



Town of Erie Digital Budget Book



Proposed Version

Last updated 11/01/24



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INTRODUCTION





Letter from the Town Manager

Town Manager's Budget Message

Honorable Mayor, Town Council, and Residents of Erie:

We are pleased to present for your consideration, as required by the Town Charter, the proposed 2025 Budget. As you know, the Town's budget is the most significant policy considered by the Town Council each year; it reflects the Town's priorities and provides funding to achieve those priorities. Based on community engagement through various approaches, discussions with Council, and staff input, the proposed Budget reflects and supports all the Council's 14 priorities. We have summarized those priorities into the 5 goals listed below and included some examples that reflect action toward each goal. The funding levels and descriptions for these actions are reflected in more detail in the applicable sections of the budget book.

Managing growth to make Erie even better, not just bigger

- Elevate Erie/Comprehensive Plan implementation
- New Water Treatment Facility - \$19 million
- Northern Integrated [Water] Supply Project (NISP) - \$6.5 million
- Zone 2 & 3 Water Storage Tanks - \$6.5 million
- Page Property Open Space & Affordable Housing - \$3.7 million
- CLR Austin to Erie Parkway street improvements - \$2.6 million
- Town Center North Roundabout - \$1.5 million
- Development Review Engineer position - \$102,085

Promoting a prosperous economy in which everyone can thrive

- Makerspace at Schofield Farms- \$1.2 million
- Affordable Housing Incentives - \$500,000
- Affordable Housing Planner - \$102,085
- Economic Development Incentives - \$100,000

Ensuring a safe, healthy, inclusive environment in which to live, learn, work, and play.

- Police Department facility expansion - \$35.5 million
- Victim's Advocate position - \$94,962
- Dedicated IT Support position for Police Department - \$75,348
- Additional K-9 Unit - \$20,000
- Additional Police Drone - \$12,400

Providing high quality amenities and fostering more sustainable operations

- Coal Creek Reach 2 & 4 storm water control and trail - \$2.9 million
- Sunset Area Plan - \$1.97 million
- Solar power at Water Treatment Facility - \$1 million
- Facility Energy Performance enhancements - \$900,000
- Open Space Trail Connectors - \$240,000
- Erie Community Center Improvements- \$86,360
- Electric Charging Stations- \$50,000

Being efficient, effective, and fiscally responsible

- Funding numerous capital projects, programs, and positions while maintaining healthy reserves* Council can draw on if unanticipated opportunities or issues arise
- Streets Maintenance Funding - \$4.5 Million
- Transportation Grant Funding - \$2.4 million
- Pending Grant Funding:
 - Coal Creek Reach 2 & 4 - \$18.5 million
 - Solar at Water Reclamation Facility - \$1.0 million
 - Affordable Housing Planner - \$83,439
 - Funding 14 new positions, all of which the senior leadership team collaboratively vetted to maintain high service levels and strategically focus on the Town's highest priority needs

*General Fund reserves of \$16M to \$20M (25% of expenditures) and CIP reserves of \$12M to \$23M (exceeding previous \$7.5 million set aside by \$5M to \$15M in all years of 5-year forecast)

The Town's budget is a testament to the community's priorities and vision for the future as well as a strategic plan on how we can continue to make Erie a wonderful place to live.

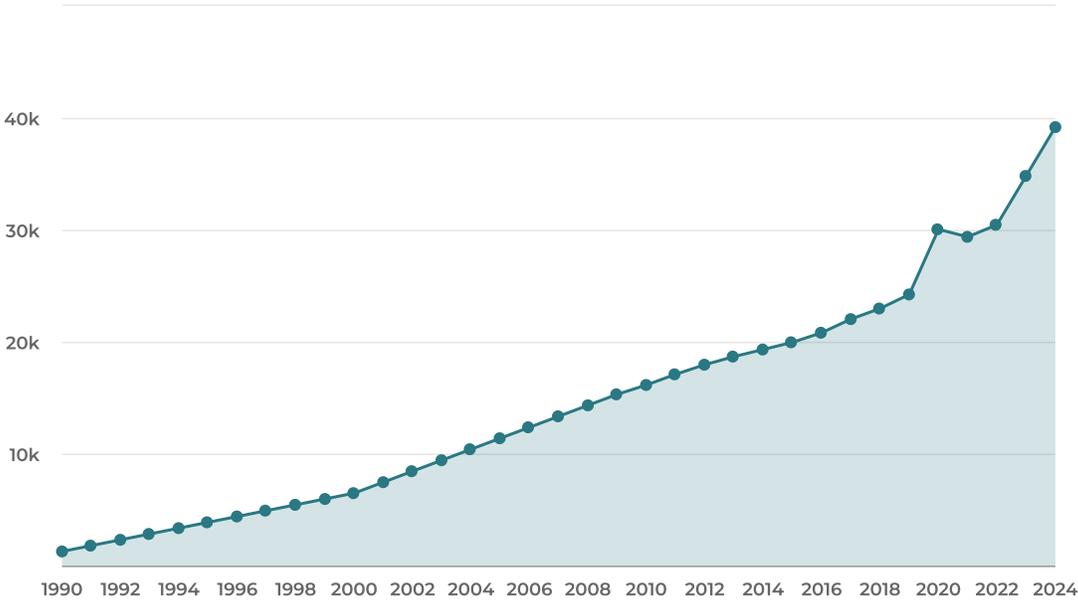


Population Overview



TOTAL POPULATION

39,171



* Data Source: Client entered data for year 2024



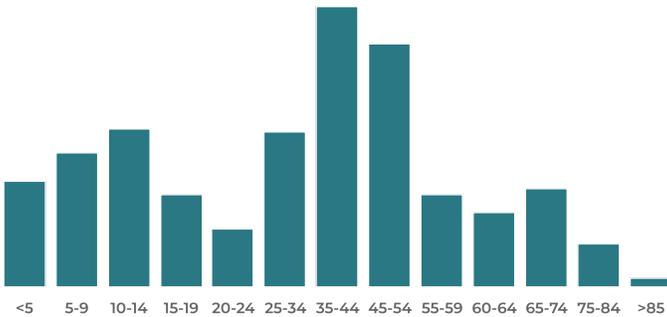
DAYTIME POPULATION

23,882

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

* Data Source: American Community Survey 5-year estimates

Household Analysis

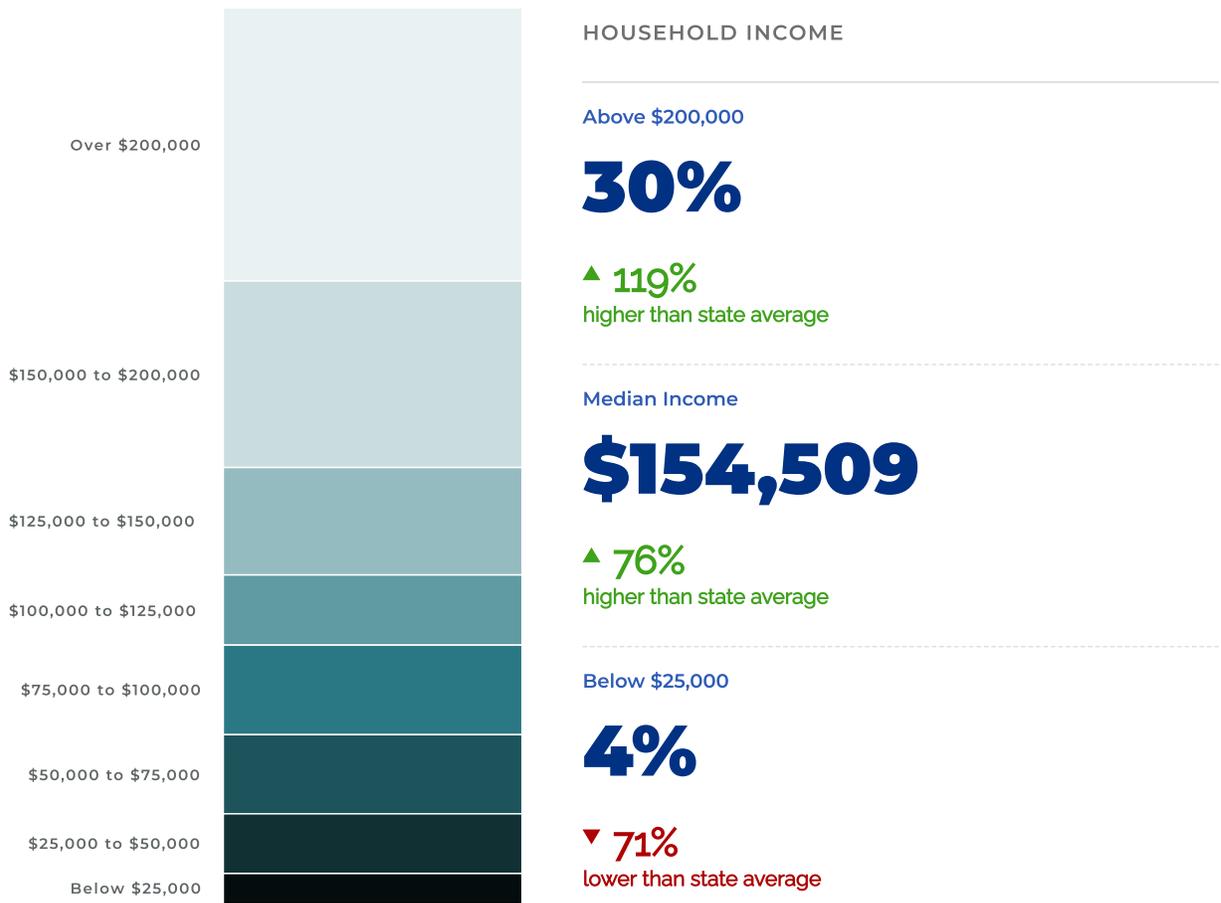
TOTAL HOUSEHOLDS
13,000

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.

** Data Source: Erie, CO 2024*

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



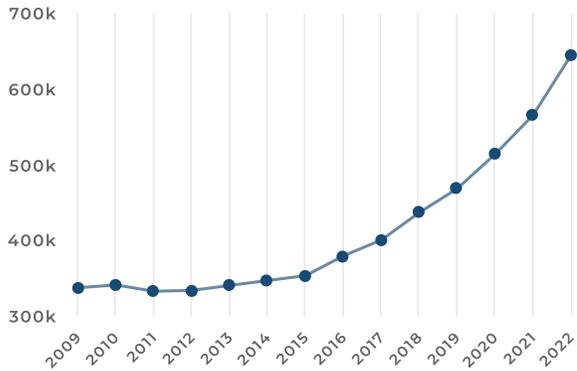
** Data Source: American Community Survey 5-year estimates*



Housing Overview

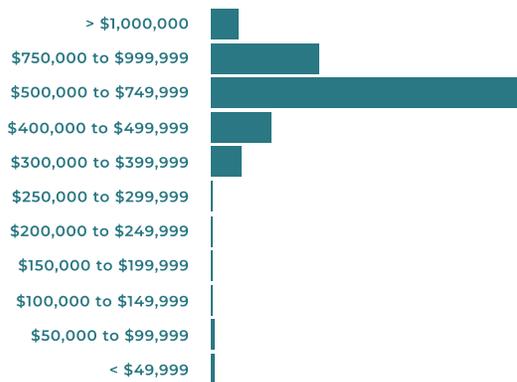


2022 MEDIAN HOME VALUE
\$644,300



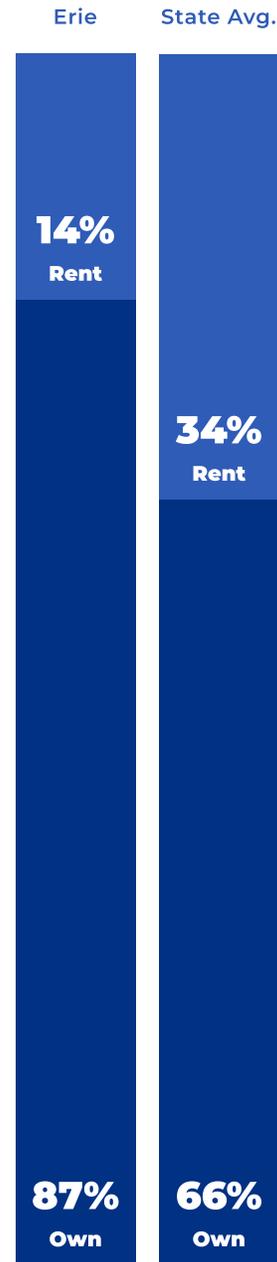
* Data Source: 2022 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>). American Community Survey. Home value data includes all types of owner-occupied housing.

HOME VALUE DISTRIBUTION



* Data Source: 2022 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>). American Community Survey. Home value data includes all types of owner-occupied housing.

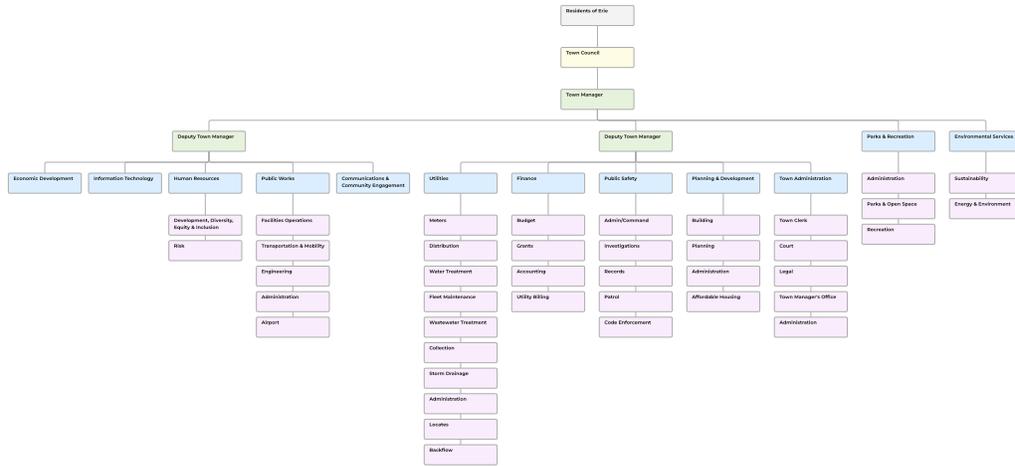
HOME OWNERS VS RENTERS



* Data Source: 2022 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>). American Community Survey. Home value data includes all types of owner-occupied housing.

Organization Chart

Town of Erie Organizational Chart



Budget Process

The yearly budget process includes many components, all of which require collaboration with all departments and Town leadership. Analysis of key revenues and expenditure is critical to understanding the full financial picture of the Town. For 2025 budget development, Finance approached budget development with several process improvements which built on an already effective process. This included introducing key decision-makers and stakeholders throughout budget development.

A key efficiency implemented in this budget cycle was the use of ClearGov software, a budgeting and financial tool that allowed the team to more effectively collect capital, operating, and personnel requests. The tool provides enhanced reporting, narrative explanation, and streamlined analysis of the departmental requests. Furthermore, the software offers prioritization tools to help departments be strategic with funding requests, as well as scorecards that can be used to connect Council goals to funding decisions. These tools will continue to be incorporated into the process, as the 2025 process only explored use of prioritization and scorecards.

Additionally, the Finance team added a new level of review to the process. An Executive Budget Team (EBT) comprised of the Finance Director, Budget Team, and three department directors reviewed capital and operating requests. EBT then made recommendations to the Town Management team to develop the proposed budget. This encouraged collaboration, as well as a wider understanding and perspective of the budget process. This team will continue to contribute to the budget process moving forward with rotating directors every 1-2 years.

Capital and Operating Process



At a high level, expenditures are examined in three large cost categories: capital improvement projects (CIP), personnel requests, and operating budget requests. This year, the budget team began collecting capital requests from departments first and reviewed them within the context of projected revenue at the time requests were submitted (May 2024). EBT then met with departments to understand the prioritization and needs of the project. At the time, the 2025 forecast was limited to broad estimates of operating, particularly for the General Fund. This meant that the projected impact of the CIP had to be considered without operating or personnel submissions. This limited the discussion to CIP priorities, while funding levels were still subject to the remaining budget process. Council reviewed this budget scenario July 16th, 2025, at a study session.

To build the remaining components of the 2025 budget, the budget team collected operating requests, including full-time equivalent (FTE) personnel requests. EBT also reviewed this information with departments to understand changes (increases and decreases) to the overall budget. This year, departments requested a total of 26 new positions. The Leadership Team, which included all Department Directors, Deputy Town Managers, and the Town Manager, collaboratively reviewed all the personnel requests. Based on the Council's top priorities, departments' top priorities, projected revenue and other expenses, and maintaining required and prudent reserves, the Leadership Team collectively recommends funding 12 new positions in the General Fund and two in the Utilities Fund.

The team took a similar approach when refining the budget and identifying areas for reduced spending. The Leadership Team completed this exercise together, discussing the best places to reduce and identifying areas for cost savings across departments. The team was able to identify approximately \$3 million in reductions to the General Fund operating request to support the long-term financial strategy.

Overall, this process incorporated stakeholders from all departments and sought to represent a collective approach to resilient budgeting. This approach will be built upon in future budget years to ensure the Town's budget addresses the priorities of the Town and Council.

FUND SUMMARIES

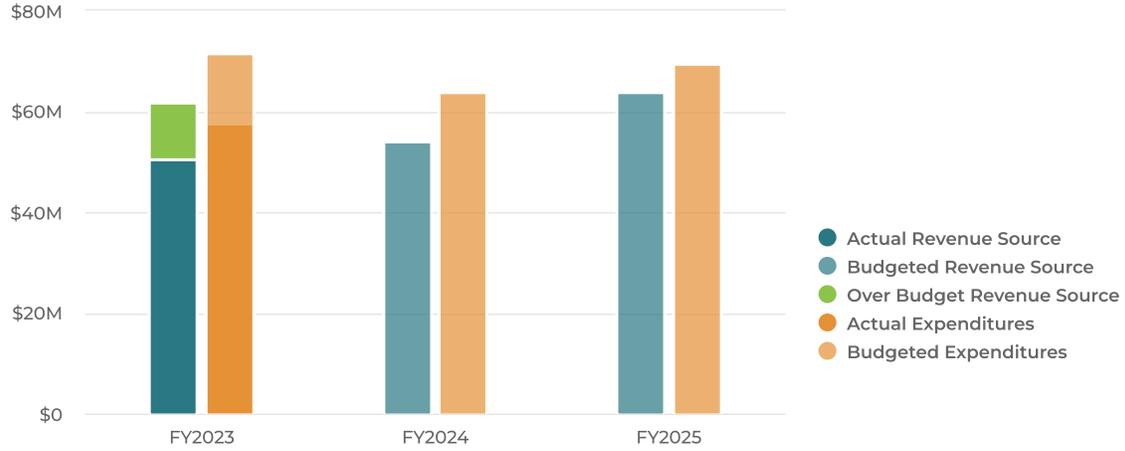




GENERAL FUND

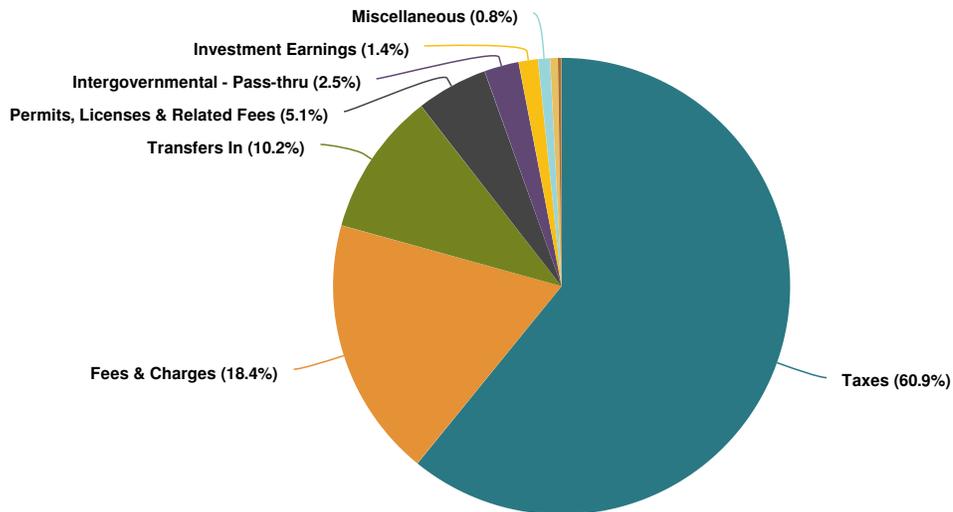
Summary

The Town of Erie is projecting \$63.95M of revenue in FY2025, which represents a 18.2% increase over the prior year. Budgeted expenditures are projected to increase by 8.7% or \$5.58M to \$69.68M in FY2025.

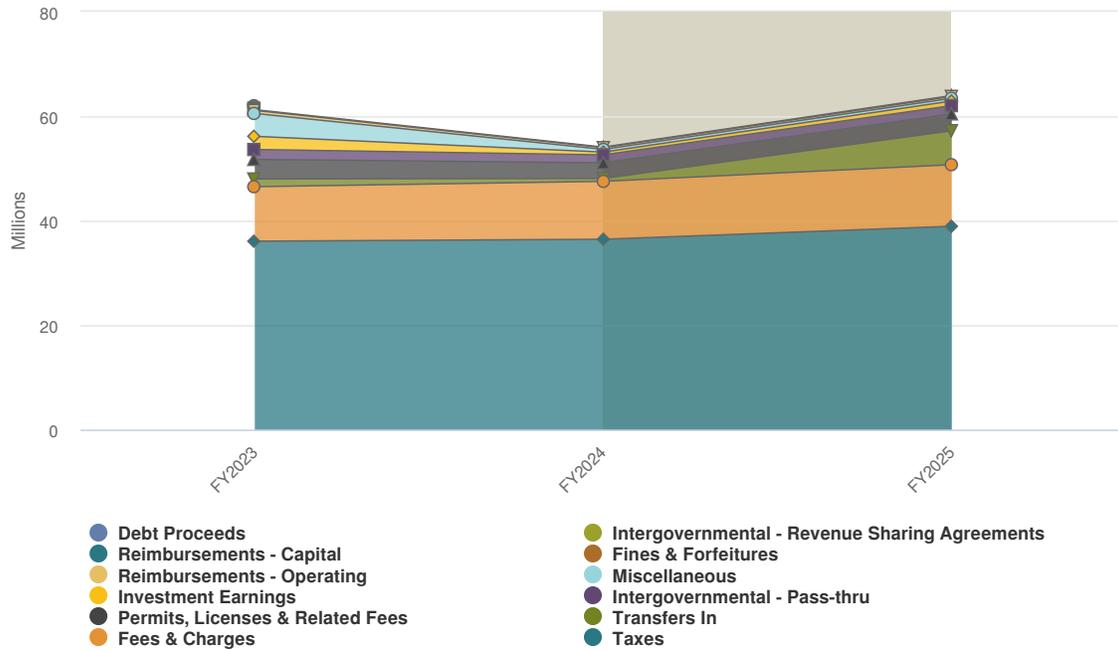


Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source

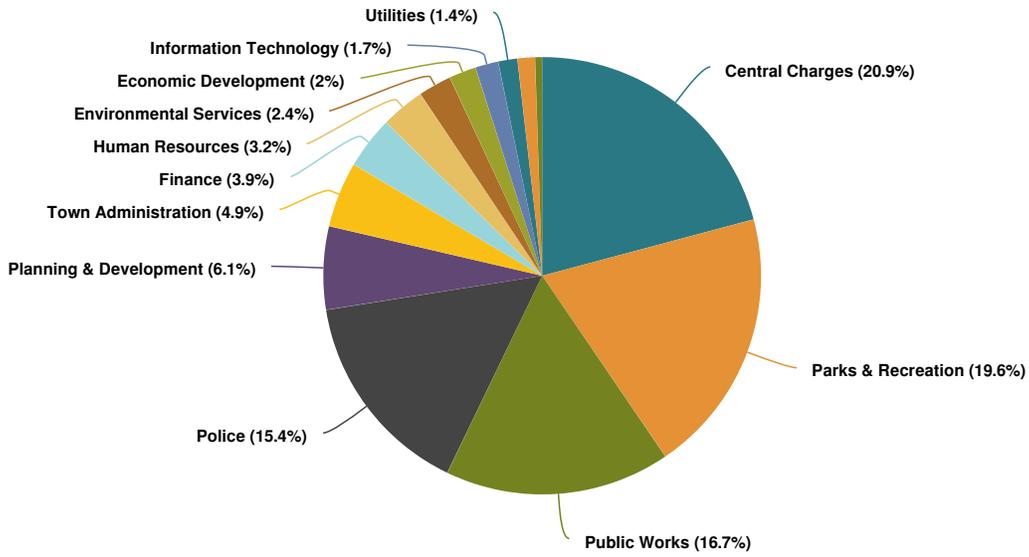


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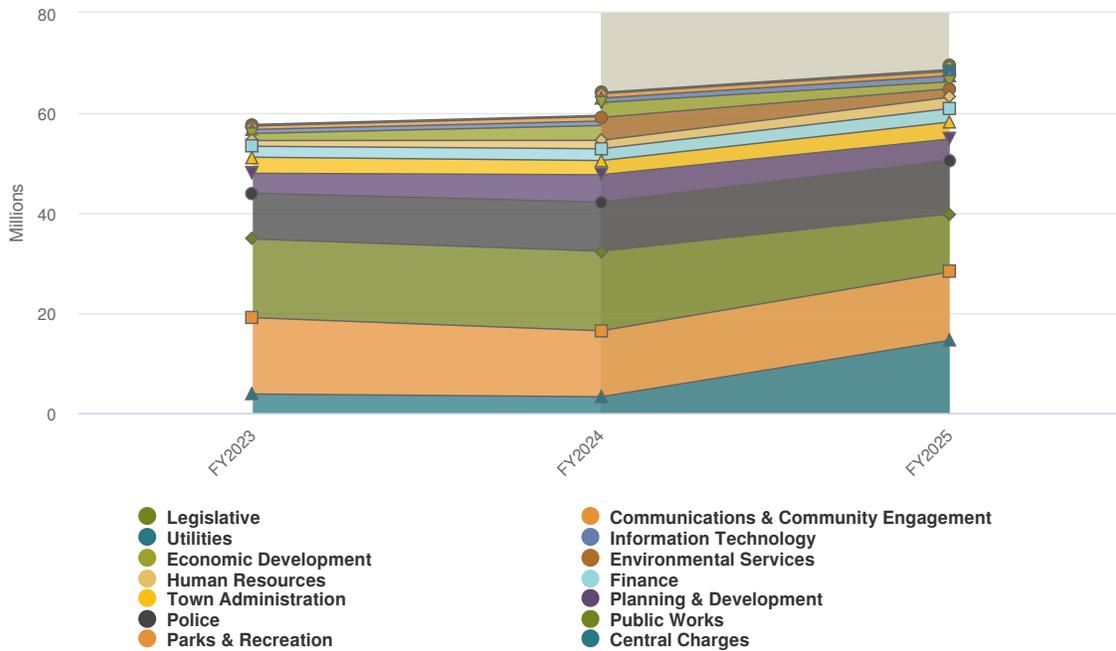
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Revenue Source				
Intergovernmental - Pass-thru	\$1,896,805	\$1,523,350	\$1,575,350	3.4%
Fees & Charges	\$10,433,064	\$11,087,070	\$11,789,215	6.3%
Permits, Licenses & Related Fees	\$3,752,246	\$2,999,000	\$3,237,250	7.9%
Fines & Forfeitures	\$141,988	\$100,000	\$165,000	65%
Reimbursements - Operating	\$585,550	\$330,000	\$350,000	6.1%
Investment Earnings	\$2,524,957	\$525,000	\$875,000	66.7%
Miscellaneous	\$4,373,235	\$530,000	\$534,000	0.8%
Transfers In	\$1,475,123	\$3,816,364	\$6,500,576	70.3%
Taxes	\$36,071,036	\$35,940,000	\$38,925,806	8.3%
Debt Proceeds	\$368,521	\$0	\$0	0%
Intergovernmental - Revenue Sharing Agreements	\$110,885	\$0	\$0	0%
Reimbursements - Capital	\$275,969	\$0	\$0	0%
Total Revenue Source:	\$62,009,378	\$56,850,784	\$63,952,197	12.5%

