



**Meeting Agenda**

**Diversity Equity & Inclusion Advisory Board**

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Thursday, September 1, 2022

6:30 PM

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**1. Call to Order**

**2. Roll Call and Verification of Quorum**

**3. Approval of Agenda**

**4. Approval of Previous Meeting Minutes**

A. *Approve Minutes from August 4*

**5. General Business**

A. *Public Comment*

B. *DEI Manager Update – Alberto De Los Rios*

1. *CCAR Training Update*

2. *Town Trainings for DEI*

a) *Only two DEIAB members can attend same training*

b) *Invitation coming soon*

3. *Town IT Training*

a) *Some members need to finish Cybersecurity training*

C. *Board of Trustees Recommendations:*

1. *We are required to advise the BOT through written report.*

a) *Recommendation to BOT to participate in Town DEI Trainings, vote to approve.*

D. *Board of Trustees Liaison Update*

1. *REMINDER: Biannual Report on September 13 at Town Hall (virtual or in-person)*

2. *Pick up your Board appreciation packages at Town Hall*

a) *See emails from Town Clerk*

b) *CCAR books are here! Please pick them up with your package*

E. *Process Models for the future of DEIAB*

1. *The Advisory Board can act like planning commission by issuing resolutions*

2. *Alberto can get us samples of Planning Commission resolutions to look at*

3. *A joint study session is recommended between the AB and the Board of Trustees to determine if this is a mutually agreed upon structure. Alberto recommends doing this once the AB has a solid framework in place.*

a) *Vote to approve a joint Study Session with BOT at a time TBD once we have framework in place.*

F. *Book Study*

*1. Assignment*

*G. Recommendations/Suggestions for Future Agenda Items/Projects*

**6. Adjournment**

*Next regular meeting – Thursday, October 6, 2022*