

**TOWN OF ERIE
BOARD OF TRUSTEES MEETING
February 13, 2018**

SUBJECT:	Sketch Plan Review of the proposed Erie Village Filing 5 single-family, single-family live/work, multi-family, and commercial development within the Erie Village PD.
PURPOSE:	Board of Trustees review of a proposed Sketch Plan.
CODE:	Municipal Code Title 10
DEPARTMENT:	Planning and Development Department
PRESENTER:	Chris LaRue, Senior Planner

STAFF RECOMMENDATION:	See Attachments for Staff Review Memo Comments and Planning Commission meeting minutes
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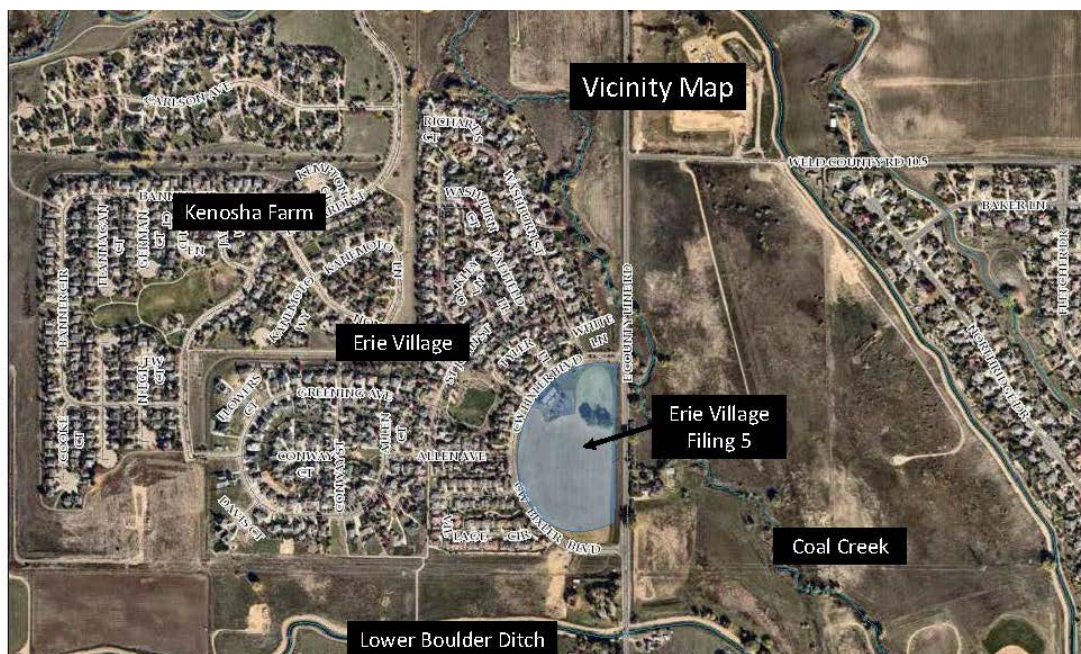
SUMMARY AND BACKGROUND OF SUBJECT MATTER

Applicant: CDC Development (Porchfront Homes)
102 2nd Avenue
Niwot, CO, 80544

Owners: Alande Company (Don Johnson)
11355 North 75th
Longmont, CO 80503

Location:

Erie Village Subdivision Filing No. 5 is located west of East County Line Road and is surrounded by C.W. Bixler Boulevard on all other sides.



Existing Conditions with the Sketch Plan Area:

Zoning: Erie Village PD – Planned Development

Project Size: 15.3 Acres

Existing Use: One Commercial Building & Vacant Land

Adjacent Land-Use/Zoning:

	ZONING	LAND USE
NORTH	PD – Planned Development	Erie Village Filing 1 –Vacant & Single-Family
SOUTH	PD – Planned Development	Erie Village Filing 5 – Electrical Power Line Erie Village Filing 1 Replat C - Duplexes
EAST	B – Business	Single-Family home
WEST	PD – Planned Development	Erie Village Filing 1 – Single Family Residential

SITE SPECIFIC DEVELOPMENT INFORMATION:

Site is zoned Planned Development (PD) and is within the Erie Village Planned Development, Fifth Amendment which was intended to allow mixed use office, commercial, and residential uses associated with a continuum of care retirement community. The PD, along with a covenant recorded against the property, restricts the occupancy of residential uses within Filing 5 to two people, one of which must be at least sixty-two years old. Types of allowed residential uses within the PD include single-family homes, duplexes, and multi-family buildings. Types of allowed uses associated the retirement facility include independent living along with assisted living and adult day care. Types of allowed commercial uses within the PD include dental or medical offices, bars/taverns and restaurants, business or professional offices, and general retail and personal service stores.