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

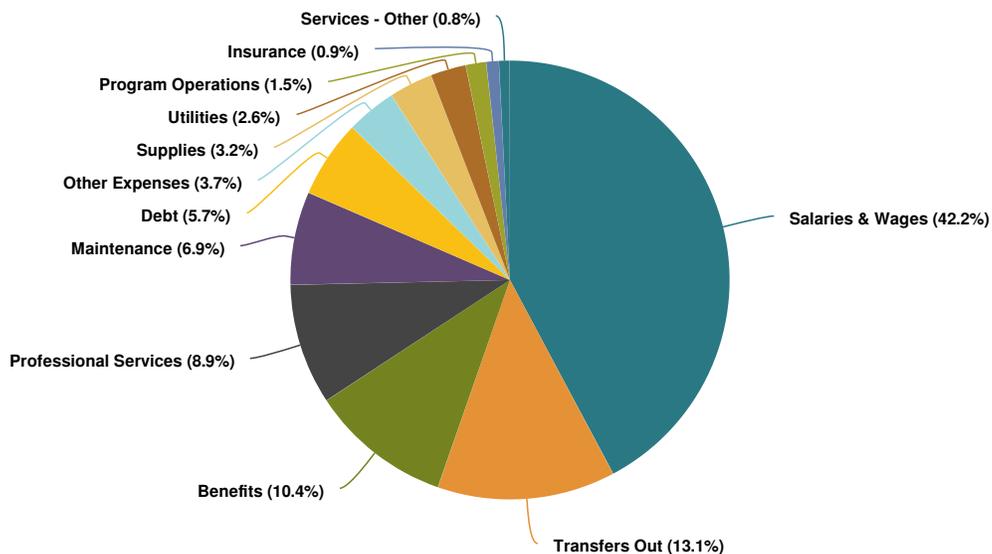


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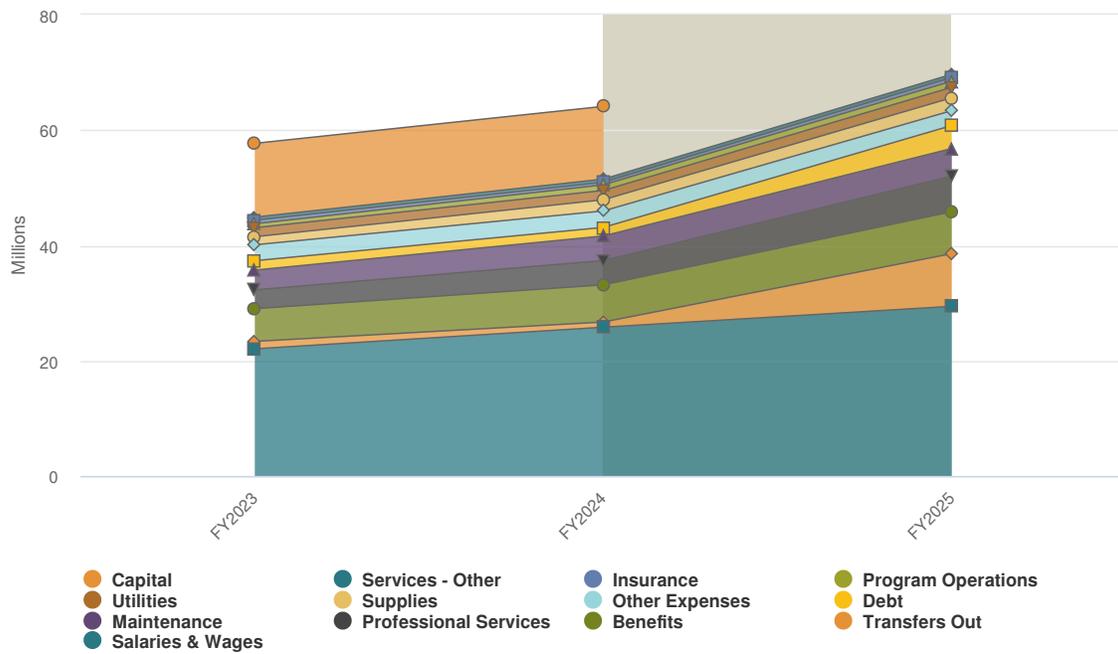
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expenditures				
Communications & Community Engagement	\$708,481	\$774,173	\$897,867	16%
Information Technology	\$799,590	\$871,477	\$1,188,329	36.4%
Environmental Services	\$0	\$1,825,890	\$1,706,201	-6.6%
Legislative	\$283,873	\$224,902	\$361,675	60.8%
Utilities	\$0	\$0	\$985,300	N/A
Town Administration	\$3,213,232	\$2,545,973	\$3,390,327	33.2%
Economic Development	\$1,408,580	\$1,499,364	\$1,394,446	-7%
Human Resources	\$1,144,402	\$1,368,790	\$2,259,854	65.1%
Planning & Development	\$3,974,029	\$6,045,439	\$4,281,265	-29.2%
Finance	\$2,189,109	\$1,989,800	\$2,695,068	35.4%
Parks & Recreation	\$15,271,204	\$12,994,543	\$13,674,031	5.2%
Police	\$9,166,909	\$9,293,059	\$10,699,765	15.1%
Public Works	\$15,739,750	\$19,904,479	\$11,604,649	-41.7%
Central Charges	\$3,788,028	\$29,561,176	\$14,538,870	-50.8%
Total Expenditures:	\$57,687,187	\$88,899,063	\$69,677,648	-21.6%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type

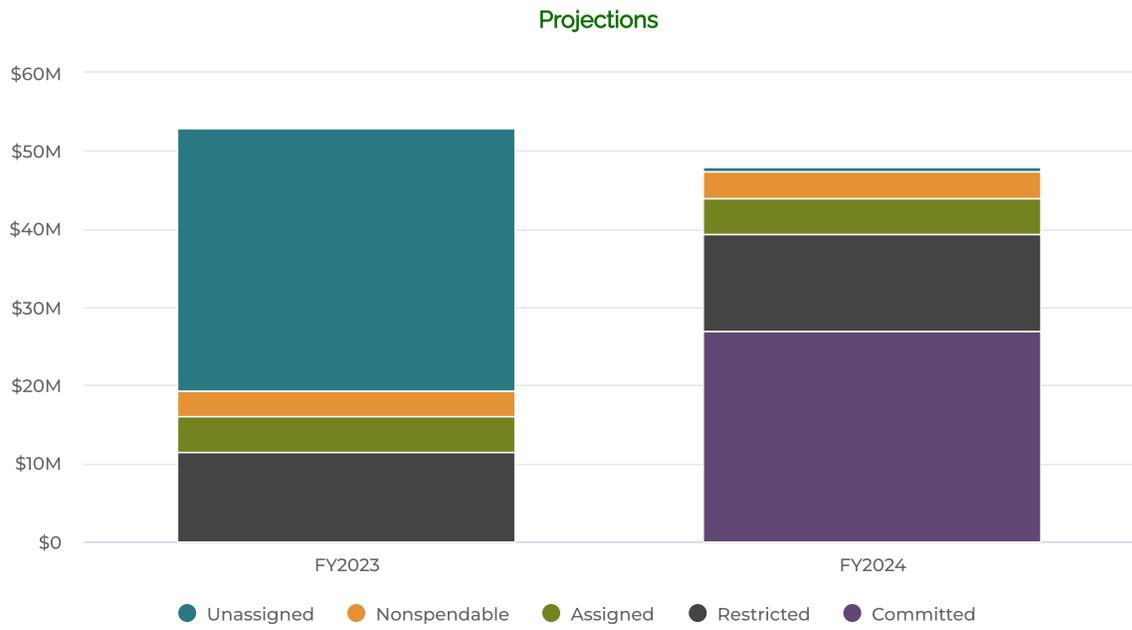


Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Adopted	FY2023 Actual	FY2024 Adopted	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$22,789,150	\$22,042,744	\$25,796,093	\$23,554,319	\$29,414,765	24.9%
Benefits	\$6,106,721	\$5,670,483	\$6,451,890	\$6,013,653	\$7,266,090	20.8%
Utilities	\$1,728,185	\$1,564,577	\$1,616,459	\$1,816,171	\$1,815,050	-0.1%
Maintenance	\$4,755,042	\$3,428,122	\$4,261,854	\$3,413,844	\$4,779,842	40%
Supplies	\$1,744,617	\$1,402,258	\$1,934,382	\$1,573,889	\$2,237,504	42.2%
Services - Other	\$605,086	\$523,630	\$530,433	\$521,417	\$561,360	7.7%
Program Operations	\$665,731	\$686,171	\$980,520	\$943,816	\$1,058,430	12.1%
Insurance	\$344,616	\$623,048	\$458,700	\$1,441,930	\$638,922	-55.7%
Other Expenses	\$2,911,737	\$2,758,892	\$2,853,706	\$4,468,246	\$2,580,680	-42.2%
Capital	\$21,243,895	\$12,802,347	\$12,622,200	\$10,716,789	\$0	-100%
Debt	\$1,489,413	\$1,629,564	\$1,490,013	\$1,490,158	\$3,990,163	167.8%
Transfers Out	\$1,517,620	\$1,290,000	\$895,446	\$28,144,219	\$9,144,092	-67.5%
Professional Services	\$5,896,313	\$3,265,351	\$4,210,666	\$4,800,612	\$6,190,750	29%
Total Expense Objects:	\$71,798,126	\$57,687,187	\$64,102,362	\$88,899,063	\$69,677,648	-21.6%

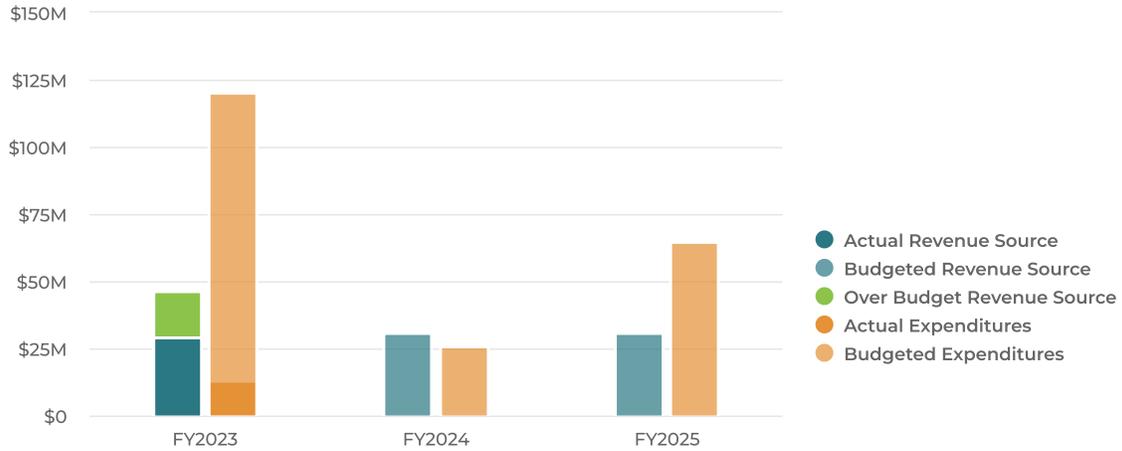
Fund Balance





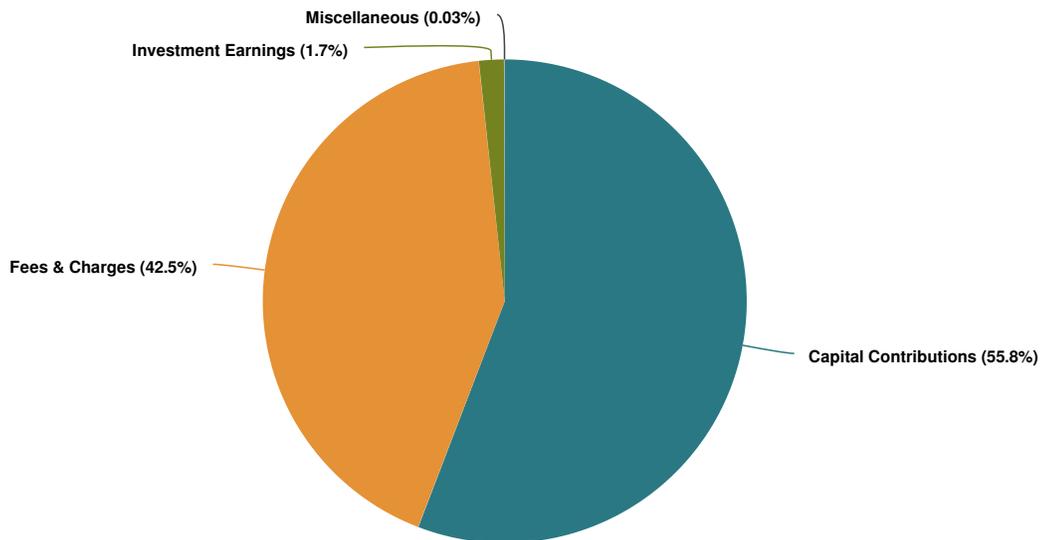
Summary

The Town of Erie is projecting \$31.29M of revenue in FY2025, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 149.8% or \$38.97M to \$64.98M in FY2025.

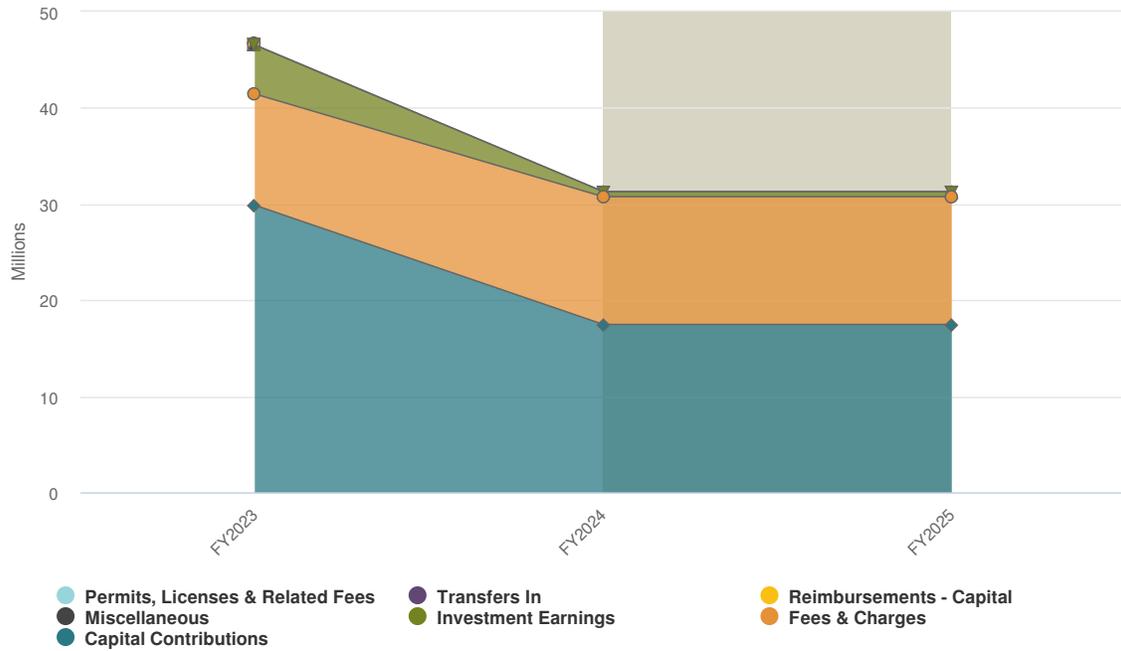


Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source

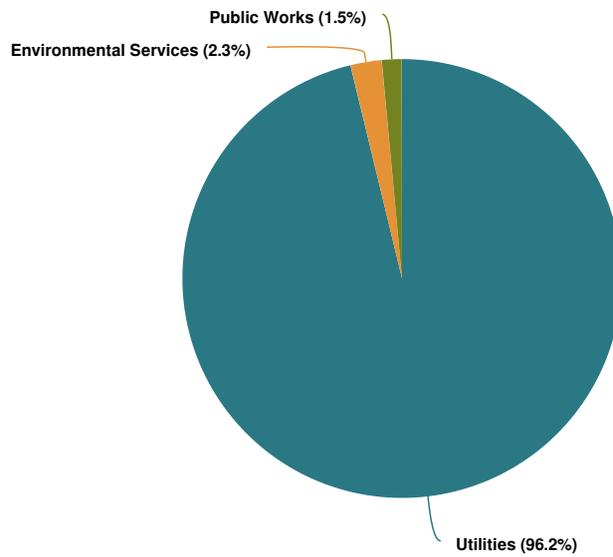


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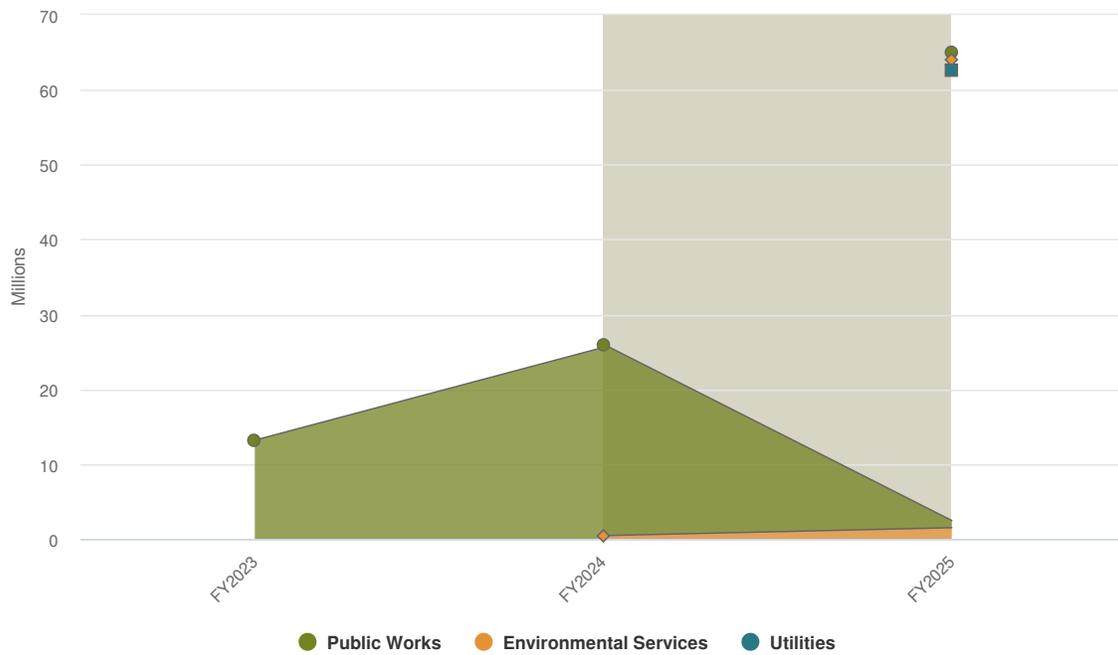
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Revenue Source				
Capital Contributions	\$29,875,251	\$17,467,800	\$17,467,800	0%
Fees & Charges	\$11,571,276	\$13,281,000	\$13,281,000	0%
Permits, Licenses & Related Fees	\$1,600	\$0	\$0	0%
Investment Earnings	\$5,087,794	\$527,000	\$527,000	0%
Miscellaneous	\$17,242	\$10,000	\$10,000	0%
Transfers In	\$57,692	\$0	\$0	0%
Reimbursements - Capital	\$54,503	\$0	\$0	0%
Total Revenue Source:	\$46,665,358	\$31,285,800	\$31,285,800	0%

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

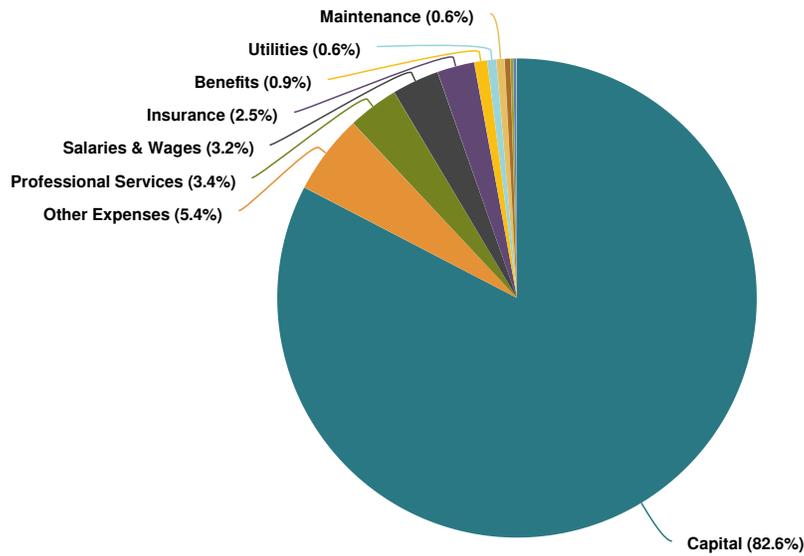


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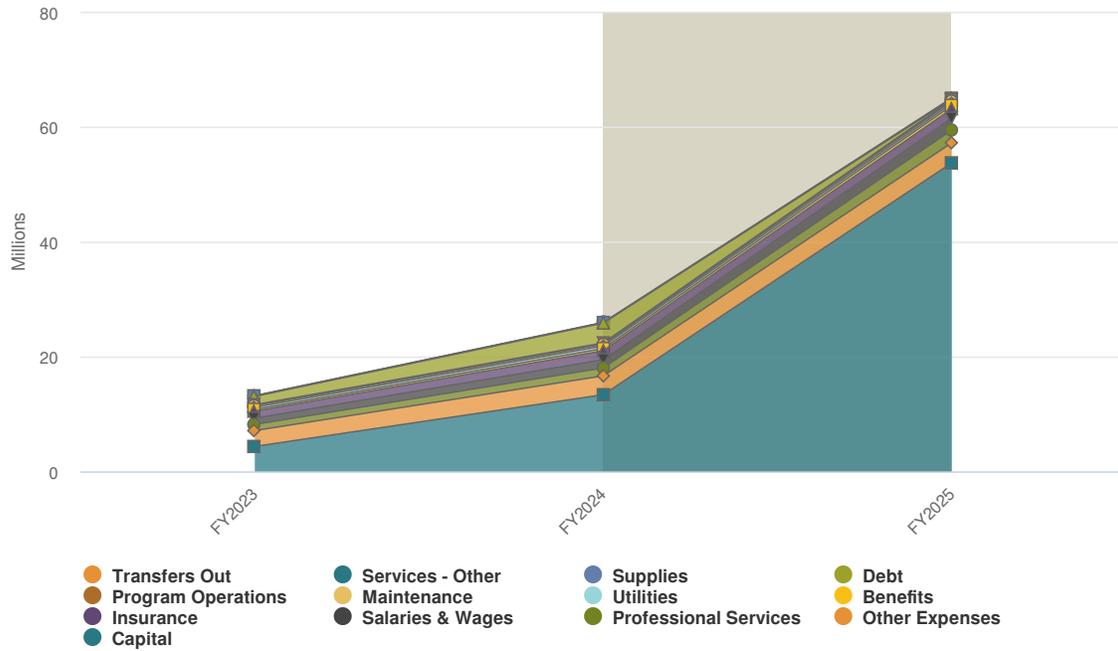
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expenditures				
Environmental Services	\$0	\$421,188	\$1,489,761	253.7%
Utilities	\$0	\$17,349,887	\$62,533,760	260.4%
Public Works	\$13,181,882	\$2,781,257	\$956,764	-65.6%
Total Expenditures:	\$13,181,882	\$20,552,331	\$64,980,284	216.2%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				
Paid Parental Leave	\$0	\$12,933	\$0	-100%
Total Salaries & Wages:	\$1,088,194	\$1,994,379	\$2,071,421	3.9%
Benefits	\$302,788	\$24,695	\$572,748	2,219.3%
Total Benefits:	\$302,788	\$24,695	\$572,748	2,219.3%
Utilities	\$372,334	\$384,408	\$391,969	2%
Total Utilities:	\$372,334	\$384,408	\$391,969	2%
Maintenance	\$279,418	\$322,386	\$359,104	11.4%
Total Maintenance:	\$279,418	\$322,386	\$359,104	11.4%
Supplies	\$104,110	\$101,441	\$126,306	24.5%
Total Supplies:	\$104,110	\$101,441	\$126,306	24.5%
Services - Other	\$23,465	\$35,000	\$29,738	-15%
Total Services - Other:	\$23,465	\$35,000	\$29,738	-15%
Program Operations	\$175,424	\$150,000	\$247,250	64.8%



