are likely to change in the coming years, and how they might impact Erie is central to local climate adaptation planning. This understanding will allow Town staff to form strategies that reduce vulnerability and increase preparedness, thereby building a community that is equipped to adapt and thrive in a changing environment. An important next step in this process is the creation of Erie's first Resilience Action Plan, a plan that will include a set of actionable items that will serve to mitigate the harm caused by these shocks and stressors.

Acknowledgements

This report was created by the University of Colorado Boulder Masters of the Environment students Adam Arata, Stephany Correa-Diaz, and Sean Lee with the support of Town of Erie Sustainability Division staff: Eryka Thorley, Sustainability Manager, and Emma Marino, Sustainability and Water Conservation Specialist.

Vulnerability Assessment References

1. Fang, C., Hensch, J., Daniels, C., and Abrash Walton, A. (2022). *Centering Equity in Climate Resilience Planning and Action: A Practitioner's Guide*. Vol. 3. Retrieved June 17, 2025, from <https://doi.org/10.25923/765q-zp33>
2. ICLEI USA. (2023). *Adaptation in Climate Planning and Implementation*. ICLEI. Retrieved June 17, 2025, from <https://iclei.org/e-library/adaptation-in-climate-planning-and-implementation/>
3. ICLEI USA. (2023). *Adaptation in Climate Planning and Implementation*. ICLEI. Retrieved June 17, 2025, from <https://iclei.org/e-library/adaptation-in-climate-planning-and-implementation/>
4. FEMA. (n.d.). *Map | National Risk Index*. Retrieved June 17, 2025, from <https://hazards.fema.gov/nri/map>
5. Colorado Water Conservation Board. (n.d.). *FACE: Hazards*. Retrieved June 17, 2025, from <https://cwcb.colorado.gov/FACE>
6. *Historic Erie, Colorado*. (2023, Oct. 25). Erie Historic Preservation Advisory Board. Retrieved June 15, 2025 from <https://storymaps.arcgis.com/stories/d8aac9e1d2114430a03061c75540fdb2>
7. *Historic Preservation Master Plan Erie, Colorado*. (2020, March). Town of Erie Historic Preservation Advisory Board. Retrieved June 22, 2025 from <https://www.erieco.gov/335/Historic-Preservation-Advisory-Board>
8. *Town of Erie Comprehensive Plan*. (2024). Town of Erie. Retrieved June 18, 2025 from <https://erieco.gov/2446/Comprehensive-Plan>
9. *Air Quality Index (AQI) Basics*. (n.d.). AirNow. Retrieved June 17, 2025, from <https://www.airnow.gov/aqi/aqi-basics/>
10. *Air Quality Index (AQI) Basics*. (n.d.). AirNow. Retrieved June 17, 2025, from <https://www.airnow.gov/aqi/aqi-basics/>
11. *Ground-level Ozone Basics*. (n.d.). United States Environmental Protection Agency. Retrieved June 17, 2025, from <https://www.epa.gov/ground-level-ozone-pollution/ground-level-ozone-basics#formation>
12. *Particulate Matter Basics*. (n.d.). United States Environmental Protection Agency. Retrieved June 17, 2025, from <https://www.epa.gov/pm-pollution/particulate-matter-pm-basics#PM>
13. *Air Quality*. (n.d.). Town of Erie. Retrieved June 17, 2025, from <https://www.erieco.gov/869/Air-Quality>

14. *Ozone Pollution and Your Health*. (n.d.). Colorado Department of Public Health and Environment. Retrieved June 17, 2025, from <https://cdphe.colorado.gov/ozone-pollution-and-your-health>
15. *2022-2027 Boulder Hazard Mitigation Plan*. (n.d.). Boulder County Office of Emergency Management. Retrieved June 17, 2025, from <https://boulderodm.gov/wp-content/uploads/2020/12/hazard-mitigation-plan.pdf>
16. *2022-2027 Boulder Hazard Mitigation Plan*. (n.d.). Boulder County Office of Emergency Management. Retrieved June 17, 2025, from <https://boulderodm.gov/wp-content/uploads/2020/12/hazard-mitigation-plan.pdf>
17. *Understanding Radon*. (n.d.). Colorado Department of Health and Environment. Retrieved June 17, 2025, from <https://cdphe.colorado.gov/hm/understanding-radon>
18. *Air Quality*. (n.d.). North Front Range Metropolitan Planning Organization. Retrieved June 17, 2025, from <https://nfrmpo.org/air-quality/>
19. *Emergency Management Procedures*. (n.d.). Town of Erie. Retrieved June 15, 2025 from <https://erieco.gov/1959/Emergency-Management-Procedures>
20. Kuhn, G. (2005, September 29). *Historical perspective of statewide streamflows during the 2002 and 1977 droughts in Colorado*. U.S. Geological Survey. Retrieved June 17, 2025, from <https://www.usgs.gov/publications/historical-perspective-statewide-streamflows-during-2002-and-1977-droughts-colorado>
21. *Drought Information*. (n.d.). Town of Erie. Retrieved June 14, 2025, from <https://www.erieco.gov/1991/Drought-Information>
22. *Colorado*. (n.d.). Drought.Gov. Retrieved June 17, 2025, from <https://www.drought.gov/states/colorado>
23. Colorado Water Conservation Board. (n.d.). *FACE: Hazards*. Retrieved June 17, 2025, from <https://cwcb.colorado.gov/FACE>
24. Climate Change Indicators: Drought. (2024). EPA. <https://www.epa.gov/climate-indicators/climate-change-indicators-drought>
25. Climate Change Indicators: Drought. (2024). EPA. <https://www.epa.gov/climate-indicators/climate-change-indicators-drought>
26. Climate Change Indicators: Drought. (2024). EPA. <https://www.epa.gov/climate-indicators/climate-change-indicators-drought>
27. Climate Change Indicators: Drought. (2024). EPA. <https://www.epa.gov/climate-indicators/climate-change-indicators-drought>
28. Climate Change Indicators: Drought. (2024). EPA. <https://www.epa.gov/climate-indicators/climate-change-indicators-drought>
29. Climate Change Indicators: Drought. (2024). EPA. <https://www.epa.gov/climate-indicators/climate-change-indicators-drought>
30. Rippey, B., and Johnson, L. (n.d.). Colorado. U.S. Drought Monitor. Retrieved June 10, 2025, from <https://droughtmonitor.unl.edu/CurrentMap/StateDroughtMonitor.aspx?CO>
31. Rippey, B., and Johnson, L. (n.d.). Colorado. U.S. Drought Monitor. Retrieved June 10, 2025, from <https://droughtmonitor.unl.edu/CurrentMap/StateDroughtMonitor.aspx?CO>
32. Colorado Climate Preparedness Roadmap. (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf

- 33.** Populations Impacted by Drought. (2024, March 25). Drought and Health | CDC. <https://www.cdc.gov/drought-health/toolkit/vulnerable-populations.html>
- 34.** *Colorado Climate Preparedness Roadmap*. (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
- 35.** Bolinger, R.A., J.J. Lukas, R.S. Schumacher, and P.E. Goble. 2024: *Climate Change in Colorado, 3rd edition*. Colorado State University. Retrieved June 17, 2025, from <https://doi.org/10.25675/10217/237323>
- 36.** Bolinger, R.A., J.J. Lukas, R.S. Schumacher, and P.E. Goble. 2024: *Climate Change in Colorado, 3rd edition*. Colorado State University. Retrieved June 17, 2025, from <https://doi.org/10.25675/10217/237323>
- 37.** Bolinger, R.A., J.J. Lukas, R.S. Schumacher, and P.E. Goble. 2024: *Climate Change in Colorado, 3rd edition*. Colorado State University. Retrieved June 17, 2025, from <https://doi.org/10.25675/10217/237323>
- 38.** Bolinger, R.A., J.J. Lukas, R.S. Schumacher, and P.E. Goble. 2024: *Climate Change in Colorado, 3rd edition*. Colorado State University. Retrieved June 17, 2025, from <https://doi.org/10.25675/10217/237323>
- 39.** *Colorado Climate Preparedness Roadmap*. (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
- 40.** *The Climate Explorer*. (n.d.). U.S. Climate Resilience Toolkit. Retrieved June 17, 2025, from https://crt-climate-explorer.nemac.org/climate_graphs/?city=Erie%2C+CO&county=Weld%2BCounty&area-id=08123&fips=08123&zoom=7&lat=40.0502623&lon=-105.0499817&id=days_tmax_gt_95f
- 41.** *The Climate Explorer*. (n.d.). U.S. Climate Resilience Toolkit. Retrieved June 17, 2025, from https://crt-climate-explorer.nemac.org/climate_graphs/?city=Erie%2C+CO&county=Weld%2BCounty&area-id=08123&fips=08123&zoom=7&lat=40.0502623&lon=-105.0499817&id=days_tmax_gt_95f
- 42.** Bolinger, R.A., J.J. Lukas, R.S. Schumacher, and P.E. Goble. 2024: *Climate Change in Colorado, 3rd edition*. Colorado State University. Retrieved June 17, 2025, from <https://doi.org/10.25675/10217/237323>
- 43.** Bolinger, R.A., J.J. Lukas, R.S. Schumacher, and P.E. Goble. 2024: *Climate Change in Colorado, 3rd edition*. Colorado State University. Retrieved June 17, 2025, from <https://doi.org/10.25675/10217/237323>
- 44.** *Who Is At Most Risk to Extreme Heat?*. (n.d.). National Integrated Heat Health Information System. Retrieved June 17, 2025, from <https://www.heat.gov/pages/who-is-at-risk-to-extreme-heat>
- 45.** *Heat-Related Illnesses (Heat Cramps, Heat Exhaustion, Heat Stroke)*. (2025). Johns Hopkins Medicine. Retrieved June 17, 2025 from <https://www.hopkinsmedicine.org/health/conditions-and-diseases/heatrelated-illnesses-heat-cramps-heat-exhaustion-heat-stroke>

- 46.** *Historic Erie, Colorado.* (2023, Oct. 25). Erie Historic Preservation Advisory Board. Retrieved June 15, 2025 from <https://storymaps.arcgis.com/stories/d8aac9e1d2114430a03061c75540fdb2>
- 47.** *FEMA Flood Map Service Center: Erie, Colorado.* (2012, December 18). Federal Emergency Management Agency (FEMA). Retrieved June 13, 2025, from <https://msc.fema.gov/portal/search?AddressQuery=erie%20colorado>
- 48.** *FEMA Flood Map Service Center: Erie, Colorado.* (2012, December 18). Federal Emergency Management Agency (FEMA). Retrieved June 13, 2025, from <https://msc.fema.gov/portal/search?AddressQuery=erie%20colorado>
- 49.** *How Flooding Affects Colorado's Communities: A case study of the 2013 Colorado Flood.* (2020, May 9). Colorado Water Conservation Board. Retrieved June 20, 2025 from <https://storymaps.arcgis.com/collections/e557a66237b6429787a19a39b30a1f4e?item=3>
- 50.** *2013 Colorado Floods: A Decade of Recovery and Building Resilience.* (2023, September). The Federal Emergency Management Agency (FEMA). Retrieved June 14, 2025 from https://www.fema.gov/sites/default/files/documents/fema_r8-2013-colorado-floods-decade-recovery-building-resilience.pdf
- 51.** *Colorado Hazard Mapping and Risk MAP Portal.* (2025). Colorado Water Conservation Board. Retrieved June 13, 2025 from <https://coloradohazardmapping.com/story?county=b12d7e0f-3bb0-427a-82bd-3db6e4f2de36#pctAnnual>
- 52.** *Colorado Hazard Mapping and Risk MAP Portal.* (2025). Colorado Water Conservation Board. Retrieved June 13, 2025 from <https://coloradohazardmapping.com/story?county=b12d7e0f-3bb0-427a-82bd-3db6e4f2de36#pctAnnual>
- 53.** *Colorado Enviroscreen 2.0 - About the Methods and Data.* (n.d.). Colorado Department of Public Health and Environment. Retrieved July 17, 2025 from <https://cdphe.colorado.gov/colorado-enviroscreen-20-about-the-methods-and-data>
- 54.** Bolinger, R.A., J.J. Lukas, R.S. Schumacher, and P.E. Goble. 2024. *Climate Change in Colorado, 3rd edition.* Colorado State University. Retrieved June 17, 2025, from <https://doi.org/10.25675/10217/237323>
- 55.** *Open Data Hub: Floodplain Viewer.* (2025). Mile High Flood District. Retrieved June 18, 2025 from <https://www.mhfd.org/flood-safety>
- 56.** *Boulder County Wildfires.* (2025, April 29). ArcGIS StoryMaps. <https://storymaps.arcgis.com/stories/d60edf3c01874a2caf46a3427f718604>
- 57.** *Community Chipping.* (n.d.). Wildfire Partners. Retrieved June 17, 2025, from <https://wildfirepartners.org/chipping-program/>
- 58.** *Outdoor Burning.* (n.d.). Weld County. Retrieved June 17, 2025, from <https://www.weld.gov/Government/Departments/Health-and-Environment/Environmental-Health-Services/Air-Quality/Outdoor-Burning>
- 59.** *Understand Risk.* (n.d.). Wildfire Risk to Communities | USDA Forest Service. Retrieved June 14, 2025, from <https://wildfirerisk.org/understand-risk/>
- 60.** *Mountain View Community Wildfire Protection Plan.* (n.d.). Mountain View Fire Rescue. Retrieved June 14, 2025, from <https://www.mvfpd.org/mountain-view-community-wildfire-protection-plan>
- 61.** *Risk to homes in Erie, CO.* (n.d.). Wildfire Risk to Communities | USDA Forest Service. Retrieved June 14, 2025, from <https://wildfirerisk.org/explore/risk-to-homes/08/08123%7C08013/0800024950/>

- 62.** *Risk to homes in Erie, CO.* (n.d.). Wildfire Risk to Communities | USDA Forest Service. Retrieved June 14, 2025, from <https://wildfirerisk.org/explore/risk-to-homes/08/08123%7C08013/0800024950/>
- 63.** *Wildfire likelihood in Erie, CO.* (n.d.). Wildfire Risk to Communities | USDA Forest Service. Retrieved June 14, 2025, from <https://wildfirerisk.org/explore/wildfire-likelihood/08/08123%7C08013/0800024950/>
- 64.** *Risk reduction zones in Erie, CO.* (n.d.). Wildfire Risk to Communities | USDA Forest Service. Retrieved June 14, 2025, from <https://wildfirerisk.org/explore/risk-reduction-zones/08/08123%7C08013/0800024950/>
- 65.** *Colorado Wildfire Risk Public Viewer.* (n.d.). Colorado Climate Action. Retrieved June 14, 2025, from <https://climate.colorado.gov/colorado-wildfire-risk-public-viewer>
- 66.** *Mountain View Community Wildfire Protection Plan.* (n.d.). Mountain View Fire Rescue. Retrieved June 14, 2025, from <https://www.mvfpd.org/mountain-view-community-wildfire-protection-plan>
- 67.** *Colorado Wildfire Risk Public Viewer.* (n.d.). Colorado Climate Action. Retrieved June 14, 2025, from <https://climate.colorado.gov/colorado-wildfire-risk-public-viewer>
- 68.** *Colorado Wildfire Risk Public Viewer.* (n.d.). Colorado Climate Action. Retrieved June 14, 2025, from <https://climate.colorado.gov/colorado-wildfire-risk-public-viewer>
- 69.** *Colorado Wildfire Risk Public Viewer.* (n.d.). Colorado Climate Action. Retrieved June 14, 2025, from <https://climate.colorado.gov/colorado-wildfire-risk-public-viewer>
- 70.** *Colorado Wildfire Risk Public Viewer.* (n.d.). Colorado Climate Action. Retrieved June 14, 2025, from <https://climate.colorado.gov/colorado-wildfire-risk-public-viewer>
- 71.** *Colorado Climate Preparedness Roadmap.* (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
- 72.** *Colorado Climate Preparedness Roadmap.* (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
- 73.** *Colorado Climate Preparedness Roadmap.* (2023, December). Colorado Office of Climate Preparedness and Disaster Recovery. Retrieved June 17, 2025, from https://www.colorado.gov/governor/sites/default/files/2023-12/Colorado%20Climate%20Preparedness%20Roadmap_Low%20Resolution%20%281%29.pdf
- 74.** *Vulnerable Populations.* (n.d.). Wildfire Risk to Communities | USDA Forest Service. Retrieved June 22, 2025, from <https://wildfirerisk.org/reduce-risk/vulnerable-populations/>
- 75.** *Town of Erie 2025 Community Profile.* (n.d.). Town of Erie Economic Development Department. Retrieved July 27, 2025 from <https://www.erieco.gov/DocumentCenter/View/22556/Erie-Community-Profile-2025>
- 76.** *Neighborhoods at Risk.* (n.d.). Headwater Economics. Retrieved July 13, 2025, from <https://nar.headwaterseconomics.org/800024950/explore/map>
- 77.** *Populations at Risk.* (n.d.). Headwaters Economics. Retrieved July 13, 2025, from <https://headwaterseconomics.org/tools/populations-at-risk/>

- 78.** *Neighborhoods at Risk*. (n.d.). Headwater Economics. Retrieved July 13, 2025, from <https://nar.headwaterseconomics.org/800024950/explore/map>
- 79.** *Populations at Risk*. (n.d.). Headwaters Economics. Retrieved July 13, 2025, from <https://headwaterseconomics.org/tools/populations-at-risk/>
- 80.** *Explore the Map*. (n.d.). Climate and Economic Justice Screening Tool. Retrieved July 10, 2025 from <https://edgi-govdata-archiving.github.io/j40-cejst-2/en/#15.31/40.077172/-105.010919>
- 81.** *Colorado Enviroscreen 2.0*. (n.d.). Colorado Department of Health and Environment. Retrieved July 17, 2025 from https://www.cohealthmaps.dphe.state.co.us/COEnviroscreen_2/
- 82.** *Explore the Map*. (n.d.). Climate and Economic Justice Screening Tool. Retrieved July 10, 2025 from <https://edgi-govdata-archiving.github.io/j40-cejst-2/en/#15.31/40.077172/-105.010919>
- 83.** *Explore the Map*. (n.d.). Climate and Economic Justice Screening Tool. Retrieved July 10, 2025 from <https://edgi-govdata-archiving.github.io/j40-cejst-2/en/#15.31/40.077172/-105.010919>
- 84.** *Disproportionately Impacted Community Map*. (n.d.). Colorado Department of Health and Environment. Retrieved July 17, 2025 from <https://www.cohealthmaps.dphe.state.co.us/DICommunity/>
- 85.** *Explore the Map*. (n.d.). Climate and Economic Justice Screening Tool. Retrieved July 10, 2025 from <https://edgi-govdata-archiving.github.io/j40-cejst-2/en/#15.31/40.077172/-105.010919>
- 86.** *Colorado Enviroscreen 2.0*. (n.d.). Colorado Department of Health and Environment. Retrieved July 17, 2025 from https://www.cohealthmaps.dphe.state.co.us/COEnviroscreen_2/
- 87.** *Colorado Enviroscreen 2.0*. (n.d.). Colorado Department of Health and Environment. Retrieved July 17, 2025 from https://www.cohealthmaps.dphe.state.co.us/COEnviroscreen_2/

Appendix B: Community Engagement Data

Overall Data from Town of Erie Events

Total interactions: 926

Top 3 Erie Hazards	Erie Resident	Nonresident
Drought	317	35
Wildfires	297	41
Extreme Heat	257	28
Power Outages	110	18
Flooding	99	6
Other	98	12
Not Sure	28	11
None	7	1
Total	1213	152

Table 1:
Table of responses on the top three hazards in the Town of Erie from all Town of Erie events the MENV Graduate Student Team attended.

Top 3 Resilience Priorities	Erie Resident	Nonresident
Local Ecosystems, Wildlife, and Trees	262	30
Sustainable Land Use and Transportation Access	263	27
Water Conservation	233	31
Wildfire Mitigation and Disaster Response	178	22
Economic Diversity and Job Access	118	13
Community Connectedness and Education	116	11
Energy Resilience	86	9
Healthcare Access	61	14
Agricultural Support	61	12
Other	59	2
Total	1437	171

Table 2:
Table of responses on the top three resilience priorities the Town of Erie should take from all Town events the MENV team attended.

Top Three Hazards: Responses from Erie Residents

Top 3 Erie Hazards	Arbor/ Earth Day	Town Fair	Farmers Market, May 30	Farmers Market, June 12	Farmers Market, June 26	Farmers Market, July 10	Farmers Market, July 24	Erie Fest
Drought	98	73	23	36	19	12	22	34
Wildfires	74	61	27	43	27	15	20	30
Extreme Heat	72	52	17	36	23	8	26	23
Power Outages	18	26	4	30	10	4	3	15
Flooding	22	20	6	9	14	3	12	13
Other	3	12	0	6	5	4	31	37
Not Sure	5	2	3	10	0	0	2	6
None	1	2	0	3	0	1	0	0
Total	293	248	80	173	98	47	116	158

Table 3: Table of responses from Erie residents on the top three hazards in the Town of Erie from all Town events the MENV Graduate Student Team attended.

Top Three Hazards: Responses from Nonresidents

Top 3 Erie Hazards	Arbor/ Earth Day	Town Fair	Farmers Market, May 30	Farmers Market, June 12	Farmers Market, June 26	Farmers Market, July 10	Farmers Market, July 24	Erie Fest
Drought	8	11	2	5	2	0	0	7
Wildfires	7	10	3	6	4	0	1	10
Extreme Heat	5	8	1	6	2	0	0	6
Power Outages	5	3	1	4	1	0	0	4
Flooding	2	3	0	0	0	0	0	1
Other	0	10	0	1	0	0	0	1
Not Sure	2	4	0	1	1	0	0	3
None	1	0	0	0	0	0	0	0
Total	30	49	7	23	10	0	1	32

Table 4: Table of responses from nonresidents on the top three hazards in the Town of Erie from all Town events the MENV team attended.

Top Three Resilience Priorities: Responses from Erie Residents

Top 3 Resilience Priorities	Arbor/ Earth Day	Town Fair	Farmers Market, May 30	Farmers Market, June 12	Farmers Market, June 26	Farmers Market, July 10	Farmers Market, July 24	Erie Fest
Local Ecosystems, Wildlife, and Trees	68	59	17	34	28	12	20	24
Sustainable Land Use and Transportation Access	73	47	16	44	21	13	22	27
Water Conservation	68	51	17	31	23	8	14	21
Wildfire Mitigation and Disaster Response	55	26	19	26	20	5	9	18
Economic Diversity and Job Access	25	21	12	18	6	6	21	9
Community Connectedness and Education	25	31	9	14	7	6	11	13
Energy Resilience	21	15	2	18	11	5	2	12
Healthcare Access	23	5	5	9	0	3	4	12
Agricultural Support	10	11	10	13	5	4	5	3
Other	5	20	15	8	3	0	2	6
Total	373	286	122	215	124	62	110	145

Table 5: Table of responses from Erie residents on the top three resilience priorities the Town of Erie should take from all Town events the MENV Graduate Student Team attended.

Top Three Resilience Priorities: Responses from Nonresidents

Top 3 Resilience Priorities	Arbor/ Earth Day	Town Fair	Farmers Market, May 30	Farmers Market, June 12	Farmers Market, June 26	Farmers Market, July 10	Farmers Market, July 24	Erie Fest
Local Ecosystems, Wildlife, and Trees	6	9	1	4	3	0	0	7
Sustainable Land Use and Transportation Access	3	8	2	6	1	0	1	6
Water Conservation	9	6	1	5	3	0	0	7
Wildfire Mitigation and Disaster Response	4	7	0	5	2	0	1	3
Economic Diversity and Job Access	1	6	1	1	2	0	0	2
Community Connectedness and Education	1	4	1	3	1	0	0	1
Energy Resilience	1	0	1	3	1	1	0	2
Healthcare Access	1	1	0	3	2	0	0	7
Agricultural Support	2	4	1	0	1	1	0	3
Other	0	2	0	0	0	0	0	0
Total	28	47	8	30	16	2	2	38

Table 6: Table of responses from nonresidents on the top three resilience priorities the Town of Erie should take from all Town events the MENV Graduate Student Team attended.

Number of Interactions from Town of Erie Events

Number of Interactions	Arbor/ Earth Day	Town Fair	Farmers Market, May 30	Farmers Market, June 12	Farmers Market, June 26	Farmers Market, July 10	Farmers Market, July 24	Erie Fest
Interactions from People	194	250	93	120	82	28	55	104

Table 7: Table of number of people that interacted with the MENV team during each event they attended.

Top Three Hazards: Responses for the Other Category*Arbor/Earth Day*

Hail, Coal Creek flooding.

Farmers Market, June 26

Road safety, overdevelopment, infrastructure.

Town Fair

Big oil, too many planes and aircraft, littering, too much growth, individualism.

Farmers Market, July 10

Grasshoppers, cell service for emergencies.

Farmers Market, May 30

There were no responses for "other" for the hazards question recorded during this event.

Farmers Market, July 24

Sprawl, hail.

Farmers Market, June 12

Overdevelopment.

Erie Fest

Traffic, oil and gas, income levels, community building, hazards.

Top Three Resilience Priorities: Responses for the Other Category*Arbor/Earth Day*

Affordable housing.

Farmers Market, June 26

5G Service.

Town Fair

Food markets.

Farmers Market, July 10

Advanced and specialty medical access.

Farmers Market, May 30

Overbuilding, lagging infrastructure, connected trails, safer crossings on major roads, indoor play areas for kids to use during the winter, progress with commercial facilities, more grocery stores.

Farmers Market, July 24

Water resource development and commercial development.

Erie Fest

Senior care.

Farmers Market, June 12

Civil unrest, unchecked growth, cell towers, water prices, and transportation access.

Defining Resilience: Open-Ended Responses

Arbor/Earth Day

Resilience: The ability to overcome hard times and create a more beautiful future from those hard times.
 Able to handle extreme events with minimal negative effects.
 An infrastructure that supports and can withstand changes.
 Recycling and Composting (waste).
 Planting trees.
 Protection from extreme weather.
 Building habitats and gardens.
 Pushing ahead with solutions for problems.
 Support our pollinators.
 Walkability.
 Sustainable business plans and practices.
 Survival in all conditions.

Town Fair

Diverse neighborhoods, interconnectivity, economy and entrepreneurship, walkability.
 Affordable housing for people to have access to lower wage jobs.
 Affordable living (housing transportations, groceries, etc.; more inclusive than housing).
 The goats were brilliant!
 More parks that have diverse equipment.
 Wildfires.
 Less focus on car-based convenience, more bikeability and walkability to all services.
 Slow development.
 Construction: stop blocking residents in (Old Town).
 Long term stability regarding (finances?) and water (among other public services).
 The community could use a cricket ground in the parks and rec center, but we appreciate the transportation improvements.
 Community.
 The town should align growth with water availability and taps.

Town Fair, Part 2

Volunteerism to help open space and do creek cleanups, better creek access near new development, maybe a duck race fundraiser.
 The Town needs more industry with the residential growth; it is basically a bedroom community.
 Crisis resilience for different environmental (floods, etc.) through city institutions.
 Resilience is being prepared in order to respond.
 The ability of a community, regardless of economic status, to make it through hard times.
 Listen to all voices.

Farmers Market, May 30

Always getting back up again!
 Being creative! Finding innovative solutions for tough problems.
 Never giving up no matter what!
 Oil drilling under my house is awful!
 Morgan Hill park: We don't want it built so we can preserve nature.
 I moved from a town that quadrupled in size in 10 years, don't let that happen here.

Farmers Market, June 12

The ability to bounce back.
 Strong.
 Standing up to a challenge.
 Asset management.

Farmers Market, June 26

Strong and diverse ecosystem.
 To overcome hardships and hazards as a connected community.
 Better air quality.
 To recover from adversity.

Defining Resilience: Open-Ended Responses

Farmers Market, July 10

Keep on trying.

Farmers Market, July 24

Planning for 7 generations ahead, without causing harm now, long term sustainability.

Erie Fest

There were no open-ended responses recorded during this event.



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-138, **Version:** 1

SUBJECT:

An Ordinance of the Town Council of the Town of Erie Amending Sections 4-8-12 and 7-6-5(M)(1) of the Erie Municipal Code to Allow the Consumption of Vinous Alcohol Beverages Inside Town Parks and Facilities

DEPARTMENT: Administrative Operations

PRESENTER(S): Debbie Stamp, Town Clerk
Kelsey Thede, Deputy Town Clerk

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

NA

POLICY ISSUES:

This ordinance will not change any policies but updates one to allow vinous beverages (wine) to be consumed at Town-owned parks and facilities with a valid permit.

STAFF RECOMMENDATION:

Approve the Ordinance.

SUMMARY/KEY POINTS

- At this time, vinous alcohol beverages (wine) are prohibited for consumption at Town-owned parks and facilities.
- Fermented malt beverages (beer and seltzers) are currently allowed with valid, approved permit.
- This ordinance would amend the Municipal Code to allow for wine consumption at Town-owned parks and facilities with a valid, approved permit.
- Spirits are not allowed under this permit.

BACKGROUND OF SUBJECT MATTER:

File #: 2026-138, **Version:** 1

This change is in response to many requests from residents and event hosts to have wine at events. It is also in line with what many other municipalities in the region permit at their facilities. In addition, the ordinance revises the language in section 7-6-5(M)(1) to improve clarity and readability.

ATTACHMENT(S):

1. Ordinance

**Town of Erie
Ordinance No. 006-2026**

An Ordinance of the Town Council of the Town of Erie Amending Sections 4-8-12 and 7-6-5(M)(1) of the Erie Municipal Code to Allow the Consumption of Vinous Alcohol Beverages Inside Town Parks and Facilities

Whereas, the Town has authorized the consumption of fermented malt beverages in Town parks and facilities, and the Board of Trustees wishes to amend the Erie Municipal Code to also allow the consumption of vinous liquors upon application and receipt of a valid open container permit.

Now Therefore be it Ordained by the Town Council of the Town of Erie, Colorado, as follows:

Section 1. Section 4-8-12(A) of the Erie Municipal Code is hereby amended as follows:

4-8-12 – Open container and private event permits.

A. Open Container Permit: The local licensing authority may, upon the filing of an open container permit application with the Town Clerk, issue a permit for the consumption of fermented malt beverages *and vinous liquors* (as defined in Section 6-9-1 of this Code), by persons twenty-one (21) years of age or older, at an event to be held in a Town park or facility. If issued, the permit shall specify the date and time of the event, that the possession and consumption of fermented malt beverages *and vinous liquors* is authorized, and the location of the event where such possession and consumption is authorized.

* * *

Section 2. Section 7-6-5(M)(1) of the Erie Municipal Code is hereby amended as follows:

7-6-5 – Regulations.

* * *

M. Use, distribute or consume any alcohol beverages or fermented malt beverages in Town parks or recreation facilities. Exceptions:

1. Public consumption of fermented malt beverages *and vinous liquors*, as defined at Section 6-9-1 of this Code, in ~~Town~~ *outside* parks or recreation facilities is authorized if such consumption is in full conformance with a valid permit issued by the local liquor licensing authority pursuant to the Colorado Liquor Code and ~~provisions of~~ *Section 4-8-12 of* this Code.

~~Where such consumption is strictly for private and personal consumption, application for a permit allowing possession and consumption of fermented malt beverages and vinous liquors at a Town an outside park or recreation facility shall be filed with the office of the Town Clerk, pursuant to Section 4-8-12 of this Code.~~

* * *

Section 3. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 4. Safety. The Town Council finds that the adoption of this Ordinance is necessary for the protection of the public health, safety and welfare.

Section 5. Effective Date. This Ordinance shall take effect 10 days after publication following adoption.

Introduced, Read, Passed and Ordered Published this ____ day of _____, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-156, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Appointing Linda Perkins Cooke, Marjorie Kay Nanian, and Krea Sledge as Assistant Municipal Judges of the Erie Municipal Court

DEPARTMENT: Administrative Operations

PRESENTER(S): Danielle Trujillo, Court Administrator
Meredyth Muth, Interim Town Manager

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

Cost as Recommended:	\$130 per hour, as needed
Balance Available:	\$45,180
Fund	General Fund
Line Item Number:	100-20-250-560000-000000
New Appropriation Required:	No

POLICY ISSUES:

Pursuant to Sections 8.03 and 9.01(4) of the Town’s Home Rule Charter, Town Council may appoint Assistant Municipal Judges to act in case of temporary absence, sickness, disqualification, or inability of the Municipal Judge to act.

STAFF RECOMMENDATION:

Approve Resolution appointing Linda Perkins Cooke, Marjorie Kay Nanian, and Krea Sledge as Assistant Municipal Judges of the Erie Municipal Court. Approve the contract form for the Assistant Municipal Judge Services Agreement, and authorizing the Mayor to sign the contracts when they are executed.

SUMMARY/KEY POINTS

- The Erie Municipal Court needs qualified Assistant Municipal Judges who may act in the absence of the Municipal Judge.
- Town staff advertised the position and received five applications.
- Town staff, the Town Attorney, and the Municipal Judge reviewed all applications submitted

and recommend the appointment of Linda Perkins Cooke, Marjorie Kay Nanian, and Krea Sledge.

BACKGROUND OF SUBJECT MATTER:

The Erie Municipal Court currently has one appointed Assistant Municipal Judge, David J. Thrower. Judge Thrower's appointment ends April 9, 2026. Multiple Assistant Municipal Judges are needed to ensure there is availability in the event of the Municipal Judge's absence or conflict of interest. The Assistant Municipal Judge will preside over Court sessions and handle Local Licensing Authority matters on an on-call, as-needed basis.

ATTACHMENT(S):

Add items in a numbered list OR delete this list and change to N/A.

1. Resolution
2. Assistant Municipal Judge Services Agreement
3. Linda Perkins Cooke Resume
4. Marjorie Kay Nanian Resume
5. Krea Sledge Resume

**Town of Erie
Resolution No. 26-042**

**A Resolution of the Town Council of the Town of Erie Appointing
Linda Perkins Cooke, Marjorie Kay Nanian, and Krea Sledge as
Assistant Municipal Judges of the Erie Municipal Court**

Whereas, the Town Council wishes to appoint Assistant Municipal Judges to act in case of temporary absence, sickness, disqualification, or inability of the Municipal Judge to act pursuant to Sections 8.03 and 9.01(4) of the Town's Home Rule Charter; and

Whereas, the Town Council has selected Linda Perkins Cooke, Marjorie Kay Nanian, and Krea Sledge as qualified candidates to serve as Assistant Municipal Judges of the Erie Municipal Court.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Town Council hereby appoints Linda Perkins Cooke, Marjorie Kay Nanian, and Krea Sledge as Assistant Municipal Judges of the Erie Municipal Court for a one-year term, commencing on March 11, 2026 and continuing through March 10, 2027.

Section 2. The Town Council sets the compensation for the Assistant Municipal Judges as follows: \$130 per hour for services.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Assistant Municipal Judge Services Agreement

This Assistant Municipal Judge Services Agreement (the "Agreement") is made and entered into this ____ day of _____, 2026 (the "Effective Date"), by and between the Town of Erie, a Colorado home rule municipal corporation, (the "Town"), and _____, ("Judge ____") an individual.

Whereas, the Erie Town Council hereby appoints _____ as the Town's Assistant Municipal Judge pursuant to Sections 8.03 and 9.01(4) of the Town's Home Rule Charter;

Whereas, the Erie Town Council desires to set the compensation of Judge _____; and

Whereas, Judge _____ desires to accept the appointment of Assistant Municipal Judge and the salary contained herein.

Now Therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Term. Judge _____ is hereby appointed for a one-year term, commencing on April 1, 2026, and continuing through March 31, 2027.

2. Duties. The Assistant Judge shall preside as needed over the regularly scheduled sessions of the Erie Municipal Court and over such other Municipal Court sessions as may be necessary for the proper functioning of the Court. The Assistant Judge shall perform all such duties and exercise all such powers as are required of and vested in a municipal court judge by the Erie Home Rule Charter and Erie Municipal Code, and other applicable laws, regulations, and codes of conduct (including but not limited to the Colorado Code of Judicial Conduct) that are applicable to the position. The Assistant Judge shall also perform the administrative duties of a municipal judge if needed and preside as needed over the Erie Local Licensing Authority. The Assistant Judge acknowledges this Agreement does not grant any exclusive privilege or right to supply services to the City.

3. Removal or Resignation; Termination. During the term, the Assistant Judge may be removed from office by the affirmative vote of a majority of the Town Council members then in office for cause, as set forth in Title 13, Article 10 of the Colorado Revised Statutes, as amended. The Assistant Judge may also voluntarily resign by providing at least 30 days' advance written notice to the Town Council, unless a shorter notice period is agreed to by the Town Council. In the event of any such removal or resignation, or any other termination of this Agreement prior to the expiration of the term, the Assistant Judge shall be paid solely for services rendered through the effective date of such removal, resignation or termination.

4. Compensation. The Assistant Judge shall be compensated at a rate of \$130 per hour for services.

5. Additional Judges. The Town may employ, at the Town's expense, such other additional judges as the Town determines to be necessary or otherwise in the best interest of the Town during the term of this Agreement.

6. Other Covenants. The Assistant Judge's performance and salary may be reviewed by the Town Council prior to the expiration of this Agreement. Pursuant to C.R.S. 5 13-10-105(2) and Section 8.03(1) of the Town's Home Rule Charter.

7. Miscellaneous.

A. *Integration*. This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. Nothing herein shall be deemed to create any terms, conditions, or obligations in addition to those provided for in Sections 8.03 and 9.01 of the Town's Home Rule Charter, Section 1-4-2 of the Erie Municipal Code, or C.R.S. § 13-10-105, nor is anything herein intended to change the nature of the Municipal Judge position as an appointed position under the Section 9.01(4) of the Town's Home Rule Charter and C.R.S. § 13-10-105(1). This Agreement is simply intended to memorialize the term and salary of the Municipal Judge.

B. *Governing Law and Venue*. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Boulder County, Colorado.

C. *No Waiver*. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement,

D. *Third Parties*. There are no intended third-party beneficiaries to this Agreement.

E. *Notice*. Any notice under this Agreement shall be in writing and shall be deemed sufficient when directly presented or sent pre-paid, first-class U.S. Mail to the Party at the address set forth on the first page of this Agreement.

F. *Severability*. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

G. *Modification*. This Agreement may only be modified upon written agreement of the Parties. This Agreement may only be amended by written instrument signed by the Assistant Judge, Mayor, and Town Clerk, after approval of such amendment by the Town Council.

H. *Assignment*. Neither this Agreement nor any of the rights or obligations of the Parties shall be assigned by either Party without the written consent of the other.

I. *Governmental Immunity*. The Town and its officers, attorneys and employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities or protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys, or employees.

J. *Rights and Remedies.* The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

K. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt, or liability beyond the current fiscal year.

L. *Miscellaneous Provisions.* The parties agree that this Agreement is a personal services contract. This Agreement may be signed in counterparts. Faxed, electronic, and scanned signatures shall be accepted as originals.

In Witness Whereof, the parties have executed this Agreement as of the Effective Date.

Town of Erie, Colorado

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Judge

State of Colorado)
)
County of _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me this _____ day of _____, 2026, by _____

My commission expires:

(Seal) _____
Notary Public



COOKE, LINDA

OBJECTIVE To serve as an Associate/Relief Judge in Municipal Court

PROFESSIONAL ACHIEVEMENTS

PRESIDING JUDGE, BOULDER MUNICIPAL COURT, 2002-2023

Presided over criminal arraignments, hearings, court trials, and jury trials
Conducted civil hearings – e.g., rental licensing, marijuana licensing
Established and revised policies and procedures

FEDERAL COMMUNITY COURT GRANT RECIPIENT

Authored successful grant application for Dept. of Justice grant
Played primary role in implementing problem-solving, alternative sanctions
Partnered with area homeless service providers to achieve grant goals

SOLUTIONS FOR YOUNG ADULT OFFENDERS

Established Restorative Justice Program in collaboration with CU Boulder
Implemented evidence-based screening and treatment for young adults with
substance-use related violations
Developed Community Living Class Curriculum

WORK HISTORY

ASSOCIATE/RELIEF JUDGE, MULTIPLE MUNICIPAL COURTS

August 2023 – current

PRESIDING JUDGE, BOULDER MUNICIPAL COURT

August 2002 – June 2023

APPELLATE ATTORNEY, OFFICE OF THE ALTERNATE DEFENSE COUNSEL

1997 – 2002

VARIOUS ROLES, 20TH J.D. JUVENILE JUSTICE SB94 GRANT PROGRAM

1995 – 1997

PUBLIC DEFENDER, BOULDER, FT. COLLINS & APPELLATE OFFICES

1986 – 1995

LAW CLERK, COLORADO SUPREME COURT, JUSTICE NEIGHBORS

1985 – 1986

EDUCATION & CERTIFICATIONS

ADMITTED TO THE FOLLOWING COURTS:

State of Colorado, 1985

United States Supreme Court

United States District Court for the District of Colorado

J.D., UNIVERSITY OF COLORADO SCHOOL OF LAW

Member, Law Review

Scholarship Recipient

B.S., ZOOLOGY, UNIVERSITY OF VERMONT

Resident Assistant

REFERENCES

HON. JEFF CAHN

Presiding Judge, Boulder Municipal Court

[REDACTED]

DE'VON KISSICK-KELLY

Court Administrator, Boulder Municipal Court

[REDACTED]

February 4, 2026

Town of Erie
Danielle Trujillo, Court Administrator
645 Holbrook Street
Erie, Colorado 80516

Dear Ms. Trujillo:

Presently, I serve as a Part-time Relief Municipal Associate Judge in Englewood, Colorado. I love my job, and I am interested in serving as a Relief Judge for the Town of Erie too.

My responsibilities as a Municipal Judge include arraignments and bond determinations (both in-person and video) for violations of traffic and city ordinance violations, sentencing, issuing Bench Warrants for defendants who Fail to Appear (FTA), in which there are a lot, and juvenile matters. Please feel free to contact Judge Joe Jefferson regarding my ability to work effectively and courteously with judicial colleagues and court staff.

Previously, I served as a Deputy District Attorney in Sterling, CO for a short period of time, handling traffic and misdemeanor offenses in Kit Carson, Phillips and Washington counties. My job also included participating in jury trials, in which I won all three of them.

Prior to moving to Colorado, where my adult children and their families live, I served as an Administrative Law Judge in Phoenix, Arizona for 2 ¼ years, during COVID. In that capacity, I conducted telephone hearings for Unemployment Appeals. I took testimony of the parties and witnesses, evaluated the credibility of the parties and witnesses, ruled on admissibility of evidence, made findings and conclusions of law, and issued written decisions and orders to resolve claims. Several times I received recognition for going above and beyond in the workplace.

Before my moves to Arizona and Colorado, I was a sole practitioner in Michigan and handled both civil and criminal cases. For 30 plus years, my practice included: domestic relations, probate, juvenile, traffic, and criminal matters. I drafted and argued motions, appeared for arraignment and sentencing proceedings, participated in modification hearings regarding child support, court ordered mediation, settlement conferences and bench trials. I also served as a mediator for Small Claims Court and was trained in Community Mediation. Now, I serve as a mediator for the Better Business Bureau in Colorado.

While in Michigan, I was a hearing panelist for several Quasi-Judicial positions: The Novi Board of Review (which hears property assessment disputes), the Attorney Grievance Commission (which hears attorney misconduct cases) and as an arbitrator for the Financial Industry Regulatory Authority (FINRA) which hears disputes between investors and stockbrokers (see Resume under *Quasi-Judicial Roles*).

In addition to my law practice, I served as an Adjunct College Professor for several Detroit metropolitan colleges and universities. It is in this capacity that I developed cultural competency because I had students from many diverse ethnic, religious, and racial backgrounds, many of them were first or second generation immigrants. Part of the course curriculum included teaching a section on the American with Disabilities Act of 1990. I am now serving as an Adjunct Law Professor at the University of Denver Sturm Law School for Alternative Dispute Resolution (ADR).

I was sworn in to practice law in Colorado on January 5, 2024 by Judge Dennis Brandenburg in Morgan County Court. I am also admitted to practice law in Michigan and Texas.

I believe in treating all parties with respect and politeness during any legal proceeding. I am prompt and professional in all my dealings and I would welcome the opportunity to serve the community of Erie with integrity.

Legally Yours,
Marjorie K. Nanian, J.D.





Professional Experience:

- Part-time Municipal Judge 2025
Traffic and City Ordinance violations in Englewood, CO
- Prosecutor/Deputy District Attorney
13th Judicial District Attorney's Office 2023-2024
- Administrative Law Judge:
Department of Economic Security, Office of Appeals, Phoenix, AZ
2020 – 2022
- Attorney:
Private Law Practice (Civil and Criminal areas of law) 1983-Present
Admitted in Michigan (1983), in Texas (1988), and Colorado (2023)
- Adjunct Professor:
University of Denver, Sturm Law School, Denver, CO 2026
Taught Alternative Dispute Resolution (ADR)

Formal Education:

- Thomas M. Cooley Law School, Juris Doctor,
Mock Trial, Moot Court & Coordinator of Volunteer Tutor Program
- Central Michigan University, Bachelor of Science,
Major: Journalism Minor: Political Science
Secondary Education Teaching Certificate.
- Harvard University, Summer class in Armenian
- Jackson Community College, Associate degree

Quasi-Judicial Roles:

- Novi Board of Review in MI
- Attorney Grievance Commission in MI
Hearing Panelist for attorney misconduct cases
- Financial Industry Regulatory Authority (FINRA) 2007-Present
Arbitrator
- Mediator for Michigan Small Claims Court and Better Business Bureau
- Judge for Regional and State High School Mock Trial Competitions, Law School Moot Court, Client Counseling, and Mediation and Arbitration competitions

Professional Activities:

- Colorado Women's Bar Association
- Colorado Bar Association
ADR Section
- Arapahoe County Bar Association
- Columnist for the Colorado Lawyer, *Profiles in Success*



KREA SLEDGE, ESQ.

Sledge Law, LLC



February 23, 2026

To: Town of Erie
Re: Assistant Municipal Court Judge
Attention: Hiring Manager

Greetings,

This letter is being submitted to you regarding the open position of Assistant Municipal Court Judge for the Town of Erie. My qualifications indicate that I would be an excellent candidate for that position, and I ask that you consider me for that position. I am a licensed attorney in the State of Colorado, in good standing, who was barred in 2001. My practice over the past twenty-four years has focused mainly on civil cases, to include civil litigation, mediation, various family law positions, and working as an Assistant Municipal Judge for the City of Greeley. I am the current Town Judge for Wiggins, CO.

My experience that is specifically related to the position of Assistant Municipal Court Judge for the Town of Erie, is that I am currently the Town Judge for Wiggins, and was an Assistant Municipal Judge for the City of Greeley. I was appointed to bench in Wiggins in December 2025. I was with Greeley for approximately four years, and only ceased working as an assistant municipal judge to take a full time position with Weld County. While working as an assistant municipal judge for Greeley, I presided over a docket that included traffic tickets, in-custody hearings, ordinance/code violations, animal impoundments, liquor licensing, and trials, to include jury trials and bench trials. I ran an efficient docket, and ensured that each case before me was given the attention it deserved. I do the same with Wiggins.

Within my private practice, I have extensive litigation experience. I have conducted hundreds of bench trials over the years, and have prosecuted jury trials. I am competent in legal research and writing. I am comfortable in the courtroom. I am able to quickly adjust to unexpected issues as they arise. I am in private practice as a solo practitioner. I have a flexible schedule and am able to control my calendar. This allows me sufficient time to engage in commitments such as a municipal court docket.

I hope that you find my qualifications fitting and ask that you consider me for the position of Assistant Municipal Judge for the Town of Erie. I am happy to answer any questions you may have.

Thank you for your attention to this matter.

Respectfully,
Krea Sledge
Krea Sledge, #33296
Attorney at Law

KREA SLEDGE
Attorney at Law, Mediator, and Child and Family Investigator
Attorney Registration Number 33296

Sledge Law, LLC


SLEDGE LAW, LLC (April 2025 to Present)

- ◆ Mediation Services
- ◆ Domestic Relations
- ◆ Juvenile / Child Welfare
- ◆ Adoptions
- ◆ Child and Family Investigator

Town of Wiggins, CO

- ◆ Municipal Judge for the town of Wiggins, Colorado

WELD COUNTY (April 2017 to April 2025)

Weld County Assistant County Attorney

- ◆ Child Welfare / Dependency & Neglect
- ◆ Child Support Services
- ◆ Adoptions
- ◆ Adjudication jury/bench trials
- ◆ Allocation of parental responsibilities
- ◆ Termination of parental rights
- ◆ Family Treatment Court

Sledge Law, LLC (2013 to 2017)

Antommara & Sledge, LLC (2005 to 2012)

Family law cases consisting of:

- ◆ Dissolution of marriage
- ◆ Allocation of parental responsibilities
- ◆ Child support
- ◆ Grandparent visitation
- ◆ Relocation: out-of-state and out-of-country
- ◆ Psychological parent rights
- ◆ Protection Orders
- ◆ Emancipation
- ◆ Modification/termination of child support and/or maintenance
- ◆ Dependency and Neglect
- ◆ Parenting Coordinator
- ◆ Child's Legal Representative
- ◆ Child and Family Investigator

General civil cases consisting of:

- ◆ Landlord-tenant disputes
- ◆ Property damage
- ◆ Debt collection
- ◆ Wrongful termination
- ◆ Bankruptcy

Criminal defense cases consisting of:

- ◆ DUI
- ◆ DMV hearings
- ◆ Domestic violence
- ◆ Traffic tickets
- ◆ Protection Orders

Mediator

- ◆ Mediator for civil and family cases

City of Greeley

- ◆ Assistant Municipal Judge
- ◆ Administrative Hearing Officer

Respondent Parent Counsel for Dependency and Neglect cases

- ◆ Allocation of parental responsibilities
- ◆ Permanent placement with a relative/non-relative
- ◆ Termination of parental rights
- ◆ Relinquishment of parental rights
- ◆ Drug/alcohol addictions
- ◆ Mental health disorders/diseases
- ◆ Co-occurring disorders
- ◆ Physical abuse
- ◆ Sexual abuse
- ◆ Abandonment
- ◆ Psychological evaluations/assessments
- ◆ Substance abuse evaluations/assessments
- ◆ Domestic violence evaluations/assessments
- ◆ Family Treatment Court

Family Treatment Court

- ◆ Drug/alcohol addictions
- ◆ Mental health disorders/diseases
- ◆ Co-occurring disorders
- ◆ Monitored sobriety
- ◆ Psychological evaluations/assessments
- ◆ Substance abuse evaluations/assessments
- ◆ Relapse prevention

Volunteer Mediator Weld County Small Claims Courts

Volunteer mediator for small claims cases consisting of:

- ◆ Landlord/tenant
- ◆ Property damage
- ◆ Outstanding debts
- ◆ Personal injury

Presentations

- ◆ Presenter for the Grandparents Raising Grandchildren clinic
- ◆ Presenter at the Weld County Roles & Responsibility Training
- ◆ Presenter at the Weld County Nuts & Bolts CLE

Kingsford, Law, LLC, associate attorney (2002 – 2005)

Associate attorney practice consisting of:

- ◆ Dissolution of Marriage
- ◆ Allocation of Parental Responsibilities
- ◆ Child support
- ◆ Grandparent visitation and custody
- ◆ Relocation: out-of-state
- ◆ Psychological parent rights
- ◆ Same sex adoption/allocation of parental responsibilities
- ◆ Emancipation
- ◆ Truancy
- ◆ DUI defense

Phillips Petroleum Company, Independent Contractor (2001 – 2002)

Independent Contractor duties consisting of:

- ◆ Prepare and finalize surface use and damage agreements

Land of Lincoln Legal Assistance Foundation (Extern, 2000)

Externship duties consisting of:

- ◆ Divorce
- ◆ Child support
- ◆ Custody
- ◆ Alimony
- ◆ Research and writing

CFI, CLR AND PC/DM APPOINTMENTS

Weld and Larimer Counties

- ◆ In re the Marriage of: Clyncke (05 DR 1140)
- ◆ In re Interests of: Cyrus Haggard (12 DR 155)
- ◆ In re Interest of: Trilby Mau (08 JV 1091)
- ◆ In re Interest of: Daysia and Joe Salazar (10 JV 1203)
- ◆ In re the Marriage of: Martinmaas (12 DR 1134)
- ◆ In re Parental Responsibilities of: Jason Pickett (06 DR 1238)
- ◆ In re Parental Responsibilities of: Jolynn Simonetti (12 DR 826)
- ◆ In re Marriage of: Olsen (14 DR 30396)
- ◆ In re Marriage of: Alexander (11 DR 1352)
- ◆ In re Interest of: Aiden Allen Small (12 DR 1650)
- ◆ In re Marriage of: Warner (06 DR 322)
- ◆ In re Marriage of: Duffey (15 DR 30364)
- ◆ In re Parental Responsibilities of: Leilani Gonzales (2018 DR 30401)

EDUCATION

Juris Doctor from Southern Illinois University School of Law, Carbondale, Illinois (2001)

Emphasis in family law and natural resources law.
CALI award for Agricultural Law and Oil and Gas Law
Natural Resources Law award

Bachelor of Arts from Illinois State University, Normal, Illinois (1998)

Major: English
Minor: History

MEMBERSHIPS

Colorado Bar Association
Colorado Family Law Section
Colorado Juvenile Law Section
Weld County Bar Association – Board of Directors (2012), President Elect (2013)
President (2014), Past-President (2015), Secretary (2016 – 2017)
Colorado Board of Governors (2017)
Colorado Municipal Judges Association
Colorado County Attorneys Association (2017 - 2025)
Longs Peak Dog Training Club – Board of Directors (2014), Vice President (2015)

REFERENCES

Brandi Lynn Nieto, Attorney at Law, [REDACTED]

Keren Weitzel, Attorney at Law, [REDACTED]

Catharine Armstrong, Magistrate and Attorney at Law, [REDACTED]

Howard Bartlett, Attorney at Law, [REDACTED]

Ashley Hughes, Larimer County Assistant County Attorney, [REDACTED]

KREA JEAN SLEDGE (33296)

License Status: ACTV – Active

This attorney or LLP is licensed to practice law in Colorado courts and with the Colorado Supreme Court. Only active attorneys and LLPs may practice law in Colorado.

Name: SLEDGE, KREA JEAN

Registration / Bar Number: 33296

Is in Private Practice:

Carries Professional Liability Insurance:

Firm Name: Sledge Law, LLC

Admission Date: October 15, 2001

Phone: (970) 475-4513

Business Address: PO BOX 868, Wellington, CO 80549

There is no public disciplinary history on file for this attorney within the state of Colorado.



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-157, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Reappointing Amanda Bailhache as the Town’s Municipal Judge

DEPARTMENT: Administrative Operations

PRESENTER(S): Danielle Trujillo, Court Administrator
Meredyth Muth, Interim Town Manager

TIME ESTIMATE: 0 minutes
For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

Cost as Recommended: \$2,500 per month, \$30,000 per year
Balance Available: \$45,180
Fund: General Fund
Line Item Number: 100-20-250-560000-000000
New Appropriation Required: No

POLICY ISSUES:

Pursuant to Sections 8.03 and 9.01(4) of the Town’s Home Rule Charter, the Municipal Judge shall be appointed by the Town Council to serve a definite term of one-year and may be reappointed for subsequent terms.

STAFF RECOMMENDATION:

Approve Resolution reappointing Amanda Bailhache as the Town’s Municipal Judge. Approve the Municipal Judge Services Agreement, setting Judge Bailhache’s compensation.

SUMMARY/KEY POINTS

- Judge Bailhache’s current appointment for a one-year term ends on April 8, 2026.
- Judge Bailhache is seeking reappointment for a new one-year term and accepts the terms of the Municipal Judge Services Agreement.

BACKGROUND OF SUBJECT MATTER:

File #: 2026-157, **Version:** 1

Following an extensive RFP and interview process, Town Council appointed Amanda Bailhache as the Town's Municipal Judge on April 8, 2025.

ATTACHMENT(S):

1. Resolution
2. Municipal Judge Services Agreement

**Town of Erie
Resolution No. 26-043**

**A Resolution of the Town Council of the Town of Erie Reappointing
Amanda Bailhache as the Town's Municipal Judge**

Whereas, the Town Council wishes to reappoint Amanda Bailhache as the Town's Municipal Judge pursuant to Sections 8.03 and 9.01(4) of the Town's Home Rule Charter.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Town Council hereby reappoints Amanda Bailhache as the Town's Municipal Judge for a one-year term, commencing on April 8, 2026 and continuing through March 31, 2027.

Section 2. The Town Council hereby sets the compensation for the Municipal Judge as follows: \$2,500 per month for two full day court sessions each month; \$160 per hour for special or subsequent court sessions; and \$160 per hour for Local Licensing Authority Services. Judge Bailhache will also receive a 5-punch pass for the Erie Ice Rink and a 10-punch pass for the Erie Community Center.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Municipal Judge Services Agreement

This Municipal Judge Services Agreement (the "Agreement") is made and entered into this 10th day of March, 2026 (the "Effective Date"), by and between the Town of Erie, a Colorado home rule municipal corporation (the "Town"), and Amanda Bailhache, an individual.

Whereas, the Erie Town Council hereby appoints Judge Bailhache as the Town's Municipal Judge pursuant to Sections 8.03 and 9.01(4) of the Town's Home Rule Charter;

Whereas, the Erie Town Council desires to set the compensation of Judge Bailhache; and

Whereas, Judge Bailhache desires to accept the appointment of Municipal Judge and the salary contained herein.

Now therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Term. Judge Bailhache is hereby appointed for a one-year term, commencing on April 8, 2026, and continuing through March 31, 2027.

2. Duties. Judge Bailhache shall preside as Judge over regular and special sessions of the Erie Municipal Court. Judge Bailhache shall also preside over the Town's Local Licensing Authority for both liquor and marijuana licensing matters.

3. Removal or Resignation; Termination. During the term, the Municipal Judge may be removed from office by the affirmative vote of a majority of the Town Council members then in office for cause, as set forth in Title 13, Article 10 of the Colorado Revised Statutes, as amended. The Judge may also voluntarily resign by providing at least 30 days' advance written notice to the Town Council, unless a shorter notice period is agreed to by the Town Council. In the event of any such removal or resignation, or any other termination of this Agreement prior to the expiration of the term, the Judge shall be paid solely for services rendered through the effective date of such removal, resignation or termination.

4. Compensation. Judge Bailhache shall be compensated at a rate of \$2,500 per month for two full-day court sessions each month; \$160 per hour for special or subsequent court sessions; and \$160 per hour for Local Licensing Authority services. Judge Bailhache will also receive a 5-punch pass for the Erie Ice Rink and a 10-punch pass for the Erie Community Center.

5. Other Covenants. Judge Bailhache's performance and salary may be reviewed by the Town Council prior to the expiration of this Agreement. Pursuant to C.R.S. 5 13-10-105(2) and Section 8.03(1) of the Town's Home Rule Charter, Judge Bailhache may only be removed for cause.

6. Miscellaneous.

A. Integration. This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. Nothing herein shall be deemed to create any terms, conditions or obligations in addition to those provided for in Sections 8.03 and 9.01 of the Town's Home Rule Charter, Section 1-4-2 of the Erie Municipal Code, or C.R.S. 5 13-10-105, nor is anything herein intended to change the nature of the

Municipal Judge position as an appointed position under the Section 9.01(4) of the Town's Home Rule Charter and CRS, S 13-10-105(1). This Agreement is simply intended to memorialize the term and salary of the Municipal Judge.

B. *Governing Law and Venue.* This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Boulder County, Colorado.

C. *No Waiver.* Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement,

D. *Third Parties.* There are no intended third-party beneficiaries to this Agreement.

E. *Notice.* Any notice under this Agreement shall be in writing and shall be deemed sufficient when directly presented or sent via pre-paid, first-class U.S. Mail to the party at their address of record.

F. *Severability.* If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

G. *Modification.* This Agreement may only be modified upon written agreement of the parties. This Agreement may only be amended by written instrument signed by the Judge, Mayor, and Town Clerk, after approval of such amendment by the Town Council.

H. *Assignment.* Neither this Agreement nor any of the rights or obligations of the parties shall be assigned by either party without the written consent of the other.

I. *Governmental Immunity.* The Town and its officers, attorneys and employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities or protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys or employees.

J. *Rights and Remedies.* The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

K. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. *Miscellaneous Provisions.* The parties agree that this Agreement is a personal services contract. This Agreement may be signed in counterparts. Faxed, electronic, and scanned signatures shall be accepted as originals.

In Witness Whereof, the parties have executed this Agreement as of the Effective Date.

Town of Erie, Colorado

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Judge



Amanda Bailhache

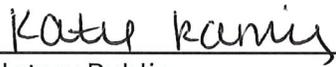
State of Colorado)

County of Weld)

The foregoing instrument was subscribed, sworn to and acknowledged before me this 23rd day of February, 2026, by Amanda Bailhache

My commission expires: 10/8/28

(Seal)



Notary Public

KATIE LYNN RAMIREZ
Notary Public
State of Colorado
Notary ID # 20244037255
My Commission Expires 10-08-2028



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-143, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Accepting Dedications as shown on the Minor Plat Amendment for the Erie Highlands Filing 18 Subdivision

DEPARTMENT: Planning & Development

PRESENTER(S): Harry Brennan, Senior Planner

TIME ESTIMATE: 0 minutes

FISCAL SUMMARY: N/A

POLICY ISSUES:

Staff's analysis indicates the proposed dedications are consistent with Town Charter, Municipal Code, and the Council's priorities. Approving the Resolution will confirm Council's agreement with staff's analysis and accept the dedications.

STAFF RECOMMENDATION:

Approve and accept the dedications shown on the Erie Highlands Filing 18 Minor Plat Amendment.

SUMMARY/KEY POINTS

- Town Council approved the original Filing 18 Development Agreement and Final Plat on February 25, 2025.
- This Minor Plat Amendment adjusts utility easements in the plat to ensure adequate maintenance access in perpetuity for the Town.
- No other changes are proposed.

BACKGROUND OF SUBJECT MATTER:

The Erie Highlands Filing 18 is in the eastern portion of Erie Highlands, at the cross streets of Glacier Drive and Highview Drive. The filing consists of 116 townhome lots and is zoned Medium Density Residential under the Erie Highlands Planned Unit Development (PUD) Overlay. Infrastructure construction is underway. Engineering staff require the applicant to submit a Minor Plat Amendment to make changes to water meter utility easements.