The Sketch Plan illustration would require an amendment to the PD and a new plat to allow a mix of housing types and a commercial building that could develop on the property. The age restricted component of the development is proposed to be removed. The residential uses would include single-family, single-family live/work, duplex, and multi-family. The proposed commercial area would accommodate a new office building consisting of approximately 6,000 square feet.

ERIE VILLAGE FILING 5 SKETCH PLAN

TOWNSHIP 1 NORTH, RANCH 69 WEST OF THE 6TH P.M.
TOWN OF ERIE, BOULDER COUNTY, COLORADO
15.29 ACRES INCLUDING PARCEL X, 77 LOTS, 6 TRACTS
SK-000916-2017



Sketch Plan Development Data:

- Preliminary Plat Size: 15.3 acres
- Residential Development:
 - o Single Family Detached 19 dwelling units
 - o Single Family Detached Live/Work 18 dwelling units
 - o Duplex 4 dwelling units
 - o Townhomes: 36 dwelling units
 - o Total Dwelling Units 77 dwelling units
- Commercial Development: 1.16 acres
- Park & Open Space: 3.11 acres
 - o Clock Tower Park 0.99 acres
 - o Cottonwood Park 0.17 acres

Streets:

Access into the site is proposed from several locations along C.W. Bixler Boulevard. The applicant's proposed Sketch Plan includes construction of the roads within the Filing 5 area. Staff would require the roads within Filing 5 to incorporate detached sidewalks and tree lawns to meet Town design standards.

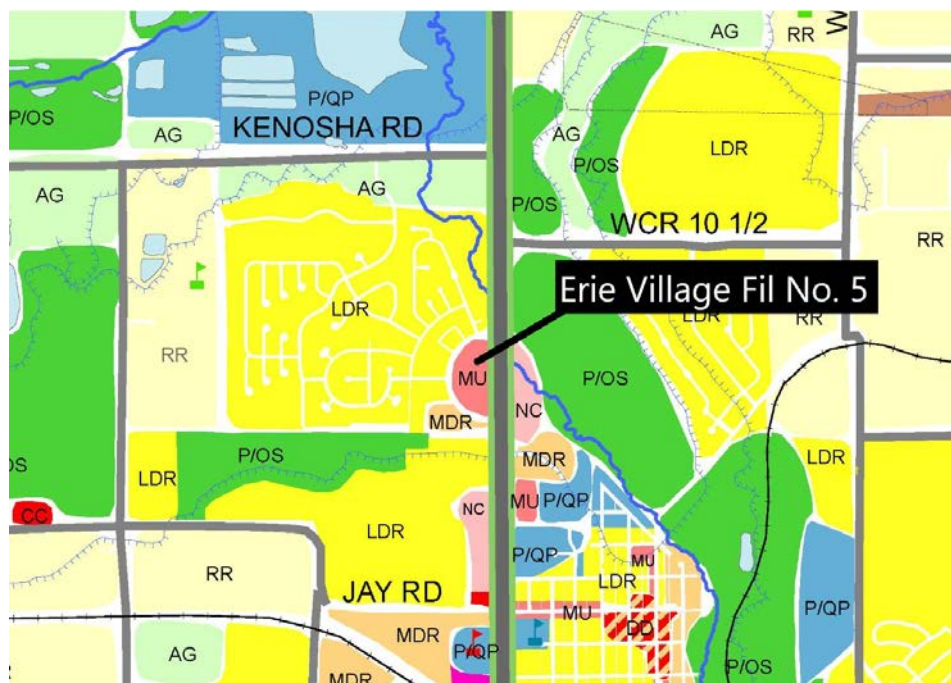
County Line Road to the east of Filing 5 is considered to be a community gateway by the UDC. As a gateway, additional design standards shall apply. These standards include a 30 foot landscape buffer, an eight foot sidewalk, screening of parking, and limits on fencing and signage.