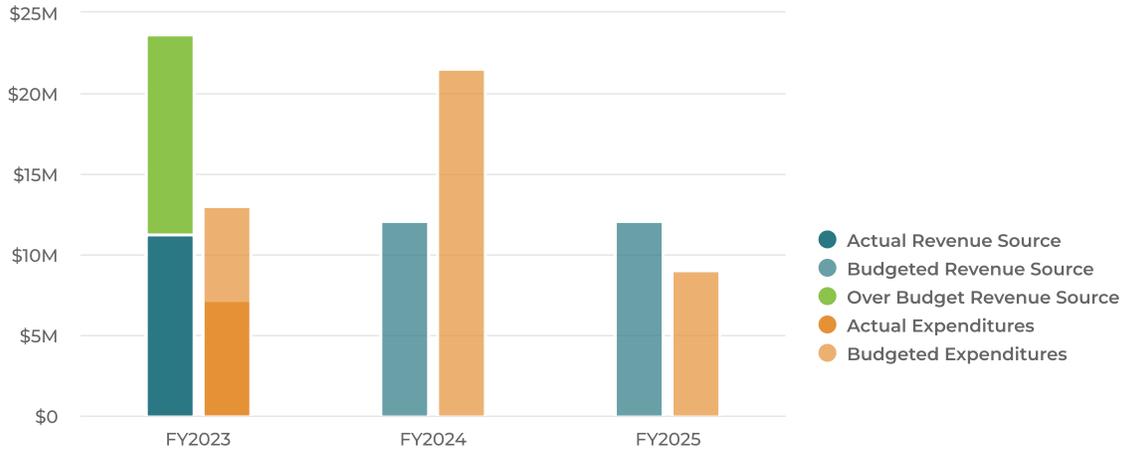
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Total Program Operations:	\$175,424	\$150,000	\$247,250	64.8%
Insurance	\$1,226,614	\$1,321,622	\$1,636,473	23.8%
Total Insurance:	\$1,226,614	\$1,321,622	\$1,636,473	23.8%
Other Expenses	\$2,763,759	\$539,041	\$3,500,254	549.3%
Total Other Expenses:	\$2,763,759	\$539,041	\$3,500,254	549.3%
Capital	\$4,345,254	\$13,922,643	\$53,702,836	285.7%
Total Capital:	\$4,345,254	\$13,922,643	\$53,702,836	285.7%
Debt	\$1,435,221	\$0	\$127,242	N/A
Total Debt:	\$1,435,221	\$0	\$127,242	N/A
Professional Services	\$1,065,302	\$1,756,716	\$2,214,942	26.1%
Total Professional Services:	\$1,065,302	\$1,756,716	\$2,214,942	26.1%
Total Expense Objects:	\$13,181,882	\$20,552,331	\$64,980,284	216.2%



WASTEWATER FUND

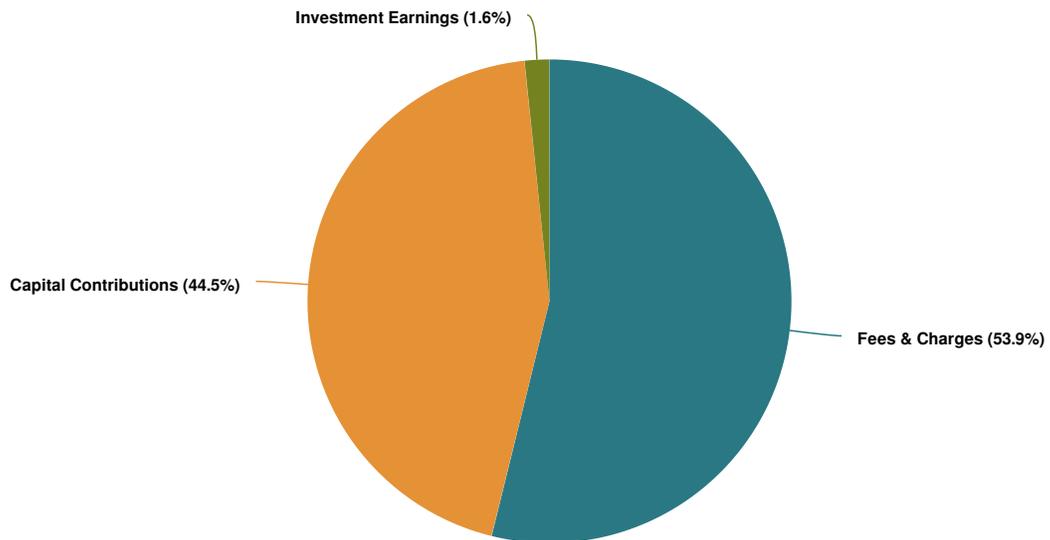
Summary

The Town of Erie is projecting \$12.12M of revenue in FY2025, which represents a 0% increase over the prior year. Budgeted expenditures are projected to decrease by 58.1% or \$12.57M to \$9.05M in FY2025.

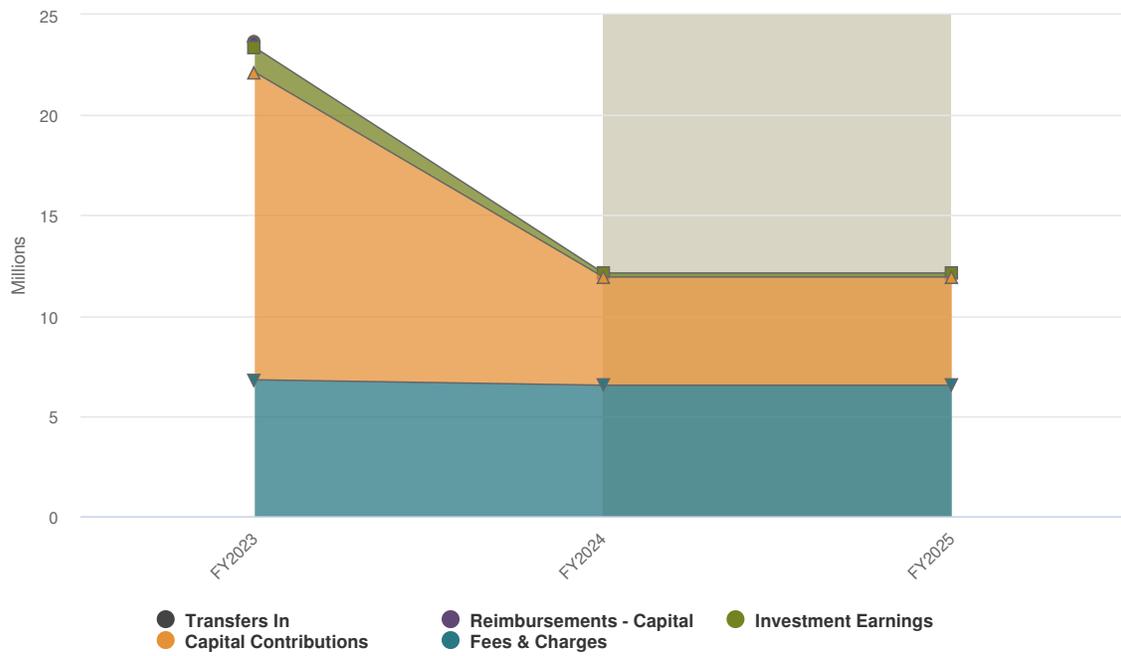


Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source

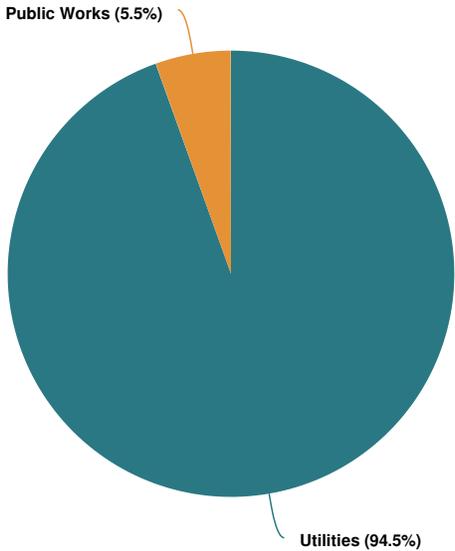


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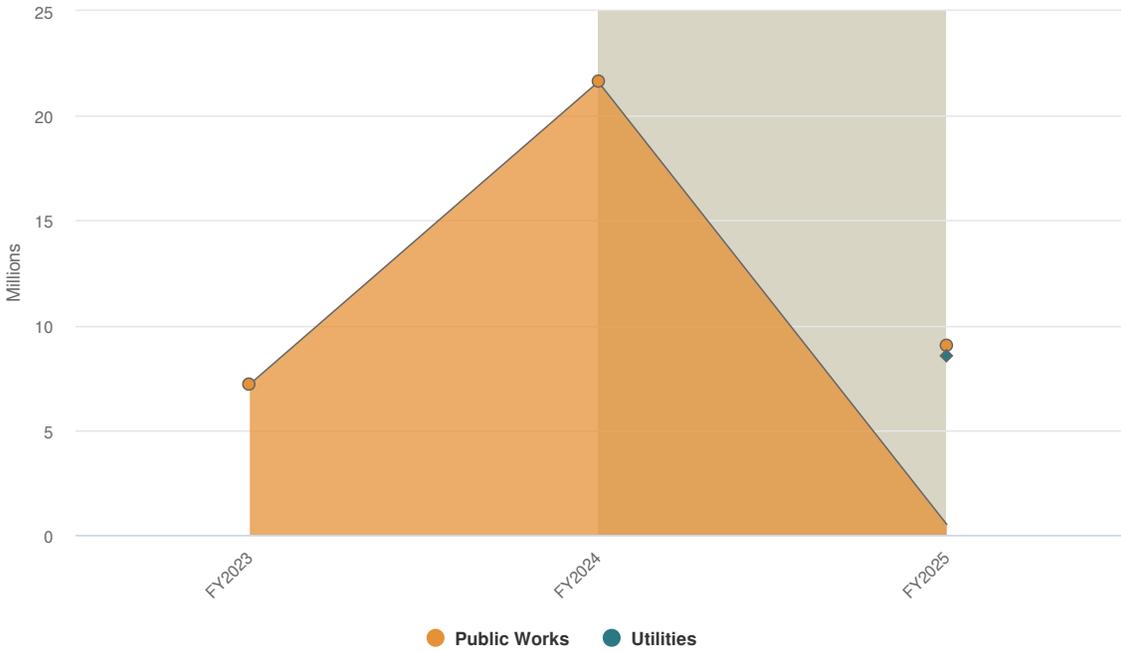
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Revenue Source				
Capital Contributions	\$15,333,692	\$5,394,000	\$5,394,000	0%
Fees & Charges	\$6,800,914	\$6,530,000	\$6,530,000	0%
Investment Earnings	\$1,233,126	\$200,000	\$200,000	0%
Transfers In	\$8,098	\$0	\$0	0%
Reimbursements - Capital	\$295,481	\$0	\$0	0%
Total Revenue Source:	\$23,671,311	\$12,124,000	\$12,124,000	0%

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

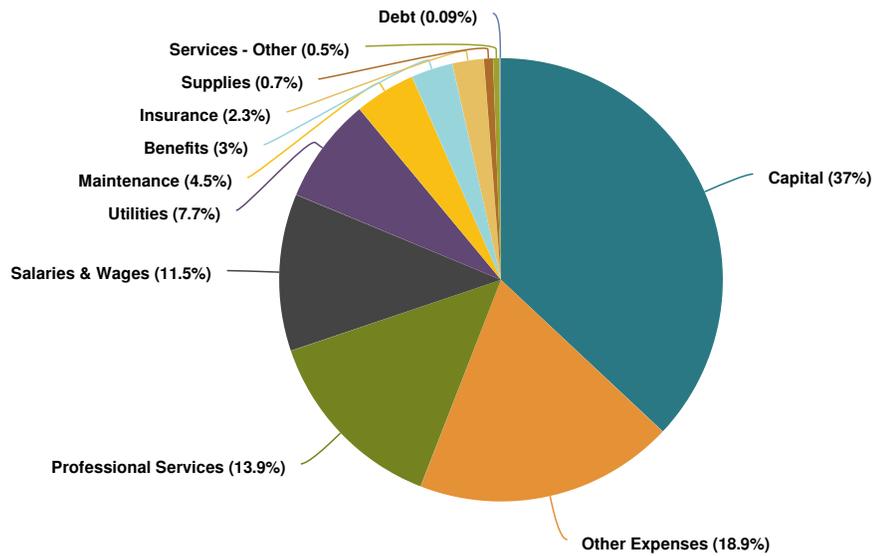


Grey background indicates budgeted figures.

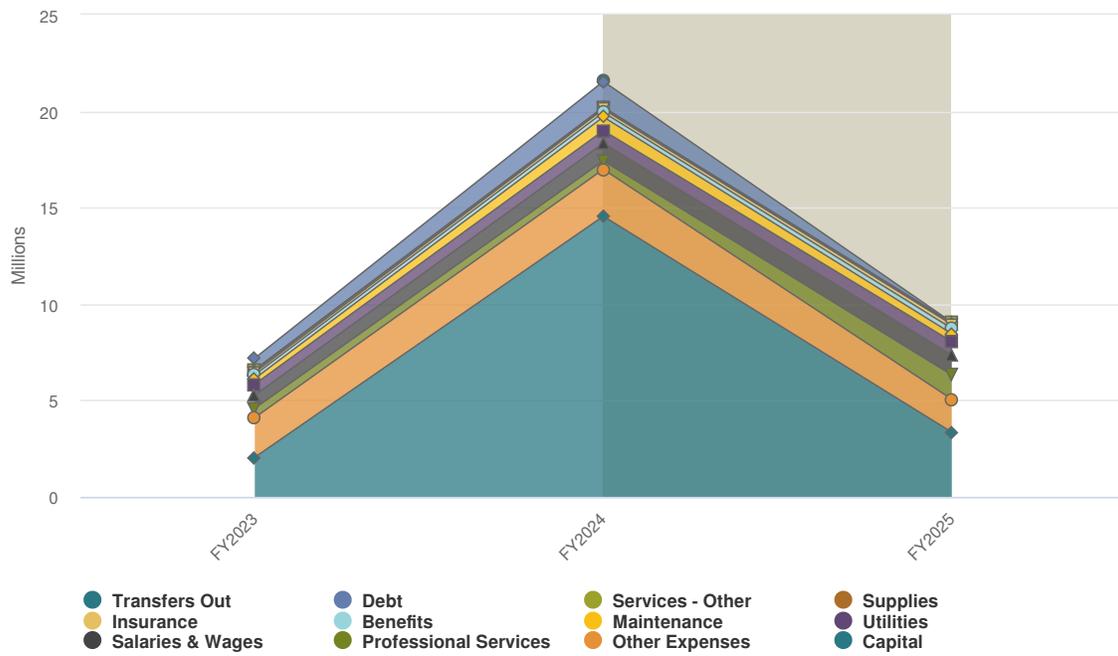
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Expenditures				
Utilities	\$0	\$2,620,933	\$8,555,002	N/A
Public Works	\$7,190,085	\$1,356,684	\$493,973	-97.7%
Total Expenditures:	\$7,190,085	\$3,977,617	\$9,048,975	-58.1%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$679,695	\$937,870	\$1,037,350	10.6%
Benefits	\$194,218	\$8,705	\$273,948	3,047%
Utilities	\$570,472	\$626,455	\$697,722	11.4%
Maintenance	\$291,074	\$665,706	\$402,756	-39.5%
Supplies	\$102,340	\$64,945	\$60,640	-6.6%
Services - Other	\$46,063	\$50,000	\$42,600	-14.8%
Insurance	\$125,700	\$0	\$207,622	N/A
Other Expenses	\$2,058,747	\$24,886	\$1,709,996	6,771.3%
Capital	\$2,050,523	\$1,345,847	\$3,348,631	148.8%
Debt	\$590,615	\$0	\$8,565	N/A
Professional Services	\$480,638	\$253,204	\$1,259,145	397.3%
Total Expense Objects:	\$7,190,085	\$3,977,617	\$9,048,975	127.5%

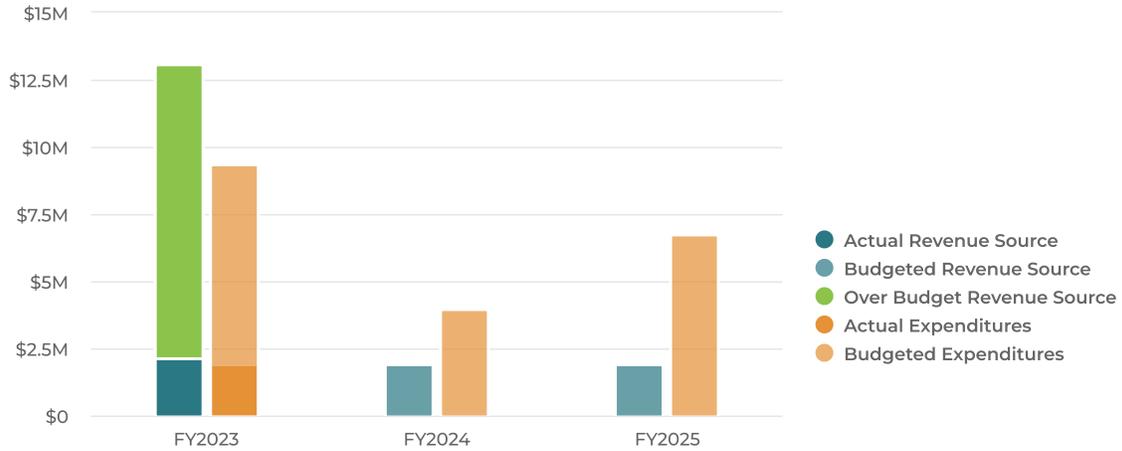




STORM DRAINAGE OPERATING FUND

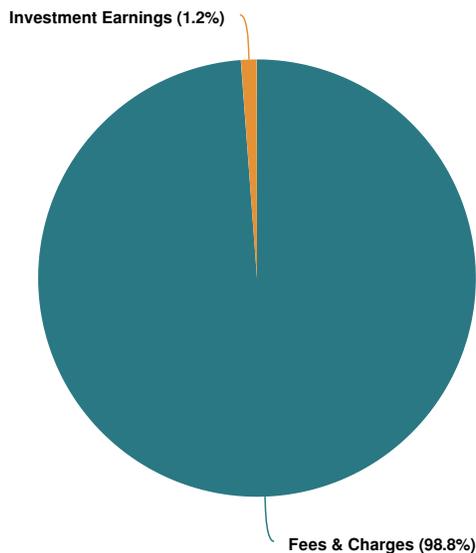
Summary

The Town of Erie is projecting \$1.96M of revenue in FY2025, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 68.1% or \$2.74M to \$6.75M in FY2025.

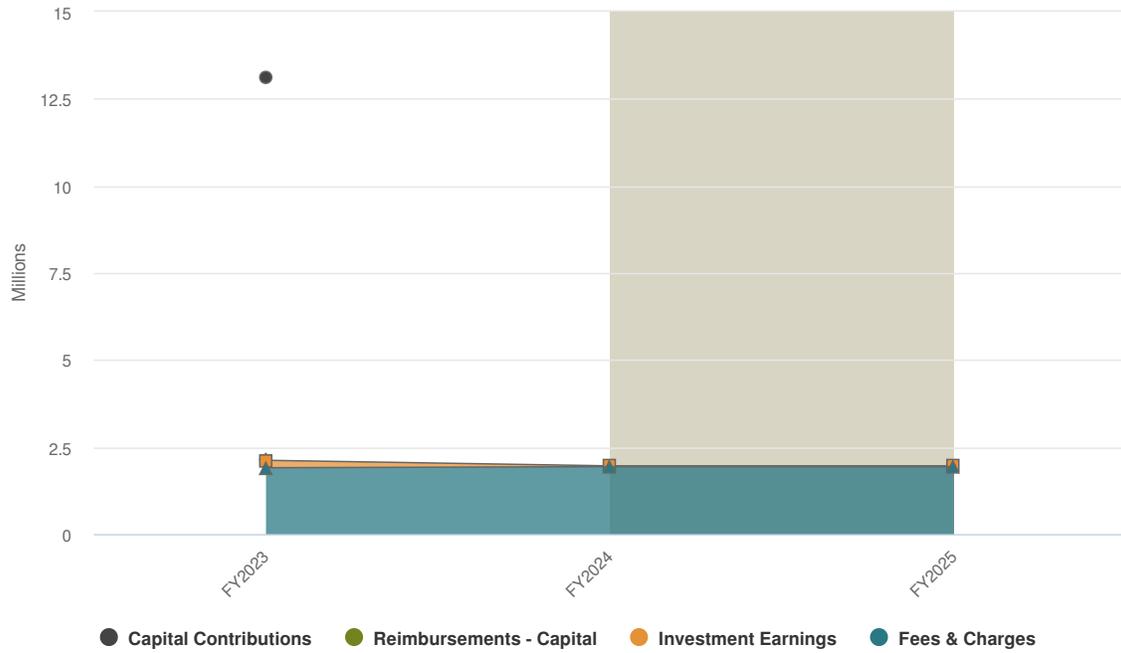


Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source



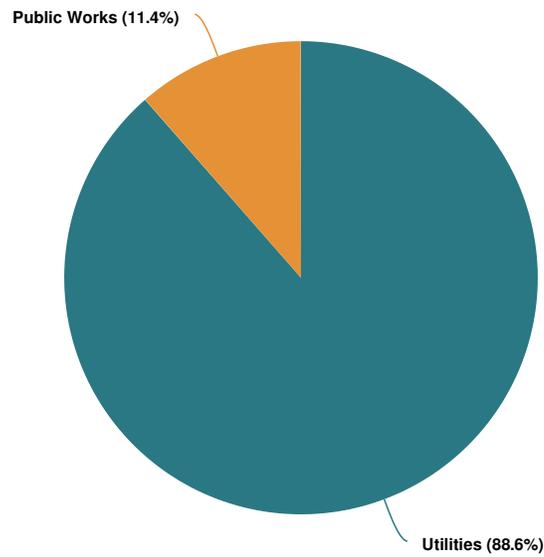
Grey background indicates budgeted figures.

