



Community Organization Grant Request Form

See attached for the current Policy & Procedures for Grants to Community Organizations

Today's Date:
(MM/DD/YY)

02 / 23 / 18

Contact Information

Organization Name: Erie High School After Prom

Organization Address: PO Box 1295 City: Erie State: CO Zip: 80516

Contact Person: Amber Warlock Email Address: warlockga@gmail.com

Daytime Phone: 601-604-2819 Cell: _____

Organization Structure (Ex. non-profit corporation): Non-profit Tax Exempt # 84-1360145

Request Information

Requesting: ☐ Town Sponsored Event - Requesting Financial Assistance ☒ Town Endorsed Event - Requesting In-Kind Assistance

Description of Request: _____

We request that this event be supported by the town in any way possible. We would love marketing support, financial support and/or in-kind donations. It take about \$15,000 to make this event as special as it is. Each activity has a dollar amount attached to it. Businesses have been sponsoring an activity. We also give away awesome prizes on the night of the event. We need prizes/gift cards to give. Anything would be helpful.

Date When Funds Are Needed: ASAP Planning is in full effect

Event Information

Description of Event (attach additional information if needed): _____

Erie After Prom is a amazing party thrown by the Erie Booster Club parents. It is a party for the junior and senior class to

attend directly after prom on April 14th, 2018. The idea is the kids will party at the high school instead of other places where they are driving and potentially doing things that are harmful to themselves and the community.

Date(s) of Event: April 14th-15th

Event/Activity Location: Erie High School Gyms Duration of Event: 11pm-3am

Estimated Attendance: Over 300 kids/About 75 Adult Volunteers

How will this event positively effect the community members and the Town of Erie: _____

This is a way for the community to come together to keep our teenagers safe. These teens are our babysitters, Lawn-mowers, role-models, and the heart of our town. We are passionate in keeping them safe on a night that historically has had bad outcomes. This event has been happening in Erie for over 25 years. We truly want to involve the whole town in helping with this event.

Please note this is only a request form. All requests should be submitted to the Town Clerk who will submit them to the Board of Trustees for consideration in accordance with the annual budget schedule, and will be considered collectively at a Board Meeting. Any requests submitted "out-of-cycle" should be submitted to the Town Clerk who will forward to the Board of Trustees for consideration during a Board of Trustees meeting.

Please return request form to the Town Clerk by email, fax or drop by:
Town of Erie | 645 Holbrook | PO Box 750 | Erie, CO 80516
phone 303.926.2731 | fax 303.926.2706 | nparker@erieco.gov

Office Use Only

Date Received	/ /	
Date Reviewed	/ /	
Date Approved	/ /	



Internal Review

Community Organization Grant Request Form

Eligibility Criteria

- | | |
|---|--|
| ☐ Non-Profit Corporation | ☐ Community Service |
| ☐ Service Organization | ☐ For Profit Business |
| ☐ Public School | |

Award Criteria

- ☐ Promotion of commerce and industry
- ☐ Celebration of the Town's culture, or heritage
- ☐ Observance of local, regional, or national historic dates or events
- ☐ Contribution to the general public good in areas of education, safety, health, welfare, or recreational activities
- ☐ Expected number of people who will participate or benefit from the program, event, or activity
- ☐ Consistency of the applicant's, customers and promotional goals with the Town's character, values and service priorities
- ☐ The applicant's historical participation and association with community projects, events and continued willingness to participate
- ☐ Community support for, or opposition to, the proposed project
- ☐ The operating and maintenance costs associated with the proposed project
- ☐ Anticipated public perception of the association of the Town and the proposed project
- ☐ The applicant's regard for and demonstrated success in environmental stewardship

Department Reviews

- ☐ Town Clerk: _____
- ☐ Administration: _____
- ☐ Finance: _____
- ☐ Parks & Recreation: _____
- ☐ Police: _____
- ☐ PublicWorks: _____

Board of Trustees

- ☐ Approval Date: _____
- ☐ Notes: _____
- _____
- _____
- _____