Parks and Open Space:

Based on calculations with the previous Erie Village developments the pocket park and open space requirements have been met. Filing 5 is located within a ¼ mile of two existing pocket parks. Future plan submittals should illustrate how parks and trails connections are being made to the existing trail infrastructure. Appropriate neighborhood and community park fees in-lieu shall be required. The Parks Division has provided the applicant with comments.

Compliance with Town of Erie Comprehensive Plan:

The application is in general compliance with the land use designations on the Comprehensive Plan, Land Use Plan Map. This property allows for MU – Mixed Use land uses.



Compliance with Municipal Code Title 10 (UDC)

Town staff has reviewed the proposed Sketch Plan for compliance with the UDC and has provided the applicant with comments. Future applications will need to account for the provided comments.

Natural Areas Inventory and Endangered Species:

The Town of Erie Natural Areas Inventory does not identify a natural area within the proposed project area.

Open Space and Trails Advisory Board:

The Open Space and Trails Advisory Board have provided the applicant with comments.

SKETCH PLAN PROCESS

Below is the process outlined in Title 10 (UDC) of the Municipal Code for Sketch Plan review.

2. Step 2A (Development Application Submittal – Sketch Plan)

Two types of application submittals are required – first, a Sketch Plan, followed by a Preliminary Plat. The Sketch Plan requirements are listed in this Subsection. The Preliminary Plat requirements are listed below as “Step 2B.” Applications for Subdivision shall only be accepted for property annexed into the municipality. A Subdivision application cannot be reviewed concurrently with an annexation application.

a. Purpose

A Sketch Plan represents a generalized land use plan and layout for the area proposed to be included within a subdivision. Sketch Plan is required to allow early, informal evaluation of a proposed subdivision before detailed planning and engineering work has been undertaken and before substantial expenses have been incurred by the applicant.

b. Sketch Plan Submittal Requirements

A Sketch Plan shall be prepared and submitted to the Community Development Director pursuant to the User's Guide. An Alta Survey shall be prepared and submitted to illustrate the existing conditions on the property and, at a minimum, the Sketch Plan shall contain the following:

- i. Uses proposed;
- ii. Intensity or density of uses proposed;
- iii. Location of public and private open space;
- iv. Drainage Facilities;
- v. Road, street, and pedestrian networks proposed; and
- vi. Existing or proposed utilities and public services for the development.

c. Staff Review

The Community Development Department shall review the Sketch Plan, focusing on standards and criteria of this UDC that are applicable to the proposed development. The Community Development Department shall summarize the results of the review in writing and provide a copy to the applicant. The summary shall include any special information regarding the proposed project, plus an evaluation of the proposal with respect to the current policies of the Town, identifying areas of potential compatibility or conflict with these policies. All comments made by the Community Development Department shall not be binding on the Town's consideration of any subsequent application, and are intended only to provide an informal evaluation of the proposed project.

d. Meeting to Discuss Sketch Plan

At the request of the Community Development Director or applicant, the parties shall meet to discuss the results of the review. The applicant shall be informed of the necessary provisions of this UDC relating to subdivision application, including submittal requirements, required public improvements, design standards, and Development Agreements. The Community Development Director shall inform the applicant whether or not a Planning Commission Review shall be required.

e. Planning Commission Review

In addition to the staff review the Community Development Director may require that the Sketch Plan be reviewed by the Planning Commission or the applicant may request this review. The staff review summary shall be submitted to the Planning Commission for consideration. All comments made by the Planning Commission shall not be binding on the Town's consideration of any subsequent

application, and are intended only to provide an informal evaluation of the proposed project.

f. ***Effect of Review***

The Sketch Plan is not part of a formal application for approval of a subdivision and any comments made by the Town in reaction to a Sketch Plan shall not be binding on the Town's consideration of any subsequent Preliminary or Final Plat application, nor result in a vested property right under this UDC or State Statute. Since the Sketch Plan is conceptual only, there are no lapse provisions applicable.