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Revenue Source				
Capital Contributions	\$10,988,996	\$0	\$0	0%
Fees & Charges	\$1,905,894	\$1,937,000	\$1,937,000	0%
Investment Earnings	\$213,629	\$22,809	\$22,809	0%
Reimbursements - Capital	\$10,000	\$0	\$0	0%
Total Revenue Source:	\$13,118,519	\$1,959,809	\$1,959,809	0%

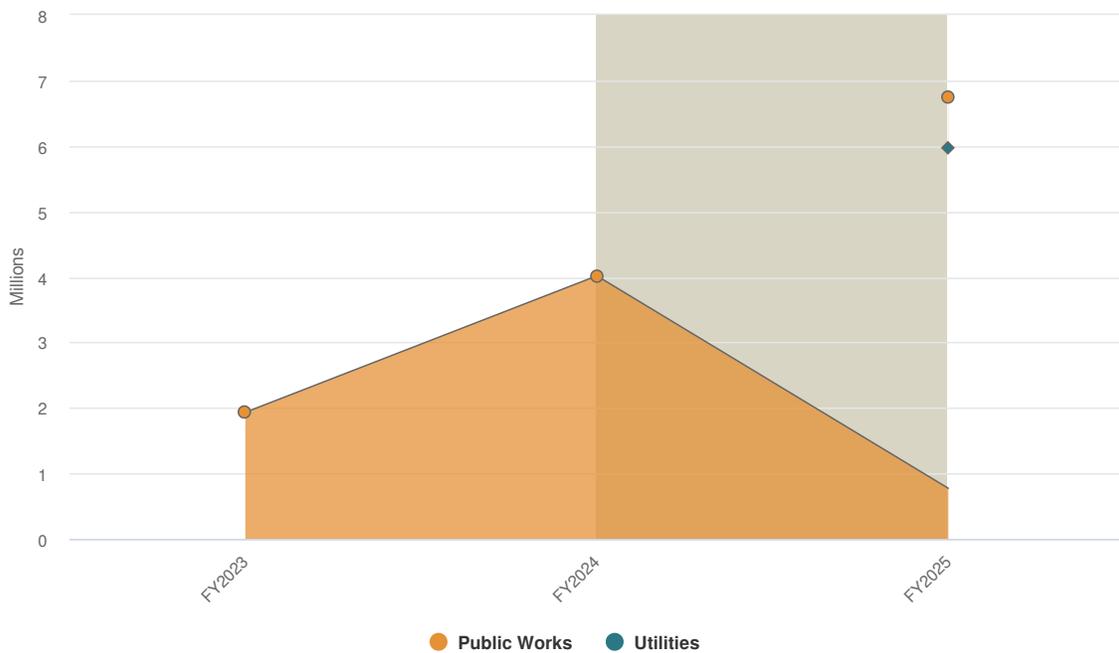


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

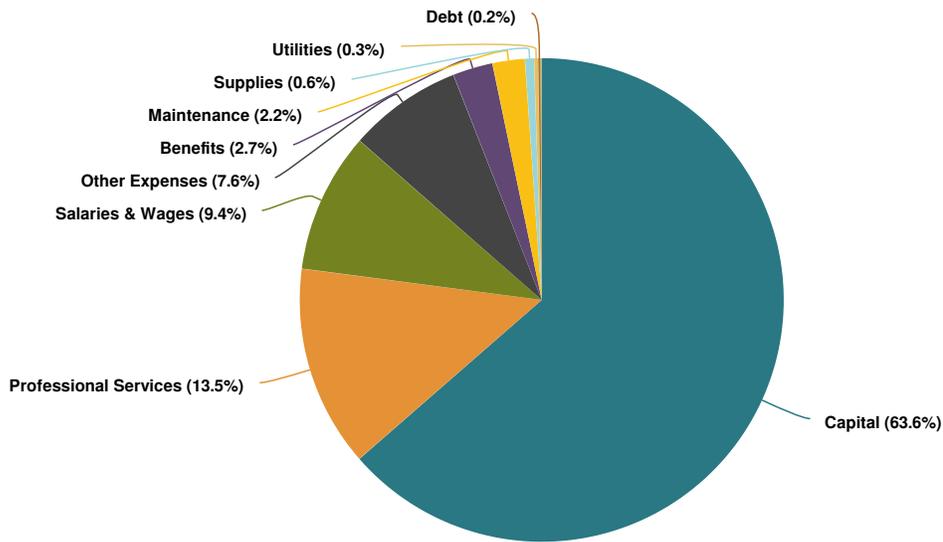


Grey background indicates budgeted figures.

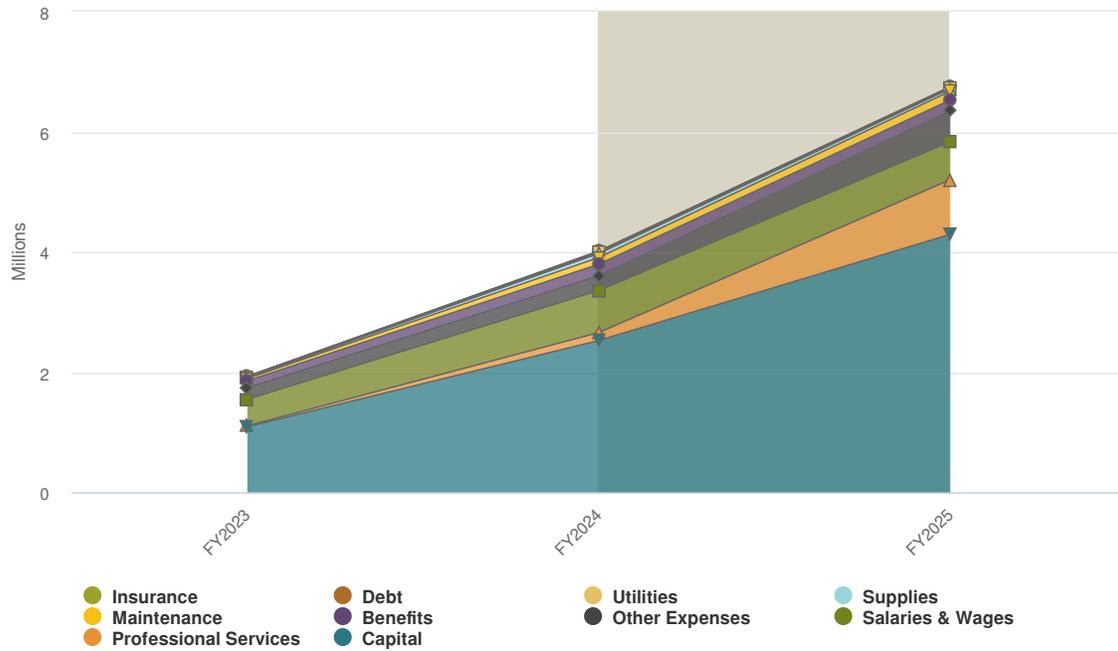
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expenditures				
Utilities	\$0	\$3,688,189	\$5,980,897	62.2%
Public Works	\$1,932,205	\$836,068	\$771,881	-7.7%
Total Expenditures:	\$1,932,205	\$4,524,257	\$6,752,778	49.3%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



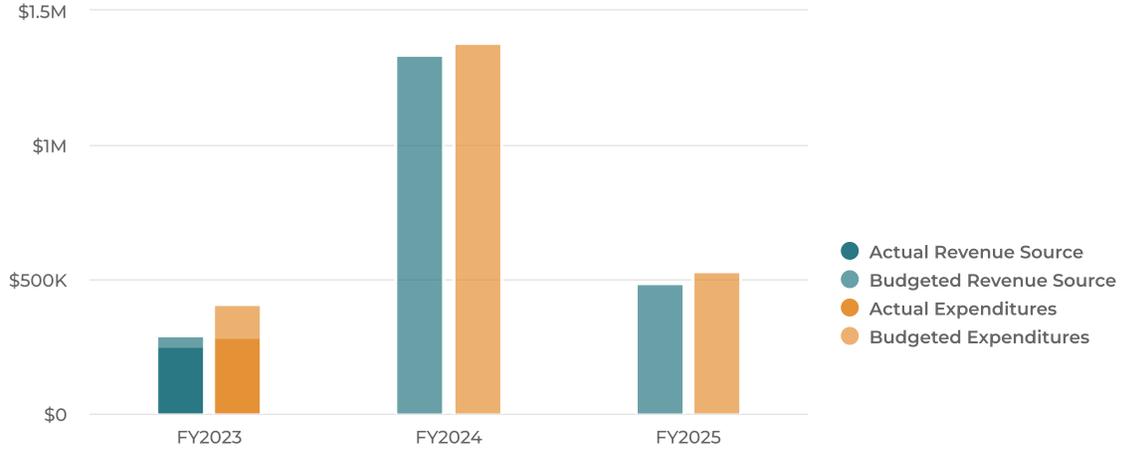
Grey background indicates budgeted figures.

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$441,687	\$530,533	\$633,549	19.4%
Benefits	\$116,737	\$2,500	\$181,055	7,142.2%
Utilities	\$15,363	\$25,000	\$17,525	-29.9%
Maintenance	\$38,118	\$111,744	\$145,500	30.2%
Supplies	\$12,984	\$66,800	\$41,500	-37.9%
Insurance	\$3,000	\$0	\$4,955	N/A
Other Expenses	\$190,101	\$36,710	\$512,974	1,297.4%
Capital	\$1,091,756	\$3,705,835	\$4,294,483	15.9%
Debt	\$6,767	\$0	\$11,022	N/A
Professional Services	\$15,692	\$45,135	\$910,215	1,916.7%
Total Expense Objects:	\$1,932,205	\$4,524,257	\$6,752,778	49.3%



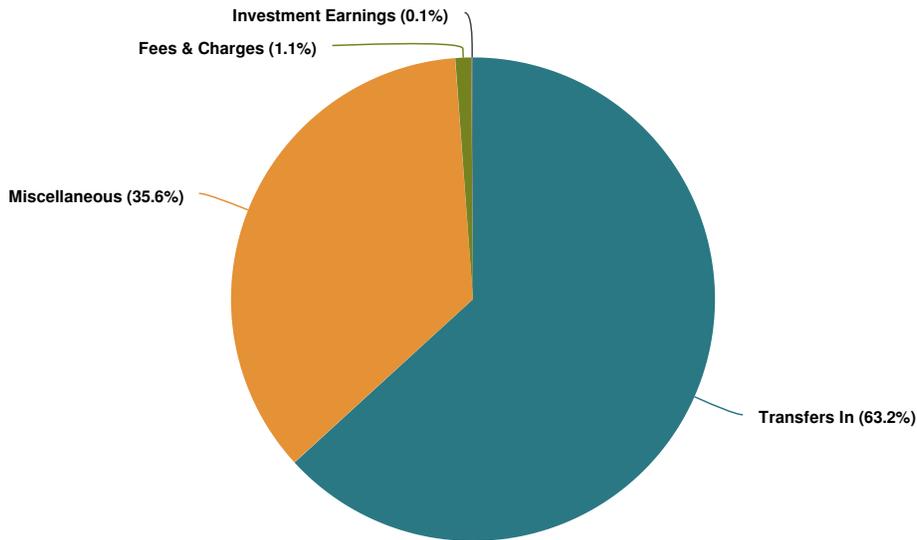
Summary

The Town of Erie is projecting \$491.54K of revenue in FY2025, which represents a 63.3% decrease over the prior year. Budgeted expenditures are projected to decrease by 61.3% or \$847.5K to \$535.39K in FY2025.

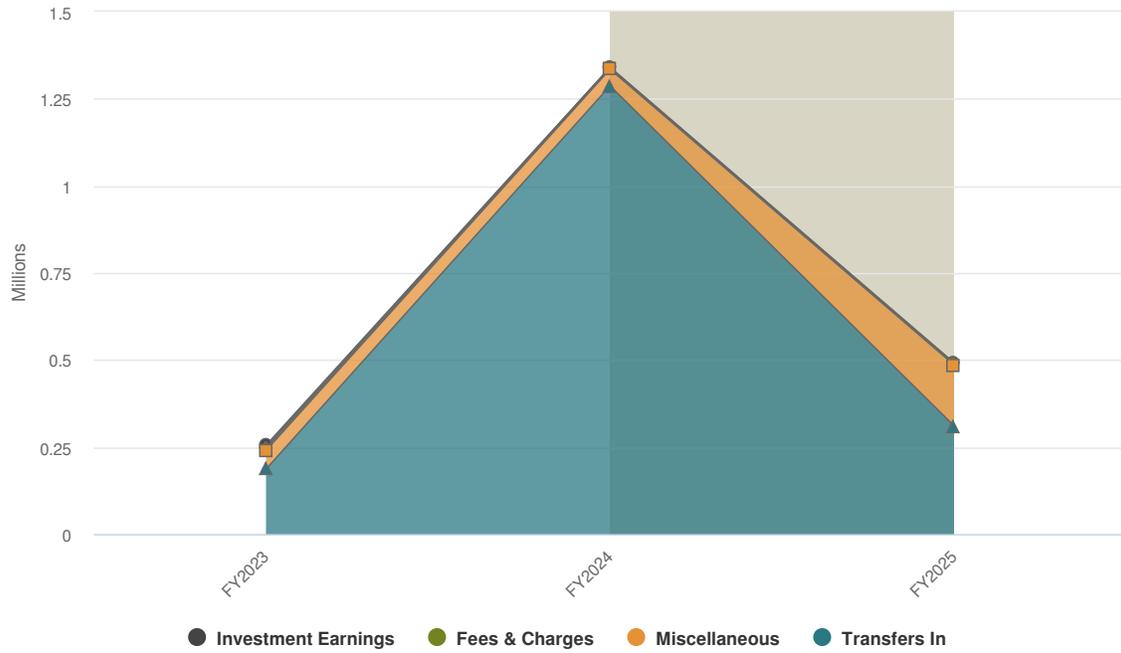


Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source

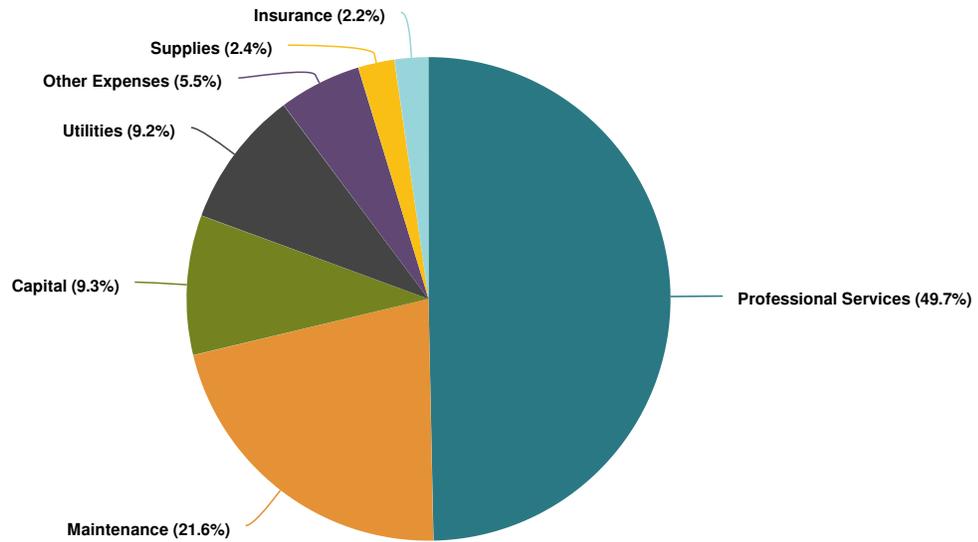


Grey background indicates budgeted figures.

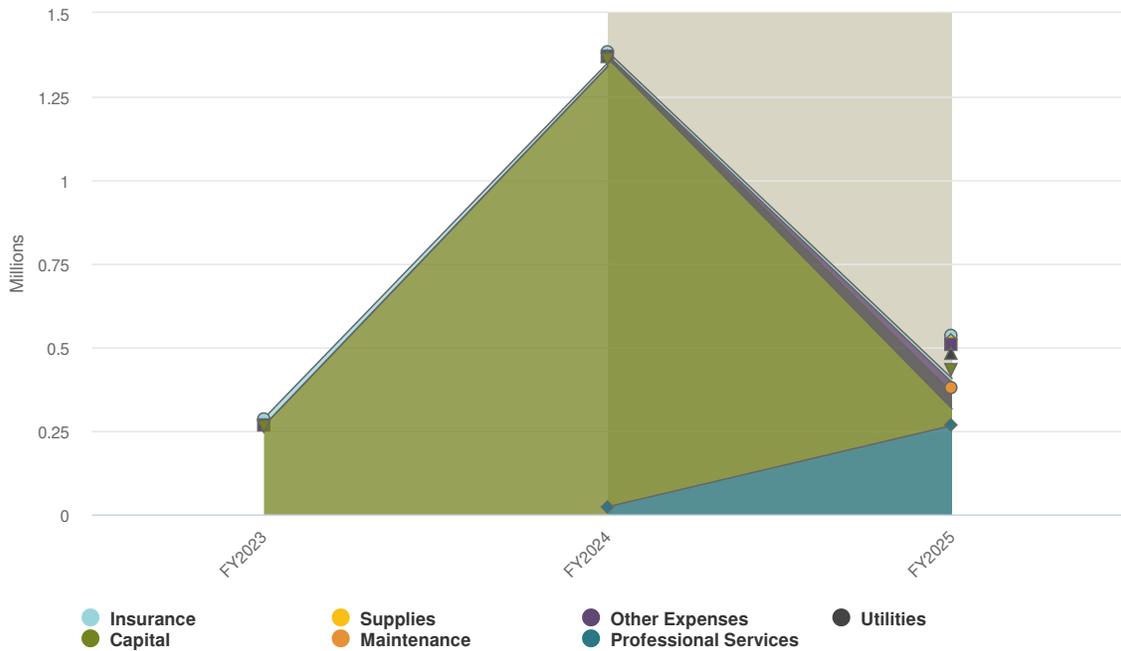
Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Revenue Source				
Fees & Charges	\$6,507	\$5,000	\$5,250	5%
Investment Earnings	\$8,577	\$500	\$525	5%
Miscellaneous	\$53,547	\$48,000	\$175,073	264.7%
Transfers In	\$186,550	\$1,535,816	\$310,697	-75.9%
Total Revenue Source:	\$255,181	\$1,589,316	\$491,545	-63.3%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Expense Objects				
Utilities	\$0	\$0	\$49,200	525.3%
Maintenance	\$0	\$0	\$115,500	N/A
Supplies	\$0	\$0	\$13,050	N/A
Insurance	\$21,768	\$0	\$12,011	13.3%
Other Expenses	\$362	\$0	\$29,595	4,121.8%
Capital	\$265,392	\$1,331,596	\$50,000	-96.3%
Professional Services	\$0	\$20,000	\$266,035	1,047.5%
Total Expense Objects:	\$287,521	\$1,351,596	\$535,390	-61.3%



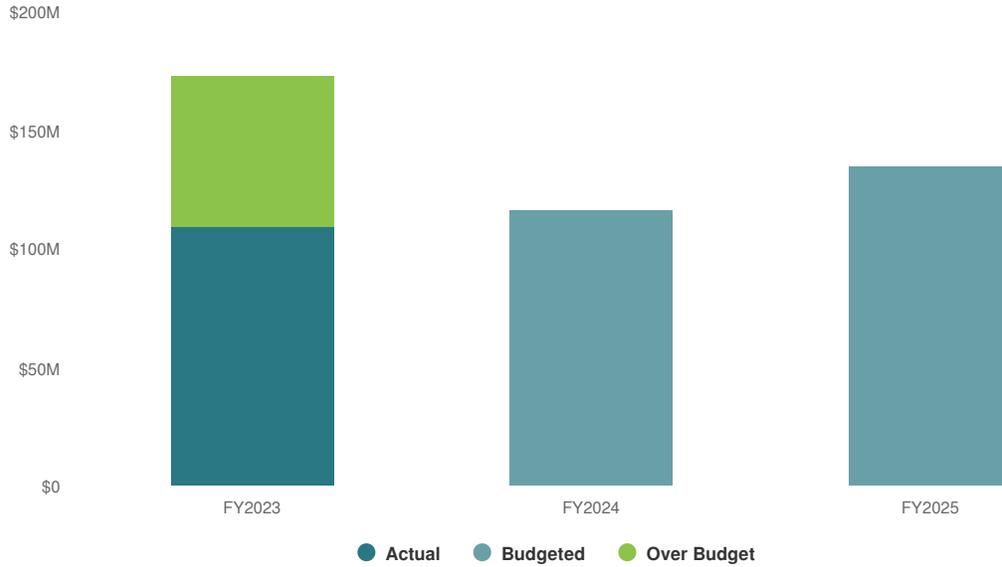
FUNDING SOURCES



Revenue Summary

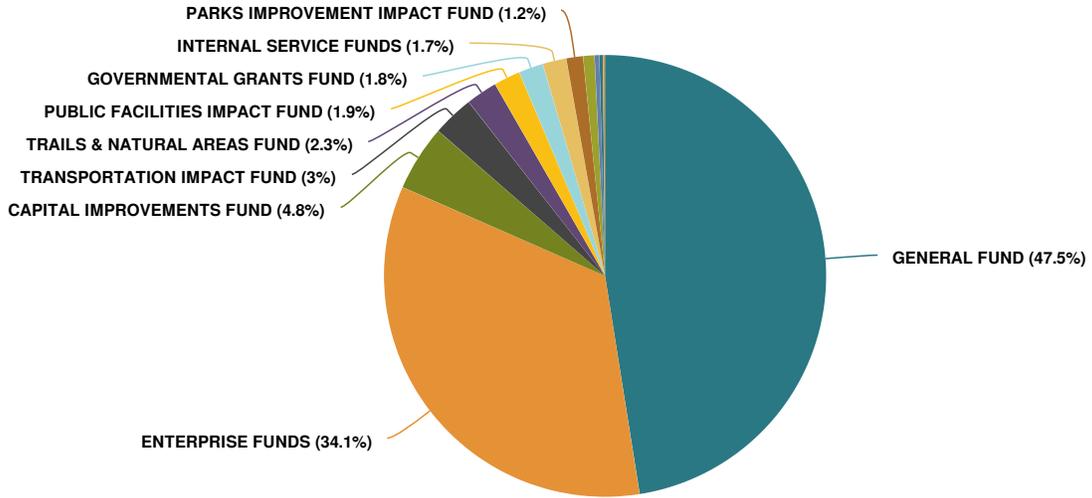
\$134,610,126 **\$18,303,348**
(15.74% vs. prior year)

Revenue Proposed and Historical Budget vs. Actual

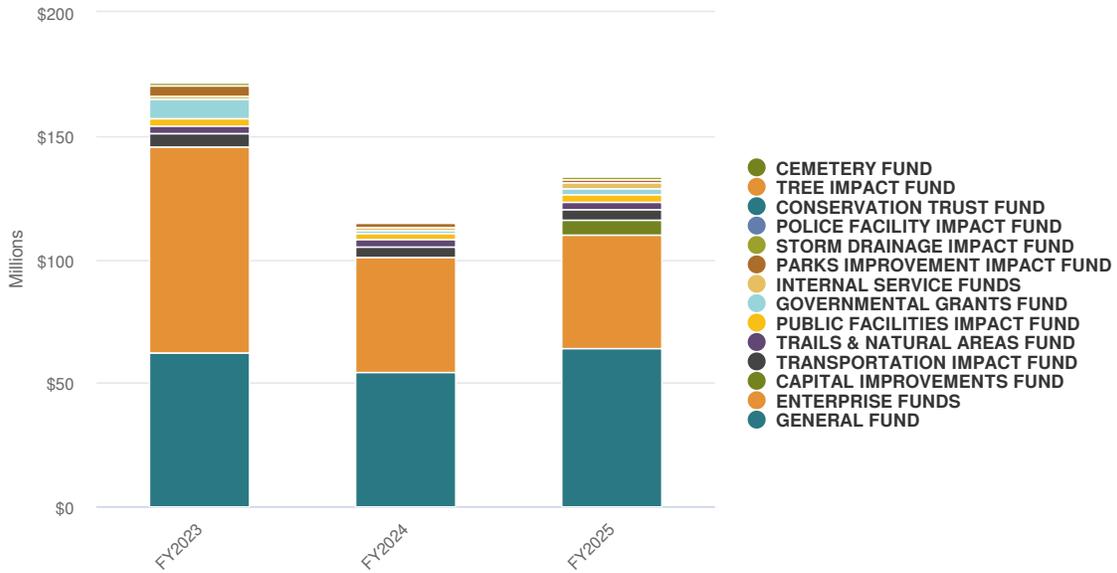


Revenue by Fund

2025 Revenue by Fund



Budgeted and Historical 2025 Revenue by Fund



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
GENERAL FUND				
GENERAL FUND				
Intergovernmental - Pass-thru	\$1,896,805	\$1,523,350	\$1,575,350	3.4%
Fees & Charges	\$10,433,064	\$11,087,070	\$11,789,215	6.3%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Permits, Licenses & Related Fees	\$3,752,246	\$2,999,000	\$3,237,250	7.9%
Fines & Forfeitures	\$141,988	\$100,000	\$165,000	65%
Reimbursements - Operating	\$585,550	\$330,000	\$350,000	6.1%
Investment Earnings	\$2,524,957	\$525,000	\$875,000	66.7%
Miscellaneous	\$4,373,235	\$530,000	\$534,000	0.8%
Transfers In	\$1,475,123	\$3,816,364	\$6,500,576	70.3%
Taxes	\$36,071,036	\$35,940,000	\$38,925,806	8.3%
Debt Proceeds	\$368,521	\$0	\$0	0%
Intergovernmental - Revenue Sharing Agreements	\$110,885	\$0	\$0	0%
Reimbursements - Capital	\$275,969	\$0	\$0	0%
Total GENERAL FUND:	\$62,009,378	\$56,850,784	\$63,952,197	12.5%
Total GENERAL FUND:	\$62,009,378	\$56,850,784	\$63,952,197	12.5%
ENTERPRISE FUNDS				
WATER FUND				
Capital Contributions	\$29,875,251	\$17,467,800	\$17,467,800	0%
Fees & Charges	\$11,571,276	\$13,281,000	\$13,281,000	0%
Permits, Licenses & Related Fees	\$1,600	\$0	\$0	0%
Investment Earnings	\$5,087,794	\$527,000	\$527,000	0%
Miscellaneous	\$17,242	\$10,000	\$10,000	0%
Transfers In	\$57,692	\$0	\$0	0%
Reimbursements - Capital	\$54,503	\$0	\$0	0%
Total WATER FUND:	\$46,665,358	\$31,285,800	\$31,285,800	0%
WASTEWATER FUND				
Capital Contributions	\$15,333,692	\$5,394,000	\$5,394,000	0%
Fees & Charges	\$6,800,914	\$6,530,000	\$6,530,000	0%
Investment Earnings	\$1,233,126	\$200,000	\$200,000	0%
Transfers In	\$8,098	\$0	\$0	0%
Reimbursements - Capital	\$295,481	\$0	\$0	0%
Total WASTEWATER FUND:	\$23,671,311	\$12,124,000	\$12,124,000	0%
STORM DRAINAGE OPERATING FUND				
Capital Contributions	\$10,988,996	\$0	\$0	0%
Fees & Charges	\$1,905,894	\$1,937,000	\$1,937,000	0%
Investment Earnings	\$213,629	\$22,809	\$22,809	0%
Reimbursements - Capital	\$10,000	\$0	\$0	0%
Total STORM DRAINAGE OPERATING FUND:	\$13,118,519	\$1,959,809	\$1,959,809	0%
AIRPORT FUND				
Fees & Charges	\$6,507	\$5,000	\$5,250	5%
Investment Earnings	\$8,577	\$500	\$525	5%
Miscellaneous	\$53,547	\$48,000	\$175,073	264.7%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Transfers In	\$186,550	\$1,535,816	\$310,697	-79.8%
Total AIRPORT FUND:	\$255,181	\$1,589,316	\$491,545	-69.1%
Total ENTERPRISE FUNDS:	\$83,710,369	\$46,958,925	\$45,861,154	-2.3%
GOVERNMENTAL GRANTS FUND				
Intergovernmental - Grants - Capital	\$2,567,001	\$1,287,043	\$0	-100%
Investment Earnings	\$185,489	\$0	\$0	0%
Intergovernmental - Grants - Operating	\$4,949,480	\$0	\$2,422,500	N/A
Total GOVERNMENTAL GRANTS FUND:	\$7,701,970	\$1,287,043	\$2,422,500	88.2%
TRAILS & NATURAL AREAS FUND				
Capital Contributions	\$137,740	\$0	\$0	0%
Investment Earnings	\$306,326	\$60,000	\$60,000	0%
Miscellaneous	\$13,125	\$0	\$0	0%
Taxes	\$2,248,617	\$3,019,000	\$3,019,000	0%
Total TRAILS & NATURAL AREAS FUND:	\$2,705,808	\$3,079,000	\$3,079,000	0%
CONSERVATION TRUST FUND				
Intergovernmental - Pass-thru	\$397,491	\$0	\$350,000	N/A
Investment Earnings	\$48,511	\$0	\$0	0%
Total CONSERVATION TRUST FUND:	\$446,003	\$0	\$350,000	N/A
CEMETERY FUND				
Fees & Charges	\$68,425	\$0	\$0	0%
Investment Earnings	\$16,761	\$0	\$0	0%
Total CEMETERY FUND:	\$85,186	\$0	\$0	0%
INTERNAL SERVICE FUNDS				
FLEET & EQUIPMENT ACQUISITION FUND				
Investment Earnings	\$0	\$0	\$0	0%
Transfers In	\$1,466,781	\$1,045,449	\$2,333,396	123.2%
Total FLEET & EQUIPMENT ACQUISITION FUND:	\$1,466,781	\$1,045,449	\$2,333,396	123.2%
Total INTERNAL SERVICE FUNDS:	\$1,466,781	\$1,045,449	\$2,333,396	123.2%
CAPITAL IMPROVEMENTS FUND				
Transfers In	\$0	\$27,000,000	\$6,500,000	-75.9%
Total CAPITAL IMPROVEMENTS FUND:	\$0	\$27,000,000	\$6,500,000	-75.9%
POLICE FACILITY IMPACT FUND				
Capital Contributions	\$463,637	\$434,100	\$434,100	0%
Investment Earnings	\$27,852	\$20,000	\$20,000	0%
Total POLICE FACILITY IMPACT FUND:	\$491,488	\$454,100	\$454,100	0%
TRANSPORTATION IMPACT FUND				

