



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Agenda

### Town Council

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Tuesday, June 25, 2024

7:00 PM

Council Chambers

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7:00 p.m. or immediately following the Urban Renewal Authority Meeting  
Link to Watch or Comment Virtually: <https://bit.ly/TownCouncil4thTuesday2024>

#### I. Call Meeting to Order and Pledge of Allegiance

7:00 p.m.

#### II. Roll Call

#### III. Approval of the Agenda

#### IV. Consent Agenda

7:00-7:05 p.m.

[24-284](#)

Approval of June 11, 2024, Town Council Meeting Minutes

**Attachments:**

[06-11-2024 Council Minutes](#)

[24-081](#)

Proclamation of Park and Recreation Month July 2024

**Attachments:**

[Park and Recreation Month Proclamation](#)

[24-273](#)

A Resolution of the Town Council of the Town of Erie Approving an Agreement for Professional Services with HDR Engineering, Inc. for Erie Lake Dam Seepage Rehabilitation, Analysis, and Design

**Attachments:**

[Resolution 24-099](#)

[Agreement](#)

[Budget Change Request Form](#)

[24-278](#)

An Ordinance of the Town Council of the Town of Erie Amending Section 2-6-1 of the Erie Municipal Code, Regarding the Emergency Telephone Service Charge

**Attachments:**

[Ordinance 025-2024; BRETSA Rate Increase](#)

[Erie BRETSA Rate Increase](#)

[BRETSA IGA](#)

[24-290](#)

1) A Resolution of the Town Council of the Town of Erie Adopting the Updated Housing Needs Assessment and Affordable Housing Strategy and 2) a Resolution of the Town Council of the Town of Erie Adopting the

Town of Erie Affordable Housing Policy.

**Attachments:**

[Resolution 24-095](#)

[Resolution 24-094](#)

[Housing Needs Assessment and Affordable Housing Strategy 2024](#)

[Town of Erie Affordable Housing Policy](#)

**24-298**

An Ordinance of the Town Council of the Town of Erie Vacating a Public Right-of-Way Located at the Intersection of Baseline Road and East County Line Road in the South Half Quarter of the Southeast Quarter of Section 36, Township 1 North, Range 69 West, Boulder County, Colorado, in Accordance with the Intergovernmental Agreement with the City of Lafayette

**Attachments:**

[Ordinance 026-2024](#)

[IGA](#)

[Ordinance 36-2021](#)

**24-299**

A Resolution of the Town Council of the Town of Erie Approving a Construction Contract with Power Products Co for the Erie Community Center Skylight Replacement

**Attachments:**

[Resolution 24-096](#)

[Agreement](#)

**24-300**

A Resolution of the Town Council of the Town of Erie Approving an Agreement with Sunland Asphalt & Construction, LLC for the Erie Community Center Parking Lot Repairs

**Attachments:**

[Resolution 24-093](#)

[Construction Contract](#)

**24-293**

A Resolution of the Town Council of the Town of Erie Approving a Second Amendment to the Lease Agreement with Vector Air Management, LLC

**Attachments:**

[Resolution 24-088](#)

[Second Amendment Lease Agreement](#)

**24-296**

A Resolution of the Town Council of the Town of Erie Approving a Professional Services Agreement with Wenk Associates for Schofield Farm Concept Design and Construction Drawings

**Attachments:**

[Professional Services Agreement](#)

[Resolution No. 24-091](#)

**24-308**

A Resolution of the Town Council of the Town of Erie Approving the Second Amendment to the Professional Services Agreement with Wold Architects and Engineers for the Town Hall Expansion Project

**Attachments:**

[Resolution 24-097](#)

[Second Amendment](#)

[24-303](#) A Resolution of the Town Council of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Lafferty Subdivision

**Attachments:** [Resolution 24-092](#)  
[Lafferty Final Plat](#)  
[Development Agreement](#)

## V. Public Comment On Non-Agenda and Consent Items only.

7:05-7:15 p.m.

*(This agenda item provides the public an opportunity to discuss items that are not on the agenda or consent agenda items only. The Town Council is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)*

## VI. General Business

[24-310](#) Disability Pride Month

**Attachments:** [Proclamation](#)

7:15-7:25 p.m.

*Presenter(s): Melissa Wiley, Deputy Town Manager*

[24-208](#) A Resolution of the Town Council of the Town of Erie Approving a Construction Contract and Amendment 1 with Western Plains Construction for the 2024 Street Maintenance

**Attachments:** [Resolution 24-102](#)  
[Contract](#)

7:25-7:40 p.m.

*Presenter(s): Todd Fessenden, Acting Public Works Director*

[24-297](#) A Resolution of the Town Council of the Town of Erie Approving a Development Agreement and Accepting Dedications as Shown on the Final Plat for the Cheesman Street Residences Subdivision

**Attachments:** [Resolution 24-090](#)  
[Cheesman Street Residences DA](#)  
[Cheesman Street Residences Minor Subdivision](#)

7:40-8:25 p.m.

*Presenter(s): Aly Burkhalter, Senior Planner*

[24-314](#) An Emergency Ordinance of the Town Council of the Town of Erie Authorizing the Transfer of Real Property to HousePAD Erie LLC.

**Attachments:** [Ordinance 027-2024](#)

8:25-8:40 p.m.

*Presenter(s): Aly Burkhalter, Senior Planner*

[24-192](#) PUBLIC HEARING: A Resolution of the Town Council of the Town of Erie

## Approving the Redtail Ranch Preliminary Plat with Conditions

**Attachments:**

[Resolution 24-062](#)  
[Staff Report](#)  
[Staff Presentation](#)  
[Applicant Presentation](#)  
[Applicant Response and Update Memo](#)  
[Proposed Preliminary Plat Exhibit](#)  
[Redtail Ranch Illustrative Site Plan](#)  
[Preliminary Plat Lot Impact Exhibit](#)  
[Open Space and Trails Exhibit](#)  
[Public Comments Received as of 6.21.2024](#)  
[Colorado Brownfields Revolving Loan Fund](#)  
[Application and Narrative](#)  
[Additional Application Materials Part 1](#)  
[Additional Application Materials Part 2](#)  
[Neighborhood Meeting Summary](#)  
[Public Hearing Notices](#)  
[PC Resolution](#)  
[PC Minutes Jan 17 2024](#)

8:40-10:10 p.m.

Presenter(s): Harry Brennan, Senior Planner

**VII. Staff Reports**

*Information Only*

[24-295](#)

Public Works Monthly Report

**Attachments:**

[Monthly Report](#)

[24-304](#)

Planning & Development Monthly Report - May 2024

**Attachments:**

[Planning & Development Monthly Report - May 2024](#)

[24-319](#)

Environmental Services Monthly Report - May 2024

**Attachments:**

[Environmental Services Monthly Report - May 2024](#)

[24-322](#)

Finance Sales Tax Monthly Report

**Attachments:**

[Monthly Sales Tax update May 2024](#)

**VIII. Council Member Reports and Announcements**

10:10-10:30 p.m.

**IX. Adjournment**

10:30 p.m.

*(The Town Council's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)*