File #: 2026-143, **Version:** 1

ATTACHMENT(S):

1. Resolution
2. Minor Plat Amendment

**Town of Erie
Resolution No. 26-036**

**A Resolution of the Town Council of the Town of Erie Accepting
Dedications as Shown on the Minor Plat Amendment for the Erie
Highlands Filing 18 Subdivision**

Whereas, on December 18, 2025, TH Erie Highlands LLC filed an application for approval of the Minor Plat Amendment for the Erie Highlands Filing 18 Subdivision (the "Minor Plat Amendment");

Whereas, the Planning and Development Director has conditionally approved the Minor Plat Amendment, on the condition that the Town Council accept certain utility easement dedications as shown on the Minor Plat Amendment;

Whereas, on March 10, 2026, the Town Council considered the acceptance of the dedications as shown on the Minor Plat Amendment; and

Whereas, the Town Council desires to accept the dedications as shown on the Minor Plat Amendment.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Town Council hereby accepts the utility easement dedications shown on the Final Plat.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

ERIE HIGHLANDS FILING NO. 18 AMENDMENT NO. 1

A REPLAT OF ERIE HIGHLANDS FILING NO. 18
LOCATED IN THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 1 NORTH,
RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN,
TOWN OF ERIE, COUNTY OF WELD, STATE OF COLORADO.
10.699 ACRES - 116 LOTS, 11 TRACTS
SUB2025-00021

PURPOSE STATEMENT:

THE INTENT OF THIS PLAT IS TO REMOVE OR MODIFY EXISTING EASEMENTS AND DEDICATE NEW EASEMENTS, NO LOT OR TRACT GEOMETRY HAS BEEN MODIFIED WITH THIS PLAT AMENDMENT.

CERTIFICATE OF DEDICATION AND OWNERSHIP:

THE UNDERSIGNED, BEING ALL THE OWNERS, MORTGAGEES, OR LIEN HOLDERS OF CERTAIN LANDS IN THE TOWN OF ERIE, COUNTY OF WELD, STATE OF COLORADO, DESCRIBED AS FOLLOWS:

A PARCEL OF LAND BEING ALL OF LOTS 1-54, BLOCK 1; LOTS 1-62, BLOCK 2; TRACTS A-K, ERIE HIGHLANDS FILING NO. 18 RECORDED ON MARCH 7, 2025 AT RECEPTION NO. 5015045 OF THE RECORDS OF THE WELD COUNTY CLERK AND RECORDER'S OFFICE, LOCATED IN THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 1 NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, TOWN OF ERIE, COUNTY OF WELD, STATE OF COLORADO.

CONTAINING AN AREA OF 9.574 ACRES, (417,080 SQUARE FEET), MORE OR LESS.

HAVE BY THESE PRESENTS LAID OUT, PLATTED AND SUBDIVIDED THE SAME INTO A 116 LOTS, 10 TRACTS, RIGHT-OF-WAY, AND EASEMENTS AS SHOWN HEREON UNDER THE NAME AND SUBDIVISION OF **ERIE HIGHLANDS FILING NO. 18 AMENDMENT NO. 1**. THE EASEMENTS SHOWN HEREON ARE DEDICATED TO THE TOWN OF ERIE, COLORADO, AND THE PUBLIC, FOR PUBLIC USES AND PURPOSES AS SHOWN HEREON.

OWNER: TH ERIE HIGHLANDS, LLC

BY: _____

NAME: _____

TITLE: _____

STATE OF _____)

COUNTY OF _____) SS

ACKNOWLEDGED BEFORE ME THIS ____ DAY OF _____, 2026

BY _____ AS _____ OF TH ERIE HIGHLANDS, LLC

WITNESS MY HAND AND OFFICIAL SEAL:

NOTARY PUBLIC _____

MY COMMISSION EXPIRES: _____

GENERAL NOTES

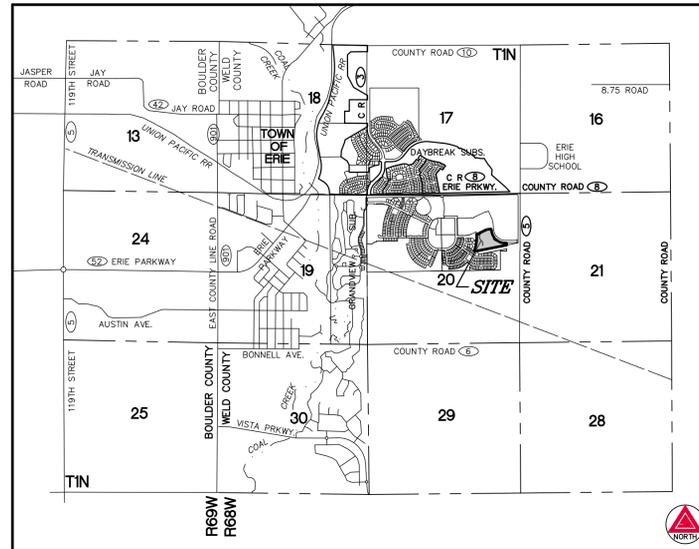
- THE FIELD WORK FOR THIS PLAT WAS PERFORMED BY AN AZTEC CONSULTANTS, INC. SURVEY CREW AND COMPLETED ON FEBRUARY 22, 2024.
- PER C.R.S. 38-51-106, "ALL LINEAL UNITS DEPICTED ON THIS LAND SURVEY PLAT ARE U.S. SURVEY FEET. ONE METER EQUALS 39.37/12 U.S. SURVEY FEET, EXACTLY ACCORDING TO THE NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY."
- ADJACENT CITY ZONING BASED ON TOWN OF ERIE ZONING MAP WITH A REVISION DATE OF 02/17/2017. COUNTY ZONING INFORMATION FROM COUNTY WEBSITE ZONING MAP APPLICATION ACCESSED 08/15/2017.
- NOTICE: ACCORDING TO COLORADO LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT IN NO EVENT, MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.
- NOTICE: PER THE STATE OF COLORADO BOARD OF LICENSURE FOR ARCHITECTS, PROFESSIONAL ENGINEERS, AND PROFESSIONAL LAND SURVEYORS RULE 1.6.B.2 THE WORD "CERTIFY" AS USED HEREON MEANS AN EXPRESSION OF PROFESSIONAL OPINION AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE, EXPRESSED OR IMPLIED. THE SURVEY REPRESENTED HEREON HAS BEEN PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH APPLICABLE STANDARDS OF PRACTICE AND IS BASED UPON MY KNOWLEDGE, INFORMATION AND BELIEF.
- THE PROPERTY DESCRIBED HEREON IS THE SAME AS THE PROPERTY DESCRIBED IN TOWN & COUNTRY TITLE SERVICES, LLC'S COMMITMENT FILE NO. 39851 WITH AN EFFECTIVE DATE OF DECEMBER 12, 2025 AT 8:00 A.M. AND THAT ALL EASEMENTS, COVENANTS AND RESTRICTIONS REFERENCED IN SAID TITLE COMMITMENT OR APPARENT FROM A PHYSICAL INSPECTION OF THE SITE OR OTHERWISE KNOWN TO ME HAVE BEEN PLOTTED HEREON OR OTHERWISE NOTED AS TO THEIR EFFECT ON THE SUBJECT PROPERTY.
- PLEASE REFER TO THE ENCANA SURFACE USE AGREEMENT RECORDED UNDER RECEPTION NO. 3982954 FOR ALL SETBACK AND USE RESTRICTIONS.
- PLEASE REFER TO THE KERR-MCGEE SURFACE USE AGREEMENT RECORDED UNDER RECEPTION NO. 3952706 FOR ALL SETBACK AND USE RESTRICTIONS.
- RESERVED TEMPORARY CONSTRUCTION AND PIPE LINE EASEMENTS ARE SHOWN HEREON BASED ON GRAPHICAL REPRESENTATION OF EXHIBIT D WITHIN THE SURFACE USE AGREEMENT RECORDED UNDER RECEPTION NO. 3952706.
- THE PROPERTY WITHIN THE ERIE HIGHLANDS FILING NO. 18 IS SUBJECT TO A PERMANENT AVIGATION EASEMENT AS DESCRIBED WITHIN THE AGREEMENT RECORDED UNDER RECEPTION NO. 3984166.
- BASIS OF BEARINGS: THE BEARINGS SHOWN HEREON ARE BASED UPON THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 1 NORTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO, ASSUMED TO BEAR SOUTH 88°48'06" WEST, A DISTANCE OF 2648.24 FEET; MONUMENTED AT THE NORTH QUARTER CORNER OF SECTION 20 BY A NO. 6 REBAR WITH 2-1/2" ALUMINUM CAP STAMPED "LS 28258" IN A MONUMENT BOX, AND MONUMENTED AT THE NORTHEAST CORNER OF SECTION 20 BY A NO. 6 REBAR WITH 2-1/2" ALUMINUM CAP STAMPED "PLS 23501" IN A MONUMENT BOX.
- FLOODPLAIN: BASED ON A GRAPHICAL REPRESENTATION OF FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM) MAP NO. 0801300442J, PANEL 442 OF 615 (PER INDEX MAP NO. 080130IND2B DATED DECEMBER 18, 2012 PANEL 442 WAS NOT PRINTED) THE SUBJECT PROPERTY LIES WITHIN "ZONE X", BEING DEFINED AS "OTHER AREAS ... DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN".
- TRACTS A THROUGH K AS SHOWN HEREON ARE PUBLIC ACCESS, UTILITY, AND DRAINAGE EASEMENTS IN THEIR ENTIRETY.
- AS PART OF THIS FINAL PLAT, AN ALTERNATIVE EQUIVALENT COMPLIANCE IS GRANTED FOR SECTION 10.6.7.F.a.c.ii(A) FOR BLOCK 2, LOT 7 TO FRONT ON A GREEN COURT WITH A WIDTH OF 24 FEET.

SHEET INDEX

SHEET 1 - COVER, LEGAL DESCRIPTION, NOTES, VICINITY MAP

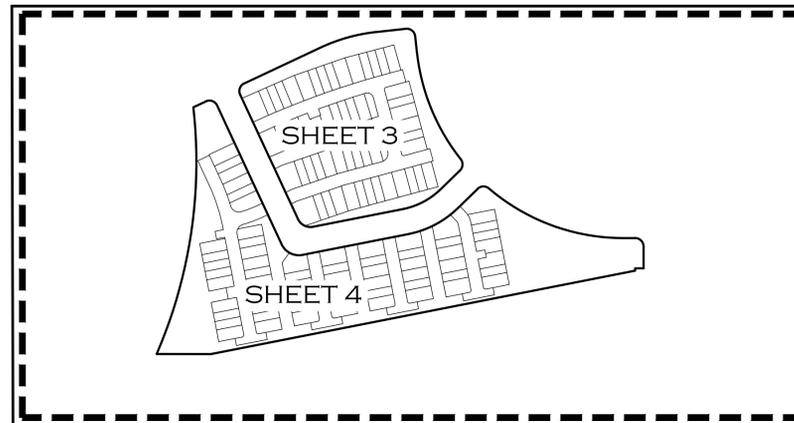
SHEET 2 - OVERALL BOUNDARY

SHEETS 3 - 4 DETAILED LOT INFORMATION



VICINITY MAP

SCALE: 1"=3000'



KEY MAP

SCALE: 1"=200'

TRACT SUMMARY TABLE			
TRACT	AREA (SQ.FT)	AREA (AC ±)	USE
TRACT A	9,195	0.211	PUBLIC ACCESS, LANDSCAPING, UTILITY, DRAINAGE
TRACT B	28,011	0.643	PUBLIC ACCESS, UTILITY, DRAINAGE
TRACT C	37,960	0.871	PUBLIC ACCESS, LANDSCAPING, UTILITY, DRAINAGE
TRACT D	17,995	0.413	PUBLIC ACCESS, UTILITY, DRAINAGE
TRACT E	118,588	2.722	LANDSCAPING, PUBLIC ACCESS, UTILITY, DRAINAGE
TRACT F	6,069	0.139	PUBLIC ACCESS, UTILITY, DRAINAGE
TRACT G	6,069	0.139	PUBLIC ACCESS, UTILITY, DRAINAGE
TRACT H	7,602	0.175	PUBLIC ACCESS, UTILITY, DRAINAGE
TRACT I	982	0.023	PUBLIC ACCESS, LANDSCAPING, UTILITY, DRAINAGE
TRACT J	1,022	0.023	PUBLIC ACCESS, LANDSCAPING, UTILITY, DRAINAGE
TRACT K	921	0.021	PUBLIC ACCESS, LANDSCAPING, UTILITY, DRAINAGE

LAND SUMMARY CHART			
TYPE	AREA (S.F.)	AREA (AC.)	% OF TOTAL AREA
LOTS (116)	182,666	4.194	43.80%
TRACTS (11)	234,414	5.380	52.20%
PUBLIC ROW	NA	NA	NA
TOTAL	417,080	9.574	100%

TITLE VERIFICATION CERTIFICATE:

WE, TOWN & COUNTRY TITLE SERVICES, LLC, DO HEREBY CERTIFY THAT WE HAVE EXAMINED THE TITLE OF ALL LAND PLATTED HEREON AND THAT TITLE TO SUCH LAND IS IN THE DEDICATOR(S) FREE AND CLEAR OF ALL LIENS, TAXES AND ENCUMBRANCES, EXCEPT AS FOLLOWS:

BY: _____ DATE: _____

TITLE: _____ AUTHORIZED REPRESENTATIVE

STATE OF COLORADO)

) SS.

COUNTY OF _____)

ACKNOWLEDGED BEFORE ME THIS ____ DAY OF _____, 2026

BY _____ AS _____

WITNESS MY HAND AND OFFICIAL SEAL

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

PLANNING AND DEVELOPMENT APPROVAL CERTIFICATE:

THIS PLAT IS HEREBY APPROVED BY THE TOWN OF ERIE PLANNING AND DEVELOPMENT DIRECTOR

ON THIS ____ DAY OF _____, 2026.

PLANNING AND DEVELOPMENT DIRECTOR

TOWN COUNCIL APPROVAL CERTIFICATE:

THIS PLAT IS TO BE KNOWN AS ERIE HIGHLANDS FILING NO. 18 AMENDMENT NO. 1 AND IS APPROVED AND ACCEPTED BY

RESOLUTION NO. _____, PASSED AND ADOPTED AT

A MEETING OF THE TOWN COUNCIL OF ERIE, COLORADO, HELD ON THE ____ DAY OF _____ A.D. 2026.

MAYOR: _____

ATTEST: _____

TOWN CLERK

SURVEYORS CERTIFICATE:

I, ANTHONY K. PEALL, A DULY REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS PLAT TRULY AND CORRECTLY REPRESENTS THE RESULTS OF A FIELD SURVEY MADE ON FEBRUARY 21, 2018, BY ME OR UNDER MY DIRECT SUPERVISION AND THAT ALL MONUMENTS EXIST AS SHOWN HEREON; THAT MATHEMATICAL CLOSURE ERRORS ARE LESS THAN 1:50,000 (SECOND ORDER); AND THAT SAID PLAT HAS BEEN PREPARED IN FULL COMPLIANCE WITH ALL APPLICABLE LAWS OF THE STATE OF COLORADO DEALING WITH MONUMENTS, SUBDIVISIONS OR SURVEYING OF LAND AND ALL APPLICABLE PROVISIONS OF THE TOWN OF ERIE MUNICIPAL CODE.

I ATTEST THE ABOVE ON THIS ____ DAY OF _____, 2026.

COLORADO REGISTERED PROFESSIONAL LAND SURVEYOR #38636
ANTHONY K. PEALL
FOR AND ON BEHALF OF AZTEC CONSULTANTS, INC.
300 E. MINERAL AVENUE, SUITE 1, LITTLETON, CO 80122



	300 East Mineral Ave., Suite 1 Littleton, Colorado 80122 Phone: (303) 713-1898 Fax: (303) 713-1897 www.aztecconsultants.com			REVISIONS		DATE OF PREPARATION: 2025/12/04
	DATE: 02/16/2026	DESCRIPTION: ADDRESS TOWN COMMENTS	BY: TP	SCALE: NA	SHEET 1 OF 4	AzTec Proj. No.: 199025-01- TOWN PROJECT NO.: SUB2025-00021

ERIE HIGHLANDS FILING NO. 18 AMENDMENT NO. 1

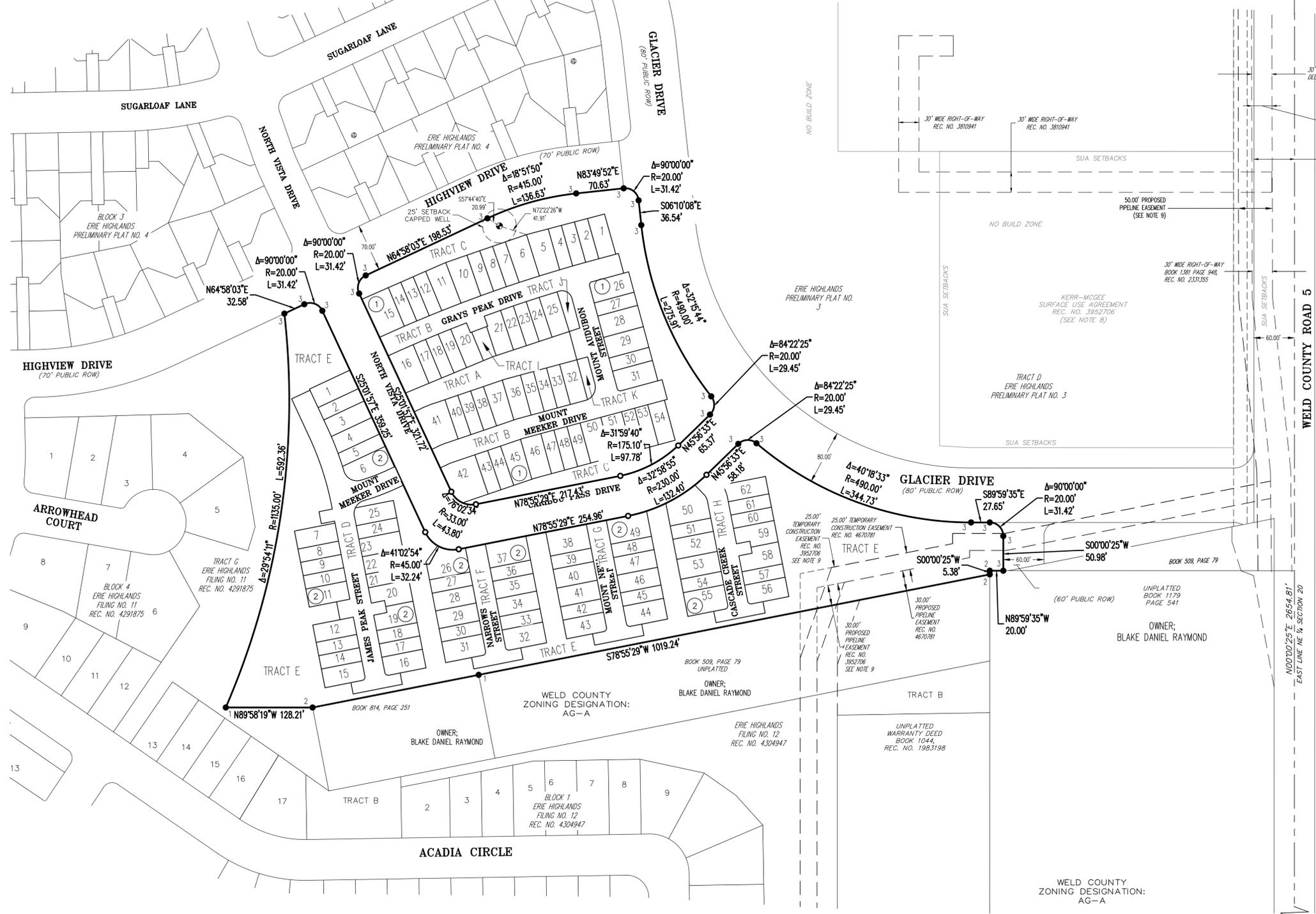
SUB2025-00021

NORTH 1/4 CORNER SECTION 20
T.1N., R.68W., 6TH P.M.
RECOVERED NO. 6 REBAR
WITH 2-1/2" ALUMINUM CAP
"LS 28258" IN A MONUMENT BOX

NE CORNER SECTION 20
T.1N., R.68W., 6TH P.M.
RECOVERED NO. 6 REBAR WITH
2-1/2" ALUMINUM CAP "PLS
23501" IN A MONUMENT BOX

(BASIS OF BEARINGS)
NORTH LINE NE 1/4 SECTION 20
S88°48'06"W 2648.24'

LINE	BEARING	LENGTH	LINE	BEARING	LENGTH	LINE	BEARING	LENGTH
L1	S64°58'03"W	11.47	L48	S25°01'57"E	13.63	L95	N11°04'31"W	8.00
L2	N64°58'03"E	11.47	L49	N64°58'03"E	6.50	L96	S78°55'29"W	14.33
L3	N64°58'03"E	11.47	L50	N25°01'57"W	28.40	L97	S11°04'31"E	6.23
L4	N64°58'03"E	2.81	L51	S64°58'03"W	6.50	L98	S78°55'29"W	25.00
L5	N64°58'03"E	11.42	L52	N64°58'03"E	6.50	L99	N11°04'31"W	6.23
L6	N64°58'03"E	11.42	L53	S64°58'03"W	6.50	L100	N11°04'31"W	21.17
L7	S11°04'31"E	1.95	L54	S25°01'57"E	20.19	L101	N78°55'29"E	25.00
L8	S78°55'29"W	20.00	L55	S25°01'57"E	8.21	L102	S11°04'31"E	4.17
L9	S11°04'31"E	18.00	L56	N64°58'03"E	6.50	L103	N11°04'31"W	7.20
L10	N78°55'29"E	20.00	L57	N64°58'03"E	6.00	L104	N78°55'29"E	25.00
L11	S21°06'27"E	14.50	L58	N25°01'57"W	13.20	L105	S11°04'31"E	24.20
L12	N69°12'02"E	9.56	L59	N25°01'57"W	13.20	L106	S11°04'31"E	2.20
L13	N69°12'02"E	10.26	L60	S64°58'03"W	6.00	L107	S78°55'29"W	25.00
L14	S20°29'29"E	14.50	L61	N64°58'03"E	6.00	L108	N11°04'31"W	2.20
L15	S18°58'54"E	14.50	L62	N25°01'57"W	13.20	L109	S11°04'31"E	6.23
L16	N72°39'28"E	10.69	L63	N25°01'57"W	13.20	L110	S78°55'29"W	25.00
L17	N72°39'28"E	9.70	L64	S64°58'03"W	6.00	L111	N11°04'31"W	6.23
L18	S15°43'58"E	14.50	L65	S64°58'03"W	6.50	L112	N11°04'31"W	21.17
L19	S71°48'15"W	14.35	L66	S25°01'57"E	26.40	L113	N78°55'29"E	25.00
L20	S15°04'49"E	28.40	L67	N64°58'03"E	6.50	L114	S11°04'31"E	4.17
L21	S71°48'15"W	14.35	L68	S32°17'37"W	11.19	L115	N11°04'31"W	7.20
L22	S15°04'49"E	28.40	L69	N20°39'07"E	7.74	L116	N78°55'29"E	25.00
L23	S74°55'11"W	11.00	L70	N11°04'31"W	6.50	L117	S11°04'31"E	24.20
L24	N15°04'49"W	2.00	L71	S78°55'29"W	15.17	L118	S11°04'31"E	2.20
L25	S74°55'11"W	3.32	L72	S78°55'29"W	11.23	L119	S78°55'29"W	25.00
L26	N15°04'49"W	10.49	L73	S11°04'31"E	6.50	L120	N11°04'31"W	2.20
L27	N15°04'49"W	9.49	L74	N11°04'31"W	6.50	L121	N78°55'29"E	18.00
L28	S74°55'11"W	14.33	L75	S78°55'29"W	9.17	L122	S11°04'31"E	10.03
L29	N74°55'11"E	14.33	L76	S78°55'29"W	17.23	L123	S11°04'31"E	10.03
L30	S15°04'49"E	28.40	L77	S11°04'31"E	6.50	L124	N78°55'29"E	18.00
L31	N74°55'11"E	14.33	L78	N11°04'31"W	6.27	L125	N11°04'31"W	9.99
L32	S15°04'49"E	28.40	L79	S78°55'29"W	26.40	L126	N11°04'31"W	10.06
L33	S74°55'11"W	17.22	L80	S11°04'31"E	7.56	L127	S11°04'31"E	2.89
L34	N15°04'49"W	9.00	L81	N30°46'30"W	5.99	L128	N78°55'29"E	18.50
L35	N74°55'11"E	12.22	L82	S30°46'30"E	5.95	L129	S11°04'31"E	2.89
L36	S15°04'49"E	4.00	L83	N44°03'27"W	6.50	L130	S11°04'31"E	24.51
L37	N30°46'30"W	6.59	L84	S45°56'33"W	7.19	L131	S78°55'29"W	18.50
L38	S59°51'27"W	27.40	L85	S45°56'33"W	20.21	L132	S11°04'31"E	24.51
L39	S30°46'30"E	4.81	L86	S44°03'27"E	6.50	L133	N11°04'31"W	3.00
L40	N11°04'31"W	6.50	L87	S78°55'29"W	18.50	L134	N11°04'31"W	2.73
L41	S78°55'29"W	28.40	L88	N11°04'31"W	10.00	L135	N78°55'29"E	25.00
L42	S11°04'31"E	6.50	L89	N11°04'31"W	11.00	L136	S11°04'31"E	2.73
L43	S11°04'31"E	5.76	L90	S78°55'29"W	18.50	L137	S11°04'31"E	25.67
L44	N78°55'29"E	25.35	L91	N11°04'31"W	11.00	L138	S78°55'29"W	25.00
L45	N11°04'31"W	5.76	L92	N11°04'31"W	10.00	L139	N11°04'31"W	4.67
L46	S64°58'03"W	6.50	L93	S78°55'29"W	14.33	L140	N18°43'21"W	13.00
L47	S25°01'57"E	14.77	L94	N11°04'31"W	8.00	L141	N18°43'21"W	14.58



LEGEND

- Recovered P.L.S.S. CORNER STAMPED AS NOTED
- SET NO. 5 REBAR WITH 1-1/4" PINK PLASTIC CAP STAMPED "AZTEC PLS 38636"
- RECOVERED NO. 5 REBAR WITH 1-1/4" ORANGE PLASTIC CAP STAMPED "AZTEC PLS 38064"
- RECOVERED NO. 5 REBAR WITH 1-1/4" ORANGE PLASTIC CAP STAMPED "PLS 28286"
- RECOVERED NO. 5 REBAR WITH 1-1/4" PINK PLASTIC CAP STAMPED "PLS 38636"

R.O.W. RIGHT-OF-WAY
(R) RADIAL
(NR) NON RADIAL
W.E. WATER EASEMENT
U.E. UTILITY EASEMENT
AE ACCESS EASEMENT
SUA SURFACE USE AGREEMENT
NEW EASEMENT DEDICATED BY THIS AMENDMENT

CURVE TABLE

CURVE	DELTA	RADIUS	LENGTH	CHORD
C1	90°00'00"	5.00'	7.85'	N33°55'29"E, 7.07'
C2	90°00'00"	5.00'	7.85'	S56°04'31"E, 7.07'
C3	49°09'35"	20.00'	17.16'	S49°41'32"W, 16.64'
C4	90°00'00"	5.00'	7.85'	N33°55'29"E, 7.07'
C5	90°00'00"	5.00'	7.85'	S56°04'31"E, 7.07'
C6	32°38'55"	20.00'	11.51'	N27°33'59"W, 11.35'
C7	61°18'36"	176.00'	19.38'	S68°07'21"W, 19.37'
C8	316°53'	176.00'	10.08'	S73°16'45"W, 10.08'
C9	338°32'	115.00'	7.31'	S73°05'55"W, 7.31'
C10	61°18'36"	115.00'	12.67'	S68°07'21"W, 12.66'
C11	89°49'15"	5.00'	7.84'	S29°49'49"W, 7.06'
C12	90°00'00"	5.00'	7.85'	S60°04'31"E, 7.07'
C13	61°18'36"	85.00'	9.36'	S68°07'21"W, 9.36'
C14	338°32'	85.00'	5.40'	S73°05'55"W, 5.40'
C15	338°32'	24.00'	1.53'	S73°05'55"W, 1.53'
C16	61°18'36"	24.00'	2.64'	S68°07'21"W, 2.64'
C17	91°38'04"	15.00'	23.99'	N60°53'51"W, 21.51'
C18	89°39'19"	20.00'	31.30'	S61°36'39"E, 28.20'
C19	90°00'00"	5.00'	7.85'	N33°55'29"E, 7.07'
C20	01°04'45"	1865.00'	6.21'	S74°49'49"W, 6.21'
C21	90°00'00"	5.00'	7.85'	S56°04'31"E, 7.07'
C22	90°00'00"	5.00'	7.85'	N33°55'29"E, 7.07'
C23	88°14'03"	5.00'	7.70'	S55°11'33"E, 6.96'

CENTER 1/4 CORNER SECTION 20 T.1N., R.68W., 6TH P.M. RECOVERED NO. 6 REBAR WITH 2-1/2" ALUMINUM CAP "PLS 28258"

EAST 1/4 CORNER SECTION 20 T.1N., R.68W., 6TH P.M. RECOVERED NO. 6 REBAR WITH 3-1/4" ALUMINUM CAP "PLS 26606" IN A MONUMENT BOX

SOUTH LINE NE 1/4 SECTION 20 S89°05'07"W 2637.97'

AZTEC CONSULTANTS, INC.
300 East Mineral Ave., Suite 1
Littleton, Colorado 80122
Phone: (303) 713-1898
Fax: (303) 713-1897
www.aztecconsultants.com

AzTec Proj. No.: 199025-01- TOWN PROJECT NO.: SUB2025-00021

DATE OF PREPARATION: 2025/12/04
SCALE: T=80'
SHEET 2 OF 4



ERIE HIGHLANDS FILING NO. 18 AMENDMENT NO. 1

SUB2025-00021



LEGEND

- Recovered P.L.S.S. CORNER STAMPED AS NOTED
- SET NO. 5 REBAR WITH 1-1/4" PINK PLASTIC CAP STAMPED "AZTEC PLS 38636"
- RECOVERED NO. 5 REBAR WITH 1-1/4" ORANGE PLASTIC CAP STAMPED "AZTEC PLS 38064"
- RECOVERED NO. 5 REBAR WITH 1-1/4" ORANGE PLASTIC CAP STAMPED "PLS 28286"
- RECOVERED NO. 5 REBAR WITH 1-1/4" PINK PLASTIC CAP STAMPED "PLS 38636"
- R.O.W. RIGHT-OF-WAY
- (R) RADIAL
- (NR) NON RADIAL
- W.E. WATER EASEMENT
- U.E. UTILITY EASEMENT
- A.E. ACCESS EASEMENT
- SUA SURFACE USE AGREEMENT
- NEW EASEMENT DEDICATED BY THIS AMENDMENT



NOTE: SEE SHEET 2 FOR LINE AND CURVE TABLES

AZTEC CONSULTANTS, INC.
 300 East Mineral Ave., Suite 1
 Littleton, Colorado 80122
 Phone: (303) 713-1899
 Fax: (303) 713-1897
 www.aztecconsultants.com

DATE OF PREPARATION: 2025/12/04
 SCALE: 1" = 30'
 SHEET 3 OF 4

SEE SHEET 2

SEE SHEET 4

SEE SHEET 4

SEE SHEET 4

SEE SHEET 4

ARROWHEAD COURT

ERIE HIGHLANDS FILING NO. 18 AMENDMENT NO. 1

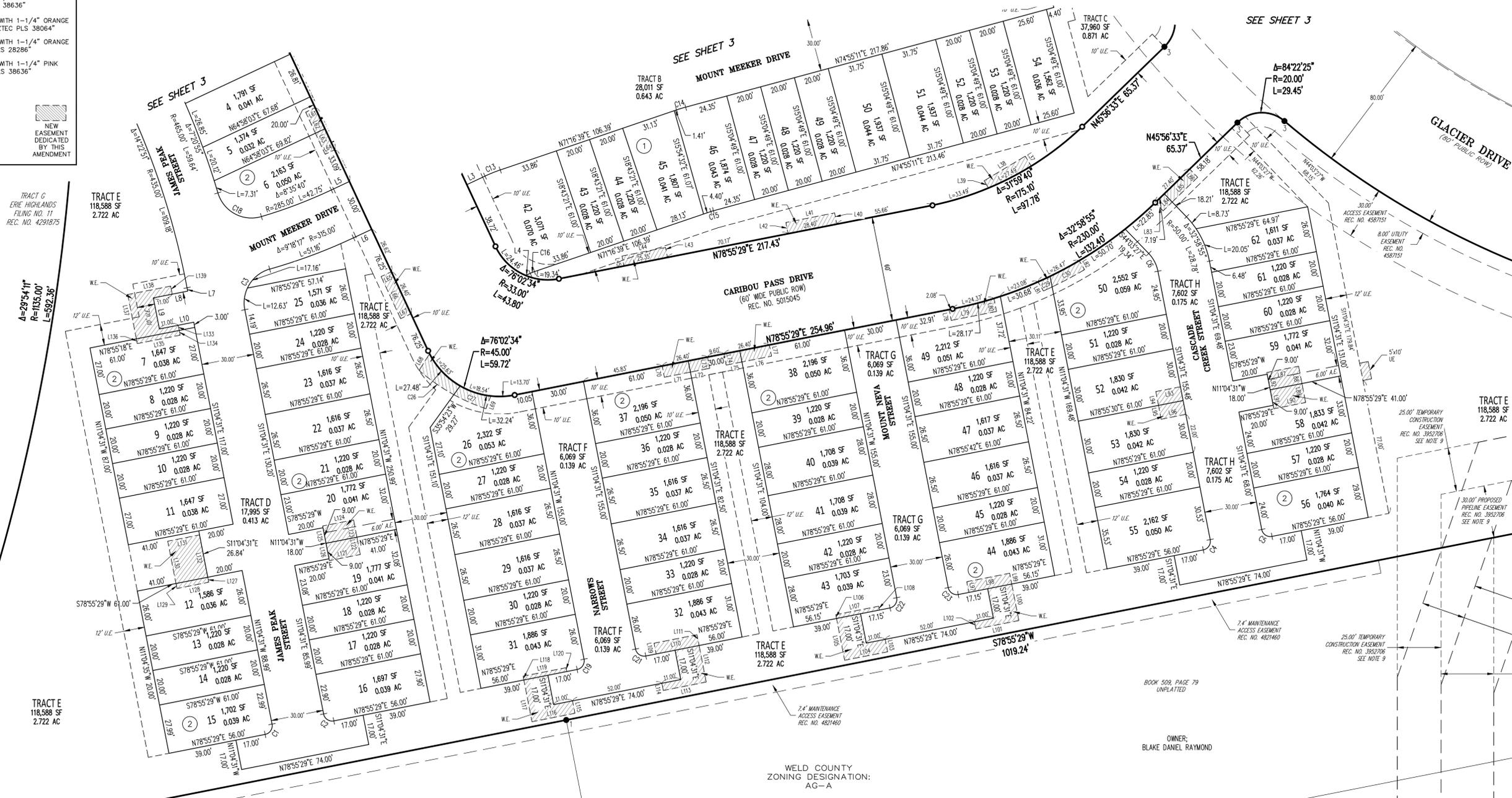
SUB2025-00021

LEGEND

- RECOVERED P.L.S.S. CORNER STAMPED AS NOTED
- SET NO. 5 REBAR WITH 1-1/4" PINK PLASTIC CAP STAMPED "AZTEC PLS 38636"
- RECOVERED NO. 5 REBAR WITH 1-1/4" ORANGE PLASTIC CAP STAMPED "AZTEC PLS 38064"
- RECOVERED NO. 5 REBAR WITH 1-1/4" ORANGE PLASTIC CAP STAMPED "PLS 28286"
- RECOVERED NO. 5 REBAR WITH 1-1/4" PINK PLASTIC CAP STAMPED "PLS 38636"

R.O.W. RIGHT-OF-WAY
(R) RADIAL
(NR) NON RADIAL
W.E. WATER EASEMENT
U.E. UTILITY EASEMENT
AE ACCESS EASEMENT
SUA SURFACE USE AGREEMENT

NEW EASEMENT DEDICATED BY THIS AMENDMENT



TRACT G
ERIE HIGHLANDS
FILING NO. 11
REC. NO. 4291875

TRACT E
118,588 SF
2.722 AC

TRACT G
ERIE HIGHLANDS
FILING NO. 11
REC. NO. 4291875

TRACT E
118,588 SF
2.722 AC

TRACT E
118,588 SF
2.722 AC

TRACT G
ERIE HIGHLANDS
FILING NO. 11
REC. NO. 4291875

TRACT E
118,588 SF
2.722 AC

BOOK 814, PAGE 251
OWNER:
BLAKE DANIEL RAYMOND

WELD COUNTY
ZONING DESIGNATION:
AG-A

BOOK 509, PAGE 79
UNPLATTED
OWNER:
BLAKE DANIEL RAYMOND

ERIE HIGHLANDS
FILING NO. 12
REC. NO. 4304947

BLOCK 1
ERIE HIGHLANDS
FILING NO. 12
REC. NO. 4304947



FOR AND ON BEHALF OF
AZTEC CONSULTANTS, INC.

NOTE: SEE SHEET 2 FOR LINE AND CURVE TABLES

AZTEC
CONSULTANTS, INC.

300 East Mineral Ave., Suite 1
Littleton, Colorado 80122
Phone: (303) 713-1898
Fax: (303) 713-1897
www.aztecconsultants.com

DATE OF PREPARATION: 2025/12/04

SCALE: 1"=30'

SHEET 4 OF 4

AzTec Proj. No.: 199025-01- TOWN PROJECT NO.: SUB2025-00021



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-127, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Approving a Purchase Agreement with William Hicks for the Purchase of 12 Colorado-Big Thompson Units

DEPARTMENT: Utilities

PRESENTER(S): Todd Fessenden, Utilities Director

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

Cost as Recommended:	\$ 750,000
Balance Available:	\$ 687,500
Fund	Water Fund
Line Item Number:	500-75-110-603500-100007
New Appropriation Required:	No

POLICY ISSUES:

N/A

STAFF RECOMMENDATION:

Approve the Resolution

SUMMARY/KEY POINTS

- The Town’s primary water rights are held in roughly 7,300 shares of CBT
- CBT can be delivered directly to the Lynn R Morgan Water Treatment Facility and is a source of high-quality raw water
- The Town seeks to grow its investment in this source from time to time if the price is reasonable

BACKGROUND OF SUBJECT MATTER:

Town staff was approached recently by a private broker looking to sell shares of CBT for a client. Staff referred the broker to our water legal counsel team at Lyons Gaddis who negotiated the price and term of the sale. Staff and legal counsel believe the price is reasonable for this small amount of shares, and believe it is in the Town's best interest to continue to invest in the CBT project when funds and timing allow.

ATTACHMENT(S):

1. Resolution
2. Purchase and Escrow Agreements

**Town of Erie
Resolution No. 26-050**

**A Resolution of the Town Council of the Town of Erie Approving a
Purchase Agreement with William Hicks for the Purchase of 12
Colorado-Big Thompson Units**

Whereas, C.R.S. § 31-35-101 authorizes the purchase by a municipality of rights and interests in water, waterways, and water franchises in order to supply the municipality and its residents with water; and

Whereas, William Hicks agreed to sell and the Town of Erie agreed to purchase twelve (12) units in the Colorado-Big Thompson Project.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Purchase Agreement by and between the Town of Erie and William Hicks for the Town's acquisition of twelve (12) Colorado-Big Thompson Units is hereby approved in essentially the same form as the copy of such Agreement accompanying this Resolution. The Town Council hereby authorizes the expenditure of the funds for the Earnest Money Deposit.

Section 2. The Mayor is hereby authorized to sign the Agreement and is further authorized to negotiate and approve on behalf of the Town such revisions to the Agreement as the Mayor determines are necessary or desirable for the protection of the Town, so long as the essential terms and conditions of the Agreement are not altered. Town Manager Meredyth Muth is also authorized to execute all closing documents for this transaction.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

AGREEMENT FOR SALE AND PURCHASE OF CBT UNITS

This Agreement for Sale and Purchase of CBT Units (this "Agreement") is made and entered into this ____ day of _____, 2026 by and between **THE TOWN OF ERIE**, with a mailing address of 645 Holbrook Street, Erie, Colorado 80516, hereinafter referred to as "Purchaser," and **WILLIAM HICKS**, both in his individual capacity and in his capacity as Trustee of the William S. Hicks Trust UTAD February 22, 1994, with a mailing address of 13407 N. 75th Street, Longmont, Colorado 80503, hereinafter referred to as "Seller." Purchaser and Seller are referred to individually as a "Party" and collectively as the "Parties."

For and in consideration of the mutual promises and covenants herein contained, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **CBT UNITS TO BE TRANSFERRED.** The Purchaser agrees to buy and the Seller agrees to sell Twelve (12) Units in the Colorado-Big Thompson Project ("CBT Units"), as evidenced by an allotment contract ("Allotment Contract") from the Northern Colorado Water Conservancy District ("Northern"). Said CBT Units are currently allocated to the two properties that are described in **Exhibit A** attached hereto and incorporated by reference herein (jointly, "Real Property"). The CBT Units shall be transferred by Seller to Purchaser in accordance with this Agreement, free and clear of all liens and encumbrances, including but not limited to all deeds of trust, liens, security interests, prior or preemptive rights to purchase, encumbrances and assessments, leases or other pending sale's agreements or first rights of refusal ("Liens").

2. **PURCHASE PRICE AND PAYMENT TERMS.** The purchase price per CBT Unit shall be \$62,500.00, for a total purchase price for all Twelve (12) CBT Units of \$750,000.00 (the "Purchase Price"). This transaction is being scheduled for presentation at Purchaser's Council Meeting on **March 10, 2026**. By **March 13, 2026**, Purchaser shall deposit the sum of \$20,000.00 with Land Title Guarantee Company, 772 Whalers Way, Suite 100, Fort Collins, Colorado 80525, Attn: Donna Mancini, Email: dmancini@ltgc.com ("Escrow Agent") as earnest money (the "Earnest Money Deposit"). Purchaser shall deposit the remainder of the Purchase Price in the amount

of \$730,000.00 with Escrow Agent on or before **May 1, 2026**. The transfer of the CBT Units to the Purchaser shall be considered and acted upon at the regularly scheduled Northern Board meeting no later than its **May 14, 2026** Board Meeting (the "Northern Board Meeting"). The Purchase Price shall be released from escrow to Seller pursuant to the terms of the Escrow Agreement, attached hereto as **Exhibit B**, upon the occurrence of all of the following conditions (the "Closing Conditions"):

- a) written confirmation from Northern that an Allotment Contract for the CBT Units will be issued to the Purchaser upon payment of assessments by the Purchaser;
- b) delivery to Purchaser of an updated (through the date of the Northern Board Meeting) Ownership and Encumbrance Report and an updated Uniform Commercial Code report ("UCC Report"), indicating ownership of the Real Property in Seller and indicating (i) no Liens against the Real Property or the CBT Units or (ii) Liens that will be released at "Closing," as hereinafter defined; and
- c) delivery by Seller to Purchaser of executed originals of releases of any Liens; and
- (d) any and all other documents required by Northern to transfer the CBT Units to Purchaser.

If all of the Closing Conditions have not been satisfied by **May 29, 2026**, Seller and Purchaser shall work in good faith to mutually extend the date of Closing, or Purchaser shall diligently pursue the execution of all necessary documentation, if any, to transfer the CBT Units back to Seller. Upon the completed transfer of CBT Units back to Seller, all funds in escrow shall be released to Purchaser by Seller.

3. ESCROW AGENT. The Parties agree and appoint Land Title Guarantee Company as Escrow Agent pursuant to the terms of the Escrow Agreement attached hereto as **Exhibit B**. Purchaser and Seller shall each pay half of the escrow fees.

4. **CLOSING.** Upon the satisfaction of the Closing Conditions, the Parties shall close on the purchase and sale of the CBT Units as contemplated in this Agreement (the "Closing") through the Escrow Agent as soon as reasonably practical but in no event later than **May 29, 2026**, unless a written extension is executed by the Parties hereto.

5. **APPROVAL OF THIRD PARTIES.** Time is of the essence. Both Purchaser and Seller recognize the need for obtaining necessary signatures from various third Parties, including Northern, to accomplish this transfer; and it is agreed that both Purchaser and Seller will cooperate and exercise their timely and best efforts to obtain same. If after that effort, either Party is unable to obtain the signatures, then the Escrow Agent shall return all money deposited to the Purchaser and this Agreement shall become null and void and all rights and obligations hereunder shall terminate. All matters required for Northern's approval must be submitted to Northern by **April 1, 2026**, unless that date is extended by Northern, and ready for presentation to Northern's Board of Directors no later than its April Northern Board Meeting.

6. **WARRANTY.** Seller warrants to Purchaser that the CBT Units will be conveyed free and clear of all Liens. Said warranty shall survive the Closing and the transfer of the allocation of the CBT Units by Northern to Purchaser.

7. **DEFAULT.**

a) In the event that Purchaser defaults in making or performing any covenant provided for in this Agreement, Seller shall give written notice of the default to the Purchaser. If the default is not cured within ten (10) days after delivery of the notice, then Seller shall have the right to receive the Earnest Money Deposit as liquidated damages as its sole and exclusive remedy under this Agreement.

b) In the event that Seller (i) defaults in the performance of any of Seller's material obligations under this Agreement, other than its obligation to proceed to Closing (for which there shall be no cure period), which default remains uncured for ten (10) days after delivery of notice from

Purchaser to Seller of such default, or (ii) defaults in its obligation to proceed to Closing or otherwise fails to consummate the transaction contemplated by this Agreement, Purchaser may either elect to terminate this Agreement by giving written notice to Seller or elect to treat this Agreement as being in full force and effect and Purchaser shall have the right to an action for specific performance. If Purchaser properly terminates this Agreement, the Earnest Money Deposit shall be refunded to Purchaser. If Purchaser proceeds to Closing notwithstanding any defaults by Seller, Purchaser shall be deemed to have waived such known defaults.

c) The Parties expressly waive, and agree that in no event shall either Party be liable for, any speculative, consequential, or punitive damages as a result of this Agreement.

8. **TRANSFER FEES.** Purchaser shall pay any transfer fees charged by Northern for issuance of any Allotment Contract evidencing the CBT Units in the Purchaser's name.

9. **ASSESSMENTS.** The Purchaser shall pay the assessments for the current CBT Water Year (*i.e.*, the 2026 CBT Water Year). In addition, the Purchaser shall pay any other charges necessary for Purchaser's use of the water allotted to the CBT Units, including without limitation Northern's Rule 11 charges. Purchaser shall have use of water allotted to the CBT Units for the 2026 Water Year and thereafter.

10. **1031 EXCHANGE.** Seller may elect to facilitate a 1031 tax deferred exchange, and Purchaser shall cooperate with Seller's process provided that there is no cost, liability, or loss of time to Purchaser.

11. **OWNERSHIP AND ENCUMBRANCE REPORT AND UCC REPORT.** Purchaser shall, at Seller's cost, obtain an Ownership and Encumbrance Report no later than **March 6, 2026**, evidencing that Seller has title to the CBT Units and there are no Liens on the CBT Units to be transferred hereunder or only Liens that will be released at Closing. Purchaser may obtain a UCC Report in its discretion and at its cost. The Ownership and Encumbrance Report and any UCC Report shall

be updated at Closing through the date of the NCWCD Board Meeting. If any Liens and/or encumbrances appear on said Ownership and Encumbrance Report or UCC Report at that time, Purchaser may elect to terminate this Agreement in writing and all rights and obligations hereunder shall terminate and this agreement shall be null and void. In such case, all funds in escrow shall be returned to Purchaser.

12. **GOVERNING LAW.** It is expressly understood and agreed between the Parties that this Agreement shall be governed by, and its terms construed under, the laws of the State of Colorado.

13. **HEADINGS.** Paragraph headings used herein are for convenience of reference and shall in no way define, limit, or prescribe the scope or intent of any provision under this Agreement.

14. **BINDING EFFECT.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns.

15. **LEGAL ADVICE.** All Parties are hereby advised to seek competent tax and/or legal advice regarding this transaction.

16. **NOTICES.** Any notice or other communication given by either Party to the other Party hereunder shall be in writing and shall be deemed to have been duly given (i) on the date and at the time of delivery, if delivered personally to the Party to whom notice is given at the address specified below; or (ii) on the date of delivery or attempted delivery shown on the return receipt if mailed to the Party to whom notice is to be given by first class mail, sent by registered or certified mail, return receipt requested, postage prepaid and properly addressed as specified below; or (iii) on the date and at the time shown on the delivery acknowledgment provided by the courier if sent by a nationally recognized overnight courier service (such as Federal Express) that provides evidence of delivery; or (iv) on the date and at the time shown on the e-mail message if sent to the e-mail addresses specified below (or at such other addresses as has been previously furnished in writing to the other Party):

If to Purchaser, to:

Town of Erie
c/o Todd Fessenden, Utilities Director

645 Holbrook Street
 Erie, Colorado 80516
 303-926-2895

With a copy to:

Lyons Gaddis, P.C.
 Attention: Peter C. Johnson and Andrea A. Kehrl
 950 Spruce Street, Suite 1B
 Louisville, CO 80027
 303-678-6514 or 303-678-6534
 pjohnson@lyonsgaddis.com; akehrl@lyonsgaddis.com

If to Seller, to:

William Hicks
 13407 N. 75th Street
 Longmont, Colorado 80503

With a Copy to:

17. AUTHORITY OF SELLER ON BEHALF OF TRUST. Seller represents and warrants that he is authorized to enter into and implement this Agreement as Trustee of the William S. Hicks Trust UTAD February 22, 1994 ("Trust"). Seller consents to providing a copy of the Trust Agreement, Affidavit, or other instrument that authorizes Seller to act on behalf of the Trust, including the authority to sell the CBT Units held by said Trust, to Purchaser, whether Seller provides said documentation directly to Purchaser or NCWCD provides said documentation to Purchaser.

18. NOTICE OF ACCEPTANCE; COUNTERPARTS. If this proposal is accepted by all Parties by virtue of signatures below and if all Parties receive notice of such acceptance on or before the close of business on **March 13, 2026**, this instrument shall become a binding contract between Seller and Purchaser, and shall inure to the benefit of their heirs, successors and assigns. If this proposal is not so

accepted by all Parties by **March 13, 2026**, this proposal shall become null and void, and of no effect. This Agreement may be executed in counterparts, which collectively shall be deemed to be a full and complete copy between the Parties. Electronic signatures of the Parties shall be valid and binding upon the Parties.

[Remainder of page intentionally left blank. Signature pages to follow.]

SIGNATURE PAGE
TO THE
AGREEMENT FOR SALE AND PURCHASE OF CBT UNITS

PURCHASER: TOWN OF ERIE

By: _____
Andrew Moore, Mayor

Date: _____

SELLER:

William Sherman Hicks

Signature: William Sherman Hicks

Date: 2/12-2026

William Sherman Hicks, Trustee of the William S. Hicks Trust UTAD February 22, 1994

Signature: William Sherman Hicks Trustee

Date: 2/12-2026

EXHIBIT A
LEGAL DESCRIPTION OF REAL PROPERTY

Real Property Associated with all 7 CBT Units under Northern Water Contract I.D. 9467:

The Real Property is assigned Boulder County Assessor Parcel No. 120313000019 and has a street address of 13867 N. 75th Street, Longmont, Colorado 80503, located in unincorporated Boulder County, Colorado.

Northern's Allottee Contract Detail for the CBT Units contains the following metes and bounds legal description of the Real Property, which is located in Section 13, Township 3 North, Range 70 West of the 6th P.M.:

BEG AT A PT ON THE E LN OF THE W1/2 WH THE N1/4 COR OF SEC BEARS N00 19'46"E 1485.37FT; TH S00 19'46"W 1730.80FT; TH S89 40'21"W 904.05FT; TH N00 40'20"E 1730.95FT; TH N89 40'21"E 893.69FT TO A PT ON THE E LN OF THE W1/2 OF SD SEC & THE TPOB; EXC ALL EXIST R/W & EASE.

The Boulder County Assessor database contains the following legal description of the Real Property:

E 1/2 W 1/2 13-3N-70 PER DEED 1784055 BCR 35.71 ACS M/L SPLIT SEE IDS 129356 129357 129358 129359 129360 NCWA 8769-2002 9 AFU

Real Property Associated with all 6 CBT Units under Northern Water Contract I.D. 8689 (5 of which are being transferred herein):

The Real Property is assigned Boulder County Assessor Parcel No. 120313000023.

Northern's Allottee Contract Detail for the CBT Units contains the following metes and bounds legal description of the Real Property, which is located in Section 13, Township 3 North, Range 70 West of the 6th P.M.:

BEG AT THE SW COR OF SEC; TH N00 15'58"E 458.67FT; TH S89 31'25"E 1255.18FT; TH N00 40'20"E 330.71FT; TH S38 55'42"E 13.51FT; TH S47 14'47"E 14.25FT; TH S64 14'52"E 34.74FT; TH N82 19'37"E 36.49FT; TH N60 45'22"E 55.72FT; TH S88 43'33"E 1256.02FT TO A PT ON THE E LN OF THE SW1/4 OF SEC; TH S00 19'46"W 165.81FT; TH ALG THE C/L OF THE HIGHLAND DITCH S32 12'21"W 233.75FT; TH S07 44'52"W 208.52FT; TH S12 15'09"W 68.72FT; TH S49 53'09"W

80.81FT; TH S89 20'26"W 137.40FT; TH S86 27'33"W 112.93FT; TH S63 27'57"W 116.36FT; TH S73 42'40"W 52.09FT TO A PT ON THE S LN OF THE SW1/4 OF SEC; TH N89 31'25"W 2017.71FT TO THE POB; EXC ALL EXIST R/W & EASE.

The Boulder County Assessor database contains the following legal description of the Real Property:

S1/2 S1/2 SW1/4 13-3N-70 DEED 178057 BCR SPLIT FROM ID 52887
AKA PARCEL 9 COMBINED PER DEEDS 3677171-3 40 ACR M/L
NCWA 8689-2000 6 AFU

EXHIBIT B

ESCROW AGREEMENT

1. **PARTIES.** The parties to this Escrow Agreement are the Town of Erie ("Purchaser"), William Hicks, both in his individual capacity and in his capacity as Trustee of the William S. Hicks Trust UTAD February 22, 1994, ("Seller"), and Land Title Guarantee Company ("Escrow Agent"). Purchaser, Seller, and Escrow Agent are referred to individually as a "Party" and collectively as the "Parties."

2. **RECITAL.** The Seller and Purchaser have entered into an Agreement for Purchase and Sale of Twelve (12) Units in the Colorado Big Thompson Project ("CBT Units") which is operated by the Northern Colorado Conservancy District ("NCWCD") attached hereto as **EXHIBIT 1** ("Sales Agreement"). All terms not defined here shall have the meaning given to them in the Sales Agreement.

3. **DEPOSITS INTO ESCROW.** The Purchaser will deposit \$20,000.00 as the Earnest Money Deposit by **March 13, 2026**, and the balance of \$730,000.00 into escrow with the Escrow Agent by **May 1, 2026**. If any deposit does not occur by its specified deadline, the Escrow Agent shall notify Seller, Purchaser, NCWCD, and Turner Realty (Seller's broker).

4. **ESCROW ACCOUNT FEES.** The Purchaser and Seller hereby agree to each pay Escrow Agent \$200.00 for a total of \$400.00 as consideration for this Escrow Agreement upon the execution hereof.

5. **CONDITIONS FOR CLOSING.** Funds held under this Escrow Agreement shall be disbursed as set forth in Section 6 on or before **May 29, 2026**, upon confirmation of the following:
 - a. Written confirmation from NCWCD that an Allotment Contract for the CBT Units will be issued to Purchaser upon payment of assessments by the Purchaser; and
 - b. Copies of the releases of all deeds of trust, liens, security interests, and encumbrances, if any, on said CBT Units.

- c. Updated Ownership and Encumbrance and Uniform Commercial Code Reports showing unencumbered title or only Liens that will be released at Closing through the date of the NCWCD Board Meeting at which the transfer of the CBT Units is reviewed for approval by NCWCD.
- d. Any and all other documents required by NCWCD to transfer the CBT Units to Purchaser.

6. DISBURSEMENT OF FUNDS FROM SALES AGREEMENT. Within ten (10) days of the written notice from Purchaser or delivery of the documents referenced in Section 5 hereof to Escrow Agent, the funds shall be distributed as follows, unless otherwise agreed to in any final settlement statement(s) signed by the Parties:

- a. \$750,000.00 to Seller, minus:
 - a. Seller's one-half of the escrow fees in the amount of \$200.00;
 - b. A 4% commission (a total of \$30,000) to be paid directly to Turner Realty of Longmont, Colorado, care of Arnold Turner and Randy Heil; and
 - c. The costs of the Ownership and Encumbrance Reports.

7. FAILURE OF SALES AGREEMENT TO CLOSE. In the event the conditions in the Sales Agreement are not satisfied on or before **May 29, 2026**, Escrow Agent shall deliver all funds in Escrow with any interest to Purchaser, unless the Parties extend that deadline pursuant to Section 2 of the Sales Agreement.

8. ADDITIONAL DOCUMENTS OR ACTION. The Parties agree to execute any additional documents and to take any additional action necessary to carry out this Escrow Agreement.

9. INDEMNIFICATIONS. In the event of any conflicting demand made upon it in connection with this Escrow Agreement, Escrow Agent may continue to hold the escrowed funds until receipt of instructions from both Parties or until a final order by a court of competent jurisdiction resolving the subject dispute. Escrow Agent shall be entitled to rely upon any such final order. If for any reason the Parties fail to resolve a dispute, Escrow Agent may, at its discretion, commence a civil action to interplead any conflicting demands made upon it. Escrow Agent's

deposit with a court of competent jurisdiction of the escrowed funds shall relieve Escrow Agent from all further liability and responsibility hereunder. The Parties agree to indemnify and save Escrow Agent harmless against all costs, damages, attorneys' fees, expenses and liabilities which Escrow Agent may incur or sustain in connection with this Escrow Agreement, including any interpleader action brought by Escrow Agent. Escrow Agent shall not be liable for any act it may do or omit to do hereunder while acting in good faith and in the exercise of its reasonable judgment, and any act done or omitted by Escrow Agent pursuant to the advice of its attorney shall be conclusive evidence of such good faith and reasonable judgment.

10. NOTICES. Any notice pursuant to this Escrow Agreement shall be given in writing by (a) personal delivery, (b) reputable overnight delivery service with proof of delivery, (c) United States Mail, postage prepaid, registered or certified mail, return receipt requested, or (d) e-mail transmission of a PDF copy of the signed written notice, sent to the intended addressee at the email address set forth below, or to such other physical or email address or to the attention of such other person as the addressee shall have designated by written notice sent in accordance herewith, and shall be deemed to have been given upon receipt or refusal to accept delivery, or, in the case of e-mail transmission, as of the date of the e-mail. Unless changed in accordance with the preceding sentence, the addresses for notices given pursuant to this Escrow Agreement shall be as follows.

If to Purchaser, to:

Town of Erie
 c/o Todd Fessenden, Utilities Director
 645 Holbrook Street
 Erie, Colorado 80516
 303-926-2895

With a copy to:

Lyons Gaddis, P.C.
 Attention: Peter C. Johnson and Andrea A. Kehrl
 950 Spruce Street, Suite 1B
 Louisville, CO 80027
 303-678-6514 or 303-678-6534

pjohnson@lyonsgaddis.com; akehrl@lyonsgaddis.com

If to Seller, to:

William Hicks
13407 N. 75th Street
Longmont, Colorado 80503

With a Copy to:

If to Escrow Agent:

Land Title Guarantee Company
772 Whalers Way, Suite 100
Fort Collins, Colorado 80525
Attn: Donna Mancini
Email: dmanci@ltgc.com

11. **TIME OF THE ESSENCE.** Time is of the essence to all performance required by the instructions hereunder.
12. **PARAGRAPH CAPTIONS.** The captions of the paragraphs are set forth only for convenience and reference, and are not intended in any way to define, limit, or describe the scope or intent of the instructions hereunder.

[Remainder of page intentionally left blank. Signature page to follow.]

SIGNATURE PAGE
TO ESCROW AGREEMENT

PURCHASER:

Town of Erie

By: _____
Andrew Moore, Mayor

Date: _____

SELLER:

William Hicks

William Hicks

Date: *2/12 = 2026*

William Sherman Hicks, Trustee of the William S. Hicks Trust UTAD February 22, 1994

Signature: *Wm Sherman Hicks trustee*

Date: *2/12 - 2026*

ESCROW AGENT:

Land Title Guarantee Company

By: _____

Name: _____

Title: _____

Date: _____



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-142, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Approving a First Amendment to Professional Services Agreement with Merrick & Company for the Coal Creek Strategic Plan South of Erie Parkway

DEPARTMENT: Public Works
Utilities

PRESENTER(S): David Pasic, Public Works Director
Wendi Palmer, Civil Engineer

TIME ESTIMATE: 0 minutes
For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

Cost as Recommended:	\$0
Balance Available:	\$74,311 with 1 st Supplemental Rollover
Fund	Storm Drainage Operating Fund
Line Item Number:	520-75-110-60500-100062
New Appropriation Required:	No

POLICY ISSUES:

Council approval is needed to amend a previously approved agreement. This is for Council to approve the new rates to be adjusted in the contract.

STAFF RECOMMENDATION:

Staff recommends Council approve the contract amendment to allow Merrick to update their hourly rates for 2026.

SUMMARY/KEY POINTS

- A Professional Services Agreement (PSA) was approved at the Sept. 23, 2025, Town Council Meeting.
- The PSA included hourly rates for 2025 with the expectation that they would be updated in 2026.

BACKGROUND OF SUBJECT MATTER:

On Sept. 23, 2025 the Town of Erie awarded a PSA to Merrick & Company for a Strategic plan for Coal Creek South of Erie Parkway that will including a program of projects with a conceptual design and list of project requirements, such as permitting, land acquisition, recommendation for vegetation remediation, final design costs, construction costs, and a proposed schedule for completion over the next 10 to 15 years. This will assist the Town in developing a 10-year Capital Improvement Plan for Coal Creek.

Another goal of the project is to develop a list of potential grant funding sources with information on the grant requirements and typical cycle for submittal.

The PSA included Merrick & Company's hourly rates for 2025. Merrick & Company is requesting that their hourly rates be increased to match their firm's 2026 hourly rates. The initial contract included budget to account for the rate increase, but the increased rates for 2026 were not included as an exhibit in the original contract. That is being corrected with this amendment.

