



Community Organization Grant Request Form

See attached for the current Policy & Procedures for Grants to Community Organizations

Form #9

Today's Date:
(MM/DD/YY)
10 / 16 / 18

Contact Information

Organization Name: Erie UpLink

Organization Address: PO Box 1424 City: Erie State: CO Zip: 80516

Contact Person: Stephanie Short, Lexi Cire, Lisa Knudsen Email Address: erieuplink@gmail.com

Daytime Phone: 303-709-5689 (Lisa Knudsen) Cell: 303-709-5689 (Lisa Knudsen)

Organization Structure (Ex. non-profit corporation): non-profit corporation 501(c)(3) Tax Exempt # 45-2261184

Request Information

Requesting: Town Sponsored Event - Requesting Financial Assistance Town Endorsed Event - Requesting In-Kind Assistance

Description of Request: Erie UpLink has expanded its operations significantly this year to serve a growing Erie population including a new 1,200 student body school. Our operating budget has nearly doubled from \$15,092 in 2017 as we outgrew our free storage space. A grant of \$5,000 from the Town of Erie would allow us to continue to grow and fulfill our mission of serving Erie families in need. The grant would cover supplies for our Tiger Packs and summer lunch programs and additional scholarships for Collegiate Crossings pre-college counseling.

Date When Funds Are Needed: ongoing

Event Information

Description of Event (attach additional information if needed): We are not requesting funding for a specific event, rather we are requesting support for our ongoing program needs as we expand to serve a growing Erie population. Please see the attached Power Point outlining our mission and programs.

Date(s) of Event: ongoing

Event/Activity Location: 77 Erie Village Square, Erie Public Schools (SVVSD) Duration of Event: ongoing

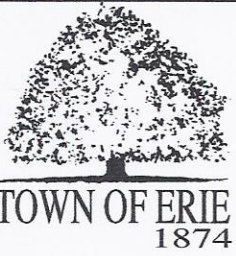
Estimated Attendance: n/a

How will this event positively effect the community members and the Town of Erie: Erie UpLink provided 120 families with Tiger Packs annually, 6 students with Collegiate Crossings Scholarships, 660 community volunteers assisted with our programs, and 1,240 meals were served through our Summer Lunch Program. The number of Erie residents served will continue to grow.

Please note this is only a request form. All requests should be submitted to the Town Clerk who will submit them to the Board of Trustees for consideration in accordance with the annual budget schedule, and will be considered collectively at a Board Meeting. Any requests submitted "out-of-cycle" should be submitted to the Town Clerk who will forward to the Board of Trustees for consideration during a Board of Trustees meeting.

Please return request form to the Town Clerk by email, fax or drop by:
Town of Erie | 645 Holbrook | PO Box 750 | Erie, CO 80516
phone 303.926.2731 | fax 303.926.2706 | nparker@erieco.gov

| Office Use Only | | |
|-----------------|-----|--|
| Date Received | / / | |
| Date Reviewed | / / | |
| Date Approved | / / | |



Internal Review Community Organization Grant Request Form

Eligibility Criteria

- Non-Profit Corporation
- Service Organization
- Public School
- Community Service
- For Profit Business

Award Criteria

- Promotion of commerce and industry
- Celebration of the Town's culture, or heritage
- Observance of local, regional, or national historic dates or events
- Contribution to the general public good in areas of education, safety, health, welfare, or recreational activities
- Expected number of people who will participate or benefit from the program, event, or activity
- Consistency of the applicant's, customers and promotional goals with the Town's character, values and service priorities
- The applicant's historical participation and association with community projects, events and continued willingness to participate
- Community support for, or opposition to, the proposed project
- The operating and maintenance costs associated with the proposed project
- Anticipated public perception of the association of the Town and the proposed project
- The applicant's regard for and demonstrated success in environmental stewardship

Department Reviews

- Town Clerk: _____
- Administration: _____
- Finance: _____
- Parks & Recreation: _____
- Police: _____
- Public Works: _____

Board of Trustees

- Approval Date: _____
- Notes: _____
- _____
- _____
- _____