



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Board of Trustees

Tuesday, September 28, 2021

6:30 PM

via virtual meeting

<https://bit.ly/0928BOT>

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Carroll called the meeting to order at 6:30 p.m.

II. ROLL CALL

Trustee Bell joined the meeting at 7:45 p.m.

Present: 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

III. APPROVAL OF AGENDA

Trustee Gippe made a motion to approve the agenda. Trustee Harrison seconded the motion. The motion passed by the following vote at 6:32 p.m.

Ayes 6 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Harrison
Trustee Loflin

Absent 1 - Trustee Bell

IV. CONSENT AGENDA

[21-404](#) Approval of the September 14, 2021 Board of Trustees (BOT) Meeting Minutes

Attachments: [Sept 14 BOT Meeting Minutes](#)

[21-402](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Facilities Contracting for the West Compass Trail Fencing Project

Attachments: [Resolution 21-136](#)
[Construction Contract](#)

[21-146](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with Sanderson Stewart, for the Design of the County Line Road Roadway Improvements

Attachments: [Resolution 21-128](#)
[Agreement](#)

[21-407](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with GoodLand Construction, Inc., for the Erie Parkway Reuse Waterline Improvements

Attachments: [Resolution](#)
[Construction Contract](#)
[Vicinity Map](#)

[21-401](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Civil Specialties, Inc. for the Links Court Drainage Improvements

Attachments: [Resolution 21-130](#)
[Construction Contract](#)
[Aerial Photo of Links Court](#)
[Vicinity Map](#)

[21-414](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Purchase of Splash Pad Equipment from Rocky Mountain Recreation for the Coal Creek Park Redevelopment Project

Attachments: [Resolution 21-137](#)
[Quote](#)

[21-415](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Purchase of Playground Equipment from All Around Recreation for the Coal Creek Park Redevelopment Project

Attachments: [Resolution 21-138](#)
[Quote](#)

Trustee Gippe made a motion to approve the Consent Agenda. Trustee Loflin seconded the motion. The motion passed by the following vote at 6:33 p.m.

- Ayes** 6 - Mayor Pro Tem Haid
 Mayor Carroll
 Trustee Gippe
 Trustee van Woudenberg
 Trustee Harrison
 Trustee Loflin

- Absent** 1 - Trustee Bell

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

Mayor Carroll read the Public Comment Rules and opened Public Comment at 6:33 p.m. with the following speakers:

- 1. Liz Fisher spoke about the air monitoring system and oil and gas.

With no further speakers, Public Comment closed at 6:36 p.m.

VI. EXECUTIVE SESSION

[21-427](#)

Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the contract with the Town's Prosecuting Attorney.

Mayor Pro Tem Haid made a motion to go into Executive Session. Trustee Gippe seconded the motion. The motion passed by the following vote at 6:37 p.m.:

- Ayes** 6 - Mayor Pro Tem Haid
 Mayor Carroll
 Trustee Gippe
 Trustee van Woudenberg
 Trustee Harrison
 Trustee Loflin

- Absent** 1 - Trustee Bell

VII. GENERAL BUSINESS

The time is 7:23 p.m. and the executive session has concluded.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Seeing none, the next item is the Boulder County Co-Responder Update.

[21-306](#) Boulder County Co-Responder Program Update

Jennine Hall, Program Manager, and Melissa Richardson, Co-Responder, presented the item at 7:25 p.m.

[21-374](#) Air Quality Monitoring Program Status Update

Attachments: [ToE Staff Presentation of Air Quality Status Update](#)
[BoulderAIR Presentation](#)
[Map of Air Quality Monitoring Locations](#)

David Frank, Energy and Environmental Program Specialist, Detlev Helmig, Boulder A.I.R. LLC and Brent Buck, Ajax Analytics, presented the item at 7:43 p.m.

Mayor Carroll read the Public Comment Rules and allowed Public Comment on this item at 8:05 p.m. with the following speakers:

1. Kelsey Barnholt
2. Sandra Duggan

Public Comment closed at 8:11 p.m.

[21-357](#) Results of Downtown Infrastructure Improvements Community Engagement

Attachments: [Presentation](#)
[Rock Sol Downtwon Infrastructure Report](#)

Lucas Workman, Economic Development Coordinator, presented the item at 8:50 p.m.

[21-400](#) PUBLIC HEARING: Adoption of a Resolution and Two Ordinances Annexing Property to the Town and Zoning the Property as Planned Development (Erie Gateway South Annexation No. 8)

Attachments: [2. Resolution No. 21-123 \(Findings of Fact\)](#)
[3. Ordinance No. 28-2021 \(Annexation and Annexation Agreement\)](#)
[4. Ordinance No. 29-2021 \(Initial Zoning\)](#)
[5. Annexation Agreement](#)
[6. Annexation Map](#)
[7. Initial Zoning Map](#)
[8. Other Applicant Materials](#)
[9. Referral Comments](#)
[10. Notifications](#)
[11. Applicant Presentation](#)
[12. Staff Presentation](#)

Audem Gonzales, Senior Planner, presented the item at 9:14 p.m.

