



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda - Final BOARD OF TRUSTEES MEETING

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Tuesday, February 14, 2017

6:30 PM

Board Room

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Pre Meeting Community Room 5:45 PM

### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

#### III. APPROVAL OF THE AGENDA

#### IV. CONSENT AGENDA

*(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda.)*

[17-050](#) Approval of the January 24, 2017 Meeting Minutes

Attachments: [01-24-2017 Draft Meeting Minutes](#)

[17-040](#) An Ordinance of the Town of Erie, Colorado, Amending Title 2, "Finance And Revenue," Chapter 10, "Fee Schedule," Sections 2-10-2 "Administrative Fees" and 2-10-9 "Cemetery Fees" of the Municipal Code of the Town Of Erie, Colorado; Setting Forth Details in Relation Thereto. (SECOND READING)

An Ordinance of the Town of Erie, Colorado, Amending Title 4, "Business Regulations," Chapter 2, "Amusements," Article B, "Special Events," of the Code of Ordinances of the Town of Erie, Colorado; Repealing and Re-Enacting Sections 4-2b-1, 4-2b-2 And 4-2b-3; and, Setting Forth Details in Relation Thereto. (SECOND READING)

Attachments: [Ordinance Amending Fees](#)  
[Ordinance Amending Special Events](#)

[17-041](#) An Ordinance Amending Title 4, "Business Regulations," Chapter 8, "Alcoholic Beverages," of the Erie Municipal Code to Add a New Section 4-8-3, "Entertainment Districts, Common Consumption Areas and Promotional Associations. (SECOND READING)

**Attachments:** [Ordinance - Entertainment District](#)  
[Entertainment District Map](#)  
[Entertainment District Map with Proposed Common Consumption Area](#)  
[Promotional Association and Common Consumption Area Application](#)

[17-044](#) An Ordinance Of The Town Of Erie, Colorado Terminating A Covenant; And, Setting Forth Details In Relation Thereto. (SECOND READING)

**Attachments:** [A 17-044 Ordinance -2017](#)  
[B 17-044 Covenant and Notice of Potential Assessment](#)

[17-051](#) A Resolution Authorizing An Inter-Governmental Agreement With Boulder County for 2017 Youth Corps Services In The Amount of \$13,750.00; And, Setting Forth Details In Relation Thereto

**Attachments:** [IGA Boulder County Youth Corps.pdf](#)  
[Resolution](#)

[17-052](#) A Resolution Authorizing Award of a Construction Contract To De Falco Construction, For the Irrigation Pond Improvements In The Amount of \$374,610.62 for Construction and \$9,418.00 for Maintenance; And Setting Forth Details In Relation Thereto.

**Attachments:** [Vicinity map IrrigationPondImprov.pdf](#)  
[Resolution](#)

[17-053](#) A Resolution Authorizing The Town Of Erie, Colorado, To Enter Into A Mutual Aid Agreement Concerning Law Enforcement Coverage Between The Town Of Erie Colorado, And The Boulder County Sheriff's Office; Authorizing And Directing The Appropriate Town Officers To Sign Said Mutual Aid Agreement; And, Setting Forth Details In Relation Thereto.

**Attachments:** [Resolution](#)  
[Mutual Aid Agreement](#)

[17-063](#) A Resolution of The Town Of Erie Board of Trustees Approving the Certificate of Appropriateness Application Submitted For Renovation Work to the Property Located at 365 Main Street and Accepting the Recommendations From the Erie Historic Preservation Advisory Board (EHPAB); and Setting Forth Details in Relation Thereto.

**Attachments:** [A 17-063 Application](#)  
[B 17-063 Resolution 17-](#)

[17-068](#) A Resolution For The Purpose Of Granting an Encroachment License Agreement to United Power, Inc. for Construction of an Underground Power Line in Town Open Space.

