



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, March 25, 2025

6:30 PM

Council Chambers

Link to Watch or Comment Virtually: <https://bit.ly/TC2025-4thTuesday>

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:30 p.m.

II. Roll Call

Present: 6 - Mayor Moore, Mayor Pro Tem Bell, Council Member Pesaramelli, Council Member O'Connor, Council Member Mortellaro, and Council Member Hoback

Absent: 1 - Council Member Baer

III. Approval of the Agenda

Councilmember Mortellaro made a motion to approve the Agenda. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 6:31 p.m.

Ayes 6 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Mortellaro
Council Member Hoback

Absent 1 - Council Member Baer

IV. Consent Agenda

[25-128](#) Approval of the March 11, 2025 Town Council Meeting Minutes

Attachments: [03-11-2025 Council Minutes](#)

[25-176](#) Earth Week Proclamation; Sponsored by Council Member Pesaramelli

Attachments: [Town of Erie Earth Week Proclamation 2025](#)
[Arbor & Earth Day 2025 Flyer](#)

[25-108](#) Arbor Day Proclamation, Sponsor Council Member Brian O'Connor

Attachments: [Arbor Day Proclamation](#)

[25-175](#)

A Resolution of the Town Council of the Town of Erie Approving the Sixth Amendment to Agreement for Final Design, Right-of-Way Acquisition, and Construction of Drainage and Flood Control Improvements for Coal Creek from County Line Road to Kenosha Road with the Urban Drainage and Flood Control District d/b/a Mile High Flood District.

Sponsors: Public Works

Attachments: [Resolution 25-056](#)
[Sixth Amendment](#)

Mayor Pro Tem Bell made a motion to approve the Consent Agenda. Councilmember O'Connor seconded the motion. The motion passed by the following vote at 6:32 p.m.

Ayes 6 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Mortellaro
Council Member Hoback

Absent 1 - Council Member Baer

V. Public Comment On Non-Agenda and Consent Items only.

Mayor Moore read the Public Comment rules and opened Public Comment at 6:33 p.m.

The following spoke:

1. Lew Miller spoke about Rotary 101 (handout included).
2. Lew Miller (for Michael Zaun) spoke about Erie Branding (handout included).

With no additional speakers, Mayor Moore closed Public Comment at 6:39 p.m.

VI. General Business

[25-007](#)

Child Abuse Prevention Month and Crime Victims' Rights Week April 6-12, 2025 Proclamation; Sponsor Council Member Dan Hoback

Attachments: [Proclamation](#)

Councilmember Hoback read the proclamation at 6:40 p.m.

[25-194](#)

Staff Retirement Proclamation, Sponsor Brian O'Connor, Council Member

Attachments: [Amy Teetzel Proclamation](#)

Councilmember O'Connor read the proclamation at 6:43 p.m.

Melissa Wiley, Deputy Town Manager, presented items to Amy Teetzel in honor of her retirement.

[25-121](#) Presentation of 90 Second Celebration Video

Melissa Wiley, Deputy Town Manager, introduced the 90 second video put together to honor Amy Teetzel's 17.5 years at the Town of Erie.

[25-172](#) Resolution of the Town Council of the Town of Erie Approving the Fourth Amendment to the Professional Services Agreement with Sanbell-Rocky Mountain for County Line Road- Erie Parkway to Austin Avenue Lighting Infrastructure Plans.

Attachments: [Resolution 25-053](#)
[Contract Addendum](#)
[Vicinity Map](#)

David Pasic, Public Works Director, and Jon Williams, Civil Engineer, presented the item at 6:58 p.m.

Mayor Pro Tem Bell made a motion to approve Resolution 25-053. Councilmember O'Connor seconded the motion. The motion passed by the following vote at 7:01 p.m.

Ayes 6 - Mayor Moore
 Mayor Pro Tem Bell
 Council Member Pesaramelli
 Council Member O'Connor
 Council Member Mortellaro
 Council Member Hoback

Absent 1 - Council Member Baer

[25-147](#) A Resolution of the Town Council of the Town of Erie Approving a Joint Funding Agreement for the Xcel Off-site Distribution Line Extension

Attachments: [Resolution 25-048](#)
[Xcel Joint Funding Agreement](#)
[Vicinity Map](#)

Malcolm Fleming, Town Manager, presented the item at 7:01 p.m.

