

TOWN OF ERIE

*645 Holbrook Street
Erie, CO 80516*



Meeting Minutes

Wednesday, November 5, 2025

6:30 PM

Link to Watch or Comment Virtually: <https://bit.ly/05Nov25PCmtg>

Council Chambers

Planning Commission

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO FLAG

Chair Hemphill opened the November 5, 2025 Planning Commission Meeting to order at 6:32pm.

II. ROLL CALL

Roll Call:

- Commissioner Booth - present
- Commissioner Burns - present
- Commissioner Dreckman - present
- Commissioner Sawusch - present
- Commissioner Baham - present
- Vice Chair Braudes - present
- Chair Hemphill - present

A quorum was present.

III. APPROVAL OF THE AGENDA

Commissioner Booth moved to approve the November 5, 2025 Planning Commission Meeting Agenda. The motion, seconded by Commissioner Dreckman, carried with all those present voting in favor thereof.

IV. APPROVAL OF MINUTES

[25-612](#) Approval of the Sept. 17, 2025 Planning Commission Meeting Minutes

Attachments: [Meeting Minutes](#)

Commissioner Burns moved to approve the meeting minutes of the September 17, 2025 Planning Commission Meeting. The motion, seconded by Commissioner Booth, carried with all those present voting in favor thereof.

V. PUBLIC COMMENTS

No public comment was taken.

VI. GENERAL BUSINESS

[25-608](#) INFORMATIONAL: Joint Study Session Update

Chair Hemphill announced Agenda Item 25-608: Informational - Joint Study Session Update.

Chair Hemphill reported that the Joint Study Session with the Town Council, originally scheduled for early January 2026, has been tentatively rescheduled to April 7, 2026. The Town Council will reappoint new Planning Commission members in mid-March 2026, allowing time for two Commission meetings prior to the Study Session.

The Study Session will focus on UDC updates related to affordable housing and

the expanded roles and responsibilities of the Planning Commission. Chair Hemphill emphasized the importance of first understanding the Council's priorities before committing significant staff or Commission time to these topics.

Chair Hemphill encouraged Commissioners to continue work on any ongoing projects and to bring related items forward for potential inclusion on future agendas. At this time, the Commission's work on these matters is temporarily on hold pending further direction.

VII. STAFF REPORTS

Chris LaRue, Principal Planner, reported that agenda items are scheduled for the next Planning Commission meeting on November 19, 2025, with additional tentative items planned for December 3, 2025. No items are currently scheduled for the December 13, 2025 meeting.

VIII. COMMISSIONER REPORTS AND DISCUSSION ITEMS

During Commissioner Reports, Commissioner Sawusch extended Veterans Day well wishes to those who have served.

Chair Hemphill remarked that he had seen Commissioner Sawusch at a recent Motus Theatre event and thanked him for sharing his story. Vice Chair Braudes also expressed appreciation to both for their participation.

Chair Hemphill suggested scheduling a refresher on Robert's Rules of Order during an upcoming light meeting, noting that while there are no current issues, it would be beneficial for the Commission to review the procedures.

IX EXECUTIVE SESSION

[25-606](#)

EXECUTIVE SESSION: Active Harmer Training

At 6:41pm, Vice Chair Braudes moved that the Planning Commission enter into Executive Session to discuss specialized details of security arrangements or investigations, pursuant to C.R.S. § 24-6-402(4)(d) regarding active harmer training. The motion, seconded by Commissioner Sawusch, carried with all those present voting in favor thereof.

X. ADJOURNMENT

The Planning Commission moved into Executive Session at 6:42pm and adjourned the November 5, 2025 Planning Commission Meeting following Executive Session at 7:38pm.