



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Board of Trustees

Tuesday, November 12, 2019

6:30 PM

Erie Community Center - Mitchell Room

STUDY SESSION 6:00 PM IN THE COLUMBINE ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE MITCHELL ROOM

I. CALL MEETING TO ORDER

Madam Mayor Carroll called the November 12, 2019 Regular Meeting to order at 6:41 pm.

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Present: 7 - Mayor Carroll
Mayor Pro Tem Deakin
Trustee Charles
Trustee Woog
Trustee Haid
Trustee Gippe
Trustee van Woudenberg

III. APPROVAL OF THE AGENDA

Mayor Pro Tem Deakin moved to approve the agenda with the amendment of moving the IX. Ordinances section ahead of the VIII. Resolutions section. The motion was seconded by Trustee van Woudenberg. The motion carried with all present voting in favor thereof.

Aye: 7 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

IV. PRESENTATIONS 6:35 PM

[19-565](#)

DPZ Four Corners Master Plan and UDC Updated Presentation

Attachments: [Presentation](#)

V. CONSENT AGENDA 8:05 PM

Mayor Pro Deakin moved to approve the Consent Agenda; the motion was seconded by Trustee Charles. The motion carried with the following roll call vote:

Aye: 7 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

[19-457](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Neighborhood Park Agreement with Clayton Properties II, Inc. for the Construction of Clayton Park in the Erie Highlands Neighborhood

Attachments: [Resolution](#)
[Neighborhood Park Agreement](#)

[19-525](#) An Ordinance of the Board of Trustees of the Town of Erie Authorizing the Transfer of Real Property to the Town of Erie Urban Renewal Authority

Attachments: [Ordinance](#)
[Deed](#)
[Deed EXHIBIT 1](#)
[DEED EXHIBIT 2](#)

[19-542](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement for the Flatiron Meadows Filing No. 13 Subdivision and Accepting the Dedication of Easements and Rights-of-Way as Shown on the Flatiron Meadows Filing No. 13 Final Plat

Approval of a Development Agreement and acceptance of dedications on the Flatiron Meadows Filing No. 13 Final Plat, which includes 122 duplex lots and 22 tracts on 75.035 acres. The final plat is located southeast of North 111th Street and Limestone Drive.

Attachments: [a. Resolution](#)
[b. Development Agreement](#)
[c. Flatiron Meadows Final No. 13 Final Plat](#)

[19-544](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement for the Wildrose Subdivision and Accepting the Dedication of Rights-of-Way and Easements as Set Forth on the Wildrose Final Plat

Attachments: [a. Resolution](#)
[b. Development Agreement](#)
[c. Wildrose Final Plat](#)

[19-561](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Consent to Assignment Agreement for the Development Agreement for the Wildrose Subdivision

Attachments: [a. Resolution](#)
[b. Consent to Assignment Agreement](#)

[19-545](#) A Resolution of the Board of Trustees of the Town of Erie Accepting the Easements Shown on the Coal Creek Center 4th Amendment Final Plat

Attachments: [Resolution](#)
[Plat](#)

[19-546](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting the Dedication of Easements and Rights-of-Way as Shown on the Rex Ranch Filing No. 2 Final Plat

Attachments: [a. Resolution](#)
[b. Development Agreement](#)
[c. Rex Ranch Filing No. 2 Final Plat](#)

[19-547](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement for the Sharing of Voter Registration Services for the April 2020 Municipal Election

Attachments: [Resolution](#)
[IGA](#)

[19-552](#) Approval of October 22, 2019 Regular Meeting Minutes

Attachments: [October 22, 2019 Draft Meeting Minutes - Regular Meeting](#)

[19-553](#) Approval of October 22, 2019 Special Meeting Minutes

Attachments: [Approval of October 22, 2019 Special Meeting Minutes](#)

[19-555](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Renewal of the Agreement for Services with KG Clean, Inc. for the 2020 Janitorial Services in an Amount not to Exceed \$187,963.60

Attachments: [Resolution](#)
[Renewal](#)
[Agreement for Services - 2019 Janitorial Services](#)
[Change Order 1](#)

[19-556](#) A Resolution of the Board of Trustees of the Town of Erie Approving a State of Colorado Intergovernmental Agreement for the Funding of the Traffic Signal at Erie Parkway and Weld County Road 7 in the Amount of \$600,000

- Attachments:** [Resolution](#)
[State of Colorado IGA](#)
[Vicinity Map](#)

VI. PUBLIC COMMENT 8:10 PM

There was no one present that wished to give public comment.