**Attachments:** [United Power Signed Encroachment](#)  
[Vicinity Map\\_UnitedPowerFeederLine](#)  
[Resolution](#)

[17-081](#) A Resolution Authorizing the Director of Public Works to Execute a Cooperative Agreement with Boulder County for the State Highway 287 and Isabelle Road (AKA Erie Parkway) Intersection Improvements

**Attachments:** [Cooperative Agreement with Boulder County for SH287 and Isabelle Rd](#)  
[Resolution](#)

## **V. PUBLIC COMMENT**

*(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## **EXECUTIVE SESSION**

VI. [17-076](#) Executive Session for a conference with the Town Attorney and Special Counsel for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) specifically, to receive legal advice regarding negotiations with Oil and Gas Operators.

## **VII. PROCLAMATIONS AND PRESENTATIONS**

*(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.*

[17-055](#) Erie Historic Preservation Advisory Board Report

**Attachments:** [EHPAB Annual BOT Report 2017 II](#)

## **VIII. RESOLUTIONS**

*(This agenda item is for all matters that should be decided by resolutions.)*

[17-070](#) A Resolution of The Board of Trustees of The Town Of Erie, Colorado Designating an Historic Landmark Pursuant to the Provisions of Title 3, "Boards And Commissions," Chapter 3, "Historic Preservation Advisory Board," Section 3-3-8 B. of The Town of Erie Municipal Code; Specifically Designating The Al And Mary Schofield Farm, 2203 North 111th Street, Erie, Colorado, as a Town Historic Landmark of Special Historical, Architectural, Cultural, Interest and Value of A Historic Nature; and, Setting Forth Details in Relation Thereto.

**Attachments:** [Resolution](#)  
[Al and Mary Schofield Farm HLPN](#)

[17-067](#) A Resolution Of The Board Of Trustees Of The Town Of Erie, Colorado Authorizing The Town To Provide Water Taps And Water Service To A Property Located Outside Of The Corporate Limits Of The Town at 2797 County Road 6, Erie, Colorado 80516. Adopting Conditions For The Water Taps And Water Service; And, Setting Forth Details In Relation Thereto.

**Attachments:** [A 17-067 Resolution 17-](#)  
[B 17-067 Executed Water Tap Agreeent for Hub](#)

[17-069](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting The Warranty Deed Of Roadway Right-Of-Way Property From Crestone Peak Resources Holdings, LLC And Liberty Energy, LLC; And, Setting Forth Details in Relation Thereto.

**Attachments:** [A 17-069 Resolution 17-](#)  
[B 17-069 Executed Warranty Deed for ROW Dedication](#)

[17-079](#) A Resolution Authorizing the Town of Erie, Colorado, To Enter Into a Purchase and Sale Agreement with Brothers Redevelopment, Inc. And the Erie Housing Authority for the Sale of Real Property; Authorizing and Directing the Appropriate Town Officers to Sign Said Purchase and Sale Agreement; And, Setting Forth Details in Relation Thereto.

**Attachments:** [Purchase and Sale Agreement](#)  
[Resolution](#)

## **IX. ORDINANCES**

[17-048](#) An Ordinance of the Town of Erie, Colorado, Amending Title 6, "Police and Traffic Regulations," Chapter 1, "Definitions," and Chapter 3, "Offenses Involving Weapons," of the Erie Municipal Code. (FIRST READING)

**Attachments:** [Ordinance](#)

**X. GENERAL BUSINESS**

*(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)*

[17-020](#) A Sketch Plan Review of Parkdale (Erie Gateway South)

**Attachments:** [A Staff Memo](#)  
[B Sketch Plan](#)  
[C Applicant Materials](#)  
[D OSTAB Referral Comments](#)

[17-064](#) Proclamation Procedure Policy Discussion

**XI. STAFF REPORTS**

*(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)*

[17-049](#) Community Development Monthly Report

**Attachments:** [A 17-049 2017/2016/2015 Building Permits to Projection Comparison](#)  
[B 17-049 2017 Building Permits by Development](#)

[17-054](#) Economic Development Quarterly Report

**Attachments:** [2017.01.10- Staff Report - ED Activity v1](#)

[17-074](#) Monthly Communications Report – January 2017

**Attachments:** [January 2017 - Website & Social Media Insights](#)

[17-075](#) Year End Communications Report – 2016

**Attachments:** [2016 Year End Communications Report](#)

**XII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

*(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)*

[17-065](#) Tree Board Appointment

**XIII. ADJOURNMENT**

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*