



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda

Board of Trustees

Tuesday, August 9, 2022

7:00 PM

Board Room

Public Comment Link: <https://bit.ly/0809BOT>

I. Call Meeting to Order and Pledge of Allegiance

7:00 p.m. or immediately after the URA Meeting adjourns

II. Roll Call

III. Approval of the Agenda

IV. Consent Agenda

7:00-7:05 p.m.

[22-296](#) Approval of the July 26, 2002, Board of Trustees Regular Meeting Minutes

Attachments: [07-26-2022 BOT Minutes](#)

[22-289](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with Torti Gallas + Partners, Inc. for the Preparation of the Erie Gateway Planned Development

Attachments: [Resolution 22-89](#)
[TGP Agreement](#)
[Erie Gateway RFP](#)

[22-277](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Services Agreement with Coatings, Inc. for Crack Sealant Services

Attachments: [Resolution 22-90](#)
[Agreement for Services](#)

[22-286](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with W-T Group, LLC for the Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan

Attachments: [Resolution No. 22-88](#)
[Agreement](#)

[22-281](#) A Resolution of the Board of Trustees of the Town of Erie Assigning the Town of Erie 2022 Private Activity Bond to the Boulder County Housing Authority

Attachments: [Resolution 22-87](#)
[Town of Erie - 2022 Assignment of Allocation](#)
[2022 PAB Allocations per Department of Local Affairs](#)
[BCHA 9% Housing Credit Application Narrative](#)
[BCHA Willoughby Corner Summary Source and Use Table](#)
[Private Activity Bonds 8-9-22](#)

[22-290](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the West Addition Rockton Amendment Subdivision

Attachments: [Resolution 22-91](#)
[West Addition, Rockton Amendment plat](#)
[Development Agreement](#)

[22-291](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Amendment to the Intergovernmental Agreement Dated January 1, 2021 for Law Enforcement Dispatch Services

Attachments: [Exhibit A 2023 Erie IGA Budget.docx](#)
[22-94 Resolution.docx](#)

V. Public Comment and Non-Agenda Items

7:05-7:15 p.m.

(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. General Business

[22-297](#) Presentation of 90 Second Celebration Video

7:15-7:20 p.m.
 Presenter(s): Melissa Wiley, Deputy Town Administrator

[22-309](#) County Road 5 Widening Project Update

7:20--8:05 p.m.

[22-295](#) Equity and Innovation Intern's Affordable Housing Presentation

Attachments: [Equity and Innovation Intern's Affordable Housing Presentation](#)

8:05-8:20 p.m.
 Presenter(s): Lauren Davia, Equity and Innovation Intern
 Alberto De Los Rios, Diversity, Equity, and Inclusion Manager
 Ariel Tolefree, Affordable Housing Manager

[22-292](#) PUBLIC HEARING: Adoption of Two Resolutions and Two Ordinances

Annexing Property to the Town, Zoning the Property as Planned Development (Erie Gateway South Annexation No. 9), Approving the Annexation Plat for the Property and Approving the Associated Annexation Agreement

Attachments:

- [1. Staff Report](#)
- [2. Resolution 22-92 \(Findings of Fact\)](#)
- [3. Ordinance 16-2022 \(Annexation\)](#)
- [4. Ordinance 17-2022 \(Initial Zoning\)](#)
- [5. Resolution 22-95 \(Annexation Agreeemnt and Annexation Plat\)](#)
- [6. 2021 Pre-Annexation Agreement](#)
- [7. Annexation Agreement](#)
- [8. Annexation Map](#)
- [9. Initial Zoning Map](#)
- [10. Parkdale Filing No. 4 \(Annexation Plat\)](#)
- [11. Other Applicant Materials](#)
- [12. Referral Comments](#)
- [13. Notifications](#)
- [14. Applicant Presentation](#)
- [15. Staff Presentation](#)

8:20-9:00 p.m.

Presenter(s): Audem Gonzales, Senior Planner

22-303

Trails, Natural Areas, and Community Character Ballot Measure Direction

9:00-9:15 p.m.

VII. Staff Reports

Information Only

VIII. Board Member Reports and Announcements

9:15-9:30 p.m.

IX. Executive Session

22-294

Executive Session for a conference with the Town's Special Counsel for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding the Civitas/Crestone Operator Agreement, municipal regulation of oil and gas, and applications before the COGCC.

Attachments: [Cosslett East Oil and Gas Development Plan Summary](#)
[Civitas/Crestone Peak Operator Agreement](#)
[Comments made to COGCC on behalf of the Town of Erie](#)
[CDPHE requested BMPs](#)
[Cosslett East Location Drawing](#)

9:30-10:00 p.m.

22-305

Executive Session for the purposes of discussion of a personnel matter not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, pursuant to C.R.S. § 24-6-402(4)(f), concerning the Town Administrator.

10:00-10:20 p.m.

X. Adjournment

10:20 p.m.

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)