



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Town Council

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Tuesday, March 11, 2025

6:30 PM

Council Chambers

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[Link to Watch or Comment Virtually: https://bit.ly/TC2025-2ndTuesday](https://bit.ly/TC2025-2ndTuesday)

#### I. Call Meeting to Order and Pledge of Allegiance

6:30 p.m.

#### II. Roll Call

#### III. Approval of the Agenda

#### IV. Consent Agenda

6:30-6:35 p.m.

[25-126](#) Approval of the February 18, 2025 Special Town Council Meeting Minutes

**Attachments:** [02-18-2025 Special Council Meeting Minutes](#)

[25-127](#) Approval of the February 25, 2025 Town Council Meeting Minutes

**Attachments:** [02-25-2025 Council Minutes](#)

[25-075](#) A Resolution of the Town Council of the Town of Erie Approving the First Amendment to the Pre-Development Agreement for North Westerly and Accepting Easements as Shown on the North Westerly Minor Subdivision

**Attachments:** [Resolution 25-047](#)  
[First Amendment to the Pre-Development Agreement \(North Westerly\)](#)  
[North Westerly Minor Subdivision](#)

[25-149](#) An Ordinance of the Town Council of the Town of Erie Approving the Transfer of Real Property from North Westerly Owner, LLC to the Town

**Attachments:** [Ordinance 007-25](#)

[25-105](#) A Resolution of the Town Council of the Town of Erie Approving a Grant Agreement with Colorado Department of Transportation, Colorado Aeronautical Board, Division of Aeronautics for Erie Municipal Airport Improvements

**Attachments:** [Resolution 25-041](#)  
[CDOT Grant Agreement](#)

[25-150](#) A Resolution of the Town Council of the Town of Erie Appointing Taylor Thomson to the Tree Advisory Board

**Attachments:** [Resolution 25-049- Appointing Taylor Thomson to the Tree Advisory Board](#)  
[Taylor Thomson Application](#)

[25-161](#) A Proclamation proclaiming March 2025 as the 23rd Annual March for Meals Month sponsored by Mayor Moore

**Attachments:** [2025 Meals on Wheels Proclamation](#)

## V. Public Comment On Non-Agenda and Consent Items only.

6:35-6:45 p.m.

*(This agenda item provides the public an opportunity to discuss items that are not on the agenda or consent agenda items only. The Town Council is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## VI. General Business

[25-119](#) Women's History Month Proclamation - Sponsor Council Member Baer

**Attachments:** [Proclamation](#)

6:45-6:50 p.m.

*Presenter(s): Kat Hazel-Shimko, Diversity, Equity, and Inclusion Specialist  
Council Member Emily Baer, Sponsor*

[25-098](#) PUBLIC HEARING ON: An Ordinance of the Town Council of the Town of Erie Annexing to the Town the Real Property Known as the Erie West Annexation and Zoning the Property as Agricultural Holding

**Attachments:** [Staff Report](#)  
[Staff Presentation](#)  
[Ordinance No. 006-2025](#)  
[Annexation Maps](#)  
[Public Notices](#)

6:50-6:55 p.m.

*Presenter(s): Harry Brennan, Senior Planner*

[25-091](#) A Resolution of the Town Council of the Town of Erie Approving the Third Amendment to Professional Services Agreement with Wold Architects and Engineers for the Design of the Town Hall Expansion Project

**Attachments:** [Resolution 25-050](#)  
[Amendment](#)

6:55-7:00 p.m.

*Presenter(s): David Pasic, Public Works Director  
Chad Alexander, Facilities Manager*

[25-016](#) A Resolution of the Town Council of the Town of Erie Approving a Fifth

Amendment to the Lease Agreement with Vector Air Management, LLC

**Attachments:**

[Resolution 25-043](#)

[Fifth Amendment to Lease Agreement](#)

[Lease Agreement 12-12-2023](#)

7:00-7:05 p.m.

Presenter(s): *Todd Fessenden, Utilities Director*

**25-092**

A Resolution of the Town Council of the Town of Erie Approving the First Amendment to Professional Services Agreement with Felsburg Holt & Ullevig for the Colliers Hill Historic Downtown Erie Connection

**Attachments:**

[Resolution 25-042](#)

[Professional Services Agreement](#)

[Vicinity map](#)

7:05-7:10 p.m.

Presenter(s): *David Pasic, Director of Public Works*  
*Jonathan Williams, Civil Engineer*

**25-117**

A Resolution of the Town Council of the Town of Erie Approving the First Amendment to the Development Agreement for Lot 1, Erie Airpark Replat D

**Attachments:**

[Resolution No. 25-046](#)

[First Amendment to Development Agreement for Lot 1, Erie Airpark Replat D](#)

[Original recorded Development Agreement](#)

7:10-7:15 p.m.

Presenter(s): *Christopher C. LaRue, Principal Planner*

**25-058**

A Resolution of the Town Council of the Town of Erie Approving an Amendment to the Town's Standards and Specifications for Design and Construction of Public Improvements to Include Transportation Standards

**Attachments:**

[Resolution 25-040](#)

[Presentation](#)

[TAC Review](#)

[Updated Sections](#)

[Updated Details](#)

7:15-7:20 p.m.

Presenter(s): *David Pasic, Public Works Director*  
*John Firouzi, Transportation and Mobility Manager*

**25-167**

Economic Incentives Overview Presentation

**Attachments:**

[Staff Presentation](#)

[Town of Erie Revitalization Incentive Grant Program](#)

[Town of Erie Enhanced Sales Tax Incentive Program](#)

[Town of Erie Special District Review Policy](#)

7:20-7:50 p.m.

Presenter(s): Jack Hill, Business Development Specialist

[25-115](#)

PUBLIC HEARING: A Resolution of the Town Council of the Town of Erie Approving the Summerfield Preliminary Plat No. 2 with Conditions

**Attachments:**

[Resolution 25-045](#)

[PC Resolution 25-01](#)

[Staff Report](#)

[Staff Presentation](#)

[Applicant Presentation](#)

[Proposed Summerfield Preliminary Plat No. 2 Exhibit](#)

[Recorded Summerfield Planned Development 2013](#)

[Recorded Annexation Agreement 2013](#)

[Application & Narrative](#)

[Applicant Materials I](#)

[Applicant Materials II](#)

[Applicant Materials III](#)

[Applicant Materials IV - CDs & Lanscaping.pdf](#)

[Total Combined DRT Comments](#)

[Neighborhood Meeting Information](#)

[Public Hearing Notices](#)

7:50-8:20 p.m.

Presenter(s): Christopher C. LaRue, Principal Planner

## VII. Staff Reports

*Information Only*

[25-107](#)

Bi-Monthly Vector Air Airport Report

**Attachments:**

[Report](#)

## VIII. Council Member Reports and Announcements

8:20-8:40 p.m.

## IX. Executive Session

[25-182](#)

Executive Session: (1) To hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b) and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), regarding the disconnection of certain real property from the Town; and

(2) to hold a conference with the Town's oil and gas counsel to receive

legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4) (b), for which a topic cannot be disclosed without compromising the purpose of the executive session; and

(3) To consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4) (e), concerning the Town Manager's evaluation and contract.

8:40-9:50 p.m.

## **X. Adjournment**

9:50 p.m.

*(The Town Council's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*