



Meeting Minutes

Airport Economic Development Advisory Board

Thursday, September 18, 2025

6:30 PM

In-Person

1. Meeting Called to Order at 6:33

Duration: 1:13

2. Pledge of Allegiance

3. Roll Call and Quorum

- A. Michael Bowden – In attendance
- B. Kevin Cain – In attendance
- C. Emmet Dowling – In attendance
- D. Paul Houghtaling – In attendance
- E. Lyle Martin – In attendance
- F. Julian Jacquin – Not present
- G. Andrew McLean – Not present
- H. Jennifer Webb – Not present
- I. Jason Hurd – In attendance
aBrandon Bell – In attendance
- J. Anil Pesaramelli – In Attendance

4. Approval of Meeting Minutes

- A. Sep 2025 Agenda
- B. Aug 2025 Minutes

5. Public Comment

- A. None.

6. General Business

- A. Officer Reports
 - 1. Chair Houghtaling
 - 1. Thank you to Emmett, & Jason for a great Air Fair
 - 2. Vice Chair Dowling
 - 1. Potentially 5,000 attendees.
 - 2. Presented AEDAB Bi-Annual Report on September 9th.
 - 3. Airport CDOT Economic Impact presented to council
Approx. 100x the town's investment, ~\$23M

3. *Secretary Bowden*
Feedback on the drone show
- B. *Committee Reports none*
1. *Finance*
Airport Fund Q2 report presented by town staffer (Locke Woods).
 2. *Hangar Committee*
None.
 3. *Air Fair*
Summation of Air Fair
Parking lot seem fuller than last show
Extended audio system for announcements would be helpful
Signage for Show Schedule at the gate
Erie Rotary raised approx. \$2K which will be invested back into the community
Thanks to David Janowiec & Recess Factory for extensive support of the Air Show
 4. *Community Engagement*
None
- C. *Airport Manager's Report*
1. *Runway lighting electrical relocation will probably be Spring 2026.*
- D. *Economic Director Report*
1. *None*
- E. *Liason comments/questions*
1. *Council Airport Study session will be scheduled sometime in near future. Could not be accomplished at the recent Board Retreat.*
- F. *Airport Fees*
1. *Recommendation was made NOT to spend additional money for another consulting project to come up with fee adjustments. The AEDAB board will discuss and recommend fee changes and if recommendations leave any outstanding unanswered issues/questions, then consultation will be considered. At this time, the board feels it is fiscally prudent to do as much of this analysis ourselves before seeking any further 3rd party billable work.*
 2. *Next week's AEDAB Study Session will be exclusively devoted to airport fees.*

7. New Business

- A. *Pros/Cons of landing fees and touch and go fees*
- B. *Round table comments from each member regarding characteristics of airport fees in general. Collection methods & costs, avoidance behavior, fair practices, undesirable consequences to different policies.*
- C. *Discussion of the potential negative financial impacts to airports created by institution of landing fees.*

8. Adjournment at 7:43 PM

Next regular meeting – November 20, 2025

