



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Draft

### BOARD OF TRUSTEES MEETING

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Tuesday, August 8, 2017

6:30 PM

Board Room

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Pre-Meeting Community Room 5:45 PM

#### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:30 PM IN THE BOARD ROOM

#### I. CALL MEETING TO ORDER

Mayor Harris called the August 8, 2017 Regular Meeting of the Town of Erie Board of Trustees to order at 6:30 pm.

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

**Present:** 6 - Mayor Harris  
Mayor Pro Tem Gruber  
Trustee Carroll  
Trustee Schutt  
Trustee Charles  
Trustee Deakin

**Excused:** 1 - Trustee Woog

#### III. APPROVAL OF THE AGENDA

Trustee Deakin moved to approve the August 8, 2017 Agenda with the following amendment: move IV. Consent Agenda Item 17-293 and 17-295 to VII. Resolutions. Mayor Pro Tem Gruber seconded the motion. The motion carried with all present voting in favor thereof.

#### IV. CONSENT AGENDA

[17-292](#) Approval of the July 25, 2017 Meeting Minutes

[17-294](#) A Resolution Awarding a Construction Contract for the Sidewalk Connection on Erie Parkway and Meller Street to Osage Construction, Inc. in the Amount of \$19,846.00; and Setting Forth Details in Relation Thereto.

[17-298](#) A Resolution Authorizing Assignment To The Colorado Housing And Finance Authority Of A Private Activity Bond Allocation Of The Town Of

Erie Pursuant To The Private Activity Bond Ceiling Allocation Act

**Trustee Schutt moved to approve the August 8, 2017 Consent Agenda as amended; the motion was seconded by Trustee Charles. The motion carried with all the following roll call vote:**

**Aye:** 6 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, and Trustee Deakin

## **V. PUBLIC COMMENT**

Judy Wolfe from Boulder County Youth Corps gave a presentation honoring Youth Corp Members.

## **VI. PROCLAMATIONS AND PRESENTATIONS**

[17-273](#) Erie Economic Development Council

## **VII. RESOLUTIONS**

[17-293](#) A Resolution For The Purpose Of Approving The Direct Delivery And Use Of Water From The Farmer's Reservoir And Irrigation Company (FRICO) Community Ditch To Crestone Peak Resources For Industrial Purposes; And, Setting Forth Details In Relation Thereto.

**Mayor Pro Tem Gruber made moved to approve Agenda Item 17-293; the motion was seconded by Trustee Charles. The motion carried with a (4) four to (2) two vote with Trustee Carroll and Trustee Deakin voting no.**

**Aye:** 4 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Schutt, and Trustee Charles

**Nay:** 2 - Trustee Carroll, and Trustee Deakin

[17-295](#) A Resolution For The Purpose Of Granting an Encroachment License Agreement to Saddle Butte Rockies Midstream LLC for Construction of Oil and Gas Related Pipelines in Town Right-of-way

**Trustee Schutt moved to approve Agenda Item 17-295; the motion seconded by Mayor Pro Tem Gruber. The motion carried with a (5) five to (1) one vote with Trustee Deakin voting no.**

**Aye:** 5 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, and Trustee Charles

**Nay:** 1 - Trustee Deakin

## **VIII. ORDINANCES**

## **IX. GENERAL BUSINESS**

[17-280](#) Sketch Plan Review - Perry Street Townhomes

[17-301](#) Downtown Redevelopment Framework Plan Update

## **X. STAFF REPORTS**

AJ Krieger, Town Administrator introduced Chad Taylor, recently hired as an Environmental Planner.

[17-248](#) Water and Waste Water Monthly Report

[17-281](#) Community Development Monthly Report

[17-287](#) Boulder County Youth Corps Program Update

## **XI. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

Mayor Pro Tem Gruber reported that last week the Erie Community Center received cycling maps for the northwest regional Denver metro area. Pro Tem Gruber attended the Metro Mayor Caucus on behalf of Mayor Harris. Pro Tem Gruber mentioned the following interesting items discussed: CU Hometown Colorado initiative is offering graduate services for free, a presentation from Lakewood for a growth limitation initiative, and Denver Metro Chamber presentation proposing a transportation ballot initiative. Mayor Pro Tem Gruber also attended the I-25 Coalition, Mayors & County Commissioners Highway 36 Coalition, and Highway 7 Coalition last week.

Trustee Carroll reported that a coworker living in Vista Ridge mentioned noise and smoke from the Morgan Hill site and inquired on the type of drill used at that site. Trustee Carroll suggested a large number be placed on Public Notice signs to increase visibility. Trustee Carroll inquired about implementing mosquito spraying signs that display spraying schedules and contact information. Trustee Schutt provided a reminder that the Erie Air Fair is this weekend and it is free.

Major Harris provided a reminder that school starts tomorrow and to watch for the kids on sidewalks and streets.

## **EXECUTIVE SESSION**

XII. [17-296](#) EXECUTIVE SESSION for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specifically, to discuss the Annual performance evaluation of Town Administrator AJ Krieger.

Trustee Deakin moved to go into an Executive Session for a discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and, specifically to discuss the Annual Performance evaluation of Town Administrator AJ Krieger. The motion was seconded by Trustee Charles; the motion carried with all present voting in favor thereof.

At the start of the Executive Session Mayor Harris announced:

It's Tuesday, August 8, 2017, and the time is 7:45 pm. For the record, I am the presiding officer, Mayor Tina Harris. As required by the Open Meetings Law, this executive session is being electronically recorded.

Also present at this executive session are the following persons:

Mayor Tina Harris, Mayor Pro Tem Mark Gruber, Trustee Scott Charles, Waylon Schutt, Geoff Deakin, Jennifer Carroll; and, Town Attorney Mark Shapiro.

This is an executive session for the following purpose:

For the discussion of personnel matters under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specifically, to discuss the Annual performance evaluation of Town Administrator AJ Krieger.

At the conclusion of the Executive Session Mayor Harris announced:

The time is now 9:52 pm, and the executive session has been concluded. The participants in the executive session were:

Mayor Tina Harris; Mayor Pro Tem Mark Gruber; Trustee Scott Charles, Waylon Schutt, Geoff Deakin, Jennifer Carroll; and, Town Attorney Mark Shapiro.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Hearing none the next agenda item is adjournment.

Mayor Pro Tem Gruber moved to share information from the Executive Session with Trustee Woog; the motion was seconded by Trustee Deakin. The motion carried with all present voting in favor thereof.

### **XIII. ADJOURNMENT**

Trustee Schutt moved to adjourn the August 8, 2017 Regular Meeting of the Town of Erie Board of Trustees; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

Mayor Harris adjourned the meeting at 9:54 pm.