



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Town Council

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Tuesday, March 25, 2025

6:30 PM

Council Chambers

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[Link to Watch or Comment Virtually: https://bit.ly/TC2025-4thTuesday](https://bit.ly/TC2025-4thTuesday)

#### I. Call Meeting to Order and Pledge of Allegiance

6:30 p.m.

#### II. Roll Call

#### III. Approval of the Agenda

#### IV. Consent Agenda

6:30-6:35 p.m.

[25-128](#)

Approval of the March 11, 2025 Town Council Meeting Minutes

**Attachments:**

[03-11-2025 Council Minutes](#)

[25-176](#)

Earth Week Proclamation; Sponsored by Council Member Pesaramelli

**Attachments:**

[Town of Erie Earth Week Proclamation 2025](#)

[Arbor & Earth Day 2025 Flyer](#)

[25-108](#)

Arbor Day Proclamation, Sponsor Council Member Brian O'Connor

**Attachments:**

[Arbor Day Proclamation](#)

[25-175](#)

A Resolution of the Town Council of the Town of Erie Approving the Sixth Amendment to Agreement for Final Design, Right-of-Way Acquisition, and Construction of Drainage and Flood Control Improvements for Coal Creek from County Line Road to Kenosha Road with the Urban Drainage and Flood Control District d/b/a Mile High Flood District.

**Sponsors:**

Public Works

**Attachments:**

[Resolution 25-056](#)

[Sixth Amendment](#)

#### V. Public Comment On Non-Agenda and Consent Items only.

6:35-6:45 p.m.

*(This agenda item provides the public an opportunity to discuss items that are not on the*

agenda or consent agenda items only. The Town Council is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

## VI. General Business

[25-007](#) Child Abuse Prevention Month and Crime Victims' Rights Week April 6-12, 2025 Proclamation; Sponsor Council Member Dan Hoback

**Attachments:** [Proclamation](#)

6:45-6:50 p.m.

Presenter(s): *Lee Mathis, Chief*  
*Dan Hoback, Sponsor Council Member*

[25-194](#) Staff Retirement Proclamation, Sponsor Brian O'Connor, Council Member

**Attachments:** [Amy Teetzel Proclamation](#)

6:50-6:55 p.m.

Presenter(s): *Melissa Wiley, Deputy Town Manager*  
*Brian O'Connor, Sponsor*

[25-121](#) Presentation of 90 Second Celebration Video

6:55-7:00 p.m.

Presenter(s): *Melissa Wiley, Deputy Town Manager*

[25-172](#) A Resolution of the Town Council of the Town of Erie Approving the Third Amendment of the Professional Services Agreement with Sanbell-Rocky Mountain (previously Engineering, Inc., d/b/a Sanderson Stewart) for County Line Road - Erie Parkway to Austin Avenue

**Attachments:** [Resolution 25-053](#)

[Contract Addendum](#)

[Vicinity Map](#)

7:00-7:05 p.m.

Presenter(s): *David Pasic, Director of Public Works*  
*Jonathan Williams, Civil Engineer*

[25-147](#) A Resolution of the Town Council of the Town of Erie Approving a Joint Funding Agreement for the Xcel Off-site Distribution Line Extension

**Attachments:** [Resolution 25-048](#)

[Xcel Joint Funding Agreement](#)

[Vicinity Map](#)

7:05-7:10 p.m.

Presenter(s): *Malcolm Fleming, Town Manager*  
*Patrick Hammer, Deputy Town Manager*

[25-190](#) CO-Create Erie (Formerly Erie Makerspace) - 2025 Action Plan Presentation

**Attachments:** [Presentation](#)

7:10-7:25 p.m.

*Presenter(s): Karen Hofmeister, President, Co-Create Erie  
Julia Thomas-Glennon, Vice President, Co-Create Erie  
Carter Schultz, Consultant and Technical Advisor*

[25-199](#) Presentation: Airport Economic Development Advisory Board 1st Biannual Report

**Attachments:** [AEDAB 032525 Presentaion](#)

*7:25-7:40 p.m.*

*Presenter(s): Paul Houghtaling, Airport Economic Development Advisory Board Chair*

[25-196](#) Presentation: Historic Preservation Advisory Board 1st Biannual Report

**Attachments:** [Erie Town Council March 2025 Semi-Annual Presentation](#)

*7:40-7:55 p.m.*

*Presenter(s): Mike Turner, Historic Preservation Advisory Board Chair*

[25-197](#) Presentation: Open Space and Trails Advisory Board 1st Biannual Report

**Attachments:** [OSTAB Biannual Status Report 2025 Mar](#)

*7:55-8:10 p.m.*

*Presenter(s): David Tazik, Open Space and Trails Advisory Board Member*

[25-200](#) Presentation: Sustainability Advisory Board 1st Biannual Report

**Attachments:** [March 2025 SAB Town Council Presentation](#)

*8:10-8:25 p.m.*

*Presenter(s): Justin Benore, Sustainability Advisory Board Chair*

[25-198](#) Presentation: Planning Commission 1st Biannual Report

**Attachments:** [PC Mar2025 Presentation](#)

*8:25-8:40 p.m.*

*Presenter(s): Tim Burns, Planning Commission Chair*

[25-195](#) Presentation: Tree Advisory Board 1st Biannual Report

**Attachments:** [2025-March-TAB Biannual Presentation](#)

*8:40-8:55 p.m.*

*Presenter(s): Patricia O'Donnell, Tree Advisory Board Member*

## VII. Staff Reports

*Information Only*

[25-177](#) Planning & Development Monthly Report - February 2025

**Attachments:** [Planning & Development Monthly Report - February 2025](#)

[25-151](#) Environmental Services Monthly Report - February 2025

**Attachments:** [Environmental Services Monthly Report - Feb 2025](#)

[25-178](#)

Police Department Annual Report - 2024

**VIII. Council Member Reports and Announcements***8:55-9:10 p.m.***IX. Executive Session**[25-208](#)

Executive Session: 1) To hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b); to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e); and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a); for which a topic cannot be disclosed without compromising the purpose of the executive session; and 2) To consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees, and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the Town Manager's evaluation and contract.

*9:10-9:40 p.m.***X. Adjournment***9:40 p.m.*

*(The Town Council's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*