



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda Tree Advisory Board

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Wednesday, July 8, 2026

6:30 PM

Community Room Town Hall

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**In Person**  
Doors close @ 6:45 p.m.

**1. Call to Order**

**2. Roll Call and Verification of Quorum**

**3. Approval of Agenda**

**4. Approval of Previous Meeting Minutes**

[2026-425](#) Approval of Tree Advisory Board June 10, 2026, Meeting Minutes

**Attachments:** [TAB 06-10-2026 Meeting Minutes](#)

**5. Public Comment**

**6. General Business**

- A. 2026 Arbor Day/Earth Day Celebration Recap Continued
- B. 2027 Budget and Work Plan
- C. Fruit Tree Rescue
- D. Bi-Annual Report
- E. Tree Talk Newsletter
- F. Tree Walks
- G. Other business

**7. Adjournment**

- A. Next regular in person meeting: Wednesday, August 12, 2026 @ 6:30 p.m.

**Translation Services**

*Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or other accommodation should email the Town Clerk's Office at [TownClerk@ErieCO.gov](mailto:TownClerk@ErieCO.gov) or call 303-926-2710. Please submit requests at least 48 hours prior to the meeting.*

*Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al [TownClerk@ErieCO.gov](mailto:TownClerk@ErieCO.gov) o 303-926-2710. Por favor envíe sus solicitudes al menos 48 horas antes de la reunión.*





# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Tree Advisory Board

**Board Meeting Date: 7/8/2026**

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**File #:** 2026-425, **Version:** 1

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**SUBJECT:**

Approval of Tree Advisory Board June 10, 2026, Meeting Minutes

**DEPARTMENT:** Administrative Operations

**PRESENTER(S):** Jason Shimmel, Chair

**TIME ESTIMATE:** 0 minutes

*For time estimate: please put 0 for Consent items.*

**POLICY ISSUES:**

N/A

**STAFF RECOMMENDATION:**

Approve the Tree Advisory Board June 10, 2026 meeting minutes.

**BACKGROUND OF SUBJECT MATTER:**

N/A

**ATTACHMENT(S):**

Add items in a numbered list OR delete this list and change to N/A.

1. TAB 06-10-2026 Meeting Minutes



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Tree Advisory Board (TAB)

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Wednesday June 10<sup>th</sup>, 2026

6:30 PM

In-Person

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#### **1. Call Meeting to Order @ 6:35**

#### **2. Roll Call and Verification of Quorum**

- A. Jason Shimmel (Chair): Present
- B. Claudia Smelko (Vice Chair): Present
- C. Leanne Vielehr (Secretary): Excused
- D. Amy Demyer: Excused
- E. Patricia O'Donnel: Present
- F. Taylor Thompson: Present
- G. Lianna Walsh: Present
- H. Erie Council Liaisons: Brian O'Connor

#### **3. Approval of the Agenda**

- A. Approved Agenda
  - 1) Motion: Claudia, Second: Patty

#### **4. Approval of Previous Meeting Minutes**

- A. *Approved April 22nd, 2026 Tree Advisory Board Meeting Minutes*
  - 1) Motion: Taylor, Second: Patty

#### **5. General Business**

- A. *Public Comment and Non-Agenda Items*
- B. *New Member Introduction – Lianna Walsh*
  - 1) *Intro from Lianna, plus each present member introduced themselves to her.*
- C. *2026 Arbor Day/Earth Day Celebration Recap*
  - 1) *Push to move to Coal Creek Park, it got built for large events like this*
  - 2) *We may be at capacity at the Community Park*
  - 3) *We are not sure if this is being forced or not*
  - 4) *Maybe its on the splash pad before it gets set up for the season, we can also utilize the food truck area for food trucks*
  - 5) *We are left hanging a bit if the weather gets bad, although we still may be able to use the library as backup*
    - a) *Can we get a letter from the Board to help get a better backup location?*
  - 6) *There was a great discussion on the pros and cons of each location*
  - 7) *Tom will get an answer to a bunch of questions, and we will vote as a board at our July meeting to see what the board really thinks and maybe write a letter in support*

*of our decision*

- 8) *Parking may be a bit tougher at Coal Creek*
- 9) *If the old Plum Creek lot is under construction, Coal Creek will be tough*
- 10) *We need to set up a joint meeting with SAB to recap 2026*
- 11) *Do we want a DJ for 2027?*
- 12) *There was a discussion on moving to 4 hours and the pros and cons of both*
  - a) *We will do another vote in July about extending the hours*

*D. Tree Talk Newsletter*

- 1) *We will move the date back to July instead of June for the summer one*
- 2) *Taylor will write about the different levels of water restrictions and how to learn more*
- 3) *Claudia will write a recap of Arbor Day/Earth Day 2026*
- 4) *Jason will write about the benefits of trees and why they deserve the water during restrictions*

*E. Tree Walks*

- 1) *Next walk is June 11<sup>th</sup> at 6 at the Dog Park*
- 2) *September 25<sup>th</sup> will be in Old Town, and we may partner with HPAB*
- 3) *October 30<sup>th</sup> will be at the Cemetery up by Colliers Hills to lean into the Halloween theme again.*

*F. Planting Your Future Recap*

- 1) *5 total schools, 21 total classes, and 504 total students*
- 2) *Jason will put together a rough outline of the talk to help people for 2027*
- 3) *The team will put together a special flyer for the kids to talk about the kids activities at Arbor Day/Earth Day for 2027*

*G. Other business*

- 1) *Tom went over some changes to the budget for 2027*
- 2) *Tom discussed how the group needs to put together a work plan for 2027*
- 3) *The team is still not 100% decided on the Fruit Tree Rescue for 2027 due to uncertainty for the 2027 budget, and will discuss again in July*

**6. Adjournment @ 8:35**

- A. *Next Meeting: Wednesday, July 8<sup>th</sup>, 2026 at 6:30pm in Person*