ATTACHMENT(S):

1. Resolution
2. First Amendment

**Town of Erie
Resolution No. 26-053**

**A Resolution of the Town Council of the Town of Erie Approving a
First Amendment to Professional Services Agreement with Merrick
& Company for the Coal Creek Strategic Plan South of Erie
Parkway**

Whereas, on September 23, 2025, the Town and Merrick & Company entered into a Professional Services Agreement for the Coal Creek Strategic Plan South of Erie Parkway.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado, that:

Section 1. The First Amendment to the Professional Services Agreement with Merrick & Company is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the First Amendment on behalf of the Town.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

First Amendment to Agreement for Professional Services
(Coal Creek Strategic Plan South of Erie Parkway)

This Amendment to Agreement for Professional Services (the "Amendment") is made and entered into this ____ day of March, 2026 (the "Effective Date"), by and between the Town of Erie, a Colorado home rule municipality with an address of 645 Holbrook Street, P.O. Box 750, Erie, CO 80516 (the "Town"), and Merrick & Company, an independent contractor with a principal place of business at 2480 W. 26th Avenue, Unit B225, Denver, CO 80211 ("Contractor") (each a "Party" and collectively the "Parties").

Whereas, on September 23, 2025, the Parties entered into an Agreement for Professional Services (the "Agreement"); and

Whereas, the Parties wish to amend the Agreement as set forth herein.

Now Therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Amendments. The Agreement is hereby amended as follows:

Exhibit B. Compensation rates shall be updated with the rates attached to Exhibit B, attached hereto.

2. Remainder of Agreement. Except as expressly modified herein, the Agreement shall remain in full force and effect.

In Witness Whereof, the Parties have executed this Amendment as of the Effective Date.

Town of Erie, Colorado

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Contractor

Walter C. Pennington
Surface Water Practice Leader

State of Colorado)
) ss.
County of Denver)

The foregoing instrument was subscribed, sworn to and acknowledged before me this 18th day of February, 2026, by Walter C. Pennington as Surface Water of Merrick & Company.
Practice Leader

My commission expires:
4/5/2027

(Seal)

DIANA M RAMSER
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20034009959
MY COMMISSION EXPIRES APRIL 5, 2027

Diana M. Ramser
Diana M. Ramser
Notary Public

Exhibit B
Compensation

As compensation for completion of the Services in compliance with this Agreement, Consultant shall be paid on an hourly basis for the time spent by Consultant's employees for performance of Services satisfactorily completed up to the not to exceed amount identified in Paragraph III of the Agreement, in accordance with the following agreed upon hourly rates for Consultant's employees:

SCHEDULE OF HOURLY BILLING RATES

Effective January 1, 2025

PROJECT MANAGEMENT

Project Manager	\$260.00
Senior Project Manager	\$270.00

PROJECT ENGINEERING

Project Engineer I	\$135.00
Project Engineer II	\$156.00
Project Engineer III	\$172.00
Project Engineer IV	\$187.00
Project Engineer V	\$208.00
Senior Project Engineer I	\$218.00
Senior Project Engineer II	\$245.00
Technical Practice Lead	\$296.00
Sr. Technical Practice Lead	\$322.00

FIELD ENGINEERING

Construction Observer I	\$146.00
Construction Observer II	\$166.00
Construction Observer III	\$187.00
Construction Observer IV	\$208.00

Construction Observer V	\$229.00
Senior Construction Observer	\$255.00
Construction Practice Lead	\$270.00
Sr. Construction Practice Lead	\$302.00

DRAFTING

Designer I	\$114.00
Designer II	\$135.00
Designer III	\$156.00
Designer IV	\$166.00
Designer V	\$187.00
Senior Designer	\$218.00
Design Manager	\$229.00
Design Practice Lead	\$255.00
Senior Design Practice Lead	\$270.00

SURVEYING

Survey Project Manager	\$275.00
Principal/PLS Surveyor	\$303.00
Project Controls / Administration	\$126.00
Lead Surveyor	\$155.00
GPS Processor	\$155.00
Party Chief RLS	\$128.00
Party Chief	\$104.00
Instrument/Rod Person	\$76.00
Sr. Professional Land Surveyor	\$248.00
Professional Land Surveyor	\$174.00

Survey Technician	\$133.00
One-person Crew	\$173.00
Two-person Crew	\$259.00
Utility Designations / SUE	\$182.00

ADMINISTRATION & PROCESS CONTROLS

Admin I	\$114.00
Admin II	\$135.00
Admin III	\$156.00
Admin IV	\$166.00
Project Coordinator I	\$135.00
Project Coordinator II	\$156.00
Project Coordinator III	\$177.00
Project Coordinator IV	\$198.00

FUNDING SERVICES & GOVERNMENT AFFAIRS

Funding Specialist I	\$135.00
Funding Specialist II	\$156.00
Funding Specialist III	\$177.00
Funding Manager	\$198.00
Sr. Funding Services Lead	\$208.00

OTHER

Subconsultant	Cost + 10%
Courier	Cost + 10%
Expert Witness Court Appearance	\$3,250.00/day
G.P.S. System	\$140/unit/day

Workstations/Specialized Equipment (Minimum Charge \$30.00)	\$60.00/day
Minimum Charge	\$30.00
Personal Vehicle Mileage	Current Allowable IRS Rate
UAS	\$150/day
ATV	\$150/day
NavVis	\$1,200.00/day
GPS/Survey Equipment	\$10.50
Special Software	Cost + 10%
Other Materials or Equipment	Cost + 10%

Above standard rates will be held firm through December 31, 2026.

The total annual compensation under this Agreement shall not exceed the amount included in the Town's annual budget.

Except as expressly provided in this Exhibit B, Consultant shall not be entitled to reimbursement or payment for any travel, meals, entertainment, administrative or overhead (copies, telephone, supplies, etc.), vehicle, milage, or equipment costs.

Consultant shall submit invoices to the Town no more frequently than once per month that itemize the Services completed since the last invoice. Consultant shall include in all invoices an itemization of the Services rendered and the hourly breakdown billed in increments of not less than 15 minutes for all personnel and other charges, and supporting documentation as may be required by the Town.



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-179, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Approving an Employment Agreement with Meredyth Muth to Serve as Acting Town Manager as of February 25, 2026

DEPARTMENT: Human Resources

PRESENTER(S): Alicia Melendez, Human Resources Director
Breena Meng, Town Attorney

TIME ESTIMATE: XX minutes
For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

Cost as Recommended:	\$230,000
Balance Available:	\$250,000
Fund	General Fund
Line Item Number:	100-20-125-500000-000000
New Appropriation Required:	No

POLICY ISSUES:

At the February 24 meeting, the Town Council appointed Meredyth Muth as Acting Town Manager as of February 25. The Council must also approve an employment agreement confirming the compensation and other details of the appointment.

STAFF RECOMMENDATION:

Approve the resolution and agreement.

SUMMARY/KEY POINTS

Finalizing the employment contract of Meredyth Muth as discussed on February 25, 2026.

BACKGROUND OF SUBJECT MATTER:

Click or tap here to enter text.

File #: 2026-179, **Version:** 1

ATTACHMENT(S):

1. Resolution Approving Employment Agreement
2. Employment Agreement
3. Resolution from February 24 Appointing Muth

**Town of Erie
Resolution No. 26-047**

**A Resolution of the Town Council of the Town of Erie Approving an
Employment Agreement with Meredyth Muth to Serve as Acting
Town Manager**

Whereas, pursuant to § 8.01 of the Erie Home Rule Charter, the Town Council appointed Meredyth Muth as Acting Town Manager as of February 25, 2026.

Whereas, the Council now wishes to establish her initial compensation, and also wishes to approve an associated Employment Agreement.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado, that:

Section 1. The Town Council hereby approves the Employment Agreement in the form attached hereto.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Employment Agreement

This Employment Agreement (the "Agreement") is made and entered into as of the 10th day of March, 2026 (the "Effective Date"), by and between the Town of Erie, a Colorado home rule municipal corporation with an address of 645 Holbrook Street, P.O. Box 750, Erie, CO 80516 (the "Town"), and Meredyth Muth ("Muth") (each a "Party" and collectively, the "Parties").

Whereas, the Town wishes to employ Muth as the Acting Town Manager pursuant to Section 8.01 of the Erie Home Rule Charter (the "Charter") and Section 1-6-2 of the Erie Municipal Code (the "Code"); and

Whereas, Muth wishes to accept employment as the Acting Town Manager under the terms set forth in this Agreement.

Now therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Employment.**

a. Pursuant to the terms of this Agreement, the Town agrees to employ Muth as Town Manager, and Muth accepts such employment. As the Acting Town Manager, Muth shall be responsible for the organization and efficient administration of all administrative departments of the Town, in accordance with applicable law and the job description attached hereto and incorporated herein by this reference. During the term of this Agreement, Muth agrees to remain in the exclusive employ of the Town and neither to accept nor to become employed by any other employer. The term "employed" shall not be construed to include occasional teaching, writing, or consulting, as approved by the Town Council, performed on Muth's time off with prior written approval of the Town Council.

b. Muth is permitted to exercise a flexible work schedule. However, consistent with this flexibility and Muth's participation in activities out of the office, Muth will generally be expected to keep office hours at Town Hall during normal business hours at least 3 days per week.

c. Muth's appointment is that of an employee at-will.

2. **Term.**

This Agreement shall begin on February 25, 2026, and continue until December 31, 2026; provided that nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Town Council to terminate this Agreement at any time for any reason, and nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Muth to resign at any time, for any reason. Nothing contained in this

Agreement shall be deemed or construed as creating any property or other right to a continuation of Muth's employment.

Muth agrees the Town Council may extend this Agreement for not more than two (2) thirty-day (30-day) periods under the same terms and conditions by providing written notice of the same to the Acting Town Manager ("Extended Expiration Date"). Under no circumstances shall this Agreement be effective after the Extended Expiration Date unless the parties agree in writing to extend this Agreement under terms and conditions mutually satisfactory to the parties

3. Compensation.

a. For her employment as Acting Town Manager, Muth shall be compensated at an annual base salary of \$230,000, which shall be payable in installments at the same time as other management employees of the Town are paid.

b. Muth shall devote her full professional energies, interest, abilities, and productive time to the performance of this Agreement. Muth shall be considered an exempt employee for purposes of the Fair Labor Standards Act, because Muth's duties may involve expenditures of time in excess of the regularly established workday or in excess of a 40-hour workweek and will regularly include time outside normal office hours (including attendance at Town Council meetings, board and commission meetings, and various community meetings, forums, and workshops). The compensation herein provided includes compensation for the performance of all such services and all hours worked.

4. Benefits. In addition to the Compensation set forth in Section 3, Muth shall receive the following benefits during her employment as Acting Town Manager:

a. *Insurance.* Health, life, vision and dental insurance shall be paid by the Town for Muth and her dependents in the same manner as for all other full-time employees of the Town.

b. *Disability.* The Town shall pay for short-term and long-term disability benefits for Muth in the same manner as for all other full-time employees of the Town.

c. *Holidays, Vacation and Sick Leave.* Muth shall receive paid holidays, vacation leave and sick leave in the same manner as for a full-time employee with at least 5 years of service to the Town.

d. *Retirement.* The Town agrees to pay, in installments at the same time as other management employees of the Town are paid an amount equal to Muth's personal contribution into Muth's Town of Erie 401a Plan, not to exceed 10% of Muth's base salary. All of the Town's contributions shall vest immediately on Muth's first day of employment. If the cumulative amount of the Plan contributions exceeds the then-current annual limit under the Internal Revenue Code for contributions to a deferred compensation plan, the

remainder of the Town's contributions shall be paid to Muth as taxable compensation in the applicable pay periods.

e. *Other Benefits.* Muth shall receive workers' compensation and other benefits paid by the Town in the same manner as for all other full-time employees of the Town.

f. *Mileage.* In exchange for Muth's use of her personal vehicle for travel for Town business, the Town shall reimburse Muth for mileage at the current federal rate. Mileage for commuting to and from work shall not be eligible for reimbursement.

5. Severance.

a. *Position Restoration.* Muth's employment as Acting Town Manager may be terminated by the Town Council at any time, with or without cause. In the event of her termination as Acting Town Manager by the Town Council for any reason, except as expressly provided below, Muth shall be restored to her former position as Director of Administrative Services and Operations, at which point she will become subject to the provisions contained in the Town's Personnel Guidelines, and with all benefits existing thereunder as of the date of termination of this Agreement, including any accrued retirement and leave.

Town Council may select a candidate to fill the position of Town Manager at any time during the course of Muth's employment, at which time she shall be restored to her former position as Director of Administrative Services and Operations, and will become subject to the provisions of the Town's Personnel Guidelines and with all benefits existing thereunder as of the date of termination of this Agreement, including any accrued retirement and leave. In the case of restoration to her former position under either of the foregoing sentences, Muth's compensation shall be adjusted to her Director of Administrative Services and Operations salary as of the date of this contract plus a 3% increase and benefits, including any accrued retirement and leave, as in effect at the date of termination of this agreement, and with retirement and leave balances adjusted to reflect time accrued and used while serving as Acting Town Manager.

b. *Amount and Payment.* If Muth is terminated from the Acting Town Manager position prior to a Town Manager being hired, is terminated rather than being restored to the Director of Administrative Services and Operations position, or is terminated within six months of being restored to the Director of Administrative Services and Operations position, the Town shall pay Muth six months' salary at the rate of Muth's Director of Administrative Services and Operations salary then in effect. The Severance Payment shall be paid once as a lump sum amount, provided that the retirement contributions set forth in Section 4.d shall be paid pre-tax into Muth's Town of Erie 401a Savings Plan, subject to all required withholding. The Severance Payment shall not be considered an extension of employment. If the amount of the contribution to the Town of Erie 401a Savings Plan included in the Severance Payment exceeds the then-current limit under the

IRS Code for a contribution to a deferred compensation plan, the remainder shall be paid to Muth in a lump sum as taxable compensation.

c. *Termination for Cause.* If the Town Council terminates Muth's employment for cause, Muth shall not be entitled to the Severance Payment or restoration to her former position as Director of Administrative Services and Operations. For purposes of this Agreement, "for cause" means any of the following: (i) conviction of any criminal act involving personal gain to Muth; (ii) conviction of a felony or any crime of moral turpitude; (iii) violation of the Town's Code of Ethics; and (iii) failure to perform any material term of this Agreement. Termination of Muth 's employment by the Town Council for any reason other than for cause as defined above, shall be deemed termination without cause and shall entitle Muth to receive the Severance Payment.

d. *Resignation.* If Muth resigns from her position as Acting Town Manager, she shall not be entitled to the Severance Payment.

7. Indemnification. The Town shall defend, hold harmless and indemnify Muth against claims and causes of action that may arise in the performance of Muth's duties for the Town in accordance with the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended. Muth shall not, however, be indemnified for any act or omission that is willful and wanton as those terms are defined in the Colorado Governmental Immunity Act.

8. Miscellaneous.

a. *Governing Law and Venue.* This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Boulder County, Colorado.

b. *No Waiver.* Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

c. *Integration.* This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

d. *Third Parties.* There are no intended third-party beneficiaries to this Agreement.

e. *Notice.* Any notice under this Agreement shall be in writing and shall be deemed sufficient when directly presented or sent pre-paid, first class United States Mail to the party at the address set forth on the first page of this Agreement.

f. *Severability.* If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

g. *Modification.* This Agreement may only be modified upon written agreement of the Parties.

h. *Assignment.* Neither this Agreement nor any of the rights or obligations of the Parties shall be assigned by either Party without the written consent of the other; provided that Muth's heirs shall be entitled to enforce this Agreement should Muth become legally incapacitated or deceased, as applicable and provided by law.

i. *Governmental Immunity.* The Town and its officers, attorneys and employees are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities or protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended (the "Act"), or otherwise available to the Town and its officers, attorneys or employees. In addition, while engaged in the performance of services under this Agreement and within the scope of her authority, Muth shall be entitled to assert immunity under the Act.

j. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

k. *Ownership.* All work product created by Muth in the course of her employment with the Town shall be owned by the Town.

In Witness Whereof, the Parties have executed this Agreement as of the Effective Date.

Town of Erie, Colorado

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Meredyth Muth

Town of Erie
Resolution No. 26-~~040~~ 041

A Resolution of the Town Council of the Town of Erie Designating
Meredyth Muth **as Acting Town Manager**

Whereas, section 8.01 of the Town Charter provides for the Town Council to appoint a Town Manager by a majority vote;

Whereas, the Town Manager position is currently vacant;

Whereas, the Town Council will conduct a comprehensive search to appoint a permanent Town Manager; and

Whereas, the Town Council desires to appoint an Acting Town Manager to have and perform all the responsibilities, duties, functions, and authority of the Town Manager.

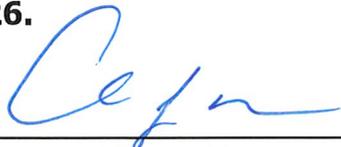
Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Town Council does hereby appoint Meredyth Muth to serve as the Acting Town Manager of the Town of Erie and to fulfill the duties of Town Manager as set forth in the Erie Charter and Erie Code of Ordinances, effective and commenced upon 2/25/26 and extending until a search process is completed.

Section 2. The Town Council hereby directs Town staff to present for its consideration at a future meeting a contract with the Acting Town Manager appointed herein, which shall include supplemental compensation for the Acting Town Manager.

Section 3. This resolution shall become effective immediately upon its adoption.

Adopted this 24th day of February, 2026.



Andrew J. Moore, Mayor

Attest:



Debbie Stamp, Town Clerk



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-175, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Approving a Fourth Amendment to Agreement for Services with Agfinity, Inc., for the Purchase of Fertilizer Application Services.

DEPARTMENT: Parks & Recreation

PRESENTER(S): Luke Bolinger, Director of Parks & Recreation

TIME ESTIMATE: 0 minutes

FISCAL SUMMARY:

Cost as Recommended:	\$30,000
Balance Available:	\$30,000
Fund	General Fund
Line Item Number:	100-50-810-520000-000000
New Appropriation Required:	No

POLICY ISSUES:

This matter concerns a budgeted expenditure and thus has minimal policy implications.

STAFF RECOMMENDATION:

Approve a Resolution of the Town Council of the Town of Erie Approving a Fourth Amendment to Agreement for Services with Agfinity, Inc., for the Purchase of Fertilizer Application Services.

SUMMARY/KEY POINTS:

- Under direction from the Town Attorney, the Town must obtain approval for all contracts that, cumulatively, have the potential to reach \$100,000 or more.

BACKGROUND OF SUBJECT MATTER:

The Town of Erie entered into a service agreement with Agfinity Inc. to provide fertilizer application services throughout the Town’s parks and open space system. The agreement took effect on Feb. 10, 2023 and has continued through three annual renewals. The contract includes up to four additional one-year renewal terms. The agreement is currently in year four and expires on Dec. 31, 2027.

The Town has spent \$59,512.80 to date under this contract and has budgeted \$30,000 for 2026. The

File #: 2026-175, **Version:** 1

Town will rebid these services in 2028.

ATTACHMENT(S):

1. Resolution
2. Fourth Amendment

**Town of Erie
Resolution No. 26-054**

**A Resolution of the Town Council of the Town of Erie Approving a
Fourth Amendment to Agreement for Services with Agfinity, Inc.,
for the Purchase of Fertilizer Application Services**

Whereas, on May 13, 2025, the Town and Agfinity, Inc. entered into an Agreement for Fertilizer Application Services;

Whereas, on December 7, 2023, the Parties amended the Agreement to add additional services and change the amount of compensation (the "First Amendment"); and

Whereas, on November 4, 2024, the Parties amended the Agreement to add additional services and change the amount of compensation (the "Second Amendment"); and

Whereas, on September 25, 2025, the Parties amended the Agreement to add additional services and change the amount of compensation (the "Third Amendment"); and

Whereas, the Parties wish to amend the Agreement again as set forth herein.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Fourth Amendment to the Agreement for Services with Agfinity, Inc. is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the Agreement on behalf of the Town.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Fourth Amendment to Agreement for Services
(Fertilizer Application Services – PR-23-03)

This Fourth Amendment to Agreement for General Services (the "Fourth Amendment") is made and entered into this ____ day of February, 2026 (the "Effective Date"), by and between the Town of Erie, a Colorado home rule municipality with an address of 645 Holbrook Street, P.O. Box 750, Erie, CO 80516 (the "Town"), and Agfinity Inc., an independent contractor with a principal place of business at 4065 St. Cloud Drive, Suite 100, Loveland, CO 80538 ("Contractor") (each a "Party" and collectively the "Parties").

Whereas, on February 10, 2023, the Parties entered into an Agreement for Services (the "Agreement"); and

Whereas, on December 7, 2023, the Parties amended the Agreement to add additional services and change the amount of compensation (the "First Amendment"); and

Whereas, on November 4, 2024, the Parties amended the Agreement to add additional services and change the amount of compensation (the "Second Amendment"); and

Whereas, on September 25, 2025, the Parties amended the Agreement to add additional services and change the amount of compensation (the "Third Amendment"); and

Whereas, the Parties wish to amend the Agreement again as set forth herein.

Now Therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Compensation. The total amount spent in 2026 shall not exceed \$50,000.
2. Term. The term of the Agreement is hereby extended through December 31, 2026.
3. Remainder of Agreement. Except as expressly modified herein, the Agreement, as amended by the Fourth Amendment, shall remain in full force and effect.
3. Electronic Signatures. The Parties intend that this ____ Amendment be governed by the Uniform Electronic Transactions Act, C.R.S. § 24-71.3-101, *et seq.*

In Witness Whereof, the Parties have executed this Fourth Amendment as of the Effective Date.

Town of Erie, Colorado

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Contractor

DocuSigned by:
Noell Ullrich
5A42E221E5484B5

State of Colorado)
) ss.
County of _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me
this ___ day of _____, 2026, by _____ as
_____ of Agfinity.

My commission expires:

(Seal)

Notary Public



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-171, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Approving a Fourth Amendment and Assignment of Agreement for Services with Fuzion Field Service, LLC for Portable Toilet Rentals

DEPARTMENT: Parks & Recreation

PRESENTER(S): Luke Bolinger, Director of Parks & Recreation

TIME ESTIMATE: 0 minutes

FISCAL SUMMARY:

Cost as Recommended:	\$60,000
Balance Available:	\$60,000
Fund	General Fund
Line Item Number:	100-50-810-573200-000000
New Appropriation Required:	No

POLICY ISSUES:

This matter concerns budgeted expenditure and thus has minimal policy implications.

STAFF RECOMMENDATION:

Approve the Resolution of the Town Council of the Town of Erie Approving a Fourth Amendment and Assignment of Agreement for Services with Fuzion Field Service, LLC for Portable Toilet Rentals.

SUMMARY/KEY POINTS:

- Per direction from the Town Attorney, the Town must obtain approval for any contract that could cumulatively reach \$100,000 or more.

BACKGROUND OF SUBJECT MATTER:

The Town of Erie entered into a service agreement with Portable Restroom Services (PRS) on Sept. 6, 2022 to provide portable toilet units and scheduled service throughout the Town’s parks and open space system. The Town renewed the agreement annually and the current term ends Dec. 31, 2026. The contract includes up to four additional one-year renewal terms.

Fuzion Field Services LLC (Fuzion) acquired PRS in early 2026 and assumed the contract through an

assignment of the service agreement.

From 2022-2025, the Town spent \$188,760.18 under this agreement. The 2026 adopted budget includes \$60,000 for the final year of service. The Town will rebid these services in 2027.

ATTACHMENT(S):

1. Resolution
2. Fourth Amendment

**Town of Erie
Resolution No. 26-055**

**A Resolution of the Town Council of the Town of Erie Approving a
Fourth Amendment and Assignment of Agreement for Services
with Fuzion Field Service, LLC for Portable Toilet Rentals**

Whereas, the Town and Portable Restroom Solutions, LLC entered into an agreement for services dated September 6, 2022, (the "Agreement");

Whereas, Portable Restroom Solutions, LLC has been acquired by Fuzion Field Services, LLC (the "Contractor");

Whereas, Contractor is qualified to perform and intends to perform under the Agreement;

Whereas, the Agreement prohibits assignment of the Agreement or any of the rights or obligations of the Parties to the Agreement without written consent of the other Party; and

Whereas, the Town, Portable Restroom Solutions, LLC, and the Contractor wish to provide such written consent and amend the Agreement.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Fourth Amendment and Assignment of Agreement for Services with Fuzion Field Service, LLC is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the Agreement on behalf of the Town.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Fourth Amendment and Assignment of Agreement for Services

This Fourth Amendment and Assignment of Agreement for Services (the "Fourth Amendment") is made and entered into this ___ day of March, 2026 (the "Effective Date"), by and among the Town of Erie, a Colorado municipal corporation with an address of 645 Holbrook Street, P.O. Box 750, Erie, Colorado 80516 (the "Town"), Portable Restroom Solutions LLC, an independent contractor with a principal place of business at 6766 E. County Road 18, Johnstown, CO 80534, a Colorado corporation, and Fuzion Field Services LLC, a Colorado corporation with a principal place of business at P.O. Box 200638 Evans, CO 80620 (each a "Party" and collectively the "Parties").

Whereas, the Town and Portable Restroom Solutions, LLC entered into an agreement for services dated September 6, 2022, (the "Agreement");

Whereas, Portable Restroom Solutions, LLC has been acquired by Fuzion Field Services, LLC (the "Contractor");

Whereas, Contractor is qualified to perform and intends to perform under the Agreement;

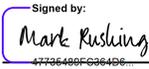
Whereas, the Agreement prohibits assignment of the Agreement or any of the rights or obligations of the Parties to the Agreement without written consent of the other Party; and

Whereas, the Town, Portable Restroom Solutions, LLC, and the Contractor wish to provide such written consent and amend the Agreement.

Now, therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. The Agreement is hereby amended to replace Portable Restroom Solutions, LLC with Fuzion Field Services, LLC as the entity providing services to the Town.
2. The Town hereby consents to this assignment and amendment, and Fuzion Field Services, LLC hereby accepts all rights and obligations under the Agreement. Every reference to "Contractor" in the Agreement shall apply to Fuzion Field Services, LLC.
3. Except as expressly amended by this Amendment, all rights, remedies, terms, conditions, covenants and agreements of the Agreement remain in full force and effect.
4. Compensation. The total amount spent in 2026 shall not exceed \$60,000.

Portable Restroom Solutions, LLC

By:  _____
Signed by: Mark Rusling
377364805FC36406

State of Colorado)
) ss.
County of _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me this ____ day of _____, 2026, by _____ as _____ of Portable Restroom Solutions, LLC.

My commission expires:

(Seal)

Notary Public



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-63, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Approving an Agreement with Trojan Technologies Corporation for the Purchase of Upgraded Ultraviolet Treatment Systems

DEPARTMENT: Utilities

PRESENTER(S): Todd Fessenden, Utilities Director

TIME ESTIMATE: 0 minutes

FISCAL SUMMARY:

Cost as Recommended:	\$152,779.60
Balance Available:	\$100,000.00
Fund	Wastewater Fund
Line Item Number:	510-75-110-605000-257516
New Appropriation Required:	Yes, \$52,779.60 requested in supplemental appropriation.

POLICY ISSUES:

N/A

STAFF RECOMMENDATION:

Approve resolution and additional funds of \$52,779.60, which will be appropriated at a supplemental budget hearing.

SUMMARY/KEY POINTS

- The current UV lamps are obsolete and will be discontinued in the coming years.
- The UV system is used to disinfect the effluent before it is discharged to Boulder Creek.
- If this purchase is approved, the additional \$52,779.60 in supplemental must be approved or sufficient funds will not be available.

BACKGROUND OF SUBJECT MATTER:

The Wastewater facility uses a Trojan 3000+ UV system to disinfect the effluent before it is discharged to Boulder Creek. The current UV lamps are obsolete and will be discontinued in the coming years. In order to stay ahead of this change, we recommend converting the UV modules to the stage 3 model. This UV system is proprietary, and any aftermarket/off-brand parts will void the

File #: 2026-63, **Version:** 1

warranty and could compromise treatment. The Trojan system has functioned well, and switching to another system at this point would be cost prohibitive. Therefore, it's in the best interest of the Town to purchase only Trojan brand parts to maintain the current system.

ATTACHMENT(S):

1. Resolution
2. Agreement

**Town of Erie
Resolution No. 26-028**

A Resolution of the Town Council of the Town of Erie Approving an Agreement with Trojan Technologies Corporation for the Purchase of Upgraded Ultraviolet Treatment Systems

Whereas, the Town Council finds it in the best interest of the public health, safety, and welfare to approve the Agreement with Trojan Technologies Corporation to upgrade its ultraviolet treatment systems.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Agreement with Trojan Technologies Corporation is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the Agreement on behalf of the Town.

Adopted this 10th day of February, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Agreement

This Agreement (the "Agreement") is made and entered into this ____ day of February, 2026 (the "Effective Date"), by and between the Town of Erie, a Colorado home rule municipality with an address of 645 Holbrook Street, P.O. Box 750, Erie, CO 80516 (the "Town"), and Trojan Technologies Corporation ("Contractor") (each a "Party" and collectively the "Parties").

Whereas, the Town is purchasing upgraded ultraviolet treatment modules ("the Equipment"); and

Whereas, Contractor has held itself out to the Town as having the requisite expertise and experience to provide the Equipment.

Now Therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. Scope of Services

A. Contractor shall furnish all materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference.

B. A change in the Scope of Services shall not be effective unless authorized as an amendment to this Agreement. If Contractor proceeds without such written authorization, Contractor shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum merit or implied contract. No agent, employee, or representative of the Town is authorized to modify any term of this Agreement, either directly or implied by a course of action.

II. Term and Termination

A. This Agreement shall commence on the Effective Date, and shall continue until Contractor completes the Scope of Services to the satisfaction of the Town, or until terminated as provided herein.

B. Either Party may terminate this Agreement upon 30 days advance written notice. The Town shall pay Contractor for all work previously authorized and completed prior to the date of termination. If, however, Contractor has substantially or materially breached this Agreement, the Town shall have any remedy or right of set-off available at law and equity.

III. Compensation

A. In consideration for the completion of the Scope of Services by Contractor, the Town shall pay Contractor \$152,779.60. This amount shall include all fees, costs and expenses incurred by Contractor, and no additional amounts shall be paid by the Town for such fees, costs and expenses. Contractor may submit periodic invoices, which shall be paid by the Town within 30 days of receipt.

B. Consistent with C.R.S. § 39-26-704, the Town shall be exempt from paying any taxes on the purchase of the Equipment.

IV. Responsibility

A. Contractor hereby warrants that it is qualified to assume the responsibilities and render the services described herein. Contractor also warrants that the Equipment is in good and working condition.

B. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

C. Contractor shall at all times comply with all applicable law, including all federal, state and local statutes, regulations, ordinances, decrees and rules relating to the emission, discharge, release or threatened release of a hazardous material into the air, surface water, groundwater or land, the manufacturing, processing, use, generation, treatment, storage, disposal, transportation, handling, removal, remediation or investigation of a hazardous material, and the protection of human health and safety, including without limitation the following, as amended: the Comprehensive Environmental Response, Compensation and Liability Act; the Hazardous Materials Transportation Act; the Resource Conservation and Recovery Act; the Toxic Substances Control Act; the Clean Water Act; the Clean Air Act; the Occupational Safety and Health Act; the Solid Waste Disposal Act; the Davis Bacon Act; the Copeland Act; the Contract Work Hours and Safety Standards Act; the Byrd Anti-Lobbying Amendment; the Housing and Community Development Act; and the Energy Policy and Conservation Act.

D. Contractor shall comply with the accessibility standards for an individual with a disability adopted by the State Office of Information Technology pursuant to C.R.S. § 24-85-103, and shall indemnify, hold harmless and assume liability on behalf of the Town and its officers, employees, agents and attorneys for all costs, expenses, claims, damages, liabilities, court awards, attorney fees and related costs, and any other amounts incurred by the Town in relation to Contractor's noncompliance with such accessibility standards.

V. Ownership

Any materials, items, and work specified in the Scope of Services, and any and all related documentation and materials provided or developed by Contractor shall be exclusively owned by the Town. Contractor expressly acknowledges and agrees that all work performed under the Scope of Services constitutes a "work made for hire." To the extent, if at all, that it does not constitute a "work made for hire," Contractor hereby transfers, sells, and assigns to the Town all of its right, title, and interest in such work. The Town may, with respect to all or any portion of such work, use, publish, display, reproduce, distribute, destroy, alter, retouch, modify, adapt, translate, or change such work without providing notice to or receiving consent from Contractor; provided that Contractor shall have no liability for any work that has been modified by the Town.

VI. Independent Contractor

Contractor is an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by Contractor to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Contractor for all purposes. Contractor shall make no representation that it is a Town employee for any purposes.

VII. Insurance

A. Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by Contractor pursuant to this Agreement. At a minimum, Contractor shall procure and maintain, and shall cause any subcontractor to procure and maintain, the insurance coverages listed below, with forms and insurers acceptable to the Town.

1. Worker's Compensation insurance as required by law.
2. Commercial General Liability insurance with minimum combined single limits of \$1,000,000 each occurrence and \$2,000,000 general aggregate. The policy shall be applicable to all premises and operations, and shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall contain a severability of interests provision, and shall include the Town and the Town's officers, employees, and contractors as additional insureds. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.

B. Such insurance shall be in addition to any other insurance requirements imposed by law. The coverages afforded under the policies shall not be canceled, terminated or materially changed without at least 30 days prior written notice to the Town. In the case of any claims-made policy, the necessary retroactive dates and

extended reporting periods shall be procured to maintain such continuous coverage. Any insurance carried by the Town, its officers, its employees, or its contractors shall be excess and not contributory insurance to that provided by Contractor. Contractor shall be solely responsible for any deductible losses under any policy.

C. Contractor shall provide to the Town a certificate of insurance as evidence that the required policies are in full force and effect. The certificate shall identify this Agreement.

VIII. Indemnification

Contractor agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representatives, agents, employees, attorneys, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by the omission, error, professional error, mistake, negligence, or other fault of Contractor, any subcontractor of Contractor, or any officer, employee, representative, or agent of Contractor, or which arise out of a worker's compensation claim of any employee of Contractor or of any employee of any subcontractor of Contractor.

IX. Miscellaneous

A. *Governing Law and Venue.* This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Boulder County, Colorado.

B. *No Waiver.* Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

C. *Integration.* This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

D. *Third Parties.* There are no intended third-party beneficiaries to this Agreement.

E. *Notice.* Any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent pre-paid, first class U.S. Mail to the Party at the address set forth on the first page of this Agreement.

F. *Severability.* If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

G. *Modification.* This Agreement may only be modified upon written agreement of the Parties.

H. *Assignment.* Neither this Agreement nor any of the rights or obligations of the Parties shall be assigned by either Party without the written consent of the other.

I. *Governmental Immunity.* The Town and its officers, attorneys and employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers, attorneys or employees.

J. *Rights and Remedies.* The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

K. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. *Force Majeure.* No Party shall be in breach of this Agreement if such Party's failure to perform any of the duties under this Agreement is due to Force Majeure, which shall be defined as the inability to undertake or perform any of the duties under this Agreement due to acts of God, floods, fires, sabotage, terrorist attack, strikes, riots, war, labor disputes, forces of nature, the authority and orders of government or pandemics.

In Witness Whereof, the Parties have executed this Agreement as of the Effective Date.

Town of Erie, Colorado

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Contractor

By: _____

State of Colorado)
) ss.
County of _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me
this ____ day of _____, 2026, by _____ as
_____ of _____.

My commission expires:

(Seal)

Notary Public

Exhibit A Scope of Services

Contractor's Deliverables

In performance of the services described above, Contractor shall deliver the following items to the Town, during the timeframes established by the Town:

- The TrojanUV3000Plus modules shall support the existing systems treatment objectives at Erie.
 - Peak Design Flow: 4.2
 - UV Transmittance: 65% (minimum)
 - Total Suspended Solids: Design tss mg/l (tss mg/l average basis, grab sample) – 30
 - Treatment limit: Design limit indicator organism per 100 ml, based on a day sample basis days of consecutive daily grab samples – 126
 - Design Dose: 30 mJ/cm² (bioassay validated)
- Trojan UV3000 Plus 2022 Module Configuration
 - Number of channels: 2
 - Total number of banks: 2
 - Number of UVI sensors: 1 per bank
 - Number of Modules per bank: 9
 - Number of Lamps per module: 8
 - Lamp spacing: 4"
 - Total number of Integra Integrated Lamp assemblies: 144 lamps
- Equipment warranties:
 - Contractor warrants all components of the system (excluding UV lamps) against faulty workmanship and materials for a period of 12 months from date of start-up or 18 months after shipment, whichever comes first.

- Contractor warrants UV lamps for 12,000 hours of operation or 3 years from shipment, whichever comes first. The warranty is pro-rated after 9,000 hours of operation. If a lamp fails prior to 9,000 hours of use, new lamp is provided at no charge.
 - Contractor warrants electronic ballasts for 5 years, pro-rated after 1 year.
- Support and service: Contractor shall provide technical assistance at no cost 24/7 through a toll-free number provided to Town.



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/24/2026

File #: 2026-80, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Approving a Third Amendment Agreement for General Services with E&M Concrete, LLC for Concrete Maintenance Services (N24-064)

DEPARTMENT: Public Works

PRESENTER(S): David Pasic, Public Works Director

TIME ESTIMATE: 0 minutes

FISCAL SUMMARY:

Cost as Recommended:	\$ 49,196.69, \$73,524
Balance Available:	\$ 400,000, \$0
Fund:	Capital Improvements Fund
Fund:	Urban Renewal Authority
Line Item Number:	110-70-425-602100-100379
	800-90-871-605000-110401
New Appropriation Required:	Yes, \$49,196.69 and \$73,524 in 1st Supplemental Rollover

POLICY ISSUES:

The Town Council must approve funds of this amount according to the Purchasing Policy and Town Charter.

STAFF RECOMMENDATION:

Approve resolution

SUMMARY/KEY POINTS

- The funding was budgeted in 2025 and will require a rollover in 1st Supplemental for the project. The full available rollover amount is \$283,125. If this amendment is approved, the rollover in supplemental must be approved or this will reduce the amount available for 2026 work.
- \$49,196.69 was completed in 2025 and therefore should be paid for with 2025 funds.

BACKGROUND OF SUBJECT MATTER:

The Town of Erie approved a General Services Agreement on May 28, 2024, Council meeting for

concrete maintenance services in 2024. The contract allows for a renewal option for up to four consecutive years following the initial award (a total of five years). A proposed renewal occurs when both the Town and the Contractor/Vendor agree, the increased price is no more than 2% of the previous year's line items or current Consumer Price Index increase and performed work was satisfactory.

On March 4, 2025, the Town amended the contract reducing the contract price for concrete services in 2025.

On Nov. 21, 2025, the Town amended the contract, increasing the contract price to the adopted budget amount for 2026.

This amendment is for the concrete overage associated with the Vista Parkway roadway improvement project is the result of several requested safety and operational upgrades identified during construction.

In addition, concrete work associated with the roundabout medians was expanded to improve traffic operations and safety. The medians were designed to visually and physically narrow the roadway, encouraging drivers to reduce speeds as they approach the roundabouts. This traffic-calming measure improves driver awareness, reduces conflict points, and enhances overall traffic flow through the intersections.

These improvements collectively enhance pedestrian safety, slow vehicular traffic where appropriate, and improve the efficiency and predictability of traffic movement along Vista Parkway. The additional concrete was necessary to properly construct these features and ensure the project meets current safety standards and long-term operational goals.

ATTACHMENT(S):

1. Resolution
2. Amendment

**Town of Erie
Resolution No. 26-056**

**A Resolution of the Town Council of the Town of Erie Approving a
Third Amendment Agreement for General Services with E&M
Concrete, LLC for Concrete Maintenance Services (N24-064)**

Whereas, on May 28, 2024, the Parties entered into an Agreement for General Services (the "Agreement"); and

Whereas, on March 4, 2025, the Parties amended the Agreement to reduce services and change the amount of compensation (the "First Amendment"); and

Whereas, on November 24, 2025, the Parties amended the Agreement to add additional services and change the amount of compensation (the "Second Amendment")

Whereas, the Parties wish to amend the Agreement again as set forth herein.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado, that:

Section 1. The Third Amendment to the General Services with E&M Concrete, LLC for Concrete Maintenance Services (N24-064) is hereby approved in substantially the form attached hereto, subject to final approval by the Town Attorney. Upon such approval, the Mayor is authorized to execute the Third Amendment on behalf of the Town.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

**Third Amendment to Agreement for General Services
(2026 Concrete Maintenance Services (N24-064))**

This Third Amendment to Agreement for General Services (the "Third Amendment") is made and entered into this ____ day of March, 2026 (the "Effective Date"), by and between the Town of Erie, a Colorado home rule municipality with an address of 645 Holbrook Street, P.O. Box 750, Erie, CO 80516 (the "Town"), and E&M Concrete, LLC, an independent contractor with a principal place of business at 615 East 77th Avenue, Thornton, CO 80029 ("Contractor") (each a "Party" and collectively the "Parties").

Whereas, on May 28, 2024, the Parties entered into an Agreement for General Services (the "Agreement"); and

Whereas, on March 4, 2025, the Parties amended the Agreement to reduce services and change the amount of compensation (the "First Amendment"); and

Whereas, on November 24, 2025, the Parties amended the Agreement to add additional services and change the amount of compensation (the "Second Amendment")

Whereas, the Parties wish to amend the Agreement again as set forth herein.

Now Therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- 1. Amendments. The Agreement is hereby amended as follows:

Compensation. Exhibit B unit prices and contract amount are adjusted to the table below.

Original Contract Amount	\$588,605
First Amendment	-\$238,605
Second Amendment	\$50,000
Third Amendment	\$122,720.69
Contract Total:	\$522,720.69

- 2. Remainder of Agreement. Except as expressly modified herein, the Agreement, as amended by the Third Amendment, shall remain in full force and effect.

- 3. Electronic Signatures. The Parties intend that this Third Amendment be governed by the Uniform Electronic Transactions Act, C.R.S. § 24-71.3-101, *et seq.*

In Witness Whereof, the Parties have executed this Third Amendment as of the Effective Date.

Town of Erie, Colorado

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Contractor

Signed by:
Erick Espinoza

25900D8508794E4...
Erick Espinoza,

State of Colorado)
) ss.
County of _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me
this ___ day of _____, 2026, by _____ as
_____ of E&M Concrete, LLC.

My commission expires:

(Seal)

Notary Public



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-195, **Version:** 1

SUBJECT:

A Resolution of the Town Council of the Town of Erie Waiving the Keep Jobs in Colorado Requirement for the Erie Lake Dam Repairs Project

DEPARTMENT: Utilities

PRESENTER(S): Bruce Chameroy; Water and Wastewater Division Manager
Weston Ring; Utilities Project Manager

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

Cost as Recommended:	\$0
Balance Available:	\$N/A
Fund	Choose a fund.
Line Item Number:	xxx-xx-xxx-xxxxxxx-xxxxxx
New Appropriation Required:	No

POLICY ISSUES:

None

STAFF RECOMMENDATION:

The staff recommends the passage of the resolution.

SUMMARY/KEY POINTS

- This item is in front of council because it requires acceptance by the governing body.

BACKGROUND OF SUBJECT MATTER:

The Colorado Dam Safety, Office of the State Engineer (SEO) performed the annual inspection for Erie Lake Dam on September 26, 2022 and observed pooling water at the downstream toe of the dam, located along the southwest portion of the embankment. SEO instructed the Town to institute a daily monitoring plan and to update data on a shared file with photographs and measurements. On

September 27, 2022, the Town cleared vegetation from the wet area and identified the active source of seepage. Todd Fessenden (Town Public Works Director) contacted HDR for support on evaluating the seepage issue. HDR was contracted with the Town of Erie to perform a data/records review of pertinent available documentation, perform an onsite dam examination, and deliver a technical memo of findings and recommendations.

Recently, the Town entered into a construction contract with Geo-Solutions for the construction of the designed solution. Geo-Solutions has requested the waive the Keep Jobs in Colorado requirement due to the specialized nature of the work they are completing on behalf of the town.

The Town's construction attorney reviewed the contractor's justification and had the following opinion:

"The Town is under contract with a Geo-Solutions, Inc. to perform work on the Erie Dam Seepage Rehabilitation Project. Part of the statutory requirements for public projects in Colorado includes a preference for at least 80% of labor to come from Colorado residents. This is typically not an issue for most contractors. However, there are some trades or scopes of work that require specialized training and experience that do not allow for compliance. In contemplation of that, the statute (Sec. 8-17-101) allows for contractors to request waivers of the 80% requirement. Under the statute, as long as there is reasonable evidence of insufficient Colorado labor to complete the work and that compliance would create an undue burden for the efficient completion of the project, a waiver can be granted. The statute charges the governing body of the public entity that contracted the project with approving any such waivers. If a waiver is approved, a notice must be posted on the Town's website that notices the approval of the waiver and includes the justification for the waiver.

Geo-Solutions has requested such a waiver related to the project scope requiring "slurry wall trenching". As described in the attached materials, this is a highly specialized and technical scope of work that relies on trained teams to complete. Given the background information and intent of the statute, I am of the opinion that Geo-Solutions has presented a reasonable basis for granting the waiver for this project."

ATTACHMENT(S):

1. Resolution
2. Waiver Form
3. Contractor Justification

**Town of Erie
Resolution No. 26-051**

**A Resolution of the Town Council of the Town of Erie Waiving the
Keep Jobs in Colorado Requirement for the Erie Lake Dam Repairs
Project**

Whereas, pursuant to the Keep Jobs in Colorado Act, C.R.S. § 8-17-101, et. seq. ("the Act"), a public works project must utilize Colorado employees for at least eighty percent of the work;

Whereas, on February 24, 2026, the Town entered into a contract with Geo-Solutions to perform construction work on the Erie Lake Dam Rehabilitation Project ("Project");

Whereas, the Project requires specialized equipment and knowledge to perform work on the slurry wall that is not available in the general labor pool;

Whereas, two employees of Geo-Solutions are Colorado residents but the additional fourteen persons needed will be sourced from Geo-Solution's nationwide labor pool; and

Whereas, Geo-Solutions will employ local subcontractors to increase the number of Colorado residents working on the Project; and

Whereas, the Act requires that any waiver of the eighty percent rule be adopted by the governmental body.

Now Therefore be it Resolved by the Town Council of the Town of Erie, Colorado that:

Section 1. The Council finds reasonable evidence to demonstrate the need to waive the eighty percent requirement under the Act and requirement to find local labor for the specialized slurry wall on the Project would create an undue burden on the Project that would substantially prevent it from proceeding to completion.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Keep Jobs in Colorado Act - Waiver Request

Date: March 4, 2026

Project Number and Title:

P22-291 Erie Lake Dam Rehabilitation

Requesting Firm Name and Contact Information

Geo-Solutions, Inc

Steven Artman | Western Regional Manager

Mobile: (303) 725-8816 | Direct: (303) 936-5252 | sartman@geo-solutions.com

610 Garrison St., Unit D, Lakewood, CO 80215

www.geo-solutions.com

Description of why this waiver is being sought

Pursuant to 7CCR 1103-6 Rule 4: There is insufficient Colorado labor to the perform the work of the project and if compliance with the law would create an undue burden that would substantially prevent a project from proceeding to completion.

The slurry wall project required specialized equipment and knowledge that is not available in the general labor pool. The project manager and project engineer for the Dam Rehabilitation project are residents of Colorado, but the remaining 14 personnel will be sourced from our nation-wide labor pool. Geo-Solutions will employ local subcontractors to increase the number of Colorado residents working on the project.

Date Received: _____

Comments:

Approved by:

Name: _____

Title: _____

Signed : _____

Date : _____

March 6, 2026

GSI Ref. # 25-226

Sent via email: bchameroy@erieco.gov

Bruce Chameroy
Town of Erie
645 Holbrook St., PO Box 750
Erie, CO 80516

**Request for Waiver to the “Keep Jobs in Colorado Act”
Slurry Wall Trenching Technology
Erie Lake Dam Seepage Rehabilitation
Project No.: P22-291**

Mr. Chameroy,

This letter is submitted to formally request an waiver to provide an exception to 7 CCR 1103-6, known as the *Keep Jobs in Colorado Act* requirements, as outlined at <https://cdle.colorado.gov/dlss/labor-laws-by-topic/job-postings-and-hiring/keep-jobs-in-colorado-act>, for construction activities involving Slurry Wall Trenching technology. This request is submitted to address the requirements outlined in Rule 4 of the Act.

Slurry Wall Trenching is a highly specialized construction method used for deep trench excavation and subsurface construction activities that require strict control of trench stability and groundwater conditions. This technology requires unique technical knowledge, specialized equipment operation, and extensive field experience that is not commonly available within the general construction labor market.

The execution of slurry wall trenching involves complex and interdependent processes, including but not limited to:

- Precise deep trench excavation using specialized trenching equipment
- Continuous monitoring and management of slurry properties (including density, viscosity, and filtration)
- Ongoing quality control, ground stability monitoring, and geotechnical verification

Due to the inherent risks associated with deep trenching operations, groundwater management, and variable subsurface conditions, slurry wall trenching demands highly trained personnel with demonstrated expertise in this specific construction method. Improper execution can result in significant safety hazards, environmental impacts, and substantial project delays.

Industry experience has demonstrated that trench failures can and do occur when slurry wall operations are performed without sufficient expertise. Examples of such failures include:

- Loss of slurry pressure or improper slurry properties, leading to trench wall instability, soil collapse, and uncontrolled ground loss.

- Hydraulic instability or groundwater blow-in, resulting in rapid trench failure, flooding, and loss of excavation control.
- Trench collapse adjacent to active construction or infrastructure, causing surface settlement, damage to nearby facilities, or utility impacts.
- Equipment entrapment or loss due to trench wall failure, creating safety hazards and requiring complex recovery operations.

These types of failures pose serious risks to worker safety, the stability of the Erie Lake Dam adjacent to the slurry trench, as well as risks to the surrounding environment. They can result in costly remediation, schedule impacts, and regulatory consequences.

The labor required for this work typically consists of specialized crews with extensive prior experience in slurry wall trenching operations, often developed through years of project-specific training and hands-on field practice. This expertise is not interchangeable with general heavy civil, earthwork, or standard foundation construction labor. As a result, the available pool of qualified personnel is limited and highly specialized.

Despite good-faith efforts to comply with the intent of the Keep Jobs in Colorado Act, the specialized nature of Slurry Wall Trenching technology makes it impracticable to rely solely on in-state labor availability for these roles without compromising safety, quality, and project performance. Accordingly, we respectfully request an exception to the Act's requirements for those positions directly associated with slurry wall trenching activities.

Granting this exception will ensure that the project is executed safely, efficiently, and in accordance with recognized engineering and construction best practices, while still supporting Colorado's broader workforce objectives wherever feasible.

Thank you for your consideration of this request. Please feel free to contact me at (303) 936-5252 or sartman@geo-solutions.com should you require additional information or documentation.

Sincerely,



Steven Artman
Western Regional Manager | Geo-Solutions, Inc.



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-194, **Version:** 1

SUBJECT:

A Proclamation proclaiming March 2026 as the 24th Annual March for Meals Month sponsored by Council Member Emily Baer

DEPARTMENT: Administrative Operations

PRESENTER(S): Debbie Stamp, Town Clerk
Sponsor: Council Member Emily Baer

TIME ESTIMATE: 5 minutes
For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

NA

POLICY ISSUES:

Town Council can approve proclamations for any chosen issue or item.

STAFF RECOMMENDATION:

Approve the proclamation celebrating March 2026 as the 24th Annual March for Meals Month

SUMMARY/KEY POINTS

- In 2025, Coal Creek Meals on Wheels served over 77,000 meals to those in need.
- Food insecurity is increasing substantially, and action is needed now.
- Coal Creek Meals on Wheels continue to serve anyone in need of a nutritious meal, regardless of their age, income, socioeconomic status, or other factors.

BACKGROUND OF SUBJECT MATTER:

Meals on Wheels programs from across the country are joining together for the March for Meals awareness campaign to garner the support needed to ensure these critical programs can continue and to celebrate, among other things, that in 2025 Coal Creek Meals on Wheels surpassed one million meals served since the organization's founding. The proclamation designates March 2026 as a month celebrating Coal Creek Meals on Wheels.

File #: 2026-194, **Version:** 1

ATTACHMENT(S):

1. Proclamation



**A PROCLAMATION PROCLAIMING MARCH 2026 AS THE
24th ANNUAL MARCH FOR MEALS MONTH**

Whereas, this year, Meals on Wheels programs from across the country are joining together for the March for Meals awareness campaign to celebrate its success and garner the support needed to ensure these critical programs can continue; and

Whereas, Coal Creek Meals on Wheels has served Erie, Lafayette, Louisville, and Superior for over 50 years, delivering more than just a meal to older adults, individuals with disabilities, and anyone in need who is at a significant risk of hunger, food insecurity, and isolation; and

Whereas Coal Creek Meals on Wheels works to address food insecurity and malnutrition, combat social isolation, enable independence, and improve health for years to come; and

Whereas, in 2025, Coal Creek Meals on Wheels served over 77,000 meals to neighbors in need.

Whereas, Coal Creek Meals on Wheels provides a powerful opportunity for social connection for hundreds of seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and

Whereas, food insecurity is increasing substantially, and action is needed now to support local Meals on Wheels programs through federal, state and local funding; volunteering; donations; and raising awareness to ensure these vital services can continue to be delivered for years to come; and

Whereas, Coal Creek Meals on Wheels continue to serve anyone in need of a nutritious meal, regardless of their age, income, socioeconomic status, or other factors.

Now, therefore, the Town Council does hereby proclaim March 2026 as a month celebrating Coal Creek Meals on Wheels and urges every community member to take this month to honor the programs, the individuals they serve, and the volunteers who care for them. Our recognition of, and involvement in, the national March for Meals celebration can enrich our entire community and help combat hunger and isolation.

Dated this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-113, **Version:** 1

SUBJECT:

Women's History Month Proclamation; Sponsored by Council Member Emily Baer and Council Member Brian O'Connor

DEPARTMENT: Human Resources

PRESENTER(S): Kat Hazel-Shimko, Human Resources Business Partner
Council Member Emily Baer, Sponsor
Council Member Brian O'Connor, Sponsor

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

N/A

POLICY ISSUES:

Town Council can approve proclamations for any chosen issue or item.

STAFF RECOMMENDATION:

Approve the Proclamation

SUMMARY/KEY POINTS

- Honors the historical and ongoing contributions of women.
- Affirms the community's commitment to equity and inclusion.
- Inspires future leadership and civic engagement.

BACKGROUND OF SUBJECT MATTER:

Women's History Month is observed each March to recognize the historical, cultural, and societal contributions of women across all sectors. It traces its national recognition to a 1980 proclamation by Jimmy Carter establishing National Women's History Week and was later expanded when President Barack Obama formally recognized March as Women's History Month in 2011.

ATTACHMENT(S):

1. Proclamation



Women's History Month Proclamation

Whereas, Women's History Month is observed annually in March to recognize and celebrate the vital role women have played in shaping the history, culture, economy, and progress of our nation; and

Whereas, Women of diverse backgrounds, identities, and experiences have made significant contributions in fields including education, science, public service, healthcare, business, the arts, and civic leadership, often overcoming systemic barriers and inequities; and

Whereas, throughout history, women have advanced civil rights, labor protections, public health, and democratic participation, helping to expand opportunity and strengthen communities; and

Whereas, Women continue to be leaders, innovators, caregivers, advocates, and change-makers whose work strengthens families, workplaces, and communities; and

Whereas, this year's theme, "Leading the Change: Women Shaping a Sustainable Future", celebrates the contributions of women who are at the forefront of sustainability efforts across various movements, including environmental, economic, educational, and social justice; and

Whereas, recognizing women's history encourages community members to reflect on past progress, acknowledge ongoing challenges, and recommit to advancing gender equity in all areas of public and private life; and

Whereas, in March 1980, Jimmy Carter issued the first Presidential Proclamation establishing National Women's History week, and in 2011, President Barack Obama formally recognized March as Women's History Month, reaffirming the nation's commitment to honoring the achievements, leadership, and contributions of women throughout history and in contemporary society; and

Now, therefore, the Town Council does hereby proclaim that Women's History Month be celebrated from March 1-31, 2026, and I call upon all residents in the Town of Erie to observe this month with appropriate ceremonies, activities, and programs.

Dated this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-145, **Version:** 1

SUBJECT:

PUBLIC HEARING: A Resolution of the Town Council of the Town of Erie Providing for Supplemental Appropriations for the 2026 Budget Year

DEPARTMENT: Finance

PRESENTER(S): Sara Hancock, Director of Finance
Cassie Bethune, Budget & Fiscal Manager

TIME ESTIMATE: 30 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

N/A

POLICY ISSUES:

Supplemental appropriations are required to be reviewed and approved by Council. These appropriations are needed to accommodate various expense changes as a result of rollover budget from 2025 to 2026.

STAFF RECOMMENDATION:

Staff recommend the Town Council approve the resolution providing for supplemental appropriations for the 2026 budget year.

SUMMARY/KEY POINTS

- This supplemental appropriation provides funding to reflect actual revenues and expenditures of the prior and current year, year-to-date Town Council actions, and projected revenues and expenditures for the remaining fiscal year.
- Across all funds, this supplemental will increase appropriation for expenses by \$167,393,347.

BACKGROUND OF SUBJECT MATTER:

The Town of Erie Town Council adopted the 2026 Budget on Nov. 18, 2025. Generally, staff reviews the adopted budget and requests supplemental appropriations throughout the year to update the budget to reflect actual revenues and expenditures, year-to-date Town Council actions, and projected revenues and expenditures for the remainder of the fiscal year. This supplemental only

addresses rollover appropriations from 2025 to 2026.

ATTACHMENT(S):

1. Resolution
2. Schedule A
3. 2026 Rollover Supplemental Budget Memo
4. Presentation
5. Request Summary
6. Request Detail
7. Capital Project Rollovers and 2026 Adopted

**Town of Erie
Resolution No. 26-049**

**A Resolution of the Town Council of Erie Providing for the
Supplemental Appropriation of Money to Various Funds for the
2026 Budget Year**

Whereas, on November 18, 2025 the Town Council adopted the Town's 2026 Budget;

Whereas, the Town has made provisions therein for revenue in the amount equal to or greater than the total proposed expenditure as set forth in said budget; and

Whereas, it is necessary to provide for the supplemental appropriation of expenditures in excess of the adopted budget, so as not to impair the operations of the Town.

Now Therefore be it Resolved by the Town Council of Erie, Colorado, that:

Section 1. The amendments outlined in Schedule A are hereby made to the budgeted appropriations and corresponding adjustments are hereby made to the budgeted revenues and expenses of each fund listed.

Adopted this 10th day of March, 2026.