VII. PROCLAMATIONS AND PRESENTATIONS 8:15 PM

[19-519](#) Awards for Erie Parks & Recreation from the Colorado Parks & Recreation Association

[19-533](#) Home Rule Action Plan

- Attachments:** [Home Rule Summary](#)
[2019.09.17 Presentation on Erie Home Rule Issues](#)

The Board of Trustees reached a consensus to pursue the home rule election schedule of November 3, 2020 - November 2, 2021.

IX. ORDINANCES 9:15 PM

[19-543](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Amending Various Provisions of Title 10 of the Erie Municipal Code and Enacting a New Chapter 13 of Title 10 of the Erie Municipal Code, all regarding Wireless Communication Facilities

- Attachments:** [1. Staff Memo](#)
[2. Ordinance](#)
[3. Planning Commission Resolution P19-29](#)
[4. Planning Commission Minutes](#)
[5. Staff Presentation Materials](#)

Madam Mayor Carroll opened the public hearing for Agenda Item 19-543 at 9:25 pm.

Deborah Bachelder, Planning Manager/Deputy Director of Planning & Development, presented to the Board of Trustees. Ms. Bachelder responded to questions from the Board regarding the purpose, timeline, and the middle ground between administrative actions and decisions vs. Board actions and decisions.

Ken Fellman, Special Counsel, presented to the Board of Trustees. Mr. Fellman responded to Board questions regarding 5G, code changes, regulatory frame work, design standards, and uses by right.

Dori Erikson of 1101 Lasnik St., Erie, Colorado, gave public comment in opposition to Agenda Item No. 19-543.

Madam Mayor Carroll closed the public comment portion of the Public Hearing for Agenda Item No. 19-543.

Trustee Charles moved to approve Agenda Item No. 19-543; the motion was seconded by Trustee Woog. The motion carried with a five (5) for and two (2) against vote with Madam Mayor Carroll and Trustee van Woudenberg voting no.

Aye: 5 - Mayor Pro Tem Deakin, Trustee Charles, Trustee Woog, Trustee Haid, and Trustee Gippe

Nay: 2 - Mayor Carroll, and Trustee van Woudenberg

VIII. RESOLUTIONS 8:45 PM

[19-563](#) A Resolution of the Board of Trustees of the Town of Erie Recognizing Martin Luther King Jr. Day as a Town Observed Holiday and Adding a Floating Holiday to the Town’s Benefit Package

Attachments: [Resolution](#)
[Comparison of local jurisdictions' recognized holidays](#)

Trustee Haid moved to approve Agenda Item 19-563 with the amendment of adding Veterans' Day as a Town recognized holiday. The motion was seconded by Mayor Pro Tem Deakin. The motion carried with a five (5) for and two (2) against vote with Trustee Charles and Trustee Woog voting no.

Aye: 5 - Mayor Carroll, Mayor Pro Tem Deakin, Trustee Haid, Trustee Gippe, and Trustee van Woudenberg

Nay: 2 - Trustee Charles, and Trustee Woog

[19-564](#) A Resolution of the Board of Trustees of the Town of Erie Approving the 2020 Work Plan

Attachments: [Resolution](#)
[2020 Work Plan](#)

Mayor Pro Tem Deakin moved to approve Agenda Item 19-564; the motion was seconded by Trustee Haid. The motion carried with a five (5) for and two (2) against vote with Trustee Woog and Trustee Charles voting no.

X. STAFF REPORTS 9:45 PM

[19-485](#) Erie Municipal Airport Monthly Report - October 2019

Attachments: [October Report](#)

[19-554](#) Public Works Monthly Report - November

Attachments: [Monthly Report](#)

XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 9:45 PM

Trustee Gippe thanked staff and all involved for their work on the DPZ Charrette.

Trustee Gippe recongized the School Resource Officers. Trustee Gippe reported on Celebrity Book Week with the Mayor. Trustee Gippe also reported on disc golf. Trustee Gippe thanked the ONE Committee members. Trustee Gippe also thanked the Public Works Director for the bridge updates.

Trustee van Woudenberg thanked all involved in the DPZ Charrette, and is looking forward to the implementation of the plan. Trustee van Woudenberg reported on the Leaf Composting event on Sunday, November 17, 2019.

Trustee Haid recognized Lee Carter, who recently sold Miners Tavern, for his donation to the Erie Single Track.

Madam Mayor Carroll reported on speaking at the library. Madam Mayor Carroll also reported on attending every DPZ Charrette session, the bridge opening last week, and that there were 2,500 engagements on Facebook live. Madam Mayor Carroll also reported an oil and gas round table discussion on Thursday and Monday, and Community Conversations on Friday at the Old Mine.

XII. ADJOURNMENT 9:50 PM

Madam Mayor Carroll adjourned the November 12, 2019 Regular Meeting at 10:59 pm.