



## **Administrative Professionals' Day Proclamation**

**Whereas**, the Town of Erie employs several administrative professionals who play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

**Whereas**, the Town of Erie acknowledges administrative professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for their organizations; and

**Whereas**, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities, and most importantly, have the willingness to learn and accept new challenges; and

**Whereas**, the Administrative Professionals' Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals.

**Now, Therefore**, the Town Council of Erie does hereby proclaim Wednesday, April 22, 2026, to be Administrative Professionals Day in the Town of Erie. I urge every community member to recognize administrative professionals and the dedication and service they provide to the community.

**Dated this 14th Day of April, 2026**

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Andrew J. Moore, Mayor

Attest:

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Debbie Stamp, Town Clerk