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

SCHEDULE A

	2026 Original Budget	1st Supplemental Appropriation	2nd Supplemental Appropriation	2026 Revised Budget
Revenues:				
General Fund				
From unappropriated surpluses	\$ 33,502,047			\$ 33,502,047
From sources other than property taxes	62,632,324			62,632,324
From general property tax	6,673,806			6,673,806
Total General Fund	102,808,177	-	-	102,808,177
Water Fund				
From unappropriated surpluses	136,081,196			136,081,196
From sources other than property taxes	181,285,800			181,285,800
From general property tax				-
Total Water Fund	317,366,996	-	-	317,366,996
Wastewater Fund				
From unappropriated surpluses	41,406,131			41,406,131
From sources other than property taxes	12,124,000			12,124,000
From general property tax				-
Total Wastewater Fund	53,530,131	-	-	53,530,131
Storm Drainage Operating Fund				
From unappropriated surpluses	1,701,803			1,701,803
From sources other than property taxes	8,959,809			8,959,809
From general property tax				-
Total Storm Drainage Operating Fund	10,661,612	-	-	10,661,612
Airport Fund				
From unappropriated surpluses	122,719			122,719
From sources other than property taxes	370,848			370,848
From general property tax				-
Total Airport Fund	493,567	-	-	493,567
Parks Improvement Impact Fund				
From unappropriated surpluses	16,110,165			16,110,165
From sources other than property taxes	1,650,940			1,650,940
From general property tax		-	-	-
Total Parks Improvement Impact Fund	17,761,105	-	-	17,761,105
Public Facilities Impact Fund				
From unappropriated surpluses	6,544,491			6,544,491
From sources other than property taxes	2,615,920			2,615,920
From general property tax				-
Total Public Facilities Impact Fund	9,160,411	-	-	9,160,411
Police Facilities Impact Fund				
From unappropriated surpluses	804,781			804,781
From sources other than property taxes	47,454,100			47,454,100
From general property tax		-	-	-
Total Police Facilities Impact Fund	48,258,881	-	-	48,258,881

Storm Drainage Impact Fund				
From unappropriated surpluses	10,801,067			10,801,067
From sources other than property taxes	1,124,180			1,124,180
From general property tax		-	-	-
Total Storm Drainage Impact Fund	11,925,247	-	-	11,925,247
Transportation Impact Fund				
From unappropriated surpluses	29,753,282			29,753,282
From sources other than property taxes	4,065,740			4,065,740
From general property tax				-
Total Transportation Impact Fund	33,819,022	-	-	33,819,022
Tree Impact Fund				
From unappropriated surpluses	1,662,386			1,662,386
From sources other than property taxes	201,000			201,000
From general property tax				-
Total Tree Impact Fund	1,863,386	-	-	1,863,386
Capital Improvements Fund				
From unappropriated surpluses	28,764,084			28,764,084
From sources other than property taxes	10,000,000			10,000,000
From general property tax				-
Total Capital Improvements Fund	38,764,084	-	-	38,764,084
Fleet & Equipment Acquisition Fund				
From unappropriated surpluses	3,732			3,732
From sources other than property taxes	2,156,853			2,156,853
From general property tax				-
Total Fleet & Equipment Acquisition Fund	2,160,585	-	-	2,160,585
Trails & Natural Areas Fund				
From unappropriated surpluses	7,431,020			7,431,020
From sources other than property taxes	60,000			60,000
From general property tax	3,019,000			3,019,000
Total Trails & Natural Areas Fund	10,510,020	-	-	10,510,020
Conservation Trust Fund				
From unappropriated surpluses	1,538,007			1,538,007
From sources other than property taxes	350,000			350,000
From general property tax				-
Total Conservation Trust Fund	1,888,007	-	-	1,888,007
Grants Fund				
From unappropriated surpluses	1,901,459			1,901,459
From sources other than property taxes				-
From general property tax				-
Total Grants Fund	1,901,459	-	-	1,901,459
Insurance Fund				
From unappropriated surpluses				-
From sources other than property taxes	2,093,062			2,093,062
From general property tax				-
Total Insurance Fund	2,093,062	-	-	2,093,062
Cemetery Fund				
From unappropriated surpluses	523,298			523,298
From sources other than property taxes	-			-
From general property tax				-
Total Cemetery Fund	523,298	-	-	523,298

Forfeiture & Seizure Fund				
From unappropriated surpluses				-
From sources other than property taxes				-
From general property tax			-	-
Total Forfeiture & Seizure Fund	-	-	-	-
Total Revenue and				
Unappropriated Surpluses	\$ 665,489,050	\$ -	\$ -	\$ 665,489,050
Revenues only	\$ 346,837,382	\$ -	\$ -	\$ 346,837,382

<u>SCHEDULE A</u>	2026	1st	2nd	2026
<u>Expenditures:</u>	<u>Original</u>	<u>Supplemental</u>	<u>Supplemental</u>	<u>Revised</u>
	<u>Budget</u>	<u>Appropriation</u>	<u>Appropriation</u>	<u>Budget</u>
General Fund	\$ 75,545,213	\$ 3,073,129	\$ -	\$ 78,618,342
Water Fund	201,130,225	105,693,505	-	306,823,730
Wastewater Fund	10,315,234	15,905,422	-	26,220,656
Storm Drainage Operating Fund	6,806,628	5,218,092	-	12,024,720
Airport Fund	437,969	48,605	-	486,574
Parks Improvement Impact Fund	7,000,000	7,606,926	-	14,606,926
Public Facilities Impact Fund	2,279,814	1,107,227	-	3,387,041
Police Facilities Impact Fund	47,266,850	-	-	47,266,850
Storm Drainage Impact Fund	7,050,000	4,172,367	-	11,222,367
Transportation Impact Fund	12,175,000	10,000,162	-	22,175,162
Tree Impact Fund	226,800	75,000	-	301,800
Capital Improvements Fund	15,778,858	9,512,915	-	25,291,773
Fleet & Equipment Acquisition Fund	2,156,853	512,930	-	2,669,783
Trails & Natural Areas Fund	2,455,513	2,227,985	-	4,683,498
Conservation Trust Fund	1,477,067	337,623	-	1,814,690
Grants Fund	-	1,901,459	-	1,901,459
Insurance Fund	1,500,062	-	-	1,500,062
Cemetery Fund	-	-	-	-
Fines & Forfeitures Fund	-	-	-	-
Total Expenditures	393,602,086	167,393,347	-	560,995,433
Less: Interfund Transfers	14,439,915			14,439,915
Total Expenditures, Net of Transfers	\$ 379,162,171	\$ 167,393,347	\$ -	\$ 546,555,518

Fund Summary:

	Beginning Fund Balance/ Working Capital	Revenues	Expenditures	Change in Nonspendable Portion	Ending Fund Balance/ Working Capital
General Fund	\$ 33,502,047	\$ 69,306,130	\$ 78,618,342	\$ (3,328,546)	\$ 20,861,289
Water Fund	136,081,196	181,285,800	306,823,730	-	10,543,266
Wastewater Fund	41,406,131	12,124,000	26,220,656	-	27,309,475
Storm Drainage Operating Fund	1,701,803	8,959,809	12,024,720	-	(1,363,108)
Airport Fund	122,719	370,848	486,574	-	6,993
Parks Improvement Impact Fund	16,110,165	1,650,940	14,606,926	-	3,154,179
Public Facilities Impact Fund	6,544,491	2,615,920	3,387,041	-	5,773,370
Police Facilities Impact Fund	804,781	47,454,100	47,266,850	-	992,031
Storm Drainage Impact Fund	10,801,067	1,124,180	11,222,367	-	702,880
Transportation Impact Fund	29,753,282	4,065,740	22,175,162	-	11,643,860
Tree Impact Fund	1,662,386	201,000	301,800	-	1,561,586
Capital Improvements Fund	28,764,084	10,000,000	25,291,773	-	13,472,311
Fleet & Equipment Acquisition Fund	3,732	2,156,853	2,669,783	-	(509,198)
Trails & Natural Areas Fund	7,431,020	3,079,000	4,683,498	-	5,826,522
Conservation Trust Fund	1,538,007	350,000	1,814,690	-	73,317
Grants Fund	1,901,459	-	1,901,459	-	-
Insurance Fund	-	2,093,062	1,500,062	-	593,000
Cemetery Fund	523,298	-	-	-	523,298
Fines & Forfeitures Fund	-	-	-	-	-
Totals	\$ 318,651,668	\$ 346,837,382	\$ 560,995,433	\$ (3,328,546)	\$ 101,165,071

SCHEDULE A

	2026 Original Budget	1st Supplemental Appropriation	2nd Supplemental Appropriation	2026 Revised Budget
Revenues:				
General Fund				
From unappropriated surpluses	\$ 33,502,047			\$ 33,502,047
From sources other than property taxes	62,632,324			62,632,324
From general property tax	6,673,806			6,673,806
Total General Fund	102,808,177	-	-	102,808,177
Water Fund				
From unappropriated surpluses	136,081,196			136,081,196
From sources other than property taxes	181,285,800			181,285,800
From general property tax				-
Total Water Fund	317,366,996	-	-	317,366,996
Wastewater Fund				
From unappropriated surpluses	41,406,131			41,406,131
From sources other than property taxes	12,124,000			12,124,000
From general property tax				-
Total Wastewater Fund	53,530,131	-	-	53,530,131
Storm Drainage Operating Fund				
From unappropriated surpluses	1,701,803			1,701,803
From sources other than property taxes	8,959,809			8,959,809
From general property tax				-
Total Storm Drainage Operating Fund	10,661,612	-	-	10,661,612
Airport Fund				
From unappropriated surpluses	122,719			122,719
From sources other than property taxes	370,848			370,848
From general property tax				-
Total Airport Fund	493,567	-	-	493,567
Parks Improvement Impact Fund				
From unappropriated surpluses	16,110,165			16,110,165
From sources other than property taxes	1,650,940			1,650,940
From general property tax		-	-	-
Total Parks Improvement Impact Fund	17,761,105	-	-	17,761,105
Public Facilities Impact Fund				
From unappropriated surpluses	6,544,491			6,544,491
From sources other than property taxes	2,615,920			2,615,920
From general property tax				-
Total Public Facilities Impact Fund	9,160,411	-	-	9,160,411
Police Facilities Impact Fund				
From unappropriated surpluses	804,781			804,781
From sources other than property taxes	47,454,100			47,454,100
From general property tax		-	-	-
Total Police Facilities Impact Fund	48,258,881	-	-	48,258,881
Storm Drainage Impact Fund				
From unappropriated surpluses	10,801,067			10,801,067
From sources other than property taxes	1,124,180			1,124,180
From general property tax		-	-	-
Total Storm Drainage Impact Fund	11,925,247	-	-	11,925,247

Transportation Impact Fund			
From unappropriated surpluses	29,753,282		29,753,282
From sources other than property taxes	4,065,740		4,065,740
From general property tax			-
Total Transportation Impact Fund	<u>33,819,022</u>	<u>-</u>	<u>33,819,022</u>
Tree Impact Fund			
From unappropriated surpluses	1,662,386		1,662,386
From sources other than property taxes	201,000		201,000
From general property tax			-
Total Tree Impact Fund	<u>1,863,386</u>	<u>-</u>	<u>1,863,386</u>
Capital Improvements Fund			
From unappropriated surpluses	28,764,084		28,764,084
From sources other than property taxes	10,000,000		10,000,000
From general property tax			-
Total Capital Improvements Fund	<u>38,764,084</u>	<u>-</u>	<u>38,764,084</u>
Fleet & Equipment Acquisition Fund			
From unappropriated surpluses	3,732		3,732
From sources other than property taxes	2,156,853		2,156,853
From general property tax			-
Total Fleet & Equipment Acquisition Fund	<u>2,160,585</u>	<u>-</u>	<u>2,160,585</u>
Trails & Natural Areas Fund			
From unappropriated surpluses	7,431,020		7,431,020
From sources other than property taxes	60,000		60,000
From general property tax	3,019,000		3,019,000
Total Trails & Natural Areas Fund	<u>10,510,020</u>	<u>-</u>	<u>10,510,020</u>
Conservation Trust Fund			
From unappropriated surpluses	1,538,007		1,538,007
From sources other than property taxes	350,000		350,000
From general property tax			-
Total Conservation Trust Fund	<u>1,888,007</u>	<u>-</u>	<u>1,888,007</u>
Grants Fund			
From unappropriated surpluses	1,901,459		1,901,459
From sources other than property taxes			-
From general property tax			-
Total Grants Fund	<u>1,901,459</u>	<u>-</u>	<u>1,901,459</u>
Insurance Fund			
From unappropriated surpluses			-
From sources other than property taxes	2,093,062		2,093,062
From general property tax			-
Total Insurance Fund	<u>2,093,062</u>	<u>-</u>	<u>2,093,062</u>
Cemetery Fund			
From unappropriated surpluses	523,298		523,298
From sources other than property taxes	-		-
From general property tax			-
Total Cemetery Fund	<u>523,298</u>	<u>-</u>	<u>523,298</u>
Forfeiture & Seizure Fund			
From unappropriated surpluses			-

From sources other than property taxes			-	-
From general property tax			-	-
Total Forfeiture & Seizure Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue and Unappropriated Surpluses	<u>\$ 665,489,050</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 665,489,050</u>
Revenues only	<u>\$ 346,837,382</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 346,837,382</u>

SCHEDULE A

Expenditures:

	2026 Original Budget	1st Supplemental Appropriation	2nd Supplemental Appropriation	2026 Revised Budget
General Fund	\$ 75,545,213	\$ 3,073,129	\$ -	\$ 78,618,342
Water Fund	201,130,225	105,693,505	-	306,823,730
Wastewater Fund	10,315,234	15,905,422	-	26,220,656
Storm Drainage Operating Fund	6,806,628	5,218,092	-	12,024,720
Airport Fund	437,969	48,605	-	486,574
Parks Improvement Impact Fund	7,000,000	7,606,926	-	14,606,926
Public Facilities Impact Fund	2,279,814	1,107,227	-	3,387,041
Police Facilities Impact Fund	47,266,850	-	-	47,266,850
Storm Drainage Impact Fund	7,050,000	4,172,367	-	11,222,367
Transportation Impact Fund	12,175,000	10,000,162	-	22,175,162
Tree Impact Fund	226,800	75,000	-	301,800
Capital Improvements Fund	15,778,858	9,512,915	-	25,291,773
Fleet & Equipment Acquisition Fund	2,156,853	512,930	-	2,669,783
Trails & Natural Areas Fund	2,455,513	2,227,985	-	4,683,498
Conservation Trust Fund	1,477,067	337,623	-	1,814,690
Grants Fund	-	1,901,459	-	1,901,459
Insurance Fund	1,500,062	-	-	1,500,062
Cemetery Fund	-	-	-	-
Fines & Forfeitures Fund	-	-	-	-
Total Expenditures	<u>393,602,086</u>	<u>167,393,347</u>	<u>-</u>	<u>560,995,433</u>
Less: Interfund Transfers	<u>14,439,915</u>	<u>-</u>	<u>-</u>	<u>14,439,915</u>
Total Expenditures, Net of Transfers	<u>\$ 379,162,171</u>	<u>\$ 167,393,347</u>	<u>\$ -</u>	<u>\$ 546,555,518</u>

SCHEDULE A

Fund Summary:

	Beginning Fund Balance/ Working Capital	Revenues	Expenditures	Change in Nonspendable Portion	Ending Fund Balance/ Working Capital
General Fund	\$ 33,502,047	\$ 69,306,130	\$ 78,618,342	\$ (3,328,546)	\$ 20,861,289
Water Fund	136,081,196	181,285,800	306,823,730	-	10,543,266
Wastewater Fund	41,406,131	12,124,000	26,220,656	-	27,309,475
Storm Drainage Operating Fund	1,701,803	8,959,809	12,024,720	-	(1,363,108)
Airport Fund	122,719	370,848	486,574	-	6,993
Parks Improvement Impact Fund	16,110,165	1,650,940	14,606,926	-	3,154,179
Public Facilities Impact Fund	6,544,491	2,615,920	3,387,041	-	5,773,370
Police Facilities Impact Fund	804,781	47,454,100	47,266,850	-	992,031
Storm Drainage Impact Fund	10,801,067	1,124,180	11,222,367	-	702,880
Transportation Impact Fund	29,753,282	4,065,740	22,175,162	-	11,643,860
Tree Impact Fund	1,662,386	201,000	301,800	-	1,561,586
Capital Improvements Fund	28,764,084	10,000,000	25,291,773	-	13,472,311
Fleet & Equipment Acquisition Fund	3,732	2,156,853	2,669,783	-	(509,198)
Trails & Natural Areas Fund	7,431,020	3,079,000	4,683,498	-	5,826,522
Conservation Trust Fund	1,538,007	350,000	1,814,690	-	73,317
Grants Fund	1,901,459	-	1,901,459	-	

Insurance Fund	-	2,093,062	1,500,062	-	593,000
Cemetery Fund	523,298	-	-	-	523,298
Fines & Forfeitures Fund	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Totals	<u>\$ 318,651,668</u>	<u>\$ 346,837,382</u>	<u>\$ 560,995,433</u>	<u>\$ (3,328,546)</u>	<u>\$ 101,165,071</u>



**TOWN OF ERIE
MEMORANDUM**

TO: Town Council

FROM: Sara Hancock – Director of Finance
Cassie Bethune – Budget & Fiscal Manager

DATE: March 10th, 2026

SUBJECT: Rollover (1st) Supplemental Appropriation – 2026

We are pleased to present the Town of Erie Town Council with the Rollover Supplemental Appropriation Request to amend the 2026 Town Budget.

The Town of Erie adopted the 2026 Budget on November 18, 2025. Typically, at least twice-yearly, staff reviews the Adopted Budget and year-to-date actual revenues and expenditures to determine if changes to the Adopted Budget are required. Based on these reviews, staff proposes supplemental appropriations to update the budget to reflect actual revenues and expenditures of the prior and current year, year-to-date Town Council actions, and projected revenues and expenditures for the remaining fiscal year.

In previous years, the 1st budget supplemental, typically presented in an April/May timeframe, primarily consisted of rollover appropriations that were approved for the prior year budget, and also addressed any new expenditure requests arising since Council approved the original budget. This year, staff is presenting the rollover requests in their own supplemental; separate from the supplemental for new requests and transfers (coming forward on April 28th). In appropriating rollovers sooner in the year, funds will be available for continuing projects and for approved contracts.

Accompanying this memo are various schedules, described below. This memorandum and the attached schedules provide information on all significant changes. Although some data is presented as the total of all funds, each fund is independent of the other funds.

The following schedules are included in this packet:

- Fund Summary

- General Fund – Fund Balance
- Summary of requested changes
- Detail list of requested changes
- 2026 Capital Project Summary

In addition, at the end of this memorandum you will find a brief explanation of why the Town uses fund accounting and the purposes of the various funds of the Town.

An overview of the major proposed changes to the 2026 budget is discussed below. A report summarizing the proposed changes by fund follows.

Changes in Fund Balances/Working Capital - 2026 Budget							
2026 Budget	Beginning Balance	Revenues - Adopted	Expenditures - Adopted	Rollover Supp. Requests	Net Increase/Decrease	Restricted	Ending Balance
General Fund - 100	33,502,047	69,306,130	75,545,213	3,073,129	(9,312,212)	(3,328,546)	20,861,289
Capital Improvement Fund - 110	28,764,084	10,000,000	15,778,858	9,512,915	(15,291,773)	-	13,472,311
Grants Fund*	1,901,459	-	-	1,901,459	(1,901,459)	-	-
Trails & Natural Areas Fund	7,431,020	3,079,000	2,455,513	2,227,985	(1,604,498)	-	5,826,522
Conservation Trust Fund	1,538,007	350,000	1,477,067	337,623	(1,464,690)	-	73,317
Cemetery Fund	523,298	-	-	-	-	-	523,298
Total Special Revenue Funds	11,393,784	3,429,000	3,932,580	4,467,067	(503,580)	-	6,423,137
Transportation Impact Fund	29,753,282	4,065,740	12,175,000	10,000,162	(18,109,422)	-	11,643,860
Public Facilities Impact Fund	6,544,491	2,615,920	2,279,814	1,107,227	(771,121)	-	5,773,370
Parks Improvement Impact Fund	16,110,165	1,650,940	7,000,000	7,606,926	(12,955,986)	-	3,154,179
Police Facilities Impact Fund	804,781	47,454,100	47,266,850	-	187,250	-	992,031
Tree Impact Fund	1,662,386	201,000	226,800	75,000	(100,800)	-	1,561,586
Storm Drainage Impact Fund	10,801,067	1,124,180	7,050,000	4,172,367	(10,098,187)	-	702,880
Total Capital Funds	65,676,172	57,111,880	75,998,464	22,961,682	(18,886,584)	-	27,290,823
Insurance Fund	-	2,093,062	1,500,062	-	593,000	-	593,000
Fleet & Equipment Acquisition Fund	3,732	2,156,853	2,156,853	512,930	-	-	3,732
Total Internal Service Funds	3,732	4,249,915	3,656,915	512,930	593,000	-	596,732
Water Fund	136,081,196	181,285,800	201,130,225	105,693,505	(125,537,930)	-	10,543,266
Wastewater Fund	41,406,131	12,124,000	10,315,234	15,905,422	(14,096,656)	-	27,309,475
Storm Drainage Operating Fund	1,701,803	8,959,809	6,806,628	5,218,092	(3,064,911)	-	(1,363,108)
Airport Fund	122,719	370,848	437,969	48,605	(115,726)	-	6,993
Total Enterprise Funds	179,311,849	202,740,457	218,690,056	126,865,624	(15,949,599)	-	36,496,626
Totals	318,651,668	346,837,382	393,602,086	167,393,347	(214,158,051)	(3,328,546)	101,165,071

Operating Expenditures:

The total rollover request for operating expenditures is approximately \$3.4 million across all funds, \$3.1 million of which is in the General Fund.

Significant operating rollover requests are as follows:

- \$1,140,000 M for the Erie Flex Ride TIP Grant, of which \$1,080,000 is grant-funded, and \$60,000 is Town Match.

Capital Expenditures:

The total spring supplemental rollover request for capital expenditures across all funds is \$164.0 million, \$9.5 million of which is in the Capital Improvements Fund.

Significant capital rollover requests (over \$1.0M) are as follows:

- Capital Improvement Fund –
 - \$1.1M Facilities Energy Performance
 - \$1.1M Street Maintenance
 - \$1.5M Street Lights
 - \$1.0M ECC Replacement Roof-top Units
 - \$1.4M Affordable Housing projects
- Trails and Natural Areas Fund - \$2.1M Sunset Area Plan
- Transportation Impact Fund –
 - \$1.2M County Line & Austin Intersection
 - \$3.6M Town Center – North Roundabout
 - \$1.8M Town Center – South Roundabout
- Parks Improvement Impact Fund –
 - \$7.6M Schofield Farm Redevelopment
- Storm Drainage Impact Fund –
 - \$2.9M Coal Creek Reach 2 and 4
 - \$1.3M Briggs Alleyway Storm Water Improvements
- Water Fund –
 - \$15.0M Zone 2 Transmission Main
 - \$32.1M Zone 2 Storage Tank
 - \$13.7M Zone 3 Water Tank
 - \$21.3M New Water Treatment Facility
 - \$3.9M Well Project
 - \$1.0M NISP
 - \$2.1M AC Line Replacement in Air Park – Nassar
 - \$1.1M County Line Road Waterline to Airport
 - \$1.3M PRV Vault Communication
 - \$2.4M Erie Lake Repairs
 - \$3.8M Boulder Creek Diversion Structure and Conveyance Pipeline
 - \$1.8M Deep Well Injection at New Water Treatment Facility
- Wastewater Fund –
 - \$3.7M Solar at North Water Reclamation Facility

- \$4.0M North Water Reclamation Facility Improvements
 - \$1.5M Reimbursement for North Side Interceptor to WCR 7
 - \$1.5M South Water Reclamation Facility Demolition
 - \$2.1M Summerfield Sewer Reimbursement WCR5 to WCR7
 - \$1.1M Airport Dr Sanitary Sewer Reimbursement (Nassar)
 - \$1.4M Upsizing San Sewer from NWRF to WCR7/WCR12 Reimb
- Storm Drainage Operating Fund –
- \$2.6M Drainage Facility Maintenance and Repair
 - \$1.5M Coal Creek Reach 2 and 4

Conclusion

As a result of the aforementioned, the projected “ending 2026 fund balance” for Townwide Funds is anticipated to be \$101.2 million, and the “ending fund balance” in the General Fund at the end of 2026 is approximately \$20.9 million.

Fund Accounting:

A key requirement of governmental accounting is to determine and demonstrate compliance with finance-related legal and contractual provisions. To accomplish these goals, governments use fund accounting. A fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

For example, the Town has established the Trails and Natural Areas Fund to record receipts of dedicated property taxes for trails and natural areas, open space fees-in-lieu received from developers and investment earnings on unspent funds, among other revenue sources. Expenditures by this fund are for approved purposes such as the purchase of open space, construction of trails, and maintenance of trails and natural areas.

The Town has the following funds, grouped by type:

The ***General Fund*** is the Town’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in one of the following funds.

The ***Capital Improvement Fund*** is a fund created to account for capital projects and expenditures that had previously been allocated to the General Fund. Appropriations from the Capital Improvement Fund shall only be used for capital improvements, equipment replacement, maintenance needs, or for the repayment of bonds issued for such purposes. After making appropriations for all other General Fund purposes, the

Year End Fund Balance exceeding 25% shall be transferred to the Capital Improvement Fund.

Special Revenue Funds - Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Grants Fund: Accounts for all general governmental grants (excluding those for the enterprise funds).

Trails and Natural Areas Fund: Accounts for property tax revenues and other restricted revenues used to acquire and construct trails; to acquire and develop natural areas for public use; and for maintenance of trails and natural areas.

Conservation Trust Fund: Accounts for revenues received from the Colorado State Lottery proceeds through the State's Conservation Trust Fund. It is used to acquire, develop, and maintain new conservation sites, and for capital improvements or maintenance for recreational purposes on any public site.

Cemetery Fund: Accounts for revenues received from plot purchases at the municipal cemetery. Money is used for perpetual care expenditures at the cemetery.

Capital Funds – we use various capital funds to account for the acquisition and construction of major capital facilities that are growth-related and funded by impact fees (Impact Funds) and those that are not growth-related and funded primarily by the general fund.

Parks Improvement Impact Fund: Accounts for impact fee revenues, fees-in-lieu and reimbursements from developers and grants used to construct and acquire parks and related improvements.

Public Facilities Impact Fund: Accounts for impact fee revenues and grants used to construct and acquire public facilities.

Storm Drainage Impact Fund: Accounts for impact fee revenues used to acquire and construct the storm drainage system. See also "Storm Drainage Operating Fund" below.

Transportation Impact Fund: Accounts for impact fee revenues, fees-in-lieu, and reimbursements from developers and grants used to construct and acquire transportation system enhancements.

Tree Impact Fund: Accounts for impact fee revenues used to acquire and plant trees in public locations, and to issue certificates for tree purchases to homeowners of newly constructed homes.

Enterprise Funds - Enterprise funds are used for the Town's ongoing activities which are like those found in the private sector. These funds are generally expected to be self-supporting. Among other restrictions, no more than 10% of their revenues can come from state or local governments (including the Town) to support their activities.

Water Fund: Accounts for the acquisition, treatment, and distribution of the Town's water supply. Includes all water-related revenues (tap fees, water resource fees and user fees), along with associated personnel, operating, capital and debt service expenditures.

Wastewater Fund: Accounts for the collection and treatment of wastewater in the Town's wastewater system. Includes all wastewater-related revenues (tap fees and user fees), along with associated personnel, operating, capital and debt service expenditures.

Storm Drainage Operating Fund: Accounts for charges received from system users, used to construct and maintain the storm drainage system. Includes all storm drainage-related revenues (user fees), along with associated personnel, operating, capital and debt service expenditures. Also includes transfers of impact fees from the Storm Drainage Impact Fund to help construct growth-related capital projects.

Airport Fund: Accounts for airport fees received from the airport management company and airport users, as well as proceeds from federal and state aviation grants (the primary source of revenues for this fund). These revenues are used primarily for airport capital projects.

Internal Service Funds – In 2019 the Town created its first internal service fund – the Fleet and Equipment Acquisition Fund ("Fleet Fund"). Internal service funds are funds that primarily provide services to other parts of the government. The Fleet Fund will be used for the purchase of new and replacement vehicles and heavy equipment, along with an ongoing funding plan to provide for future acquisitions as needed.

Fund Balance/Working Capital – Two other key terms to understand are *fund balance* and *working capital* (in the case of proprietary funds). You will see these terms throughout budget reports (and the monthly board report). These amounts represent the accumulated revenues more than expenditures in each fund that are available for appropriation. (**Note:** Different terms and definitions are used in the audited financial statements, which in some cases will result in different amounts being reported in the audited financial statements from those presented in budget reports.)

2026 Rollover Supplemental

March 10th, 2026



Agenda

- **Rollover Supplemental Fund Balance Summary**
- **General Fund Summary**
- **Fund Balance Forecast**
- **Overview of Requests**
 - **Department**
 - **Type**
- **Snapshot of Requests**



Rollover Supplemental Fund Balance Summary

Changes in Fund Balances/Working Capital - 2026 Budget							
2026 Budget	Beginning Balance	Revenues - Adopted	Expenditures - Adopted	Rollover Supp. Requests	Net Increase/Decrease	Restricted	Ending Balance
General Fund - 100	33,502,047	69,306,130	75,545,213	3,073,129	(9,312,212)	(3,328,546)	20,861,289
Capital Improvement Fund - 110	28,764,084	10,000,000	15,778,858	9,512,915	(15,291,773)	-	13,472,311
Grants Fund*	1,901,459	-	-	1,901,459	(1,901,459)	-	-
Trails & Natural Areas Fund	7,431,020	3,079,000	2,455,513	2,227,985	(1,604,498)	-	5,826,522
Conservation Trust Fund	1,538,007	350,000	1,477,067	337,623	(1,464,690)	-	73,317
Cemetery Fund	523,298	-	-	-	-	-	523,298
Total Special Revenue Funds	11,393,784	3,429,000	3,932,580	4,467,067	(503,580)	-	6,423,137
Transportation Impact Fund	29,753,282	4,065,740	12,175,000	10,000,162	(18,109,422)	-	11,643,860
Public Facilities Impact Fund	6,544,491	2,615,920	2,279,814	1,107,227	(771,121)	-	5,773,370
Parks Improvement Impact Fund	16,110,165	1,650,940	7,000,000	7,606,926	(12,955,986)	-	3,154,179
Police Facilities Impact Fund	804,781	47,454,100	47,266,850	-	187,250	-	992,031
Tree Impact Fund	1,662,386	201,000	226,800	75,000	(100,800)	-	1,561,586
Storm Drainage Impact Fund	10,801,067	1,124,180	7,050,000	4,172,367	(10,098,187)	-	702,880
Total Capital Funds	65,676,172	57,111,880	75,998,464	22,961,682	(18,886,584)	-	27,290,823
Insurance Fund	-	2,093,062	1,500,062	-	593,000	-	593,000
Fleet & Equipment Acquisition Fund	3,732	2,156,853	2,156,853	512,930	-	-	3,732
Total Internal Service Funds	3,732	4,249,915	3,656,915	512,930	593,000	-	596,732
Water Fund	136,081,196	181,285,800	201,130,225	105,693,505	(125,537,930)	-	10,543,266
Wastewater Fund	41,406,131	12,124,000	10,315,234	15,905,422	(14,096,656)	-	27,309,475
Storm Drainage Operating Fund	1,701,803	8,959,809	6,806,628	5,218,092	(3,064,911)	-	(1,363,108)
Airport Fund	122,719	370,848	437,969	48,605	(115,726)	-	6,993
Total Enterprise Funds	179,311,849	202,740,457	218,690,056	126,865,624	(15,949,599)	-	36,496,626
Totals	318,651,668	346,837,382	393,602,086	167,393,347	(214,158,051)	(3,328,546)	101,165,071



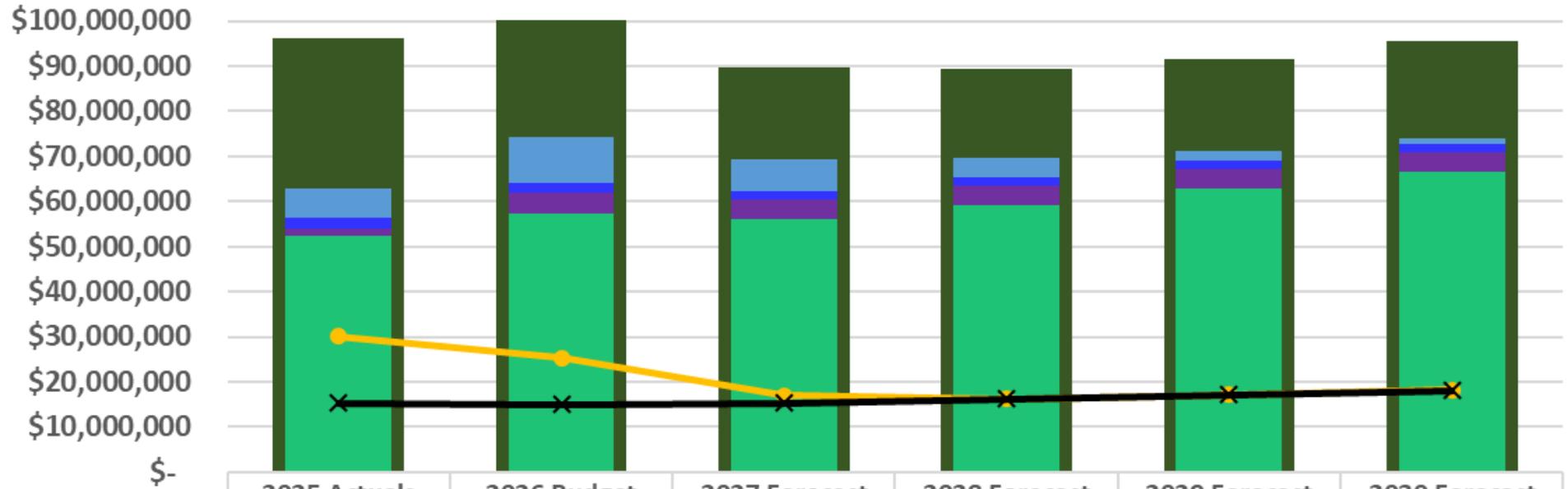
General Fund Summary – 2026

Rollover Supplemental

General Fund Beginning Balance	\$ 33,502,047*
General Fund Revenues	\$ 69,306,130
General Fund Operating & Debt Expenditures	\$ 61,105,298
Rollovers	\$ 3,073,129
Capital Expenditures & Transfers Out	\$ 14,439,915
Ending Fund Balance	\$ 24,189,835
Non-spendable Fund Balance	\$ 3,328,546
Spendable Fund Balance	\$ 20,861,289
Minimum Required Fund Balance	\$ 14,103,865



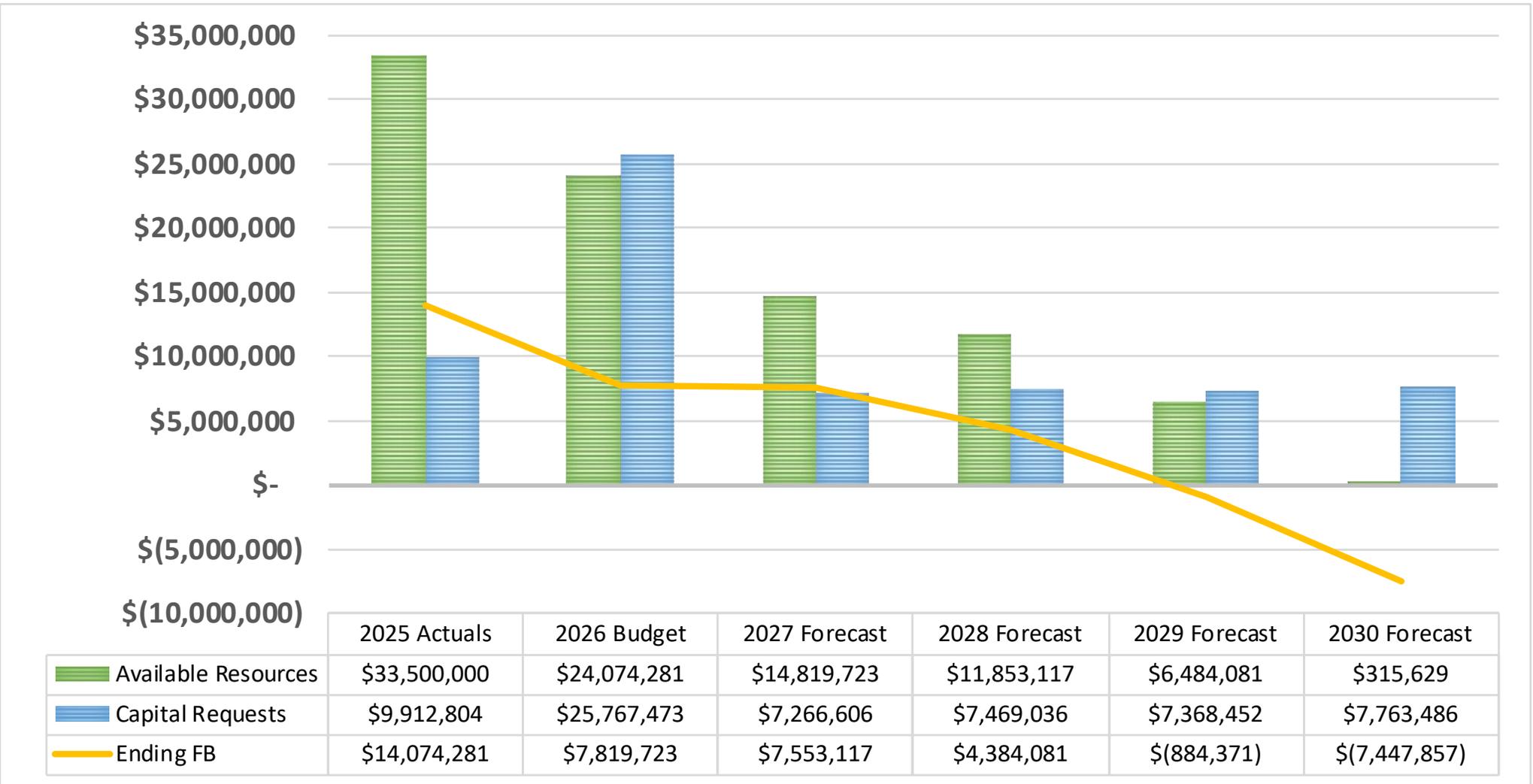
General Fund Fund Balance Forecast



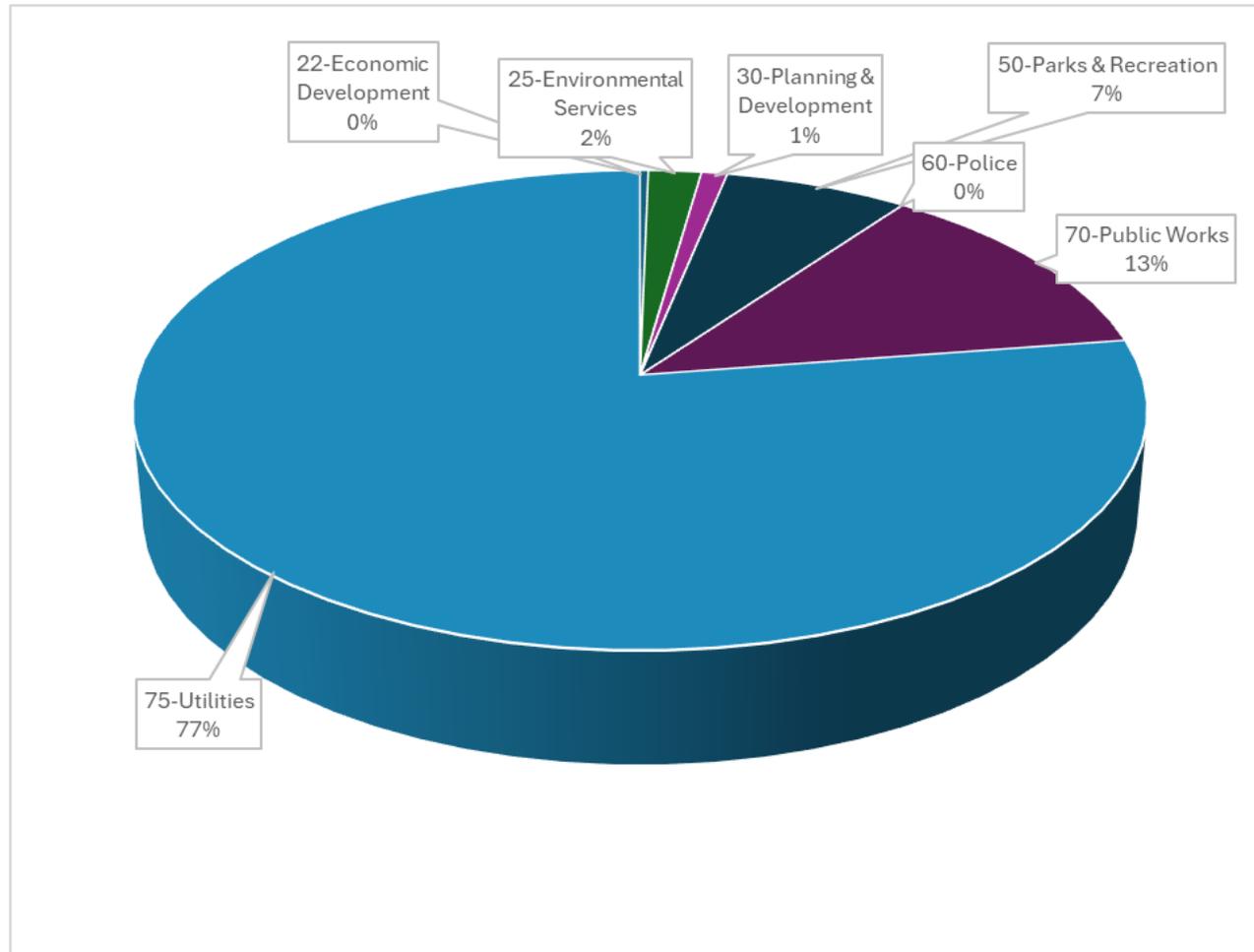
	2025 Actuals	2026 Budget	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast
Available Resources	\$96,256,698	\$102,808,176	\$89,592,968	\$89,284,887	\$91,641,227	\$95,536,001
CIF Transfer	\$6,500,000	\$10,000,000	\$7,000,000	\$4,300,000	\$2,100,000	\$1,200,000
Fleet Transfers	\$2,333,396	\$2,156,813	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Debt	\$1,520,000	\$4,684,362	\$4,205,812	\$4,205,812	\$4,205,812	\$4,205,812
Operating w/ Turnback	\$52,401,257	\$57,374,328	\$56,133,796	\$59,267,025	\$62,851,545	\$66,606,252
Ending Spendable FB	\$30,173,500	\$25,264,127	\$16,924,814	\$16,183,504	\$17,155,324	\$18,195,391
Minimum FB	\$15,233,874	\$14,931,272	\$15,336,928	\$16,171,482	\$17,085,351	\$18,066,051



Capital Improvement Fund Fund Balance Forecast



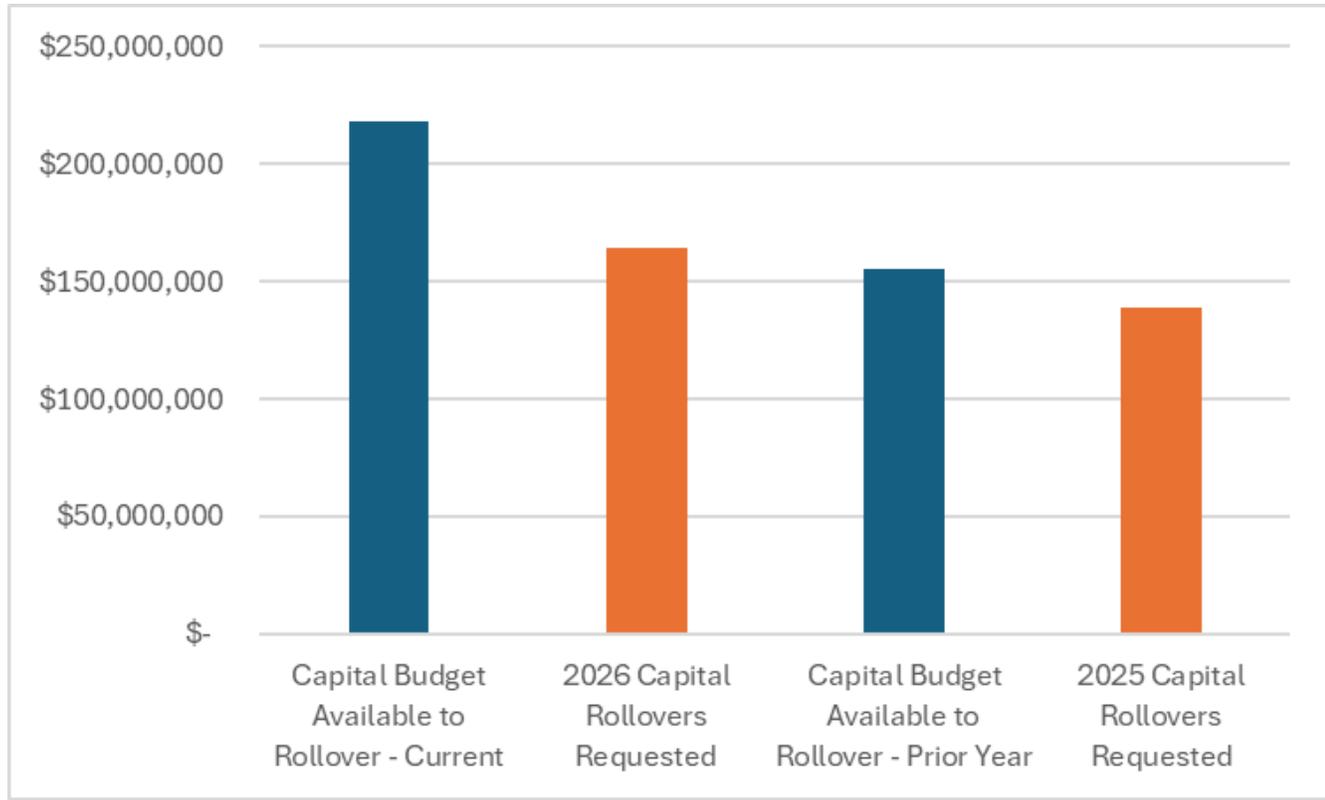
Total Requests by Department



	Total
22-Economic Development	\$509,863
25-Environmental Services	\$3,249,772
30-Planning & Development	\$1,584,299
50-Parks & Recreation	\$11,313,668
60-Police	\$18,555
70-Public Works	\$21,125,114
75-Utilities	\$129,592,076
Grand Total	\$167,393,347



Total Requests



		Total
Capital Rollover	\$	163,976,415
Operating Rollover	\$	3,416,932
Grand Total	\$	167,393,347



Snapshot

General Fund

- **\$1,140,000** - Grant-funded Erie Flex Ride

Capital Improvements Fund

- **\$1,532,940** – Streetlight acquisition and LED conversion
- **\$1,355,000** – Support potential land acquisition and affordable housing development in Old Town
- **\$1,138,290** – Facilities Energy Performance generator and mechanical modifications at ECC
- **\$1,081,194** – Street maintenance final 2025 invoices
- **\$1,025,000** – Replacing RTUs at ECC and changing to all-electric HVAC



Snapshot

Water Fund

- **\$32,094,297** – Zone 2 Storage Tank site acquisition and design
- **\$21,266,020** – New Water Treatment Facility potential rescope and examining ways to reduce overall cost
- **\$14,990,050** – Zone 2 Transmission Main site acquisition and design
- **\$13,641,152** – Zone 3 Water Tank design contract in progress
- **\$3,872,539** – Well Project design in progress
- **\$3,837, 795** – Boulder Creek Diversion design in progress
- **\$2,427,035** – Erie Lake Repairs construction contract in progress



Snapshot

Other Major Rollovers

- **\$8,499,232** – Schofield Farm Project continuation
 - \$7,606,926 in Parks Improvement Impact Fund
 - \$804,579 in Grants Fund,
 - \$75,000 in Tree Impact Fund
 - \$12,727 in Capital Improvements Project Fund
- **\$3,689,385** – Solar at NWRP design for photovoltaics in progress (in Wastewater Fund)
- **\$2,086,543** – Sunset Area trail from WCR5 to Sunset West construction underway; trail from Sunset West to Coal Creek Trail in design (Trails & Natural Areas Fund)



Snapshot

Other Major Rollovers

- **\$4,354,932** – Coal Creek Reach 2 and 4 project continuation
 - 2,899,401 in Storm Drainage Impact Fund
 - \$1,455,531 in Storm Drainage Operating Fund
- **\$3,992,385** – North Water Reclamation Facility Improvements proposals in review (Wastewater Fund)
- **\$3,598,123** – Town Center North Roundabout design pending results of County Line Road corridor study (Transportation Impact Fund)
- **\$1,772,784** – Town Center South Roundabout continued construction (Transportation Impact Fund)



Questions and Discussion?

	Capital Rollover	Operating Rollover	Grand Total
100-GENERAL FUND		\$ 3,073,129	\$ 3,073,129
110-CAPITAL IMPROVEMENTS FUND	\$ 9,512,915		\$ 9,512,915
205-GOVERNMENTAL GRANTS FUND	\$ 1,739,459	\$ 162,000	\$ 1,901,459
210-TRAILS & NATURAL AREAS FUND	\$ 2,227,985		\$ 2,227,985
220-CONSERVATION TRUST FUND	\$ 337,623		\$ 337,623
300-TRANSPORTATION IMPACT FUND	\$ 10,000,162		\$ 10,000,162
310-PUBLIC FACILITIES IMPACT FUND	\$ 1,107,227		\$ 1,107,227
320-PARKS IMPROVEMENT IMPACT FUND	\$ 7,606,926		\$ 7,606,926
330-TREE IMPACT FUND	\$ 75,000		\$ 75,000
340-STORM DRAINAGE IMPACT FUND	\$ 4,172,367		\$ 4,172,367
400-FLEET & EQUIPMENT ACQUISITION FUND	\$ 512,930		\$ 512,930
500-WATER FUND	\$ 105,606,642	\$ 86,863	\$ 105,693,505
510-WASTEWATER FUND	\$ 15,905,422		\$ 15,905,422
520-STORM DRAINAGE OPERATING FUND	\$ 5,123,152	\$ 94,940	\$ 5,218,092
530-AIRPORT FUND	\$ 48,605		\$ 48,605
Grand Total	\$ 163,976,415	\$ 3,416,932	\$ 167,393,347

Sum of Amount		Capital Rollover	Operating Rollover	Grand Total
100-GENERAL FUND			\$ 3,073,129	\$ 3,073,129
30-Planning & Development	000000-000000 Project		\$ 67,299	\$ 67,299
	560100-Consultation Services		\$ 67,299	\$ 67,299
30-Planning & Development Total			\$ 67,299	\$ 67,299
50-Parks & Recreation	000000-000000 Project		\$ 48,134	\$ 48,134
	560100-Consultation Services		\$ 48,134	\$ 48,134
	100410-Public Art and Placemaking Program		\$ 46,537	\$ 46,537
	560100-Consultation Services		\$ 13,645	\$ 13,645
	570000-Program Operations		\$ 32,892	\$ 32,892
50-Parks & Recreation Total			\$ 94,671	\$ 94,671
60-Police	000000-000000 Project		\$ 18,555	\$ 18,555
	530180-Safety Supplies		\$ 18,555	\$ 18,555
60-Police Total			\$ 18,555	\$ 18,555
70-Public Works	000000-000000 Project		\$ 25,000	\$ 25,000
	560100-Consultation Services		\$ 25,000	\$ 25,000
	100166-Parking Lot Maintenance		\$ 53,427	\$ 53,427
	520100-Bldgs/Grounds Maint Services		\$ 53,427	\$ 53,427
	243004-Erie Flex Ride - TIP		\$ 1,140,000	\$ 1,140,000
	560100-Consultation Services		\$ 60,000	\$ 60,000
	560120-Consultation Services - Reimbursable		\$ 1,080,000	\$ 1,080,000
	247022-CDS- CO 7 Trail Improvements		\$ 625,000	\$ 625,000
	560100-Consultation Services		\$ 125,000	\$ 125,000
	560120-Consultation Services - Reimbursable		\$ 500,000	\$ 500,000
	257009-I-25 Multimodal Interchange Study - TIP		\$ 470,102	\$ 470,102
	560100-Consultation Services		\$ 124,020	\$ 124,020
	560120-Consultation Services - Reimbursable		\$ 346,082	\$ 346,082
	257010-CO52 Intersection Safety Improvements - TIP		\$ 351,000	\$ 351,000
	560100-Consultation Services		\$ 71,000	\$ 71,000
	560120-Consultation Services - Reimbursable		\$ 280,000	\$ 280,000
	257012-Arapahoe Road Extension		\$ 60,249	\$ 60,249
	560100-Consultation Services		\$ 60,249	\$ 60,249
	257013-CO 7 Bus Stops		\$ 42,826	\$ 42,826
	560100-Consultation Services		\$ 42,826	\$ 42,826
	267001-RTD Partnership Grant - Erie Bee		\$ 125,000	\$ 125,000
	560100-Consultation Services		\$ 125,000	\$ 125,000
70-Public Works Total			\$ 2,892,604	\$ 2,892,604
110-CAPITAL IMPROVEMENTS FUND		\$ 9,512,915		\$ 9,512,915
22-Economic Development	100900-Makerspace Schofield Farm	\$ 509,863		\$ 509,863
	605000-Construction	\$ 509,863		\$ 509,863
22-Economic Development Total		\$ 509,863		\$ 509,863
25-Environmental Services	100327-Electric Vehicle Charging Stations	\$ 126,646		\$ 126,646
	605000-Construction	\$ 126,646		\$ 126,646
	247001-Street Lights	\$ 1,532,940		\$ 1,532,940
	605000-Construction	\$ 1,532,940		\$ 1,532,940
25-Environmental Services Total		\$ 1,659,586		\$ 1,659,586
30-Planning & Development	253002-Affordable Housing Projects	\$ 1,355,000		\$ 1,355,000
	604000-Land	\$ 1,155,000		\$ 1,155,000
	605000-Construction	\$ 200,000		\$ 200,000
30-Planning & Development Total		\$ 1,355,000		\$ 1,355,000
50-Parks & Recreation	100200-Schofield Farm/Strieby Open Space/Erie Lake Exp. M	\$ 12,727		\$ 12,727
	600200-Furniture	\$ 12,727		\$ 12,727
	100368-POST Infrastructure Replacements	\$ 119,277		\$ 119,277
	605000-Construction	\$ 119,277		\$ 119,277
50-Parks & Recreation Total		\$ 132,004		\$ 132,004
70-Public Works	100085-Bridge Maintenance	\$ 135,824		\$ 135,824
	605000-Construction	\$ 135,824		\$ 135,824
	100199-Town Hall Expansion	\$ 599,248		\$ 599,248
	605000-Construction	\$ 599,248		\$ 599,248
	100234-Facilities Energy Performance	\$ 1,138,290		\$ 1,138,290
	605000-Construction	\$ 1,138,290		\$ 1,138,290
	100252-Signal Communication Project	\$ 24,500		\$ 24,500
	605000-Construction	\$ 24,500		\$ 24,500
	100295-Mechanical Replacement	\$ 90,000		\$ 90,000
	605000-Construction	\$ 90,000		\$ 90,000
	100329-Facility Safety & Life Cycle Projects	\$ 161,387		\$ 161,387
	605000-Construction	\$ 161,387		\$ 161,387
	100353-Office Remodeling	\$ 188,486		\$ 188,486
	605000-Construction	\$ 188,486		\$ 188,486
	100378-Street Overlay	\$ 1,081,194		\$ 1,081,194
	605000-Construction	\$ 1,081,194		\$ 1,081,194
	100379-Concrete Maintenance Program	\$ 153,520		\$ 153,520
	605000-Construction	\$ 153,520		\$ 153,520
	115001-Page Property	\$ 437,729		\$ 437,729
	605000-Construction	\$ 437,729		\$ 437,729

70-Public Works	247002-LAWSC Additional space and security measures	\$ 799,904	\$ 799,904
	605000-Construction	\$ 799,904	\$ 799,904
	247003-ECC Replacement RTU(s)	\$ 1,025,000	\$ 1,025,000
	605000-Construction	\$ 1,025,000	\$ 1,025,000
70-Public Works Total		\$ 5,835,082	\$ 5,835,082
75-Utilities	000000-000000 Project	\$ 21,380	\$ 21,380
	600160-Shop Equipment	\$ 21,380	\$ 21,380
75-Utilities Total		\$ 21,380	\$ 21,380
205-GOVERNMENTAL GRANTS FUND		\$ 1,739,459	\$ 162,000 \$ 1,901,459
25-Environmental Services	247013-Solar at NWRP	\$ 900,000	\$ 900,000
	605000-Construction	\$ 900,000	\$ 900,000
25-Environmental Services Total		\$ 900,000	\$ 900,000
30-Planning & Development	243006-2024 CDBG Grant		\$ 162,000
	570000-Program Operations		\$ 162,000
30-Planning & Development Total			\$ 162,000 \$ 162,000
50-Parks & Recreation	100200-Schofield Farm/Striby Open Space/Erie Lake Exp. M	\$ 804,579	\$ 804,579
	605000-Construction	\$ 804,579	\$ 804,579
	245001-Sunset Area Plan	\$ 34,880	\$ 34,880
	605000-Construction	\$ 34,880	\$ 34,880
50-Parks & Recreation Total		\$ 839,459	\$ 839,459
210-TRAILS & NATURAL AREAS FUND		\$ 2,227,985	\$ 2,227,985
50-Parks & Recreation	100109-Trail Signage Program	\$ 78,692	\$ 78,692
	605000-Construction	\$ 78,692	\$ 78,692
	100270-Lagoon to Wetlands Conversion	\$ 8,607	\$ 8,607
	605000-Construction	\$ 8,607	\$ 8,607
	100273-Trail Connector	\$ 20,700	\$ 20,700
	605000-Construction	\$ 20,700	\$ 20,700
	245001-Sunset Area Plan	\$ 2,086,543	\$ 2,086,543
	605000-Construction	\$ 2,086,543	\$ 2,086,543
	265001-Coal Creek Trail - Reach 2 & 4	\$ 33,443	\$ 33,443
	605000-Construction	\$ 33,443	\$ 33,443
50-Parks & Recreation Total		\$ 2,227,985	\$ 2,227,985
220-CONSERVATION TRUST FUND		\$ 337,623	\$ 337,623
50-Parks & Recreation	100022-Erie Community Park Phase II	\$ 297,500	\$ 297,500
	605000-Construction	\$ 297,500	\$ 297,500
	100257-Coal Creek Park Redevelopment	\$ 40,123	\$ 40,123
	605000-Construction	\$ 40,123	\$ 40,123
50-Parks & Recreation Total		\$ 337,623	\$ 337,623
300-TRANSPORTATION IMPACT FUND		\$ 10,000,162	\$ 10,000,162
70-Public Works	100093-County Line & Austin Intersection	\$ 1,155,010	\$ 1,155,010
	605000-Construction	\$ 1,155,010	\$ 1,155,010
	100212-CLR - Telleen to Cheesman	\$ 166,113	\$ 166,113
	605000-Construction	\$ 166,113	\$ 166,113
	100369-Town Center - North Roundabout	\$ 3,598,123	\$ 3,598,123
	605000-Construction	\$ 3,598,123	\$ 3,598,123
	100387-CLR - Erie Parkway to Telleen	\$ 408,440	\$ 408,440
	605000-Construction	\$ 408,440	\$ 408,440
	100388-111th and Araphoe Road Intersection	\$ 890,941	\$ 890,941
	605000-Construction	\$ 890,941	\$ 890,941
	100389-Town Center -South Roundabout	\$ 1,772,784	\$ 1,772,784
	605000-Construction	\$ 1,772,784	\$ 1,772,784
	247023-Nassar - CO7 and Airport Road Signal and Intersection Improvements	\$ 352,411	\$ 352,411
	605000-Construction	\$ 352,411	\$ 352,411
	257005-CLR & EP Ultimate Intersection Improvements	\$ 800,000	\$ 800,000
	605000-Construction	\$ 800,000	\$ 800,000
	257014-Mountain View Fire Signal Reimb	\$ 856,340	\$ 856,340
	605000-Construction	\$ 856,340	\$ 856,340
70-Public Works Total		\$ 10,000,162	\$ 10,000,162
310-PUBLIC FACILITIES IMPACT FUND		\$ 1,107,227	\$ 1,107,227
70-Public Works	100199-Town Hall Expansion	\$ 447,944	\$ 447,944
	605000-Construction	\$ 447,944	\$ 447,944
	100392-Erie Community Center Addition	\$ 659,283	\$ 659,283
	605000-Construction	\$ 659,283	\$ 659,283
70-Public Works Total		\$ 1,107,227	\$ 1,107,227
320-PARKS IMPROVEMENT IMPACT FUND		\$ 7,606,926	\$ 7,606,926
50-Parks & Recreation	100200-Schofield Farm/Striby Open Space/Erie Lake Exp. M	\$ 7,606,926	\$ 7,606,926
	605000-Construction	\$ 7,606,926	\$ 7,606,926
50-Parks & Recreation Total		\$ 7,606,926	\$ 7,606,926
330-TREE IMPACT FUND		\$ 75,000	\$ 75,000
50-Parks & Recreation	100200-Schofield Farm/Striby Open Space/Erie Lake Exp. M	\$ 75,000	\$ 75,000
	605000-Construction	\$ 75,000	\$ 75,000
50-Parks & Recreation Total		\$ 75,000	\$ 75,000
340-STORM DRAINAGE IMPACT FUND		\$ 4,172,367	\$ 4,172,367
75-Utilities	100394-Coal Creek Reach 2 and 4	\$ 2,899,401	\$ 2,899,401
	605000-Construction	\$ 2,899,401	\$ 2,899,401
	150000-Briggs Alleyway Storm Water Improvements	\$ 1,272,966	\$ 1,272,966

75-Utilities	605000-Construction	\$ 1,272,966	\$ 1,272,966
75-Utilities Total		\$ 4,172,367	\$ 4,172,367
400-FLEET & EQUIPMENT ACQUISITION FUND		\$ 512,930	\$ 512,930
70-Public Works	200294-Equipment - Replacement	\$ 512,930	\$ 512,930
	601200-Heavy Equipment	\$ 512,930	\$ 512,930
70-Public Works Total		\$ 512,930	\$ 512,930
500-WATER FUND		\$ 105,606,642	\$ 86,863
25-Environmental Services	242501-Turf Replacement Program - CWCB Grant	\$ 34,925	\$ 34,925
	605000-Construction	\$ 34,925	\$ 34,925
	242503-Turf Replacement Program - WaterSMART Grant	\$ 105,261	\$ 105,261
	605000-Construction	\$ 105,261	\$ 105,261
	247010-Low Water Landscape Conversion at Town Facilities	\$ 50,000	\$ 50,000
	605000-Construction	\$ 50,000	\$ 50,000
	252501-Solar at Lynn R Morgan WTF	\$ 500,000	\$ 500,000
	605000-Construction	\$ 500,000	\$ 500,000
25-Environmental Services Total		\$ 690,186	\$ 690,186
70-Public Works	000000-000000 Project		\$ 4,595
	560160-Engineering Services - Reimbursable		\$ 4,595
	100199-Town Hall Expansion	\$ 354,279	\$ 354,279
	605000-Construction	\$ 354,279	\$ 354,279
70-Public Works Total		\$ 354,279	\$ 4,595
75-Utilities	000000-000000 Project		\$ 54,961
	560100-Consultation Services		\$ 32,918
	560140-Engineering Services		\$ 22,043
	100007-NISP	\$ 1,000,284	\$ 1,000,284
	603500-Raw Water Acquisitions	\$ 1,000,284	\$ 1,000,284
	100087-Pump Station Upgrades	\$ 744,346	\$ 744,346
	605000-Construction	\$ 744,346	\$ 744,346
	100228-Zone 3 Waterline Extension Phase 2	\$ 152,650	\$ 152,650
	605000-Construction	\$ 152,650	\$ 152,650
	100262-Mobile Bypass System	\$ 344,589	\$ 344,589
	605000-Construction	\$ 344,589	\$ 344,589
	100309-Zone 2 Transmission Main 1st Phase	\$ 14,990,050	\$ 14,990,050
	605000-Construction	\$ 14,990,050	\$ 14,990,050
	100332-Zone 2 Storage Tank	\$ 32,094,297	\$ 32,094,297
	605000-Construction	\$ 32,094,297	\$ 32,094,297
	100333-Well Project	\$ 3,872,539	\$ 3,872,539
	605000-Construction	\$ 3,872,539	\$ 3,872,539
	100361-SCADA System Upgrade	\$ 173,031	\$ 173,031
	605000-Construction	\$ 173,031	\$ 173,031
	100364-Zone 3 Water Tank at WTF	\$ 13,641,152	\$ 13,641,152
	605000-Construction	\$ 13,641,152	\$ 13,641,152
	100365-Water Treatment Facility - New	\$ 21,266,020	\$ 21,266,020
	605000-Construction	\$ 21,266,020	\$ 21,266,020
	100375-AC Line Replacement in Air Park - Nassar	\$ 2,090,000	\$ 2,090,000
	605000-Construction	\$ 2,090,000	\$ 2,090,000
	100390-Reimburse Spring Hill for Waterline Upsizing	\$ 800,000	\$ 800,000
	605000-Construction	\$ 800,000	\$ 800,000
	100399-Water Treatment Plant Lab and Admin Expansion	\$ 100,000	\$ 100,000
	605000-Construction	\$ 100,000	\$ 100,000
	100402-Valve Replacements	\$ 240,100	\$ 240,100
	605000-Construction	\$ 240,100	\$ 240,100
	100403-Ventilation Improvements	\$ 130,000	\$ 130,000
	605000-Construction	\$ 130,000	\$ 130,000
	100421-Zone 3 WCR7 Waterline Improvements	\$ 106,201	\$ 106,201
	605000-Construction	\$ 106,201	\$ 106,201
	100430-County Line Rd Waterline to Airport	\$ 1,050,000	\$ 1,050,000
	605000-Construction	\$ 1,050,000	\$ 1,050,000
	100431-PRV Vault Communication	\$ 1,320,000	\$ 1,320,000
	605000-Construction	\$ 1,320,000	\$ 1,320,000
	100438-Filly Lake Well System Pipeline Improvements	\$ 500,000	\$ 500,000
	605000-Construction	\$ 500,000	\$ 500,000
	100440-Flume/Drop Structure	\$ 31,715	\$ 31,715
	605000-Construction	\$ 31,715	\$ 31,715
	247009-Fiber from WTF To Tank Site	\$ 675,000	\$ 675,000
	605000-Construction	\$ 675,000	\$ 675,000
	257501-LRMWTF Equipment Replacements	\$ 35,820	\$ 35,820
	605000-Construction	\$ 35,820	\$ 35,820
	257502-Erie Lake Repairs	\$ 2,427,035	\$ 2,427,035
	605000-Construction	\$ 2,427,035	\$ 2,427,035
	257503-Valve Rehabilitation	\$ 54,400	\$ 54,400
	605000-Construction	\$ 54,400	\$ 54,400
	257505-LRMWTF Plant 1 Filter System Upgrade	\$ 150,000	\$ 150,000
	605000-Construction	\$ 150,000	\$ 150,000
	257506-LRWTF Upgrades	\$ 100,000	\$ 100,000
	605000-Construction	\$ 100,000	\$ 100,000

