



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes

### Town Council

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Tuesday, January 14, 2025

6:30 PM

Council Chambers

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**Link to Watch or Comment Virtually:** <https://bit.ly/TC2025-2ndTuesday>

**Link to Sign-up for Public Comment:** [www.erieco.gov/PublicComment](http://www.erieco.gov/PublicComment)

#### I. Call Meeting to Order and Pledge of Allegiance

Mayor Pro Tem Loflin called the meeting to order at 6:30 p.m.

#### II. Roll Call - Former Town Council

**Present:** 5 - Mayor Pro Tem Loflin, Council Member Bell, Council Member Hoback, Council Member Baer, Council Member Sawusch

**Absent:** 1 - Mayor Brooks

#### III. Approval of Minutes by Former Town Council

[25-002](#)

Approval of the December 10, 2024 Town Council Meeting Minutes

**Attachments:** [12-10-2024 Council Minutes](#)

Council Member Sawusch made a motion to approve the December 10, 2024 Town Council Minutes. Council Member Hoback seconded the motion. The motion passed by the following vote at 6:33 p.m.

**Ayes** 5 - Mayor Pro Tem Loflin  
Council Member Baer  
Council Member Sawusch  
Council Member Hoback  
Council Member Bell

**Absent** 1 - Mayor Brooks

[25-044](#)

Presentation to and Comments from Outgoing Members

**Attachments:** [Letter to Mayor Brooks](#)

[Letter to Mayor Pro Tem Loflin](#)

[Letter to Council Member Sawusch](#)

Letters were read and presented to the outgoing Council Members.

Malcolm Fleming, Town Manager, read the letter to Mayor Brooks at 6:35 p.m. and the letter to Mayor Pro Tem Loflin at 6:37 p.m. Patrick Hammer, Deputy Town Manager, read the letter to Council Member Sawusch at 6:40 p.m.

The outgoing Council Members gave their final regards and thoughts to the other Council Members they worked with, to the community, and to Town staff. A video of Mayor Brooks' Farewell was played at the request of Mayor Brooks, who could not attend the meeting in person due to a business conflict.

#### **IV. Former Town Council Members Depart; New Town Council Swearing In**

25-045

Swear in Newly Elected Officials

Attachments: [Oath of Office - Andrew Moore](#)

[Oath of Office - Anil Pesaramelli](#)

[Oath of Office - John Mortellaro](#)

[Oath of Office - Dan Hoback](#)

[Oath of Office - Brandon Bell](#)

[Oath of Office - Emily Baer](#)

[Oath of Office - Brian O'Connor](#)

Debbie Stamp, Town Clerk, administered the Oath of Office to each of the newly elected Council Members as follows:

Mayor      Andrew J. Moore (4-year term)

District 1    Anil Pesaramelli (4-year term)  
                 John Mortellaro (2-year term)

District 2    Dan Hoback (4-year term)  
                 Brandon Bell (2-year term)

District 3    Emily Baer (4-year term)  
                 Brian O'Connor (2-year term)

The newly sworn in Mayor and Council Members took their seats at the dias.

25-047

Nominations and Election of Mayor Pro Tem by the Town Council

**Council Member Mortellaro made a motion to nominate Council Member Bell to the position of Mayor Pro Tem. Council Member Baer seconded the motion. The motion passed by the following vote at 6:59 p.m.**

**Ayes** 7 - Mayor Moore  
Council Member Baer  
Council Member Hoback  
Council Member Bell  
Council Member Pesaramelli  
Council Member Mortellaro  
Council Member O'Connor

## V. Roll Call - New Town Council

## VI. Approval of the Agenda

**Council Member Bell made a motion to approve the Agenda. Council Member Baer seconded the motion. The motion passed by the following vote at 7:10 p.m.**

**Ayes** 7 - Mayor Moore  
Council Member Baer  
Council Member Hoback  
Council Member Bell  
Council Member Pesaramelli  
Council Member Mortellaro  
Council Member O'Connor

## VII. Consent Agenda

[25-001](#) A Resolution of the Town Council of the Town of Erie Designating the Town's Official Posting Location for 2025

**Attachments:** [Resolution 25-001; Designating the Town's Official Posting Location for 2025](#)

[25-017](#) A Resolution of the Town Council of the Town of Erie Approving an Agreement for Professional Services with RockSol Consulting Group, Inc., for the Downtown Infrastructure Improvement Alley Final Design

**Attachments:** [Resolution 25-006](#)  
[Agreement](#)  
[Vicinity Map](#)

[25-022](#) A Resolution of the Town Council of the Town of Erie Approving a Fourth Amendment to Agreement for Services with KG Facility Solutions, Inc. for Janitorial Services

**Attachments:** [Resolution 25-003](#)  
[Amendment](#)

[25-029](#) An Ordinance of the Town Council of the Town of Erie Correcting Clerical Errors in Ordinance 039-2024, Regarding Water Tap Fees

Attachments: [Ordinance](#)

[25-030](#) A Resolution of the Town Council of the Town of Erie Appointing Amy Demeyer to the Tree Advisory Board

Attachments: [24-002 A Resolution of the Town Council of the Town of Erie Appointing Amy Demeyer to the Tree Advisory Board](#)  
[Amy Demeyer - Tree Board Application 11-12-2024](#)

[25-034](#) A Resolution of the Town Council of the Town of Erie Approving a Construction Agreement with JOC Construction for the Ballpark at Erie Painting/Fencing Project.

