



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda

Town Council

Tuesday, December 10, 2024

7:45 PM

Virtual

or Immediately Following the Urban Renewal Authority Meeting

[Link to Watch or Comment Virtually: https://bit.ly/TownCouncil2ndTuesday2024](https://bit.ly/TownCouncil2ndTuesday2024)

I. Call Meeting to Order and Pledge of Allegiance

7:45 p.m.

II. Roll Call

III. Approval of the Agenda

IV. Consent Agenda

7:45-7:50 p.m.

[24-556](#)

Approval of the November 12, 2024 Town Council Meeting Minutes

Attachments:

[11-12-2024 Council Minutes](#)

[24-557](#)

Approval of the November 19, 2024 Town Council Meeting Minutes

Attachments:

[11-19-2024 Council Minutes](#)

[24-458](#)

A Resolution of the Town Council of the Town of Erie Adopting the Transportation & Mobility Plan

Attachments:

[Resolution 24-148](#)

[2024 Erie Transportation Mobility Plan](#)

[2024 Erie Transportation Mobility Plan Appendices](#)

[24-472](#)

A Resolution of the Town Council of the Town of Erie Approving an Agreement for Services with Security Central, Inc. for Security Services, Equipment and Monitoring Services

Attachments:

[Resolution 24-154](#)

[Agreement](#)

[24-496](#)

A Resolution of the Town Council of the Town of Erie Approving a Development Agreement and Accepting Dedications as shown on the Final Plat for the Erie Indoor Sports Subdivision

An Ordinance of the Town Council of the Town of Erie Accepting the Transfer of Real Property from 7N, LLC

Attachments: [Resolution No. 24-179](#)
[Ordinance No. 045-2024](#)
[Development Agreement](#)
[Special Warranty Deed for Offsite ROW](#)
[Erie Indoor Sports Final Plat](#)

[24-499](#) A Resolution of the Town Council of the Town of Erie Approving an Amendment to Agreement for Professional Services with RockSol Consulting Group, Inc., for Construction Management Services for the County Line Rd Roadway Improvements

Attachments: [Resolution 24-175](#)
[Professional Services Agreement Amendment](#)
[Additional Fee Request](#)

[24-500](#) A Resolution of the Town Council of the Town of Erie Approving the 2025 Amendments to the Town of Erie Standards and Specifications for Design and Construction of Public Improvements

Attachments: [Resolution 24-184](#)
[Proposed Updates](#)

[24-512](#) An Ordinance of the Town Council of the Town of Erie amending Chapter 7 of Title 3 of the Erie Municipal Code, Expanding the Duties of the Board of Adjustment

Attachments: [Ordinance No. 043-2024](#)

[24-529](#) An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Chapter 5 of Title 4 of the Erie Municipal Code Regarding Contractor Licenses

Attachments: [Ordinance No. 044-2024](#)

[24-531](#) A Resolution of the Town Council of the Town of Erie Approving a Fourth Amendment to the Lease Agreement with Vector Air Management, LLC

Attachments: [Resolution 24-185](#)
[Fourth Amendment](#)
[Lease Agreement 12-12-2023](#)

[24-536](#) A Resolution of the Town Council of the Town of Erie Approving an Agreement for Services with Eagle Creek Modular Solutions, Inc. for Modular Office Fabrication and Installation Services

Attachments: [Resolution 24-177](#)
[Agreement](#)

[24-537](#) A Resolution of the Town Council of the Town of Erie Appointing Anne Walsh, Richard Kattar and Renaldo Frami to the Sustainability Advisory Board

Attachments: [Resolution 24-176](#)
[Anne Walsh SAB Application](#)
[Richard Kattar - SAB Application](#)
[Renaldo Grami \(Youth Position\) - SAB Application](#)

[24-539](#) A Resolution of the Town Council of the Town of Erie Approving a Construction Contract with Territory Unlimited, Inc. for the Erie Commons Irrigation Pond Improvements

Attachments: [Resolution 24-186](#)
[Construction Contract](#)
[Vicinity Map](#)

[24-540](#) A Resolution of the Town Council of the Town of Erie Approving an Agreement for Services with Lumin8 for Pedestrian Light Repairs

Attachments: [Resolution 24-178](#)
[General Services Agreement](#)

[24-542](#) A Resolution of the Town Council of the Town of Erie Approving an Agreement for Partial Assignment of License Agreement Pertaining to the Spring Hill Ditch Crossing