75-Utilities	257507-LRMWTF Instrument Replacements	\$ 6,700	\$ 6,700
	605000-Construction	\$ 6,700	\$ 6,700
	257508-LRMWTF New Fencing, Gates, Security	\$ 98,266	\$ 98,266
	605000-Construction	\$ 98,266	\$ 98,266
	257509-Reuse System Redundant Pump	\$ 360,000	\$ 360,000
	605000-Construction	\$ 360,000	\$ 360,000
	257510-Meter Pit Relocation	\$ 50,000	\$ 50,000
	605000-Construction	\$ 50,000	\$ 50,000
	257511-PRV Replacement Plan	\$ 10,900	\$ 10,900
	605000-Construction	\$ 10,900	\$ 10,900
	257513-NISP Conveyance Easement Acquisitions	\$ 350,000	\$ 350,000
	605000-Construction	\$ 350,000	\$ 350,000
	257514-Boulder Creek Diversion Structure and Conveyance Pipeline	\$ 3,837,795	\$ 3,837,795
	605000-Construction	\$ 3,837,795	\$ 3,837,795
	257515-Upsize Reuse Line	\$ 537,410	\$ 537,410
	605000-Construction	\$ 537,410	\$ 537,410
	257525-Erie Coal Creek Ditch Headgate	\$ 50,000	\$ 50,000
	605000-Construction	\$ 50,000	\$ 50,000
	257526-NWTF Deep Well Injection	\$ 1,171,877	\$ 1,171,877
	605000-Construction	\$ 1,171,877	\$ 1,171,877
	200290 - Existing Vehicle Leases		\$ 27,307
	706000-Vehicle Leases		\$ 27,307
75-Utilities Total		\$ 104,562,177	\$ 82,268
510-WASTEWATER FUND		\$ 15,905,422	\$ 15,905,422
70-Public Works	100199-Town Hall Expansion	\$ 139,260	\$ 139,260
	605000-Construction	\$ 139,260	\$ 139,260
70-Public Works Total		\$ 139,260	\$ 139,260
75-Utilities	100234-Facilities Energy Performance	\$ 60,662	\$ 60,662
	605000-Construction	\$ 60,662	\$ 60,662
	100395-North Side Int to WCR 7 (reimb)	\$ 1,500,000	\$ 1,500,000
	605000-Construction	\$ 1,500,000	\$ 1,500,000
	100396-Boulder Creek Sampling Location	\$ 250,000	\$ 250,000
	605000-Construction	\$ 250,000	\$ 250,000
	100422-SWRF Demolition	\$ 1,453,367	\$ 1,453,367
	605000-Construction	\$ 1,453,367	\$ 1,453,367
	100428-Reimburse Parkdale for Sanitary Sewer	\$ 88,600	\$ 88,600
	605000-Construction	\$ 88,600	\$ 88,600
	247013-Solar at NWRP	\$ 3,689,733	\$ 3,689,733
	605000-Construction	\$ 3,689,733	\$ 3,689,733
	247014-NWRP Improvements	\$ 3,992,385	\$ 3,992,385
	605000-Construction	\$ 3,992,385	\$ 3,992,385
	247020-Airport Dr San Sewer Reimbursement (Nassar)	\$ 1,129,500	\$ 1,129,500
	605000-Construction	\$ 1,129,500	\$ 1,129,500
	247021-Upsizing San Sewer from NWRP to WCR7/WCR12 Reimb	\$ 1,335,215	\$ 1,335,215
	605000-Construction	\$ 1,335,215	\$ 1,335,215
	257517-NWRP Instrument Replacements	\$ 21,700	\$ 21,700
	605000-Construction	\$ 21,700	\$ 21,700
	100429-Summerfield Sewer Reimbursement WCR5 to WCR7	\$ 2,070,000	\$ 2,070,000
	605000-Construction	\$ 2,070,000	\$ 2,070,000
	247012-Summerfield Sewer Reimbursement WCR5	\$ 175,000	\$ 175,000
	605000-Construction	\$ 175,000	\$ 175,000
75-Utilities Total		\$ 15,766,162	\$ 15,766,162
520-STORM DRAINAGE OPERATING FUND		\$ 5,123,152	\$ 94,940
70-Public Works	000000-000000 Project		\$ 94,940
	560140-Engineering Services		\$ 94,940
	100199-Town Hall Expansion	\$ 135,430	\$ 135,430
	605000-Construction	\$ 135,430	\$ 135,430
70-Public Works Total		\$ 135,430	\$ 94,940
75-Utilities	100062-Coal Creek Improvements	\$ 216,735	\$ 216,735
	605000-Construction	\$ 216,735	\$ 216,735
	100149-Drainage Facility Maintenance and Repair	\$ 2,642,057	\$ 2,642,057
	605000-Construction	\$ 2,642,057	\$ 2,642,057
	100225-Coal Creek From Levee to RR Tracks	\$ 130,312	\$ 130,312
	605000-Construction	\$ 130,312	\$ 130,312
	100270-Lagoon to Wetlands Conversion	\$ 100,000	\$ 100,000
	605000-Construction	\$ 100,000	\$ 100,000
	100394-Coal Creek Reach 2 and 4	\$ 1,455,531	\$ 1,455,531
	605000-Construction	\$ 1,455,531	\$ 1,455,531
	247018-Summerfield Filing 1 - Pond Upsizing Reimbursement	\$ 210,000	\$ 210,000
	605000-Construction	\$ 210,000	\$ 210,000
	257522-111th Street Improvements	\$ 50,000	\$ 50,000
	605000-Construction	\$ 50,000	\$ 50,000
	257524-Highway 52 Drainage Crossing	\$ 183,087	\$ 183,087
	605000-Construction	\$ 183,087	\$ 183,087
75-Utilities Total		\$ 4,987,722	\$ 4,987,722
530-AIRPORT FUND		\$ 48,605	\$ 48,605

70-Public Works	257007-Upgrade and Relocate Vault Building	\$	48,605	\$	48,605
	605000-Construction	\$	48,605	\$	48,605
70-Public Works Total		\$	48,605	\$	48,605
Grand Total		\$	163,976,415	\$	3,416,932
				\$	167,393,347

Town of Erie, Colorado

Capital Improvement Plan 2026

Capital Improvements Fund - 110

Project Ac	Department	Project Description	Rollover Requests	2026 Adopted	Total (Rollovers and Adopted)
257011	Econ Dev	Mine Mitigation	\$ -	\$ 7,000,000	\$ 7,000,000
100378	Public Works	Street Maintenance Projects	\$ 1,081,194	\$ 4,500,000	\$ 5,581,194
247001	Env Services	Street Lights	\$ 1,532,940	\$ -	\$ 1,532,940
253002	Planning	Affordable Housing Fund	\$ 1,355,000	\$ -	\$ 1,355,000
247003	Public Works	ECC Replacement RTU(s)	\$ 1,025,000	\$ 325,000	\$ 1,350,000
100234	Public Works	Facilities Energy Performance	\$ 1,138,290	\$ 150,000	\$ 1,288,290
100423	Public Works	Traffic Signal Improvements	\$ -	\$ 963,725	\$ 963,725
247002	Public Works	LAWSC Additional space and security	\$ 799,904	\$ -	\$ 799,904
100147	Parks & Rec	Playground Replacements	\$ -	\$ 662,625	\$ 662,625
100199	Public Works	Town Hall Expansion	\$ 599,248	\$ -	\$ 599,248
100379	Public Works	Concrete Maintenance Program	\$ 153,520	\$ 400,000	\$ 553,520
100900	Econ Dev	Makerspace	\$ 509,863	\$ -	\$ 509,863
115001	Public Works	Page Property	\$ 437,729	\$ -	\$ 437,729
243001	Public Works	Bus Stop Construction	\$ -	\$ 378,000	\$ 378,000
100329	Public Works	Facility Safety & Life Cycle Projects	\$ 161,387	\$ 205,308	\$ 366,695
100353	Public Works	Office Remodeling	\$ 188,486	\$ 100,000	\$ 288,486
100410	Parks & Rec	Public Art and Placemaking Program	\$ -	\$ 170,625	\$ 170,625
100368	Parks & Rec	POST Infrastructure Maintenance & R	\$ 119,277	\$ 40,000	\$ 159,277
267002	Public Works	Briggs Street Median - Circle K	\$ -	\$ 154,000	\$ 154,000
	IT	New Server FY2026	\$ -	\$ 140,000	\$ 140,000
100327	Env Services	Electric Vehicle Charging Stations	\$ 126,646	\$ 10,000	\$ 136,646
100085	Public Works	WCR3 Bridge	\$ 135,824	\$ -	\$ 135,824
100295	Public Works	Mechanical Replacement	\$ 90,000	\$ 42,525	\$ 132,525
265007	Parks & Rec	Boneyard Redesign	\$ -	\$ 110,000	\$ 110,000
260000	Public Works	ADA Transition Plan	\$ -	\$ 100,000	\$ 100,000
100257	Parks & Rec	Coal Creek Park Redevelopment	\$ -	\$ 83,950	\$ 83,950
100166	Public Works	Parking Lot Maintenance	\$ -	\$ 70,000	\$ 70,000
100177	Public Works	Traffic Mitigation	\$ -	\$ 50,000	\$ 50,000
100367	Parks & Rec	Park Fixture Replacements	\$ -	\$ 50,000	\$ 50,000
	Parks & Rec	Parks & Rec Capital Equipment	\$ -	\$ 36,000	\$ 36,000
	Utilities	Fleet Equipment	\$ 21,380	\$ 10,500	\$ 31,880
100246	Parks & Rec	ECC Pool Maintenance	\$ -	\$ 26,600	\$ 26,600
100252	Public Works	Signal Communication Project	\$ 24,500	\$ -	\$ 24,500
100200	Parks & Rec	Schofield Farm/Strieby Open Space/Erie L	\$ 12,727	\$ -	\$ 12,727
Total Capital Improvements Fund			\$ 9,512,915	\$ 15,778,858	\$ 25,291,773

Governmental Grants Fund - 205

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
247013	Environmenta	Solar at NWRP	\$ 900,000	\$ -	\$ 900,000
100200	Parks & Rec	Schofield Farm	\$ 804,579	\$ -	\$ 804,579
245001	Parks & Rec	Sunset Area Plan	\$ 34,880	\$ -	\$ 34,880
Total Governmental Grants Fund			\$ 1,739,459	\$ -	\$ 1,739,459

Trails & Natural Areas Fund - 210

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
245001	Parks & Rec	Sunset Area Plan	\$ 2,086,543	\$ -	\$ 2,086,543
265001	Parks & Rec	Coal Creek Trail - Reach 2 & 4	\$ 33,443	\$ 1,700,000	\$ 1,733,443
100273	Parks & Rec	Trail Connector	\$ 20,700	\$ 480,000	\$ 500,700
265003	Parks & Rec	Coal Creek North - Open Space Restoratic	\$ -	\$ 163,756	\$ 163,756
100109	Parks & Rec	Trail Signage Program	\$ 78,692	\$ 60,000	\$ 138,692
255001	Parks & Rec	Coal Creek Center - Open Space Reclama	\$ -	\$ 51,757	\$ 51,757
100270	Parks & Rec	Lagoon to Wetlands Conversion	\$ 8,607	\$ -	\$ 8,607
Total Trails & Natural Areas Fund			\$ 2,227,985	\$ 2,455,513	\$ 4,683,498

Conservation Trust Fund - 220

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
100022	Parks & Rec	Erie Community Park	\$ 297,500	\$ 473,800	\$ 771,300
100146	Parks & Rec	Parking Lot Improvements	\$ -	\$ 393,750	\$ 393,750
100145	Parks & Rec	Irrigation Upgrades	\$ -	\$ 375,000	\$ 375,000
100318	Parks & Rec	Coal Creek Disc Golf Course	\$ -	\$ 90,000	\$ 90,000
100257	Parks & Rec	Coal Creek Park Redevelopment	\$ 40,123	\$ -	\$ 40,123
Total Conservation Trust Fund			\$ 337,623	\$ 1,332,550	\$ 1,670,173

Transportation Impact Fund - 300

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
100387	Public Works	CLR - Erie Parkway to Telleen	\$ 408,440	\$ 8,000,000	\$ 8,408,440
100369	Public Works	Town Center - North Roundabout	\$ 3,598,123	\$ 100,000	\$ 3,698,123
100394	Utilities	Coal Creek Reach 2 and 4	\$ -	\$ 3,500,000	\$ 3,500,000
100389	Public Works	Town Center -South Roundabout	\$ 1,772,784	\$ -	\$ 1,772,784
100093	Public Works	CLR - Austin to Erie Parkway	\$ 1,155,010	\$ -	\$ 1,155,010
257005	Public Works	CLR & EP Ultimate Intersection Improver	\$ 800,000	\$ 125,000	\$ 925,000
100388	Public Works	111th and Araphoe Road Intersection	\$ 890,941	\$ -	\$ 890,941
257014	Public Works	Mountain View Fire Signal Reimbursemer	\$ 856,340	\$ -	\$ 856,340
100347	Public Works	CLR Shoulders - SH52 to Cheesman	\$ -	\$ 450,000	\$ 450,000
247023	Public Works	Nassar - CO7 and Airport Road Signal and	\$ 352,411	\$ -	\$ 352,411
100212	Public Works	CLR - Telleen to Cheesman	\$ 166,113	\$ -	\$ 166,113
Total Transportation Impact Fund			\$ 10,000,162	\$ 12,175,000	\$ 22,175,162

Public Facilities Impact Fund - 310

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
100392	Public Works	Erie Community Center Addition	\$ 659,283	\$ 1,016,620	\$ 1,675,903
115001	Public Works	Page Property	\$ -	\$ 1,263,194	\$ 1,263,194
100199	Public Works	Town Hall Expansion	\$ 447,944	\$ -	\$ 447,944
Total Public Facilities Impact Fund			\$ 1,107,227	\$ 2,279,814	\$ 3,387,041

Parks Improvement Impact Fund - 320

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
100200	Parks & Rec	Schofield Farm/Striebby Open Space/Erie L	\$ 7,606,926	\$ -	\$ 7,606,926
111100	Parks & Rec	Morgan Hill	\$ -	\$ 3,650,000	\$ 3,650,000

100292	Parks & Rec	Compass Park	\$	-	\$	3,350,000	\$	3,350,000
Total Parks Improvement Impact Fund			\$	7,606,926	\$	7,000,000	\$	14,606,926

Police Facilities Impact Fund - 325

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)	
100391	Public Works	PD/Courts Expansion	\$	-	\$ 47,266,850	\$ 47,266,850
Total Police Facilities Impact Fund			\$	-	\$ 47,266,850	\$ 47,266,850

Tree Impact Fund - 330

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)	
100200	Parks & Rec	Schofield Farm/Striby Open Space/Erie	\$	75,000	\$ -	\$ 75,000
100292	Parks & Rec	Compass Park	\$	-	\$ 25,000	\$ 25,000
111100	Parks & Rec	Morgan Hill	\$	-	\$ 25,000	\$ 25,000
Total Tree Impact Fund			\$	75,000	\$ 50,000	\$ 125,000

Storm Drainage Impact Fund - 340

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)	
100394	Utilities	Coal Creek Reach 2 and 4	\$	2,899,401	\$ 6,650,000	\$ 9,549,401
150000	Utilities and Ec	Briggs Alleyway Storm Water Improv	\$	1,272,966	\$ 400,000	\$ 1,672,966
Total Storm Drainage Impact Fund			\$	4,172,367	\$ 7,050,000	\$ 11,222,367

Fleet & Equipment Acquisition Fund - 400

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)	
	Multiple	Equipment - New	\$	-	\$ 760,837	\$ 760,837
	Multiple	Equipment - Replacement	\$	512,930	\$ 67,325	\$ 580,255
Total Fleet & Equipment Acquisition Fur			\$	512,930	\$ 828,162	\$ 1,341,092

Water Fund - 500

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)	
100365	Utilities	Water Treatment Facility - New	\$	21,266,020	\$ 151,683,000	\$ 172,949,020
100364	Utilities	Zone 3 Water Tank	\$	13,641,152	\$ 19,091,872	\$ 32,733,024
100332	Utilities	Zone 2 Storage Tank	\$	32,094,297	\$ -	\$ 32,094,297
100309	Utilities	Zone 2 Transmission Main 1st Phase	\$	14,990,050	\$ -	\$ 14,990,050
257505	Utilities	LRMWTF Plant 1 Filter System Upgrade	\$	150,000	\$ 6,000,000	\$ 6,150,000
100007	Utilities	NISP	\$	1,000,284	\$ 4,858,750	\$ 5,859,034
100333	Utilities	Well Project	\$	3,872,539	\$ -	\$ 3,872,539
257514	Utilities	Boulder Creek Diversion Structure and Co	\$	3,837,795	\$ -	\$ 3,837,795
257502	Utilities	Erie Lake Repairs	\$	2,427,035	\$ 1,000,000	\$ 3,427,035
100005	Utilities	Windy Gap Firing Project	\$	-	\$ 2,869,000	\$ 2,869,000
100375	Utilities	AC Line Replacement in Air Park (Nassar)	\$	2,090,000	\$ -	\$ 2,090,000
100431	Utilities	PRV Vault Communication	\$	1,320,000	\$ -	\$ 1,320,000
257526	Utilities	NWTF Deep Well Injection	\$	1,171,877	\$ -	\$ 1,171,877
100430	Utilities	County Line Rd Waterline to Airport	\$	1,050,000	\$ -	\$ 1,050,000
257513	Utilities	NISP Conveyance Easement Acquisitions	\$	350,000	\$ 662,500	\$ 1,012,500
267506	Utilities	Upsizing Waterlines - Developer Reimbur	\$	-	\$ 1,000,000	\$ 1,000,000
100001	Utilities	Water Meters - Replacements	\$	-	\$ 836,605	\$ 836,605

100390	Utilities	Reimburse Spring Hill for Waterline Upsiz	\$	800,000	\$	-	\$	800,000
100087	Utilities	Pump Station Upgrades	\$	744,346	\$	-	\$	744,346
247009	Utilities	Fiber from WTF To Tank Site	\$	675,000	\$	-	\$	675,000
257515	Utilities	Upsize Reuse Line	\$	537,410	\$	-	\$	537,410
100438	Utilities	Filly Lake Well System Pipeline Improvem	\$	500,000	\$	-	\$	500,000
252501	Env Services	Solar at Lynn R Morgan WTF	\$	500,000	\$	-	\$	500,000
257509	Utilities	Reuse System Redundant Pump	\$	360,000	\$	-	\$	360,000
100002	Utilities	Water Meters - New	\$	-	\$	357,194	\$	357,194
100199	Public Works	Town Hall Expansion	\$	354,279	\$	-	\$	354,279
100262	Utilities	Mobile Bypass System	\$	344,589	\$	-	\$	344,589
257510	Utilities	Meter Pit Relocation	\$	50,000	\$	283,600	\$	333,600
100402	Utilities	Valve Replacements	\$	240,100	\$	-	\$	240,100
267503	Utilities	LRMWTF PLC Replacements	\$	-	\$	225,000	\$	225,000
257506	Utilities	LRMWTF Upgrades	\$	100,000	\$	100,000	\$	200,000
	Utilities	Heavy Equipment	\$	-	\$	177,359	\$	177,359
100361	Utilities	SCADA System Upgrade	\$	173,031	\$	-	\$	173,031
100228	Utilities	Zone 3 Waterline Extension Phase 2	\$	152,650	\$	-	\$	152,650
257501	Utilities	LRMWTF Equipment Replacements	\$	35,820	\$	100,000	\$	135,820
100403	Utilities	Ventilation Improvements	\$	130,000	\$	-	\$	130,000
257503	Utilities	Valve Rehabilitation	\$	54,400	\$	54,400	\$	108,800
100421	Utilities	Zone 3 WCR7 Waterline Improvements	\$	106,201	\$	-	\$	106,201
242503	Env Services	Turf Replacement Program - WaterSMAR	\$	105,261	\$	-	\$	105,261
247010	Env Services	Low Water Landscape Conversion at Towr	\$	50,000	\$	50,000	\$	100,000
100399	Utilities	Water Treatment Plant Lab and Admin Ex	\$	100,000	\$	-	\$	100,000
257508	Utilities	LRMWTF New Fencing, Gates, Security	\$	98,266	\$	-	\$	98,266
267504	Utilities	Reuse System Improvements	\$	-	\$	50,000	\$	50,000
257525	Utilities	Erie Coal Creek Ditch Headgate	\$	50,000	\$	-	\$	50,000
242501	Env Services	Turf Replacement Program - CWCB Grant	\$	34,925	\$	-	\$	34,925
100440	Utilities	Flume-Drop Structure	\$	31,715	\$	-	\$	31,715
257507	Utilities	LRMWTF Instrument Replacements	\$	6,700	\$	20,000	\$	26,700
257511	Utilities	PRV Replacement Plan	\$	10,900	\$	11,200	\$	22,100
257504	Utilities	Hydrant Meter Replacements	\$	-	\$	18,300	\$	18,300
Total Water Fund			\$	105,606,642	\$	189,448,780	\$	295,055,422

Wastewater Fund - 510

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
247013	Utilities	Solar at NWRP	\$ 3,689,733	\$ 2,256,458	\$ 5,946,191
247014	Utilities	NWRP Improvements	\$ 3,992,385	\$ 750,000	\$ 4,742,385
100395	Utilities	NWRP to HWY 52 & WCR5 (reimb)	\$ 1,500,000	\$ 1,050,000	\$ 2,550,000
100429	Utilities	Summerfield Sewer Reimbursement WCF	\$ 2,070,000	\$ -	\$ 2,070,000
100422	Utilities	SWRF Demolition	\$ 1,453,367	\$ -	\$ 1,453,367
247021	Utilities	Upsizing San Sewer from NWRP to WCR7,	\$ 1,335,215	\$ -	\$ 1,335,215
247020	Utilities	San Sewer Nassar	\$ 1,129,500	\$ -	\$ 1,129,500
100115	Utilities	Sewer Rehabilitation	\$ -	\$ 380,000	\$ 380,000
100396	Utilities	Boulder Creek Sampling Location	\$ 250,000	\$ -	\$ 250,000
247012	Utilities	Summerfield Sewer Reimbursement WCF	\$ 175,000	\$ -	\$ 175,000
100199	Public Works	Town Hall Expansion	\$ 139,260	\$ -	\$ 139,260
257516	Utilities	NWRP Equipment Replacements	\$ -	\$ 100,000	\$ 100,000
100428	Utilities	Reimburse Parkdale for Sanitary Sewer	\$ 88,600	\$ -	\$ 88,600
267507	Utilities	Upsize Sanitary Sewer in WCR7	\$ -	\$ 76,410	\$ 76,410
100234	Utilities	Facilities Energy Performance	\$ 60,662	\$ -	\$ 60,662
257517	Utilities	NWRP Instrument Replacements	\$ 21,700	\$ 25,000	\$ 46,700
Total Wastewater Fund			\$ 15,905,422	\$ 4,637,868	\$ 20,543,290

Storm Drainage Operating Fund - 520

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
100394	Utilities	Coal Creek Reach 2 and 4	\$ 1,455,531	\$ 1,404,901	\$ 2,860,432
100149	Utilities	Drainage Facility Maintenance and Repair	\$ 2,642,057	\$ -	\$ 2,642,057

257522	Utilities	111th Street Improvements	\$	50,000	\$	1,100,000	\$	1,150,000
257520	Utilities	Culvert Replacement	\$	-	\$	530,000	\$	530,000
257524	Utilities	Highway 52 Drainage Crossing	\$	183,087	\$	250,000	\$	433,087
	Utilities	Heavy Equipment	\$	-	\$	421,520	\$	421,520
100062	Utilities	Coal Creek Improvements	\$	216,735	\$	-	\$	216,735
247018	Utilities	Summerfield Filing 1 - Pond Upsizing Rein	\$	210,000	\$	-	\$	210,000
100225	Utilities	Coal Creek From Levee to RR Tracks	\$	130,312	\$	75,000	\$	205,312
267508	Utilities	Coal Creek - North of Kenosha	\$	-	\$	150,000	\$	150,000
100199	Public Works	Town Hall Expansion	\$	135,430	\$	-	\$	135,430
100270	Utilities	Lagoon to Wetlands Conversion	\$	100,000	\$	-	\$	100,000
267502	Utilities	Storm Pipe Rehabilitation	\$	-	\$	41,200	\$	41,200
257521	Utilities	Storm Structure Rehabilitation	\$	-	\$	21,200	\$	21,200
Total Storm Drainage Operating Fund			\$	5,123,152	\$	3,993,821	\$	9,116,973

Airport Fund - 530

Project Ac	Department	Project Description	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
257007	Public Works	Upgrade and Relocate Vault Building	\$ 48,605	\$ -	\$ 48,605
100168	Public Works	Pavement Maintenance	\$ -	\$ 33,334	\$ 33,334
Total Airport Fund			\$ 48,605	\$ 33,334	\$ 81,939

All Town Funds

Fund Title	Rollovers	2026 Adopted	Total (Rollovers and Adopted)
Capital Improvements Fund	\$ 9,512,915	\$ 15,778,858	\$ 25,291,773
Governmental Grants Fund	\$ 1,739,459	\$ -	\$ 1,739,459
Trails & Natural Areas Fund	\$ 2,227,985	\$ 2,455,513	\$ 4,683,498
Conservation Trust Fund	\$ 337,623	\$ 1,332,550	\$ 1,670,173
Transportation Impact Fund	\$ 10,000,162	\$ 12,175,000	\$ 22,175,162
Public Facilities Impact Fund	\$ 1,107,227	\$ 2,279,814	\$ 3,387,041
Parks Improvement Impact Fund	\$ 7,606,926	\$ 7,000,000	\$ 14,606,926
Police Facilities Impact Fund	\$ -	\$ 47,266,850	\$ 47,266,850
Tree Impact Fund	\$ 75,000	\$ 50,000	\$ 125,000
Storm Drainage Impact Fund	\$ 4,172,367	\$ 7,050,000	\$ 11,222,367
Fleet & Equipment Acquisition Fund	\$ 512,930	\$ 828,162	\$ 1,341,092
Water Fund	\$ 105,606,642	\$ 189,448,780	\$ 295,055,422
Wastewater Fund	\$ 15,905,422	\$ 4,637,868	\$ 20,543,290
Storm Drainage Operating Fund	\$ 5,123,152	\$ 3,993,821	\$ 9,116,973
Airport Fund	\$ 48,605	\$ 33,334	\$ 81,939
Total for All Funds	\$163,976,415	\$294,330,550	\$458,306,965



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-186, **Version:** 1

SUBJECT:

Planning Commission Application Review and Decision on Which Applicants to Interview

DEPARTMENT: Administrative Operations

PRESENTER(S): Debbie Stamp, Town Clerk

TIME ESTIMATE: 20 minutes

For time estimate: please put 0 for Consent items.

FISCAL SUMMARY:

NA

POLICY ISSUES:

Town Council appoints all Board and Commission members per the Town Charter.

STAFF RECOMMENDATION:

This item is for Town Council to discuss and select which Planning Commission applicants will be asked to an in person interview. Those interviews and Council's appointment are scheduled for the April 7, 2026 Special Meeting.

SUMMARY/KEY POINTS

- Planning Commission currently has three (3) vacancies.
- Eleven (11) applications were received during recruitment
- Town Council will need to select the top 4-5 candidates to move forward for an interview.
- April 7, 2026 Special Meeting - interview candidates and appoint three (3) to Planning Commission.
- Ordinance 30-2025 switched Advisory Board appointments to odd numbered years.
- The term for these three (3) appointments will be May 17, 2026 - April 30, 2029.

BACKGROUND OF SUBJECT MATTER:

The Planning Commission currently has three (3) vacancies. Recruitment for the Planning Commission ran for one (1) month opening on January 20, 2026 and closing on February 20, 2026.

During this time frame, the Town received applications from eleven (11) candidates.

Due to the large number of applicants for the three (3) open positions, the Town Council needs to review all the applications and select the candidates they would like to interview. Interviews are scheduled for the April 7, 2026 Special Meeting at which time Town Council will interview candidates and select three (3) to appoint to the Planning Commission.

On October 14, 2025, Town Council approved Ordinance 30-2025 which switched Advisory Board appointments to odd-numbered years. Accordingly, the term for these three (3) Planning Commission members is shortened by one year to end in an odd-numbered year. They will serve from May 17, 2026 through April 30, 2029.

ATTACHMENT(S):

1. PC App - Alex Schatz
2. PC App - Brett Russell
3. PC App - Jalpesh Patadia
4. PC App - Lori Hight
5. PC App - Maria Elvira Camargo
6. PC App - Paul M. Leef
7. PC App - Sherri Booth
8. PC APP - Spencer Campbell
9. PC App - Susan Courson
10. PC App - Tim Burns
11. PC App - Tonya McKnight
12. Ordinance 30-2025

Planning Commission Application

02/22/2026 11:50 AM (MST)



Full Name Alex Schatz

Are you an Erie resident? Yes

Are you under the age of eighteen? No

Are you currently serving on the commission you are applying for? No

Home Address 1724 Woodward Street

Email alexpschatz@comcast.net

Primary Phone Number 720-323-4609

Alternate Phone Number 303-241-8300

Employer Brannan Sand and Gravel Company LLC

Job Title/Occupation Regulatory and Legal Affairs Manager

Have you ever been employed by the Town of Erie? No

Do you work for or own a company that does business with the Town of Erie? Yes

Please explain the business connection to Erie Heavy civil contractor - Primarily asphalt paving but also underground utilities and concrete supplier. I am unaware the extent to which Brannan has directly worked for the Town, as routine contracting and project delivery is outside my typical role. Brannan has paved numerous projects in Erie, but also works for developers and private owners.

What is your highest level of education completed? Masters Degree or Higher

Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed? As a design professional now largely focused on management and legal work, I enjoy helping organizations improve outcomes through thorough technical review that often reveals win-win scenarios (i.e., where there are soft spots needing attention, difficult issues requiring nuance, etc.). In practice, I've developed particular relevant expertise in drainage systems, mineral rights, easements, special uses and impact assessment.

Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in Please see attached resume. In Erie, I briefly served on a Water Rate Stakeholder Committee, and over the years I have been appointed and elected to various boards. This includes planning commission work, where I especially enjoy providing extra rigor to support, amplify and appropriately adjust technical land use review.

that capacity a good experience?
What were the major concerns or issues?

The key on all boards is to ensure that all relevant comments are addressed while respectfully managing repetitious or irrelevant information.

Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?

This is a routine feature of consequential work. Professional detachment is one bedrock principle, and most "disagreements" framed appropriately end up being more about emphasis and priority than direct conflict. A reminder to that effect is frequently sufficient. I have chaired a number of meetings where I believe it is appropriate to confront a point, sometimes a policy I would vote to repeal (for example, a particularly outmoded design guideline): Once the facts and issue is adequately laid out, getting a sense of the board and forming consensus is the job. Outside of the role of chair, some more "lobbying" is occasionally helpful if the subject matter warrants it, but efficient and respectful meetings are always the goal.

If you were appointed, what goals would you like to see accomplished on this board or commission?

More attention to conditions, findings where appropriate, and building a record that demonstrates thorough attention to detail, including public input.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

Erie's fiscal and physical infrastructure are fundamentally challenged by forces beyond the control of the town. For example, fiscally, the viability of retail as both revenue base and community asset is challenged by online shopping. Physically, as another example, state legislation preempting certain local land use control potentially burdens streets and sewers to add capacity where it was not initially (or even now) part of long-range plans. Advising the town on its comprehensive plan involved awareness of these challenges, but even more critically and directly, as a planning commissioner I would seek to ensure that the town truly has the ability to serve development, and then sustain an excellent level of service, as possible with all development in Erie.

Upload resume and additional documents (optional)



Resume-2026.pdf

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or misrepresentation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and Yes

regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use.

Acknowledgement Signature



Alex P. Schatz

1724 Woodward Street
Erie, Colorado 80516

720-323-4609 / 303-241-8300
alexpschatz@comcast.net

Education

J.D. (Juris Doctor), University of Colorado – Boulder
Attorney-at-law: Colorado #33004

B.S.L.A. (Bachelor of Science in Landscape Architecture), University of Wisconsin – Madison
Licensed landscape architect: Colorado #LA-2

Experience

Regulatory and Legal Affairs Manager; Corporate Counsel. Brannan Companies (2015-present)
Advisory, diligence, negotiation, compliance and project advocacy roles in regional construction materials and heavy civil contracting firm. Special expertise in real property acquisitions and facility development, including mineral resources, material production and logistics facilities.

Legislative Analyst; Fiscal Analyst. Colorado General Assembly (2003-2004; 2010-2015)
Non-partisan staff to the Legislative Council, responsible for assessment and appropriation recommendations for budget and special legislation. Examined funding requests; researched costs, finances and revenue, legal mandates and performance measures. Subject matter expert in courts, local government, economic development, regulatory programs and emergency planning.

Project Manager. Banks and Gesso, LLC (2000-2002; 2004-2009)
Production and processing of land use and environmental documentation for local, state, and federal review, requiring detailed familiarity with engineering practices, natural resource law, and regulatory authorities at all levels of government. Appearance on behalf of public and private clients before a variety of boards and commissions.

Private Attorney. The Law Office of Alex P. Schatz (2003-present)
General practitioner in representation of individuals and businesses in transactions, administrative process and all phases of litigation.

Associate. Clarion Associates, LLC (2002-2003)
Regulatory consulting projects included research, writing and legal drafting related to various zoning enabling authorities, telecommunications land use, moratoria, impact fees, historic preservation, and state environmental laws.

Urban Planning Instructor. University of Colorado (1998-2000; 2003)
Landscape Architect. Conservation Design Forum (1995-1997)
GIS Developer. Wisconsin Department of Transportation (1994-1995)
Parks Intern. City of Fitchburg, Wisconsin (1992)

Community and Professional Involvement

Arapahoe Ridge Homeowners Association (2007-present)
Water Rate Stakeholder Group, Town of Erie (2024)
Colorado Stone Sand and Gravel Association (2017-present)
City of Lafayette Council, Planning Commission, Board of Adjustment, Open Space (2004-2010)
Various other professional and business organizations

Planning Commission Application

02/10/2026 11:43 AM (MST)



Full Name	Brett Russell
Are you an Erie resident?	Yes
Are you under the age of eighteen?	No
Are you currently serving on the commission you are applying for?	No
Home Address	803 Goodrich Peak Street
Email	brussell716303@gmail.com
Primary Phone Number	7208771376
Employer	LWHA, RHVC, REAL Properties
Job Title/Occupation	Managing Direct, CEO, and Owner
Have you ever been employed by the Town of Erie?	No
Do you work for or own a company that does business with the Town of Erie?	No
What is your highest level of education completed?	Bachelors Degree
Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed?	<p>I have lived in Erie since 2024 and have witnessed the town's rapid growth firsthand. While residential expansion has been significant, I believe that increased commercial demand is essential for Erie to transition from a bedroom community into a strong, economically diverse, and resilient town.</p> <p>I have owned five properties in Erie, including both primary residences and rental homes, and I developed the Ziggi's Coffee location in Erie. Through these experiences, I have been directly involved in both residential and commercial development within the town and have gained firsthand insight into the challenges developers face on the commercial side.</p> <p>In addition, I have over 25 years of experience as a real estate consultant. Throughout my career, I have assisted numerous municipalities in bringing hotel developments to fruition and have consulted on large-scale mixed-use projects that incorporate residential, retail, hotel, and commercial components. Through my firm, RHVC, I also provide consulting and valuation services for land conservation and land donation efforts. This work includes conducting highest-and-best-use analyses, developing master plans, and valuing land based on its optimal development potential.</p> <p>One of my largest clients is Alterra Ski Resorts, where I serve as the primary</p>

consultant on lodging development. These projects involve collaboration with national and regional firms specializing in higher-density residential and retail development. I have also served as the lead consultant on major hotel and mixed-use developments, including the City of Branson's waterfront redevelopment and the Hyatt Regency at the Denver Convention Center. Currently, I am working with the San Antonio Spurs on the development of their entertainment district associated with their new arena.

Overall, I bring more than two decades of experience advising communities on the development of major economic drivers. I have a strong understanding of the commercial development process, reinforced by my ownership and development of Ziggi's Coffee locations in both Erie and Lafayette.

I am a long-term, invested resident who values Erie's growth and believes it is becoming one of Colorado's premier communities. To maintain this momentum, it is critical that we advance development along the I-25 corridor. Attracting a few larger employers will naturally lead to the establishment of supporting businesses and services. Erie should be proactive in pursuing these opportunities rather than falling behind neighboring communities such as Broomfield and Thornton, which continue to attract major employers and commercial demand generators.

Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues?

While I have not formally served on a municipal board or commission, I did serve as President of a small residential community association, Long Peaks Estates, for a three-year term. Although the association consisted of only seven homes, each property was a high-value, multi-million-dollar residence, and the owners were highly engaged and opinionated, making governance and consensus-building particularly important.

In this role, the primary issues involved establishing and maintaining adequate financial reserves for long-term infrastructure needs, including future road improvements on privately maintained roads, as well as overseeing the maintenance of shared open space. Each year required careful planning, transparent communication, and collaborative decision-making to align differing perspectives and priorities.

Serving as President was a valuable experience because it required me to facilitate productive discussions, manage competing viewpoints, and guide the group toward consensus while keeping the long-term interests of the community in focus. This experience strengthened my ability to lead deliberative processes, balance diverse stakeholder concerns, and help groups reach practical, forward-looking decisions—skills that translate directly to advisory board and commission service.

Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?

Disagreements are a regular part of my work, as I am often engaged specifically to serve as an objective and unbiased voice in the room. A common situation involves projects where both the developer and the lending institution are present. In these cases, the developer typically views the project as highly favorable and may project performance metrics that exceed market comparables, based on the belief that superior execution will drive stronger results. Conversely, lenders often take a more conservative position, sometimes to the extent that the project's viability is questioned.

When these differences arise, I focus on grounding the discussion in verifiable data rather than opinion. I present market evidence, comparable performance metrics, and clearly documented assumptions to explain how I reached my conclusions. I am careful to communicate these findings in a professional and respectful manner, ensuring that neither party feels dismissed or put in an uncomfortable position. The goal is not to "win" the argument, but to align the group around realistic expectations supported by facts.

Equally important, I prioritize active listening. I take the time to understand each

party's perspective and remain open to new information that may emerge during the discussion. When additional insights or data are presented, I reassess my analysis and, when appropriate, adjust my conclusions accordingly.

The result is typically a more productive and collaborative decision-making process. By anchoring discussions in data, maintaining respect for all viewpoints, and remaining open-minded, disagreements are often resolved in a way that leads to more accurate projections, reduced risk, and outcomes that all parties can support.

If you were appointed, what goals would you like to see accomplished on this board or commission?

If appointed, my primary goal would be to support initiatives that strengthen Erie's long-term economic base while preserving the community's quality of life. A key focus area would be increasing commercial employment opportunities. In particular, the I-25 corridor presents significant potential for targeted commercial and employment growth. There are strong opportunities to attract companies seeking land and infrastructure to support uses such as data centers, server farms, and other compatible commercial operations that can generate high-quality jobs and expand the town's tax base.

In support of this goal, I would leverage my experience working with public-private partnerships and my understanding of the tools commonly used to facilitate development, including tax increment financing (TIF), tax rebates, and other incentive structures. Used responsibly, these mechanisms can help Erie remain competitive while ensuring that projects deliver measurable public benefits.

Additionally, I see meaningful opportunity to further expand Erie's outdoor recreation and destination amenities. There has been growing interest from groups seeking land for water-park-style and recreation-oriented developments. Thoughtfully planned, these types of projects can enhance the town's appeal to residents and visitors alike, support local businesses, and complement broader economic development efforts.

Overall, my goal would be to help guide balanced, data-driven decisions that encourage economic growth, diversify employment, and enhance Erie's long-term vitality.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

One of the most significant planning and land use issues facing Erie is the long-term sustainability of its tax base. As the town continues to build out, developable land will eventually become limited, and Erie will need to replace revenues historically generated by residential development. The most effective way to do so is through the intentional development of a diversified commercial employment base, particularly uses beyond traditional retail and restaurant space.

Establishing strong non-retail commercial demand generators has a multiplier effect on the broader local economy. For example, a single commercial employer with several hundred employees creates consistent weekday activity that supports restaurants, grocery stores, and service businesses, while also expanding sales and use tax revenues. This type of employment base is also critical to attracting higher-order retail, national grocers, and other complementary uses that depend on daily population and spending power.

A related planning challenge is the order of execution in mixed-use development. Certain uses, particularly hotels, are highly dependent on underlying commercial demand. While master plans may include hotels as future components, they are not viable without sufficient weekday demand driven by commercial employment. Residential development alone does not support successful hotel operations, as hotels must consistently fill rooms Monday through Thursday throughout the year. Without visibility from major transportation corridors or a strong employment base, hotel projects often require significant public subsidy to be feasible. In my view, public resources are more effectively deployed upfront to attract and support commercial employers through targeted incentives. Once a critical mass of

commercial demand is established, hospitality and other secondary uses can follow organically and without ongoing subsidy.

In addition, I believe Erie needs to address the availability of higher-end housing. Many of Erie's residential developments are dominated by a handful of national builders producing similar homes across multiple communities. While communities like Collier Hill and Erie Highlands include homes selling for well over \$1 million, residents who are selling these homes often have no suitable options to move to within Erie. Currently, Erie has only a limited number of high-end residential properties, none of which are within the St. Vrain School District, whereas neighboring communities like Mead and Berthoud offer more diverse, high-end housing options. Providing higher-quality, non-mass-produced housing options would help retain wealthier residents, who contribute more significantly to local sales tax revenues and the overall economy. Many national builders prioritize maximizing unit counts, often resulting in smaller, taller homes that may not meet the preferences of 50-and-older residents or others seeking premium-quality homes.

The insight I bring to the Commission is a data-driven understanding of how land use decisions, development sequencing, and market feasibility intersect. My professional work involves advising lenders, developers, and municipalities on these exact issues, with my analyses used by national financial institutions, major mixed-use and hotel developers, professional sports organizations, and cities across the country. I would apply this experience to help the Commission evaluate projects realistically, prioritize long-term economic outcomes, and make recommendations that position Erie for sustainable growth in both its commercial and residential sectors.

Upload resume and additional documents (optional)



Brett Russell - Resume 2025.pdf

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or misrepresentation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use.

Yes

Acknowledgement Signature



A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

BRETT RUSSELL

Erie, CO | 720.877.1376 | brussell716303@gmail.com |

WORK EXPERIENCE

Managing Director

LW Hospitality Advisors – Denver, CO

January 2022 – Present

- Oversee operations for the Mountain West region at a leading hospitality consulting and appraisal firm.
- Collaborate with national and local financial institutions to finance both existing and proposed hotel and resort properties.
- Provide development consulting to hotel and resort owners, advising on project size, brand scale, and development phases.
- Manage and negotiate brand partnerships and lead new business development efforts including client acquisition and ongoing client management.
- Represent the firm at industry conferences across the United States, contributing thought leadership and expanding professional networks.

Key Projects and Achievements:

- Directed consulting and appraisal efforts for significant ski resort projects, including expansive hospitality initiatives at Steamboat, Winter Park, and Deer Valley. Additional consulting work at Mammoth, several resorts in the Tahoe region, several resorts in the New England region and the planning of the new village at Powder Mountain in Eden, UT.
- Conducted 1000's of comprehensive market studies, feasibility analyses, and appraisals of resort residential and condo hotel properties nationwide.

Skills and Responsibilities:

- Lead teams of 5 to 10 professionals, managing multiple projects with diverse deadlines and stages.
- Support underwriting and financial projections, utilizing strong organizational, leadership, and communication skills.

Founder and CEO

RHVC – Erie, CO

January 2021 – Present

- Founded and lead a specialized appraisal and consulting firm focused on conservation easements.
- Expertise in evaluating whether the highest and best use of a property aligns with resort assets or hospitality-oriented mixed-use developments.
- Conduct comprehensive analyses for mixed-use and resort projects, which may include hotel-operated units, for-sale resort residences (such as whole ownership, timeshares, fractional ownership), glamping elements, residential home sites, and occasionally office spaces.
- Produce detailed valuation reports to support conservation easement donations, ensuring compliance with current IRS regulations.
- Analyze mixed-use lodging components such as glamping, RV resorts, hotels, condo hotels, fractional ownership units, timeshares, whole ownership condos, and single-family homes or lots.

- Evaluate the feasibility, economic viability, and entitlement/zoning compliance of proposed developments to determine the land's highest and best use.

Founder and CEO

REAL Properties – Erie, CO

June 2005 – Present

- Established and managed a development company focused on retail projects in the Denver area.
- Spearheaded the development of several commercial outlets, including two buildings leased to Ziggie's Coffee franchisees. Managed the entire development process, from land acquisition and construction to negotiating site acquisitions and ensuring compliance with city development requirements.
- Oversaw various subcontractors, including architectural firms and general contractors, to deliver projects on time and within budget.
- Previously managed a portfolio of six residential rental properties, which were sold and reinvested through a 1031 exchange to fund the development of current franchised locations.
- Responsible for setting project vision and direction, conducting due diligence, creating budgets, and securing approvals and financing. Engaged with partners, contractors, and potential tenants while utilizing strong communication, analytical, and organizational skills to drive successful project outcomes.

Managing Director

HVS/US Hotels Appraisals – Denver, CO

January 2001 – December 2022

- Specialized in the Mountain West region and ski resort communities, focusing on a broad spectrum of resort types including glamping, beach, ski, golf, and wellness resorts.
- Conducted appraisals and consulting for high-profile resorts across the United States, Canada, the Caribbean, Central America, Russia, and Israel.
- Appraised major ski resorts such as Steamboat and Mammoth, and managed valuation projects for other prominent North American ski destinations.
- Represented Starwood Capital in evaluating the highest and best use of 20 development parcels at Mammoth Mountain.
- Served as the lead appraiser for the financing of the Rosa Khuta Ski Resort in Sochi, Russia, on behalf of the Bank of Moscow.
- Delivered detailed market studies, feasibility analyses, and valuations, contributing to successful project financing and development decisions.

Client Relation

Evoke Communication Systems – Louisville, CO

January 2000 – December 2001

- Collaborated with current and prospective clients on an online conference platform, significantly contributing to the development of technologies utilized in systems like Microsoft Teams.
- Maintained effective communication with clients to discuss and demonstrate the system's features and functionality, ensuring their needs were met and feedback was incorporated into technology development.

Bench Manager & Pre-Opener

Tharaldson Hotels – Westminster, CO

January 1998 – December 2000

Relocated from Canton, OH to Westminster, CO to focus on the development and opening of western assets.

- Played a key role in the opening team for the Residence Inn by Marriott, including hiring and training staff prior to the hotel's launch.
- Initially managed assets in the Midwest, later shifting focus to proposed developments in the Mountain West and Pacific regions.
- Served as Assistant General Manager at the Canton, OH property and provided bench management for properties without a permanent General Manager.
- Managed staff communication, adhered to tight deadlines, handled high-pressure situations, and was responsible for budgeting for both new and existing hotels.

Education

Bachelor of Science in Marketing & Business

Colorado State University

Previously attended University of Mount Union

Continuing Education – Completed and Exam Passed

Appraisal Institute Classes

NCRE-204 Basic Appraisal Application

NCRE-200 Registered Appraiser

NCRE-215 Appraisal Principles and Practices

NCRE-209 Small Residential Income Property Appraisal

NCRE-304 Complex Appraisal Valuation Modeling Application

NCRE-211 Certified Residential Appraiser

NCRE-202 Standards and Ethics

NC Trainee Supervisor Class

Advanced Market Analysis & Highest and Best Use (HBU)

Appraisal of Fast-Food Facilities

Commercial Land Valuation

California Elimination of Bias and Cultural Competency for Appraisers

Land and Site Valuation

Uniform Appraisal Standards for Federal Land Acquisitions (Yellow Book) Course

Income Approach Case Studies Commercial Appraisal

2014-15 7-hour National USPAP Update Course

2016-17 7-hour National USPAP Update Course

2020-21 7-hour National USPAP Update Course

2022-23 7-hour National USPAP Update Course

2024-25 7-hour National USPAP Update Course

Green Building Concepts for Appraisals

Laws and Regulations for California Appraisers

Appraisals of Self-Storage Facilities

Basic Hotel Appraising – Limited-Service Hotels

Advanced Hotel Appraising – Full-Service Hotels

Introduction to Legal Descriptions

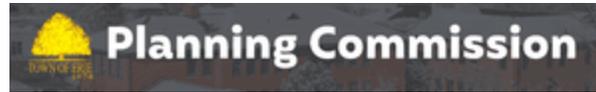
Certifications and Licenses

Certified General Appraiser

Licensed in Colorado, California, New Mexico, Utah, Arizona, Oklahoma

Planning Commission Application

02/03/2026 4:14 PM (MST)



Full Name	Jalpesh Patadia
Are you an Erie resident?	Yes
Are you under the age of eighteen?	No
Are you currently serving on the commission you are applying for?	No
Home Address	942 Marfell Street
Email	jpatadia@yahoo.com
Primary Phone Number	7203528758
Employer	Oracle
Job Title/Occupation	Software Engineer
Have you ever been employed by the Town of Erie?	No
Do you work for or own a company that does business with the Town of Erie?	No
What is your highest level of education completed?	Masters Degree or Higher
Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed?	I'm passionate about growing Erie and bringing in variety of business and industries in the town. I feel like working in the Planning commission will allow me to contribute to the future of the town that I plan to live for the rest of my life.
Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?	In such a scenario, I would try to list out my apprehensions and bring it to the team in terms of the direction we're taking. Care needs to be taken to ensure that the discussions are professional and not directed towards the person but the idea that I'm disagreeing with. Once you bring out your objections in the open, we would try to discuss them out and then find the best path forward, and if that path is not something I'm agreeing with, that's fine - as long as we've discussed it with the team..
If you were appointed, what goals would you like to see accomplished on this board or commission?	My goal is to help grow the town and see if we can bring in more varied types of businesses and industries into Erie. I don't like the idea of Erie being a bedroom community. Every morning you see a huge line of cars leaving the town from Isabelle road/Arapahoe and every evening, you see the same line of cars coming in. It would be nice to change that dynamic.
What do you think are the most	I think variety of the kind of people/businesses that work, live is important for the

important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

town to grow and prosper. I intend to try and help to bring that if I can get appointed.

Upload resume and additional documents (optional)

 Patadia.doc

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or misrepresentation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use. Yes

Acknowledgement Signature



P R O F E S S I O N A L E X P E R I E N C E

■ **Oracle (Oracle Advertising)**

9/17 - Present

Principal Software Engineer

- Currently helping the team redesign the Microservice architecture for performance and scalability at service/database layer. Technologies used include Java, Docker, Marathon, Jersey, Hibernate, ElasticSearch
- Built a data lake to help analyze the strategy/campaign from all the microservices in the organization to allow data mining and discovery.
- Technical Lead, SaasCore team to help integrate over five acquisitions that formed Oracle Advertising into a centralized Oracle Ordering and contracting.
- Created centralized services / workflow engine that handles orchestration of contracts and orders that are generated from corporate systems so that they are provisioned correctly for customer access.
- Implemented OAuth2 solution to enable service to service security across the organization.

■ **Clickbank**

3/09 – 9/17

Software Engineer, Lead Engineer, Manager, Enterprise Data Architect

- Joined the team as a Software developer in the application team and was promoted multiple times to Lead, Manager-Data Services and finally as an Enterprise Data Architect. Recently designed a MDM Hub architecture using like Vertica, Apache Storm, Postgres, Cassandra and Kafka. Started migration of the warehouse to AWS.
- Managed the 5 people Data Services engineering team which included Developers, QA, Postgres/vertica DBAs.
- Implemented various statistical analysis algorithms which allowed the company to classify accounts behavior, identify fraud and increase revenue.
- Instrumental in designing the data warehouse for Clickbank using various technologies like Postgres/JMS/Oracle/Talend.
- Designed and implemented a pilot system to model the Client analytics data in a Cassandra Cluster. This allowed users to achieve real-time analytics in an HA environment.
- Re-designed the warehouse analytics jobs to significantly reduce database activity and improve performance by over a factor of three. Used a custom caching solution and in memory calculations to achieve the performance enhancements.
- Worked in the data warehousing team to implement to help migrate the data warehouse from Oracle to Postgres. Designed various data warehouse jobs in the Talend ETL tool to extract data from their OLTP system. Redesigned most of the ETL jobs to use JMS to improve performance and reliability.
- Designed Clickbank REST API to handle sales / account management / subscription detail / tickets for Clickbank. The service layer was implemented using JSR-RS (JSR-311).
- Also implemented their security layer over the rest api which handled Authentication and Authorization over REST. Multi-level security using a combination of Developer/API keys. Technologies used were Spring Security, Jersey (JSR-RS), Hibernate, ActiveMQ, Tomcat.

■ Director, Data Entry Services – Geodsys Systems

6/11 – 9/13

- Designed and implemented a data entry application for converting mortgage data for the years 1955-1985 for Mobile County. Was server application running on Tomcat using Hibernate JPA/H2/JQuery/Spring and HTML. The system is designed to support searching through mortgage records for those years.
- Implemented data entry application for LPS systems to allow entering data for all real estate transactions for various counties [Bib/Macon/Tallapoosa/Blount/Cleburne]. Integrated with LPS to data export on a weekly basis. Added entry workflow with auditing capabilities for US teams.
- Managed engineering and operations team in India and USA.

■ Lead Technical Consultant – Perficient (Policy Studies)

5/08 – 3/09

- Participated in the performance team doing analysis to resolve issues facing the Vida SCHIP project. Helped identify and fix bottlenecks in the application as well as at the database layer. The changes resulted in significant performance improvements and allowed us to meet their SLA for the project. Technologies used were Weblogic 10.0, EJB, JMS, JPA, iBATIS, Oracle.
- Did a thorough analysis of the web-application in terms of performance.
- Helped resolve some of their XA issues related to two-phase commit operations.
- Re-wrote their DAO layer using iBatis from JPA which resulted in a dramatic fivefold increase in performance.
- Helped identify and resolved various JTA / XA issues in their application.
- Optimized configuration of the JMS component to achieve maximum throughput and reduce concurrency bottlenecks.
- Identified various memory leaks in the system which caused server degradation.

■ Senior Software Engineer - BEA Systems (Weblogic Portal)

2/01 – 5/08

➤ Portal Content Management Team

- Helped Design and develop content management system API's and SPI to work with third party repositories like Documentum/FileNet/Fatwire. The Portal CM API's were designed to be compatible with JSR-170.
- Designed and implemented an OOTB content repository supporting content management features as defined in the SPI [binary properties, nested / inherited types, cache management support, expression search support based on ANTLR grammar language etc.] Technologies used were CMP, JPA, Stateless Session Beans and JDBC.
- Lead role in adding versioning and workflow support to the content repository and the API. Also added security infrastructure layer to the content repositories which allows users to provide security capabilities to individual content resources. Technologies used were Java/J2EE, Apache XML Beans, Portal User Management API's
- Worked with the India based development team in developing a WebDAV implementation for content management. Technologies Used were XML Beans, Servlets, HTTPClient.
- Technical Lead in developing REST Web Services for content management.

➤ Portal Admin Tools Team

- Was Technical Lead in designing admin tools for Portal Content Management. Technologies used were Javascript/XSLT/HTML/AJAX.
- Helped Design and development of BEA Ebusiness Control Center – business user tool based on the NetBeans framework to manage Weblogic portal personalization, campaigns, scenario services.

➤ Portal Integration Team

- Helped build sample application on top of WebLogic portal demonstrating it's Personalization, Content Management, User Management, Campaign/Content management features. In addition to using most of WLP Features, used Java Server Faces, AJAX and DOJO toolkit.
- Worked with the Integration team on various performance issues with Content Management, including memory leaks, deadlock detection, session synchronization, cluster related issues.

Helped in design of develop their Smartbeans business components. Also helped deploy these components on Weblogic server at Nextel Systems, and design their phone ordering web site built on top of these components. Helped build a commerce application using the theory center business components to demonstrate the capabilities and configurability of the components. Technologies involved were Rational, TopLink, and J2EE Programming using Weblogic Server.

■ Other achievements:

- Speaker, Java One 2004 – Client side tree framework for rendering web pages.
- Participated on behalf of BEA for JSR-170 Expert Group.
- **Software Patents:**
 - 7,293,286 – Federated management of content repositories.
 - 7,240,280 – System and method for application flow integration in a portal framework.
 - 7,236,990 – System and management for information lifecycle workflow integration.
 - 7,236,989 – System and method for providing lifecycles for custom content in a virtual content repository
 - 7,236,975 – System and method for controlling access to a node in a virtual content repository that integrates a plurality of content repositories.
 - 7,162,504 – System and method for providing content services to a repository.
- Designed a Universal JDBC Editor – Goat to allow connecting to various databases using JDBC.

T E C H N I C A L S K I L L S

Technologies: Java, J2EE, HTML, Javascript/JSON/JQuery, SQL, JMS (ActiveMQ/Kafka), Hibernate, ETL, AWS, Lucene, MicroServices
Databases: Oracle, MySQL, Postgres, Cassandra, Vertica
Platforms: ActiveMQ, Kafka, Tomcat, Weblogic Server, Apache Storm
Tools: Eclipse, Swing, Ant, Junit, Maven, Talend, Microstrategy
Frameworks: Spring, Jersey (JSR-RS), iBatis, Mesos, Marathon

E M P L O Y M E N T H I S T O R Y

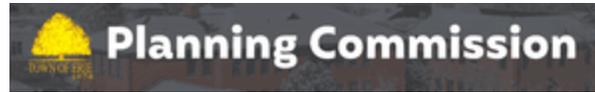
Oracle: Principal Engineer	9/17 – Present
Clickbank: Enterprise Data Architect, Data Warehouse	3/09 – 9/17
Geodsys : Systems : Director, Data Entry Services	6/11 – 9/13
Perficient: Lead Technical Consultant	5/08 – 3/09
BEA Systems: Senior Software Engineer	2/01 – 5/08
Theory Center: Senior Software Consultant	8/99 – 1/01

E D U C A T I O N

Northeastern University
M.S. in Computer Systems Engineering. Minor in Engineering Software Design.
LD University, India
B. S. in Chemical Engineering.

Planning Commission Application

02/11/2026 12:01 PM (MST)



Full Name	Lori Hight
Are you an Erie resident?	Yes
Are you under the age of eighteen?	No
Are you currently serving on the commission you are applying for?	No
Home Address	260 Monares Ln Erie, CO
Email	lorihight62@gmail.com
Primary Phone Number	3035645151
Employer	City of Thornton
Job Title/Occupation	Retired
Have you ever been employed by the Town of Erie?	No
Do you work for or own a company that does business with the Town of Erie?	No
What is your highest level of education completed?	Masters Degree or Higher
Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed?	I retired in August 2024 after nearly 30 years as a city planner for the City of Thornton. I am AICP certified and hold degrees in both urban and regional planning and architecture. With strong knowledge of planning principles and Robert's Rules of Order, I remain committed to community service and contributing to my Town.
Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues?	I served on the Water Board for a small community in Adams County near Brighton, consisting of just over 100 households. Because few residents were willing to serve, I stepped up when asked. During my eight-year tenure, the Board faced significant challenges, including frequent breaks in the aging 40-year-old water system and compliance with an EPA mandate to retire our wastewater plant and connect to a new facility in Brighton. To address these issues, assessments were required, which unfortunately angered many residents.
Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?	I worked with a developer and staff in Thornton on a project designated as mixed use in the Comprehensive Plan due to its proximity to an RTD Commuter Rail station. The developer initially resisted creating an integrated plan, instead proposing separated uses that undermined walkability and conflicted with the Plan's vision. I recognized a familiar tactic, shifting staff attention to minor details while larger systemic issues remained unresolved. When no one else raised concerns, I chose to speak up, even though it was outside my direct purview. As a result, the

project ultimately advanced as an integrated, walkable development with multiple uses, consistent with the Comprehensive Plan.

If you were appointed, what goals would you like to see accomplished on this board or commission?

I understand that, aside from Site Plan approvals, the Planning Commission serves as a recommending body rather than a decision-making authority. I believe the Town's Comprehensive Plan is a vital guiding document and should be closely followed when making recommendations to Council. My priority is fostering a community that is accessible to all, with particular emphasis on mobility options beyond automobiles. I strongly support mixed-use development, which helps bring essential services and amenities closer to where people live. Above all, I believe our planning efforts should be proactive, anticipating future needs rather than reacting to challenges after they arise.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

Erie is experiencing rapid growth, which brings both opportunities and challenges, particularly in preserving our community's quality of life. I commend the progress Erie has made in expanding affordable housing options for lower-income residents, a critical step in ensuring that our Town remains inclusive rather than exclusive to only the most fortunate. Looking ahead, I believe it is essential to encourage additional rental and multi-unit housing to meet diverse needs and support a balanced community.

Throughout my career as a city planner, I have seen too many Planned Development (PD) zone projects that failed to truly deliver the greater public benefits required by code, benefits that could have been achieved as or more effectively under other zoning districts without the concessions that come with PD zoning. With that experience, I would approach recommendations for PD zoning applications with a discerning eye, ensuring they meet both the intent and the letter of the code.

I also worked extensively with oil and gas production sites during my tenure with the City of Thornton. While these facilities can present significant challenges for surrounding neighborhoods, federal regulations require local governments to accommodate them. In reviewing applications for new well sites, I would apply a detail-oriented approach to ensure full compliance with all applicable Code requirements and to safeguard public health, safety, and community compatibility.

Finally, I value Erie's commitment to architectural integrity and thoughtful urban design, particularly in Old Town. Requiring buildings to respect the historic context, orient primary facades toward the street, and break up large frontages creates a more engaging, pedestrian-friendly environment. These design standards not only honor Erie's character but also encourage people to walk, connect, and experience the Town at a human scale.