Attachments: [25-012 A Resolution of the Town Council of the Town of Erie Approving a Construction Contract with JOC Construction for the Erie Community Park Fence Replacement Painting Project](#)  
[JOC Construction Contract](#)

Council Member Hoback made a motion to approve the Consent Agenda. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 7:14 p.m.

Ayes 7 - Mayor Moore  
Council Member Baer  
Council Member Hoback  
Council Member Bell  
Council Member Pesaramelli  
Council Member Mortellaro  
Council Member O'Connor

#### **VIII. Public Comment On Non-Agenda and Consent Items only.**

Mayor Moore opened Public Comment at 7:15 p.m.

The following spoke:

1. Shannon Taylor spoke about Morgan Hill City/Park
2. Dan Woog introduced himself and offered his help/assistance as needed. He also congratulated all Council Members on their successful election.

Mayor Moore closed Public Comment at 7:17 p.m.

#### **IX. General Business**



[25-005](#)

A Resolution of the Town Council of the Town of Erie Approving the Amendment to the Intergovernmental Agreement Dated Jan. 1, 2021 for Law Enforcement Dispatch Services Between the Boulder County Sheriff's Office and the Town of Erie Police Department

**Attachments:** [Resolution 25-005](#)

[Exhibit A 2025](#)

[Boulder IGA](#)

Lee Mathis, Chief of Police, presented the item at 7:18 p.m.

**Council Member Bell made a motion to approve Resolution 25-005. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:22 p.m.**

**Ayes**    7 -    Mayor Moore  
                    Council Member Baer  
                    Council Member Hoback  
                    Council Member Bell  
                    Council Member Pesaramelli  
                    Council Member Mortellaro  
                    Council Member O'Connor

[25-015](#)

A Resolution of the Town Council of the Town of Erie Approving an Intergovernmental Agreement with the Colorado Department of Transportation for the I-25 Interchange Study

**Attachments:** [I-25 Study Interchange and Multimodal Study Presentation](#)

Miguel Aguilar, Sr. Transportation Planner, presented the item at 7:23 p.m.

**Council Member Baer made a motion to approve 25-015. Council Member Pesaramelli seconded the motion. The motion passed by the following vote at 7:33 p.m.**

**Ayes**    7 -    Mayor Moore  
                    Council Member Baer  
                    Council Member Hoback  
                    Council Member Bell  
                    Council Member Pesaramelli  
                    Council Member Mortellaro  
                    Council Member O'Connor

[25-018](#)

A Resolution of the Town Council of the Town of Erie Approving an Agreement for Professional Services with Kimley-Horn and Associates, Inc. for Bus Stop Design

**Attachments:** [Resolution 25-009](#)

[Agreement](#)

[Jan 14 Council Presentation - Bus Stops Design](#)

Miguel Aguilar, Sr Transportation Planner presented the item at 7:34 p.m.

**Council Member Baer made a motion to approve Resolution 25-009. Council Member Hoback seconded the motion. The motion passed by the following vote at 7:51 p.m.**

**Ayes**    7 -    Mayor Moore  
                    Council Member Baer  
                    Council Member Hoback  
                    Council Member Bell  
                    Council Member Pesaramelli  
                    Council Member Mortellaro  
                    Council Member O'Connor

#### **X. Staff Reports**

#### **XI. Council Member Reports and Announcements**

Council Members congratulated everyone on their election results, shared gratitude to the outgoing Council Members and spoke about keeping your good dogs on a lease, thanked staff for their support over the last 2 days, SAB and TAB are working on the upcoming Arbor Day event, and big thank yous to Mayor Brooks, Council Member Loflin & Council Member Sawusch.

#### **XII. Council Recess for Urban Renewal Authority Meeting**

#### **XIII. Executive Session**

Town Council will take a recess for the Urban Renewal Authority Meeting. At the end of the Urban Renewal Authority Meeting, they will head directly into Executive Session and adjourn from there.

**Mayor Pro Tem Bell made a motion to go into Executive Session. Council Member Baer seconded the motion. The motion passed by the following vote at 8:02 p.m.**

**Ayes**    7 -    Mayor Moore  
                    Council Member Baer  
                    Council Member Hoback  
                    Council Member Bell  
                    Council Member Pesaramelli  
                    Council Member Mortellaro  
                    Council Member O'Connor

25-053

## EXECUTIVE SESSION:

(1) to hold a conference with the Town Attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), regarding the Stratus/Redtail Ranch litigation; and

(2) to hold a conference with the Town's water attorneys and attorneys for the Northern Integrated Supply Project to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), regarding litigation related to the Northern Integrated Supply Project.

**DEPARTMENT:** Administration

**XIV. Adjournment**

Approved \_\_\_\_\_

Mayor

Attest \_\_\_\_\_

Town Clerk

