



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Board of Trustees

Tuesday, February 23, 2021

6:30 PM

Board Room

via Virtual Meeting
<http://bit.ly/0223BOTMeeting>

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Jennifer Carroll call the meeting to order at 6:30 p.m.

II. ROLL CALL

PRESENT: Mayor Jennifer Carroll, Mayor Pro Tem Adam Haid, Trustee Bill Gippe, Trustee Christiaan vanWoudenberg, Trustee Brandon Bell, Trustee Ari Harrison, Trustee Sara Loflin.

III. APPROVAL OF AGENDA

Trustee Gippe moved to approve the Agenda. Mayor Pro tem Haid seconded the motion. The motion passed 7-0 at 6:33 p.m.

IV. CONSENT AGENDA

Trustee Gippe moved to approve the Consent Agenda. Trustee Harrison seconded the motion. The motion passed 7-0 at 6:34 p.m.

- [21-071](#) Approval of the February 9, 2021 Board of Trustee Meeting Minutes
- [21-077](#) Appoint Joshua VanAuken and Andrew Horovitz to the Board of Adjustment (BOA) to fill vacancies from 2020
- [21-070](#) An Ordinance of the Board of Trustees of the Town of Erie Approving a Grant of Easement to United Power
- [21-064](#) A Resolution of the Board of Trustees of the Town of Erie Accepting Dedications as Shown on the Final Plat for the Nine Mile Corner Amendment No. 1 Subdivision
- [21-084](#) A Resolution of the Board of Trustees of the Town of Erie Approving Second Amendments to the Development Agreements for Parkdale Filing No. 1 and Parkdale Filing No. 2

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

Mayor Carroll read the Public Comment Rules and Opened Public Comment at 6:34 p.m.

There were 3 speakers:

1. Rich Hiegel spoke about the Farmer's Market and Ice Rink.
2. Kelsey Barnholt spoke about the air quality and Mae J Pad.
3. Geoff Winterborn spoke about noise and health concerns related to Mae J Pad.

With no further speakers the Pubic Comment was closed at 6:44 p.m.

VI. GENERAL BUSINESS

[21-041](#)

Planning Commission Semi-Annual Report

Kelly Zuniga, Planning Commission Chair, presented the Semi-Annual Report at 6:45 p.m.

[21-066](#)

Historic Preservation Advisory Board (HPAB) Semi-Annual Report

Mike Katyryniuk, Historic Preservation Advisory Board Chair presented the report at 7:02 p.m.

[21-065](#)

Open Space Trails Advisory Board (OSTAB) Semi-Annual Report

Ken Martin, Open Space Trails Advisory Board Chair presented the report.

[21-076](#)

Airport Economic Development Advisory Board (AEDAB) Semi-Annual Report

Paul Houghtaling, Airport Economic Development Advisory Board Chair presented the report for the newly formed Advisory Board.

[21-072](#)

Tree Board Semi-Annual Report

Leanne Vielehr, Chair of Tree Board, presented the report.

[21-069](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Pre-Annexation Agreement for the Parkdale Development

Audem Gonzales, Senior Planner, introduced the item at 8:00 p.m.

Trustee Gippe moved to approve Item 21-069. Trustee Bell seconded the motion. The motion passed 7-0 at 8:27 p.m.

[21-080](#)

Discussion and Board direction on (1) creating a full-time position to support the Town's Diversity, Equity and Inclusion efforts, (2) creating a full-time Oil and Gas Local Government Designee (LGD) position, and (3) contract funding to expand the Town's Co-Responder program.

Malcolm Fleming, Town Administrator, introduced the item at 8:27 p.m.
Police Chief Kimberly Stewart reported on the Boulder Co-Responder Program.

The board expressed support for the positions and to move forward with the hiring process at 8:59 p.m.

[21-081](#)

2021 Community Survey Topics

Amber Lutrell, Communications and Marketing Manager, introduced the item at 9:01 p.m.

and addressed the time line for the survey.

No action was taken.

[21-078](#)

A Resolution of the Board of Trustees of the Town of Erie Approving a Colorado Department of Local Affairs Energy and Mineral Impact Assistance Fund Regional Grant Application Coordinated by the Southwest Energy Efficiency Project and Lotus Engineering

Tyler Kessler, Sustainability & Water Conservation Specialist, Presented the item.

Trustee Harrison moved to approve the resolution. Trustee Gippe seconded the motion.

The motion passed 6-0 at 9:17 p.m. with Trustee Loflin recused.

VII. STAFF REPORTS

[21-056](#)

Public Works Monthly Report

[21-058](#)

Planning & Development Monthly Report

VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Board members spoke about furthering youth engagement, Black History Month, reminder to license dogs with the Town and asked when to expect in-person BOT Meetings.

IX. EXECUTIVE SESSION

[21-079](#)

Executive Session to hold a conference with the Town Attorney and special counsel to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), concerning the proposed compost facility at Rainbow Open Space and construction defect issues with the Town's water tank; and for discussion of a personnel matter not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, pursuant to C.R.S. § 24-6-402(4)(f), concerning a performance evaluation of the Town Administrator.

Trustee Loflin moved to go into Executive Session. Mayor Pro Tem Haid seconded the motion. The motion passed 7-0 at 9:24 p.m.

X. ADJOURNMENT

Mayor Carroll adjourned the meeting at 9:24 p.m, prior to going into Executive session which adjourned at 11:30 p.m.