



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Final

Board of Trustees

Tuesday, July 14, 2020

6:45 PM

Board Room via ZOOM

via ZOOM

I. CALL MEETING TO ORDER 6:46 pm

II. PLEDGE OF ALLEGIANCE AND ROLL CALL 6:48 pm

Present: 7 - Mayor Pro Tem Haid
Mayor Carroll
Trustee Gippe
Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Trustee Loflin

III. APPROVAL OF AGENDA 6:48 pm

Trustee Bell moved to accept the agenda with the exception of moving 20-387 to General Business, Trustee Gippee seconded, the motion passed with a unanimous approval.

Aye: 7 Mayor Carroll
Mayor Pro Tem Haid
Trustee Gippe
Trustee Bell
Trustee Harrison
Trustee Van Woudenberg
Trustee Loflin

IV. CONSENT AGENDA 6:49 pm

[20-371](#) Approval of the June 9, 2020 and June 23, 2020 Board of Trustees Meeting Minutes

Attachments: [June 9, 2020 Minutes](#)
[June 23, 2020 Minutes](#)

[20-373](#) Approve the recommendation of the Tree Board to appoint Steve Garrison, Yusupha Jow and Patricia O'Donnell to the Tree Board

[20-374](#) A Resolution of the Board of Trustees of the Town of Erie Approving the First Amendment to the Birdhouse Development Agreement

Attachments: [Resolution](#)
[First Amendment to Development Agreement](#)

[20-377](#) A Resolution of the Board of Trustees of the Town of Erie Approving the Seventh Amendment to the Bridgewater Annexation Agreement

Attachments: [Resolution](#)
[Seventh Amendment to the Bridgewater Annexatin Agreement](#)

[20-383](#) A Resolution of the Board of Trustees of the Town of Erie Approving a Professional Services Agreement with Armstrong Consultants, Inc. for Engineering Services for Airport Pavement Maintenance at the Erie Municipal Airport in the Amount of \$58,670

Attachments: [Resolution](#)
[Consulting Agreement](#)

[20-378](#) A Resolution of the Board of Trustees of the Town of Erie Approving an Intergovernmental Agreement with Boulder County Concerning the U.S. 287 and Isabelle Road Intersection Safety Improvement Project

Attachments: [Resolution](#)
[Intergovernmental Agreement](#)

[20-203](#) A Resolution of the Board of Trustees of the Town of Erie Amending Resolution 10-155 to Eliminate the Annual Fee for the Coal Creek Culvert Crossing License Agreement

Attachments: [Resolution](#)
[Resolution 10-155](#)
[Coal Creek Crossing Replacement Exhibit](#)

V. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA 6:49 pm

Cory Collard , 512 Gold Field Drive, Erie, CO 80516

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VI. GENERAL BUSINESS

[20-366](#) Presentation of the 2019 Audit Report and Comprehensive Annual Financial Report.

Attachments: [Town of Erie CAFR - 2019](#)
[Government Required Communication Conclusion - Final & Management's Representation Letter - 2019](#)
[Report on Internal Control & Compliance - 2019](#)
[Schedule of Findings and Questioned Costs Final - 2019](#)

[20-365](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2020 Budget Year

Attachments: [Ordinance](#)
[Budget Packet](#)

A motion was made by Trustee Harrison, seconded by Trustee Gippe, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 7 - Mayor Pro Tem Haid, Mayor Carroll, Trustee Gippe, Trustee van Woudenberg, Trustee Bell, Trustee Harrison, and Trustee Loflin

[20-323](#) An Ordinance of the Board of Trustees of the Town of Erie Amending the Erie Municipal Code Regarding Possession and Consumption of Tobacco Products and Nicotine Products by Persons Under the Age of 21 Years

Attachments: [Ordinance](#)

A motion was made by Trustee van Woudenberg, seconded by Trustee Gippe, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 6 - Mayor Pro Tem Haid, Mayor Carroll, Trustee Gippe, Trustee van Woudenberg, Trustee Harrison, and Trustee Loflin

Nay: 1 - Trustee Bell

[20-389](#) An Ordinance of the Board of Trustees of the Town of Erie Amending Title 3 of the Erie Municipal Code to Establish an Airport Advisory Board

Attachments: [Airport Advisory Board Ordinance 2020.07.14 Draft](#)

