



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Board of Trustees

Tuesday, October 13, 2020

6:30 PM

via Virtual Meeting
<http://bit.ly/Oct13BOTMeeting>

Pre-Meeting (if needed)

I. CALL MEETING TO ORDER

The meeting was called to order by Mayor Pro Tem Adam Haid at 6:31 p.m.

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Present: Mayor Pro Tem Adam Haid, Trustee Christiaan Van Woudenberg
Trustee Brandon Bell, Trustee Ari Harrison, Trustee Sara Loflin, Trustee Bill
Gippe. Absent: Mayor Jennifer Carroll

III. APPROVAL OF THE AGENDA

Trustee Gippe moved to accept the Agenda with the following amendment:
Item 20-466 moved to General Business with the other Economic
Development Items. The motion was seconded by Trustee Harrison. The
motion passed 6-0 at 6:32 p.m. with Mayor Carroll absent.

IV. CONSENT AGENDA

Trustee Gippe moved to approve the Consent Agenda with the approved change.
The motion was seconded by Trustee Bell. The motion passed 6-0 at 6:33 p.m.
with Mayor Carroll absent.

Approval of the September 22, 2020 Board of Trustees Meeting Minutes

[20-497](#)

Attachments: [September 22, 2020 BOT Minutes](#)

[20-367](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a
Services Agreement with Security Central, Inc. for Security Services,
Equipment and Monitoring

Attachments: [Resolution](#)
[Agreement](#)

[20-455](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a
Development Agreement and Accepting Dedications as Shown on the
Final Plat for Vista Ridge Filing No. 6, 2nd Amendment Subdivision

Attachments: [Resolution](#)
[Development Agreement](#)
[Vista Ridge Filing No. 6, 2nd Amendment Final Plat](#)

[20-469](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Purchase of Supplies from Scan Air Filter and Western Paper Disposal with CARES Act Funding

Attachments: [Resolution](#)
[Quotes](#)

[20-472](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with Wold Architects and Engineers for a Facilities Master Plan

Attachments: [Resolution](#)
[Agreement](#)

[20-474](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Construction Contract with Maxwell Asphalt, Inc. for Airport Pavement Maintenance

Attachments: [Resolution](#)
[Agreement](#)

[20-503](#) A Resolution of the Board of Trustees of the Town of Erie Approving Change Order No. 3 to the Agreement with Leonard Rice Engineers for the Water Supply Planning Project in the Amount of \$25,000

Attachments: [Resolution](#)
[Change Order](#)

[20-507](#) A Resolution of the Board of Trustees of the Town of Erie Approving A Change Order to the Professional Services Agreement with Raftelis Financial Consultants for the Water, Wastewater, and Storm Drainage Rate and Fee Study

Attachments: [Resolution](#)
[Raftelis Change Order 2](#)

[20-504](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement between Boulder County and the Town of Erie Concerning Boulder County Sharing Collected Data from ReTRAC with the Town of Erie Annually.

Attachments: [Resolution](#)
[Hauler Licensing & Reporting IGA Boulder County](#)

[20-485](#) A Resolution of the Board of Trustees of the Town of Erie Approving A Development Agreement for Vista Ridge Filing No. 6, Lot 1 and Approving an Associated Permanent Utility Easement

Attachments: [Resolution](#)
[Development Agreement](#)
[Permanent Utility Easement Agreement](#)
[Exhibit B - Permanent Utility Easement Agreement](#)

[20-489](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement With Tischlerbise, Inc. For Completion of An Impact Fee Study

Attachments: [Resolution](#)
[Agreement](#)
[TischlerBise - Erie, CO Proposal - 2020](#)

[20-490](#) A Resolution of the Board of Trustees of the Town of Erie Authorizing the Emergency Purchase of COVID Testing Stations from Thermal Safety Center and Municipal Parking Services, Inc. with CARES Act Funding

Attachments: [Resolution](#)
[Quote from Thermal Safety Center for Jogan Thermal Checkpoints](#)
[Quote from Municipal Parking Systems, Inc. for Sentry Health Kiosks](#)

[20-492](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Colliers Hill Filing No. 5 Final Plat

Attachments: [Resolution](#)
[Development Agreement](#)
[Development Agreement - Exhibit B](#)
[Colliers Hill Filing No. 5 Final Plat](#)

[20-493](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with St. Vrain Valley School District RE-1J for the School Resource Officer Program.

Attachments: [Resolution](#)
[Town of Erie SRO IGA](#)

[20-501](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement with CalAtlantic Group, Inc. to Accept Payment in the Amount of \$770,000 for Settlement of Required Contribution of Construction Costs for the Compass Neighborhood Park

Attachments: [Resolution](#)
[Neighborhood Park Cost Share Agreement](#)

V. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Mayor Pro Tem Haid read the Public Comment Rules and Opened Public Comment at 6:38 p.m. With no speakers, Public Comment was closed at 6:39 p.m.

