



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Erie Historic Preservation Advisory Board

Town Hall - Community Room

Monday, June 23, 2025

6:30 PM

1. Call Meeting to Order - 6:31pm

2. Roll Call and Verification of Quorum - Members present: Mike Turner, President, Melanie Fuller, Secretary, Rachel Folger, Cesar Jimenez and Lara Thomas. Members not present: DeAndrea Arndt, Vice President. Councilmembers present: Brian O'Connor and Anil Pesaramelli. Quorum achieved

3. Approval of the Agenda

A. *Vote needed – Rachel motioned to approve the agenda, Cesar seconded. Unanimously approved*

4. Approval of Previous Meeting Minutes

A. *Approval of April meeting minutes – Lara motioned to approve, Cesar seconded. Unanimously approved.*

5. General Business

A. **Public Comments on Items not on agenda – none present**

B. **Events**

- a) *Erie Air Fair (September 7) - Time 10-2pm. This event is on a Sunday and parking is far away from the event. Melanie will circulate a sign-up sheet for both of these events.*
- b) *Biscuit Day (September 20) - Time is 8-12. Mike cannot attend this event at all and requests that we all pitch in.*

C. **Old Business**

- a) *Budget Report (HB) - Harry sent an email letting us know that our budget has not been changed and we still have \$4,000 to spend. Mike and Harry also worked on a budget request for FY2026 of \$20,000 that will cover the cost of several surveys that will take place over the course of the next couple of years.*

There was a brief discussion about the Scofield Barn and the amount of money that project has received and what it might be used for.

- b) *Historic District Research (LT) - There was a good reception regarding the Historic District at the Arbor Day event. The group discussed options to move forward, including starting small geographically or sending a letter to homeowners laying out options. There are several options presented including putting together a letter with more information, a revised document outlining the options for Districts. Mike asked all of us to email Lara with any questions to include by July 15th.*

c) *Planning Report (HB) - no report*

d) *Social Media (LT) - nothing to report*

- e) *Phase III Surveys (MT) - Harry and Mike finalized the RFPs for these and have submitted them to BidNet so they are being promoted at this time. An example of the landmarking plaques that cost \$1,000 are on Wells Street at the old town hall.*

Councilman O'Connor suggested we pay to remake the current plaques to match whatever supplier we can find locally because of the challenge to replicate the current design. Mike will do some research for this and report back for the next meeting.

Once the bids come back, we'll have a thorough review process.

- f) *Tax Credits (CJ) - Cesar touched base with Malcolm but needs a little more information to continue to move the ball down the field.*
- g) *Railroad History Grant (CJ) - Cesar needs more information about what specific funding we're looking for. Mike is going to work with Cesar on getting the questions answered by next meeting by reaching out to Lindsey Flewelling at History Colorado.*
- h) *Add property survey documentation to website.*
 - 1) *Mike T has sent the link on One Drive to Gabi R.*
 - 2) *Website <https://www.erieco.gov/2537/Architectural-Surveys> has been created.*

D. New Business

- a) *Jerusa Barn Annex – in progress and we'd like to work to save the barn with a landmark once the property is formally part of Erie. Mike will ask Harry about the timeline of completion for the annexation.*
- b) *Train Depot – Mike has been asked to attend a meeting with the Tree Board next month to discuss moving the Depot across the track to Linear Park.*

E. Announcements

- a) *Next meeting July 28, 2025, at 6:30 PM*

6. Adjournment – 7:26pm

