



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

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Tuesday, March 12, 2019

7:00 PM

Board Room

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#### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 7:00 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

#### III. APPROVAL OF THE AGENDA

#### IV. CONSENT AGENDA 7:05 PM

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[19-049](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Services with Form+Works Design Group, LLC for the Schofield Farm Open Space Historic Structures Assessment

**Attachments:**

[Resolution](#)

[Agreement for Services](#)

[Award Email](#)

[19-093](#)

A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with Boulder County for the 2019 Youth Corps Program

**Attachments:**

[Resolution](#)

[Intergovernmental Agreement](#)

[19-105](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Rental Contract with Enterprise Leasing Company of Denver for the Rental of Parks Division Vehicles for the 2019 Season

**Attachments:** [Resolution](#)  
[Contract](#)

[19-113](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Settlement Agreement with Moltz Construction, Inc. for the Water Tank

**Attachments:** [Resolution](#)  
[Basic Terms of Settlement](#)

[19-117](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement For Services With Professional Pipe Services for the 2019 Sanitary Sewer System Video Inspection

**Attachments:** [Resolution](#)  
[Agreement For Services](#)

[19-118](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Services with Vector Disease Control International, LLC For The 2019 Mosquito Control Services

**Attachments:** [Resolution](#)  
[Agreement for Services](#)

[19-120](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing an Agreement for Services With CoCal Landscape Services, Inc. for 2019 Open Space and Right-of-Way Mowing Services

**Attachments:** [Resolution](#)  
[Agreement for Services](#)

[19-128](#) A Resolution Of The Board Of Trustees Of The Town Of Erie Authorizing An Agreement For Services With Peak Media, Inc. For Audio Video System Renovation

**Attachments:** [Resolution](#)  
[Agreement for Services](#)  
[Peak Media, Inc. Bid](#)  
[Bid Criteria Scoring Matrix](#)

[19-130](#) A Resolution of the Board of Trustees of the Town of Erie Re-Designating the Town's Official Public Notice Posting Locations

**Attachments:** [Resolution](#)

[19-131](#) Approval of February 26, 2019 Draft Meeting Minutes

**Attachments:** [February 26, 2019 Draft Meeting Minutes](#)

[19-139](#) Approval of March 5, 2019 Draft Meeting Minutes

**Attachments:** [March 5, 2019 Draft Meeting Minutes](#)

#### **V. EXECUTIVE SESSION 7:10 PM**

[19-092](#) Executive Session to Hold a Conference with the Town's Special Counsel to Receive Legal Advice on Specific Legal Questions, Pursuant to C.R.S. § 24-6-402(4)(b), Concerning an Oil and Gas Lease

#### **VI. PUBLIC COMMENT 7:40 PM**

*(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

#### **VII. PROCLAMATIONS AND PRESENTATIONS 7:50 PM**

*(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.*

[19-141](#) Tree Board Annual Report Presentation

**Attachments:** [Tree Board Annual Report](#)

#### **VIII. GENERAL BUSINESS 8:05 PM**

*(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)*

[19-126](#) Dearmin Sketch Plan No. 2 - Sketch Plan Application For 946 Dwelling Units And 35,000 Sq. Ft. Of Non-Residential/Commercial Space.

A Sketch Plan represents a generalized land use plan and layout for the area proposed to be included within a subdivision. A Sketch Plan application is required to allow for an early, informal evaluation of a proposed subdivision before detailed planning and engineering work has occurred.

**Attachments:** [Staff Memo](#)  
[Review Comments](#)  
[Sketch Plan Map](#)  
[Applicant Submittal](#)  
[Planning Commission Meeting Minutes](#)

[19-127](#) Review Of The Ranchwood Sketch Plan

Proposal to develop the property as residential/commercial with 220 apartments and commercial pads along County Line Road and Erie Parkway

**Attachments:** [Staff Memo](#)  
[Staff & Agency Review Comments](#)  
[Sketch Plan Exhibits](#)  
[Applicant Materials](#)  
[PC Meeting Minutes 2-20-2019](#)

**IX. STAFF REPORTS 9:05 PM**

*(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)*

[19-122](#) Erie Municipal Airport Monthly Report - February 2019

**Attachments:** [Airport Manager's Report](#)

[19-123](#) Water Treatment and Water Reclamation Monthly Report

**Attachments:** [Water and Waste Water Monthly Report \(Staff\) FINAL March](#)

**X. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 9:10 PM**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

**XI. ADJOURNMENT 9:20 PM**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*