John Prestwich and Kristin Tompkins with PCS Group presented at 9:25 p.m.

The Public Hearing opened at 9:33 p.m.

With no speakers, Public Comment closed at 9:46 p.m.

Trustee Harrison made a motion to approve Resolution 21-123. Trustee Gippe seconded the motion. The motion passed by the following vote at 9:48 p.m.

Ayes - 7
Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Trustee Gippe made a motion to approve Ordinance 28-2021. Trustee Bell seconded the motion. The motion passed by the following vote at 9:49 p.m.

Ayes - 7
Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

Trustee Gippe made a motion to approve Ordinance 29-2021. Trustee Loflin seconded the motion. The motion passed by the following vote at 9:49 p.m.

Ayes - 7
Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

The Board of Trustees took a five-minute recess.

This General Business was approved.

[21-396](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving a Special Review Use for a Car Wash located on Lot 5, Vista Ridge Filing No. 6, 2nd Amendment

- Attachments:** [Resolution No. 21-125](#)
[Proposed Site Plan](#)
[Staff Report](#)
[Application and Narrative](#)
[Other Applicant Materials](#)
[Referral Comments](#)
[Neighborhood Meeting Summary](#)
[Notifications](#)
[PC Resolution No. P21-14](#)
[Staff Presentation](#)

Item 21-396 and 21-397 were heard at the same time.

Chris LaRue, Senior Planner, presented the items at 9:55 p.m.

The Public Hearing opened at 10:02 p.m.
With no speakers, Public Comment closed at 10:03 p.m.

A motion was made by Trustee Bell to approve the resolution. Mayor Pro Tem Haid seconded the motion. The motion passed by the following vote at 10:09 p.m.

- Ayes** 7 - Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin
Mayor Pro Tem Haid

[21-397](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving a Site Plan for a Car Wash located on Lot 5, Vista Ridge Filing No. 6, 2nd Amendment

- Attachments:** [Proposed Site Plan](#)
[Staff Report](#)
[Application and Narrative](#)
[Other Applicant Materials](#)
[Referral Comments](#)
[Neighborhood Meeting Summary](#)
[Notifications](#)
[PC Resolution No. P21-15](#)
[Staff Presentation](#)

Item 21-396 and 21-397 were heard at the same time.

Chris LaRue, Senior Planner, presented the items at 9:55 p.m.

The Public Hearing opened at 10:02 p.m.
With no speakers, Public Comment closed at 10:03 p.m.

A motion was made by Trustee Bell to approve the resolution. Mayor Pro Tem Haid seconded the motion. The motion passed by the following vote at 10:10 p.m.

- Ayes** 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

21-372 PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Service Plan for Lafferty Canyon Metropolitan District

- Attachments:** [Res 21-135](#)
[Initial Service Plan for Lafferty Canyon Metropolitan District, submitted Nov 2020](#)
[Ehlers comments to initial Service Plan, dated Jan. 22, 2021](#)
[Response to Ehlers review comments submitted August 10, 2021](#)
[Lafferty Canyon Metropolitan District Service Plan, submitted August 10, 2021](#)

Zachary White, White Bear Ankele Tanaka & Waldron, presented the item at 10:12 p.m.

Malcolm Fleming, Town Administrator, presented information on this item at 10:26 p.m.

James Mann presented information regarding metro district financing issues at 10:28 p.m.

The Public Hearing opened at 10:35 p.m.
With no speakers, Public Comment closed at 10:35 p.m.

Trustee Bell made a motion to approve the resolution. The motion failed for lack of a second at 10:52 p.m.

[21-423](#) Emergency Management

Attachments: [Emergency Operations Plan 2019.09.10 Final w 2021.09.23 Updates](#)

Malcolm Fleming, Town Administrator, presented the item at 10:54 p.m.

No action.

VIII. STAFF REPORTS

[21-391](#) Planning & Development Monthly Report

Attachments: [Planning & Development Monthly Report - September](#)

[21-367](#) Public Works Monthly Report

Attachments: [Monthly Report](#)

IX. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Board members discussed the Erie Homecoming Parade, Friday, October 1.

Erie Brewfest on Saturday, October 2.

Miners Blast on October 9.

Board members applauded the Erie High School Football Team and noted the Historic Preservation Advisory Board (HPAB) voted appointed new members and will recommend approval to the BOT at the October 12 meeting. Mayor reminded all to start collecting and bagging leaves for the Town's composting event.

X. ADJOURNMENT

Mayor Carroll adjourned the meeting at 11:26 p.m.

Approved _____
Mayor

Attest _____
Town Clerk