

TOWN OF ERIE

*645 Holbrook Street
Erie, CO 80516*



Meeting Minutes

Wednesday, September 18, 2019

6:30 PM

Council Chambers

Planning Commission

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO FLAG

Vice Chairman Harrison called the September 18, 2019 Planning Commission Meeting to order at 6:30pm.

II. ROLL CALL**Roll Call:**

Commissioner Witt - present
Commissioner Fraser - present
Commissioner Ames - present
Commissioner Zuniga - absent/excused
Commissioner Hedahl - present
Vice Chairman Harrison - present
Chairman Bottenhorn - absent/excused

III. APPROVAL OF THE AGENDA

Commissioner Witt moved to approve the Agenda of the September 18, 2019 Planning Commission Meeting. The motion, seconded by Commissioner Ames, carried with all voting in favor thereof.

IV. APPROVAL OF MINUTES

[19-448](#)

Approval of the September 4, 2019 Planning Commission Meeting Minutes

Attachments: [9-4-2019 PC Meeting Minutes](#)

Commissioner Ames moved to approve the September 4, 2019 Planning Commission Meeting Minutes. The motion, seconded by Commissioner Fraser, carried with all voting in favor thereof.

V. PUBLIC COMMENTS

No Public Comments.

VI. RESOLUTIONS

[19-410](#)

PUBLIC HEARING: A Resolution Of The Planning Commission Of The Town Of Erie Recommending That The Board Of Trustees Approve A Special Review Use For A Telecommunication Facility

Attachments: [a. Staff Report](#)
[b. Resolution P19-25](#)
[c. Special Review Use/Site Plan Document](#)
[d. Application and Narrative](#)
[e. Review Comments](#)
[f. Other Applicant Materials](#)
[g. Notifications](#)
[h. Neighborhood Meeting Summary](#)

Vice Chairman Harrison opened the Public Hearing for Agenda Item 19-410 (Resolution P19-25) and Agenda Item 19-436 (Resolution P19-26) at 6:32pm.

Senior Planner, Hannah Hippely gave a presentation to the Commission on this Agenda Item and Resolution.

The applicant, Jackson Faye, Public Service Company of Colorado gave a presentation to the Commission to provide additional background and information.

Dell Covington, Field Engineer, Public Service Company of Colorado provided additional information to the Commission.

No public comment was taken during this Public Hearing.

Vice Chairman Harrison brought it back to the Commission for questions/comments of staff and the applicant.

Some questions/comments included the following:

- Standard height of tower/Town allowance
- Transmission of Wi-Fi/Current cellular transmission
- Band interference
- How many other towers like this/height/location

Commissioner Witt moved to approve Agenda Item 19-410 (Resolution P19-25). The motion, seconded by Commissioner Fraser, carried with all voting in favor thereof.

Commissioner Fraser moved to approve Agenda Item 19-436 (Resolution P19-26). The motion, seconded by Commissioner Ames, carried with all voting in favor thereof.

[19-436](#)

PUBLIC HEARING: A Resolution Of The Planning Commission Of The Town Of Erie Recommending That The Board Of Trustees Approve A Site Plan Amendment For A Telecommunication Facility

Attachments: [a. Staff Report](#)
[b. Resolution P19-26](#)
[c. Special Review Use/Site Plan Document](#)
[d. Application and Narrative](#)
[e. Review Comments](#)
[f. Other Applicant Materials](#)
[g. Notifications](#)
[h. Neighborhood Meeting Summary](#)

19-442

Resolution P19-23: A Resolution Of The Planning Commission Of The Town Of Erie Recommending That The Board Of Trustees Approve An Ordinance Amending Section 10.6.12.F.2 Of The Erie Municipal Code, Regarding Flashing Or Moving Signs

Attachments: [Resolution P19-23](#)

Senior Planner, Hannah Hippely gave a presentation to the Commission on this Agenda Item (19-442) and Resolution (P19-23).

Vice Chairman Harrison brought it back to the Commission for questions/comments of staff.

Some questions/comments included the following:

- Flashing speed limit sign/exemptions

Commissioner Fraser moved to approve Agenda Item 19-442 (Resolution P19-23). The motion, seconded by Commissioner Hedahl, carried with all voting in favor thereof.

19-445

PUBLIC HEARING

Resolution P19-27: A Resolution Of The Planning Commission Of The Town Of Erie Recommending That The Board Of Trustees Approve A Special Review Use For A Telecommunication Facility

The property is located on the southwest corner of Erie Parkway and Bonanza Drive. This request is for consideration of a Special Review Use to construct a cupola addition to the existing Mountain View Fire station in order to house and conceal a Verizon Wireless Telecommunication Facility.

Attachments: [a. Staff Memo](#)
[b. Resolution P19-27](#)
[c. Site Plan / Special Review Use Document](#)
[d. Applicant Materials](#)
[e. Referral Comments](#)
[f. Public Notice](#)
[g. Neighborhood Meeting Summary](#)

Vice Chairman Harrison opened the Public Hearing for Agenda Item 19-445 (Resolution P19-27) and Agenda Item 19-446 (Resolution P19-28) at 6:52pm.

Senior Planner, Hannah Hippely gave a presentation to the Commission on this Agenda Item and Resolution.

The authorized representative of the applicant, Pam Goss of Rutherford Enterprises, gave a presentation to the Commission to provide additional background and information.

No public comment was taken during this Public Hearing. However, an email from potential resident, Leanne Renee C. was accepted and reviewed by the Commission.

Vice Chairman Harrison brought it back to the Commission for questions/comments of staff and the applicant.

Some questions/comments included the following:

- small search area/coverage
- construction times/operation interference with Mountain View Fire
- email from potential resident re:health concerns
- firehouse workers/shielding and coverage
- saturation levels
- frequency/transmission
- future buildout for 5G
- smaller distances for 5G antennas

Commissioner Ames moved to approve Agenda Item 19-445 (Resolution P19-27). The motion, seconded by Commissioner Witt, carried with all voting in favor thereof.

Commissioner Witt moved to approve Agenda Item 19-446 (Resolution P19-28). The motion, seconded by Commissioner Ames, carried with all voting in favor thereof.

[19-446](#)

PUBLIC HEARING

Resolution P19-28: A Resolution Of The Planning Commission Of The Town Of Erie Recommending That The Board Of Trustees Approve A Site Plan Amendment For A Telecommunications Facility

The property is located on the southwest corner of Erie Parkway and Bonanza Drive. This request is for consideration of a Site Plan Amendment to construct a cupola addition to the existing Mountain View Fire station in order to house and conceal a Verizon Wireless Telecommunication Facility.

- Attachments:** [a. Staff Memo](#)
[b. Resolution](#)
[c. Site Plan / Special Review Use Document](#)
[d. Applicant materials](#)
[e. Referral Comments](#)
[f. Public Notice](#)
[g. Neighborhood Meeting](#)

VII. STAFF REPORTS

No Staff Reports.

VIII. COMMISSIONER REPORTS AND DISCUSSION ITEMS

No Commissioner Reports.

IX. ADJOURNMENT

Vice Chairman Harrison adjourned the September 18, 2019 Planning Commission Meeting at 7:12ppm.