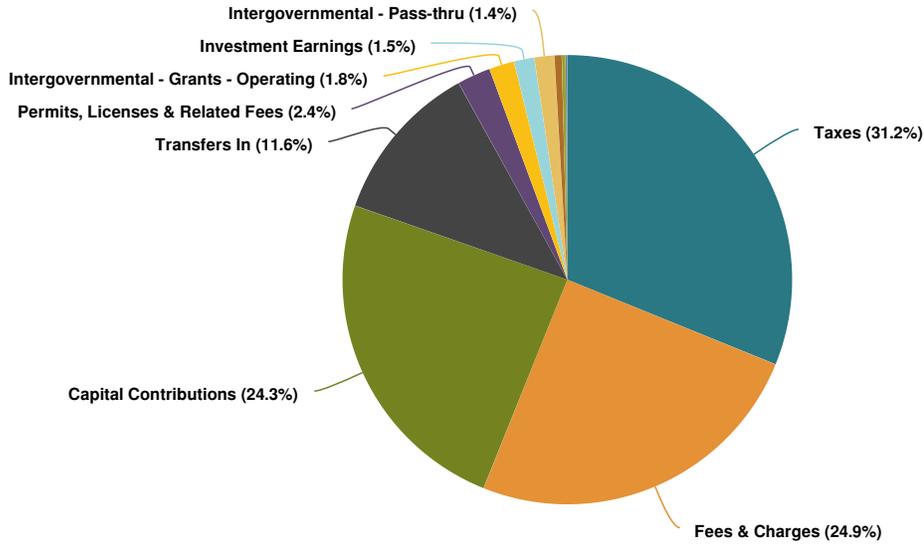


Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Capital Contributions	\$4,095,503	\$3,965,740	\$3,965,740	0%
Investment Earnings	\$1,148,741	\$100,000	\$100,000	0%
Transfers In	\$257,751	\$0	\$0	0%
Reimbursements - Capital	\$12,500	\$0	\$0	0%
Total TRANSPORTATION IMPACT FUND:	\$5,514,495	\$4,065,740	\$4,065,740	0%
PUBLIC FACILITIES IMPACT FUND				
Capital Contributions	\$2,710,539	\$2,565,920	\$2,565,920	0%
Investment Earnings	\$509,853	\$50,000	\$50,000	0%
Total PUBLIC FACILITIES IMPACT FUND:	\$3,220,392	\$2,615,920	\$2,615,920	0%
PARKS IMPROVEMENT IMPACT FUND				
Capital Contributions	\$3,092,814	\$1,550,940	\$1,550,940	0%
Investment Earnings	\$475,255	\$100,000	\$100,000	0%
Transfers In	\$305,410	\$0	\$0	0%
Total PARKS IMPROVEMENT IMPACT FUND:	\$3,873,479	\$1,650,940	\$1,650,940	0%
TREE IMPACT FUND				
Capital Contributions	\$219,500	\$198,000	\$198,000	0%
Investment Earnings	\$58,882	\$3,000	\$3,000	0%
Total TREE IMPACT FUND:	\$278,382	\$201,000	\$201,000	0%
STORM DRAINAGE IMPACT FUND				
Capital Contributions	\$1,102,340	\$1,091,628	\$1,104,180	1.1%
Investment Earnings	\$358,410	\$20,000	\$20,000	0%
Total STORM DRAINAGE IMPACT FUND:	\$1,460,750	\$1,111,628	\$1,124,180	1.1%
Total:	\$172,964,480	\$146,320,529	\$134,610,126	-8%

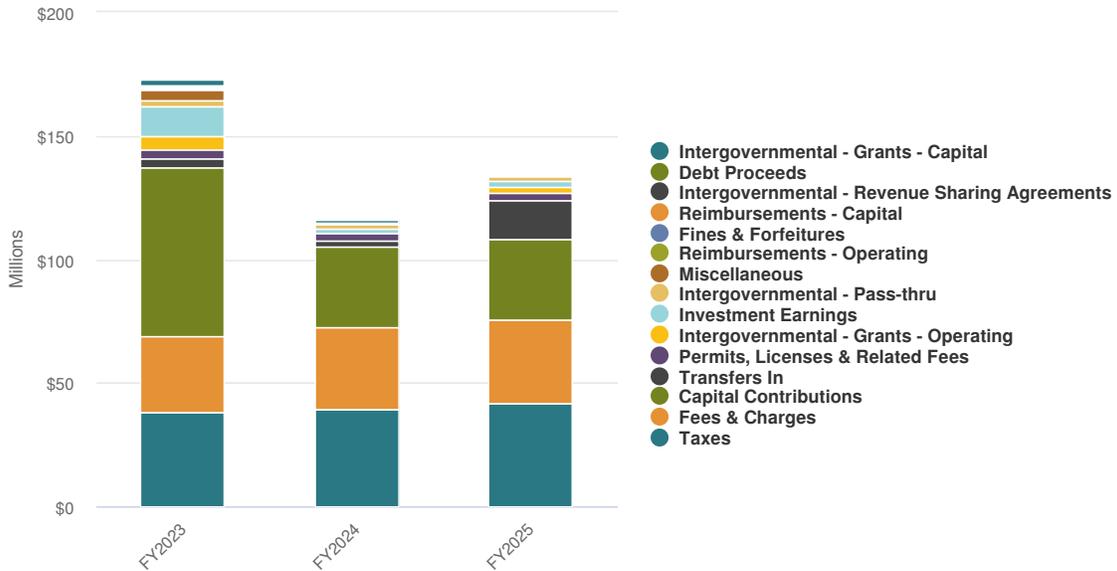


Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Revenue Source				
Intergovernmental - Pass-thru				
Highway User Taxes				
Highway User Taxes	\$997,654	\$950,000	\$950,000	0%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Total Highway User Taxes:	\$997,654	\$950,000	\$950,000	0%
Motor Vehicle Taxes				
Motor Vehicle Taxes	\$103,322	\$95,000	\$95,000	0%
Total Motor Vehicle Taxes:	\$103,322	\$95,000	\$95,000	0%
Road & Bridge Taxes				
Road & Bridge Taxes	\$174,287	\$200,000	\$200,000	0%
Total Road & Bridge Taxes:	\$174,287	\$200,000	\$200,000	0%
Conservation Trust Revenue				
Conservation Trust Revenue	\$397,491	\$0	\$350,000	N/A
Total Conservation Trust Revenue:	\$397,491	\$0	\$350,000	N/A
Cigarette Taxes				
Cigarette Taxes	\$36,370	\$20,000	\$22,000	10%
Total Cigarette Taxes:	\$36,370	\$20,000	\$22,000	10%
Severance Taxes				
Severance Taxes	\$472,069	\$200,000	\$250,000	25%
Total Severance Taxes:	\$472,069	\$200,000	\$250,000	25%
Federal Mineral Lease Funds				
Federal Mineral Lease Funds	\$113,102	\$58,350	\$58,350	0%
Total Federal Mineral Lease Funds:	\$113,102	\$58,350	\$58,350	0%
Total Intergovernmental - Pass-thru:	\$2,294,296	\$1,523,350	\$1,925,350	26.4%
Intergovernmental - Grants - Capital				
CDOT - Transportation Grants				
DRCOG Signal Communication Grant	\$137,662	\$0	\$0	N/A
Total CDOT - Transportation Grants:	\$137,662	\$0	\$0	0%
FAA Airport Grant				
FAA Airport Grant Rev. - AWOS/Wind Cone Reloc	\$186,878	\$0	\$0	N/A
FAA Airport Grant	\$0	\$1,287,043	\$0	-100%
Total FAA Airport Grant:	\$186,878	\$1,287,043	\$0	-100%
Miscellaneous Grants - Capital				
Grant Revenue - Schofield Farm	\$250,000	\$0	\$0	0%
Grant Revenue - Coal Creek	\$555,956	\$0	\$0	0%
Grant Revenue -CPW Coal Creek Park	\$449,697	\$0	\$0	N/A
Miscellaneous Grants - Capita	\$36,155	\$0	\$0	N/A
Miscellaneous Grants -Capital -AAA Grant	\$59,941	\$0	\$0	N/A
Grant Revenue - Erie Pkwy & WCR7	\$231,689	\$0	\$0	N/A