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or representation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Yes

Erie Municipal Code, the Comprehensive Plan, and other applicable laws.

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use.

Yes

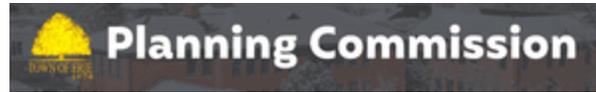
Acknowledgement Signature



Lori Hight

Planning Commission Application

02/06/2026 12:51 PM (MST)



Full Name	Maria Elvira Camargo
Are you an Erie resident?	Yes
Are you under the age of eighteen?	No
Are you currently serving on the commission you are applying for?	No
Home Address	1230 Sunrise Drive, Erie, CO 80516
Email	maria.camargo@summawork.com
Primary Phone Number	3057944603
Employer	SummaWork
Job Title/Occupation	Administrator/Owner
Have you ever been employed by the Town of Erie?	No
Do you work for or own a company that does business with the Town of Erie?	No
What is your highest level of education completed?	Masters Degree or Higher

Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed?

I am interested in serving on the Planning Commission because I care deeply about the long-term health, livability, and cohesion of our community. As someone who lives in and is invested in this community, I value planning that reflects both current needs and future generations. I believe thoughtful planning plays a critical role in balancing growth, sustainability, and quality of life, and I would welcome the opportunity to contribute to that process in my hometown.

Professionally, I bring over a decade of experience working in complex systems within healthcare and public service environments, where my role often involved analyzing information, listening to diverse stakeholders, and facilitating thoughtful, data-informed decision-making. I hold graduate degrees in public affairs and public health, which have given me a strong foundation in policy analysis, systems thinking, and the consideration of both short and long-term impacts of decisions.

In addition to technical skills, I bring strengths in facilitation, collaboration, and clear communication. I genuinely enjoy connecting with people and supporting constructive dialogue, even when perspectives differ. I strive to help create environments where discussions are respectful, productive, and, when possible, positive and engaging for everyone involved. I approach decision-making with care, curiosity, and a commitment to serving the broader community rather than any single interest.

I see service on the Planning Commission as an opportunity to contribute my skills in listening, synthesis, and stewardship to help support thoughtful, well-considered outcomes that benefit the town as a whole.

Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues?

Yes, I have served in several advisory and governance roles across different contexts. I was a board member of my homeowners association in Miami, where the work focused on community operations, shared resources, and balancing individual concerns with collective responsibilities. I also served on the board of the Nassau Institute in the Bahamas, a public policy think tank, where discussions centered on research, policy perspectives, and long-term societal issues. In addition, I participated on the Maternal and Child Health advisory board at UC Berkeley, which brought together academic, public health, and community perspectives to inform programmatic and policy-related decisions.

Across these roles, what made serving in an advisory capacity a positive experience for me was the opportunity to listen to a wide range of viewpoints, contribute my own perspective, and work toward shared understanding and common ground. I value collaborative processes and thoughtful dialogue, particularly in settings where there are differing opinions and strong interests at play.

The primary challenges in each of these roles were navigating differences in priorities and perspectives. I found these situations constructive rather than discouraging, as they required careful listening, clear communication, and a focus on the broader purpose of the group. These experiences strengthened my ability to engage respectfully with disagreement, support productive discussion, and help groups move toward balanced, and effective results.

Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?

In my role as a Performance Improvement consultant at Kaiser Permanente, I frequently facilitated small, multidisciplinary groups during rapid improvement events focused on healthcare operational issues. These events typically lasted five full days and brought together participants from diverse roles, including executives, managers, frontline clinical and non-clinical staff, administrative teams, and operations.

In several instances, some participants wanted to take a different direction based on their own personal perspectives, particularly when proposed solutions did not fully address root causes or align with the defined objectives of the improvement effort. Rather than advocating for what made sense to me, my role as facilitator was to focus on maintaining a clear, structured process grounded in Lean methodology.

Encouraging open discussion, ensuring all perspectives were heard respectfully, and guiding the group back to shared goals, data, and agreed-upon decision criteria when opinions diverged. By adhering to the improvement process, the group was able to evaluate options objectively and select solutions that were both effective and broadly supported.

The results of this approach were measurable improvements in both process and outcomes. Teams achieved clearer workflows, reduced inefficiencies, and improved operational metrics such as turnaround times, error reduction, or service reliability, depending on the project focus. Just as importantly, the process led to strong participant buy-in, with stakeholders understanding not only what decision was made, but why it was made.

These experiences reinforced for me the importance of structured process, data-informed decision-making, and respectful dialogue when navigating disagreement within a group.

If you were appointed, what goals would you like to see

If appointed, my primary goal would be to support a Planning Commission that functions as a cohesive, respectful, and effective team in service of the community. I

accomplished on this board or commission?

believe the quality of the process and working relationships within the commission directly affects the quality of its decisions.

I would like to contribute to an environment where members feel comfortable sharing their perspectives, where discussions are thoughtful and well-facilitated, and where disagreements can be addressed constructively. A collegial and collaborative dynamic not only makes the work more productive, but also strengthens public trust in the commission's work.

In addition, I would hope to contribute to the Commission's decision-making process that includes careful consideration of data, policy guidance, and public input, as well as a shared commitment to transparency and fairness.

Overall, my goal would be to be a part of a commission that works well together, communicates clearly, and produces decisions that are both practical and aligned with the long-term interests of the town.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

Erie is experiencing rapid growth, which brings both opportunity and responsibility. One of the most important planning and land use issues facing the town is ensuring that growth is thoughtful, well-paced, and aligned with the community's long-term capacity and values. This includes careful consideration of how new development impacts infrastructure, schools, traffic, public services, and overall quality of life.

As the town continues to grow, I believe it is important to avoid development patterns that prioritize short-term building activity without sufficient attention to supporting systems. Planning that integrates housing, transportation, schools, utilities, open space, and community services will help Erie grow in a way that remains welcoming, connected, and functional for both current and future residents.

Another important consideration is maintaining a balance between growth and preservation, protecting community character, open spaces, and environmental resources while accommodating new residents and economic development. Clear planning standards and thoughtful land use decisions can help achieve this balance and provide predictability for both residents and developers.

In terms of the insights I could bring to the Commission's deliberations, my background in public affairs, public health, and systems-focused work allows me to view planning decisions through a holistic lens. I am accustomed to considering downstream impacts, asking how individual decisions affect the broader system, and supporting data-informed, collaborative discussions. I would aim to contribute a perspective that emphasizes long-term thinking, cross-sector impacts, and decision-making that serves the overall health and resilience of the community.

Upload resume and additional documents (optional)



Maria E Camargo resume .pdf

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or misrepresentation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use. Yes

Acknowledgement Signature



Maria E. Camargo

Erie, Colorado • (305) 794-4603 • maria.camargo@summawork.com

PROFESSIONAL EXPERIENCE

Public Health Institute at Denver Health, Denver, CO

Manager, Performance Planning

October 2024 – October 2025

- Led strategic planning, quality improvement, and performance management initiatives that streamline patient intake processes and optimize staff workflows.
- Implemented a data-driven system to match patients' social determinants of health needs with community resources, enhancing overall care delivery.
- Coordinated targeted training and coaching programs to build leadership capacity and foster a culture of continuous improvement.
- Managed cross-functional projects, including clinical workflows and strategic committee facilitation, within Denver Health's Public Health Institute, collaborating closely with clinical areas to drive operational excellence

SummaWork, Danville, CA

Consultant

August 2022 – October 2024

- Implemented Lean-based performance improvement systems at hospitals in the San Francisco Bay Area, enhancing operations in perioperative, med-surg, and ICU departments.
- Collaborated with executive leadership and department managers to institutionalize daily huddles that improved patient care, workflow efficiency, and staff satisfaction.
- Developed and administered a Care Experience assessment for Northern California medical centers to drive regional quality improvements.
- Provided consulting services to small medical practices in the Bay Area, streamlining operations, improving patient care, and empowering staff with tailored performance improvement solutions.

Kaiser Permanente, Walnut Creek, CA

Service Unit Manager, Optometry

August 2021 – August 2022

- Managed day-to-day operations across six clinics and an eyecare call center, ensuring high-quality, patient-focused services.
- Improved the Diabetic Retinal Screening rate from 27% to 40% in 3 months and to 56% within 6 months through process optimization.
- Oversaw and resolved human resources, labor relations, and safety concerns, while developing and managing departmental budgets and fostering continuous staff development initiatives.

Kaiser Permanente (Various Roles)

November 2016 – August 2021

- **Administrative Manager / Senior Consultant:** Directed KP's first drive-through COVID vaccination clinic, leading planning and operations across three sites and

administering 15,000+ doses. Developed alternative care strategies, including in-facility screening and disaster preparedness using Lean and design tools.

- **Senior Consultant, Performance Improvement:** Facilitated daily huddles and Lean improvement events for the Ambulatory Surgical Unit and associated departments, enhancing process efficiency and overall patient experience during facility transitions.

Earlier Roles:

- **Nurse-Family Partnership (California Lead, Business Development Manager; March 2014 – June 2016):** Leveraged strategic alliances to expand service capacity by 20% and secure a \$750K budget increase, enabling the recruitment of four additional nurse consultants and advancing statewide nurse home visit programs.
- **Program Manager, CalHIPSO (Oakland, CA; June 2012 – November 2013):** Oversaw EHR implementation at Local Extension Centers and assisted in managing a \$7M program budget.
- **Contract Compliance Roles (Miami-Dade County & City of Miami, FL; 2006–2010):** Ensured compliance with federal, state, and local regulations for community service agencies and city departments.
- **Owner, Educacion Inteligente (Miami, FL; September 2004 – May 2006):** Led a consulting team in designing educational programs for pregnant mothers and young children.

EDUCATION

Enric Corbera Institute – Barcelona, Spain

Master in Bioneuroemotion, August 2025

Accredited by Universidad Iberoamericana, Mexico

- Focused on the relationship between emotional processes, personal perception, and health outcomes. Applied integrative methodologies from neuroscience, psychology, and emotional well-being to support individual and organizational transformation.

University of California, Berkeley, School of Public Health – Berkeley, CA

Master in Public Health, Maternal and Child Health, May 2012 | GPA: 3.91 • Graduate

Student Instructor, Policy and Practice in Public Health

Indiana University, School of Public and Environmental Affairs – Bloomington, IN

Master in Public Affairs, Policy Analysis, May 2002 | GPA: 3.75 • Teacher Assistant, Public Health Administration

Universidad Catolica Andres Bello – Caracas, Venezuela

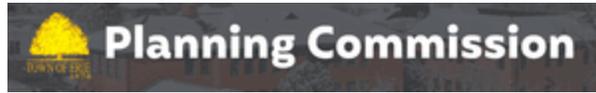
Bachelor of Science, Major: Economics, July 2000

SKILLS & INTERESTS

- **Technical & Analytical:** Proficient in Epic; advanced skills in MS Excel, Word, and PowerPoint, AI fluent
- **Languages:** Bilingual in English and Spanish
- **Interests:** Avid reader, hiker, marathon runner, and cyclist

Planning Commission Application

02/22/2026 8:16 PM (MST)



Full Name Paul M. Leef, AIA, NCARB, LEED AP

Are you an Erie resident? Yes

Are you under the age of eighteen? No

Are you currently serving on the commission you are applying for? No

Home Address 2968 Hunt Court

Email paul.leef.aia@gmail.com

Primary Phone Number 303.885.8352

Alternate Phone Number 720.648.1125

Employer SmithGroup

Job Title/Occupation Vice President, Senior Principal, Architect

Have you ever been employed by the Town of Erie? No

Do you work for or own a company that does business with the Town of Erie? No

What is your highest level of education completed? Masters Degree or Higher

Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed?

I have spent most of my career in service to public institutions, and I believe in acting locally, in the place where my family and I live. I bring expertise that I believe will enhance the work of the Planning Commission:: a deep understanding of planning and the built environment and a commitment to collaboration and teamwork. I have degrees in both Engineering and Architecture; as a licensed architect, my entire professional career has focused on planning and design. I was the campus architect for both the Colorado School of Mines and CU Boulder during periods of unprecedented growth, not unlike what the town of Erie has experienced. As the first LEED Accredited Campus Architect for CU Boulder, a community of 40,000 people, I led the first campus planning effort that included sustainability as a major consideration. During my tenure, I established a positive and collaborative working relationship with the Executive Director of Planning & Sustainability for the City, and he subsequently hired me to manage the Boulder Civic area redevelopment. For over ten years, I have been consulting nationally on the planning efforts for leading universities such as Clemson, Duke, and Vanderbilt, as well as growing regional comprehensives such as San Diego State and Texas State. I am a Vice President at SmithGroup, the oldest architecture and engineering firm in the country, and one of the leading planning and design firms in the US. My planning

work has led me to present to legislatures in Oregon, Utah, and Florida about planning issues, and I lecture nationally at conferences. I belong to the Society of College and University Planners, the American Institute of Architects, and I am a faculty member for APPA, the leading national organization of facility managers, for whom I teach campus planning at APPA University.

Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues?

I have served on several boards. I was the designated representative for the Colorado School of Mines on the city of Golden's chamber of commerce, where the issues were economic development and the growth of the campus. I also served on the CU Civil Engineering Advisory Board and the Board of Directors for an independent Montessori School in Boulder County. For the Montessori school, we engaged a board consultant to advise on governance and board strategy. As Campus Architect for CU Boulder, I was the campus liaison to the CU Design Review Board (DRB). As such, I advised the DRB on project design, project site selection, and the campus master plan, which I led. In higher education, campus plans are comprehensive plans that cover a multitude of technical components, which include land use, development capacity, mobility (parking and multi-modes of transportation), landscape, sustainability, wayfinding, place making, and utility infrastructure, to name a few. A campus plan seeks to align the strategic goals of a university community with a vision of the built environment of the future.

Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?

1. As CU Campus Architect, my team and I were working with a nationally reknown architectural firm on what was the largest and most expensive project for CU at the time. I did not agree with the design direction of the building and worked with architect to develop alternative scenarios, which we brought to the CU Design Review Board. This collaborative process produced a significant change in direction and a better outcome.
2. Also at CU, we had a project to which some citizen groups objected. I worked closely with the Executive Director of Planning for the City to find a compromise solution. Together, we had instituted a series of quarterly meetings between my Planning office and the City's Planning office, which enhanced communication and improved our working relationship. In fact, we subsequently co-presented a session at the International Town & Gown Conference, and he later hired me to manage the City's largest redevelopment project, the Civic Area Redevelopment project.
3. While working or the City of Boulder Executive Director of Planning, we learned that my former employer, CU Boulder, was interested in develop CU owned property for a hotel conference center. The CU Director of Real Estate was focused on a site that did not benefit the City, while another site could help spur redevelopment of University Hill. We collaborated with the City's Downtown Board to fund a third party, independent feasibility study, which confirmed the City's preferred site. This is what was built.
4. In the last year, I was part of the team producing the ten year campus plan for Clemson University. We prepared three scenarios for growth, one of which included expansion to an off-campus site that was disconnected to the university community. This was less than ideal for a variety of reasons. As a proponent of data-informed planning, I presented data on the age and condition of some existing facilities and proximity to existing infrastructure, I helped develop an option for redevelopment of existing sites on the main campus and an infill strategy that leveraged existing infrastructure and helped promote a more connected university community. This strategy was incorporated into the plan which was adopted.

If you were appointed, what goals would you like to see accomplished on this board or commission?

In the public realm, a planning commission serves an important role in providing a community voice. As such, I would ensure that developers are held responsible for conducting a transparent and inclusive public process and are held accountable to community standards and needs. My grandson lives in Compass and could not ride his bike safely to either his grade school or our house, so walkability and connectivity would be priorities for me, in addition to ensuring Smart Growth..

What do you think are the most important planning and land use

As previously mentioned, I think that Smart Growth is one of the most important planning issues facing Erie. The recent citizen poll indicates that our small town feel

issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

is important. At the same time, some growth is inevitable, and we have to ensure that we can achieve density for reasons of sustainability and affordability where it is appropriate. Furthermore, we need to recognize that growth places direct costs on our general fund and capital budgets, and developers need to share in the cost for infrastructure investments which they trigger. As the director of planning and design for the Colorado School of Mines and CU Boulder, I have worked with local planning departments on growth issues from the other side of the table. I also worked for the City of Boulder Planning office. I will gladly bring insights and understanding from those varied experiences to the commission if selected.

Upload resume and additional documents (optional)

 FAIA_2025_Leef_Paul - Reduced.pdf

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or misrepresentation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use. Yes

Acknowledgement Signature



October 4, 2024

Mr. Carl D'Silva, FAIA
Chair, Jury of Fellows
The American Institute of Architects

1735 New York Avenue NW, Washington, D.C. 20006-5292

RE: Sponsorship of Paul Leef, AIA

Dear Mr. D'Silva and Esteemed Jury Members:

I am proud to sponsor Paul Leef, AIA, for elevation into the College of Fellows in Object 4, Government (Education). As the former Colorado State Architect and practicing architect in Denver, I have known Paul personally and have collaborated with him professionally for over twenty-five years. I can attest to his successful and impactful leadership that has enhanced institutions of higher education through innovative planning and exceptional, sustainable design.

By working methodically and strategically and building relationships with public and private institutions of higher education, Paul has elevated the roles of University Architect and Campus Planner. In those two roles, he has transformed campus capital planning and design at the local, state, and national levels. He has done this by raising design standards and practices, instituting organizational restructuring, integrating analytical space utilization tools, which have saved institutions millions of dollars, and has initiated and implemented enabling legislation. Paul's efforts allow for the creation of collaborative learning environments that are sustainable, resilient, and evoke a sense of community for students and faculty—an example is his campus wide classroom improvement plan at the University of North Carolina Charlotte. Throughout his career, Paul has been an advocate for higher education and the essential role that the profession uniquely plays for the private and public sectors.

Since knowing Paul, I have had the good fortune as the State Architect of collaborating with him on campus planning and design, facility condition assessments, long-term maintenance planning, and funding strategies at the Colorado School of Mines and the University of Colorado at Boulder. In addition, Paul and I established standard contract language in collaboration with the local chapters of the American Institute of Architects and the Association of General Contractors for fast-track project delivery methods for institutions of higher education and state agencies in Colorado. Paul led the effort to author the first Design-Build and Integrated Project Delivery Method (IPD) contracts for the State. He then piloted the Design-Build contract as University Architect while at the Colorado School of Mines on the Mines Park Student Housing project and

later implemented IPD as University Architect while at the University of Colorado at Boulder for the Williams Village Student Housing project (Exhibit 3.2). Over \$2B in Colorado higher education projects have been delivered using these new delivery methods.

Paul clearly demonstrated the benefits of the fast-track delivery method to streamline the procurement process and expedite the overall project schedule, as well as monitor and control costs on state-funded projects. This consensus document became the required fast-track delivery contract for the entire Colorado state system and was subsequently shared with and utilized by other states. Building on this success, Paul and I co-wrote the legislation (HB 07-1342) now codified into the Colorado Revised Statutes (CRS) 24-93-101, which is the "Integrated Delivery Method for Public Projects Act."

Paul's process has been one of inclusion, efficiency, advocacy, integrity, and accomplishment. He has shared his knowledge locally, statewide, and nationally through articles, lectures, and presentations and has advanced the practice of space and campus planning. He was recently invited to join the faculty of the APPA Institute, the premier professional association of facility managers, and now teaches hundreds of facility professionals on space and campus planning. He is also co-authoring a chapter on Space Management for the APPA Book of Knowledge. Most importantly, though, his work has positively enhanced the experience of hundreds of thousands of students across the country and beyond.

Paul Leef will be a notable addition to the College of Fellows, as he exemplifies all that the College represents. I hope you will join me in recognizing his significant contributions to the profession.

Sincerely,

Lawrence J. Friedberg, FAIA
Member Emeritus #30113846
Retired, Colorado State Architect (1994–2019)

PAUL LEEF, AIA, NCARB

As university architect and campus planner, Paul Leef transforms the operational policies, campus planning and design of public institutions. His project delivery innovations and speaking engagements facilitate the work of other professionals locally and nationally

Transforming Institutions: Elevated Standards, Organizational Practices, and Legislation

Change in higher education is accomplished primarily through organizational structuring, policies, contracts, and legislation. Throughout his career in the public sector, Paul Leef has led changes that have elevated the profession in general and the role of planners and architects in particular. At the Colorado School of Mines (CSM), a preeminent doctoral engineering university, Leef transformed the position of manager of design and construction to that of university architect. Working closely with the Office of the State Architect (OSA), AIA, and AGC, **he authored the first design-build contract for the OSA**. This document has been used successfully to deliver affordable housing to thousands of students throughout the state. As the University Architect for the University of Colorado at Boulder (CU Boulder), he worked with the State Architect to raise statutory dollar thresholds for hiring architects. **He also authored the first contract to leverage Integrated Project Delivery (IPD) legislation** sponsored by the State Architect. This work has opened doors to the profession and improved project delivery throughout the state.

In service to public institutions while in private practice, Leef's work has advanced aspects of capital planning of the built environment, ranging from individual campuses across the country to statewide university systems. For the North Dakota University System, he redesigned their statewide system of capital planning, which improved relations with the state legislature and created a more integrated and strategic process to plan facility investments throughout the entire North Dakota system.

Enhancing University Communities: Design

Leef's career has been focused on providing leadership in creating collaborative learning environments and memorable place-based communities. His partnership with faculty and designers created a landmark building at CU Boulder—the Integrated Teaching and Learning Laboratory—that pioneered hands-on, project-based learning environments for engineering students. This building became a national model for its learning spaces and use of the building itself as a learning tool, earning the National Science Foundation's prestigious Gordon Prize in Engineering Innovation.

At CSM, he implemented projects that continued to change engineering education. The Center for Teaching and Learning Media building **revolutionized teaching pedagogy at Mines** by creating a center for active engagement teaching in studio learning environment. Its success led to other faculty adopting this studio-based pedagogy, from which thousands of students have benefited.

He also directed the progression of architectural design and sustainability at CSM, which experienced unprecedented, historic campus growth: **he elevated design standards** and introduced a modern vocabulary that has become the campus standard for the tens of thousands of students who have studied there.

At CU Boulder, he directed the evolution of the main campus "Tuscan vernacular" architecture into a new style appropriate for a sustainable, 21st-century research campus. The \$1B capital program that he directed included 7 LEED Platinum buildings and 12 LEED Gold buildings, enhancing the experience for hundreds of thousands of students.

Impacting University Communities: Planning for the Future

Leef, in his role as University Architect, led campus-planning efforts at two universities at pivotal times in their history and charted new directions for each.

At CSM, **he planned the expansion needed to double the student enrollment and double their research enterprise**. He led the effort to close and vacate streets and create housing facilities that transformed the campus into a residential, pedestrian campus, which has now achieved Carnegie Tier One research status.

Leef's campus plan of CU boldly envisioned the transformation of a nearby office park into an extension of the academic campus. By organizing it around thematic, interdisciplinary neighborhoods of research, this radically changed the planning paradigm. This campus plan also broke ground as CU's first to incorporate a full chapter dedicated to sustainability and created a roadmap for constructing 1.2M GSF.

In private practice, Leef has focused on using data analytics to inform planning strategy and has presented on this topic at numerous national conferences.

His work on over 85 campuses with over a million students enrolled each year, has ranged from large public institutions such as the University of Texas at Austin, to regionals such as California State University-Chico. At Chico, his innovative analytics work drove the planning strategy and the plan received national planning award from the Society of College and University Planners. In recognition of his national leadership, he was recently asked to join the faculty of the APPA Institute, teach hundreds of facility professionals at national training events, and co-author a chapter in the APPA Book of Knowledge.

SECTION 2.0 CURRICULUM VITAE

- 2019–PRESENT **SMITHGROUP**
Vice President and Studio Leader, Campus Strategy & Analytics Studio
- 2014–2019 **PAULIEN & ASSOCIATES**
Vice President, President; led merger with SmithGroup (2019)
- 2013–2014 **CITY OF BOULDER**
Office of Planning and Sustainability; Civic Area Redevelopment Manager
- 2007–2013 **UNIVERSITY OF COLORADO BOULDER**
University Architect and Director of Planning, Design and Construction
- 1996–2007 **COLORADO SCHOOL OF MINES**
Campus Architect and Director of Campus Design, Construction and Development
- 1995–1996 **UNIVERSITY OF COLORADO**
Owner Representative, Integrated Teaching and Learning Lab
- 1985–1995 **UNIVERSITY OF VIRGINIA**
Staff Architect, Assistant Health Sciences Center Architect
- EDUCATION **UNIVERSITY OF VIRGINIA**
B.S. Civil Engineering
- UNIVERSITY OF VIRGINIA**
M.Arch



2.1.1 TRANSFORMING INSTITUTIONS: RAISING STANDARDS, PRACTICES, AND LEGISLATION

Change in higher education is accomplished primarily through organizational structuring, policies and procedures, and legislation. Paul Leef has led structural and contractual changes that have elevated the profession and the role of planners and architects.

- » At the Colorado School of Mines(CSM), he **elevated the position of manager of design and construction into that of university architect**, a director-level position that was augmented to include campus planning; the position was elevated to report directly to the CFO to reflect the importance of planning & design for the campus. He built a professional staff to raise the bar of quality and professionalism, which has persisted beyond his tenure as university architect.
- » At CSM, he worked closely with the State Architect and Attorney General **to author the first design-build contract for the State Buildings Program**. This has been used successfully throughout the state by many institutions of higher education to deliver affordable housing to thousands of students across the state.
- » Working closely with the State Architect, he proposed new procurement thresholds in state statute for the procurement of professional design services Integrated Project Delivery (IPD) and advocated for them with the AIA and AGC. When these new thresholds were enacted into law, they simplified architect selection and **gave public institutions increased access to professional services**. He also worked with the State Architect to change the process for selecting As-Needed Architects at CU Boulder. This collaboration opened the door to over 175 consulting architects for the four campuses in the CU system.
- » As the University Architect at CU Boulder, following the passage of IPD legislation, **he authored a new model contract for integrated project delivery (IPD)**, which was used to deliver LEED Platinum and innovative living and learning communities for the campus.
- » At the CU System, Leef initiated a board retreat of the system's Design Review Board (DRB) and led the creation of a position on the DRB dedicated to sustainability—a position that to this day impacts all four major system campuses. He also led the effort to include sustainability as a selection criteria for all AE Requests for Qualifications (RFQs) issued by the 4 campus CU System, **impacting the practice of sustainable architecture throughout the region**.
- » At CU Boulder, he raised design standards, created an organizational ladder for advancement and built a professional staff by hiring licensed architects.
- » At the North Dakota University System, **he redesigned their statewide capital planning process** to be more rational, strategic and efficient. This affected all 11 institutions of higher education in the state university system and improved their relationship with the state legislature by creating an improved process.
- » For the Oregon Higher Education Coordinating Commission, his work **improved their strategic capital planning process for all public universities** in the state. There are 7 public universities in Oregon with over 180,000 students.
- » Leef's work for the Legislature and the State University System of Florida resulted in new rubrics for evaluating and prioritizing capital construction projects for their 14 universities, leading to a more rational and strategic use of resources.
- » His consulting work on **over 85 university campuses** has resulted in new planning policies, practices and structures for public institutions, ranging from San Diego State to Duke University. His work has created more strategic approaches to managing and allocating the valuable space assets of each university's built environment. His innovative work with space planning analytics has transformed how institutions evaluate and manage their multi-billion dollar space assets and has saved them millions of dollars in the process.

Selected projects completed using Design-Build or Design-Build IPD contracts created by Paul Leef:

- At CU Boulder: \$300M, 1 GSF of housing; 2,000 beds renovated; 1,200 new beds.
- At University of Colorado, Colorado Springs: \$100+M, 35,000 GSF academic building; 1,200 stall parking structure; 210,000 GSF Housing project of 200 beds.
- At Colorado State University: Almost \$1.6B, 24 projects ranging from residence halls to academic buildings.

2.1.2 ENHANCING UNIVERSITY COMMUNITIES: DESIGN

UNIVERSITY OF COLORADO BOULDER

At the state’s Flagship University with Carnegie Research Tier One Status, Leef led a historic period of facility growth and expansion for the campus. As the University Architect with responsibility for a capital program then valued at \$1B, he led all campus planning, design, and construction activity. During this period, the campus significantly expanded its research, innovation, and discovery—led by two Nobel laureates—and new types of collaborative facilities were critical in shaping this growth. In support of the Flagship 2030 Strategic Plan, Leef also delivered over 1,000 new beds with residential academic programming, new learning environments, and facilities needed for student services and recreation. Throughout his tenures as university architect, he championed sustainable design.

EXHIBIT 3.5



Jennie Smoly Caruthers Systems Biotechnology Building

This LEED Platinum, biochemistry, basic science and engineering research facility realized CU Nobel laureates’ vision of multidisciplinary research, design for flexibility and “productive social collisions.” Nearly 30% more energy efficient than ASHRAE 90.1, this building established new architectural vocabulary for transforming the CU research park into an academic science research campus. Leef’s new development pattern translated the main campus “Tuscan Vernacular” to reflect 21st century science and technology. The project was presented at the IS2L conference for its groundbreaking energy-efficient design.

Role: University Architect. Leef led the design selection process and instituted a reprogramming and visioning effort to address operational issues and add food service and conferencing facilities; he initiated a planning effort to reorient the building and create a campus-like context for future buildings. He provided leadership and guidance to CU’s leaders, its Design Review Board, and local officials, and led the process from design through construction. (*Design Architect: Robert AM Stern Architect; Architect of Record: HDR Inc.; Completed: 2011.*)



JILA “X-Wing” Addition

JILA is a cooperative joint research facility with NIST federal labs and home to Nobel Laureates and National Academy Fellows. The Atomic Molecular Optical Physics program—the top-rated program of its kind in the country with some of the world’s fastest lasers—was in desperate need of state-of-the-art research labs. To meet their needs, this LEED Platinum research facility features highly vibration-sensitive design and construction for ultra cold chemistry and laser research; it adds to existing buildings by Harry Weese but improves thermal performance. An excruciatingly tight site required just-in-time deliveries and structural separation from existing labs during construction.

Role: University Architect. Leef led planning, architect selection, and design; advised campus leaders on federal appropriation and budget negotiations with NIST; and led the project through multiple approvals. (*Architect of Record: HDR; Completed: 2011.*)

“*The JILA “X-Wing” Addition] was a tricky project. Through the process, Paul Leef and I were allies, and occasionally adversaries, but I always respected his thoughtfulness in difficult situations. The finished project, which has been everything we hoped for, attests to the quality of his leadership.*

Dr. Eric Cornell, Nobel Laureate



UNIVERSITY OF COLORADO BOULDER (CONT.)

**Center For Community (“C4C”) Residential Dining Facility**   

CU Boulder needed to provide more opportunities for students to connect with peers, access services, and engage with student organizations to enhance retention and student success. This LEED Platinum, fast-tracked, complex, 180,000 GSF hybrid building consists of “one-stop” student services, housing offices, student organizations, and a 900-seat dining hall over a 325-car underground garage. Innovative sustainability features include an evaporative cooling system—unique for a dining facility—and the campus’s first non-gendered restrooms.

Role: University Architect. Leef championed sustainability efforts and design; advised campus leaders; led the project from architect selection through construction. (*Design Architect: Centerbrook; Architect: Davis Partnership; Completed: 2010.*)

EXHIBIT 3.2

**Williams Village North**   

The Flagship 2030 Strategic Plan identified the need for living/learning communities to increase student recruitment and enhance retention and success. The LEED Platinum, design-build facility delivered classrooms, faculty apartments, and 450 beds to support Residential Academic Programs. LEED features include solar panels and an innovative gray water system.

Role: University Architect. Leef championed sustainability efforts; led design-build (DB) selection using the DB contract he authored; oversaw design and construction, advised campus leaders; and led the project through approvals. (*Design-Build Team: Whiting-Turner with Mitchell Mackey; Completed: 2011.*)

EXHIBIT 3.3

**Integrated Teaching and Learning Laboratory (ITLL)**   

A new type of space was needed to achieve a college-wide strategic goal to reform engineering education with multidisciplinary, hands-on learning environments. The ITLL was conceived and developed to deliver a unique cross-department curriculum in a hands-on, team-based, design-focused, active learning, studio-like environment, featuring daylighting, data-rich learning environments, student-focused product design and development areas, and group study rooms—none of which previously existed.

Role: University Architect, Design and Construction Coordinator. At first hired by the College of Engineering and Applied Science, Leef’s responsibility grew to encompass developing and implementing the sensor-rich Building-as-Learning-Tool features in collaboration with faculty, students and designers to put building technology on display in real-time, making the building interactive and alive with hundreds of embedded sensors and exposed structural features. (*Architect: CannonDesign, formerly Klipp; Completed: 1997.*)

**Sustainability Energy and Environment Complex** 

The transformation of the research office park into a research cluster centered around energy and the environment to increase collaboration with the National Renewal Energy Lab. This required renovating a former corporate office building for faculty and federal lab use, connected with new wet laboratory research facilities.

Role: University Architect. Leef led site planning to create a gateway building for the east campus, led architect selection and design that artfully blended existing building with new aesthetic he created for the east campus; advised campus leaders; and led the project through necessary approvals. (*Architect: CannonDesign, formerly Klipp, with HDR as lab planner; Completed: 2016.*)



UNIVERSITY OF COLORADO BOULDER (CONT.)


Recreation Center Addition and Renovation




The circa 1970s recreation facilities were outdated and no longer met student needs. The project added an indoor ice arena; expanded cardio, fitness and weight training; an outdoor pool; outdoor recreation center; offices and a climbing wall. The design bridged between the original building and a Charles Klauder gym of “Tuscan vernacular.” A new front door engaged a primary pedestrian path. Sustainability features included energy transfer to use heat rejection from the ice sheet to heat the indoor pool.

Role: University Architect. Leef championed sustainability efforts; led architect selection process, led the design team to bridge between an existing, brutal 1970’s building and an adjacent historic gymnasium; led through approvals and construction; advised board members, campus leaders and the student council (funding source). (*Design Architect: CannonDesign; Architect: Davis Partnership; Completed: 2014.*)


Basketball and Volleyball Practice Facility



To recruit a new Division 1 men’s basketball coach and address deficiencies with women’s volleyball, a promise of new facilities became contract clauses for the new coach. Attached to a brutalist concrete basketball arena, the addition created a new entry more harmonious with surrounding campus architecture and welcomed the first visit of a sitting president in 2012.

Role: University Architect. Leef led the effort to expand the scope to create a new welcoming entry experience to the Coors Event Center with monumental stairs, ADA access, ticket windows, and a pre-function patio. He also championed sustainability efforts and led the entire project process, while advising campus leaders. (*Architect: Perkins+Will, formerly Sink Combs Defthles; Completed: 2011.*)


Kittredge West and Commons Renovation




As part of a strategic plan to add 2,000 beds to accommodate enrollment growth and create living/learning communities to reduce judicial violations and improve student success, the two projects provided over 500 beds and a new informal study commons and academic advising space.

Role: University Architect. The project was delivered using Design-Build Contracts developed by Leef. He also championed sustainability efforts, led design-builder selection and design through approvals and construction; and advised campus leaders. (*Architect: 4240 Architecture; Completed: 2013.*)



COLORADO SCHOOL OF MINES (CSM)

As campus architect for this premier engineering university, Paul Leef worked closely with the Provost to develop a strategic plan that envisioned doubling enrollment and research expenditures. As a result, Leef led historic planning and development of the campus. The following CSM projects were completed while Leef was campus university architect and director of planning, design and construction. As such, he was instrumental in providing leadership in planning the growth, directing most projects, and raising design standards. His leadership was instrumental in the campus achieving the university's goals of doubling enrollment and research and becoming recognized as a Carnegie Tier One Research university.

Center for Technology and Learning Media   

Responding to an opportunity to receive legislative appropriation, Leef worked with the provost to conceive and articulate a program for a new center for hands-on, active learning. As the first new building on campus in 25 years, this facility established a departure from traditional masonry structures and introduced transparency and daylighting in a technology-rich environment for studio physics and engineering teaching labs, including a day-lit lecture hall and classroom spaces, a tier two data center and academic computer center, and study labs. It was the first CSM building with LEED as an articulated goal.

Role: University Architect. Leef programmed the building, determined the site planning which created a new pedestrian mall, championed LEED for design, which was a first for the campus, by authoring an RFP with ambitious sustainability goals; led design-selection and design, approvals and construction; and advised campus leaders. (*Design Architect: Anderson Mason Dale; Architect: Anderson Mason Dale; Completed: 2000.*)



EXHIBIT 3.4

Marquez Hall Petroleum Engineering Building   

A new academic building for the Department of Petroleum Engineering includes exhibit space, teaching labs and classrooms, administrative and faculty offices, and labs for wet and high bay research.

Role: University Architect. Leef championed sustainability efforts; led programming to include student space; set high standards for design in the architect selection process, led planning and design through design development; provided guidance to campus leadership; and led the project through approvals. (*Design Architect: Bohlin Cywinski Jackson; Architect: Anderson Mason Dale; Completed: 2012.*)



EXHIBIT 3.6

Mines Park Phases 1, 2, 3 Apartment Complexes  

A key component to support the strategic goal of enrollment growth was the creation of more residential student housing. To fast-track the delivery of affordable units, Leef authored the first Design-Build contract for Colorado state agencies. The stick-built two- and three-story apartment buildings were designed for upper division, graduate student and family housing. The complex includes a mix of one-, two- and three-bedroom units, as well as community centers, a convenience store and maintenance building, and was successfully delivered using new Design-Build contracts; presented at a SCUP conference on project delivery.

Role: University Architect. Leef authored State Buildings' first design-build contract and led the entire project from planning through construction while advising campus leaders on progress. (*Design-Build Team: Alliance with PBA Architects; Completed 1996 & 2011.*)



EXHIBIT 3.2



COLORADO SCHOOL OF MINES (CONT.)**Recreation Center** 🏆 🎓

Leef led a programming study that determined 80% of the student body participated in intramural and recreational sports despite a dire lack of appropriate space. This 108,000 GSF project included a 2,500-seat competition basketball/volleyball court, recreation gym and running track, competition pool venue, café and game room. The project was featured in the Athletic Business Architectural Showcase and has hosted tens of thousands of spectators each year.

Role: University Architect. Leef led negotiations with the city to redevelop the block and vacate city streets to enhance pedestrian circulation in and around the building and campus. As part of his on-going sustainability efforts, he initiated an RFP to salvage houses being removed for use by non-profits. Leef led the AE team to implement his vision to express structural engineering principles on the exterior of the building, for the benefit of the engineering students. The project also implemented Leef's plan to create a circulation path through the building (outside of security) to connect recreation fields and Greek life with the academic core of campus. He also championed sustainable design and led the project from planning through construction. *(Architect: Perkins + Will, formerly Sink Combs Defthles; Completed: 2007.)*

**Geology Museum/General Research Lab** 🏆 🎓

The campus had two strategic needs: increase research and find a suitable home for a rare collection of gems and minerals curated by the Geology Department. This hybrid building provided a new public museum and state-of-the-art general research space. The museum both educates students and is on City of Golden's list of public attractions.

Role: University Architect. Leef led the planning, site planning, and architect selection process, design and construction; provided guidance to campus leadership and led the project through campus and city approvals. *(Architect: Anderson Mason Dale; Completed: 2002.)*

**Petroleum Institute (now Khalifa University), Abu Dhabi, United Arab Emirates**

The Petroleum Institute (PI) was established in 2001 by an Emiri decree under the direction of His Highness Sheikh Khalifa bin Zayed Al Nahyan, ruler of Abu Dhabi, and subsequently merged with the Masdar Institute of Science and Technology. The PI contracted with the Colorado School of Mines to create academic programs and plan the new campus. Leef partnered with NBBJ to develop the new campus's space program, which was constructed and is now part of Khalifa University.

Role: University Architect. Leef led selection of the planning consultant and oversaw space programming for the new campus, which enhanced the Mines brand internationally. *(Architect: NBBJ; Completed: 2007.)*



2.1.3 IMPACTING UNIVERSITY COMMUNITIES: PLANNING FOR THE FUTURE

The role of the planner is to first understand the desired future state, to translate that into the physical environments necessary to achieve that future state, and then to chart the steps needed to realize the vision. In his career as a university architect and planner, Leef has been at the forefront of the strategic and physical planning of university communities and civic areas. His leadership has resulted in significant and long-lasting improvements in numerous communities.



Paul began his tenure as CU University Architect around the same time I began serving as the City of Boulder's planning director. Paul's desire to engage with the City in new and constructive ways and ability to creatively problem-solve helped to overcome the wariness of both City and University leadership, ushering in a period of significant collaboration on everything from new campus development to overall master planning and sustainability initiatives.

- David Driskell, Former Executive Director of Planning and Sustainability, City of Boulder

EXHIBIT 3.7



Colorado School of Mines Campus Plan

Once a strategic plan for doubling enrollment and research was approved, it became necessary to determine the facilities needed to support these goals. Leef partnered with JBA and 5Design to assess space needs and develop a plan for the campus's physical development, including key land acquisitions. The plan proved transformational by promoting residential facilities, new academic buildings, and first-of-its-kind local street closures for a more pedestrian oriented campus.

Role: University Architect and Director of Planning, Design and Development. Leef led the planning effort and campus engagement, negotiated an agreement with an adjacent historic district, and obtained approvals from the Board of Trustees and Colorado Commission on Higher Education. Leef presented this project at the Association of University Architects annual conference. *(Golden, CO; Completed: 2006.)*

EXHIBIT 3.8



University of Colorado Boulder Campus 10-Year Facilities Master Plan

Referred to by the Colorado Commission on Higher Education as “exemplary,” this plan features a highly inclusive process of engaging internal and external stakeholders and a transformative vision for the 200-acre east campus, closely aligned with the Flagship 2030 Strategic Plan. This document included plans for housing at Williams Village and North of Boulder Creek that have been implemented and are still being followed, impacting a campus of 30,000 students and 8,000 employees each year for decades.

Role: University Architect and Director of Planning, Design and Construction. Leef uncovered and highlighted a finding that a high percentage of campus buildings were more than 50 years old, with a growing deferred maintenance backlog. His work resulted in a focus on capital renewal projects and creation of an annual deferred maintenance program. He championed the first integration of sustainability into a CU campus plan. Leef led the campus planning effort and both internal and external community outreach and relations, obtaining approvals from City Planning Board and City Council, CU Cabinet, Board of Trustees, and Colorado Commission on Higher Education. *(Architect: CU Planning Office; Paulien & Associates for Space needs; Boulder, CO; Completed: 2011.)*



CU System

In addition to including sustainability in the campus plan, Leef led a reform of the CU System Request for Proposal (RFQ) process to include sustainability as a criteria for AE consultant Selection. He also successfully campaigned to have CU System administrative policy revised to formally designate one member of the Design Review Board focused on sustainability.



Paul's leadership, vision and spirit of partnership helped to transform the working relationship between the City of Boulder and the University of Colorado from one of contention and mistrust to one of mutual respect and creative collaboration. That transformation led to what is now being realized in built form: from Boulder's revitalized Civic Area to the new CU Hotel and Conference Center that will serve as a vital connection between downtown Boulder, University Hill and the CU campus.

- **David Driskell**, Former Executive Director of Planning and Sustainability, City of Boulder Institute of Technology

EXHIBIT 3.8

**CU/City of Boulder Hotel Conference Center**

With the new the CU campus plan, which Leef led as University Architect, CU Boulder identified the need for a hotel conference center to support the university's desires to further academic prominence. Subsequently, the City of Boulder's directors of planning and economic development expressed a desire to positively impact economic redevelopment and patronage of city businesses. They commissioned a jointly funded feasibility study to evaluate two potential sites for the project. The study resulted in the project moving forward and is currently under construction and will serve tens of thousands of visitors each year.

Role: Planner, City of Boulder. Leef led the commissioning of the study and contracting between CU and the city. He also led architect selection, selection of convention planning consultant, collaborations between CU and the city, site analysis and approvals. (*Boulder, CO; Est. Completed: 2025.*)

**Boulder Civic Area Redevelopment**

Leef co-directed the redeveloped plans for the Boulder Civic Area, a 20+ acre municipal campus and public park to become the city's cultural and civic heart and used by tens of thousands of residents and visitors each year. The project included urban planning, financial planning of potential revenue sources, programmatic planning, and trail, park/landscape planning of Boulder's City Park and was designed to support community assets such as the Farmer's Market, Public Library, and Museum of Modern Art, as well as local artists and community events.

Role: Boulder City Program Manager. Leef's leadership led to a successful bond program, approved by voters, for the redevelopment project. He championed sustainability, led the planning and landscape architect selection process, design and community meetings; advised City leadership, and led the project through City approvals. Working closely with the City's Director of Planning and Sustainability, Leef initiated a grant program that resulted in a manual for Eco-District planning that was shared nationally through the Urban Sustainability Directors Network (USDN), an organization which currently includes 2,500 participants in over 250 communities, with populations in excess of 100M people. (*Boulder, CO; Completed: 2017.*)



PAULIEN & ASSOCIATES | SMITHGROUP



Chapman University Space Needs Profile  

This project quantified space needs for the next 5 to 10 years. The Space Needs Profile considered what space the University had at the start of the study and how it was being used, while addressing anticipated enrollment scenarios and strategic plan priorities.

Role: Principal in charge, Lead Planner. Leef led the process and directed particular attention on teaching space, workplace (office) environment, and research and creative spaces. The impact of COVID-19 was also considered. *(Orange, CA; Completed: 2021.)*



Paul with his team produced a first-ever, comprehensive space profile for our campuses and has conducted multiple space studies for us here at Chapman University. This work and Paul's recommendations have been instrumental in demonstrating the power of data analytics and effectuating a notable change in the planning culture here at our university. I have also seen the positive impact Paul has had nationally through webinars and conferences.

- Collette Creppell, AIA, Vice President Planning, Chapman University

EXHIBIT 3.9



Duke University Space Study  

To optimize use of campus space assets, Duke University commissioned Paulien & Associates to conduct a space utilization study. The study identified opportunities for repurposing underutilized space, increasing research lab productivity, and best practices in space management and allocation based upon benchmarking with Ivy League and Ivy "Plus" peer institutions.

Role: Principal-in-Charge, Lead Planner, SmithGroup. Leef led the analysis, benchmarking of best practices, identification of opportunities and recommendations for improved space planning policies and procedures. *(Durham, NC; Completed: 2019.)*

EXHIBIT 3.10



California State University-Chico Campus Master Plan  

The California State University System leads the country in student body diversity and promotion of upward economic mobility for its graduates. As part of a master planning process with SmithGroup and the Paulien & Associates collaboration (led by Leef), the team analyzed campus space needs in relation to the strategic plan and campus priorities. Space needs were modeled at different enrollment scenarios, altering both the strategic plan for growth and the campus's physical planning. Data visualizations helped highlight opportunities for increased space efficiencies, which can be strategic during highly constrained resources and capital funding.

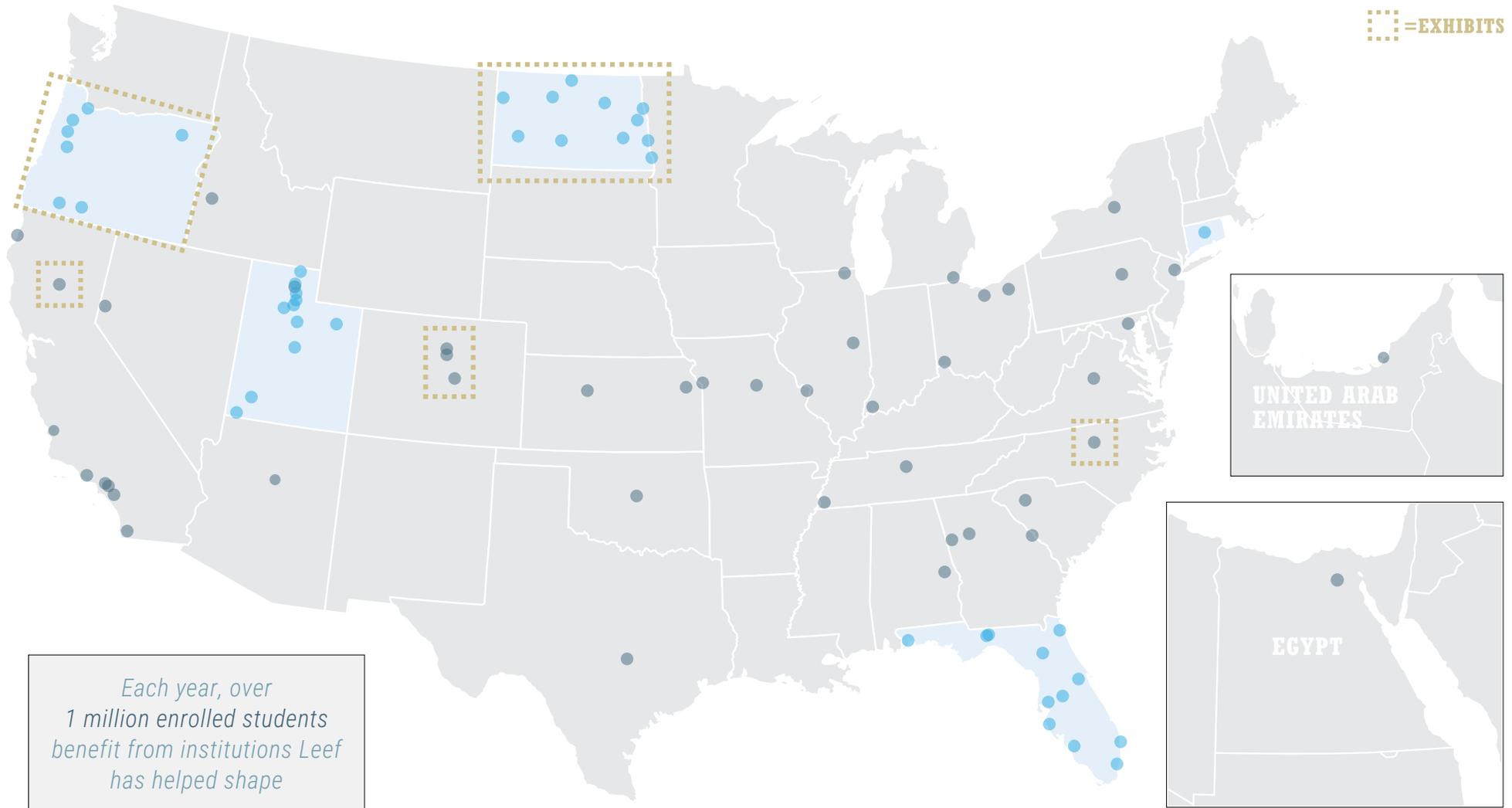
Role: Campus Strategy and Analytics Lead, Paulien & Associates. *(Chico, CA, Completed: 2020)*



2.1.4 PROFESSIONAL CONSULTING EXPERIENCE LED BY LEEF

This experience includes two-year community colleges, four-year dual mission universities, four-year regional comprehensives, and R1 flagship universities—both public and private.

 = EXHIBITS



Each year, over 1 million enrolled students benefit from institutions Leef has helped shape

5
STATEWIDES

85+
CAMPUSES

25
STATES

2
INTERNATIONAL
CAMPUSES

2.1.4 PROFESSIONAL CONSULTING EXPERIENCE LED BY LEEF (CONT.)

■ =EXHIBITS

U.S. Colleges and Universities

Auburn University
 Augusta University
 Bloomsburg University
 Boise State University
 Boston University
 California Polytechnic State University, San Luis Obispo
 California State Polytechnic University, Humboldt
 California State University, Channel Islands

■ **California State University, Chico**
 California State University, Los Angeles
 Case Western Reserve University, Cleveland
 Chapman University

■ **Colorado School of Mines**
 Clemson University

■ **Duke University**
 Fort Hays State University
 Georgia State University
 Johns Hopkins University
 Kent State University
 McHenry County College
 Michigan Technological University
 New Jersey Institute of Technology
 Northern Arizona University
 Northern Michigan University
 San Diego State University
 Syracuse University
 The University of Memphis
 The University of Texas at Austin
 The University of Toledo

United States Air Force Academy
 University of Cincinnati

■ **University of Colorado Boulder**
 University of Illinois Urbana-Champaign
 University of Kansas
 University of Missouri-Columbia
 University of Missouri System
 University of Missouri-Kansas City
 University of Missouri-St. Louis
 University of Nevada, Reno
 University of Oklahoma, Norman
 University of Southern California
 University of Southern Indiana
 University of Virginia
 University of West Georgia
 Vanderbilt University
 Weber State University

International Work

Academy for Health, Cairo, Egypt
 Petroleum Institute (now Khalifa University), Abu Dhabi, UAE

Statewide Studies**CONNECTICUT**

Connecticut State College and University System

FLORIDA

Florida Agricultural and Mechanical University
 Florida Atlantic University
 Florida Gulf Coast University
 Florida International University
 Florida Polytechnic University
 Florida State University

New College of Florida
 University of Central Florida
 University of Florida
 University of North Florida
 University of South Florida
 University of West Florida

■ **NORTH DAKOTA**

Bismarck State College
 Dickinson State University
 Minot State University
 Lake Region State College
 Valley City State University
 Dakota College at Bottineau
 Williston State College
 Mayville State University
 North Dakota State University
 University of North Dakota
 North Dakota State College of Science

■ **OREGON**

Eastern Oregon University
 Oregon Institute of Technology
 Oregon State University
 Portland State University
 Southern Oregon University
 University of Oregon
 Western Oregon University

UTAH

Bridgerland Technical College
 Davis Technical College
 Dixie Technical College
 Mountainland Technical College
 Ogden-Weber Technical College

Salt Lake Community College
 Snow College
 Southern Utah University
 Southwest Technical College
 Tooele Technical College
 Uintah Basin Technical College
 The University of Utah
 Utah State University
 Utah Tech University
 Utah Valley University
 Weber State University

PROFESSIONAL ORGANIZATIONS

Elected member, Association of University Architects (AUA)
American Institute of Architects (AIA)
Society of College and University Planners (SCUP)
National Council of Architectural Registration Boards (NCARB) certified
LEED Accredited Professional

VOLUNTEER ACTIVITIES

AIA Academy for Health—conference tour guide at University of Virginia
AIA National Convention—conference tour guide at University of Colorado
AIA New Mexico Design award committee
AUA (Association of University Architects) Sustainability Committee
AUA Professional Practice Committee
AUA Annual Conference Program Committee
Design-Build Institute of America, Founding member, Denver Chapter, Board of Directors
City of Golden Chamber of Commerce, Board of Directors
Mountain Shadows Montessori School, Board of Directors
CU Boulder Civil Engineering Advisory Board

OTHER AWARDS

Colorado School of Mines Employee of the Year

LEED BUILDINGS AT CU BOULDER LED BY PAUL LEEF

LEED Platinum

Baker Hall
Basketball/Volleyball Practice Facility
Center for Community (C4C)
Institute of Behavioral Science
Jennie Smoly Caruthers Biotechnology Building
Student Recreation Center
Williams Village North

LEED Gold

Andrews Hall
Arnett Hall
Buckingham Hall
Center for Academic Success and Engagement (CASE)
East District Energy Plant
JILA X-Wing addition
Ketchum Arts and Sciences (DD)
Kittredge Central
Kittredge West
Smith Hall
Sustainability, Energy and Environment Laboratory (SEEL)
Visual Arts Complex



Paul's work has been enormously influential in moving the architecture industry in Colorado to incorporate sustainability successfully. Under his leadership at the University of Colorado, deep energy and carbon savings became standardized, and Paul's creativity produced dramatic results. Paul has also inspired teams of designers who have continued to expand his impact on sustainable architecture.

- **Victor Olgay, FAIA** , Principal, Rocky Mountain Institute

SECTION 2.0 CURRICULUM VITAE - 2.2 AWARDS, HONORS, AND RECOGNITION

DESIGN AWARDS

Campus Master Plan, California State University-Chico

- 2021 Award of Merit, Society of College and University Planners
- 2020 Honor Award - Analysis & Planning, American Society of Landscape Architects (ASLA)

Jennie Smoly Caruthers Biotechnology Research Building, University of Colorado Boulder

- 2018 ENR Merit award for Higher Education/Research
- 2018 AGC Awards for Construction Excellence (ACE), Best Building Project - General Contractor (\$10 to \$40M)
- 2015 Robert & Judi Newman Award of Excellence in Classical & Traditional Design, ICAA Rocky Mountain Chapter

Recreation Center Addition & Renovation, University of Colorado Boulder

- 2016 NIRSA Outstanding Sports Facilities (OSF) Award
- 2015 American Council of Engineering Companies (ACEC) Engineering Excellence Awards Merit Award
- 2014 Association of General Contractors Colorado (AGC) Gold Award Meeting the Challenges of a Difficult Project
- 2014 ENR Mountain States Best Projects Colorado/Wyoming/Kansas Merit Award - Green Project

Kittridge West and Kittridge Central, University of Colorado Boulder

- 2014 ENR Mountain States Award for Best Project-Higher Education/Research

Marquez Hall, Colorado School of Mines

- 2013 AIA Merit Award, Citation for Built Architecture
- 2013 Featured in Architectural Record magazine

JILA "X-Wing" Addition, University of Colorado Boulder

- 2012 Special Judges Recognition by ENR Mountain States for "2012 Best Projects of the Year"

Williams Village North, University of Colorado Boulder

- 2011 Best Green Multi-Residential Building, 1st Annual Boulder Valley Green Buildings Award Program

Center For Community ("C4C") Residential Dining Facility, University of Colorado Boulder

- 2011 IIDA Rocky Mountain People's Choice Best Award

University of Colorado Boulder Campus Plan

- 2010 First campus to achieve Gold certification in AASHE Sustainability Tracking and Rating System (STARS)

Geology Museum/General Research Lab, Colorado School of Mines

- 2003 Merit Award, American Concrete Institute, Rocky Mountain Chapter

Center for Teaching and Learning Media, Colorado School of Mines

- 2002 Colorado Renewable Energy Society Award
- 2002 Honorable Mention Award, Education Design Showcase, School of Planning & Management

Integrated Teaching and Learning Lab, University of Colorado Boulder

- 2000 Inaugural Recognition Award, Corporate and Foundation Alliance
- 1997 AGC Award



Campus Master Plan, California State University-Chico



Jennie Smoly Caruthers Biotechnology Research Building, University of Colorado Boulder



Marquez Hall, Colorado School of Mines

PUBLICATIONS

PUBLICATIONS AUTHORED OR COAUTHORED BY THE NOMINEE

SmithGroup, “*Renewing the Social Contract of Public Higher Education*,” co-author, white paper.

SmithGroup, “Roadmap to the Resilient Campus, a Resource for Campus Leadership and Boards,” contributor, SmithGroup with Jones Lang LaSalle. Distributed nationally by both SmithGroup and JonesLangLaSalle, a global Fortune 500 Company with over 100,000 employees in 80 countries.
<https://www.smithgroup.com/perspectives/2020/roadmap-to-the-resilient-campus>

Campus Forward, Transformative Places for Learning, Research and Engagement, 2018

APPA Book of Knowledge (BOK), Co-author, Chapter on Space Management, APPA Book of Knowledge (currently in progress)

PUBLICATIONS WHERE THE NOMINEE WAS FEATURED, QUOTED OR REFERENCED

Building Design + Construction, “SmithGroup Helps Higher Ed Clients Analyze Their Space,” quoted;
<https://www.smithgroup.com/news/2020/smithgroup-helps-higher-ed-clients-analyze-their-space>
<https://www.bdcnetwork.com/smithgroup-helps-higher-ed-clients-analyze-their-space>

The Boulder Daily Camera, multiple mentions in 23 articles

“Public input sought as Boulder moves to redesign city’s ‘green living room’ Sept 21, 2014

“CU-Boulder’s biotech building earns LEED platinum rating for green construction” May 3, 2012

“CU-Boulder’s basketball, volleyball practice building gets top green rating” May 30, 2012

“CU’s Center for Community building gets top green rating” April 27, 2012

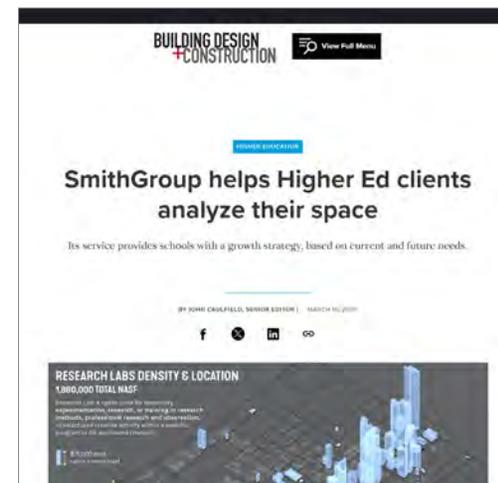
“CU wants public input on East Campus Development” April 15, 2009

“CU-Boulder leaders want more students living on campus” June 9, 2010

CU Boulder Today, “Paul Leef joins CU-Boulder as Director of Planning, Design and Construction,” November 6, 2007

CU Boulder Today, multiple mentions and quotes in over ten stories
 “CU-Boulder to begin construction of carbon-conscious campus utility system”
 “Eco-friendly Williams Village North earns platinum LEED rating”

CU Silver & Gold, multiple mentions





The Society for College
and University Planning

SOCIETY FOR UNIVERSITY PLANNERS (SCUP)

SCUP is the preeminent association of campus planners and sponsors both regional and national conferences. These are attended by a wide range of institutional representatives as well as leaders in the planning and design industry. SCUP unites a wide cross-section of professionals who are looking to advance excellence in higher education planning. Their national conference is attended by over 1,400 planning and design professionals each year.