Attachments: [Resolution 24-181](#)
[Agreement to Accept Partial Assignment of License Agreement](#)

[24-543](#) A Resolution of the Town Council of the Town of Erie Approving a Professional Services Agreement with Dig Studio for the Village at Coal Creek Concept and Planned Development - Development Plan Services

Attachments: [Resolution 24-182](#)
[Dig Studios-A120624](#)

[24-545](#) A Resolution of the Town Council of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Colliers Hill Filing No. 6 Final Plat; and an Ordinance of the Town Council of the Town of Erie Accepting a Partial Assignment of Sanitary Sewer and Storm Drainage Easement from Colliers Hill Metropolitan District No. 3 and Approving the Associated Agreement

Attachments: [Resolution No. 24-183](#)
[Ordinance No.046-2024](#)
[Development Agreement](#)
[Colliers Hill Filing No. 6 Final Plat](#)
[Partial Assignment of Sanitary Sewer and Storm Drainage Easement Agreemer](#)

[24-548](#) A Resolution of the Town Council of the Town of Erie Approving Change Order to Construction Contract with Ralph L. Wadsworth Construction Company, LLC

Attachments: [Resolution 24-187](#)
[Change Order](#)
[Agreement 07/23/2024](#)

[24-561](#) A Resolution of the Town Council of the Town of Erie Accepting Petitions for Annexation of Parcels of Land Located in Unincorporated Boulder County and Setting a Public Hearing on the Annexation (Erie West Annexations)

Attachments: [Resolution No. 24-188](#)
[Staff Report](#)
[Annexation Petitions](#)
[Application Materials](#)

V. Public Comment On Non-Agenda and Consent Items only.

7:50-8:00 p.m.

(This agenda item provides the public an opportunity to discuss items that are not on the agenda or consent agenda items only. The Town Council is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. General Business

[24-541](#) Presentation of the 2023 Annual Comprehensive Financial Report and Audit

Attachments: [2023 Annual Comprehensive Financial Report](#)

8:00-8:30 p.m.

*Presenter(s): Sara Hancock, Director of Finance
Allison Slife, Principal, CliftonLarsonAllen LLP*

[24-551](#) Public Hearing: A Resolution of the Town Council of the Town of Erie Providing for Supplemental Appropriations for the 2024 Budget Year

Attachments: [Resolution 24-190](#)
[3rd Supplemental Memo_2024.docx](#)
[Request Detail.pdf](#)
[3rd Supplemental Townwide_Capital.pdf](#)
[2024 3rd Supplemental_Presentation.pdf](#)

8:30-9:00 p.m.

*Presenter(s): Cassie Bethune, Finance Manager
Sara Hancock, Finance Director*

[24-559](#) A Resolution of the Council of the Town of Erie Establishing and Certifying

the Property Taxes for the Town of Erie, Colorado, in Weld County and in Boulder County for 2024, to be Collected in 2025

Attachments: [Resolution 24-189](#)

9:00-9:10 p.m.

Presenter(s): Cassie Bethune, Finance Manager

[24-552](#)

An Ordinance of the Town Council of the Town of Erie Adopting New Water Tap Fees, Fees in Lieu of Water Dedication and Wastewater Tap Fees

Attachments: [Ordinance 039-2024](#)

[Erie Rate and Fee Study Implementation 121024](#)

9:10-9:25 p.m.

Presenter(s): Utilities Department
Finance Department

[24-554](#)

An Ordinance of the Town Council of the Town of Erie Updating the Town's Water Service Charges and Storm Drainage Fees

Attachments: [Ordinance 042-2024](#)

9:25-9:40 p.m.

Presenter(s): Utilities Department
Finance Department

VII. Staff Reports

Information Only

[24-461](#)

Public Works Bi-Monthly Report

Attachments: [Public Works Report December 2024](#)

[24-501](#)

Bi-Monthly Vector Air Airport Report

Attachments: [Airport Manager's Report](#)

[24-535](#)

Planning & Development Monthly Report - October 2024

Attachments: [Planning & Development Monthly Report - October 2024 v1](#)

VIII. Council Member Reports and Announcements

9:40-10:00 p.m.

IX. Executive Session

[24-562](#)

EXECUTIVE SESSION: To consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees,

concerning the Town Manager's evaluation

10:00-11:00 p.m.

X. Adjournment

11:00 p.m.

(The Town Council's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)