

Town of Erie, Board of Trustees Retreat
8:30 – 12:30 pm, September 10, 2022
Erie Community Center, Mitchell Room

Attendees

Emily Baer
Brandon Bell
Justin Brooks
Ari Harrison
Dan Hoback
Andrew Sawusch
Malcom Fleming – Town Administrator
Melissa Wiley – Deputy Town Administrator
Sara Loflin - Absent
Linda Rad, Facilitator

Retreat Agenda and Discussion

8:45 **Our Agenda**

Welcome Message from the Mayor
Retreat Principles
Desired Outcomes

9:00 **Our Relationships**

How we Show up Together
3 Levels of Listening Content and Exercises
Empathy Content and Exercise

10:30 **Our Work**

Perspective Taking
Board Protocols – Consensus on value of protocols and the protocols as a living document with process for engaging with staff. There was an in-depth discussion on ensuring communication can be ongoing in a manner that is in keeping with the open meetings law. There was a question about making sure the protocols are clear and there's a place for questions when they surface.
Workplan Priorities – There was overall alignment on the workplan priorities, with the need for more detail (project plan) on what the workplan priorities will look like in 2023 and beyond.

12:30 **Our Takeaways and Follow-up**

1. Staff will forward the draft protocols to the trustees with a request for trustees to propose any additional input, ask questions, or make comments.
2. Staff will add project plan detail on the workplan priorities for the trustees. The trustees will respond back to staff whether any of the priorities needs to change or whether any priorities are missing.