National Conference, Presenter

- Proactive Campus Planning Strategies for Turbulent Times, 2023
- Critical Conversations Around Space Management, 2022
- Pandemic Space Planning for Now and the Long Term, 2020 (Virtual)
- Assessing and Relocating Administrative Workspaces, On and Off Campus, 2019
- Using Data to Inform Space Planning Decisions, 2019
- Space Analytics & Best Practices for Meeting Strategic Institutional Needs, 2018
- Space Management Workshops, 2019

Pacific Regional Conference, Presenter

- Using Visualizations and Data to Inform Space Planning, 2019
- Place Making and Identity on a New Science Campus, 2013
- Improving Project Delivery in Colorado, 2013

Southern Regional Conference, Presenter

- Data-Informed Design Decisions: Budgeting Space and Dollars, 2020
- The Spectrum of Space and Capital Planning in Florida and Georgia, 2020
- Capturing Administrative Space to Support Academic Mission, 2018
- Less is More: Balancing Demands When Less Becomes the Constant, 2015



PRESENTATIONS



AMERICAN INSTITUTE OF ARCHITECTS (AIA)

Conference tour guide at University of Virginia
 Conference tour guide at University of Colorado Boulder



ASSOCIATION OF UNIVERSITY ARCHITECTS (AUA), PRESENTER

Membership in the AUA is elected and over 150 national and international institutions are represented.
 Multiple presentations on sustainability
 Case Study on Colorado School of Mines Campus Plan
 Professional practice committee: Space Management Best Practices
 Professional practice committee: Data Analytics, 2022
 Sustainability Committee with Rocky Mountain Institute and SmithGroup, 2021, 2023



NATIONAL ASSOCIATION OF COLLEGE AND BUSINESS OFFICERS (NACUBO)

NACUBO convenes leader (CFOs) who are influencing and advancing education and sponsors both regional and national conferences.
 Analytics Forum, presenter: Making Space for Conversations about Space, 2021

OTHER SPEAKING ENGAGEMENTS TO INDUSTRY LEADERS



Chief Facility Officers Conference | California University System FCO Conference, presenter (23 campuses in CSU system)



International Town & Gown (ITGA) National Conference, presenter: CU Boulder and City of Boulder joint planning efforts



Labs 21 National Conference, presenter: Session on CU Biotechnology LEED Platinum Building Project



Florida Educational Facilities Planners' Association (FEFPA) Summer Conference 2022, presenter: Capital Planning and Space Needs in Florida and Post Pandemic Trends, 2022



Pennsylvania State System of Higher Education (PASSHE) Facilities Conference 2023, presenter: Using Data Analytics to Inform Planning



Research Analytics Summit, Presenter (125 institutions represented), presenter: Making the Most of What You Have: Data to Optimize Space and Achieve Research Goals



APPA

APPA (formerly the Association of Physical Plant Administrators) is the leading association of more than 23,000 facility management professionals from more than 1,000 institutions, offering professional certifications, training and professional development. **Leef teaches as a faculty member of the APPA Institute**, part of APPA University, to teach in the Planning, Design and Construction track on the topics of space management and campus planning.



LIST OF EXHIBITS

TRANSFORMING INSTITUTIONS: RAISING STANDARDS, PRACTICES, AND LEGISLATION

- 3.1** INNOVATING STATE OF COLORADO CONTRACTS AND PROCEDURES
- 3.2** CREATING STATEWIDE CAPITAL PLANNING IMPACT: OREGON AND NORTH DAKOTA
Oregon Higher Education Coordinating Commission, Strategic Capital Development Plan
North Dakota University System, Systemwide Master Plan

ENHANCING UNIVERSITY COMMUNITIES: DESIGN

- 3.3** INTEGRATED TEACHING AND LEARNING LABORATORY
University of Colorado Boulder
- 3.4** CENTER FOR TEACHING AND LEARNING MEDIA
Colorado School of Mines
- 3.5** JENNIE SMOLY CARUTHERS BIOTECHNOLOGY BUILDING
University of Colorado Boulder
- 3.6** MARQUEZ HALL
Colorado School of Mines

IMPACTING UNIVERSITY COMMUNITIES: PLANNING FOR THE FUTURE

- 3.7** COLORADO SCHOOL OF MINES CAMPUS PLAN
Colorado School of Mines
- 3.8** UNIVERSITY OF COLORADO BOULDER CAMPUS PLAN
University of Colorado Boulder
- 3.9** SPACE UTILIZATION AND BENCHMARKING STUDY
Duke University
- 3.10** CALIFORNIA STATE UNIVERSITY-CHICO CAMPUS PLAN
California State University-Chico

EXHIBIT 3.1 INNOVATING STATE OF COLORADO CONTRACTS AND PROCEDURES

TRANSFORMING INSTITUTIONS: RAISING STANDARDS, PRACTICES, AND LEGISLATION

ROLE

University Architect and Planner,
Colorado School of Mines

Leef wrote the design-build contract, created the selection process, and worked closely with the State Architect, AIA, AGC, and the DBIA on the documents, terms and conditions.

University Architect, CU Boulder

Leef adapted the Design-Build contract he wrote for Integrated Project Delivery, and worked with the AIA, AGC, and State Architect to modify and update the original document.

ORGANIZATION / DESIGN FIRM

NA

FIRM OF RECORD

NA

COMPLETION

1996, 2011

AWARDS / PUBLICATIONS

NA

CHALLENGE

Enrollment and research are primary drivers of higher education revenue, and the market has become increasingly competitive for recruitment and retention. Student campus housing has become a critical tool for improving student success, but economical, affordable student housing requires a speed to market that conventional project delivery methods cannot offer. Other university projects would also benefit from more efficient procurement processes. The University of Colorado, for example, typically has 300–400 or more active projects at one time, but the procurement of professional services was limited by outdated thresholds in state statute, adding time and cost to hundreds of projects.

ROLE AND APPROACH

As University architect at the Colorado School of Mines, Paul Leef recognized the need and initiated work with Colorado State Architect Larry Friedberg, FAIA, and Attorney General's Office (AGO) to develop the **first Design-Build contract for the State Buildings Program**, which oversees all design and construction for all state agencies, universities, and colleges.

As a founding board member of the Denver chapter of the

DBIA, Leef worked with Friedberg and AGO to write new provisions and incorporate design-build procurement into standard state contracts. Later, as University Architect at CU Boulder, he initiated an updated version of the design building contract, taking advantage of newly passed legislation sponsored by the State Architect, enabling Integrated Project Delivery (IPD). Again, working closely with Friedberg, Leef authored a new contract that used a weighted team-based selection instead of technical proposals with low bids. This improvement allowed owners to select the team best suited to deliver innovative projects on fast-tracked schedules.

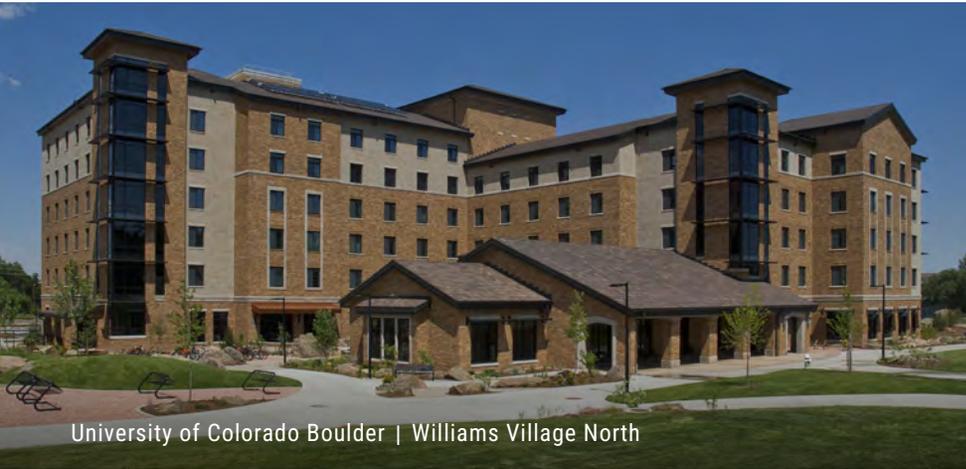
Additionally, Leef worked with Friedberg to change legislation that raised the thresholds for procurement of professional services. Together, they met with Denver AIA and AGC communities and were ultimately successful in raising the limits for all agencies and universities. Leef also implemented a standing order contract for the five-campus University of Colorado System, which **made it easier and faster to procure professional services and resulted in thousands of contracts with local architects.**



Colorado School of Mines | Mines Park

EXHIBIT 3.1 INNOVATING STATE OF COLORADO CONTRACTS AND PROCEDURES

TRANSFORMING INSTITUTIONS: RAISING STANDARDS, PRACTICES, AND LEGISLATION



University of Colorado Boulder | Williams Village North



Colorado State University | Health and Medical Center

ASPECTS

Economy: Balancing cost with long term value for owners; *Equitable Communities:* Provision of economical university housing within walking distance of campus; *Integration:* Promotion of Integrated Project Delivery (IPD); *Resources:* LEED Buildings; *Discovery:* Fostering relationship between designers, operators and contractors.

OUTCOMES

The design-build contracts Paul Leef created have had a tremendous impact throughout the state. At Colorado School of Mines, over 550 beds were brought on line using the delivery.

» At Colorado School of Mines, over 550 beds were brought on line
At CU Boulder, over \$300M (uninflated dollars) and over **1M GSF of housing** projects have been completed using Design-Build, including renovating nearly 2,000 beds and completing 1,200 new ones. Many of these projects achieved LEED Platinum. Williams Village North implemented a novel gray-water system, the first of its kind on campus. Many also provided living-learning communities, including faculty apartments and classrooms, to improve student engagement and retention.

- » At Colorado State University, they have completed almost **\$1.64B in new construction** with design-build as the primary delivery method over 8 years, completing 24 projects using design-build delivery for projects ranging from residence halls to academic buildings.
- » At UCCS, projects delivered by design-build include a 35,000 GSF academic building (\$9.2M), a parking structure of 1,200 stalls with an artificial turf field top level (\$20M), and a 210,000 GSF Housing project of 200 beds (\$74M).
- » These projects have improved student life and provided **tens of thousands of students with affordable housing** over the years.

Along with leading and establishing the design-build and IPD contracts, Leef implemented a new, fair and equitable design and construction procurement process with guaranteed access and allowed the selection of talented and diverse architectural firms statewide and nationally in collaboration with the State Architect's office. In addition, more lenient procurement thresholds enacted in legislation and creating a standing order contract for professional services have accelerated project delivery and made work in the CU system more available to design professionals. The current standing order list has **over 180 firms**.

DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee's responsibility for this exhibit. That responsibility included: work of nominee creating the design-build contract and design-build IPD contract and changing statutory thresholds for procurement of professional services.

Larry Friedberg, FAIA

Colorado State Architect, retired

EXHIBIT 3.2 WORK CREATING STATEWIDE CAPITAL PLANNING IMPACT: OREGON AND NORTH DAKOTA

TRANSFORMING INSTITUTIONS: RAISING STANDARDS, PRACTICES, AND LEGISLATION

ROLE

Oregon: Principal-in-Charge/
Project Director, SmithGroup

Leef authored the proposal, met with the Higher Education Coordinating Commission and the leadership on all seven campuses, authored the report and presented it to the Commission and legislature.

North Dakota: Author,
Chapter on Capital Planning,
Paulien & Associates

Leef visited campuses, met with campus and university system leaders, and authored the chapter recommending a reform of the capital planning process for the North Dakota University System.

ORGANIZATION / DESIGN FIRM

Oregon: Paulien/SmithGroup

North Dakota: Paulien

FIRM OF RECORD

NA

COMPLETION

Oregon: September 2019

North Dakota: March 2015

AWARDS / PUBLICATIONS

NA

OREGON HIGHER EDUCATION COORDINATING COMMISSION, STRATEGIC CAPITAL DEVELOPMENT PLAN
NORTH DAKOTA UNIVERSITY SYSTEM, SYSTEMWIDE MASTER PLAN

CHALLENGE

As national funding for university operations and capital improvement has decreased, state legislatures and university systems have sought more rational approaches to resource allocation and more effective alignment of capital planning with statewide and systemwide strategic goals. After going through university governance reorganization in Oregon, the Higher Education Coordinating Commission (HECC) was created in 2013 with funding and policy responsibilities for higher education and workforce statewide. As a state agency bridging between universities and the legislature, with oversight over Oregon's seven public universities, HECC sought a strategic capital development plan. Similarly, the North Dakota University System (NDUS), comprised of two research universities, four regional universities, and five community colleges, also sought improvements to their capital planning processes.

SYNOPSIS

For the **NDUS study**, Paul Leef wrote the chapter on reforming the systemwide capital planning process. The new process he outlined aligned campus strategic planning with facilities and capital planning and created a process for project prioritization, which addressed a growing deferred maintenance backlog while prioritizing new capital projects. This process, which was adopted and implemented, is credited with creating a new level of trust with the legislature and restoring credibility to the university system.

As principal-in-charge and project director, Paul Leef led the team that produced the **Oregon HECC Strategic Capital Development Plan**. The team worked collaboratively with the National Center for Higher Education Management Systems (NCHEMS) to help envision capital planning solutions and improve strategic decision-making for the statewide Oregon higher education system. Leef provided utilization and space needs analyses for each of the seven institutions.

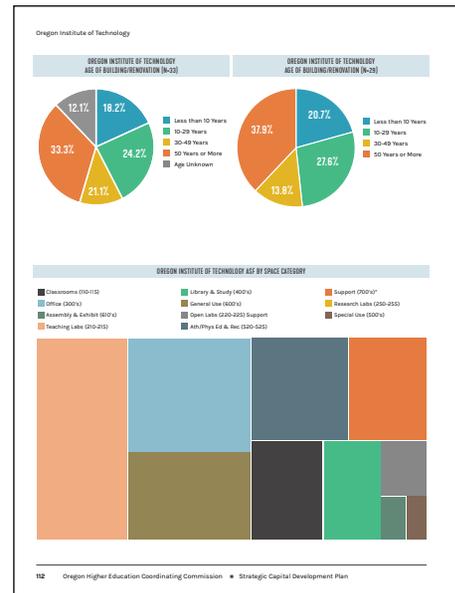
One of Leef's key findings was that existing facility assets have serious age, quality and suitability issues. He also highlighted that statewide institutional capital planning practices were not fully aligned with national best practices. Consequently, he recommended improvements to the statewide planning process and guided the development of a prioritization rubric which emphasized investment in capital improvement and replacement of existing facilities.

These existing facilities represent more than 17M GSF with a current replacement value in excess of \$10B. This rubric guided legislative investment during the 2021-2023 biennium of over \$700M.

These plans are still used by both the legislature and governor's office for funding hundreds of millions of dollars in capital appropriations over the legislative funding cycles for state higher education with tremendous impact. The NDUS consists of 11 institutions and educates more than 60,000 students each year; The Oregon Higher Education System consists of 7 institutions and educates over 120,000 students each year.

EXHIBIT 3.1 WORK CREATING STATEWIDE CAPITAL PLANNING IMPACT: OREGON AND NORTH DAKOTA

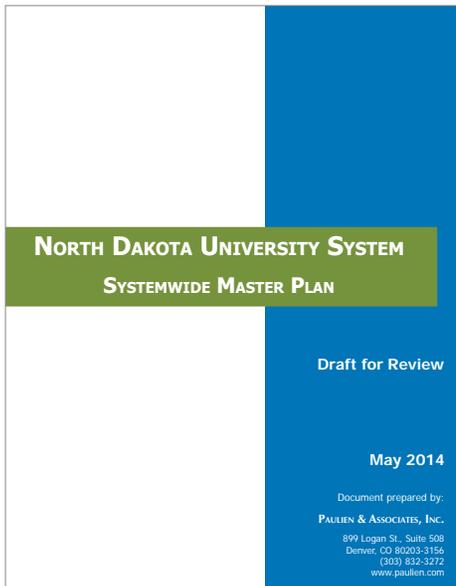
TRANSFORMING INSTITUTIONS: RAISING STANDARDS, PRACTICES, AND LEGISLATION



DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee's responsibility for the Oregon statewide project. The project for Oregon HECC was completed under the direction and leadership of the nominee as described.

Jim Pinkard
 Director of Capital and Finance,
 Oregon Higher Education
 Coordinating Commission



DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee's responsibility for this portion of the exhibit as described and authorship of the planning chapter.

Dan Paulien
 Former President,
 Paulien & Associates

ROLE

Design and Construction
Coordinator

Leef liaised between faculty, graduate students, directors and the design team, leading the development and implementation of the Building as a Learning Tool concept and integration of public art and design.

ORGANIZATION / DESIGN FIRM

CannonDesign (formerly Klipp/KCJD)

FIRM OF RECORD

CannonDesign (formerly Klipp/KCJD)

COMPLETION

January 1997

AWARDS / PUBLICATIONS

2000 Inaugural Recognition Award,
Corporate and Foundation Alliance

1997 AGC Award

UNIVERSITY OF COLORADO BOULDER

CHALLENGE

In the College of Engineering and Applied Science at CU Boulder in 1992, a college-wide reform initiative sought to “pioneer a multidisciplinary learning environment that integrates engineering theory with practice and promotes creative, team- oriented problem-solving skills.” This initiative included curricular reform across six engineering departments and proposed introduction of design classes to first-year engineering students. However, the college lacked the type of space needed to support this vision for hands-on product design and development. It realized constructing space offered unique opportunities to create new learning environments and pilot advanced cross- disciplinary teaching modalities.

SYNOPSIS

The Integrated Teaching and Learning Laboratory includes program elements such as an open, visually rich data acquisition and analysis laboratory, an open studio for hands-on product design and development, group study rooms, maker spaces, group-based active learning classrooms, and capstone project design spaces. As part of his role, Leef represented program directors, Drs. Jacquelyn Sullivan and Lawrence Carlson, bridging between the design team and

university facilities group as he led the building design and development of the concept of the nationally unique Building-as-Learning-Tool.

The building was designed as an open, interactive teaching tool, exposing the usually invisible building systems (such as reinforcing bars on concrete columns, multiple structural long- and short-span structural systems and glazing, and conveying systems, mechanical systems and wall construction). Over 200 sensors were embedded in building components throughout the facility, allowing hundreds of real-time measurements to monitor the status of building systems—such as structural loading, thermal environment and electrical loading—becoming a living laboratory for students.

“

Paul was uniquely qualified with degrees in engineering and architecture, and a thirst to try new approaches, to lead the design and construction of the groundbreaking and nationally-unique ITL Laboratory—which became a model in experiential, design-focused engineering education. His vision, leadership and collaboration were crucial to our success.

- Dr. Jacquelyn Sullivan, Founding ITLL Co-director and Associate Dean of Engineering



EXHIBIT 3.3 INTEGRATED TEACHING AND LEARNING LABORATORY, UNIVERSITY OF COLORADO BOULDER

ENHANCING UNIVERSITY COMMUNITIES THROUGH DESIGN



The building also features public art and exhibits, which Leef curated with leading designers at the Science Exploratorium in San Francisco.

The building program and design that Leef led enabled a new kind of engineering curriculum, featuring learning by doing using the studio format to facilitate hands-on learning. This approach broke new ground in STEM education ahead of the maker movement of the early 2000s. It forecasted a need for STEM education reform and was cited in a National Academies report, “Rising Above the Gathering Storm,” in 2007. In 2008, 11 years after completion, Sullivan and Carlson were recognized with the **Bernard M. Gordon Prize for Innovation in Engineering and Technology Education, awarded by the National Academy of Engineering**, joining MIT, Dartmouth, Georgia Tech, Stanford, Harvey Mudd College, and other leading engineering universities. In the Gordon Prize award literature, the National Academy of Engineering proclaimed:

*...the Integrated Teaching (ITL) Program at the University of Colorado at Boulder continues to **set the standard for engineering education at schools and universities across the nation.** By stimulating students’ interest in and excitement about engineering and science ...the ITL program has made enormous strides in educating leaders for the future.*

The ITL Program was one of three finalists for Boeing’s Outstanding Educator award in 1996 and 1997. In 2000, it was awarded the Inaugural Recognition Award from the Corporate and Foundation Alliance, a group of 35 engineering and technology corporations and foundations working with the National Science Foundation (NSF) to support the top undergraduate science, math engineering and technology education programs in the United States. It was also selected as a Program of Excellence by the Colorado Commission of Higher Education.

ASPECTS

Integration: One of first project on CU Boulder campus to use sustainability framework for integrated design; *Energy:* Use of north facing daylight monitors and solar shading devices; *Economy:* Used materials with long life cycles; *Equitable Communities:* Every worker on the project was honored with a memorial brick in the entry plaza; *Resources:* One of first projects to use AIA Colorado Sustainability Guidelines; *Discovery:* Building pioneered use of sensors to monitor building performance as learning experience.

DECLARATION OF RESPONSIBILITY

I have personal knowledge of Paul Leef’s responsibility for this project. His direct, daily contributions to the vision and creation of the ITL Laboratory. We worked together almost daily throughout the design and development phases with the project architects and the university facilities management team.

Jacquelyn Sullivan, Ph.D.

Founding Co-director, ITL Laboratory

EXHIBIT 3.4 CENTER FOR TEACHING AND LEARNING MEDIA, COLORADO SCHOOL OF MINES

ENHANCING UNIVERSITY COMMUNITIES: DESIGN

ROLE

University Architect

Leef wrote the program plan, led visioning and goal setting, including the first use of LEED for the campus, wrote the RFQ which articulated these goals, led architect selection and guided the project through daylighting and design studies, and construction.

ORGANIZATION / DESIGN FIRM

Anderson Mason Dale

FIRM OF RECORD

Anderson Mason Dale

COMPLETION

2000

AWARDS / PUBLICATIONS

2002 Colorado Renewable Energy Society Award

2002 Honorable Mention Award, Education Design Showcase, School of Planning & Management

COLORADO SCHOOL OF MINES

CHALLENGE

When the state legislator representing the Colorado School of Mines (CSM) indicated the potential for funding a campus capital project, Paul Leef and the Provost created a program for a new building that would be technology-rich, promote active learning, and exemplify the principles of Project Kaleidoscope, the catalyst of STEM higher education reform sponsored by the American Association of Colleges and Universities. Furthermore, as the first new building to be built on campus in 25 years, this building set the design standard for all buildings to follow.

SYNOPSIS

The Center for Teaching and Learning Media became the first new building constructed at the Colorado School of Mines in a quarter of a decade and transformed teaching and learning

at CSM. It introduced hands-on active learning environments and was conceived to house both formal and informal student learning spaces, while providing a home to an NSF funded center of excellence for engineering education. Leef's vision was to create transparency and introduce daylighting as a primary source of illumination and employ a design vocabulary to speak to 21st Century engineering education. The building uses a unique flooring system of raceways for flexible utilities placement and daylight modeling to fine tune daylight monitors for lighting second floor classrooms. The studio physics classroom model was piloted, adopted, and propagated. **Leef's leadership made this a model of engineering education for the campus due to improved learning outcomes for thousands of students annually and set high standards of award-winning, sustainable design.**



EXHIBIT 3.4 CENTER FOR TEACHING AND LEARNING MEDIA, COLORADO SCHOOL OF MINES

ENHANCING UNIVERSITY COMMUNITIES: DESIGN



“

*Paul's leadership and vision helped make the CTLM a center for active-engagement teaching. The studio classroom is a well-designed flexible space with multiple partnership stations, each of which is well equipped with physics-specific hardware as well as computer and electronics technology. This (studio physics) teaching system has revolutionized introductory physics at Mines. Student learning is more effective, and the students are more engaged. Introductory biology is now also taught in a learning studio environment. **Thousands of students** have benefited from these programs over the last two decades.*

- **Dr. Thomas Furtak**, University Professor Emeritus, Department of Physics

ASPECTS

Integration: Integration of art, social, and outdoor spaces helped enhance user experience; *Equitable Communities:* Non-traditional, active learning environments addresses diversity of learning needs; *Water:* Water efficient fixtures; *Energy:* First use of daylight modelling on campus to reduce energy consumption; *Well-Being:* Included exterior landscaped regenerative courtyard space; *Resources:* First building on campus designed to LEED (2.0); *Change:* Floors house utility infrastructure to support moving walls and reconfiguring space; *Discovery:* Learning spaces are focused on hands-on discovery.

DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee's responsibilities, including writing the program plan, leading goal setting, architect selection, site planning, design and construction.

Dr. Nigel Middleton

former Provost, Emeritus Professor of Electrical Engineering, Colorado School of Mines

ROLE

University Architect

Leef led visioning and goal setting, revised the program plan to include needed administrative and operational components, led architect selection, initiated the east campus planning effort as a predecessor to design, (re-orienting the building from north-south to east-west), championed sustainability, worked closely with the client and their Nobel Laureate in Chemistry, led design team to create a new design vocabulary derived from main campus traditions, guided the project through public meetings, town halls, and construction.

ORGANIZATION / DESIGN FIRM

Robert AM Stern Architects

FIRM OF RECORD

HDR Inc.

COMPLETION

2011

AWARDS / PUBLICATIONS

2018 ENR Merit award for Higher Education/Research; AGC Awards for Construction Excellence (ACE), Best Building Project—General Contractor (\$10 to \$40M)

2015 Robert & Judi Newman Award of Excellence in Classical & Traditional Design, ICAA Rocky Mountain Chapter I2SL Facilities Conference Presentation

UNIVERSITY OF COLORADO BOULDER

CHALLENGE

When Leef joined CU Boulder as university architect, a program plan had been approved for a new biotechnology research building at the CU Research Park. After conducting a visioning session with the project champion, Nobel Laureate Tom Cech, Leef initiated a program revision to accomplish two gaps in the previous work.

As the first non-departmental, interdisciplinary building on campus, a completely new administrative structure and governance had to be created for managing building operations and overseeing space assignment. The facility also lacked food service, and as the first new building on the newly reimagined east campus, suggesting need for mixed-used space and amenities.

The vision for the CU Research Park as a Science and Engineering Research campus also lacked a development plan. Through Leef’s leadership, the scope was increased to include campus master planning before designing this first new building. That process helped inform the building’s siting, pedestrian connections to main campus, and framing future research buildings. The development plan subsequently informed the 2011 campus plan and was transformative in creating a development pattern based on thematic research clusters.

The images on the right show evolution of the design that Leef led transforming the main campus’s “Tuscan vernacular” to a more modern interpretation.



“ Paul was instrumental in re-evaluating how the new 350,000 SF building could both reflect science, research, technology, and sustainability while reflecting the history and tradition of the “Tuscan” vernacular on the Main Campus. For well over 14 months and throughout the planning, design, and stringent University Design Review Board (DRB) review and approval process—Paul assumed a leadership and advocacy role in directing how the Systems Biotechnology Building could be both architecturally “remarkable” and technologically “highly efficient”. Based on Paul’s advocacy the Systems Biotechnology Building serves as an award-winning example for the entire East Campus. - Donald H. Brandes, Jr., ASLA, Member and Chair of the University of Colorado Design Review Board (2012–2023)

EXHIBIT 3.5 JENNIE SMOLY CARUTHERS BIOTECHNOLOGY BUILDING, UNIVERSITY OF COLORADO BOULDER

ENHANCING UNIVERSITY COMMUNITIES: DESIGN

SYNOPSIS

Paul Leef led the reprogramming effort and provided the vision for the building to exemplify sustainability. Working closely with Robert AM Stern Architects, the siting and massing of the building was modified to orient east-west with public courtyards for building occupants. Leef also led the effort to evolve the uniform, architectural vocabulary of the main campus “Tuscan vernacular” to a new expression that recalled the main campus, while establishing a new standard expression of 21st century science and research. He led multiple charrettes, helping direct the siting, massing, and design. **The resulting building set a new standard and architectural palette for east campus.**

ASPECTS

Integration: Building is place making and balances function with context; *Economy:* Materials chosen for life cycle performance; *Energy:* Building uses solar power and innovative approach to reducing exhaust air to reduce beyond ASHRAE 30.1; *Resources:* LEED Platinum; *Discovery:* Best practices shared at International Institute for Sustainable Laboratories *Well-Being:* Courtyards and outdoor spaces designed for quiet repose and renewal.

DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee’s responsibilities as described in this exhibit. That responsibility included: project under the direction of the nominee.

Frank W. Bruno

Former Vice Chancellor for Administration (currently CEO of Via Mobility)

As CU Boulder is landlocked, an important consideration was increasing density by exceeding city height limitations. To achieve this, Leef led open town halls with local residents and public officials and successfully obtained community buy-in.

The project also provided a **new paradigm for research and learning for the university**; working with Nobel Laureate Tom Cech, the project established a new model of interdisciplinary research and created a center for national and international colloquia. This building was fundamental in the development of the biotech industry in Colorado and in advancing related knowledge.



Paul is an exceptional problem solver, a talented designer, and an intuitive public relations professional. [He] skillfully built enduring relationships with faculty, students, and the highly political dean’s council. Presentations to the elected Board of Regents were well-prepared and we would work closely together in addressing areas of complexity and concern. I was also impressed with the way that Paul guided the robust campus planning process that resulted in all participants having a voice in setting its infrastructure objectives. A great example was the Systems Biotechnology Building, which changed both the planning and architectural style of east campus. Paul exudes a serene and confident sense that served well during challenging times.

- Frank W. Bruno, Former Vice Chancellor for Administration and current CEO of Via Mobility Services



ROLE

Campus Architect

Leef led space programming, established project goals for design, wrote the RFQ, led architect selection and guided the project through site planning and design development.

ORGANIZATION / DESIGN FIRM

Bohlin Cywinski Jackson

FIRM OF RECORD

Anderson Mason Dale

COMPLETION

2012

(DD through 2007, placed on hold)

AWARDS / PUBLICATIONS

2013 AIA Merit Award, Citation for Built Architecture

2013 Architectural Record

COLORADO SCHOOL OF MINES

CHALLENGE

The Colorado School of Mines (CSM) suffered enrollment declines in the 1980s related to its close ties with the oil and gas industry. In response, CSM diversified its academic offerings. By the early 2000s, it had become Colorado's premier engineering university.

Under Paul Leef's leadership, the Center for Technology and Learning Media (CTLM) became the first new academic building to be constructed on campus in a quarter-century.

As part of a 2006 strategic goal and campus plan to double both enrollment and research revenue, CMS needed to invest in new facilities, which had to reflect the forward-looking future of engineering education embodied in the School's aspirations.

The second new free-standing academic building to be designed for the campus, Marquez Hall, was sited adjacent to CTLM and along a new pedestrian spine articulated in the 2006 campus master plan. The previous architecture of masonry with punched openings did not represent the exciting engineering education taking place on campus.

SYNOPSIS (ROLE, APPROACH, OUTCOME)

As university architect, Paul Leef set the vision for the project to elevate campus design and create innovative learning and research environments to attract the best and brightest students and faculty to campus.

Building on the success of hands-on, active learning classrooms and teaching labs in the adjacent CTLM, Leef led the programming through completion of design development for Marquez Hall.

The building includes the largest active learning classrooms on campus, a 4D visualization classroom, and a drilling simulation room, while providing desperately needed informal study and collaboration space for students to enhance engagement and a sense of belonging. The building's siting created positive outdoor space—an interior courtyard—to represent a new campus planning paradigm primarily composed of buildings facing the city streets. This created a connection with the landscape and the outdoors, provided usable exterior space for student study, and reinforced the new pedestrian-friendly corridor that connected with the main campus quadrangle. The building introduced a dramatic sense of transparency and welcoming that now energizes the ground floors of most new buildings on campus and puts engineering on display. Under Leef's leadership, this project intentionally established a focus on award-winning design and set a new standard of design excellence for the campus, which has continued to this day.

ASPECTS

Integration: Delivers beauty and function; *Equitable Communities:* Democratizes daylighting and provides areas for social interactions, diverse learning environments; *Ecosystems:* LEED rating; *Energy:* Energy efficient and effectively solar shaded; *Well Being:* Interior connected with exterior spaces, placemaking on campus; *Resources:* Designed with life cycle cost in mind, e.g., use of terra cotta rain screen; *Change:* Flexible, active learning classrooms, informal study spaces and exhibit spaces.

EXHIBIT 3.6 MARQUEZ HALL, COLORADO SCHOOL OF MINES

ENHANCING UNIVERSITY COMMUNITIES: DESIGN



The entry canopy projects a sense of engineering technology while creating a forecourt along a new pedestrian spine. The transparent entry showcases the program and puts engineering on display.

“*The project is a dazzling light-filled building with spectacular views of Golden and South Table Mountain to the east and the Rocky Mountain Front Range foothills to the west.*

- **David Hill**, Architectural Record

DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee's responsibilities, including project under direction of nominee working with building users, developing the space program, developing campus infrastructure, site planning, massing and design.

Kirsten Volpi

CPA, Executive Vice President and CFO, Colorado School of Mines



View through student space in Marquez Hall, looking toward the new courtyard, creating additional student space with CTLM in the left background.



A typical, light-infused, active learning space with views of South Table Mountain.

EXHIBIT 3.7 COLORADO SCHOOL OF MINES CAMPUS PLAN

IMPACTING UNIVERSITY COMMUNITIES: PLANNING FOR THE FUTURE

ROLE

Campus Architect, Director of Planning Design & Development

Leef authored the RFQ, selected the consultants, led the planning process, guided the campus leadership, led community engagement, obtained CCE approvals, and led implementation of the facilities plan.

ORGANIZATION / DESIGN FIRM

JBA Inc., 5 Design

FIRM OF RECORD

JBA Inc., 5 Design

COMPLETION

2006

AWARDS / PUBLICATIONS

AUA Annual Conference Presentation

ASPECTS

Equitable Communities: Plan transformed campus to be pedestrian and walkable, while enhancing sense of place; *Well-Being:* Emphasis on quality of student life and connection with outdoor environment; *Energy:* Plan incorporated centralized heating and cooling loops for efficiency; *Economy:* Plan was catalyst for revenue growth by increasing enrollment and research capacity.

COLORADO SCHOOL OF MINES

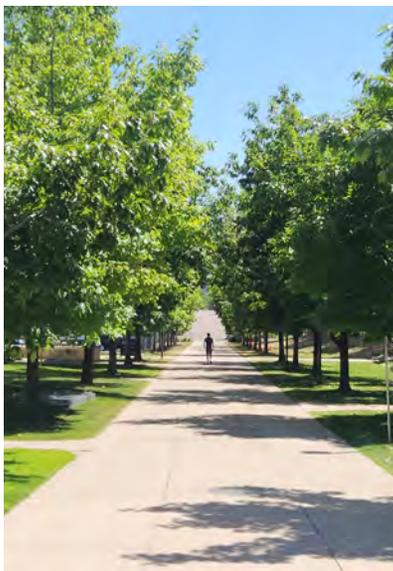
CHALLENGE

For the Colorado School of Mines, Paul Leef recognized that a strategic vision was needed before planning the campus's physical development. He sought and selected a strategic planning consultant to help the campus chart a new direction for the future. The new strategic goals adopted by the Board of Trustees involved a monumental doubling of both enrollment and research in recognition that the 21st century would require more engineers to solve increasingly complex problems. Growing the campus from 3,000 to 6,000 students and from \$30M in research expenditures to \$60M would require significant capital investment that would be transformational for the campus. Leef partnered with Joe Bilotta & Associates (JBA Inc.) and 5 Design to assess space needed for growth and to plan the necessary physical improvements.



EXHIBIT 3.7 COLORADO SCHOOL OF MINES CAMPUS PLAN

IMPACTING UNIVERSITY COMMUNITIES: PLANNING FOR THE FUTURE



SYNOPSIS

To accommodate the growth outlined in the strategic plan, Leef led the process of identifying critical areas for growth and new buildings. The plan also envisioned the campus would become more residential and pedestrian with additional housing and closure of city streets. Deeply embedded in the city of Golden, steps away from a bustling downtown commercial zone and a historic neighborhood, growth became a contentious issue. Leef's leadership in partnering with neighborhood associations, the city planning office, the planning board, mayor's office and local Chamber of Commerce leaders, the campus successfully implemented the campus plan.

Leef personally brokered an agreement with an adjacent historic neighborhood, facilitated the purchase of key land parcels, partnered with the mayor's office to salvage older houses and shepherded the first closure of city streets. He also initiated early conversations about a city circulator shuttle to provide connectivity to a new light rail stop which was subsequently implemented. These planning efforts have allowed the campus to grow strategically to 6,000 students and over \$60M in research expenditures.

The plan provided a roadmap that has physically and culturally transformed the campus.



*Through Paul's leadership and vision, Mines was positioned to become the university of today. His ability to think strategic and work with the necessary partners to achieve [our] goals while respecting and acknowledging the needs to the surrounding community and the City of Golden was critical for Mines success during Paul's time at Mines and today. **His vision included enrollment and research of the future, facility needs for students and faculty, transportation, partnerships and other strategic elements of a campus master plan. Through Paul's work, Mines has built off of his strategic framework and advanced the university to meet the needs of over 7,500 students and over \$80 million in research in a thoughtful, forward looking, vibrant campus.***

- **Kirsten Volpi**, CFO, CPA, Executive Vice President and CFO, Colorado School of Mines

DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee's responsibilities as described in this exhibit, including leading the strategic and campus master planning efforts, outreach and approvals.

Kirsten Volpi

CPA, Executive Vice President and CFO, Colorado School of Mines

ROLE

University Architect, Director of Planning, Design and Construction

Leef led the in-house planning team that produced the campus plans, concepts, goals, and guiding documents, led internal and external community engagements, guided the chancellor and campus leadership, liaised with the City of Boulder, and presented the plan to the Board of Trustees, Planning Board and City Council.

ORGANIZATION / DESIGN FIRM

CU Planning Office, PD&C
Paul Leef, Director

FIRM OF RECORD

Subconsultants: Paulien & Associates,
Nelson Nygaard Consulting Associates

COMPLETION

2011

AWARDS / PUBLICATIONS

Session Presentation, International Town & Gown National Conference)

UNIVERSITY OF COLORADO BOULDER

CHALLENGE

When Paul Leef joined as UC Boulder after CU Chancellor G.P. “Bud” Peterson had completed a new Strategic Plan for the campus, “Flagship 2030”, which set sights on becoming a “leading model of the new flagship university of the 21st century by redefining learning and discovery.” Leef served on a majority of the Flagship 2030 implementation task forces. His work helped lay the foundation for the campus facilities plan, which provided a roadmap for capital investment. However, the previous campus plan had been mired in controversy, with local citizens and politicians lobbying against it with Colorado’s congressional delegation, state legislators and Colorado Commission on Higher Education.

SYNOPSIS

Working with CU’s VP for Administration, Boulder’s Executive Director of Planning, and in-house planning staff, Leef formed a campus plan task forces of key internal and external community members, as well as coordination with the city’s planning board, city council, and CU’s Board of Trustees. Under his leadership, the plan focused on several key issues not addressed by previous plans:

- » It highlighted a growing deferred maintenance backlog representing a significant liability for campus assets. **This resulted in the formation of a deferred maintenance program funded by the campus.**

ASPECTS

Integration: Plan connects people to place and integrates systems thinking; *Equitable Communities:* Emphasis of the quality of student life, walkability, resilience; *Ecosystems:* Plan valued riparian habitat along Boulder Creek and accounted for flood zones; *Energy:* Established building standards for achieving LEED; *Water:* Promoted use of non-potable water for irrigation; *Resources:* First campus plan to include chapter on sustainability; included alt modes of transit; *Well-Being:* Set goal to make campus more welcoming, walkable, and accessible; *Change:* Addressed future risks for flooding.

- » **It was the first campus planning document to include a chapter dedicated to sustainability, making this a focus of future building projects.** During Leef’s tenure, over a dozen buildings earned LEED Platinum designation. He held a regional sustainability summit that brought together regional planning entities for the first time.
- » Finally, to support Flagship 2030 goals, the plan envisioned evolution of the campus research park into an extension of the main academic campus and its transformation into a science and engineering research campus.

This work involved reimagining office park development patterns of object buildings in parking lots into a mixed- use, collegiate campus with transit options and buildings that create positive exterior community space. In addition to establishing a new physical development pattern, the reimagined east campus was organized according to thematic research clusters, such as life sciences, aerospace and energy/environment, breaking the mold of siloed, departmental academic buildings.

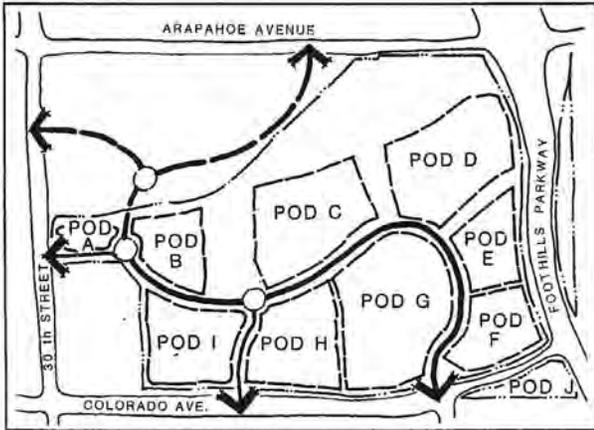
The plan was praised by the City Planning Board and City Council, approved by the Board of Trustees, cited as “Exemplary” by the Colorado Commission on Higher Education, and provided a reliable, decades-long and impactful development roadmap.

Over the next 10 years, this plan guided the development of over \$1.2B in capital construction, over 460k GSF of renovation, and over 1.6M GSF of new construction, while positively impacting 30,000 students each year. Leef presented his planning process at the International Town & Gown annual conference.

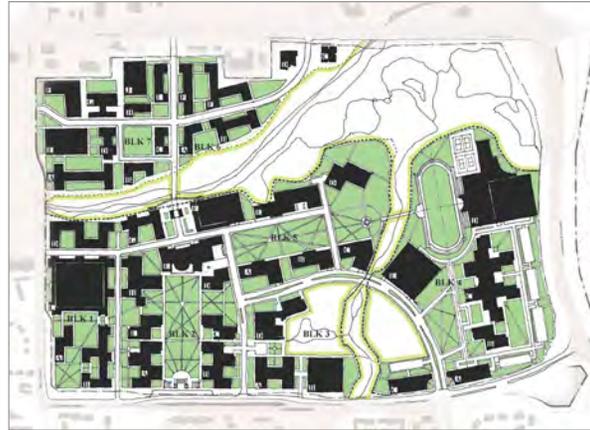
As a testament to his work building bridges, Leef took a position with the City Planning office subsequent to his CU Boulder tenure and helped lead a joint planning effort with CU to study creation of a new conference center in the city on a site identified in the campus plan. This project is currently under construction.

EXHIBIT 3.8 UNIVERSITY OF COLORADO BOULDER CAMPUS PLAN

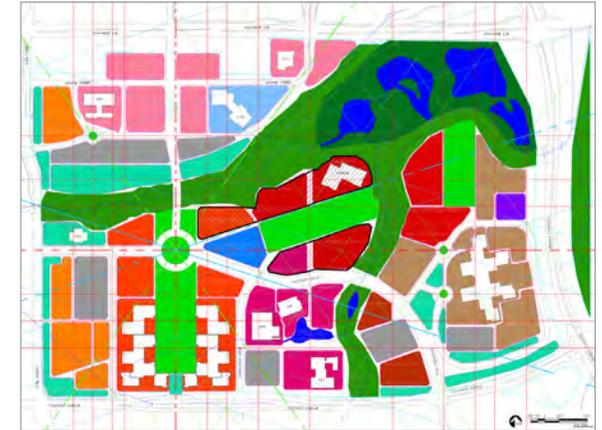
IMPACTING UNIVERSITY COMMUNITIES: PLANNING FOR THE FUTURE



The original plan was patterned on car-centric office park development with object buildings in a sea of parking.

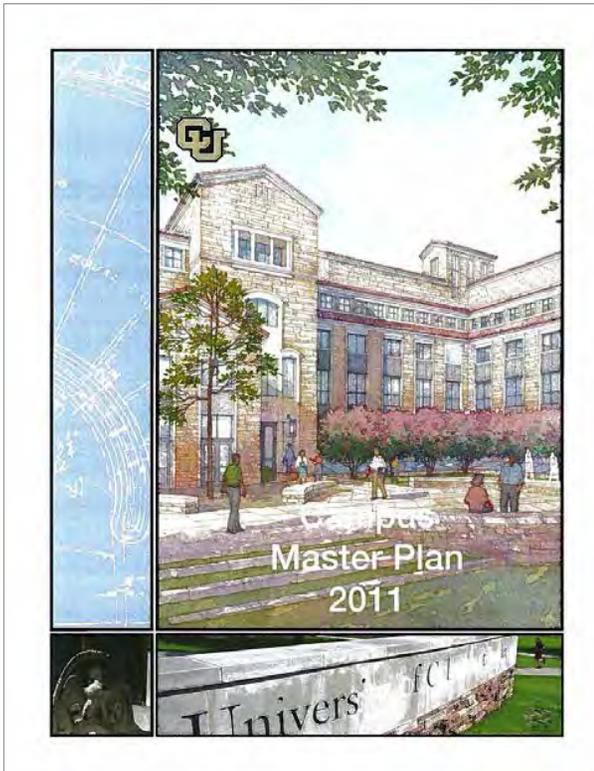


Prior to commencing the Biotechnology Building, Leef partnered with RAMSA to develop a space- and place-making plan that was more campus-like.



The final campus plan created an overlay of the east campus plan with thematic research clusters rather than departmental buildings.

OPEN SPACE	HOUSING
ELIGIBLE	STRONG REGIONAL, FUTURE HOUSING
LANDSCAPE BUFFER	SUPPORT
OUTLINE AREA	ADMINISTRATIVE
ACADEMIC CLUSTERS	RESEARCH
BIOTECHNOLOGICAL	ARTS
LIBRARY	STUDENT HOUSING (STUDENT)
RESEARCH	STUDENT HOUSING (FACULTY)
MARK ACCESS	STUDENT HOUSING (FACULTY)
UNIVERSITY CENTER, ADMIN	STUDENT HOUSING (FACULTY)
LIBRARY	STUDENT HOUSING (FACULTY)
	STUDENT HOUSING (FACULTY)



“ As an 11-year member and Chair of the University of Colorado Design Review Board I observed first-hand Paul’s accomplished level of effort, thought and dedication in establishing a planning and design framework for future generations of students and scientists. Because of his dedication and talent as both a campus planner and architect, the Boulder main campus and east campus are a national model of campus master planning, design, and construction.

- Donald H. Brandes, Jr., ASLA, Member and Chair of the University of Colorado Design Review Board (2012–2023)

DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee’s responsibilities as described in this exhibit. That responsibility included: project under the direction of the nominee.

Frank W. Bruno

Former Vice Chancellor for Administration (currently CEO of Via Mobility)

EXHIBIT 3.9 SPACE UTILIZATION AND BENCHMARKING STUDY, DUKE UNIVERSITY

Impacting University Communities: Planning for the Future

ROLE

Principal-in-Charge

Leef wrote the proposal, led client meetings, prepared presentations, guided data analysis, led benchmarking efforts with personal outreach, and authored and presented the study's recommendations to campus leadership.

ORGANIZATION / DESIGN FIRM

SmithGroup

FIRM OF RECORD

N/A

COMPLETION

March 2019

AWARDS / PUBLICATIONS

SCUP National Conference Presentation

NACUBO Data Analytics

Conference Presentation

AUA Webinar presentation

DUKE UNIVERSITY

CHALLENGE

When Duke's 10th university president took office, he embraced the newly developed "Together Duke" Strategic plan, which called attention to the need to bolster research in the natural sciences. Due to a time lag for constructing new facilities, campus leadership wanted to optimize use of existing research space. This required an in-depth analysis of all lab-intensive space used for both instruction and research within the College of Arts & Sciences, Pratt School of Engineering and the various university institutes and centers. Leef and his team were selected to conduct a space utilization and benchmarking study with the goal of creating long-lasting, positive effects.

SYNOPSIS

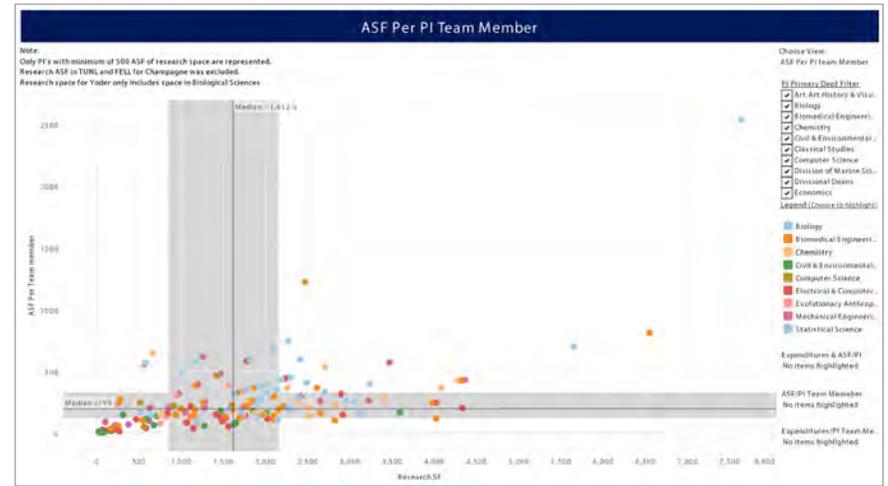
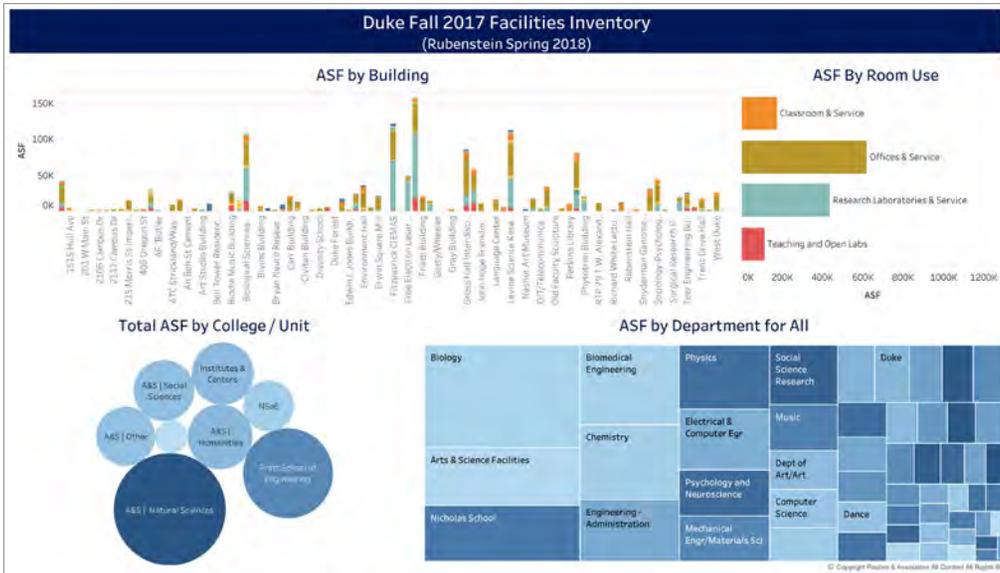
Leef led the space needs and utilization analysis process on **1.3 million square feet** of classrooms, laboratories, offices, and informal learning spaces, with a concentration on science and engineering space to support institutional strategic goals to increase research. He met with academic leaders from the provost's office, deans, department chairs, and research center and directors and composed an electronic survey about existing conditions. An analysis of research productivity was conducted at the departmental level, with assessments of individual principal investigator performance metrics. Under Leef's leadership, this was one of the first projects to display data analytics via interactive data visualization dashboards for a client.

Additionally, Leef conducted a benchmarking study to determine where Duke's space utilization and research productivity ranked compared to Ivy and Ivy Plus peer institutions. He also collaborated with stakeholders to identify issues and opportunities for increased efficiencies, including identifying faculty with multiple offices, low-performing classrooms that could be repurposed for building academic learning communities, and converting underutilized or unused teaching labs to research for hiring new faculty. Thousands of square feet with replacement value in millions of dollars of underperforming instructional space and research labs were identified. His analytics were well received by deans and department chairs. The data was deemed so vital to university operations and decision-making that the files were turned over to university staff for continued upkeep.

Leef also recommended best practices for space management, since space at Duke University represented a billion-dollar asset. As a result, Duke instituted a new space planning process. They created a campus space committee, which made the space allocation process more rational, transparent and focused on strategic needs for all projects and space assignments going forward. **This project was presented with the client at a national conference of the Society of College and University Planners (SCUP) and the Analytics Forum of the National Association of College and University Business Officers (NACUBO) as an exemplary case study of using data to inform planning in higher education.**

EXHIBIT 3.9 SPACE UTILIZATION AND BENCHMARKING STUDY, DUKE UNIVERSITY

IMPACTING UNIVERSITY COMMUNITIES: PLANNING FOR THE FUTURE



Data visualizations allow decision-makers to see the amount of space on a campus and filter it by space type, unit, occupant, or building.

“

Under the leadership of Paul Leef, SmithGroup successfully completed a comprehensive, inclusive and transparent space utilization plan at Duke University. Prior to the start of the study, anecdotal information existed about how Duke was utilizing its instructional and research lab space, but no real data was available to help guide space allocation decisions. Paul's ability to effectively communicate with senior leadership and pull together various relevant data sets was critical to the success of the project. The final deliverable was a 'living' space utilization planning tool incorporating interactive data visualization dashboards, which we continue to update internally and use on a regular basis. Another tangible result of his leadership was the formation of a Space Committee involving senior campus leadership and key stakeholders that meets monthly and makes space decisions. Simply put, Paul's contributions on Duke's campus were transformational to the way Duke approaches space.

- **Adem Gusa, AICP**, Director of Planning and Design, Duke University

ASPECTS

Equitable Communities: Recommendations for classrooms and study space recognized needs of diversity of learning styles; *Resources*: Study focused on optimizing use of existing space; *Economy*: Utilization of existing space provided best value to Owner; *Discovery*: Results shared a multiple national conferences to share best practices; study provided tools for continued analysis of space use; *Change*: Emphasized reuse and functionality, best practices shared at conferences.

DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee's responsibilities as described in this exhibit. This included: project under the direction of the nominee.

Adem Gusa, AICP

Director of Planning and Design, Duke University

ROLE

Principal-in-Charge, Campus Strategy & Analytics Studio, Smith Group

Leef led analysis of academic program needs, interviewed campus leaders, led data analysis and space needs assessment, advised the president on facility needs of proposed growth, and used data to help inform both campus strategic planning and campus physical planning decisions.

ORGANIZATION / DESIGN FIRM

SmithGroup

FIRM OF RECORD

SmithGroup

COMPLETION

2020

AWARDS / PUBLICATIONS

2021 Award of Merit, Society of College and University Planners

2020 Honor Award - Analysis & Planning, American Society of Landscape Architects (ASLA)

SCUP Pacific Regional Conference

Chief Facilities Officers Annual Conference, California State)

3.10 CALIFORNIA STATE UNIVERSITY-CHICO CAMPUS PLAN

CALIFORNIA STATE UNIVERSITY-CHICO

CHALLENGE

“Today Decides Tomorrow” is not just Chico State’s motto, it is their renewed commitment to making higher education accessible in California. Chico State is a proud Hispanic Serving Institution with an undergraduate population of 50% first-generation, 56% people of color, and 35% from a low socio-economic background. These demographics challenged campus leadership to abandon existing cultural perceptions to shape a campus reflective and supportive of a diverse student body, now and in the future. Furthermore, the new campus leadership had aspirations to aggressively grow enrollment.

SYNOPSIS

The first step in the project was to analyze where students came from, assess campus space types, and how that space was being used, for which Leef pioneered the use of demographic data. Leef led the analysis to assess space needs for different growth scenarios using 1960s CSU system space metrics but Leef also developed updated metrics using national practices. His analysis indicated that significant enrollment growth would require unattainably large amounts of capital investment. When this key finding was presented to the president and her cabinet, it caused their strategic plan goals to be dramatically modified for more modest enrollment growth.

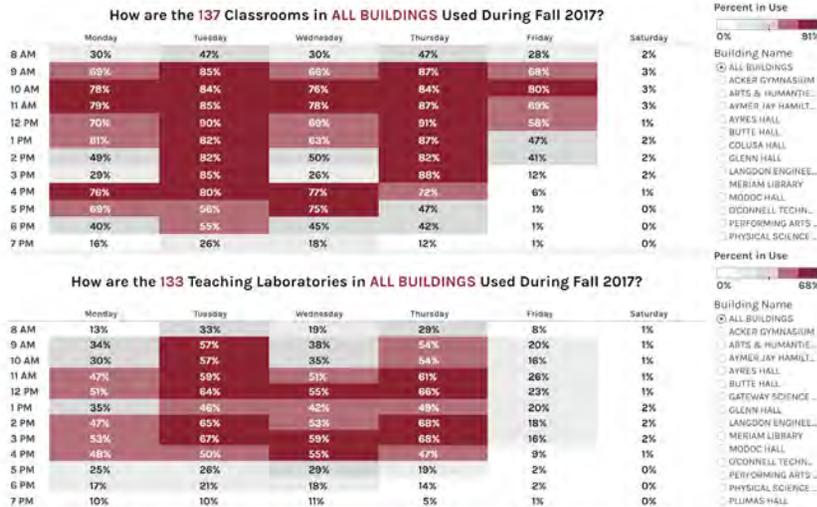
Once Leef and his team developed space planning guidelines, the analytics was linked to interactive data visualization dashboards, the first created by the firm. University leadership used the dashboards to work to start conversations about space use and classroom scheduling on campus. Leef’s analysis also highlighted areas of disconnect between strategic plan goals and physical space. For example, the university’s strategic vision included intimate learning environments, but the analysis showed that their existing inventory of classrooms was highly inflexible and traditional and lacked active learning capabilities. Additionally, the analysis identified back-of-house functions occupying prime real estate at the core of campus and underutilized areas that could be redeveloped.

OUTCOMES

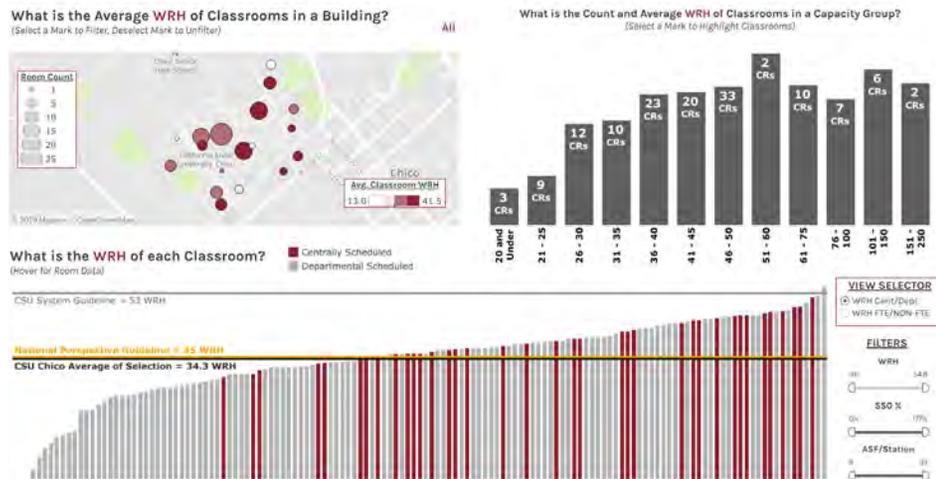
The analysis performed by Leef resulted in a 2030 Campus Plan that presents a unifying vision for Chico State, which was developed in parallel with a new Strategic Plan. Both planning processes were designed to build shared consensus and to inform each other.

This robust campus engagement model, tailored to Chico State thanks to Leef’s leadership, represented the most inclusive outreach effort in the university’s history. The data-informed Campus Plan promotes an inclusive environment for student-focused hubs on the central campus and includes capital plans for new, innovative, active learning environments to improve student success. **The analysis and recommendations provided by Leef and his team were instrumental in driving key aspects of the plan and led directly to funding the capital renewal of a major classroom building. The Chico Master Plan garnered awards from SCUP and ASLA; Leef and the client presented the analytics at a SCUP Pacific Regional Conference and also the Annual Meeting of the Chief Facilities Officers of the California State University System.**

EXHIBIT 3.10 CALIFORNIA STATE UNIVERSITY-CHICO CAMPUS PLAN
IMPACTING UNIVERSITY COMMUNITIES: PLANNING FOR THE FUTURE



The red/grey shaded “heat map” illustrates how utilization is distributed throughout the days and times of the academic week.



The dashboard above maps classrooms on campus and charts weekly room hour use by classroom size and which ones are centrally (red bars) and departmentally scheduled (grey bars).

ASPECTS

Integration: A systems planning approach integrated analytics and multiple disciplines to optimize results; *Equitable Communities:* Planning process was highly inclusive and focused on creating an inclusive, welcoming environment that provided multicultural resources; *Water/Energy/Resources:* A sustainability plan was included as well as strategies to optimize existing underutilized space; *Change:* Focus on reuse of existing buildings; *Well-Being:* Plan was student focused and space strategy put students at the center of the campus; *Ecosystems:* Enhanced connection to the Creek and riparian habitat; *Discovery:* Best practices shared through conference presentations.

DECLARATION OF RESPONSIBILITY

I have personal knowledge of the nominee’s responsibilities, including work as described in this exhibit. This included: project under the direction of the nominee.

Doug Kozma

Vice President, Campus Planning Director, SmithGroup

Planning Commission Application

02/22/2026 7:23 AM (MST)

Town of Erie 



Full Name Sherri Booth

Are you an Erie resident?

Yes

Are you under the age of eighteen?

No

Are you currently serving on the commission you are applying for?

Yes

Home Address

1125 Koss St

Email

sbooth@erieco.gov

Primary Phone Number

303-746-5220

Employer

Meritrust Credit Union

Job Title/Occupation

Growth Analytics

Have you ever been employed by the Town of Erie?

No

Do you work for or own a company that does business with the Town of Erie?

No

What is your highest level of education completed?

Bachelors Degree

Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed?

I believe it is essential that citizens play an active role in their community and I want to ensure my continued contribution and voice to the long-term growth of Erie and the decision-making process. My interest began years ago as a rapid increase in development was occurring. Planning and Land Use (managed growth) really sparked my curiosity which led me down the path of serving on the Planning Commission.

I come with nearly four years of experience on the Planning Commission, which includes the development of the Comprehensive Plan (also selected to participate on the PAC), providing recommendations to Town Council regarding proposed land uses, zoning, development applications and related items, as well as UDC updates. Through this process, I have also become familiar with Oil & Gas regulations, our Housing Assessment, Transportation & Mobility Plan and Sustainability Plan.

Over the course of these four years, I have had the opportunity to work with staff and legal, continue to be an engaged listener, furthering my knowledge and understanding of local issues, ordinances and codes, and continue to be fair and open-minded while being prepared for scheduled meetings.

Prior to serving, I have given myself the title of "quiet" participant in local

government. Because of my curiosity, I have watched most Town Council meetings since 2010, which gives me a vast amount of history regarding the direction of the town and leadership over the years.

Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues?

I am currently on the Planning Commission and is a position I am proud to serve. The experience has been both rewarding and challenging. In the beginning there was an immediate learning curve that I had to overcome which I have done through staff, my fellow commissioners and a frequent review of Town Codes, Zoning Maps and the Comprehensive Plan. This learning is on-going.

My time on the commission has been a great experience and a learning opportunity. I have learned the specifics of planning and zoning in the context of our community, have a greater understanding of citizen concerns and get to serve and work with other members of the community with similar vested interests. One of the major issues we tackled was the Comprehensive Plan which brought on many challenges. We were able to complete the plan which eventually was approved by the Board of Trustees at the time.

Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?

These situations occur both in my professional life as well as a Planning Commissioner, and the approach is similar. It is important to focus on the problem and avoid outside noise. I often find that data-driven support and open communication is a good approach. Disagreements should be addressed professionally where the group can move towards resolution. Finding common ground, look at and propose alternatives if viable and compromise when necessary. In 2025, the Planning Commission had several items that came before us that did not have all of us on the same page during deliberations. With thoughtful communication and consideration of all perspectives, the commission has generally been able to agree on recommendations before sending them on for approval.

