



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

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Tuesday, November 9, 2021

7:00 PM

Board Room

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7:00 p.m. or immediately after the URA Meeting is adjourned  
via Hybrid Meeting- In person and virtual  
<https://bit.ly/1109BOT>

#### I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

7:00 p.m.

#### II. ROLL CALL

#### III. APPROVAL OF AGENDA

#### IV. CONSENT AGENDA

7:05 p.m.

[21-495](#) Approval of the October 26, 2021 Board of Trustees Meeting Minutes

**Attachments:** [October 26, 2021 BOT Meeting Minutes](#)

[21-468](#) Approval to Amend the Board of Trustees 2021 Meeting Schedule  
cancelling the following meetings:  
Tuesday, November 23, 2021  
Tuesday, December 28, 2021

[21-472](#) A Resolution of the Board of Trustees of the Town of Erie Consenting to  
the Mayor's Appointment of Owin Orr to the Town of Erie Urban Renewal  
Authority

**Attachments:** [Resolution 21-151](#)

#### V. PUBLIC COMMENT AND NON-AGENDA ITEMS

7:05-7:20 p.m.

*(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

#### VI. GENERAL BUSINESS

[21-490](#) 2021 Law Enforcement Records Personnel Week Proclamation

**Attachments:** [LE Records Personnel Week Proclamation 2021.docx](#)  
[2021 Law Enforcement Records Personnel Week.pdf](#)

7:20-7:25 p.m.

*Presenters: Kimberly Stewart, Chief  
Sara Loffin, Trustee*

[21-467](#) A Presentation on the 2021 Community Members' Police Academy

7:25-7:30 p.m.

*Presenter: Patrick Hofmann, Academy Graduate*

[21-485](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2021 Budget Year

**Attachments:** [Ordinance 39-2021 and Schedule A](#)  
[Town - 2021 2nd Supplemental Budget Overview Memorandum](#)  
[2021 2nd supplemental - Schedules](#)

7:30-7:40 p.m.

*Presenters: Malcolm Fleming, Town Administrator  
Candice Huot, Finance Manager*

[21-486](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Summarizing Expenditures and Revenues for each Fund and Adopting a Budget for the Town of Erie for the 2022 Budget Year

**Attachments:** [Ordinance 40-2021](#)  
[Town - 2022 Budget Overview Memorandum](#)  
[2021 and 2022 Budget Schedules](#)  
[Proposed Budget 2021 Supp & 2022 Presentation](#)

7:40-8:00 p.m.

*Presenters: Malcolm Fleming, Town Administrator  
Candice Huot, Finance Manager*

[21-487](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Appropriating Sums of Money to the Various Town Funds for the 2022 Budget Year

**Attachments:** [Ordinance 38-2021](#)

8:00-8:05 p.m.

*Presenters: Malcolm Fleming, Town Administrator  
Candice Huot, Finance Manager*

[21-478](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Erie Highlands PUD Zoning Map Amendment No. 3

**Attachments:**

[Ordinance 37-2021](#)

[Proposed PUD Overlay - Erie Highlands PUD Zoning Map Amendment No. 3](#)

[Staff Report](#)

[Existing PUD Overlay - Erie Highlands PUD Zoning Map Amendment No 2](#)

[Application and Narrative](#)

[Other Applicant Materials](#)

[Referral Comments](#)

[Neighborhood Meeting Summary](#)

[Notices](#)

[Staff Presentation](#)

[Applicant Presentation](#)

[PC Resolution P21-22](#)

8:05-8:20 p.m.

Presenter: Shannon Moeller, AICP, Senior Planner

[21-493](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Westerly Filing No. 1, Amendment No. 1 Final Plat and First Amendment to the Westerly Filing No. 1 Development Agreement and Accepting Dedications as Shown on the Final Plat

**Attachments:**[Resolution 21-147](#)[Proposed Final Plat](#)[Staff Report](#)[Application and Narrative](#)[Other Applicant Materials - Civil Plans Part 1 of 3](#)[Other Applicant Materials - Civil Plans Part 2 of 3](#)[Other Applicant Materials - Civil Plans Part 3 of 3](#)[Other Applicant Materials - Landscape Plans Part 1 of 2](#)[Other Applicant Materials - Landscape Plans Part 2 of 2](#)[Other Applicant Materials - Civil Reports](#)[Other Applicant Materials - Other Reports](#)[Other Applicant Materials - Titlework and ALTA](#)[Referral Comments](#)[Neighborhood Meeting Summary](#)[Notifications](#)[Staff Presentation](#)[Applicant Presentation](#)[PC Resolution P21-19](#)[Signed DA Amendment](#)[Public Comment](#)

8:20-8:35 p.m.

Presenter: Shannon Moeller, AICP, Senior Planner

[21-492](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Westerly Planned Unit Development

**Attachments:**

[Ordinance 35-2021](#)

[Proposed PUD Overlay](#)

[Staff Report](#)

[Existing PUD Overlay](#)

[Application and Narrative](#)

[Other Applicant Materials](#)

[Referral Comments](#)

[Neighborhood Meeting Summary](#)

[Notifications](#)

[Staff Presentation](#)

[Applicant Presentation](#)

[PC Resolution P21-18](#)

[Public Comment](#)

8:35-8:50 p.m.

Presenter: Shannon Moeller, AICP, Senior Planner

[21-491](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Rezoning Portions of the Westerly Property from Low Density Residential to Agricultural/Open Space, and from Agricultural/Open Space to Low Density Residential, as shown on the Westerly Zoning Map Amendment No. 2

**Attachments:**

[Ordinance 34-2021](#)

[Proposed Zoning Map](#)

[Staff Report](#)

[Application and Narrative](#)

[Other Applicant Materials](#)

[Referral Comments](#)

[Neighborhood Meeting Summary](#)

[Notifications](#)

[Staff Presentation](#)

[Applicant Presentation](#)

[PC Resolution P21-17](#)

[Public Comment](#)

8:50-9:05 p.m.

Presenter: Shannon Moeller, AICP, Senior Planner

[21-475](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Town Administrator to Execute an Agreement for Professional Services with \_\_\_\_\_ for the Town of Erie Comprehensive Plan

- Attachments:** [Resolution 21-153](#)  
[Resolution P21-24.pdf](#)  
[Proposal - Logan Simpson 2021.05.18](#)  
[Proposal - Houseal Lavigne 2021.05.18](#)  
[Proposal - Design Workshop 2021.05.18](#)

9:05-9:35 p.m.

Presenter: *Deborah Bachelder AICP, Planning Manager/Deputy Director of Planning & Development*

**VII. STAFF REPORTS**

*Information Only*

[21-479](#) Vector Air Airport Report

- Attachments:** [Report](#)

[21-462](#) Erie Lagoon Conversion Project Pre-Design Report

- Attachments:** [Erie Lagoon Conversion Project Pre-Design Report](#)

**VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

9:35-9:55 p.m.

**IX. ADJOURNMENT**

9:55 p.m.