



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda

Board of Trustees

Tuesday, February 23, 2021

6:30 PM

Board Room

via Virtual Meeting
<http://bit.ly/0223BOTMeeting>

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

6:30 p.m.

II. ROLL CALL

III. APPROVAL OF AGENDA

6:30 p.m.

IV. CONSENT AGENDA

6:35 p.m.

[21-071](#) Approval of the February 9, 2021 Board of Trustee Meeting Minutes

Attachments: [February 9, 2021 BOT Minutes](#)

[21-077](#) Appoint Joshua VanAuken and Andrew Horovitz to the Board of Adjustment (BOA) to fill vacancies from 2020

Attachments: [Joshua VanAuken- Application](#)
[Andrew Horovitz-Application](#)
[BOA Current Roster](#)

[21-070](#) An Ordinance of the Board of Trustees of the Town of Erie Approving a Grant of Easement to United Power

Attachments: [Ordinance 04-2021](#)
[Grant of Easement Agreement](#)

[21-064](#) A Resolution of the Board of Trustees of the Town of Erie Accepting Dedications as Shown on the Final Plat for the Nine Mile Corner Amendment No. 1 Subdivision

Attachments: [Resolution No. 21-022](#)
[Nine Mile Corner Amendment No. 1 Subdivision](#)

[21-084](#) A Resolution of the Board of Trustees of the Town of Erie Approving Second Amendments to the Development Agreements for Parkdale Filing No. 1 and Parkdale Filing No. 2

Attachments: [1. Resolution 21-028](#)
[2. Filing 1 DA Second Amendment](#)
[3. Filing 1 DA Second Amendment](#)

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

6:35-6:45 p.m.

(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. GENERAL BUSINESS

(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)

[21-041](#) Planning Commission Semi-Annual Report

Attachments: [Planning Commission Presentation](#)

6:45-7:00 p.m.

Presenter: Kelly Zuniga, PC Chair

[21-066](#) Historic Preservation Advisory Board (HPAB) Semi-Annual Report

Attachments: [HPAB Semi-Annual Report](#)

7:00-7:15 p.m.

Presenter: Mike Katyryniuk, HPAB Chair

[21-065](#) Open Space Trails Advisory Board (OSTAB) Semi-Annual Report

Attachments: [OSTAB 2021 Semi-Annual Report](#)

7:15-7:30 p.m.

Presenter: Ken Martin, OSTAB Chair

[21-076](#) Airport Economic Development Advisory Board (AEDAB) Semi-Annual Report

Attachments: [AED Semi-Annual Report](#)

7:30-7:45 p.m.

Presenter: Paul Houghtaling, AED Chair

[21-072](#) Tree Board Semi-Annual Report

Attachments: [Tree Board Semi-Annual Report](#)

7:45-8:00 p.m.

Presenter: Leanne Vielehr, Chair of Tree Board

[21-069](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Pre-Annexation Agreement for the Parkdale Development

Attachments: [1. Resolution 21-023](#)
[2. Parkdale Pre-Annexation Agreement](#)
[3. Staff Presentation](#)

8:00-8:20 p.m.
Presenter: Audem Gonzales, Senior Planner

[21-080](#) Discussion and Board direction on (1) creating a full-time position to support the Town's Diversity, Equity and Inclusion efforts, (2) creating a full-time Oil and Gas Local Government Designee (LGD) position, and (3) contract funding to expand the Town's Co-Responder program.

Attachments: [1. Denver DEI Administrator Position Description](#)
[2. Adams County DEI Administrator Position Description](#)
[3. Erie Discussion Draft DEI Administrator Position](#)
[4. Adams County Oil & Gas Liaison Job Description](#)
[5. Broomfield Senior Energy & Environmental Analyst Job Description](#)
[6. Broomfield Oil & Gas Monitoring Specialist Job Description](#)
[7. Erie Discussion Draft Oil & Gas Liaison Position Description](#)

8:20-8:50 p.m.
Presenter: Malcolm Fleming, Town Administrator

[21-081](#) 2021 Community Survey Topics

Attachments: [2021 Community Survey Topics](#)

8:50-9:20 p.m.
Presenter: Amber Luttrell, Communications and Marketing Manager

[21-078](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Colorado Department of Local Affairs Energy and Mineral Impact Assistance Fund Regional Grant Application Coordinated by the Southwest Energy Efficiency Project and Lotus Engineering

Attachments: [Resolution](#)
[Letter of Support](#)

9:20-9:30 p.m.
Presenter: Tyler Kesler, Sustainability & Water Conservation Specialist

VII. STAFF REPORTS

(Information only)

[21-056](#) Public Works Monthly Report

Attachments: [Monthly Report](#)

[21-058](#) Planning & Development Monthly Report

Attachments: [Planning & Development Monthly Report - February](#)

VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

9:30-9:50 p.m.

IX. EXECUTIVE SESSION

9:50-10:35 p.m.

[21-079](#) Executive Session to hold a conference with the Town Attorney and special counsel to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), concerning the proposed compost facility at Rainbow Open Space and construction defect issues with the Town's water tank; and for discussion of a personnel matter not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, pursuant to C.R.S. § 24-6-402(4)(f), concerning a performance evaluation of the Town Administrator.

X. ADJOURNMENT

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)