Councilmember Mortellaro made a motion to approve Resolution 25-048. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 7:16 p.m.

Ayes 6 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Mortellaro
Council Member Hoback

Absent 1 - Council Member Baer

[25-190](#) CO-Create Erie (Formerly Erie Makerspace) - 2025 Action Plan Presentation

Attachments: [Presentation](#)

Karen Hofmeister, CO-Create Erie President, and Julia Thomas-Glennon, CO-Create Erie Vice President, presented the item at 7:17 p.m.

[25-199](#) Presentation: Airport Economic Development Advisory Board 1st Biannual Report

Attachments: [AEDAB 032525 Presentaion](#)

Emmett Dowling, Vice Chair of Airport Economic Development Advisory Board, presented the report at 7:36 p.m.

[25-196](#) Presentation: Historic Preservation Advisory Board 1st Biannual Report

Attachments: [Erie Town Council March 2025 Semi-Annual Presentation](#)

Mike Turner, Historic Preservation Advisory Board Chair, and DeAndrea Arndt, Historic Preservation Advisory Board Vice Chair, presented the report at 7:51 p.m.

[25-197](#) Presentation: Open Space and Trails Advisory Board 1st Biannual Report

Attachments: [OSTAB Biannual Status Report 2025 Mar](#)

David Tazik, Open Space & Trails Advisory Board Member, presented the report at 8:10 p.m.

[25-200](#) Presentation: Sustainability Advisory Board 1st Biannual Report

Attachments: [March 2025 SAB Town Council Presentation](#)

Mackenzie McClaskey, Sustainability Advisory Board Secretary, and Karen Winkler, Sustainability Advisory Board Member, presented the report at 8:29 p.m.

[25-198](#) Presentation: Planning Commission 1st Biannual Report

Attachments: [PC Mar2025 Presentation](#)

Tim Burns, Planning Commission Chair, and Ben Hemphill, Planning Commission Vice Chair, presented the report at 8:34 p.m.

[25-195](#) Presentation: Tree Advisory Board 1st Biannual Report

Attachments: [2025-March-TAB Biannual Presentation](#)

Claudia Smelko, Tree Advisory Board Vice Chair, and Patty O'Donnell, Tree Advisory Board Member, presented the report at 8:42 p.m.

VII. Staff Reports

[25-177](#) Planning & Development Monthly Report - February 2025

Attachments: [Planning & Development Monthly Report - February 2025](#)

[25-151](#) Environmental Services Monthly Report - February 2025

Attachments: [Environmental Services Monthly Report - Feb 2025](#)

[25-178](#) Police Department Annual Report - 2024

VIII. Council Member Reports and Announcements

Councilmembers spoke about Arbor Day is April 26th and Police Department's Drug Take Back Day. A big thank you goes out to wastewater treatment for the many weeks of overtime they put in.

IX. Executive Session

Mayor Pro Tem Bell made a motion to go into Executive Session. Councilmember Mortellaro seconded the motion. The motion passed by the following vote at 9:00 p.m.

Mayor Moore announced that the meeting would adjourn at the completion of Executive Session.

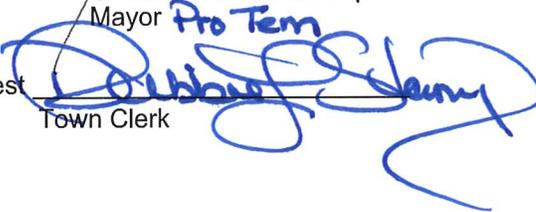
Ayes 6 - Mayor Moore
 Mayor Pro Tem Bell
 Council Member Pesaramelli
 Council Member O'Connor
 Council Member Mortellaro
 Council Member Hoback

Absent 1 - Council Member Baer

[25-208](#) Executive Session: 1) To hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b); to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or

instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session; and 2) To consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the Town Manager's evaluation and contract.

