



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Special Meeting Minutes Tree Advisory Board (TAB)

Monday, 13 November 2023

6:30 PM

Community Room, Erie Town Hall

1. Call Meeting to Order

2. Roll Call and Verification of Quorum

- A. Leanne Vielehr, Present
Brian O'Connor, Present
Toby Hopp, Present
Jane Hilleren, Present
Patricia O'Donnell, Excused
Jason Shimmel, Present
- B. Erie Trustee Liaisons: Emily Baer
- C. Guests: Amanda Westendorf, Acting Arborist for The Park People

3. Approval of the Agenda

- A. Approval of the Agenda:
 - 1) Motion to Approve: Toby
 - 2) Second: Jason

4. Approval of Previous Meeting Minutes

- A. Approval of the June Minutes:
 - 1) Motion to Approve: Toby
 - 2) Second: Jason
- B. Brian sends approved minutes to Erie Town Clerk

5. General Business

- A. *Public Comment and Non-Agenda Items*
 - 1) *None*
- B. *2023 Fall Tree Walk*
 - 1) *Arapahoe Ridge Park - 9/15/2023 12pm – Recap*
 - a) *Approx. 15 people in attendance. Well attending, good questions, good diversity of trees and examples of tree succession. People like attending walks in their own neighborhoods.*
 - 2) *Country Fields Park - 10/27/2023 12pm – Recap*
 - a) *Only 6-7 attended but still well received.*
 - 3) *If Tom is open to continuing to hold them, keep scheduling them for spring/fall. Might be of value to go to a new park to talk about new tree care and how/why to choose a new tree.*
- C. *TAB/SAB Leaf Composting Collection*
 - 1) *November 18, 2023, 9am-3pm*
 - 2) *Member of TAB and SAB did site walk with Eryka to discuss logistics. Will have cones and will need to queue cars. The space is tight. Need to have lots of people to help empty bags. Smash My Trash will be there to push down the piles in the bins. People are already leaving bags and the Recycling Center has had to close twice to deal with it. Will go to an industrial compost facility with Western Disposal.*

D. 2023-24 School Outreach

- 1) Brian sent out info to schools already. Germination tests of the catalpas didn't go well so can't offer kits this fall. All kits will go out in the springs. Tom offered a flowering perennial in the fall or catalpa seeds for spring. So far, all schools have responded for spring kits. 3 schools already signed up = 1st-3rd grades ~400 students for the spring.
- 2) Tom sent a seed catalog with germination rates. Jane will forward the seed link again to the Board. Pagoda tree could be a good alternative to the catalpas.

E. TAB 2023 Operating Requests

- 1) Not sure what amount is left in 2023 budget. Brian to request amount from Tom. Toby (or Jason) suggested a tree pamphlet with top 20 trees and how to plant a tree.
- 2) At the events we've attended this year, people want stuff to take away. Not as interested in QR code but want a physical thing to have.
- 3) Items for Arbor Day raffle and give aways. Water wells, water barrels, order stickers for Arbor Day. Stickers on a roll. Less wasteful things. Mycorrhizae single packs, Pruning Tools.
- 4) Kids crafts for Arbor Day need a refresh: tree cookies, new markers, more TAB hats, shirts, vases.
- 5) Leanne to take inventory of what she has for TAB hats, shirts, etc.

F. TAB Newsletter/HOA Blast

- 1) Database creation – Is in the process of being created.
- 2) The green, double-sided handout that we gave out at Air Fair would be a good template for a twice a year newsletter, that we can print and hand out and email to list. Could be put the newsletters at the Rec Center or another Municipal building? Brian will share the PDF with Toby and will reach out to Tom regarding using the handout as a newsletter.

G. 2024 Arbor Day/Earth Day Celebration

- 1) April 27, 2024, 10am-1pm
- 2) Leanne to reach out regarding reserving park space and back up indoor space.

H. Town of Erie Comprehensive Plan

- 1) Leanne to forward meeting minutes to Board

I. Town of Erie Sesquicentennial Celebration Update

- 1) No updates to share

J. Tree Board Future Initiatives/Ideas

- 1) Focus on creating newsletter

K. Other business

- 1) None

6. Adjournment

- A. Adjourn at 7:57 pm
- B. Next Meeting: Wednesday, December 13, 2023 at 6:30pm
Virtual