ORDINATION TO BE TABLED UNTIL THE FUTURE

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[20-394](#) Follow-Up Discussion from June 11 Community Conversation and Discussion of Diversity Equity and Inclusion Advisory Committee, Youth Task Force, Police Department Directives Task Force, and Continuing the Community Conversation About Racial Justice

[20-376](#) PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Making Certain Findings of Fact Regarding the Proposed Annexation of the Real Property at 12166 Jay Road to the Town (Lafferty Annexation)

- Attachments:** [1. Resolution Exhibit A](#)
[2. Staff Report](#)
[3. Application Materials](#)
[4. Staff Presentation](#)
[5. Notice](#)
[6. Comments](#)

A motion was made by Trustee Loflin, seconded by Trustee Harrison, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 7 - Mayor Pro Tem Haid, Mayor Carroll, Trustee Gippe, Trustee van Woudenberg, Trustee Bell, Trustee Harrison, and Trustee Loflin

[20-379](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Annexing to the Town the Real Property at 12166 Jay Road (Lafferty Annexation)

- Attachments:** [Exhibit A](#)
[2. Staff Report](#)
[3. Annexation Map](#)
[4. Applicant Materials](#)
[5. Staff Presentation](#)
[6. Notice](#)
[7. Comments](#)
[Master File Summary](#)

A motion was made by Mayor Pro Tem Haid, seconded by Trustee Gippe, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 7 - Mayor Pro Tem Haid, Mayor Carroll, Trustee Gippe, Trustee van Woudenberg, Trustee Bell, Trustee Harrison, and Trustee Loflin

[20-380](#) PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Annexation Agreement for the Annexation of the Real Property at 12166 Jay Road to the Town (Lafferty Annexation)

- Attachments:** [1. Resolution](#)
[2. Annexation Agreement](#)
[3. Staff Report](#)
[4. Applicant Materials](#)
[5. Staff Presentation](#)
[6. Notice](#)
[7. Comments](#)

A motion was made by Trustee Bell, seconded by Trustee van Woudenberg, that

this Agenda Item be approved. The motion carried by the following vote:

Aye: 7 - Mayor Pro Tem Haid, Mayor Carroll, Trustee Gippe, Trustee van Woudenberg, Trustee Bell, Trustee Harrison, and Trustee Loflin

[20-381](#)

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Zoning Certain Recently Annexed Property to Low Density Residential (Lafferty Annexation)

Attachments: [1. Ordinance](#)
[2. Staff Report](#)
[3. Zoning Map](#)
[4. Applicant Materials](#)
[5. Staff Presentation](#)
[6. Notice](#)
[7. Comments](#)

A motion was made by Trustee Harrison, seconded by Mayor Pro Tem Haid, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 7 - Mayor Pro Tem Haid, Mayor Carroll, Trustee Gippe, Trustee van Woudenberg, Trustee Bell, Trustee Harrison, and Trustee Loflin

[20-382](#)

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving a Special Review Use for Temporary Agricultural Uses

Attachments: [1. Resolution](#)
[2. Staff Report](#)
[3. Applicant Materials](#)
[4. Staff Presentation](#)
[5. Notice](#)
[6. Comments](#)

A motion was made by Trustee Gippe, seconded by Trustee Bell, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 7 - Mayor Pro Tem Haid, Mayor Carroll, Trustee Gippe, Trustee van Woudenberg, Trustee Bell, Trustee Harrison, and Trustee Loflin

[20-387](#)

A Resolution of the Board of Trustees of the Town of Erie Regarding Face Coverings in the Town of Erie

Attachments: [Face Covering Resolution for 2020.07.14 BoT Meeting](#)
[2020.07.01 TA Order Extending BoCo Face Covering Order to All of Erie](#)

A motion was made by Trustee Gippe, seconded by Trustee van Woudenberg, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Mayor Carroll, Trustee Gippe, Trustee van Woudenberg, Trustee Harrison, and Trustee Loflin

Nay: 2 - Mayor Pro Tem Haid, and Trustee Bell

VII. STAFF REPORTS

[20-271](#) Erie Municipal Airport Monthly Report - July 2020

Attachments: [Monthly Report](#)

VIII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS 10:29 pm

IX. ADJOURNMENT 10:55 pm