



TOWN OF ERIE
1874

Community Organization Grant Request Form

See attached for the current Policy & Procedures for Grants to Community Organizations

Today's Date:

(MM/DD/YY)

12/04/18

Contact Information

Organization Name: Up with People

Organization Address: 6800 Broadway, Ste. 106 City: Denver State: CO Zip: 80221

Contact Person: Chelsey Panchot Email Address: cpanchot@upwithpeople.org

Daytime Phone: 720.215.3206 Cell: 218.355.0239

Organization Structure (Ex. non-profit corporation): 501(c)3 Non-Profit Organization Tax Exempt #95-2563102

Request Information

Requesting: Town Sponsored Event - Requesting Financial Assistance Town Endorsed Event - Requesting In-Kind Assistance

Description of Request: UWP requests the Town of Erie participate in a Week-long Community Impact Program as a \$5,000 Community Partner. You'll be joining The Fowler Group, Yellow Scene Magazine, NoCo and ELife Magazines, Erie Chamber of Commerce and others in the partnership group. These funds support bringing UWP's 100 member cast from 20 countries to Erie for a week of impact including cultural exchange, host family stays, 1,000 hours of community service impacting 2,000+ local youth, Parks and Recreation programs and Erie charities and a 4 week PR and Media campaign. Date When Funds Are Needed: February 15, 2019

Event Information

Description of Event (attach additional information if needed): Please see the attached proposal for a complete overview including benefits. Highlights of Up with People's time in Erie includes leadership, civility and cultural workshops in schools, an international fashion show, international story time, and ticket proceeds supporting scholarships for local youth and the Erie Community Food Bank.

Date(s) of Event: PR and Media Campaign: January 4 -March 4. Week-long Impact Program: February 25 - March 4. Public Performances: February 27 and 28 at 7:00 PM

Event/Activity Location: Aspen Ridge Preparatory School Duration of Event: 4-6 weeks of PR, 1 week of impact, 2 performances

Estimated Attendance: Reach of overall program is approx. 10,000 - 15,000 people, performances reach 1,100 people.

How will this event positively effect the community members and the Town of Erie: Please see the Impact Projections on page 2 of the proposal. Erie will receive 1,000+ hours of community service, ticket revenue, cultural exchange with 20 countries and much more!

Please note this is only a request form. All requests should be submitted to the Town Clerk who will submit them to the Board of Trustees for consideration in accordance with the annual budget schedule, and will be considered collectively at a Board Meeting. Any requests submitted "out-of-cycle" should be submitted to the Town Clerk who will forward to the Board of Trustees for consideration during a Board of Trustees meeting.

Please return request form to the Town Clerk by email, fax or drop by:
Town of Erie | 645 Holbrook | PO Box 750 | Erie, CO 80516
phone 303.926.2731 | fax 303.926.2706 | nparker@erieco.gov

Office Use Only

Date Received	/ /	
Date Reviewed	/ /	
Date Approved	/ /	



TOWN OF ERIE
1874

Internal Review Community Organization Grant Request Form

Eligibility Criteria

- Non-Profit Corporation
- Service Organization
- Public School
- Community Service
- For Profit Business

Award Criteria

- Promotion of commerce and industry
- Celebration of the Town's culture, or heritage
- Observance of local, regional, or national historic dates or events
- Contribution to the general public good in areas of education, safety, health, welfare, or recreational activities
- Expected number of people who will participate or benefit from the program, event, or activity
- Consistency of the applicant's, customers and promotional goals with the Town's character, values and service priorities
- The applicant's historical participation and association with community projects, events and continued willingness to participate
- Community support for, or opposition to, the proposed project
- The operating and maintenance costs associated with the proposed project
- Anticipated public perception of the association of the Town and the proposed project
- The applicant's regard for and demonstrated success in environmental stewardship

Department Reviews

- Town Clerk: _____
- Administration: _____
- Finance: _____
- Parks & Recreation: _____
- Police: _____
- PublicWorks: _____

Board of Trustees

- Approval Date: _____
- Notes: _____
- _____
- _____
- _____