



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda

Historic Preservation Advisory Board

Monday, February 23, 2026

6:30 PM

Community Room Town Hall

In Person

1. Call Meeting to Order

2. Roll Call and Verification of Quorum

3. Approval of Agenda

4. Approval of Previous Meeting Minutes

A. *Approval of Historic Preservation Advisory Board January 26, 2026 Meeting Minutes*

[2026-147](#)

Approval of Historic Preservation Advisory Board January 26, 2026,
Meeting Minutes

Attachments:

[HPAB 01-26-2026 Meeting Minutes](#)

5. Public Comment

6. General Business

A. *Budget Report*

[2026-146](#)

Budget Report

Attachments:

[Budget Report February 2026.pdf](#)

B. *Historic District Research*

C. *Planning Report*

D. *Social Media*

E. *Phase III Surveys*

1. *Deadline 2/20/26*

2. *Selection 4/6/26*

F. *Tax Credits*

G. *Railroad History Grant*

1. *Expected to resubmit May 2026*

H. *Eagle Mine Survey*

1. *Planning Grant submitted by Parks & Recreation*

2. *Grant awarded January 12, 2026*

7. Adjournment

A. *Next regular scheduled in person meeting is Monday, March 23, 2026 @ 6:30 p.m.*

Translation Services

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or other accommodation should email the Town Clerk's Office at TownClerk@ErieCO.gov or call 303-926-2710. Please submit requests at least 48 hours prior to the meeting.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al TownClerk@ErieCO.gov o 303-926-2710. Por favor envíe sus solicitudes al menos 48 horas antes de la reunión.



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Historic Preservation Advisory Board

Board Meeting Date: 2/23/2026

File #: 2026-147, **Version:** 1

SUBJECT:

Approval of Historic Preservation Advisory Board January 26, 2026, Meeting Minutes

DEPARTMENT: Administrative Operations

PRESENTER(S): Mike Tuner, Chair

TIME ESTIMATE: 0 minutes

For time estimate: please put 0 for Consent items.

POLICY ISSUES:

N/A

STAFF RECOMMENDATION:

Approve the Historic Preservation January 26, 2026, meeting minutes.

BACKGROUND OF SUBJECT MATTER:

N/A

ATTACHMENT(S):

Add items in a numbered list OR delete this list and change to N/A.

1. HPAB 01-26-2026 Meeting Minutes



Meeting Minutes

Erie Historic Preservation Advisory Board

Town Hall - Community Room

Monday, January 26, 2026

6:30 PM

1. Call Meeting to Order – 6:30pm

2. Roll Call and Verification of Quorum - Mike Turner, Chair, DeAndrea Arndt, Vice Chair, Melanie Fuller, Secretary, Rachel Folger, Cesar Jimenez, and Alex Wicks. Absent member: Lara Thomas. Quorum achieved. Council members present: O'Connor and Pesaramelli. Others present: Harry Brennan (Town Liaison)

3. Approval of the Agenda

A. *Vote needed – Motion to approve by DeAndrea. Seconded by Rachel. Unanimously approved.*

4. Approval of Previous Meeting Minutes

A. *Approval of November 17, 2025 - Motion to approve by DeAndrea. Seconded by Rachel. Unanimously approved.*

5. Public Comments on Items Not on Agenda - none

6. General Business

A) Old Business

- 1) *Budget Report (HB) - Lara had some trouble getting everything ordered that was approved last month, but she and Harry are working together to finish ordering everything. Harry reported that Town Council approved \$20,000 for the next fiscal year to help with our upcoming grand requests.*
- 2) *Historic District Research (LT / CJ) - Planning department is now letting us take the lead on this. They'd like us to come up with a plan and present it to Council. Prior to the February meeting, please send recommendations to Lara on how we should go about this process. There was a discussion about what this means in terms of what we are allowed to do without going through the Town for approval, and it was suggested to go through Harry with all of our suggestions and materials to ensure transparency and communication.*
- 3) *Planning Report (HB) - Application to develop the lot at Wells & Kattell (the empty lot where the garden sales are during the summer). It would be a single-story office/restaurant use. The property is owned by the Urban Renewal Authority and there is a partnership with a development company.*
- 4) *Social Media (LT) - Mike shared that the Town has made changes to their website to make it easier to hyperlink. The video Rachel put together was posted to the TOE's socials.*
- 5) *Phase III Surveys (MT)*
 - a) *Submission date now Feb 20, 2026 – Harry has been working with History Colorado to help us get better results this year since we were not awarded last year. Homeowner letters of support can help us, Mike and Rachel suggested to mail the letters before going door-to-door. Harry is going to get letters mailed out this week to PO Boxes.*
 - b) *Results April 6.*

- c) *CLG – no match anymore, but we'd be able to cover the difference with our budget from the Town*

- 6) *Tax Credits (AW) - No update, but Alex will work on writing something up in time for the Town Fair in May. Rachel and Mike will request that HPAB and Erie Historical Society's tents be next to one another at the Fair on May 16th.*

- 7) *Railroad History Grant (MT)*
 - a) *Expected to resubmit May 2026 – Mike will give us an update at the February meeting.*

- 8) *Eagle Mine Survey*
 - a) *Planning Grant submitted by Parks & Rec*
 - b) *Grant awarded January 12, 2026 – no vendor selected yet, but the survey will give us the exact size of the area. There was a discussion of the current draft for the area and what could work. Mike and Harry are working with Luke Bolinger and will give future updates.*

B) New Business

A) Upcoming Elections – Harry shared that Melanie, Rachel, DeAndrea and Alex will need to reapply if they want to serve another term after Town Council adjusted Board appointment schedules. Re-appointment would be for a four-year term.

B) America's 250th and Colorado's 150th – DeAndrea suggested we do something to commemorate the occasion. There was a discussion about some ideas, this will be revisited later in the year.

7. Announcements

- A) Next meeting February 23, 2025, at 6:30 PM*
- B) Town Fair – May 16th 10:00-7:00pm*
- C) Arbor Day – April 25th 10:00-1:00pm*

8. Adjourn – 7:17pm



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Historic Preservation Advisory Board

Board Meeting Date: 2/23/2026

File #: 2026-146, **Version:** 1

SUBJECT:

Budget Report

DEPARTMENT: Historic Preservation Advisory Board (Planning & Development)

PRESENTER(S): Harry Brennan, Senior Planner

SUMMARY/KEY POINTS

Balance Available: \$20,000

ATTACHMENT(S):

1. Budget Report February 2026



Town of Erie, CO

Budget Report

Account Summary

For Fiscal: 2026 Period Ending: 02/28/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND								
Expense								
100-10-110-575110-000000	Historical Preservation Commission	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00 %

Group Summary

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND Expense							
	45,675.00	45,675.00	0.00	0.00	0.00	45,675.00	100.00%
Expense Total:	45,675.00	45,675.00	0.00	0.00	0.00	45,675.00	100.00%
Fund: 100 - GENERAL FUND Total:	45,675.00	45,675.00	0.00	0.00	0.00	45,675.00	100.00%
Report Total:	45,675.00	45,675.00	0.00	0.00	0.00	45,675.00	100.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
100 - GENERAL FUND	45,675.00	45,675.00	0.00	0.00	0.00	45,675.00	100.00%
Report Total:	45,675.00	45,675.00	0.00	0.00	0.00	45,675.00	100.00%