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Grant Revenue - CLR Tellen to Chessman	\$26,062	\$0	\$0	N/A
Grant Revenue -Energy Performance Contracts	\$632,657	\$0	\$0	N/A
Grant Revenue - Well Project	\$304	\$0	\$0	N/A
Total Miscellaneous Grants - Capital:	\$2,242,461	\$0	\$0	0%
Total Intergovernmental - Grants - Capital:	\$2,567,001	\$1,287,043	\$0	-100%
Capital Contributions				
Transportation Impact Fees - Res - SF				
Transportation Impact Fees - Res - SF	\$3,415,280	\$3,358,800	\$3,358,800	0%
Total Transportation Impact Fees - Res - SF:	\$3,415,280	\$3,358,800	\$3,358,800	0%
Transportation Impact Fees - Res - MF				
Transportation Impact Fees - Res - MF	\$0	\$206,940	\$206,940	0%
Total Transportation Impact Fees - Res - MF:	\$0	\$206,940	\$206,940	0%
Transportation Impact Fees - Res - TH				
Transportation Impact Fees - Res - TH	\$10,347	\$0	\$0	N/A
Total Transportation Impact Fees - Res - TH:	\$10,347	\$0	\$0	N/A
Transportation Impact Fees - Cml				
Transportation Impact Fees - Commercial	\$304,282	\$400,000	\$400,000	0%
Total Transportation Impact Fees - Cml:	\$304,282	\$400,000	\$400,000	0%
Transportation Impact Fees - Res - DX				
Transportation Impact Fees - Res - DX	\$365,594	\$0	\$0	0%
Total Transportation Impact Fees - Res - DX:	\$365,594	\$0	\$0	0%
Public Facilities Impact Fees - Res - SF				
Public Facilities Impact Fees - Res - SF	\$2,281,164	\$2,243,400	\$2,243,400	0%
Total Public Facilities Impact Fees - Res - SF:	\$2,281,164	\$2,243,400	\$2,243,400	0%
Public Facilities Impact Fees - Res - MF				
Public Facilities Impact Fees - Res - MF	\$0	\$122,520	\$122,520	0%
Total Public Facilities Impact Fees - Res - MF:	\$0	\$122,520	\$122,520	0%
Public Facilities Impact Fees - Res - TH				
Public Facilities Impact Fees - Res - TH	\$6,126	\$0	\$0	N/A
Total Public Facilities Impact Fees - Res - TH:	\$6,126	\$0	\$0	N/A
Public Facilities Impact Fees - Cml				
Public Facilities Impact Fees - Cml	\$206,797	\$200,000	\$200,000	0%
Total Public Facilities Impact Fees - Cml:	\$206,797	\$200,000	\$200,000	0%
Public Facilities Impact Fees - DX				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Public Facilities Impact Fees - DX	\$216,452	\$0	\$0	0%
Total Public Facilities Impact Fees - DX:	\$216,452	\$0	\$0	0%
Parks Improvement Impact Fees - SF				
Parks Improvement Impact Fees - SF	\$1,495,355	\$1,470,600	\$1,470,600	0%
Total Parks Improvement Impact Fees - SF:	\$1,495,355	\$1,470,600	\$1,470,600	0%
Parks Improvement Impact Fees - MF				
Parks Improvement Impact Fees - MF	\$0	\$80,340	\$80,340	0%
Total Parks Improvement Impact Fees - MF:	\$0	\$80,340	\$80,340	0%
Parks Improvement Impact Fees - TH				
Parks Improvement Impact Fees - TH	\$4,017	\$0	\$0	N/A
Total Parks Improvement Impact Fees - TH:	\$4,017	\$0	\$0	N/A
Parks Improvement Impact Fees - DX				
Parks Improvement Impact Fees - DX	\$141,934	\$0	\$0	0%
Total Parks Improvement Impact Fees - DX:	\$141,934	\$0	\$0	0%
Police Facilities Impact Fees - SF				
Police Facilities Impact Fee - SF	\$418,529	\$411,600	\$411,600	0%
Total Police Facilities Impact Fees - SF:	\$418,529	\$411,600	\$411,600	0%
Police Facilities Impact Fees - MF				
Police Facilities Impact Fee - MF	\$0	\$22,500	\$22,500	0%
Total Police Facilities Impact Fees - MF:	\$0	\$22,500	\$22,500	0%
Police Facilities Impact Fee - TH				
Police Facilities Impact Fee - TH	\$1,125	\$0	\$0	N/A
Total Police Facilities Impact Fee - TH:	\$1,125	\$0	\$0	N/A
Police Facilities Impact Fee - DX				
Police Facilities Impact Fee - DX	\$39,750	\$0	\$0	0%
Total Police Facilities Impact Fee - DX:	\$39,750	\$0	\$0	0%
Police Facilities Impact Fee-Commercial				
Police Facilities Impact Fee - Commercial	\$4,233	\$0	\$0	N/A
Total Police Facilities Impact Fee-Commercial:	\$4,233	\$0	\$0	N/A
Storm Drainage Impact Fees - Res - SF				
Storm Drainage Impact Fees - Res - SF	\$993,243	\$987,448	\$1,000,000	1.3%
Total Storm Drainage Impact Fees - Res - SF:	\$993,243	\$987,448	\$1,000,000	1.3%
Storm Drainage Impact Fees - Res - MF				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Storm Drainage Impact Fees - Res - MF	\$0	\$54,180	\$54,180	0%
Total Storm Drainage Impact Fees - Res - MF:	\$0	\$54,180	\$54,180	0%
Storm Drainage Impact Fees - Res - TH				
Storm Drainage Impact Fees - Res - TH	\$2,709	\$0	\$0	N/A
Total Storm Drainage Impact Fees - Res - TH:	\$2,709	\$0	\$0	N/A
Storm Drainage Impact Fees - Cml				
Storm Drainage Impact Fees - Cml	\$10,670	\$50,000	\$50,000	0%
Total Storm Drainage Impact Fees - Cml:	\$10,670	\$50,000	\$50,000	0%
Storm Drainage Impact Fees - Res - DX				
Storm Drainage Impact Fees - Res - DX	\$95,718	\$0	\$0	0%
Total Storm Drainage Impact Fees - Res - DX:	\$95,718	\$0	\$0	0%
Tree Impact Fees - SF				
Tree Impact Fees - SF	\$186,800	\$180,000	\$180,000	0%
Total Tree Impact Fees - SF:	\$186,800	\$180,000	\$180,000	0%
Tree Impact Fees - MF				
Tree Impact Fees - MF	\$0	\$18,000	\$18,000	0%
Total Tree Impact Fees - MF:	\$0	\$18,000	\$18,000	0%
Tree Impact Fees - TH				
Tree Impact Fees - TH	\$900	\$0	\$0	N/A
Total Tree Impact Fees - TH:	\$900	\$0	\$0	N/A
Tree Impact Fees - DX				
Tree Impact Fees - DX	\$31,800	\$0	\$0	0%
Total Tree Impact Fees - DX:	\$31,800	\$0	\$0	0%
Water Tap Fees - Residential - SF				
Water Tap Fees - Residential - SF	\$7,374,600	\$7,224,000	\$7,224,000	0%
Total Water Tap Fees - Residential - SF:	\$7,374,600	\$7,224,000	\$7,224,000	0%
Water Tap Fees - Residential - MF				
Water Tap Fees - Residential - MF	\$0	\$138,000	\$138,000	0%
Total Water Tap Fees - Residential - MF:	\$0	\$138,000	\$138,000	0%
Water Tap Fees - Residential - TH				
Water Tap Fees - Residential - TH	\$18,076	\$0	\$0	N/A
Total Water Tap Fees - Residential - TH:	\$18,076	\$0	\$0	N/A
Water Tap Fees - Residential - DX				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Water Tap Fees - Residential - DX	\$1,277,300	\$0	\$0	0%
Total Water Tap Fees - Residential - DX:	\$1,277,300	\$0	\$0	0%
Water Tap Fees - Commercial				
Water Tap Fees - Commercial	\$617,910	\$0	\$0	N/A
Total Water Tap Fees - Commercial:	\$617,910	\$0	\$0	N/A
Water Rights Fees - Residential - SF				
Water Rights Fees - Residential - SF	\$9,096,080	\$9,745,800	\$9,745,800	0%
Total Water Rights Fees - Residential - SF:	\$9,096,080	\$9,745,800	\$9,745,800	0%
Water Rights Fees - Residential - MF				
Water Rights Fees - Residential - MF	\$0	\$360,000	\$360,000	0%
Total Water Rights Fees - Residential - MF:	\$0	\$360,000	\$360,000	0%
Water Rights Fees - Residential - TH				
Water Rights Fees - Residential - TH	\$23,431	\$0	\$0	N/A
Total Water Rights Fees - Residential - TH:	\$23,431	\$0	\$0	N/A
Water Rights Fees - Residential - DX				
Water Rights Fees - Residential - DX	\$1,721,758	\$0	\$0	0%
Total Water Rights Fees - Residential - DX:	\$1,721,758	\$0	\$0	0%
Water Rights Fees - Residential - Irrig				
Water Rights Fees - Residential - Irrig	\$696,755	\$0	\$0	N/A
Total Water Rights Fees - Residential - Irrig:	\$696,755	\$0	\$0	N/A
Water Rights Fees - Commercial				
Water Rights Fees - Commercial	\$806,737	\$0	\$0	N/A
Total Water Rights Fees - Commercial:	\$806,737	\$0	\$0	N/A
Wastewater Tap Fees - Residential - SF				
Wastewater Tap Fees - Residential - SF	\$5,422,320	\$5,316,000	\$5,316,000	0%
Total Wastewater Tap Fees - Residential - SF:	\$5,422,320	\$5,316,000	\$5,316,000	0%
Wastewater Tap Fees - Residential - MF				
Wastewater Tap Fees - Residential - MF	\$0	\$78,000	\$78,000	0%
Total Wastewater Tap Fees - Residential - MF:	\$0	\$78,000	\$78,000	0%
Wastewater Tap Fees - Residential - TH				
Wastewater Tap Fees - Residential - TH	\$17,720	\$0	\$0	N/A
Total Wastewater Tap Fees - Residential - TH:	\$17,720	\$0	\$0	N/A
Wastewater Tap Fees - Residential - DX				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Wastewater Tap Fees - Residential - DX	\$939,160	\$0	\$0	0%
Total Wastewater Tap Fees - Residential - DX:	\$939,160	\$0	\$0	0%
Wastewater Tap Fees - Commercial				
Wastewater Tap Fees - Commercial	\$232,153	\$0	\$0	N/A
Total Wastewater Tap Fees - Commercial:	\$232,153	\$0	\$0	N/A
Cash In Lieu - Parks				
Cash In Lieu - Parks	\$1,336,392	\$0	\$0	N/A
Cash In Lieu - Parks - Summerfield	\$102,810	\$0	\$0	N/A
Total Cash In Lieu - Parks:	\$1,439,202	\$0	\$0	0%
Neighborhood Park Development Fee				
Neighborhood Park Fee - Parkdale	\$12,306	\$0	\$0	N/A
Total Neighborhood Park Development Fee:	\$12,306	\$0	\$0	N/A
Cash in Lieu - Open Space				
Cash in Lieu - Open Space	\$137,740	\$0	\$0	N/A
Total Cash in Lieu - Open Space:	\$137,740	\$0	\$0	N/A
Capital Contributed by Developers				
Capital Contributed by Developers (P 13)	\$8,242,604	\$0	\$0	N/A
Capital Contributed by Developers (P 13)	\$8,722,339	\$0	\$0	N/A
Capital Contributed by Developers	\$10,988,996	\$0	\$0	N/A
Total Capital Contributed by Developers:	\$27,953,939	\$0	\$0	N/A
Total Capital Contributions:	\$68,020,012	\$32,668,128	\$32,680,680	0%
Fees & Charges				
Water Sales - Residential - SF				
Water Sales - Residential - SF	\$8,800,230	\$10,429,000	\$10,429,000	0%
Total Water Sales - Residential - SF:	\$8,800,230	\$10,429,000	\$10,429,000	0%
Water Sales - Irrigation				
Water Sales - Irrigation	\$1,507,270	\$1,381,000	\$1,381,000	0%
Total Water Sales - Irrigation:	\$1,507,270	\$1,381,000	\$1,381,000	0%
Water Sales - Commercial				
Water Sales - Commercial	\$553,146	\$556,000	\$556,000	0%
Total Water Sales - Commercial:	\$553,146	\$556,000	\$556,000	0%
Water Sales - Hydrant				
Water Sales - Hydrant	\$316,216	\$595,000	\$595,000	0%
Total Water Sales - Hydrant:	\$316,216	\$595,000	\$595,000	0%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Water Sales - Reuse				
Water Sales - Reuse	\$186,190	\$150,000	\$150,000	0%
Total Water Sales - Reuse:	\$186,190	\$150,000	\$150,000	0%
Wastewater Fees - Residential - SF				
Wastewater Fees - Residential - SF	\$6,322,150	\$6,125,000	\$6,125,000	0%
Total Wastewater Fees - Residential - SF:	\$6,322,150	\$6,125,000	\$6,125,000	0%
Wastewater Fees - Commercial				
Wastewater Fees - Commercial	\$478,764	\$405,000	\$405,000	0%
Total Wastewater Fees - Commercial:	\$478,764	\$405,000	\$405,000	0%
Storm Drainage Fees - Residential - SF				
Storm Drainage Fees - Residential - SF	\$1,658,510	\$1,700,000	\$1,700,000	0%
Total Storm Drainage Fees - Residential - SF:	\$1,658,510	\$1,700,000	\$1,700,000	0%
Storm Drainage Fees - Commercial				
Storm Drainage Fees - Commercial	\$247,384	\$237,000	\$237,000	0%
Total Storm Drainage Fees - Commercial:	\$247,384	\$237,000	\$237,000	0%
Raw Water Lease Income				
Raw Water Lease Income	\$191,257	\$150,000	\$150,000	0%
Total Raw Water Lease Income:	\$191,257	\$150,000	\$150,000	0%
Water Late Payment Penalties				
Water Late Payment Penalties	\$12,607	\$12,000	\$12,000	0%
Total Water Late Payment Penalties:	\$12,607	\$12,000	\$12,000	0%
Water Connect/Disconnect Fees				
Water Connect/Disconnect Fees	\$4,360	\$8,000	\$8,000	0%
Total Water Connect/Disconnect Fees:	\$4,360	\$8,000	\$8,000	0%
Recreation Fees				
Recreation Fees - Active Adults	\$95,693	\$84,700	\$92,700	9.4%
Recreation Fees - Adult Basketball	\$11,250	\$10,000	\$11,000	10%
Recreation Fees - Adult Softball	\$58,470	\$62,300	\$61,000	-2.1%
Recreation Fees - Adult Sports Misc	\$35,564	\$27,200	\$40,900	50.4%
Recreation Fees - Adult Volleyball	\$8,050	\$5,500	\$5,500	0%
Recreation Fees - Aquatics Operations	\$141,410	\$148,200	\$150,700	1.7%
Recreation Fees - Birthday Parties	\$49,715	\$62,700	\$88,000	40.4%
Recreation Fees - Camp Erie	\$342,091	\$453,500	\$423,300	-6.7%
Recreation Fees - Climbing Operations	\$21,476	\$19,500	\$21,200	8.7%
Recreation Fees - ECP Concessions	\$58,407	\$76,800	\$87,500	13.9%
Recreation Fees - Fitness Operations	\$188,460	\$164,400	\$240,200	46.1%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Recreation Fees - General Recreation	\$107,483	\$106,500	\$1,000	-99.1%
Recreation Fees - Kids Station	\$32,464	\$25,000	\$37,100	48.4%
Recreation Fees - Marketing	\$66,165	\$56,400	\$56,600	0.4%
Recreation Fees - Memberships	\$398,786	\$259,800	\$414,200	59.4%
Recreation Fees - Merchandise	\$2,448	\$8,000	\$8,200	2.5%
Recreation Fees - Subscriptions	\$345,040	\$307,700	\$369,300	20%
Recreation Fees - Passes - Corporate	\$0	\$1,000	\$1,000	0%
Recreation Fees - Passes - Daily Admission	\$157,549	\$160,500	\$171,400	6.8%
Recreation Fees - Passes - Punch	\$89,183	\$86,600	\$97,200	12.2%
Recreation Fees - Rentals - ECC Facility	\$62,490	\$57,000	\$70,900	24.4%
Recreation Fees - Rentals - Park & Field	\$105,235	\$101,900	\$140,500	37.9%
Recreation Fees - Memberships - Reimbursable	\$100,829	\$87,000	\$111,700	28.4%
Recreation Fees - Special Events	\$53,526	\$47,300	\$45,800	-3.2%
Recreation Fees - Vending	\$16,726	\$17,800	\$20,000	12.4%
Recreation Fees - Youth Baseball/Softball	\$56,815	\$58,400	\$57,700	-1.2%
Recreation Fees - Youth Basketball	\$54,363	\$61,000	\$62,300	2.1%
Recreation Fees - Youth Football	\$52,012	\$47,300	\$52,300	10.6%
Recreation Fees - Youth Soccer	\$144,056	\$129,400	\$144,500	11.7%
Recreation Fees - Youth Sports Misc	\$70,260	\$55,200	\$67,400	22.1%
Recreation Fees - Youth Volleyball	\$9,236	\$11,100	\$22,200	100%
Recreation Fees	\$0	\$0	\$120,100	N/A
Recreation Fees	\$0	\$0	\$28,600	N/A
Recreation Fees - ECC Discounts/Scholarships	\$2,500	-\$20,000	-\$22,000	10%
Total Recreation Fees:	\$2,937,749	\$2,779,700	\$3,300,000	18.7%
Landfill Fees				
Landfill Fees	\$2,922,882	\$2,500,000	\$2,500,000	0%
Total Landfill Fees:	\$2,922,882	\$2,500,000	\$2,500,000	0%
Photocopying/Printing Fees				
Photocopying/Printing Fees	\$4,728	\$3,000	\$3,000	0%
Total Photocopying/Printing Fees:	\$4,728	\$3,000	\$3,000	0%
Cemetery Fees				
Cemetery Fees	\$22,600	\$10,000	\$10,000	0%
Cemetery Fees	\$68,425	\$0	\$0	0%
Total Cemetery Fees:	\$91,025	\$10,000	\$10,000	0%
Administrative Fee				
Administrative Fee	\$4,545,105	\$5,794,370	\$5,976,215	3.1%
Total Administrative Fee:	\$4,545,105	\$5,794,370	\$5,976,215	3.1%
Fuel Flowage Fees				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Fuel Flowage Fees	\$6,507	\$5,000	\$5,250	5%
Total Fuel Flowage Fees:	\$6,507	\$5,000	\$5,250	5%
Total Fees & Charges:	\$30,786,079	\$32,840,070	\$33,542,465	2.1%
Permits, Licenses & Related Fees				
Bldg Permits - Residential - SF - New Construction				
Bldg Permits - Residential - SF - New Construction	\$1,855,558	\$1,560,000	\$1,716,000	10%
Total Bldg Permits - Residential - SF - New Construction:	\$1,855,558	\$1,560,000	\$1,716,000	10%
Bldg Permits - Residential - MF - New Construction				
Bldg Permits - Residential - MF - New Construction	\$0	\$112,500	\$123,750	10%
Total Bldg Permits - Residential - MF - New Construction:	\$0	\$112,500	\$123,750	10%
Bldg Permits - Residential - TH - New Construction				
Bldg Permits - Residential - TH - New Construction	\$6,395	\$0	\$0	N/A
Total Bldg Permits - Residential - TH - New Construction:	\$6,395	\$0	\$0	N/A
Bldg Permits - Residential - DX - New Construction				
Bldg Permits - Residential - DX - New Construction	\$256,450	\$150,000	\$165,000	10%
Total Bldg Permits - Residential - DX - New Construction:	\$256,450	\$150,000	\$165,000	10%
Bldg Permits - Residential - SF - Renovation				
Bldg Permits - Residential - SF - Renovation	\$698,586	\$325,000	\$357,500	10%
Total Bldg Permits - Residential - SF - Renovation:	\$698,586	\$325,000	\$357,500	10%
Bldg Permits - Commercial - New Construction				
Bldg Permits - Commercial - New Construction	\$176,323	\$150,000	\$165,000	10%
Total Bldg Permits - Commercial - New Construction:	\$176,323	\$150,000	\$165,000	10%
Bldg Permits - Commercial - Renovation				
Bldg Permits - Commercial - Renovation	\$110,070	\$85,000	\$93,500	10%
Total Bldg Permits - Commercial - Renovation:	\$110,070	\$85,000	\$93,500	10%
Reinspection Fees				
Reinspection Fees	\$16,168	\$10,000	\$10,000	0%
Reinspection Fees	\$1,600	\$0	\$0	N/A
Total Reinspection Fees:	\$17,768	\$10,000	\$10,000	0%
Annexation, Subdivision, & Zoning Fees				
Annexation, Subdivision, & Zoning Fees	\$75,765	\$80,000	\$80,000	0%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Total Annexation, Subdivision, & Zoning Fees:	\$75,765	\$80,000	\$80,000	0%
Public Improvement Permits				
Public Improvement Permits	\$33,031	\$100,000	\$100,000	0%
Total Public Improvement Permits:	\$33,031	\$100,000	\$100,000	0%
Grading/Stormwater Quality Permits				
Grading/Stormwater Quality Permits	\$77,805	\$100,000	\$100,000	0%
Total Grading/Stormwater Quality Permits:	\$77,805	\$100,000	\$100,000	0%
Excavation Permits				
Excavation Permits	\$28,550	\$6,000	\$6,000	0%
Total Excavation Permits:	\$28,550	\$6,000	\$6,000	0%
Contractor's Licenses				
Contractor's Licenses	\$90,224	\$55,000	\$55,000	0%
Total Contractor's Licenses:	\$90,224	\$55,000	\$55,000	0%
Business Occupation Licenses				
Business Occupation Licenses	\$9,940	\$6,000	\$6,000	0%
Total Business Occupation Licenses:	\$9,940	\$6,000	\$6,000	0%
Liquor Licenses				
Liquor Licenses	\$8,810	\$2,000	\$2,000	0%
Total Liquor Licenses:	\$8,810	\$2,000	\$2,000	0%
Solicitor's/Handbill Permits				
Solicitor's/Handbill Permits	\$19,951	\$0	\$0	N/A
Total Solicitor's/Handbill Permits:	\$19,951	\$0	\$0	N/A
Block Party Permits				
Block Party Permits	\$525	\$0	\$0	N/A
Total Block Party Permits:	\$525	\$0	\$0	N/A
Other Fees & Permits				
Other Fees & Permits	\$2,945	\$7,500	\$7,500	0%
Other Fees & Permits - Oil and Gas	\$285,000	\$250,000	\$250,000	0%
Total Other Fees & Permits:	\$287,945	\$257,500	\$257,500	0%
Mobile Vendor Permit				
Mobile Vendor Permit	\$150	\$0	\$0	0%
Total Mobile Vendor Permit:	\$150	\$0	\$0	0%
Total Permits, Licenses & Related Fees:	\$3,753,846	\$2,999,000	\$3,237,250	7.9%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Fines & Forfeitures				
Municipal Court Fines				
Municipal Court Fines	\$118,954	\$85,000	\$135,000	58.8%
Total Municipal Court Fines:	\$118,954	\$85,000	\$135,000	58.8%
Court Fine Surcharge				
Court Fine Surcharge	\$23,095	\$15,000	\$30,000	100%
Total Court Fine Surcharge:	\$23,095	\$15,000	\$30,000	100%
Court Fines & Forfeitures				
Court Fines & Forfeitures	-\$61	\$0	\$0	N/A
Total Court Fines & Forfeitures:	-\$61	\$0	\$0	N/A
Total Fines & Forfeitures:	\$141,988	\$100,000	\$165,000	65%
Reimbursements - Operating				
Reimbursement for Staff Services				
Reimbursement for Staff Services	\$312,116	\$150,000	\$150,000	0%
Total Reimbursement for Staff Services:	\$312,116	\$150,000	\$150,000	0%
Reimbursement from Developers - Non-Capital				
Reimbursement from Developers - Non-Capital	\$269,494	\$180,000	\$200,000	11.1%
Total Reimbursement from Developers - Non-Capital:	\$269,494	\$180,000	\$200,000	11.1%
Reimbursement from Others - Non-Capital				
Reimbursement from Others - Noncap	\$3,940	\$0	\$0	N/A
Total Reimbursement from Others - Non-Capital:	\$3,940	\$0	\$0	N/A
Total Reimbursements - Operating:	\$585,550	\$330,000	\$350,000	6.1%
Investment Earnings				
Investment Income - Pooled				
Investment Income - Pooled	\$2,193,326	\$400,000	\$750,000	87.5%
Investment Income - Pooled	\$168,740	\$0	\$0	N/A
Investment Income - Pooled	\$276,904	\$50,000	\$50,000	0%
Investment Income - Pooled	\$42,922	\$0	\$0	N/A
Investment Income - Pooled	\$14,898	\$0	\$0	N/A
Investment Income - Pooled	\$1,021,399	\$100,000	\$100,000	0%
Investment Income - Pooled	\$453,387	\$50,000	\$50,000	0%
Investment Income - Pooled	\$420,270	\$100,000	\$100,000	0%
Investment Income - Pooled	\$24,657	\$20,000	\$20,000	0%
Investment Income - Pooled	\$52,264	\$3,000	\$3,000	0%
Investment Income - Pooled	\$318,573	\$20,000	\$20,000	0%
Investment Income - Pooled	\$4,390,317	\$311,000	\$311,000	0%
Investment Income - Pooled	\$1,095,751	\$100,000	\$100,000	0%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Investment Income - Pooled	\$192,703	\$22,809	\$22,809	0%
Investment Income - Pooled	\$7,646	\$500	\$525	5%
Total Investment Income - Pooled:	\$10,673,756	\$1,177,309	\$1,527,334	29.7%
Investment Income - Restricted				
Investment Income - Restricted	\$146,100	\$6,000	\$6,000	0%
Total Investment Income - Restricted:	\$146,100	\$6,000	\$6,000	0%
Investment FVA - Pooled				
Investment FVA - Pooled	\$274,201	\$125,000	\$125,000	0%
Investment FVA - Pooled	\$16,749	\$0	\$0	N/A
Investment FVA - Pooled	\$29,422	\$10,000	\$10,000	0%
Investment FVA - Pooled	\$5,589	\$0	\$0	N/A
Investment FVA - Pooled	\$1,863	\$0	\$0	N/A
Investment FVA - Pooled	\$127,342	\$0	\$0	N/A
Investment FVA - Pooled	\$56,466	\$0	\$0	N/A
Investment FVA - Pooled	\$54,985	\$0	\$0	N/A
Investment FVA - Pooled	\$3,194	\$0	\$0	N/A
Investment FVA - Pooled	\$6,619	\$0	\$0	N/A
Investment FVA - Pooled	\$39,837	\$0	\$0	N/A
Investment FVA - Pooled	\$0	\$0	\$0	N/A
Investment FVA - Pooled	\$551,376	\$200,000	\$200,000	0%
Investment FVA - Pooled	\$137,374	\$100,000	\$100,000	0%
Investment FVA - Pooled	\$20,927	\$0	\$0	N/A
Investment FVA - Pooled	\$931	\$0	\$0	N/A
Total Investment FVA - Pooled:	\$1,326,876	\$435,000	\$435,000	0%
Investment FVA - Restricted				
Investment FVA - Restricted	\$0	\$10,000	\$10,000	0%
Total Investment FVA - Restricted:	\$0	\$10,000	\$10,000	0%
Interest Income - Leases				
Interest Income - Leases	\$57,429	\$0	\$0	N/A
Total Interest Income - Leases:	\$57,429	\$0	\$0	N/A
Total Investment Earnings:	\$12,204,162	\$1,628,309	\$1,978,334	21.5%
Miscellaneous				
Lease/Rental Income				
Lease/Rental Income	\$176,619	\$75,000	\$75,000	0%
Lease/Rental Income	\$13,125	\$0	\$0	N/A
Lease/Rental Income	\$0	\$0	\$54,306	N/A
Total Lease/Rental Income:	\$189,744	\$75,000	\$129,306	72.4%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Oil & Gas Royalties				
Oil & Gas Royalties	\$263,336	\$225,000	\$225,000	0%
Total Oil & Gas Royalties:	\$263,336	\$225,000	\$225,000	0%
Cable Peg Access Contribution				
Cable Peg Access Contribution	\$29,663	\$30,000	\$30,000	0%
Total Cable Peg Access Contribution:	\$29,663	\$30,000	\$30,000	0%
FBO Fees				
FBO Fees	\$36,685	\$40,000	\$42,660	6.7%
Total FBO Fees:	\$36,685	\$40,000	\$42,660	6.7%
Aviation Gas Taxes - Colorado				
Aviation Gas Taxes - Colorado	\$16,812	\$8,000	\$8,400	5%
Total Aviation Gas Taxes - Colorado:	\$16,812	\$8,000	\$8,400	5%
Proceeds from Insurance Claims				
Proceeds from Insurance Claims	\$1,295,373	\$0	\$0	0%
Proceeds from Insurance Claims - 2023 Hail	\$2,301,740	\$0	\$0	N/A
Total Proceeds from Insurance Claims:	\$3,597,113	\$0	\$0	0%
Proceeds from Sales of Assets				
Proceeds from Sale of Assets	\$120,843	\$0	\$0	N/A
Proceeds from Sales of Assets	\$5,750	\$0	\$0	N/A
Total Proceeds from Sales of Assets:	\$126,593	\$0	\$0	N/A
Donations - General Fund				
Donations & Sponsorships	\$20,135	\$0	\$0	N/A
Total Donations - General Fund:	\$20,135	\$0	\$0	N/A
Miscellaneous Income				
Miscellaneous Income	\$162,025	\$200,000	\$200,000	0%
Misc Income - PD	\$3,501	\$0	\$4,000	N/A
Miscellaneous Income	\$11,492	\$10,000	\$10,000	0%
Miscellaneous Income	\$50	\$0	\$69,707	N/A
Total Miscellaneous Income:	\$177,069	\$210,000	\$283,707	35.1%
Total Miscellaneous:	\$4,457,149	\$588,000	\$719,073	22.3%
Transfers In				
Transfer from General Fund				
Transfer from General Fund	\$0	\$27,000,000	\$6,500,000	N/A
Transfer from General Fund	\$1,290,000	\$0	\$0	N/A
Trasnfer From General Fund	\$0	-\$150,000	\$1,200,920	-900.6%
Transfer from General Fund	\$0	\$178,655	\$1,132,476	533.9%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Transfer from General Fund	\$0	\$96,218	\$0	-100%
Transfer from General Fund	\$0	\$22,438	\$0	-100%
Transfer from General Fund	\$0	\$67,460	\$0	-100%
Transfer from General Fund	\$0	\$45,169	\$0	-100%
Transfer from General Fund	\$0	\$59,105	\$0	-100%
Transfer from General Fund	\$0	\$183,175	\$0	-100%
Transfer from General Fund	\$0	\$59,230	\$0	-100%
Transfer from General Fund	\$0	\$182,908	\$0	-100%
Transfer from General Fund	\$0	\$44,905	\$0	-100%
Transfer from General Fund	\$0	\$14,019	\$0	-100%
Transfer from General Fund	\$0	\$92,163	\$0	-100%
Transfer from General Fund	\$0	\$248,773	\$310,697	N/A
Total Transfer from General Fund:	\$1,290,000	\$28,144,218	\$9,144,092	921.2%
Transfer From Grant Fund				
Transfer from Grants fund-Signal Comm. Project	\$0	\$161,210	\$0	N/A
Transfer from Grant Fund -GARE	\$55,000	\$0	\$0	N/A
Transfer from Grants fund -ARPA	\$110,971	\$0	\$0	N/A
Transfer from Grant Fund - Comprehensive Plan	\$56,785	\$0	\$0	N/A
Transfer from Grants Fund - ARPA	\$0	\$867,400	\$895,000	N/A
Transfer from Grants Fund - DOLA Housing	\$0	\$1,000,000	\$0	0%
Transfer from Grant Fund - SHF Grant	\$501	\$0	\$0	0%
Transfer from Grant Fund	-\$8,511	\$0	\$0	N/A
Transfert from Grant Fund -Schofiled Farm	\$199,462	\$0	\$0	N/A
Transfer from Grant Fund - Coal Creek Park	\$78,925	\$0	\$0	0%
Transfer from Grant Fund -CPW CCP	\$197,742	\$0	\$0	N/A
Transfer from Grant Fund -CDHS 1	\$23,715	\$0	\$0	N/A
Transfer from Grant Fund - CDHS Stimulus II	\$13,175	\$0	\$0	0%
Transfer from Grant Fund -HVE	\$5,532	\$0	\$0	N/A
Transfer from Grant Fund -BATTLE	\$148	\$0	\$0	N/A
Transfer from Grants Fund - HHS Flex Ride	\$0	\$200,000	\$200,000	N/A
Trans. In fr Grants Fund - Flex Ride TIP	\$0	\$0	\$1,080,000	N/A
Trans. In fr Grants Fund -CDS - CO 7	\$0	\$0	\$500,000	N/A
Trans. In fr Grants Fund - SW Weld TIP	\$0	\$0	\$150,000	N/A
Trans. In fr Grants Fund - I-25 TIP	\$0	\$0	\$395,000	N/A
Trans. In fr Grants Fund - CO-52 TIP	\$0	\$0	\$297,500	N/A
Transfer from Grants Fund - Energy Contracting	\$596,074	\$0	\$0	N/A
Transfer from Grant Fund - SHF Grant	-\$343	\$0	\$0	0%
Transfer from Grant Fund	\$0	\$1,036,368	\$0	N/A
Transfer from Grant Fund	\$137,662	\$0	\$0	N/A
Transfer from Grant Fund - Erie Pkwy & WCR7	\$231,689	\$0	\$0	N/A
Transfer from Grant Fund - CLR Telleen to Cheesman	\$26,062	\$0	\$0	N/A



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Transfer from Grant Fund - Coal Creek Park	\$53,455	\$0	\$0	0%
Transfer from Grant Fund -CPW CCP	\$251,955	\$0	\$0	N/A
Transfer from Grant Fund -CDHS Stimulus I	\$60,523	\$0	\$0	N/A
Transfer from Grant Fund -CDHS II	\$20,174	\$0	\$0	0%
Transfer from Grant Fund - BCWM	\$36,155	\$0	\$0	0%
Transfer from Grant Fund	\$59,929	\$0	\$0	N/A
Transfer from Grants Fund -Energy Perform Contr	\$28,485	\$0	\$0	N/A
Transfer from Grant Fund	\$3,227	\$0	\$0	N/A
Transfer from Grant Fund -Sustainability	\$25,980	\$0	\$0	N/A
Transfer from Grants Fund -Energy Perform Contr	\$8,098	\$0	\$0	N/A
Transfer from Grant Fund -AWOS/Wind Cone Reloc	\$186,550	\$0	\$0	N/A
Transfer from Grants Fund	\$0	\$1,287,043	\$0	-100%
Total Transfer From Grant Fund:	\$2,459,121	\$4,552,021	\$3,517,500	173.3%
Transfer from Trails & Natural Areas Fund				
Transfer from Trails & Natural Areas Fund	\$0	\$438,840	\$483,076	10.1%
Total Transfer from Trails & Natural Areas Fund:	\$0	\$438,840	\$483,076	10.1%
Transfer from Water Fund				
Transfer from Water Fund	\$0	\$75,002	\$0	-100%
Total Transfer from Water Fund:	\$0	\$75,002	\$0	-100%
Transfer from Wastewater Fund				
Transfer from Wastewater Fund	\$0	\$75,002	\$0	-100%
Total Transfer from Wastewater Fund:	\$0	\$75,002	\$0	-100%
Transfer from URA				
Transfer from Urban Renewal Authority Fund	\$0	\$112,546	\$0	-100%
Total Transfer from URA:	\$0	\$112,546	\$0	-100%
Transfer from Grants Fund - Indirect Cost				
Transfer from Grant Fund - Indirect Cost	\$8,285	\$0	\$0	N/A
Total Transfer from Grants Fund - Indirect Cost:	\$8,285	\$0	\$0	N/A
Transfer from Police Facility Impact Fund				
Transfer from Police Facility Impact Fund	\$0	\$0	\$2,500,000	N/A
Total Transfer from Police Facility Impact Fund:	\$0	\$0	\$2,500,000	N/A
Total Transfers In:	\$3,757,406	\$33,397,629	\$15,644,668	442.5%
Taxes				
Property Taxes - General Operating				
Property Taxes - General Operating	\$4,096,980	\$5,000,000	\$5,184,806	-5.7%
Total Property Taxes - General Operating:	\$4,096,980	\$5,000,000	\$5,184,806	-5.7%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Property Taxes - Debt Service				
Property Taxes - Debt Service	\$1,473,406	\$1,490,000	\$1,489,000	-0.1%
Total Property Taxes - Debt Service:	\$1,473,406	\$1,490,000	\$1,489,000	-0.1%
Property Taxes - Restricted				
Property Taxes - Restricted	\$2,248,617	\$3,019,000	\$3,019,000	0%
Total Property Taxes - Restricted:	\$2,248,617	\$3,019,000	\$3,019,000	0%
Sales Taxes - Non-Vehicles - Unrestricted				
Sales Taxes - Non-Vehicles - Unrestricted	\$17,163,799	\$19,000,000	\$20,900,000	10%
Total Sales Taxes - Non-Vehicles - Unrestricted:	\$17,163,799	\$19,000,000	\$20,900,000	10%
Sales Taxes - Vehicles - Unrestricted				
Sales Taxes - Vehicles - Unrestricted	\$4,483,235	\$3,800,000	\$4,180,000	10%
Total Sales Taxes - Vehicles - Unrestricted:	\$4,483,235	\$3,800,000	\$4,180,000	10%
Use Taxes - Residential - SF - New Construction				
Use Taxes - Residential - SF - New Construction	\$4,312,085	\$3,840,000	\$4,224,000	10%
Total Use Taxes - Residential - SF - New Construction:	\$4,312,085	\$3,840,000	\$4,224,000	10%
Use Taxes - Residential - MF - New Construction				
Use Taxes - Residential - MF - New Construction	-\$602	\$240,000	\$264,000	10%
Total Use Taxes - Residential - MF - New Construction:	-\$602	\$240,000	\$264,000	10%
Use Taxes - Residential - TH - New Construction				
Use Taxes - Residential - TH - New Construction	\$15,216	\$15,000	\$16,500	10%
Total Use Taxes - Residential - TH - New Construction:	\$15,216	\$15,000	\$16,500	10%
Use Taxes - Residential - DX - New Construction				
Use Taxes - Residential - DX - New Construction	\$632,469	\$250,000	\$275,000	10%
Total Use Taxes - Residential - DX - New Construction:	\$632,469	\$250,000	\$275,000	10%
Use Taxes - Residential - SF - Renovation				
Use Taxes - Residential - SF - Renovation	\$1,710,285	\$400,000	\$440,000	10%
Total Use Taxes - Residential - SF - Renovation:	\$1,710,285	\$400,000	\$440,000	10%
Use Taxes - Commercial - New Construction				
Use Taxes - Commercial - New Construction	\$342,373	\$200,000	\$220,000	10%
Total Use Taxes - Commercial - New Construction:	\$342,373	\$200,000	\$220,000	10%
Use Taxes - Commercial - Renovation				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Use Taxes - Commercial - Renovation	\$173,899	\$125,000	\$137,500	10%
Total Use Taxes - Commercial - Renovation:	\$173,899	\$125,000	\$137,500	10%
Specific Ownership Taxes				
Specific Ownership Taxes	\$368,576	\$375,000	\$375,000	0%
Total Specific Ownership Taxes:	\$368,576	\$375,000	\$375,000	0%
Franchise Fees				
Franchise Fees	\$1,246,032	\$1,180,000	\$1,180,000	0%
Total Franchise Fees:	\$1,246,032	\$1,180,000	\$1,180,000	0%
Bag Fee				
Bag Fee	\$53,285	\$25,000	\$40,000	60%
Total Bag Fee:	\$53,285	\$25,000	\$40,000	60%
Total Taxes:	\$38,319,653	\$38,959,000	\$41,944,806	6.3%
Debt Proceeds				
Debt Proceeds - Capital Leases				
Proceeds from Capital Lease	\$88,045	\$0	\$0	N/A
Proceeds from Capital Lease - Fleet	\$863,302	\$0	\$0	N/A
Total Debt Proceeds - Capital Leases:	\$951,347	\$0	\$0	N/A
Debt Proceeds (P 13)				
Debt Proceeds Offset (P 13)	-\$951,347	\$0	\$0	N/A
Total Debt Proceeds (P 13):	-\$951,347	\$0	\$0	0%
Debt Proceeds - Proceeds from Subscriptions (SBITAs)				
Proceeds from Subscriptions (SBITAs)	\$368,521	\$0	\$0	0%
Total Debt Proceeds - Proceeds from Subscriptions (SBITAs):	\$368,521	\$0	\$0	0%
Total Debt Proceeds:	\$368,521	\$0	\$0	0%
Intergovernmental - Grants - Operating				
Senior Citizens Grant - Weld				
Seniors Citizens Grants - Erie Active Adults	\$575	\$0	\$0	0%
Total Senior Citizens Grant - Weld:	\$575	\$0	\$0	0%
Miscellaneous Grants - Non-Capital				
Grant Revenue - ARPA	\$4,614,266	\$0	\$0	N/A
Misc Grants - Non Capital - Historic Resource Survey	\$6,732	\$0	\$0	0%
Misc Grants -Non Capital -GARE	\$55,000	\$0	\$0	N/A
Miscellaneous Grants - Non-Capital	\$56,785	\$0	\$0	N/A
Miscellaneous Grants I - Non-Capital	\$104,142	\$0	\$0	N/A



