



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Board of Trustees

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Tuesday, December 14, 2021

6:30 PM

Board Room

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<https://bit.ly/1214BOT>

*Please note: The Public Hearing for an Ordinance of the Board of Trustees of the Town of Erie Repealing and Reenacting Chapters 2, 3, 4, 5, 6, 7, 9 and 11 of Title 10 of Erie Municipal Code will be continued to the Board of Trustees' Regular Meeting on January 11, 2022*

#### I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

6:30 p.m.

#### II. ROLL CALL

#### III. APPROVAL OF AGENDA

#### IV. APPOINTMENT OF NEW BOARD OF TRUSTEES MEMBER

6:35-6:50 p.m.

Presenter: Mayor Carroll

[21-536](#)

Motion to Appoint Justin Brooks as Board of Trustee Member to fill a vacancy until April 5, 2022

**Attachments:** [Oath of Office-Trustee Brooks](#)

#### V. EXECUTIVE SESSION

6:50-7:35 p.m.

[22-03](#)

Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a), concerning the Regency property.

#### VI. CONSENT AGENDA

7:35-7:40 p.m.

[21-519](#) Approve the Board of Trustee Meeting Minutes from the following meetings:

- November 2, 2021 Special Meeting
- November 9, 2021 Regular Meeting
- November 30, 2021 Special Meeting

**Attachments:** [November 2, 2021 BOT Special Meeting Minutes](#)  
[November 9, 2021 BOT Meeting Minutes](#)  
[November 30, 2021 BOT Special Meeting Minutes](#)

[21-474](#) An Ordinance of the Board of Trustees of the Town of Erie Disconnecting a Parcel of Land Located at the Intersection of Baseline Road and County Line Road

**Attachments:** [Ordinance 36-2021](#)  
[Exhibit B](#)

[21-481](#) A Resolution of the Board of Trustees of the Town of Erie Establishing and Certifying the Property Taxes for the Town of Erie, Colorado, in Weld County and in Boulder County for 2021, to be Collected in 2022

**Attachments:** [Resolution 21-165](#)

[21-496](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement with CentralSquare Solutions for Community Development and Enterprise Asset Management Software

**Attachments:** [Resolution 21-152](#)  
[2021 Erie, CO CentralSquare Solutions Agreement \(Com Dev & EAM\) SIGNED](#)

[21-497](#) A Resolution of the Board of Trustees of the Town of Erie Adopting the 2022 Amendments to the Town of Erie Standards and Specifications for Design and Construction of Public Improvements

**Attachments:** [Resolution 21-158](#)  
[Proposed Updates](#)

[21-512](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Agreement Related to the Installation and Maintenance of Stormwater Facilities Necessary for the Parkdale Development

**Attachments:** [Resolution 21-154](#)  
[Erie-CDOT PWQ IGA](#)  
[Parkdale Metro Dist Reimbursement Agreement](#)  
[Location Map](#)  
[IGA Exhibit A](#)

- [21-514](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Services Agreement with KG Facility Solutions, Inc. for 2022 Janitorial Services
- Attachments:** [Resolution 21-156 Agreement](#)
- [21-515](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Funding Agreement with Boulder County
- Attachments:** [Resolution 21-155 IGA Resolution 21-024 and Letter of Support](#)
- [21-517](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with Boulder County Community Services for a Dedicated Co-Responder
- Attachments:** [Resolution 21-157 Intergovernmental Agreement Form 3-2020 \(COVID-19\) - Town of Erie co-respc Exhibit A Statement of Work.docx](#)
- [21-521](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Sublease Agreement with Ryno Retail, LLC d/b/a Plum Creek Garden Market for 130 Wells Street
- Attachments:** [Resolution 21-159 Lease Agreement](#)
- [21-522](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Redistribution of Funds to the Downtown Erie Business Association in the amount of \$3,600 for the Use of Holiday Special Event Activities.
- Attachments:** [Resolution 21-160 Invoice DEBA 1 Invoice DEBA 2 Invoice DEBA 3](#)
- [21-528](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Sunset Filing No. 1 Subdivision
- Attachments:** [Resolution No. 21-161 Sunset Filing No. 1 Final Plat Development Agreement](#)

[21-530](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Detention Pond Easement Agreement with FS Erie Estates, LLC

**Attachments:** [Resolution No. 21-163](#)  
[Easement Agreement](#)

[21-531](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Gas Line Easement Agreement with FS Erie Estates, LLC

**Attachments:** [Resolution No. 21-164](#)  
[Easement Agreement](#)

## **VII. PUBLIC COMMENT AND NON-AGENDA ITEMS**

7:40-7:50 p.m.

*(This agenda item provides the public an opportunity to discuss items other than ordinances, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## **VIII. GENERAL BUSINESS**

[21-525](#) Continued Public Hearing: An Ordinance of the Board of Trustees Repealing and Reenacting Section 10-6-14 of the Erie Municipal Code, Regarding Development and Design Standards Relating to Oil and Gas Facilities and Locations

**Attachments:** [Ordinance 41-2021 amending Section 10-6-14 of the Unified Development Code](#)  
[Ordinance amending Section 10-6-14 of the Unified Development Code, with ch](#)  
[Staff Report](#)  
[Planning Commission Resolution P21-20](#)  
[Planning Commission 17 November 2021 meeting minutes](#)  
[Presentation of Revised Ordinance 10-6-14 of UDC](#)  
[Public Comments](#)  
[2021.12.13 FINAL Town of Erie Letter- Public Comment received Dec 13, 2021](#)  
[PH Comments for Oil and Gas as of 3 p.m. Dec 14, 2021](#)

7:50-8:50 p.m.

*Presenters: David Frank, Energy & Environmental Program Specialist,  
Deborah Bachelder, Planning Manager,  
David Baumgarten, Oil and Gas Attorney*

[21-435](#) An Ordinance of the Board of Trustees of the Town of Erie Amending Chapter 5 of Article 2 of the Erie Municipal Code, to Modify the Town's Impact Fees

**Attachments:** [Ordinance 33-2021](#)  
[Consultant Fee Study](#)  
[Consultant PowerPoint](#)

8:50-9:50 p.m.

*Presenters: Victoria Runkle, Finance Director,  
Carson Bise, Principal with TischlerBise Consultants,  
Julian Jacquin, Economic Development Director*

## **IX. STAFF REPORTS**

*(Information Only)*

[21-503](#) Energy Action Plan 2.0 Completion Report

**Attachments:** [Executive Summary](#)  
[Plan](#)  
[Final Review Comments](#)

[21-498](#) Public Works Monthly Report

**Attachments:** [Monthly Report](#)

## **X. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

9:50-10:10 p.m.  
*(Information Only)*

## **XI. ADJOURNMENT**

10:10 p.m.

*(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*