



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Open Space and Trails Advisory Board

Monday, May 19, 2024

6:30 PM

Special Meeting
Community Room Town Hall
Doors Lock at 6:45 p.m.

1. **Call Meeting to Order:** 6:39 PM
2. **Roll Call & Verification of Quorum:**
 - Ken Martin, Chair
 - Christine Felz, Vice-Chair
 - Tim Payne, Member
 - Dave Tazik, Member
 - Luke Bolinger, Director of Parks and Recreation (OSTAB Liaison)
 - John Mortellaro, Town Council (OSTAB Liaison)
3. **Approval of the Agenda & Assignment of Current Minutes:** *Agenda approved; Dave Tazik assigned current minutes.*
4. **Approval of Previous Meeting Minutes**
 - A. January 8, 2024 – Joe Swanson: *Postponed*
 - B. April 14, 2025 – Christine Felz: *Approved*
5. **General Business**
 - A. Public Comment: *None*
 - B. Council Liaison Report: *Town Council held a study session regarding Village at Coal Creek. Town staff will investigate potential land swaps, consider impacts on open space values, and continue development of the design contract.*
 - C. Luke Bolinger (Dir P&R) to discuss potential cell tower on Erie Highlands: *Board consensus approval of the proposed location of 60' cell tower that will serve multiple carriers. Minimal impact on the viewshed is anticipated. Neighborhood outreach will take place.*
 - D. Luke Bolinger (Dir P&R) to discuss development review update document and process: *Members reviewed the "Development Update" memo (dated May 5, 2025) prepared by Kathy Kron, Development & Neighborhood Services Manager. Members conveyed that it is most important to be able to review sketch plans early in the review process as it becomes increasingly difficult to modify plans as they advance through the planning process. Periodic "Development Updates", as presented here, are most helpful and appreciated.*
 - E. Observation from walk on proposed BERT (Boulder to Erie Regional Trail) with Tonya Luebbert (BOCO Project Manager): *Meeting with nearby property owners was informative. The main issue identified was poor drainage from irrigation runoff. Discussed options for where equestrian use would need to end due to potential conflicts at the SH 287 underpass and the beginning of paved trail at N 119th St. Design RFQ not yet released.*

F. Town Fair, Saturday 5/17—Recap: *The fair was well attended. Over 200 trail maps handed out. Fewer questions on the BERT than in the past; but more questions re: gaps in trail connectivity. We learned that trail connectivity is being assessed by Parks & Recreation staff.*

G. Development Referrals: *None*

H. Member Comments, Questions and Discussion:

- 1) *We have \$2,000 in the OSTAB account that can be used to purchase apparel for board members.*
- 2) *We received the rubric for Pollinator District Certification via the Butterfly Pavillion from Mackenzie McClasky. Ken will share with our board members. It is quite involved and likely would take a considerable effort to implement. In the meantime, some smaller-scale pollinator initiatives might be considered in future Parks & Recreation plans.*
- 3) *Erie Wetlands project near the recycling center will have a formal opening later in the summer.*
- 4) *Christine noted that the new trail signs look great.*

I. Next regular in-person meeting: Monday, June 9, 2025, at 6:30 PM. *May need to be rescheduled due to several absences.*

6. Adjournment: *7:44 p.m*