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Misc Non-capital Grants - CDHS Stimulus II	\$66,865	\$0	\$0	0%
Misc. Grants - Non-Capital - POST Grant	\$13,455	\$0	\$0	N/A
Miscellaneous Grants -Non-Capital HVE	\$5,532	\$0	\$0	N/A
Misc. Grants Revenue -Non Capital -BATTLE	\$148	\$0	\$0	N/A
Misc. Grant - Non-Capital - Flex Ride TIP	\$0	\$0	\$1,080,000	N/A
Misc. Grant - Non-Capital - CDS – CO 7	\$0	\$0	\$500,000	N/A
Misc. Grant - Non-Capital - SW Weld TIP	\$0	\$0	\$150,000	N/A
Misc. Grant - Non-Capital - I-25 TIP	\$0	\$0	\$395,000	N/A
Misc. Grant - Non-Capital - CO-52 TIP	\$0	\$0	\$297,500	N/A
Grant Revenue -Sustainability	\$25,980	\$0	\$0	N/A
Total Miscellaneous Grants - Non-Capital:	\$4,948,905	\$0	\$2,422,500	N/A
Total Intergovernmental - Grants - Operating:	\$4,949,480	\$0	\$2,422,500	N/A
Intergovernmental - Revenue Sharing Agreements				
Intergovernmental - Revenue Sharing Agreements				
Revenue Sharing Broomfield IGA	\$110,885	\$0	\$0	N/A
Total Intergovernmental - Revenue Sharing Agreements:	\$110,885	\$0	\$0	N/A
Total Intergovernmental - Revenue Sharing Agreements:	\$110,885	\$0	\$0	N/A
Reimbursements - Capital				
Reimbursement from Developers - Capital				
Reimbursement from Developers - Capital	\$275,969	\$0	\$0	N/A
Total Reimbursement from Developers - Capital:	\$275,969	\$0	\$0	N/A
Cost Recovery - Westside Interceptor				
Cost Recovery - Westside Interceptor	\$66,000	\$0	\$0	N/A
Total Cost Recovery - Westside Interceptor:	\$66,000	\$0	\$0	N/A
Cost Recovery - NWRf Interceptor				
Cost Recovery - NWRf Interceptor	\$24,506	\$0	\$0	N/A
Cost Recovery - NWRf Interceptor - Summerfield	\$204,590	\$0	\$0	N/A
Total Cost Recovery - NWRf Interceptor:	\$229,096	\$0	\$0	N/A
Cost Recovery - Coal Creek Interceptor				
Cost Recovery - Coal Creek Interceptor	\$385	\$0	\$0	N/A
Total Cost Recovery - Coal Creek Interceptor:	\$385	\$0	\$0	N/A
Reimbursement from Others - Capital				
Reimb from Others - Capital - 111th & Arapahoe Rd	\$12,500	\$0	\$0	0%
Reimb from Others - Capital - NISP	\$54,503	\$0	\$0	0%
Reimb from Others - Vista Ridge Storm Drainage	\$10,000	\$0	\$0	N/A
Total Reimbursement from Others - Capital:	\$77,003	\$0	\$0	0%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Adopted vs. FY2025 Budgeted (% Change)
Total Reimbursements - Capital:	\$648,452	\$0	\$0	0%
Total Revenue Source:	\$172,964,480	\$146,320,529	\$134,610,126	15.7%



DEPARTMENTS



Legislative

Who We Are

Mission Statement

The **Legislative Department** provides policy direction to and oversight of the Town Manager to ensure Town programs and services are effective, and efficiently support and enhance the quality of life for all Erie residents, businesses, and visitors.

Department Description

The Town Council is the elected governing body for the Town and consists of a mayor and six council members. The Council is responsible for establishing Town policies and goals, has the authority to adopt laws, ordinances, and resolutions to conduct the business of the Town, approves the annual budget, and enter into contracts for services or intergovernmental agreements for cooperative service delivery. The Council also appoints members of the Town's Advisory Boards and Planning Commission, the town attorney, a municipal court judge, and a prosecutor.

The Town currently has 7 advisory boards:

Planning Commission reviews proposed land uses and forwards recommendations to the Town Council.

Historic Preservation Advisory Board (HPAB) advises the Town Council on issues related to the preservation of historic structures, documents, and artifacts in Erie.

Open Space and Trails Advisory Board (OSTAB) advises the Town Council on open space and trails-related issues.

Sustainability Advisory Board advises the Town Council on matters related to the planning, development, maintenance and management of sustainability activities throughout Erie.

Tree Advisory Board provides education on the importance of planting and maintaining trees on public and private lands, plans and promotes the annual Arbor Day event and promotes sound management of Erie's urban forest, all of which helps maintain Erie's Tree City USA designation by the National Arbor Day Foundation.

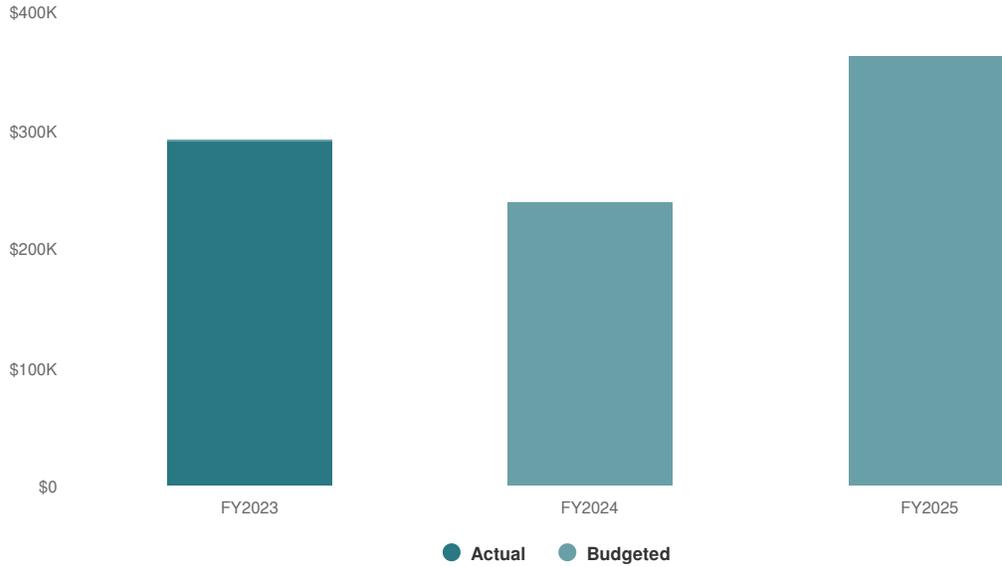
Airport Economic Development Advisory Board advises the Town Council on ways to promote economic activity at the Erie Municipal Airport that is beneficial to the Town.

Board of Adjustments meets on an as-needed basis to consider such things as variances to the zoning code or setback requirements.

Expenditures Summary

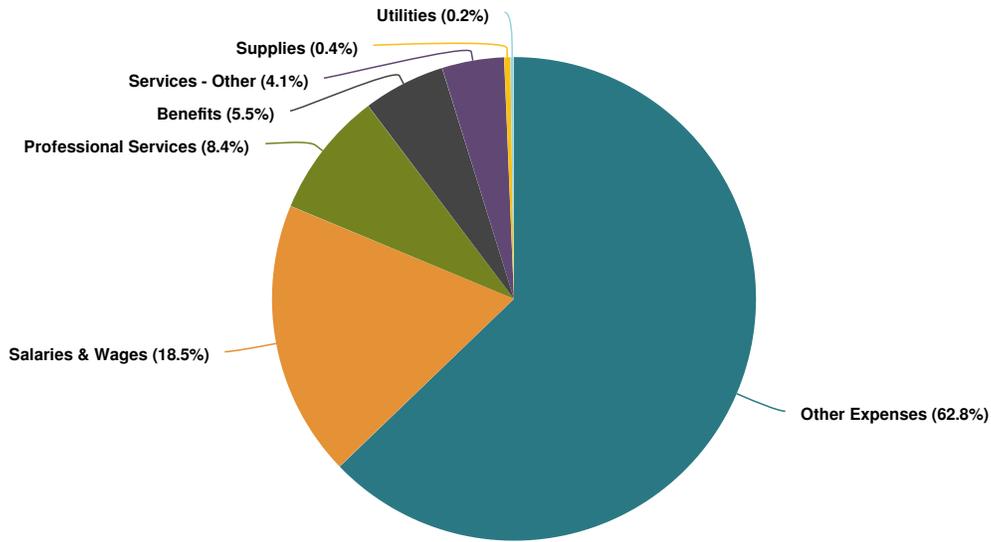
\$361,675 **\$122,872**
(51.45% vs. prior year)

Legislative Proposed and Historical Budget vs. Actual

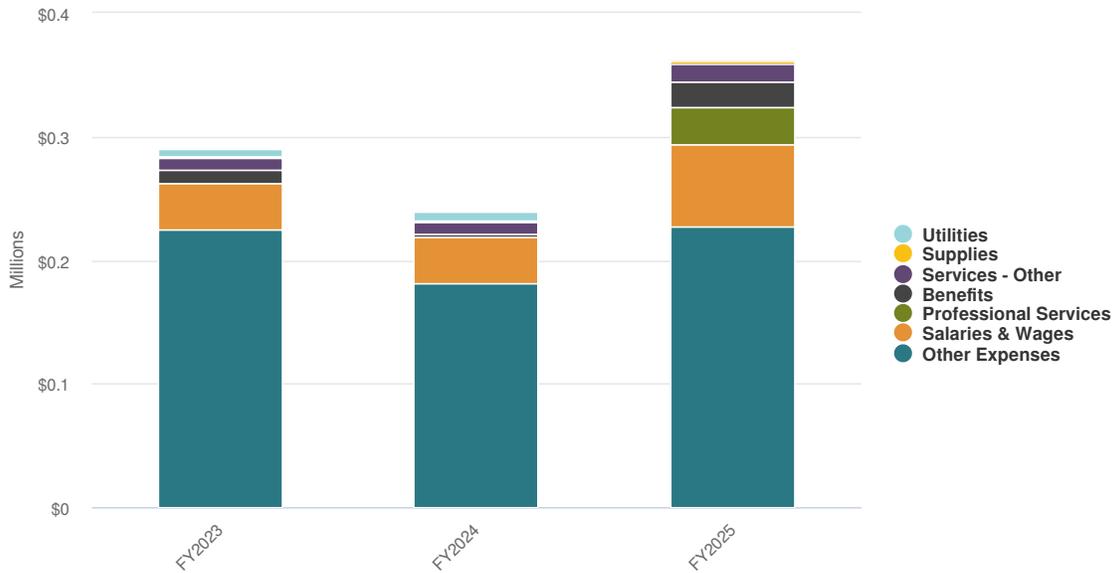


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$37,417	\$34,511	\$0	-100%
Salaries - Part-time	\$0	\$0	\$66,744	N/A
Total Salaries & Wages:	\$37,417	\$34,511	\$66,744	93.4%
Benefits				
Benefit Expense Allocation	\$10,880	\$1,171	\$18,487	1,478.7%
Clothing & Uniforms	\$0	\$1,000	\$1,400	40%
Total Benefits:	\$10,880	\$2,171	\$19,887	816%
Utilities				
Utilities - Telecom Allocation	\$6,900	\$0	\$844	N/A
Total Utilities:	\$6,900	\$0	\$844	N/A
Supplies				
Office Supplies	\$683	\$770	\$1,500	94.8%
Total Supplies:	\$683	\$770	\$1,500	94.8%
Services - Other				
Codification Services	\$9,639	\$13,100	\$15,000	14.5%
Total Services - Other:	\$9,639	\$13,100	\$15,000	14.5%
Other Expenses				
Travel & Conferences	\$9,746	\$18,000	\$32,500	80.6%
Books, Publications & Reference Materials	\$0	\$0	\$600	N/A
Membership Dues	\$49,260	\$36,350	\$31,600	-13.1%
Special Events	\$7,358	\$10,000	\$5,000	-50%
Food & Related Services	\$20,989	\$18,000	\$18,500	2.8%
Historical Preservation Commission	\$10,273	\$2,000	\$4,000	100%
Tree Board Operating	\$3,089	\$2,000	\$3,000	50%
OSTAB Operating	\$0	\$500	\$2,000	300%
Planning Operating	\$333	\$8,000	\$3,000	-62.5%
Sustainability Committee	\$12,251	\$13,000	\$10,000	-23.1%
Home Rule Commission	\$31,017	\$0	\$0	0%
Airport Advisory Board	\$0	\$5,000	\$37,000	640%
Diversity, Equity & Inclusion Advisory Board	\$22,091	\$0	\$0	0%
Grants to Other Outside Agencies	\$58,520	\$61,000	\$80,000	31.1%
Total Other Expenses:	\$224,928	\$173,850	\$227,200	30.7%
Professional Services				
Consultation Services	\$0	\$0	\$30,000	N/A
Printing & Copy Services	\$0	\$500	\$500	0%
Total Professional Services:	\$0	\$500	\$30,500	6,000%
Total Expense Objects:	\$290,447	\$224,902	\$361,675	60.8%



Town Administration



Amy Teetzel
Director of Town Administration

Who We Are

Mission Statement

The **Town Manager's Office** works in partnership with the Town Council, Town departments and residents to support and promote the Town's overall mission:

"Enhancing the quality of life by serving and building Erie with PRIDE", and our values are:

- **Professional:** Attentive, prepared, and knowledgeable to deliver results in a timely manner.
- **Respectful:** Considerate, compassionate, and listen to all points of view.
- **Integrity:** Fair and honest; doing the right thing even when no one is looking.
- **Dedication:** Responsive, passionate, and persevering to do the work.
- **Effective:** Delivering high-quality work through collaboration and continuous improvement.

Department Description

Town Manager's Office Description

The Town Manager is the chief administrative officer of the Town and is appointed by and serves at the pleasure of the Town Council. The Town Manager is responsible for providing professional leadership, administration and execution of the Council's policies and objectives and coordinating with the Town Attorney. The specific duties of the Town Manager are enumerated in the Home Rule Charter Article 8.01. The Town Manager and Deputy Town Managers share the day-to-day responsibilities of overseeing all Town Departments.

Town Attorney's Office Description

The Town Attorney is appointed by and serves at the pleasure of the Town Council. The Town Attorney advises and represents the Town in all legal matters of municipal concern, including defense of claims against the Town and other civil litigation. The Town Attorney attends Council meetings and provides legal advice to the Council, advises town departments, boards and commissions, and is responsible for drafting or supervising the drafting of ordinances, resolutions, contracts, agreements, and other legal documents.

Administrative Services & Operations Department Description

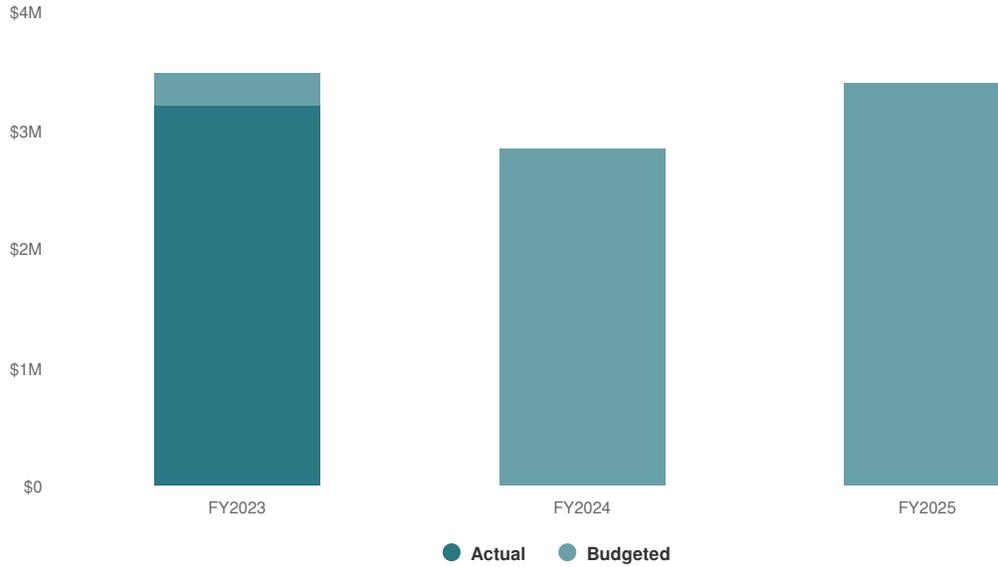
The **Department of Administrative Services & Operations** is responsible for coordinating daily administrative responsibilities Town-wide and ensuring policies and procedures are consistent throughout the Town and updated as required. Administration, Municipal Courts, and Town Clerk are divisions within the Department.

- The Erie Municipal Court adjudicates violations of the Town's municipal ordinances and the Model Traffic Code, as amended by the Erie Municipal Code.
- The office of the Town Clerk is responsible for administration of Town Council meetings, boards & commissions, elections, liquor licensing, permitting, and record retention.
- The Administration division is responsible for the administrative support for the Town Manager's Office and serves as the initial point of contact for visitors and callers to Town Hall.

Expenditures Summary

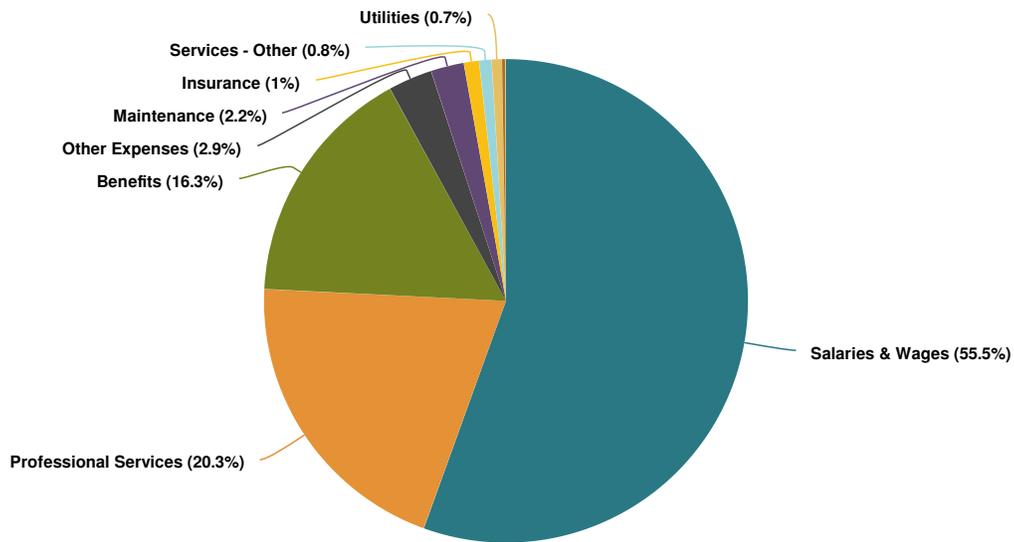
\$3,390,327 **\$546,185**
(19.20% vs. prior year)

Town Administration Proposed and Historical Budget vs. Actual

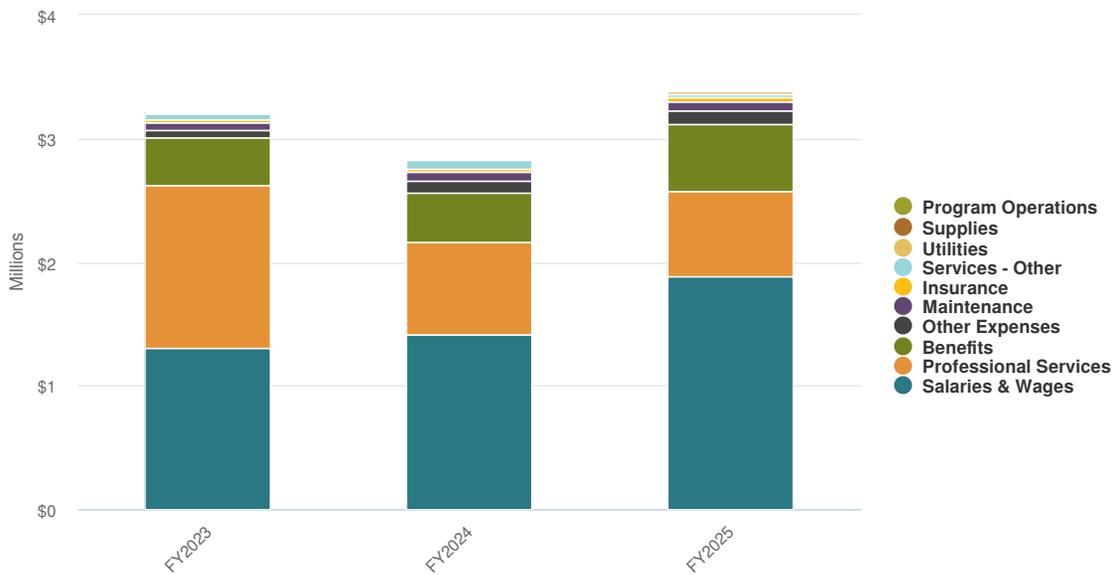


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$1,278,590	\$1,341,372	\$1,834,293	36.7%
Salaries - Overtime	\$2,954	\$5,504	\$21,500	290.7%
Salaries - Bonuses	\$17,658	\$2,880	\$23,500	715.9%
Software Services & Licenses	\$0	\$0	\$3,000	N/A
PTO Sell Back	\$4,156	\$0	\$0	0%
Total Salaries & Wages:	\$1,303,358	\$1,349,756	\$1,882,293	39.5%
Benefits				
Benefit Expense Allocation	\$352,363	\$288,452	\$508,062	76.1%
Employee Appreciation Program	\$31,066	\$44,400	\$41,900	-5.6%
Clothing & Uniforms	\$740	\$950	\$1,650	73.7%
Total Benefits:	\$384,169	\$333,802	\$551,612	65.3%
Utilities				
Utilities - Telecom Allocation	\$3,900	\$0	\$23,205	N/A
Total Utilities:	\$3,900	\$0	\$23,205	N/A
Maintenance				
Maintenance Contracts	\$63,609	\$63,900	\$74,900	17.2%
Total Maintenance:	\$63,609	\$63,900	\$74,900	17.2%
Supplies				
Office Equipment	\$1,554	\$0	\$0	0%
Office Supplies	\$4,828	\$5,200	\$6,900	32.7%
Total Supplies:	\$6,383	\$5,200	\$6,900	32.7%
Services - Other				
Election Services - Mail Ballot	\$26,941	\$50,000	\$0	-100%
Records Management	\$9,479	\$6,200	\$19,500	214.5%
Background Screening	\$3,922	\$1,000	\$3,000	200%
Translation Services	\$1,981	\$2,500	\$2,500	0%
Court Appointed Attorney	\$2,375	\$2,000	\$2,000	0%
Incarceration Services	\$30	\$500	\$1,000	100%
Total Services - Other:	\$44,727	\$62,200	\$28,000	-55%
Program Operations				
Program Operations	\$1,675	\$0	\$0	0%
Sentencing Fund	\$0	\$0	\$2,000	N/A
Total Program Operations:	\$1,675	\$0	\$2,000	N/A
Insurance				
P&L Insurance Allocation	\$20,952	\$0	\$34,607	N/A
Total Insurance:	\$20,952	\$0	\$34,607	N/A



