



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Draft

### BOARD OF TRUSTEES MEETING

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Tuesday, July 12, 2016

6:30 PM

Board Room

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#### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

#### AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING AGENDA BELOW

#### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

Mayor Harris called the July 12, 2016 Regular Meeting of the Town of Erie Board of Trustees to order at 6:30 pm.

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

**Present:** 6 - Mayor Harris  
Mayor Pro Tem Gruber  
Trustee Schutt  
Trustee Charles  
Trustee Woog  
Trustee Deakin

**Absent:** 1 - Trustee Carroll

#### III. APPROVAL OF THE AGENDA

Trustee Woog moved to approve the July 12, 2016 Agenda with the amendment of moving Agenda Item 16-198 to VIII. Ordinances; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

#### IV. CONSENT AGENDA

Trustee Schutt moved to approve the consent agenda as amended; the motion was seconded by Trustee Charles. The motion carried with the following roll call vote:

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

[16-239](#) Approval of the June 28, 2016 Meeting Minutes

[16-226](#) An Ordinance Of The Town Of Erie, Colorado, Adopting By Reference The

American National Standard For Tree Care Operations - Tree, Shrub, And Other Woody Plant Management - Standard Practices A300 (Part 1-2008) Pruning, A300 (Part 2-2004) Fertilization, A300 (Part 3-2006) Supplemental Support Systems, A300 (Part 4-2008) Lightning Protection Systems, And American National Standard For Arboricultural Operations - Z133.1-2006 Safety Requirements; And, Setting Forth Details In Relation Thereto (SECOND READING)

[16-230](#) An Ordinance Of The Town Of Erie, Colorado, Repealing The 2016 Edition Standards And Specifications For The Design And Construction Of Public Improvements; Adopting By Reference The June, 2016 Edition Standards And Specifications For Design And Construction Of Public Improvements; And, Setting Forth Details In Relation Thereto. (SECOND READING)

[16-234](#) A Resolution Authorizing Award of a Construction Contract To Covarrubias Construction Services Inc. For the Parking Lots -Town Hall Parking Improvements and Community Park project In The Amount of \$992,317.50

A Resolution Authorizing Award of a Contract to Ground Engineering for the Geotechnical Testing In The Amount of \$11,380.00

A Resolution Authorizing the Town To Enter Into a License Agreement With Western Area Power Administration; and Setting Forth Details In Relation Thereto.

[16-255](#) A Resolution For the Distribution of High Efficiency Washing Machine Rebates In Conjunction with the Water Conservation Plan in the Amount of \$2,000

[16-259](#) A Resolution Awarding a Contract for Sound Proofing at the Erie Police Station and Court Facility to WAYMO Company in the Amount of \$14,143.00 and Setting Forth Details in Relation Thereto.

#### **V. PUBLIC COMMENT**

NONE

#### **VI. PROCLAMATIONS AND PRESENTATIONS**

[16-242](#) Mountain View Fire Rescue - State of the District Presentation

#### **VII. RESOLUTIONS**

[16-249](#) A Resolution Finding Substantial Compliance Of The Annexation Petition Regarding The Annexation Of Certain Property In Weld County, Colorado, To The Town Of Erie, Said Annexation To Be Known As The Erie High School Annexation No. 2 To The Town of Erie.

**Mayor Pro Tem Gruber moved to approve Agenda Item 16-249; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

[16-261](#)

**PUBLIC HEARING: A Resolution Providing For The Supplemental Appropriation Of Money To Various Funds In The Amounts And For The Purposes Set Forth Below, For The Town Of Erie, Colorado, For The 2016 Budget Year**

Mayor Harris opened the Public Hearing for Agenda Item 16-261 at 6:51 pm. Hearing no one wishing to make public comment, Mayor Harris closed the Public Hearing for Agenda Item 16-261 at 6:54 pm.

**Trustee Deakin moved to approve Agenda Item 16-261; the motion was seconded by Mayor Pro Tem Gruber. The motion carried with the following roll call vote:**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

## **VIII. ORDINANCES**

[16-198](#)

**An Ordinance Of The Town Of Erie, Colorado, Repealing And Re-Enacting Provisions Of The Municipal Code Of The Town Of Erie, At Title 7, "Public Ways And Property," Chapter 3, "Trees And Shrubs," And Setting Forth Details In Relation Thereto. (SECOND READING)**

**Trustee Deakin moved to adopt Agenda Item 16-198; the motion was seconded by Trustee Schutt. The motion carried with a five (5) for and one (1) against with Trustee Woog voting no.**

**Aye:** 5 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, Trustee Charles, and Trustee Deakin

**Nay:** 1 - Trustee Woog

## **IX. GENERAL BUSINESS**

[16-251](#)

**Municipal Broadband Discussion**

Following the presentation, general Board consensus was to not put this item on the November Ballot. In anticipation of putting it on the April 2018 Ballot staff will be putting together an RFP for a consultant.

[16-260](#)

**Erie Historic Preservation-Certificate of Appropriateness for Town Hall Remodel**

General Board consensus is to keep the "Lincoln School" painted sign on

the front of the building. Oz Architecture will provide the Historic Preservatin Board with an additional three brick samples to make a recommendation to the Board in lieu of the poured concrete.

#### **X. STAFF REPORTS**

[16-250](#)

Community Development Monthly Report

#### **XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

Mayor Pro Tem Gruber asked staff for more signage at the traffic circles in Town.

Trustee Woog announced he would be absent from the August 9, 2016 Regular Meeting. Trustee Woog also noted the recent passing of Paul Ogg a former Trustee of the The Town of Erie and asked that the Town Staff propose a memorial for him. Staff will return with suggestions.

Trustee Charles also announced he would be absent from the August 9, 2016 Regular Meeting.

Mayor Harris will be looking at forming a "Youth Advisory Board" within the Town.

#### **XII. ADJOURNMENT**

Trustee Schutt moved to adjourn the July 12, 2016 Regular Meeting of the Town of Erie Board of Trustees; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

Mayor Harris adjourned the meeting at 8:11 pm.