VI. GENERAL BUSINESS

[20-511](#) A Resolution of the Board of Trustees of the Town of Erie Appointing Members of the Airport Economic Development Advisory Board

Attachments: [Airport ED Advisory Board Appts Resolution 2020.10.13](#)
[030 - Ordinance- Airport Development Advisory Board - 08-11-2020](#)

Trustee Gippe moved to approve the resolution. Trustee Loflin seconded the motion. The motion passed 6-0 at 6:43 p.m. with Mayor Carroll absent.

[20-502](#) I-25 Erie Gateway Development Plan B- Economic Development Presentation

Attachments: [I-25 Erie Gateway Project-Plan B](#)
[Verified Site Example](#)

Economic Development Director Ben Pratt introduced the item at 6:44 p.m. (Item 20-466 was heard next)

[20-484](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Erie Village Planned Development Amendment No. 6

Attachments: [Draft Ordinance](#)
[Staff Report](#)
[Existing Erie Village PD](#)
[Proposed Erie Village PD](#)
[Application and Narrative](#)
[Other Applicant Materials](#)
[Referral Comments](#)
[Public comment](#)
[Neighborhood Meeting Summary](#)
[Notifications](#)
[Staff Presentation](#)
[Applicant Presentation](#)
[PC Resolution](#)

Senior Planner Chris LaRue introduced the item at 8:10 p.m.
 Applicant: Principal; Bestall Collaborative Limited, Jack Bestall gave a presentation.
 Mayor Pro Tem Haid read the Public Comment Rules and Opened Public Comment at 8:44 p.m.

3 speakers participated:
 Jody Reeves, 1152 Village Center
 Trudy Karees, 1356 Padfield Place
 Deb Schram, 1167 Village Circle
 Public Comment closed at 8:53 p.m.

Trustee Bell moved to approve the ordinance. The motion was seconded by Trustee Gippe. The motion passed 6-0 at 9:02 p.m. with Mayor Carroll absent.

20-496

A Resolution Of The Board Of Trustees Of The Town Of Erie Approving The Support Of The 2020-2021 Colorado Communities For Climate Action Policy Statement Update

Attachments:

[Resolution](#)

[Adopted for Ratification Policy Statement](#)

Trustee Gippe moved to approve the resolution. The motion was seconded by Trustee Loflin. The motion carried by a vote of 5-1 at 9:03 p.m. Trustee Bell voting "nay" and Mayor Carroll absent.

20-466

A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement for Professional Services with Lithos Engineering for Erie Parkway and I-25 Mine Subsidence Evaluation

Attachments:

[Resolution](#)

[Agreement for Professional Services](#)

[Lithos Engineering Submittal](#)

Economic Development Director Ben Pratt introduced the item. at 7:57 p.m.
Trustee Gippe moved to approve the resolution. The motion as seconded by Trustee van Woudenberg. The motion passed 6-0 at 8:09 p.m. with Mayor Carroll absent.

20-478

A Resolution of the Board of Trustees of the Town of Erie Adopting the Water Master Plan Update and the Non-Potable Water Master Plan Update

Attachments:

[Resolution](#)

[Non-Potable Water Master plan](#) [Water Master Plan p 38 - 40](#)

Public Works Director Todd Fessenden introduced the items

Trustee van Woudenberg moved to approve the resolution. The motion was seconded by Trustee Gippe. The motion passed 6-0 at 9:47 p.m. with Mayor Carroll absent.

20-479

A Resolution of the Board of Trustees of the Town of Erie Adopting the Wastewater Collection System Master Plan

Attachments:

[Resolution](#)

[Wastewater Collection System Master Plan](#)

Trustee Harrison moved to approve the resolution. The motion was seconded by Trustee Gippe. The motion passed 6-0 at 9:48 p.m. with Mayor Carroll absent.

[20-480](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the Wastewater Utility Master Plan

Attachments: [Resolution](#)
[Wastewater Utility Plan](#)

Trustee Bell moved to approve the resolution. The motion was seconded by Trustee Harrison. The motion passed 6-0 at 9:49 p.m. with Mayor Carroll absent.

[20-506](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the Outfall Systems Plan Update East of Coal Creek

Attachments: [Resolution](#)
[Outfall Systems Plan Update East of Coal Creek](#)

Trustee van Woudenberg moved to approve the resolution. The motion was seconded by Trustee Bell. The motion passed 6-0 at 9:49 p.m. with Mayor Carroll absent.

VII. STAFF REPORTS

VIII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS

Trustees encouraged residents to vote. Ballot drop-off locations: Weld County -ECC and Boulder County- Meadowlark School. Please be safe and keep social distancing measures. Teachers, health professionals and police deserve a big thank you! Halloween fun at BPE, Sat. Oct 24; 5-6 p.m. cost is \$8.00 for residents.

IX. ADJOURNMENT The meeting was adjourned at 10:03 p.m.

Approved: _____
Mayor

Attest: _____
Town Clerk