X. Adjournment

Approved 
Mayor Pro Tem
Attest 
Town Clerk



WHAT IS ERIE ROTARY CLUB
GLOBAL NETWORK OF OVER 4 MILLION IN
OVER 200 COUNTRIES WITH SERVICE-MINDED
INDIVIDUALS
MAKING A POSITIVE DIFFERENCE IN PEOPLES
LIVES AND THE COMMUNITY IN WHICH WE LIVE
MOTO OF ROTARY SERVICE ABOVE SELF

ROTARY HELPS TO MENTOR MEMBERS TO BE
LEADERS IN THE COMMUNITY

ROTARY WORKS ON COMMUNITY NEEDS
INCLUDING:
LOAN CLOSET FOR MEDICAL EQUIPMENT
REFURBISH AREAS ON BIKE TRAIL WITH
PLANTS
AWARDS HIGH SCHOOL SCHOLARSHIPS
WORK WITH SENIOR DEPARTMENT AT REC
CENTER ON THEIR SPECIAL EVENTS
SUPPORTS AND COOKS FOR BREAKFAST
WITH SANTA
SUPPORT LAW ENFORCEMENT WITH GIFT
CARDS AS NEEDED FOR PEOPLE IN NEED
SUPPORT MEALS ON WHEEL AND FOOD BANK



rotary sign



hereforduk - 14 may 2022: welcome to hereford sign from rotary club with blurred out car passing on road

Captions are provided by our contributors.



REF ID: 2J8K0MC

Preview Save Share

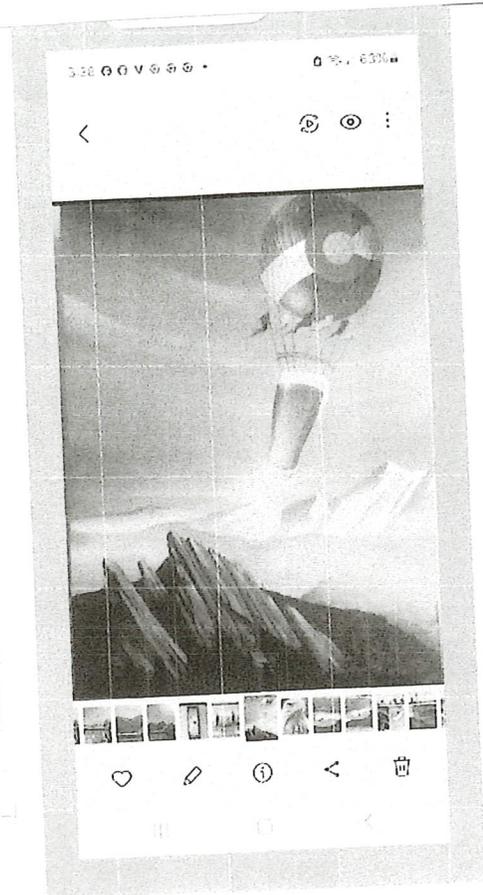
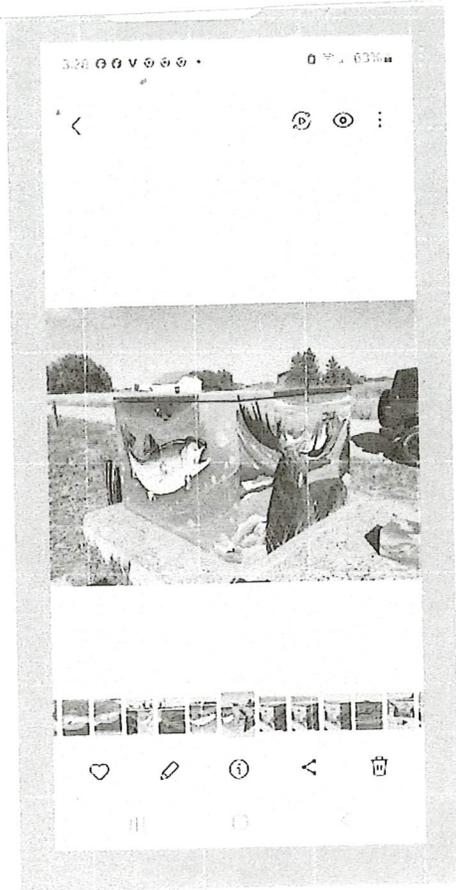
Available for Editorial use only.