If you were appointed, what goals would you like to see accomplished on this board or commission?

If re-appointed, I would like the Planning Commission to maintain the Comprehensive Plan and any updates pertaining to, balance our development with public sentiment, encourage infrastructure for commercial development, and ensure community engagement in long-range planning. I am also an advocate (and have been) of working with Town Council to determine if the Planning Commission duties can expand to alleviate all that Town Council is responsible for. I look forward to joint sessions where this can be addressed.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

Erie has faced rapid growth, but housing won't pay the way forever. In order to pay for what we have to maintain, it will be important to shift the focus towards commercial development to bring in that tax revenue stream. I also believe water will be a challenge that we will need to address in the context of additional development.

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or representation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use. Yes

Acknowledgement Signature

A handwritten signature in black ink, appearing to read "BOTH" with a horizontal line extending to the right from the end of the word.

Planning Commission Application

01/23/2026 11:54 AM (MST)



Full Name Spencer Campbell

Are you an Erie resident? Yes

Are you under the age of eighteen? No

Are you currently serving on the commission you are applying for? No

Home Address 1378 German Court

Email spence2111@gmail.com

Primary Phone Number 5803705701

Employer Ditch Witch of the Rockies

Have you ever been employed by the Town of Erie? No

Do you work for or own a company that does business with the Town of Erie? No

What is your highest level of education completed? Bachelors Degree

Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed? My family and I have called Erie home ever since we moved to Colorado in 2020. Since then, we've been able to enjoy all the positive things this town offers its residents, and I would look forward to the opportunity to serve and give back to the community that has been a great landing spot for us. I come from a small town in Oklahoma that is also home to a major university, so I understand the dynamics of balancing population growth with impacts of certain planning decisions, for the short and long term of the community.

Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues? I have served on the board of CyclErie Devo and had a wonderful experience in my capacity. I enjoyed getting to know some folks from the business community while on the board, and had no major concerns throughout my time.

Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result? Disagreements happen, and are always best resolved with thoughtfulness, communication, open-mindedness, and an overall desire to reach outcomes that benefit the most people and do the most good for the community. When the mission is put above all else, it tends to work things out.

If you were appointed, what goals Overall, I would like to see an increase in community engagement and

would you like to see accomplished on this board or commission?

communication with residence. This town is still small enough that everyone should be aware of what's going on and be able to provide real-time feedback to current and future planning commission projects. I would also like to see us focus on commercial development that incentives and attracts more locally-owned business that are affordable. Old town is very limited on commercial spaces and there are opportunities within this area of town to make some changes.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

Old town is very limited on commercial spaces and there are opportunities within this area of town to make some changes. Growing up in Oklahoma, my family had a small retail store downtown and this experience gives me some valuable and unique understanding to what it takes to succeed in this specific environment.

Upload resume and additional documents (optional)



Spencer Campbell Resume.pdf

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or misrepresentation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use. Yes

Acknowledgement Signature

Senior manager and servant leader with extensive experience in operations, marketing, brand management, sales, and organizational leadership and development across multiple industries.

PROFESSIONAL EXPERIENCE

Ditch Witch of the Rockies - Denver, CO — (2020 - Present)

Director of Operations

- Support and lead a team of sales and operations professionals across eight states, to drive revenue in excess of \$75m annually
- Equipment forecasting, ordering, and inventory management to support market share growth, increasing topline revenue and gross profit across the region
- Create and manage sales lifecycle and industry modeling reports utilizing SAP and CRM business platforms
- Travel throughout the territory to strengthen relationships with new and existing customers, support each dealership location, and ensure consistent operations across the organization
- Manage the successful planning and execution of all marketing and branding activities
- Represent the company for the sale of equipment and products to key customers and at industry events
- Hire, coach, and evaluate employees across departments and throughout the organization

Ditch Witch - Perry, OK — (2007 - 2020)

Senior Marketing Communications Manager

- Managed corporate brand standards for worldwide dealer network to ensure brand compliance
- As a member of the Corporate Image Team, I collaborated with the Family of Companies to maintain brand consistency across all channels
- Lead dealer marketing team in the development and execution of successful marketing campaigns with a focus on digital, traditional, and social media marketing
- Lead product marketing team, and collaborated with product management, engineering, and sales to develop product positioning, marketing plans and KPI's to support the successful launch of all CMW products
- Managed corporate re-brand across all corporate entities and channels
- Collaborated with agency partners in the development of yearly media calendar to support all marketing efforts for the CMW family of products

Regional Sales Manager

- Managed domestic dealer territories to exceed yearly distribution and market share goals
- Increased market share among assigned territories up to 25% in multiple equipment categories
- Increased purchase revenues among assigned territories by 28%
- Created and implemented retail sales and finance promotions for targeted categories and customers
- Extensive sales management and sales training, customer education, coaching, and mentorship

Marketing Manager / Materials Controller

- Implemented and managed yearly plan for over 20 world-wide trade shows and events
- Managed corporate sponsorships and a yearly marketing budget of over \$1.1mil
- Created and presented wholesale sales promotions to various levels of management
- Managed staff and operations of company retail store and increased yearly sales revenues by 110%
- Designed and implemented company e-commerce website

- Managed vendor commodities and other purchased parts for use in manufacturing and production
- Ran daily, weekly, and monthly reports within SAP and Microsoft Excel to manage inventory levels
- Decreased past-due material by 35% and increased operational efficiencies by 50-75%

The Rowland Group Inc. - Tulsa, OK — *Recruitment Manager*

Ferguson Enterprises - Tulsa, OK — *Inside Sales Manager*

EDUCATION / CERTIFICATIONS

Oklahoma State University, Spears School of Business — *B.A. Marketing*

AIPMM – The Association of Certified Product Marketing and Management

Optimal Product Management and Product Marketing Certification - 280 Group

Microsoft Office, Google suite, CDK, SAP, CRM

The Predictive Index – certificate of achievement Predictive Index Drive Results with Talent Workshop

VOLUNTEER OPPORTUNITIES / AREAS OF INTEREST

OSU Spears School of Business mentor, HOA board member, Friends of Lake McMurtry trail maintenance, Broomfield VOAD, The Mid-South participant and volunteer, Cyclerie-Devo board member, avid cyclist, and runner.

Planning Commission Application

02/02/2026 5:20 PM (MST)



Full Name Susan Courson

Are you an Erie resident? Yes

Are you under the age of eighteen? No

Are you currently serving on the commission you are applying for? No

Home Address 416 Baker Lane

Email susan.courson@bvsd.org

Primary Phone Number 720-352-8275

Alternate Phone Number NA

Employer Boulder Valley School District

Job Title/Occupation Classroom teacher

Have you ever been employed by the Town of Erie? No

Do you work for or own a company that does business with the Town of Erie? No

What is your highest level of education completed? Masters Degree or Higher

Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed? I am interested in being on the planning commission because I live in Erie and have a vested interest in what is going on in the town and how it will affect me and others now and in the future. I have a unique perspective; I am a Boulder native, and have lived in and around the area my entire adult life. As well I have taught for 27 years between BVSD and SVVSD and growth and development affects the education system, families, teachers, and the community in which these school preside.

Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues? Yes, I have served in an advisory capacity on PTO and Boulder Valley Long Range Accountability Committee. The board's purpose was to decide what is best for the current school or schools. My role involved providing input on regarding policy, programming, strategy, community needs, etc. and collaborating with a small group of members to support informed decision-making.

What made the experience positive was the collaborative environment and the opportunity to work with individuals who brought diverse perspectives and expertise. I found the discussions thoughtful and solutions-oriented, which allowed us to address challenges in a balanced and practical way.

Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?

In a small group project, we were tasked with developing a solution under a tight deadline. Early on, the group decided to take an approach that I felt didn't fully address the core requirements and could create issues later in the project.

Instead of pushing back immediately, I asked questions to better understand the reasoning behind the decision and listened to everyone's perspective. After that, I shared my concerns respectfully and supported them with specific examples and potential risks.

If you were appointed, what goals would you like to see accomplished on this board or commission?

If I am appointed, one of my primary goals would be to ensure that all planning and land use decisions are evaluated through a lens of fiscal responsibility. This includes carefully considering long-term costs, funding sources, and the financial impact on existing residents, schools, and public services. I believe responsible planning requires not only accommodating growth, but also ensuring that development decisions are sustainable and do not place undue strain on public resources.

In addition, I would like to look at the broader demographic and trends Colorado is experiencing, including recent population decline, such trends can impact how the committee navigates the decisions. Evaluating growth projections, housing needs, infrastructure investments, in light of these shifts is critical to making informed, forward-thinking recommendations.

By focusing on fiscal accountability and data-driven planning, my goal would be to support decisions that protect Erie's long-term financial health and overall quality of life.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

One of the most important planning and land use issues facing Erie is managing rapid growth in a way that remains sustainable, equitable, and fiscally responsible. The pace of development is impacting all residents, from infrastructure capacity and traffic to schools, public services, and overall quality of life.

Funding is a critical concern tied directly to these growth decisions. With the state operating at a deficit and local school districts facing financial strain, it is essential that the town carefully evaluate the long-term financial impacts of land use and development choices. Decisions made today—such as zoning changes, infrastructure expansion, and development approvals—have lasting cost implications for taxpayers and the community as a whole.

I believe fiscal responsibility should be a guiding principle in planning. Just as individuals must make thoughtful financial choices in their daily lives, the town must ensure that growth pays for itself where possible and does not place an undue burden on existing residents.

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or representation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use. Yes

Acknowledgement Signature

Susan Cowson

Planning Commission Application

02/23/2026 3:23 PM (MST)

Town of Erie 



Full Name	Tim Burns
Are you an Erie resident?	Yes
Are you under the age of eighteen?	No
Are you currently serving on the commission you are applying for?	Yes
Home Address	504 Leo Dr
Email	TWBURNS71@gmail.com
Primary Phone Number	3038422088
Employer	Keville Enterprises, Inc
Have you ever been employed by the Town of Erie?	No
Do you work for or own a company that does business with the Town of Erie?	No
What is your highest level of education completed?	Bachelors Degree
Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed?	I would like to continue to assist the Town as we move from new large development applications towards refinement of existing infill opportunities and ensuring that our developmental guidance in the Comprehensive Plan and Unified Development Code is current and compliant with governing regulations.
Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues?	I have served on Planning Commission since 2022, including as Chair from summer 2023 through summer 2025. With my 30+ year background in highway and heavy construction and infrastructure development, I feel that Planning Commission is the best use of that experience in service to the Town. I am proud of leading the Commission to overcome some staffing and policy issues in 2023 to deliver a badly-needed update to the Comprehensive Plan and continuing excellent discussions about current development issues. We experienced over 60% turnover in Commissioners as well as several Town Planning Managers but have had only productive meetings since 2023.
Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?	My professional work with almost entirely with government agency and municipal owners and Contractors to deliver projects on time and within budget. Nearly every major project encounters conflicts, both administratively and in physical design and construction. A current project has seen significant impacts due to field conditions that have delayed completion and the management team has provided inconsistent guidance to the Contractor. I have continued to provide recommendations to mitigate

damages where possible and provide determination of damages for negotiations when issues could not be fully mitigated.

If you were appointed, what goals would you like to see accomplished on this board or commission?

I am very interested in continuing to work with the Council towards developing new guidance to replace our previous Affordable Housing development ordinance to meet the requirements of Prop 123 with language that will also protect Town interests with developers. I am also interested in continuing to work with Council on any desired revisions to our Comprehensive Plan so that this living document will be a useful guidance tool for continuing development consistent with the Town's vision both short-term and long-term.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

With the amount of land that is not already set-aside for non-development or entitled for development rapidly dwindling, we expect that the Planning Commission will need to transition from these large land use applications to smaller and more unique infill applications as well as potentially rezoned areas to make the best use of our currently limited opportunities.

Upload resume and additional documents (optional)

 Tim Burns Full Resume Mar2025.doc

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or representation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use. Yes

Acknowledgement Signature



Mr. Burns has 33 years of experience in the construction industry and serves as Senior Project Controls Engineer. His duties include developing design, construction, and program schedules; reviewing contractor submitted baseline schedules and schedule updates; analyzing claims, with an emphasis on schedule-related claims; claims avoidance reviews; and developing project cost and schedule control systems. Mr. Burns is experienced in Primavera Project Planner (P3), Primavera 6 for Enterprise (P6), SureTrak, Microsoft Project Scheduling Software, Claim Digger, and Schedule Analyzer Pro Schedule Analysis Software.

PROFESSIONAL DATA

- B.S., Civil Engineering, Virginia Polytechnic Institute and State University, Blacksburg, VA, 1994
- Registered Professional Engineer, Virginia, 2001
- Registered Professional Engineer, Texas, 2016
- Registered Professional Engineer, Colorado, 2021
- Certified Planning and Scheduling Professional (AACE), 2014
- Computer Programs: Primavera Project Planner (P3), Primavera 6 for Enterprise (P6), SureTrak, Microsoft Project Scheduling Software, Claim Digger, and Schedule Analyzer Pro Schedule Analysis Software

Representative current project experience:

Scheduling Task Leader, May 2023 to Present

MARTA Summerhill Rapid A Line BRT Project, Atlanta, GA – Mr. Burns serves as the scheduling task leader as part of the MARTA Team providing oversight on the \$88M BRT project in downtown Atlanta. This project will provide a five-mile roundtrip from downtown Atlanta to the Atlanta Beltline south to the heavy rail connection via the procurement of the first articulated electric buses within the MARTA system. He provides monthly updating of the internal program schedule to manage all aspects of the design, ROW acquisitions, vehicle procurement, utilities adjustments and relocations, FTA OP54 testing and management requirements, and construction of the new dedicated bus lanes, general purpose lanes and 14 BRT stations and platforms. In addition, he provides review and oversight of the Contractor's monthly construction schedule updates and analysis of time impact events that are incorporated into the internal program schedule. He also provides regular updates to the FTA monthly and quarterly reporting as the project received Federal TIGER grant funding.

Scheduling Task Leader, April 2016 to Present

TxDOT US-181 Harbor Bridge Replacement, Corpus Christi, TX – Mr. Burns serves as the scheduling task leader as part of the GEC Team for this \$880M cable-stayed bridge design-build project. He provides oversight of the monthly review of the Developer's P6 schedule as well as review and recommendation for time impact analyses to TxDOT. This includes two significant delay claims for alleged impacts due to utility design and USACOE Permitting issues during design and development prior to the start of construction in mid-2017 and testimony to dispute resolution panel for mediation in 2020. Mr. Burns now provides an advisory role on this project to the primary construction scheduler .

Representative completed project experience with Keville Enterprises, Inc.:

Scheduling Task Leader, June 2019 to August 2024

TxDOT IH35E Hill County, Hillsboro, TX - Mr. Burns serves as the scheduling task leader as part of the CEI team for this roadway widening project with a construction value of \$117.5M. His responsibilities include review of the baseline and monthly update schedules as well as review of the Time Impact Analyses submitted by the Contractor for delays on the project and provided recommendations for time extensions.

Scheduling Task Leader, September 2016 to March 2024

TxDOT IH-35E Ellis County Improvements, Waxahachie, TX - Mr. Burns serves as the scheduling task leader as part of the CEI team for these two roadway-widening projects with a combined value of \$161M. His responsibilities include review of the baseline and monthly update schedules as well as review of the Time Impact Analyses submitted by the Contractor for delays on the project and provided recommendations for time extensions.

Scheduling and Claims Task Leader, July 2019 to October 2021

CDOT Region 1 I-70 WB Peak Period Shoulder Lane Improvements, Clear Creek, CO - Mr. Burns acted as the scheduling and claims task leader as part of the CEI team for this roadway improvements project with a construction value of \$61.6M. His responsibilities included review of the baseline and monthly update schedules as well as review of the Time Impact Analyses submitted by the Contractor for delays on the project and provided recommendations for time extensions. He also supported CDOT with mediation hearings to a Dispute Resolution Panel based on their escalation requirements for the Contractor's total cost claim submittals.

Scheduling and Claims Task Leader, January 2019 to January 2021

CDOT Region 3 I-70G Edwards Interchange Upgrade Phase 2, Edwards, CO - Mr. Burns acted as the scheduling and claims task leader as part of the CEI team for this roadway improvements project with a construction value of \$16.4M. His responsibilities included review of the baseline and monthly update schedules as well as review of the Time Impact Analyses submitted by the Contractor for delays on the project and provided recommendations for time extensions.

Scheduling Task Leader, September 2017 to January 2021

TxDOT US67 IH20 to Belt Line Rd, Dallas, TX - Mr. Burns served as the scheduling task leader as part of the CEI team for this roadway widening project with a construction value of \$59M. His responsibilities included review of the baseline and monthly update schedules as well as review of the Time Impact Analyses submitted by the Contractor for delays on the project and provided recommendations for time extensions.

Claims Analyst for Various DCAMM Projects, September 2016 to January 2021

Project Examples include:

Springfield Technical Community College – Building 19 Renovations: Provided the initial review and recommendations for alleged construction delays and related acceleration costs. Analysis showed that acceleration was gained through schedule manipulation at no additional expense to the CM and the claim was denied in June 2017.

UMass-Boston Integrated Science Center (GCA): Provided the initial review and recommendation of findings for \$878k cost claim for direct costs related to the methane vapor barrier system. Reviewed project documentation and CM submittal to identify ownership of design and construction issues that required an alternate barrier system to be added to the

contract. Initial recommendations provided to DCAMM in July 2016, a response to the CM challenge of retained monies provided to DCAMM in September 2017.

Massachusetts College of Liberal Arts Center for Science and Innovation: Provided initial review and recommendation of multiple delay issues caused by contract administration issues and alleged design errors. This recommendation was provided to DCAMM in September 2016.

Claims Analyst for Various MBTA Projects, September 2015 to January 2021

Project Examples Include:

Guild St Bridge (HNTB): Provided initial review and recommendation of alleged time impact due to redesign of the bridge drainage system. This recommendation was provided to MBTA in August 2017.

Park St Redundant Elevators (KLF): Provided initial review and recommendation of revised time impact analyses #1 and #2 in May 2017 for issues related to a revised traffic control plan (COR#2) as well as a differing site condition (COR#3).

Merrimack Bridge Contracts 1 and 2 (HDR): Provided review and recommendation of time impact analyses for alleged delays for both contracts for the repair and rehabilitation of the Merrimack River Bridge. The delay claim in Contract 1 for impacts due to asbestos contaminated materials was completed and recommendations provided to MBTA in April 2016. The alleged delay to Contract 2 is related to delays experienced on Contract 1 due to access. The initial recommendations for resolution were provided to MBTA in July 2017.

Scheduling Task Leader, June 2018 to December 2018

CDOT Region 1 SH177 University Blvd Resurfacing, Arapahoe County, CO – Mr. Burns acts as the project scheduling task lead as part of the CEI team for this \$6.3M roadway resurfacing project. His responsibilities include review of the baseline and monthly update schedules.

Scheduling Task Leader, March 2016 to September 2017

CDOT Region 1 Wadsworth Blvd Widening US6 to 10th Ave, Lakewood, CO – Mr. Burns acts as the scheduling and claims task leader as part of the CEI team for this roadway improvements project with a construction value of \$11M. His responsibilities include review of the baseline and monthly update schedules as well as review of the Time Impact Analyses for this project related to right-of-way and utilities issues that included a dispute elevated to a Request for Equitable Adjustment. All issues were resolved at the project level resulting in two separate time extension recommendations.

Project Scheduler, October 2011 to April 2017

VDOT Downtown Tunnel / Midtown / MLK Freeway Extension Project - Mr. Burns is the Project Scheduler for this design-build contract to construct a new tunnel, add new roadway improvements and upgrade the existing midtown and downtown tunnels for the tolled facility in Norfolk, VA. The total cost of this Design-Build project is approximately \$2.1 Billion. Mr. Burns performs review of the monthly design-build schedule update provided by the developer for this 25-month lump sum contract as part of the VDOT oversight team.

Program Scheduler, September 2013 to June 2017

TxDOT South Central Special Projects Office GEC, San Antonio, TX - Mr. Burns is the Program Scheduler for this program to manage the development and construction of two major design-build contracts in for Loop 1604 Western Extension in San Antonio and a portion of the US77 Kingsville in Corpus Christi. The total cost of this program, including construction, is estimated at over \$500 million for four projects overall. For the two design-build projects that have been

completed, he was responsible for the monthly review of the Developer submitted CPM schedule updates as well as construction claims analysis for multiple alleged construction delays. No time extensions were recommended based on the review of the submitted time impact analyses.

Project Scheduler, October 2011 to January 2016

CTRMA Mopac Improvements Project, Austin, TX - Mr. Burns was the Project Scheduler for this contract to complete improvements and upgrade the existing Facility to a tolled facility in Austin, TX. The total cost of this Design-Build project is approximately \$135 million. Mr. Burns performed review of the monthly cost- and resource-loaded schedule update provided by the contractor for this 25-month lump sum contract. Time and cost management play an integral part of the schedule analysis due to the fixed-duration contract for revenue operations and the monthly draw request is based upon the earned value of work completed in the schedule. Mr. Burns also performed multiple construction claims analysis services for this contract for design and construction issues, including presentation to a Dispute Resolution Board.

Scheduling Task Leader, February 2012 to September 2015

TxDOT US75 Collin County Expansion Project, McKinney, TX - Mr. Burns served as the scheduling task leader as part of the CEI team for this \$106M roadway widening project. His responsibilities included review of the baseline and monthly update schedules as well as review of the Time Impact Analyses submitted by the Contractor for delays on the project and provided recommendations for time extensions

Senior Scheduling Manager, August 2013 to February 2014

TxDOT North Region CPM Scheduling Services, Dallas & Houston, TX - Mr. Burns was the Senior Scheduling Manager for this CPM Scheduling task order contract with the TxDOT Dallas and Houston Districts. The contract consisted of 5 highway and bridge construction projects with a combined construction value of \$85 million. His responsibilities included CPM schedule analysis of the baseline and monthly updates for each construction project in support of TX DOT project personnel as well as review of several time impact analyses for delays on three of the projects where Mr. Burns provided recommendation of time extensions.

Project Scheduler, March 2010 to August 2012

CTRMA US183A PHASE 2, AUSTIN, TX - Mr. Burns was the Project Scheduler for this contract to construct a new toll facility in Austin, TX as the second phase to the one completed in 2007. The total cost of this Design-Build project was approximately \$75 million. Mr. Burns performed review of the monthly cost- and resource-loaded schedule update provided by the contractor for this 2 year lump sum contract. Mr. Burns also performed construction claims analysis services for minor delay issues.

Program Scheduler, November 2009-2012

RFTA VelociRFTA Design Build, Carbondale, CO - Assigned to the Roaring Forks Transportation Authority Bus Rapid Transit Program, Mr. Burns was the Program Scheduler for this program to manage the development and construction of a new bus rapid transit system along US82 between Aspen and Glenwood Springs, CO. The total cost of this program, including construction, was estimated at just under \$50 million as part of the FTA Very Small Starts program. As a member of the Program Management Consultant team, he was responsible for the development and maintenance of the master program schedule to manage all PMC scope tasks including FTA and NEPA processes, roadway and station preliminary design, ITS systems, final design consultant letting, and management and construction letting and management.

Claims Analyst, June 2009-September 2009

Mr. Burns performed an analysis of a \$5 million total cost claim for the MBTA for a signal replacement construction contract on the Orange Line North Haymarket Extension in Boston, MA. The Claim had been presented as two separate claims that were analyzed as a single claim due to overlapping issues between the two claims. He performed the time entitlement evaluation of a combined 573 calendar day time extension request due to multiple issues, including design errors/omissions, contract revisions, weather impacts, directed acceleration, and utility conflicts. These claims were resolved by settlement prior to litigation at a fraction of the total alleged delay.

Claims Analyst, November 2008-April 2009

Mr. Burns performed an analysis of a \$7.4 million total cost claim for the US Coast Guard for a power plant construction contract at a USDA facility on Plum Island, NY. He performed the time entitlement evaluation of a 1498 calendar day time extension request due to multiple issues including design errors/omissions, contract revisions, weather impacts, directed acceleration, utility conflicts and labor strike.

Previous Construction Scheduling and Claims Experience (1999-2008):

Senior Scheduling Manager, September 2004-September 2008

TX DOT Houston District CPM Scheduling Services Evergreen Contract, Houston, TX, 2004-September 2008 - Mr. Burns was the Senior Scheduling Manager for this CPM Scheduling task order contract with the TX DOT Houston District. The contract consisted of 10 task orders for 13 highway construction projects with a combined construction value of \$550 million.

US-290 Program Management, Houston, TX, 2006-September 2008

Mr. Burns provided schedule development and reporting services as part of the Program Management Consultant ("PMC") team for this 10-year management contract with TX DOT covering a 38-mile corridor in Houston. completed and provided to each section designer to ensure consistency in the structure and reporting levels of the SDC schedules with the base master schedule.

US-183A Turnpike, Austin, TX, 2005-2007

Mr. Burns provided monthly CPM schedule analysis for this \$180M design-build project as part of the General Engineering Consultant ("GEC") team for the Central Texas Regional Mobility Authority.

I-494 Improvements Design-Build GEC, Minnetonka, MN, 2004-2006

Mr. Burns provided monthly CPM schedule analysis for this design-build project as part of the GEC team. This project had a construction cost of over \$130 million, covering 7.8 miles of interstate widening and improvements.

US-82 Mississippi River Bridge Crossing, Greenville, MS, 2001-2006

Mr. Burns provided monthly CPM schedule analysis for this cable-stayed bridge construction project, which when completed was the longest cable-stayed structure on the Mississippi River.

Route 1 Interchange, Alexandria, VA, 2001-2003

Mr. Burns developed conceptual construction schedules as part of the overall design effort for this major interchange that is part of the Woodrow Wilson Bridge construction program.

Christiansburg I-81 Bypass Program, Christiansburg, VA, 1999-2002

This program consisted of three concurrent \$50 million interchange projects to provide a bypass roadway from the I-81 to the Virginia Tech campus.

Golden Gate Bridge Seismic Retrofit Phases I and II, San Francisco, CA, 1999-2004

HNTB was the construction manager for the first two phases of the seismic retrofit of the Golden Gate Bridge, totaling over \$230 million in construction costs.

CPM Scheduling Training - Mr. Burns prepared training materials and provided training in schedule terminology, relationships, updating schedules, schedule review techniques, and usage of scheduling software. Training was provided for HNTB staff and clients in Virginia, Florida, Minnesota, Illinois, Michigan, New Jersey, and Louisiana. Mr. Burns provided training in the use of major scheduling software such as Primavera Project Planner (P3), Primavera Engineering and Construction (P3e/c), SureTrak, and Microsoft Project.

Planning Commission Application

02/23/2026 2:03 PM (MST)



Full Name Tonya McKnight

Are you an Erie resident? Yes

Are you under the age of eighteen? No

Are you currently serving on the commission you are applying for? No

Home Address 441 Pleadess Place, Erie, CO 80516

Email tsdmcknight@yahoo.com

Primary Phone Number 303-921-9627

Employer CBRE

Job Title/Occupation Global Project Management Director

Have you ever been employed by the Town of Erie? No

Do you work for or own a company that does business with the Town of Erie? No

What is your highest level of education completed? Highschool

Why are you interested in serving on the Planning Commission and what specific talents or expertise do you bring if appointed?

I am interested in serving on the Planning Commission because Erie is at a pivotal stage of growth. The decisions made today will shape our infrastructure, housing, and community character for decades. I am deeply committed to ensuring that Erie grows intentionally, balancing economic viability with long term sustainability and quality of life.

Professionally, I bring more than 20 years of experience leading complex capital programs across national portfolios, including ground up development, multi-site initiatives, and infrastructure aligned planning. As a Global Director at CBRE, I oversee governance frameworks, delivery standards, and strategic sourcing initiatives supporting large scale real estate investments. My background includes budget oversight up to 40 million per project, risk mitigation, cost management, and cross functional stakeholder alignment.

This experience equips me to evaluate development proposals through multiple lenses including feasibility, fiscal impact, infrastructure capacity, and long term community benefit. I would approach the role with preparation, objectivity, and a commitment to thoughtful, balanced decision making that positions Erie for sustainable success.

As both a resident and real estate professional, I am personally invested in preserving what makes Erie special while planning responsibly for its future.

Have you served on another board/commission in an advisory capacity? If so, please describe the board and what made serving in that capacity a good experience? What were the major concerns or issues?

While I have not served on a municipal board, I regularly operate in advisory and governance capacities within my professional roles. As a senior leader at CBRE, I advise executive teams and clients on capital planning, risk mitigation, procurement strategy, and large scale real estate investments. These roles require objective analysis, structured decision making, and balancing competing stakeholder priorities.

The most significant concerns typically involve fiscal stewardship, execution risk, and ensuring that short term decisions align with long term strategic goals. I have found these environments rewarding because they require thoughtful collaboration, transparency, and accountability. They have strengthened my ability to evaluate complex issues, ask strategic questions, and contribute constructively to group decision making.

Please describe a situation where you were working with a small group and disagreed with the direction of the project, what did you do? What was the result?

While managing supply chain strategy for a national KeyBank modernization program, I was part of a small leadership group overseeing multiple bundled construction projects. The group initially supported a decentralized purchasing approach to allow greater flexibility across projects. Based on cost trends and schedule variability I observed, I believed this direction would reduce pricing leverage and introduce unnecessary risk.

Rather than opposing the approach outright, I compiled comparative data on vendor pricing, lead times, and change orders and presented a structured recommendation for a standardized national procurement strategy. After discussion, the group adopted the revised approach.

The result was a 10 percent reduction in product and warehousing costs, improved schedule consistency, and stronger vendor accountability. The experience reinforced the value of respectfully challenging direction with data and focusing on long term program stability rather than short term convenience.

If you were appointed, what goals would you like to see accomplished on this board or commission?

If appointed, my primary goal would be to support thoughtful, well planned growth that protects Erie's character while preparing responsibly for future expansion. As the community continues to grow, it is important that land use decisions align with infrastructure capacity, fiscal sustainability, and long term quality of life.

I would also prioritize maintaining a balanced housing mix and encouraging thoughtful integration of commercial and mixed use development to support economic resilience and reduce traffic impacts. Clear standards, transparency, and consistent application of policy are essential to building public trust and ensuring predictable outcomes.

Overall, my goal would be to contribute to balanced, data informed decision making that positions Erie for sustainable, long-term success.

What do you think are the most important planning and land use issues facing Erie? What insights could you bring to the Commission's deliberations and recommendations?

Erie is experiencing significant growth, and one of the most important planning issues is ensuring that development aligns with infrastructure capacity, fiscal sustainability, and long term community character. Residential growth must be coordinated with transportation, schools, water resources, and public services to avoid strain that is difficult to correct later.

Another key issue is maintaining a balanced housing mix and supporting thoughtful commercial and mixed use development that strengthens the local tax base and reduces commuter impacts.

I bring experience evaluating large scale real estate programs through feasibility, cost, infrastructure alignment, and long-term operational impact. I approach

decisions with a systems mindset, understanding how today's approvals influence future fiscal and community outcomes. My goal would be to contribute objective, well prepared, and balanced insight to support sustainable growth in Erie.

Upload resume and additional documents (optional)



McKnight Bio - March 2025.pdf

Please read and agree with the following statement

I certify that the facts and statements contained in this Board and Commission Application are true and correct.

I further understand that false statements shall be sufficient cause for rejection of this application.

I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.

I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or misrepresentation is evidence of perjury in the second degree.

If I become a Board or Commission member with the Town, this form is valid for the period of my term with the Town and the crime records may be updated periodically at the discretion of the Town.

I understand that this application is considered a public record and subject to the Colorado Open Records Act.

I Agree Yes

If appointed to the Planning Commission, I agree to follow the Erie Municipal Code, the Comprehensive Plan, and other applicable laws. Yes

All board and commission members must follow the rules and regulations in the Erie Municipal Code as well as the Town's policies related to harassment, anti-violence, and technology use. Yes

Acknowledgement Signature



GWS / DENVER

Tonya McKnight

Director, Global Project Management Partner Excellence Program

M +1 303 921 9627

E tonya.mcknight@cbre.com

Clients Represented

- **Technology:** Google, GM Cruise & Bitfone
- **Healthcare:** DaVita & Pura Vida
- **Banking:** ADP, KeyBank, American National Bank & Montgomery & Co
- **Retail:** The Wendy’s Company & Chipotle
- **Mining:** Rio Tinto

Professional Affiliations & Certifications

- Project Management Professional (PMP)
- CBRE PJM Foundations
- CBRE Women’s Network

Education

- Purdue University, Architectural Studies

Professional Experience

Tonya McKnight is a global capital program leader with more than 20 years of experience delivering complex real estate initiatives across technology, healthcare, banking, and retail sectors. She currently serves as Global Project Management Partner Excellence Program Director at CBRE, where she leads a strategic sourcing team in partnership with Turner and Townsend, leveraging enterprise purchasing power to negotiate preferred supplier agreements that drive cost efficiency, schedule reliability, and enhanced service performance across global capital programs.

Previously, Tonya served as Director of Global Complex Programs, Systems and Platforms supporting one of CBRE’s largest clients, Google, where she led development and governance of enterprise project management platforms and standardized delivery frameworks across international portfolios.

Throughout her 12 plus year tenure at CBRE, Tonya has advanced through progressive leadership roles by building governance structures, implementing cost management systems, optimizing procurement strategy, and aligning cross functional stakeholders to deliver measurable operational impact. She is recognized for analytical rigor, disciplined execution, and the ability to translate complex program requirements into scalable, sustainable solutions.

Significant Projects

CLIENT	ADDRESS	TYPE	SIZE (SF)
GM Cruise	San Francisco, CA	Technology	105,000
DaVita	National Multi-Site Program	Healthcare	800 + Locations
ADP	Allentown, PA	Corporate	243,241
ADP	Norfolk, VA	Corporate	288,662
The Wendy’s Company	National Multi-Site Program	Retail	120 + Locations
KeyBank	National Multi-Site Program	Banking	500 + Locations

Achievements

- Instrumental in drafting the CBRE at Google Contract Program Management and Project Management scope of work, leading 18 months of internal and client reviews; contributing to successful June 2022 5-year contract renewal execution.
- Designed, developed, and maintained the Google web-based project management playbook integrating multiple service lines, stakeholders, and eBuilder technology.
- Recipient of the 2024 CBRE Star Award for delivering exceptional client service and maintaining strategic focus on Google.

**Town of Erie
Ordinance No. 30-2025**

An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Title 3 of the Erie Municipal Code Regarding Boards, Commissions, and Committees and Making Corresponding Amendments to the Erie Municipal Code, Including Moving Historic Landmark Regulations to Title 9

Whereas, the Town Council finds it in the best interest of the public health, safety and welfare to streamline Title 3 Erie Municipal Code and align it with Home Rule Charter, regarding boards, commissions and committees, and to move historic structure regulations to Title 9 of the Erie Municipal Code.

Now Therefore be it Ordained by the Town Council of the Town of Erie, Colorado, as follows:

Section 1. Section 1-5-2 of the Erie Municipal Code is hereby repealed in its entirety.

Section 2. Title 3 of the Erie Municipal Code is hereby repealed in its entirety and reenacted as follows:

Title 3 – Boards and Commissions

Chapter 1 – General Provisions

3-1-1 – Definition.

For purposes of this Title 3, the following term shall have the following meaning:

Member means an appointed member of any Town board, commission or committee established by the Home Rule Charter or Chapter 2 of this Title 3.

3-1-2 – Membership.

A. *Appointment.* All members shall be appointed by the Town Council. Appointments shall occur in April of odd-numbered years or as necessary to fill vacancies.

B. *Compensation.* All members shall serve without compensation.

C. *Eligibility.* Each member shall be a resident of the Town. If any member ceases to be a resident of the Town, their membership shall immediately terminate. No member shall hold another elective or appointive municipal office or be an employee of the Town. All members

shall be at least twenty-one (21) years of age unless otherwise specified in Chapter 2 of this Title 3.

D. *Term.* Each member shall be appointed to serve a four (4) year term, provided that the terms of members shall be staggered, and further provided that the Town Council may prescribe a shorter term at any time if necessary to preserve the stagger in terms.

E. *Removal.* Pursuant to Section 10.01(5) of the Charter, following notice and an opportunity to be heard, the Town Council may remove any member for any of the following reasons, by a two-thirds (2/3) affirmative vote of the Town Council then in office:

1. A conflict of interest;
2. A violation of law, regulation, or policy;
3. Nonattendance to duty, which shall include failure to attend three (3) consecutive regularly scheduled meetings without a leave of absence approved by the board, committee or commission; or
4. Being a plaintiff or complainant in a lawsuit or administrative action against the Town.

F. *Vacancies.* Vacancies shall be filled by the Town Council.

3-6-2 – Meetings.

A. *Open.* All meetings shall be open to the public and governed by the Colorado Open Meetings Law, C.R.S. § 24-6-401, *et seq.*

B. *Quorum.* A quorum shall be one-half (1/2) of the total number of actual members of the board, commission or committee, rounded up to the nearest whole.

C. *Voting.* Except when expressly stated otherwise, all actions shall be approved by a majority of those members present.

D. *Minutes.* Each board, commission and committee shall keep minutes of its meetings and file such minutes with the Town Clerk.

3-5-3 – Officers.

A. *Election:* Each board, commission and committee shall elect a Chair, Vice Chair and Secretary from among its full membership.

B. *Term.* The term of each officer shall be one (1) year.

C. *Vacancies.* A vacancy in the office of Chair shall be filled automatically by the Vice Chair. A vacancy in the office of Vice Chair or Secretary shall be filled at the next regular meeting from among the remaining members.

3-6-4 – Relationship to Town Council and Town staff.

A. *Staff Liaison.* Town staff will be available to attend board, commission and committee meetings quarterly at the request of the Chair or at the direction of the Town Manager. No member shall direct or interfere with the work of any Town employee.

B. *Council Liaison.* A Town Councilmember shall be appointed as the liaison to each board, commission and committee other than the Planning Commission and Board of Adjustment. A secondary liaison may also be appointed if the Council so desires. The liaison(s) will attend regular meetings and be the conduit of bidirectional information to and from the Town Council. The liaison is not a member of the board, commission or committee, nor is the liaison entitled to a vote.

C. *Ad hoc committees.* Only the Town Council may appoint *ad hoc* committees from among the members of any board, commission or committee.

D. *Reports.* Each board, commission and committee shall annually prepare a written report which shall then be presented orally to the Town Council at a public meeting, with the report and presentation occurring prior to the start of the Town's budget consideration for the following year, or at such other times as the Town Council may direct. Notwithstanding the foregoing, the Board of Adjustment need not present an annual report if the Board has not met that year.

E. *Bylaws.* Each board, commission and committee shall adopt bylaws, which bylaws shall be first approved by the Town Council.

Chapter 2 – Specific Boards, Commissions and Committees

3-2-1 – Planning Commission.

A. *Composition.* The Planning Commission shall consist of seven (7) members.

B. *Duties.* The Planning Commission shall have the powers, duties and responsibilities set forth Title 10 of this Code. While the Town Council shall be responsible for the creation and adoption of the Town's comprehensive plan, the Planning Commission shall advise the Town Council on the comprehensive plan as outlined in Title 10 of this Code.

3-2-2 – Airport Economic Development Advisory Board (AEDAB).

A. *Composition.* The AEDAB shall consist of seven (7) members. At least three (3) members shall have specific professional experience in economic development and at least three (3) members shall have specific aviation experience; if someone has both economic development and aviation experience they can satisfy both requirements.

B. *Duties.* The duties of the AEDAB are as follows:

1. To advise the Town Council, by written report, in connection with matters relating to the economic development, financial vitality and economic impact of the Erie Municipal Airport and related activities;

2. With the support of the airport manager and Town staff, to review and, as necessary, propose amendments to the Erie Municipal Airport Master Plan, and annual and long-range capital plans;

3. To occasionally survey the community to understand local perspectives on the progress of economic development and other issues associated with the Erie Municipal Airport;

4. To promote and encourage the economic development, public awareness and beneficial use of the airport and within that goal minimize any adverse impacts associated with the Erie Municipal Airport;

5. To assess economic and capital improvement provisions of the Town's plans related to the Erie Municipal Airport, and if determined to be necessary, recommend, by written report, amendments to the Town Council;

6. To recommend, by written report, grants or other sources of funding airport activities;

7. To promote airport awareness at Town events or at the request of interested individuals or groups;

9. To perform such other functions and duties associated with the Erie Municipal Airport as the Town Council may direct.

3-2-3 – Historic Preservation Advisory Board (HPAB).

A. *Composition.* HPAB shall consist of seven (7) members. The Town shall make a good faith effort to recruit and appoint, and, if possible, shall actually recruit and appoint, at least three (3) HPAB members who are professionals in preservation related disciplines, such as architecture, landscape architecture, architectural history, archaeology, history, planning, American studies, American civilization, cultural geography or cultural anthropology.

B. *Duties.* The duties of HPAB shall be to implement Chapter 4 of Title 9 of this Code.

3-2-4 – Open Space and Trails Advisory Board (OSTAB).

A. *Composition.* OSTAB shall consist of seven (7) members.

B. *Duties.* The duties of OSTAB are:

1. To advise the Town Council, by written report, in connection with matters relating to the planning, acquisition, development, maintenance and management of open space and trails throughout the Town;

2. To promote and encourage the development, public awareness and proper use of open space and trails throughout the Erie planning area;

3. To coordinate with Boulder and Weld Counties and neighboring jurisdictions in the identification and acquisition of open space and trails;

4. To assess open space and trail related provisions of the Town's plans and ordinances, and if determined to be necessary, recommend, by written report, amendments to the Town Council;

5. To recommend, by written report, grants or other sources of funding for open space acquisition and trail development;

6. To promote open space and trails awareness at Town events or at the request of interested individuals or groups;

7. To perform such other functions associated with open space and trails as the Town Council may from time to time direct;

8. To perform such other duties as may be directed by the Town Council from time to time; and

9. To make recommendations, by written report, to the Town Council on the expenditure of the receipts from the trails, natural areas and open space tax created by Ordinance 02-2004.

3-2-5 – Sustainability Advisory Board (SAB).

A. *Composition.* The SAB shall consist of seven (7) members, one of whom may be an individual between sixteen (16) and twenty-one (21) years of age.

B. *Duties.* The duties of the SAB are:

1. To advise the Town Council, by written report, in connection with matters relating to the planning, development, maintenance and management of sustainability activities throughout the Town;

2. To create a sustainability master plan with the support of the Town staff to be reviewed and approved by the Town Council, updating it every five (5) years, or sooner if needed;

3. To occasionally survey the community to understand local perspectives on the progress of sustainable activities and the desires for additional sustainable activities;

4. To promote and encourage the development, public awareness and proper use of sustainability activities throughout the Town;

5. To coordinate with Boulder and Weld Counties and neighboring jurisdictions, Town staff and other Town boards and commissions/committees in the identification and promotion of sustainability activities;

6. To assess sustainability related provisions of the Town's plans and ordinances, and if determined to be necessary, recommend, by written report, amendments to the Town Council;

7. To recommend, by written report, grants or other sources of funding sustainability activities;

8. To promote sustainability awareness at Town events or at the request of interested individuals or groups; and

9. To perform such other functions associated with sustainability as the Town Council may direct.

3-2-6 – Tree Advisory Board.

A. *Composition.* The Tree Advisory Board shall consist of seven (7) members, one of whom may be an individual between sixteen (16) and twenty-one (21) years of age.

B. *Duties.* The duties of the Tree Advisory Board are:

1. To investigate available grants, loans or contributions from other governmental agencies, public or private corporations, or individuals and recommend the expenditure of any proceeds toward the accomplishment of the Tree Advisory Board's purpose;

2. To organize and conduct the annual Arbor Day celebration;

3. To arrange, advertise and conduct any educational programs which are a part of the annual work plan approved by the Town Council; and

4. To work with the Town Forester to ensure the Town meets the requirements of the Arbor Day Foundation's Tree City USA program.

3-2-7 – Board of Adjustment (BOA).

A. *Composition.* The BOA shall consist of five (5) regular members and up to two (2) alternate members. Each member shall be qualified by experience and training to pass on matters pertaining to building and

construction. If a regular member is temporarily unable to participate or vote, an alternate member may participate and vote in the regular member's place.

B. *Duties.* The BOA shall have the review and decision-making responsibilities as set forth in Titles 9 and 10 of this Code.

C. *Voting:* The concurring vote of four (4) members of the BOA shall be required to approve variances and to decide appeals of decisions made by any Town official. Action by the BOA on any other matters shall require a favorable majority vote of the members present at the time of the vote.

Section 3. Section 7-3-3 of the Erie Municipal Code is hereby repealed in its entirety.

Section 4. Title 9 of the Erie Municipal Code is hereby amended by the addition of the following new Chapter 4:

Chapter 4 – Historic Landmarks

9-4-1 – Purpose and applicability.

A. *Purpose.* The purpose of this Chapter is to establish standards for designation of historic landmarks, revocation and amendment of such designation, and certificates of appropriateness for historic landmarks.

B. *Applicability.* This Chapter shall apply to all historic landmarks in the Town.

9-4-2 – Definitions.

For purposes of this Chapter, the following terms shall have the following meanings:

Alteration: Any act or process that changes either one or more of the exterior architectural features of a structure or one or more of the physical features of a site.

Certificate of appropriateness: A certificate issued by the Town showing approval of plans for construction, alteration, demolition, or relocation of structures that would affect a designated historic landmark.

Director: The Director of Planning and Development or designee.

Exterior architectural features: The exterior architectural features of a structure, including without limitation the color, kind and texture of building materials, and the type, design and character of windows, doors and appurtenances.

Owner: The person or persons listed in the records of the Boulder or Weld County Clerk and Recorder as having legal title to real property.

9-4-3 – Historic landmarks.

A. Authorization.

1. The Town Council may designate as a historic landmark an individual structure or an integrated group of structures and features on a single site having a special historic or architectural value.
2. Each such designation shall include a description of the historic landmark that justified designation and a description of the particular features that should be preserved, and shall include a legal description of the location and boundaries of the property.

B. Procedure.

1. A nomination for designation may be made only by the owner by filing an application with the Director on forms provided by the Director. In the case of multiple owners of the same structure or property, all such persons must consent to the nomination.
2. Not more than ninety (90) days after the filing of the application, HPAB shall review the application for conformance with the criteria for designation and with the purposes of this Chapter. Within thirty (30) days after the conclusion of its review, HPAB shall adopt written findings and conclusions and recommend that the Town Council approve, approve with conditions, or deny the application.
3. Not more than ninety (90) days after HPAB makes a recommendation to the Town Council, the Town Council shall hold a public hearing on the application.
4. The public hearing before the Town Council shall be noticed in accordance with Section 10-7-2 of this Code.
5. At the public hearing, the Town Council shall consider the criteria set forth in subsection C hereof.
6. Following the public hearing, the Town Council shall adopt written findings and conclusions and either approve, approve with conditions, or deny the application.

C. Criteria. Historic landmarks must be at least fifty (50) years old, but may be exempt from the age standard if it is found to be exceptionally important in other significant criteria. Historic landmarks must also meet at least one of the following criteria:

1. Architectural criteria.
 - a. Exemplifies specific elements of an architectural style or period;

- b. Example of the work of an architect or builder who is recognized for expertise nationally, statewide, regionally, or locally;
 - c. Demonstrates superior craftsmanship or high artistic value;
 - d. Represents an innovation in construction materials or design;
 - e. Style is particularly associated with the Town or one of its neighborhoods;
 - f. Represents a built environment of a group of people in an era of history;
 - g. Pattern or grouping of elements representing at least one of the above criteria; or
 - h. Significant historic remodel.
2. Social/historic criteria:
- a. Site of a historic event that had an effect on society or the community;
 - b. Exemplifies cultural, political, economic, or social heritage of the community;
 - c. An association with a notable person or the work of a notable person;
 - d. A typical example/association with a particular ethnic group; or
 - e. A unique example of an event in the Town's history.
3. Geographic/environmental criteria.
- a. Enhances sense of identity of the community; or
 - b. An established and familiar natural setting or visual feature of the community.

C. *Notice.* When a historic landmark has been designated, the Director shall properly notify the owner and cause a copy of the designation as described above to be recorded with the Boulder or Weld County Clerk and Recorder, as appropriate.

9-4-4 – Revocation of designation.

A. *Application.* If a structure or physical feature on a designated historic landmark has been lawfully removed or demolished, the owner may apply to HPAB for revocation of designation. HPAB shall recommend revoking a historic landmark designation if HPAB determines that without the demolished structure or physical feature, the historic landmark as a whole

no longer meets the purposes of this Chapter and the criteria for designation.

B. *Town Council action.* The Town Council shall revoke a historic landmark designation if it determines that without the demolished structure or physical feature, the historic landmark as a whole no longer meets the purposes of this Chapter and the criteria for designation.

C. *Notice.* When a designation has been revoked, the Director shall properly notify the owner and shall cause a copy of the revocation to be recorded with the Boulder or Weld County Clerk and Recorder, as appropriate.

9-4-5 – Amendment of designation.

Designation of a historic landmark may be amended to add or remove physical features, structures or sites to the landmark under the procedures prescribed by Section 9-4-1. When a designation has been amended, the Director shall notify the owner and shall cause a copy of the amended designation to be recorded with the Boulder or Weld County Clerk and Recorder, as appropriate.

9-4-6 – Register.

The Director shall maintain a current register of all designated historic landmarks and pending designations.

9-4-7 – Construction.

A. No person shall carry out or permit to be carried out on a designated historic landmark any new construction, alteration, removal, or demolition of a building or other physical feature without first obtaining a certificate of appropriateness for the proposed work under this Chapter.

B. No person shall apply for a building permit to construct, alter, remove or demolish any structure or other physical feature on a pending historic landmark after the date an application has been filed to designate such historic landmark.

9-4-8 – Certificate of appropriateness.

A. *Application.* An owner of property designated as a historic landmark may apply for a certificate of appropriateness for new construction, removal or demolition of a designated historic landmark by filing an application with the Director on forms provided by the Director, including plans and specifications showing the proposed exterior appearance, with texture, materials and architectural design and detail.

B. *HPAB procedure.*

1. HPAB shall review the application at a public meeting within ninety (90) days after the filing of the application.

2. Within thirty (30) days after HPAB's review, unless otherwise mutually agreed upon by HPAB and the applicant, HPAB shall adopt written findings and conclusions and recommend that the Town Council approve, modify and approve, or deny the application.

3. When reviewing a certificate of appropriateness involving moving or demolition of a structure or other physical feature, HPAB may extend the review period up to ninety (90) additional days to encourage both the applicant and HPAB to explore acceptable alternative solutions to the original submission.

C. *Town Council procedure.*

1. The Town Council shall review an application for a certificate of appropriateness for new construction, alteration, removal or demolition of a designated historic landmark structure within ninety (90) days after receipt of a decision of HPAB.

2. If the Town Council approves the application, the Director shall issue a certificate of appropriateness.

3. If the Town Council denies the application, no person may submit a subsequent application for the same or substantially the same construction, alteration, removal or demolition within one year from the date of the final action upon the original application.

D. *Criteria.*

1. HPAB shall recommend and the Town Council shall approve a certificate of appropriateness only if the proposed work would not detrimentally alter, destroy or affect any architectural or landscape feature that contributes to the original designation, and if that the proposed work is visually compatible with other historic structures located on the property in terms of design, finish, material, scale, mass and height.

2. In determining compatibility, HPAB and the Town Council shall consider the following criteria:

a. The effect on the general historic and architectural character of the structure and property;

b. The architectural style, arrangement, texture and material used on the existing and proposed structures and their relation to and compatibility with other structures;

- c. The size of the structure, its setbacks, location, and the appropriateness thereof when compared to existing structures and the site;
- d. The compatibility of accessory structures and fences with the main structure on the site, and other structures;
- e. The effects of the proposed work in creating, changing, destroying, or otherwise impacting the exterior architectural features of the structure upon which such work is done;
- f. The condition of existing improvements and whether they are a hazard to public health and safety;
- g. The effects of the proposed work upon the protection, enhancement, perpetuation and use of the property; and
- h. Compliance with the United States Secretary of the Interior's "Standards For Rehabilitation".

9-4-9 – Property maintenance.

An owner of a designated historic landmark shall prevent significant deterioration of the exterior of the structure or physical feature beyond the condition of the structure or physical feature on the effective date of the designation.

9-4-10 – Relocation.

A. *Criteria.* The Town Council consider the following criteria, as applicable, regarding a certificate of appropriateness for relocation of a structure that is part of a designated historic landmark:

- 1. Whether the structure can be rehabilitated or reused on its original site to provide for any reasonable beneficial use of the property;
- 2. The contribution the structure makes to its present setting;
- 3. If the structure can be moved and re-sited without significant damage to its physical integrity and the applicant can show the relocation activity is the best preservation method for the character and integrity of the structure;
- 4. Whether a structural report submitted by a licensed structural engineer adequately demonstrates the soundness of the structure proposed for relocation;
- 5. Whether the structure is compatible with its proposed site and adjacent properties; and if the receiving site is compatible in nature with the structure or structures proposed to be moved;

6. The structure's architectural integrity and its consistency with the character of the neighborhood; and

7. Whether the relocation of the structure would diminish the integrity or character of the neighborhood of the receiving site.

B. *Bond.* When a structure is to be relocated, the Town may require the owner of the property to post a performance bond in an appropriate amount to ensure that the structure is reestablished in the new location according to applicable law.

9-4-11 – Demolition.

A. *Total demolition.* An applicant requesting a certificate of appropriateness for total demolition of a structure that is a designated historic landmark shall provide data clearly to demonstrate that the situation meets all of the following criteria:

1. The structure is not structurally sound despite evidence of the owner's efforts to properly maintain the structure;

2. The structure cannot be rehabilitated or reused on site to provide for any reasonable beneficial use of the property;

3. The structure cannot be practically moved to another site in the Town; and

4. The proposal mitigates to the greatest extent possible any impacts that occur to the visual character of the neighborhood where demolition is proposed to occur and the historic importance and architectural integrity of other structures located on the property and adjacent properties.

B. *Partial demolition.* An applicant requesting a certificate of appropriateness for partial demolition shall provide data clearly to demonstrate that the situation meets all of the following criteria:

1. The partial demolition is required for the renovation, restoration or rehabilitation of the structure; and

2. The applicant has mitigated, to the greatest extent possible, impacts on the historic importance and architectural integrity of the structure or other structures located on the property and adjacent properties.

C. *Replacement/reuse plan.* If demolition approval is granted on any basis other than that of an imminent hazard or economic hardship, a certificate of appropriateness will not be issued until a replacement/reuse plan for the property has been approved by the Director.

9-4-12 – Exemptions.

A. *General.* If an application for a certificate of appropriateness is denied, an applicant may request an exemption based on either of the following:

1. An economic hardship exemption may be granted if the applicant demonstrates that they are unable to obtain a reasonable return on their investment.

2. A health or safety hardship exemption may be granted if the applicant shows that the application of the criteria creates a situation substantially inadequate to meet the applicant's needs because of specific health or safety issues, but not if the health or safety issues were created by the action or inaction of the applicant.

B. *Review.* The Town Council shall review an application for an exemption at a public hearing within forty-five (45) days after receipt of the application.

C. *Decision.* Within thirty (30) days after the conclusion of the public hearing, the Town Council shall adopt written findings and conclusions.

9-4-13 – Violation and penalty.

It is unlawful to violate any provision of this Chapter. Violations of this Chapter shall be punished as provided in Title 1, Chapter 4 of this Code.

Section 5. To maintain the stagger, the terms of current members, as defined in Section 3-1-1 of the Erie Municipal Code, shall be shortened as follows: all terms currently set to expire in 2028 shall instead expire in 2027.

Section 6. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one, or part, or parts be declared unconstitutional or invalid.

Section 7. Safety. The Town Council finds that the adoption of this Ordinance is necessary for the protection of the public health, safety and welfare.

Section 8. Effective Date. This Ordinance shall take effect 10 days after publication following adoption.

Introduced, Read, Passed and Ordered Published this 4th day of November, 2025.

Andrew J. Moore

Andrew J. Moore, Mayor

Attest:

Debbie Stamp
Debbie Stamp, Town Clerk





AFFIDAVIT OF PUBLICATION

STATE OF COLORADO
COUNTIES OF BOULDER AND WELD

I, Michele Crawford, Deputy Town Clerk for the Town of Erie, do solemnly swear and affirm that on November 5, 2025, I published in full true and correct copy of

Ordinance No. 2025- 030

On the Town of Erie website:

<https://www.erieco.gov/2418/Adopted-Ordinances>

Witness my hand and seal this 5th day of November 2025,

Signature: [Handwritten Signature]
Title: Deputy Town Clerk



**Town of Erie
Planning Commission
Resolution No. P26-04**

**A Resolution of the Planning Commission of the Town of Erie
Recommending that the Town Council Re-appoint Sherri Booth
and Tim Burns to the Planning Commission**

Whereas, on February 18, 2026, the Planning Commission recommends that the Town Council re-appoint Commissioner Sherri Booth and Commissioner Tim Burns to new three-year terms.

Now Therefore be it Resolved by the Planning Commission of the Town of Erie, Colorado, that:

Section 1. The Planning Commission hereby recommends that the Town Council re-appoint Commissioner Sherri Booth and Commissioner Tim Burns to new three-year terms.

Adopted this 18th day of February, 2026.



Ben Hemphill, Chair

Attest:



Doug Trettin, Secretary



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-192, **Version:** 1

SUBJECT:

Executive Session to hold a conference with the Town's water counsel to determine a position relative to water matters, including discussion related to the Town's water supply development and growth, that may be subject to negotiations and instruct negotiators pursuant to C.R.S. § 24-6-402 (4)(e) and to hold a conference with the Town's water counsel to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), related to water supply strategies

DEPARTMENT: Utilities
Planning & Development
Economic Development

PRESENTER(S): Todd Fessenden, Utilities Director
Sarah Nurmela, Planning & Development Director
Julian Jacquin, Economic Development Director

TIME ESTIMATE: 60 minutes
For time estimate: please put 0 for Consent items.



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Town Council

Board Meeting Date: 3/10/2026

File #: 2026-193, **Version:** 1

SUBJECT:

Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session

DEPARTMENT: Environmental Services

PRESENTER(S): David Frank, Director of Environmental Services

TIME ESTIMATE: 30 minutes

For time estimate: please put 0 for Consent items.

Fourth Amendment and Assignment of Agreement for Services

This Fourth Amendment and Assignment of Agreement for Services (the "Fourth Amendment") is made and entered into this ___ day of March, 2026 (the "Effective Date"), by and among the Town of Erie, a Colorado municipal corporation with an address of 645 Holbrook Street, P.O. Box 750, Erie, Colorado 80516 (the "Town"), Portable Restroom Solutions LLC, an independent contractor with a principal place of business at 6766 E. County Road 18, Johnstown, CO 80534, a Colorado corporation, and Fuzion Field Services LLC, a Colorado corporation with a principal place of business at P.O. Box 200638 Evans, CO 80620 (each a "Party" and collectively the "Parties").

Whereas, the Town and Portable Restroom Solutions, LLC entered into an agreement for services dated September 6, 2022, (the "Agreement");

Whereas, Portable Restroom Solutions, LLC has been acquired by Fuzion Field Services, LLC (the "Contractor");

Whereas, Contractor is qualified to perform and intends to perform under the Agreement;

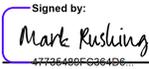
Whereas, the Agreement prohibits assignment of the Agreement or any of the rights or obligations of the Parties to the Agreement without written consent of the other Party; and

Whereas, the Town, Portable Restroom Solutions, LLC, and the Contractor wish to provide such written consent and amend the Agreement.

Now, therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. The Agreement is hereby amended to replace Portable Restroom Solutions, LLC with Fuzion Field Services, LLC as the entity providing services to the Town.
2. The Town hereby consents to this assignment and amendment, and Fuzion Field Services, LLC hereby accepts all rights and obligations under the Agreement. Every reference to "Contractor" in the Agreement shall apply to Fuzion Field Services, LLC.
3. Except as expressly amended by this Amendment, all rights, remedies, terms, conditions, covenants and agreements of the Agreement remain in full force and effect.
4. Compensation. The total amount spent in 2026 shall not exceed \$60,000.

Portable Restroom Solutions, LLC

By:  _____
Signed by:
477364805FC36406

State of Colorado)
) ss.
County of _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me this ____ day of _____, 2026, by _____ as _____ of Portable Restroom Solutions, LLC.

My commission expires:

(Seal)

Notary Public

Fourth Amendment to Agreement for Services
(Fertilizer Application Services – PR-23-03)

This Fourth Amendment to Agreement for General Services (the "Fourth Amendment") is made and entered into this ____ day of February, 2026 (the "Effective Date"), by and between the Town of Erie, a Colorado home rule municipality with an address of 645 Holbrook Street, P.O. Box 750, Erie, CO 80516 (the "Town"), and Agfinity Inc., an independent contractor with a principal place of business at 4065 St. Cloud Drive, Suite 100, Loveland, CO 80538 ("Contractor") (each a "Party" and collectively the "Parties").

Whereas, on February 10, 2023, the Parties entered into an Agreement for Services (the "Agreement"); and

Whereas, on December 7, 2023, the Parties amended the Agreement to add additional services and change the amount of compensation (the "First Amendment"); and

Whereas, on November 4, 2024, the Parties amended the Agreement to add additional services and change the amount of compensation (the "Second Amendment"); and

Whereas, on September 25, 2025, the Parties amended the Agreement to add additional services and change the amount of compensation (the "Third Amendment"); and

Whereas, the Parties wish to amend the Agreement again as set forth herein.

Now Therefore, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Compensation. The total amount spent in 2026 shall not exceed \$50,000.
2. Term. The term of the Agreement is hereby extended through December 31, 2026.
3. Remainder of Agreement. Except as expressly modified herein, the Agreement, as amended by the Fourth Amendment, shall remain in full force and effect.
3. Electronic Signatures. The Parties intend that this ____ Amendment be governed by the Uniform Electronic Transactions Act, C.R.S. § 24-71.3-101, *et seq.*

In Witness Whereof, the Parties have executed this Fourth Amendment as of the Effective Date.

Town of Erie, Colorado

Andrew J. Moore, Mayor

Attest:

Debbie Stamp, Town Clerk

Contractor

DocuSigned by:
Noell Ullrich
5A42E221E5484B5

State of Colorado)
) ss.
County of _____)

The foregoing instrument was subscribed, sworn to and acknowledged before me
this ___ day of _____, 2026, by _____ as
_____ of Agfinity.

My commission expires:

(Seal)

Notary Public