Box below for office use only

Date Received:
Site Address:

Office Mailing Address
Town of Erie
Community/Planning Department
Attn. Erie Historic Preservation Advisory Board
645 Holbrook Street
P.P. 750
Erie, Colorado 80516
(email) townclerk@erieco.gov

Certificate of Appropriateness Application Form

Property Address:

Applicant: David E. Lotton

Mailing Address: PO Box 1271
Erie, Co 80516

Phone: 303-641-5000

E-Mail:

Please check if this is primary contact person ☐

Owner: (Same)

Mailing Address:

Phone:

E-Mail:

Please check if this is primary contact person ☐

Description of Proposed Work: Pearl Winslow Property - 365 Main St.

1) Replacement in-kind of non-bearing cinder block wall around foundation of breakfast nook addition
2) Repair of loose brick courses on chimney, re-pointing of mortar joints on chimney

* Permitting not required for this work

Type of Work: (Check all that apply)

☐ New Construction: Construction of a new building, additions, garages, sheds, etc.

☒ Renovation work: includes, but is not limited to, all exterior changes to an existing building, windows, doors, roofing, etc.

☐ Sitework: Adding landscape features (walks, patios, fencing, retaining walls, etc.)

☐ Signage: Installation of a sign on a building or site.

☐ Demolition: Removal of any building feature(s) or the razing of any structure (s).

☐ Other: _____.

Owner's Signature: _____ Date: 4/23/2017

By signing this application, I acknowledge that I have reviewed the proposed scope of work and am Responsible for compliance with any Certificate of Appropriateness or Overlay Permit issued for this project. (Owner's Original signature is required for all applications.

Applicant's Signature: (Same) Date: _____

I hereby certify that the proposed work is accurately described and authorized by the owner of record, and I am acting on behalf of the owner to make this application as the authorized agent.

→*See next page for Certificate of Appropriateness Submission Requirements*

Submission Requirements for Certificate of Appropriateness Form

Your application may require certain drawings. Each application is different and, therefore, may have different drawing requirements. These drawings will help the Historic Preservation Advisory Board (HPAB) understand your proposal. A board member of the HPAB can meet with you to determine which items in the checklist below should be submitted for the Board review.

Once it is determined what should be submitted, the application should be sent to the Community/Planning Department, along with those items, by the application deadline. Additional materials may be requested at any point during the process to insure the HPAB has adequate information for review. <u>If materials requested fail to be submitted by the deadline, the application will be excluded from the agenda and will not be placed on the agenda until all requests are satisfied</u>.

<u>New Construction/Room Additions</u>

- All Elevations
- Floor plans
- Site plans
- Wall Section
- Detailed drawings for items such as cornice and gutter construction, porch railing, window trim, dormers and doors.
- Drawings showing new structure in relation to adjacent structures and/or existing building.

<u>Rehabilitation</u>

- Elevations of any façade when new elements are applied.
- Detail drawings of any new elements.
- Photos of rehabilitation area.

<u>Site Changes</u>

- Site plan showing any changes (fences, pools, landscaping, etc.)
- Dimension and details of any fence or any other such site elements.

<u>Demolition</u>

- Digital photos

<u>Notes</u>

1) The foundation under the non-load-bearing cinder block wall under the breakfast nook addition is shifting, causing cracks and gaps in the wall and between the house and the wall. The cinder block wall and its foundation will be removed and replaced with like materials and will preserve the original look of the wall.

2) The top courses of bricks on the chimney are loose and require re-setting. The pointing on the remaining courses is in poor shape and will be ground out and re-pointed. A chimney liner and cap will also be added, as recommended, to better preserve the old masonry chimney from modern heating fuels.

*All replacement of materials considered to be aesthetically relevant (cinder blocks, mortar color, etc.) will be replacement-in-kind.

For Erie Historic Preservation Advisory Board (EHPAB) Office Use Only

*Building Address:*_____ *Date*_____

*Received:*_____

Referral

Referral to EHPAB *Meeting Date:*_____

Referral to Board of Trustees *Meeting Date:*_____

*Comments:*_____

_____

_____

EHPAB Recommendation Date:_____

Received_____

☐ Approve ☐ Approve with Conditions

Comments:_____

_____

_____

Decisions By:

EHPAB-Date:_____

Board of Trustees-Date_____

Final Action

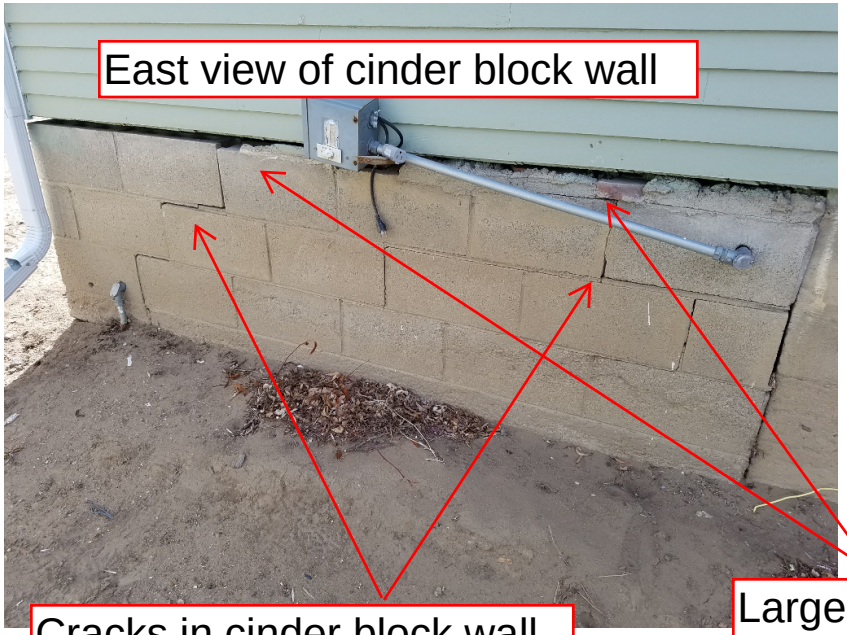
☐ Approve ☐ Approve with Conditions ☐ Disapprove

_____

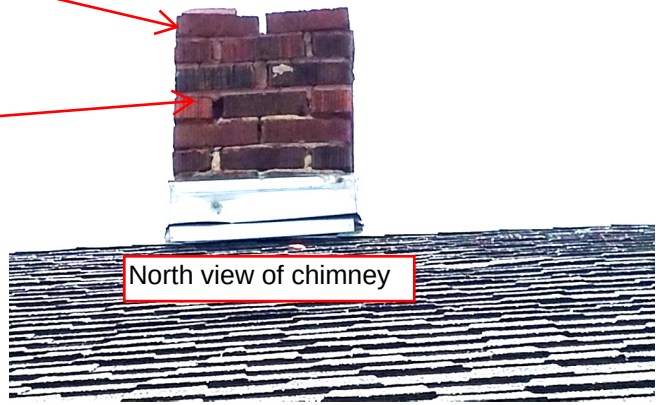
Community/Planning Department Office Staff

_____

Date



Large gaps at top of wall.

Re-lay top courses and add liner/cap.

Re-point mortar joints.