Choose your license

1. Do you need an individual or a team license?

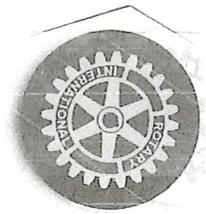
Individual
(Single user)

Team
(More than one user)



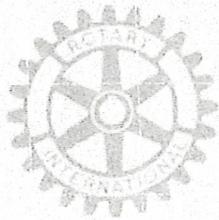
Rotary 

Downtown Fort Smith
Noon Wednesdays
"The Hall" N 13th & B





Lions Club Willich

Rotary 

Club Willich

DRIVE CAREFULLY



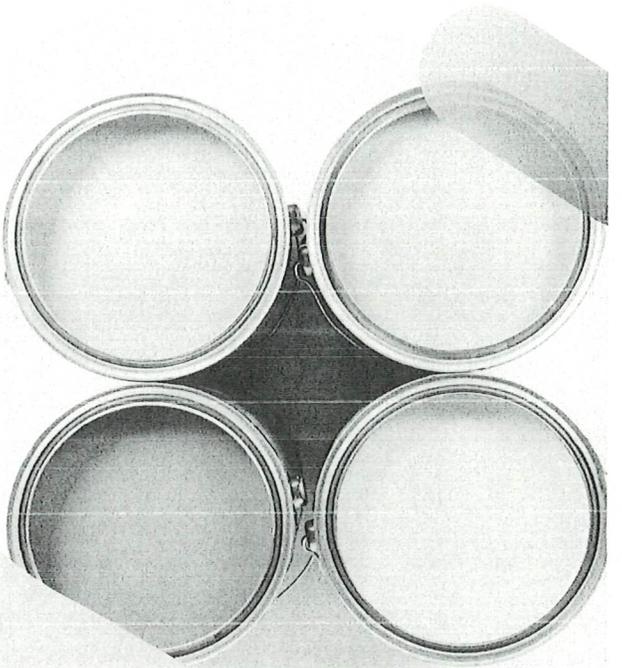
YOUR MESSAGE HERE

Rotary
Club of Erie Colorado



Greensheen

Eco-Friendly Paint



FREE PAINT DROP OFF

Safe. Convenient.
For a good cause



Accepted Materials

- Latex and Oil Based Paint
- Urethanes, Varnishes
- Stains, Shellacs, Lacquers
- Acrylic Paint

**SATURDAY,
JULY 19TH**

9:00AM - 1:00PM

CALVARY CHURCH
615 Evans Street
Erie, CO

**REGISTER YOUR
DROP OFF**

circular.eco/event/Erie2025

ERIE IS THE UMBRELLA RICH IN HISTORY AND TRADITION

WE NEED A COHESIVE AND CONSISTENT MARKETING PROGRAM PROMOTING TO BOTH RESIDENTS AND VISITORS

MOST COMMUNITIES HAVE A WELCOME SIGN PROMOTING THE CITY AND SERVICE CLUBS AT ENTRY INTO THE CITY & SLOGANS?

WHAT DEFINES OUR CITY? FAMILY-FRIENDLY SMALL TOWN CHARM, CITY EVENTS, FARMERS MARKET, BALLOON FESTIVAL, TURKEY TROTT, BISCUIT DAY AND MORE MORE...A SLOGAN CAN TELL THE STORY

IN ADDITION, MURALS TELL STORIES OF OUR PAST AND FUTURE GREAT OPPORTUNITIES ON MANY BUILDINGS IN OUR COMMUNITY

BRANDING TAKES TIME AND WE SUGGEST A COMMITTEE BE FORMED TO TAKE AUDIT OF ALL SIGNAGE AND COME UP WITH A MARKING PLAN COMPRISED OF COUNCIL AND COMMUNITY MEMBERS

WE PROUD OF OUR HISTORY AND OUR FUTURE

Greetings from...

WASH STATE