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Other Expenses				
Training & Tuition	\$15,364	\$6,500	\$11,500	76.9%
Travel & Conferences	\$26,638	\$26,050	\$54,900	110.7%
Books, Publications & Reference Materials	\$1,611	\$350	\$1,900	442.9%
Membership Dues	\$3,934	\$5,715	\$9,210	61.2%
Special Events	\$1,050	\$0	\$0	0%
Advertising & Publishing	\$6,877	\$8,000	\$7,000	-12.5%
Advertising & Publishing - Reimbursable	\$616	\$3,500	\$4,000	14.3%
Community Engagement	\$1,212	\$0	\$0	0%
Food & Related Services	\$3,900	\$3,500	\$6,000	71.4%
Recording Fees	\$2,470	\$2,000	\$2,000	0%
Recording Fees - Reimbursable	\$411	\$3,500	\$3,000	-14.3%
Juror Fees	\$0	\$200	\$200	0%
Total Other Expenses:	\$64,084	\$59,315	\$99,710	68.1%
Professional Services				
Legal Services	\$429,682	\$485,000	\$530,000	9.3%
Legal Services - Reimbursable	\$55,398	\$50,000	\$60,000	20%
Legal Services - Litigation	\$34,156	\$50,000	\$50,000	0%
Legal Services - Other	\$37,375	\$48,000	\$40,000	-16.7%
Consultation Services	\$755,692	\$37,800	\$5,000	-86.8%
Consultation Services - Reimbursable	\$6,971	\$0	\$0	0%
Printing & Copy Services	\$0	\$100	\$1,000	900%
Courier Services	\$1,102	\$900	\$1,100	22.2%
Total Professional Services:	\$1,320,375	\$671,800	\$687,100	2.3%
Total Expense Objects:	\$3,213,232	\$2,545,973	\$3,390,327	33.2%

2024 Highlights

- Facilitated implementation of Home Rule Charter requirements
- Participation in Town Hall Expansion / Renovation project
- Helped coordinate the move to the new building
- Welcomed over 200 visitors to the Mini Museum as part of the Town of Erie Sesquicentennial Celebration
- Facilitated review and update of all internal policies
- Facilitated the amendment of several ordinances to update the Municipal Code
- Clerks and Court staff attended annual meetings and participated in professional development
- Deputy Town Clerk earned Municipal Clerk Certification
- Collaborated with the Police Department to transition to new e-ticket vendor
- Implemented new cemetery software system
- Pursued Certified Administrative Professional designation
- Presented at the Erie Community Police Academy
- Completed the biennial Criminal Justice Information Services (CJIS) audit
- Instituted succession planning for department director position
- Coordinated with Boulder and Weld Counties for election of Mayor, six Councilors, and one ballot issue



2025 Goals and Objectives

- Complete selection process and Council appointment of new Municipal Court Judge
- Coordinate move of Courts to newly expanded and renovated Town Hall
- Court Administrator to complete coursework to become "Certified Courts Manager"
- Second Deputy Town Clerk to achieve Municipal Clerk Certification
- Transition Courts to paperless operations
- Onboarding of newly elected Mayor and Council
- Hiring of new department director

Communications & Community Engagement



Gabi Rae

Director of Communications & Community Engagement

Who We Are

Mission Statement

The **Communications & Community Engagement Department** provides clear, concise communication to the public, the media, and to all internal departments in alignment with the Town's overall mission:

"Enhancing the quality of life by serving and building Erie with PRIDE", and our values are:

- **Professional:** Attentive, prepared, and knowledgeable to deliver results in a timely manner
- **Respectful:** Considerate, compassionate, and listen to all points of view
- **Integrity:** Fair and honest; doing the right thing even when no one is looking
- **Dedication:** Responsive, passionate, and persevering to do the work
- **Effective:** Delivering high-quality work through collaboration and continuous improvement

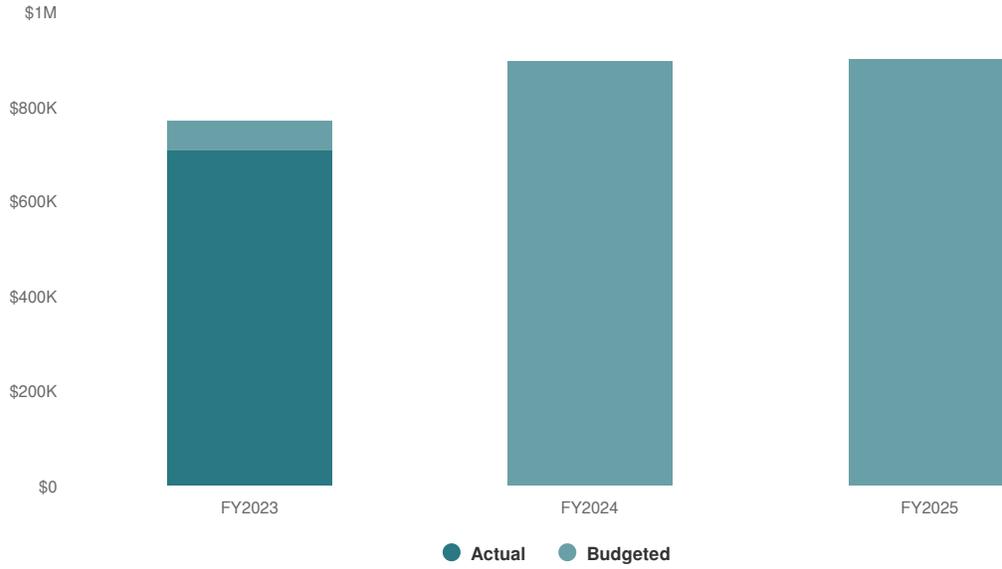
Department Description

The **Communications & Community Engagement Department** is responsible for coordinating the Town's communications and community engagement efforts and works in partnership with staff, the Town Council, and Advisory Board/Commission members to ensure accurate and timely information is shared with the public and the media. This can include using all available tools to communicate, from social media and other digital tools to physical materials, newspaper announcements, engagement events, and more.

Expenditures Summary

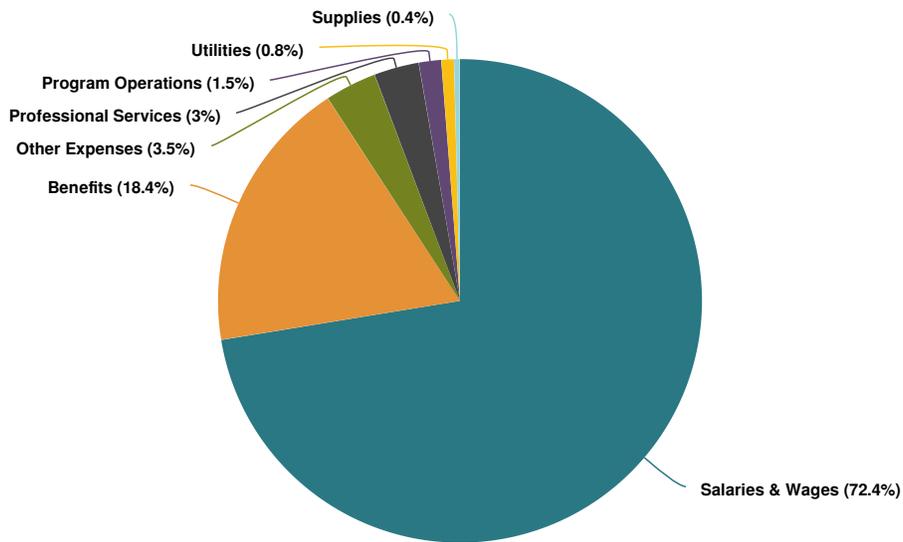
\$897,867 **\$1,488**
(0.17% vs. prior year)

Communications & Community Engagement Proposed and Historical Budget vs. Actual

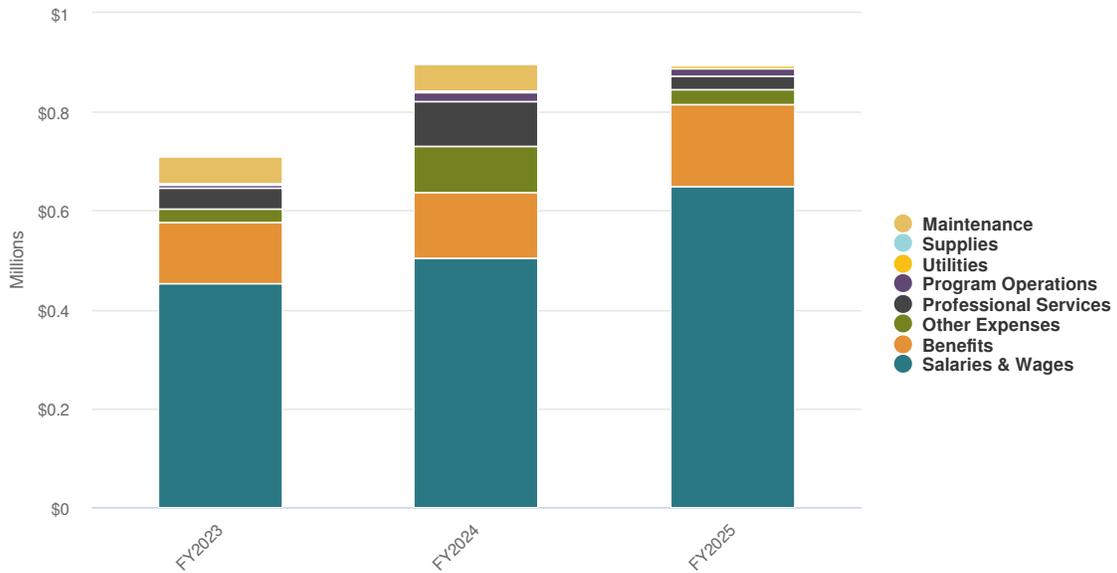


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$444,800	\$484,475	\$593,371	22.5%
Salaries - Overtime	\$2,812	\$5,092	\$3,000	-41.1%
Salaries - Bonuses	\$3,647	\$3,308	\$3,000	-9.3%
Software Services & Licenses	\$0	\$0	\$49,000	N/A
PTO Sell Back	\$1,780	\$2,518	\$2,000	-20.6%
Total Salaries & Wages:	\$453,039	\$495,392	\$650,371	31.3%
Benefits				
Benefit Expense Allocation	\$123,391	\$131,720	\$164,352	24.8%
Clothing & Uniforms	\$210	\$200	\$600	200%
Total Benefits:	\$123,601	\$131,920	\$164,952	25%
Utilities				
Utilities - Telecom Allocation	\$0	\$0	\$7,514	N/A
Total Utilities:	\$0	\$0	\$7,514	N/A
Maintenance				
Maintenance Contracts	\$52,989	\$0	\$0	0%
Total Maintenance:	\$52,989	\$0	\$0	0%
Supplies				
Office Supplies	\$1,694	\$1,162	\$3,500	201.2%
Total Supplies:	\$1,694	\$1,162	\$3,500	201.2%
Program Operations				
Program Operations	\$7,494	\$15,942	\$13,500	-15.3%
Total Program Operations:	\$7,494	\$15,942	\$13,500	-15.3%
Other Expenses				
Training & Tuition	\$1,960	\$2,000	\$2,800	40%
Travel & Conferences	\$4,272	\$3,652	\$5,150	41%
Books, Publications & Reference Materials	\$1,660	\$500	\$950	90%
Membership Dues	\$400	\$843	\$480	-43.1%
Advertising & Publishing	\$395	\$0	\$3,000	N/A
Marketing	\$1,518	\$6,840	\$3,300	-51.8%
Community Engagement	\$17,010	\$50,921	\$15,350	-69.9%
Total Other Expenses:	\$27,215	\$64,756	\$31,030	-52.1%
Professional Services				
Consultation Services	\$32,719	\$50,000	\$15,500	-69%
Printing & Copy Services	\$9,730	\$15,000	\$11,500	-23.3%
Total Professional Services:	\$42,449	\$65,000	\$27,000	-58.5%
Total Expense Objects:	\$708,481	\$774,173	\$897,867	16%



2024 Highlights

- Facilitated the 150th Sesquicentennial celebration events each month of 2024 to celebrate the creation of Erie
- Completed a full redesign of the Town's external website to meet ADA requirements and modernize the visuals
- Organized quarterly photo contests with the community to gather updated visuals of our public spaces
- Spent significant time and resources on communicating major projects like the Comprehensive Plan Update, County Line Road construction, the new utility billing portal, and more
- Partnered with Facilities and IT to organize the technology and communication needs for the new expansion of Town Hall

2025 Goals and Objectives

- Become proficient in the new Town Hall AV setup and improve all processes related to the streaming and recording of meetings
- Provide specialized training for each department on how to create accessible documents that meet ADA requirements
- Create a "Certified Communicator" training program to increase the number of confident writers on staff
- Support the public engagement processes for updating the Parks, Recreation, Open Space, and Trails (PROST) plan, Town Center, and I-25 Erie Gateway, plus engagement for any Erie-sponsored ballot items for 2025
- Manage the biennial Community Survey which will be sent to residents in the spring of 2025

Economic Development



Julian Jacquin
Director of Economic Development

Who We Are

Mission Statement

The **Economic Development Department** coordinates the retention, expansion and attraction of business to the community by working with economic development and community partners to ensure your start-up, existing or expanding business benefits from the Town's collaboration, dedication and support.

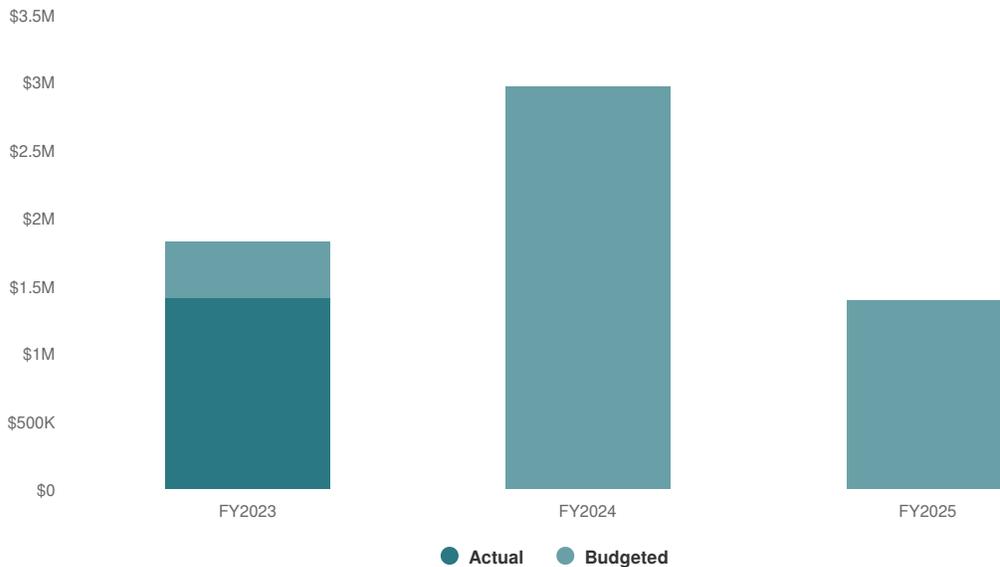
Department Description

As of 2024, the **Economic Development Department** is composed of four full-time staff. With this smaller staff, the department expands its reach and impact through local, regional and state partnerships. The Economic Development LEAD team brings all those partners together to coordinate business outreach and services. The partners include the Erie Chamber of Commerce, the Erie Economic Development Council (EEDC), the Small Business Development Center (SBDC) and Upstate Colorado Economic Development.

Expenditures Summary

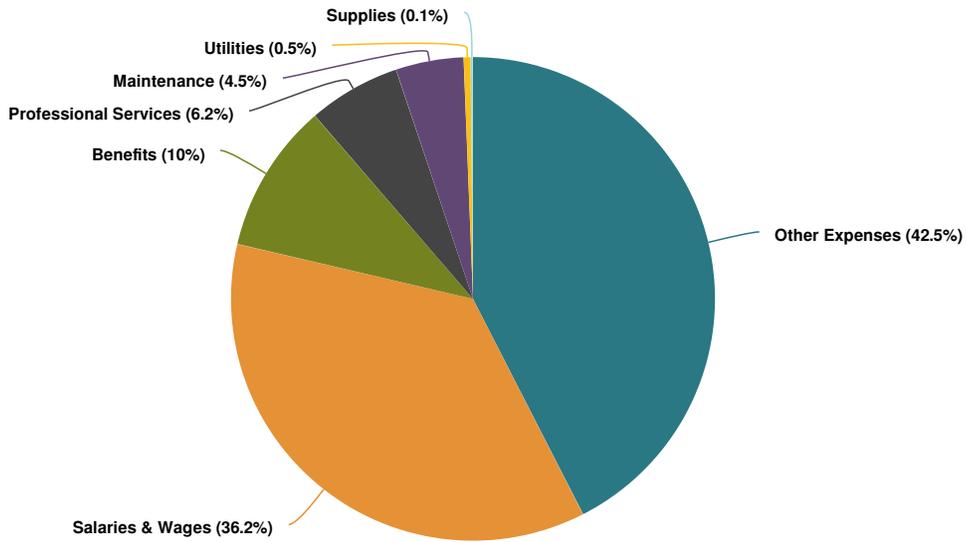
\$1,394,446 **-\$1,576,908**
(-53.07% vs. prior year)

Economic Development Proposed and Historical Budget vs. Actual

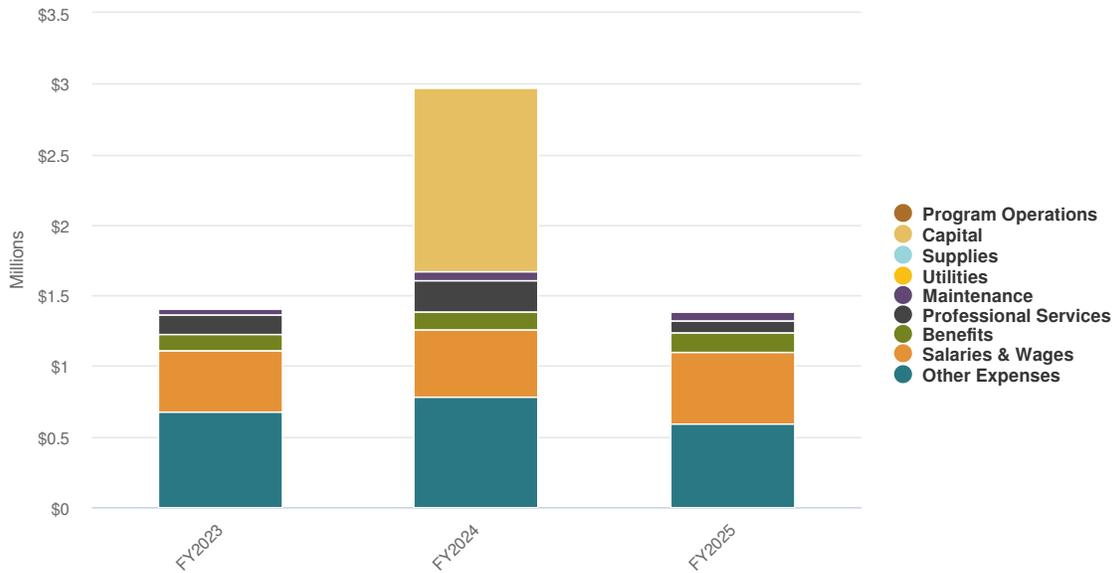


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$422,399	\$460,182	\$502,357	9.2%
Salaries - Bonuses	\$9,305	\$3,593	\$2,000	-44.3%
Paid Parental Leave	\$0	\$11,487	\$0	-100%
Total Salaries & Wages:	\$431,703	\$475,262	\$504,357	6.1%
Benefits				
Benefit Expense Allocation	\$118,651	\$124,068	\$139,143	12.2%
Clothing & Uniforms	\$802	\$468	\$600	28.2%
Total Benefits:	\$119,452	\$124,536	\$139,743	12.2%
Utilities				
Utilities - Telecom Allocation	\$1,104	\$0	\$6,422	N/A
Total Utilities:	\$1,104	\$0	\$6,422	N/A
Maintenance				
Maintenance Contracts	\$45,779	\$64,000	\$0	-100%
Software Services & Licenses	\$0	\$0	\$63,430	N/A
Total Maintenance:	\$45,779	\$64,000	\$63,430	-0.9%
Supplies				
Office Supplies	\$1,513	\$500	\$2,000	300%
Total Supplies:	\$1,513	\$500	\$2,000	300%
Program Operations				
Program Operations	\$626	\$0	\$0	0%
Total Program Operations:	\$626	\$0	\$0	0%
Other Expenses				
Training & Tuition	\$5,038	\$5,000	\$9,500	90%
Travel & Conferences	\$32,554	\$25,500	\$31,000	21.6%
Books, Publications & Reference Materials	\$70	\$500	\$830	66%
Membership Dues	\$24,198	\$38,700	\$40,440	4.5%
Special Events	\$42,572	\$51,000	\$67,000	31.4%
Advertising & Publishing	\$5,640	\$1,000	\$15,500	1,450%
Marketing	\$69,509	\$80,000	\$80,900	1.1%
Community Engagement	\$0	\$0	\$20,000	N/A
Economic Development	\$320,236	\$100,000	\$80,000	-20%
Grants to Erie Economic Development Council	\$5,000	\$33,000	\$63,000	90.9%
Grants to Erie Chamber of Commerce	\$72,202	\$82,325	\$84,325	2.4%
Grants to Other Outside Agencies	\$98,042	\$0	\$0	0%
Economic Development Incentives	\$0	\$218,000	\$100,000	-54.1%
Total Other Expenses:	\$675,063	\$635,025	\$592,495	-6.7%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Capital				
Construction	\$0	\$98,211	\$0	-100%
Total Capital:	\$0	\$98,211	\$0	-100%
Professional Services				
Consultation Services	\$132,423	\$101,330	\$85,000	-16.1%
Printing & Copy Services	\$917	\$500	\$1,000	100%
Total Professional Services:	\$133,340	\$101,830	\$86,000	-15.5%
Total Expense Objects:	\$1,408,580	\$1,499,364	\$1,394,446	-7%

2024 Highlights

- Approved Erie Gateway Phase 1 Urban Renewal Plan Area (URA) by TOEURA and Town Council, providing up to \$180 million in property tax and sales tax increment (TIF) over 25 years, the first new URA Plan Area created in Erie since 2015.
- Approved Letter of Intent (LOI) with Hines for sale and development of Town-owned property at I-25 Erie Gateway, began work on a land contract with Hines, and completed a new Planned Development (PD) zoning document for the I-25 Erie Gateway – South area.
- Approved new Disposition and Development Agreement (DDA) with Evergreen Devco for the Town-owned site at Erie Town Center, including approved concept plan and secured commitment with anchor grocer. Construction continued at Erie Four Corners.
- King Soopers Marketplace opened at Nine Mile Corner, all commercial pads under construction, all retail space fully leased/committed, with several new business openings.
- Purchased 1.12-acre lot at the Northwest corner of Briggs Street and Maxwell Avenue in the Historic Old Town URA, issued Request for Qualifications (RFQ) seeking competitive interest from groups interested in purchasing and developing this site for its highest and best use, interviewed responding groups, and presented staff recommendation to TOEURA Board to begin negotiations with the preferred group.
- Approved reimbursement agreements for Downtown Revitalization Incentive Grants with three Erie businesses in Historic Old Town URA for business siting and expansion and historic building improvements.
- Construction began and is mostly completed on a \$2.9M Downtown Infrastructure Improvements project with GoodLand Construction, for new beautification and streetscape improvements on 500/600 blocks of Briggs Street in Downtown Erie, funded by 2021 Erie Commons bond issuance from Historic Old Town URA.
- Completed final design and construction documents for the new Erie Makerspace at Schofield Farms with the new 501(c)(3) nonprofit leadership group and prepared Request for Proposals (RFP) to solicit contractor bids for the build out and tenant improvement of this town-owned structure.
- Completed transition to CentralSquare for new Erie business licensing processes and set up new contact, business and project management portal in HubSpot.
- Completed new interactive Erie Business Map showing all licensed Erie businesses with Town GIS staff.
- Conducted 327 new business walks throughout the Town, visiting Erie businesses and educating them about resources provided by the Economic Development Department.
- Completed updated Erie Airport Economic Development Strategy (with consultant Development Strategies) and Erie Airport Crosswind Runway Evaluation (with consultant EPS) and presented final reports and recommendations to the Airport Economic Development Advisory Board (AEDAB), identifying new development and employment opportunities for Erie Municipal Airport to benefit the Erie community as a whole.
- Completed new zoning and licensing regulations for new retail marijuana dispensaries in Erie with the Planning & Development Department and Town Clerk's office and submitted a 5.0% excise tax measure to Erie voters on the November 2024 ballot.
- Participated in regional Minimum Wage Working Groups with Boulder County partners and HR/DDEI staff, completed regional economic impact analysis with ECONorthwest and presented staff recommendations to Town Council.
- Authored the Economic Vitality chapter for the new Elevate Erie Comprehensive Plan (2024) and related content and participated in community engagement and open houses.
- Completed first TOEURA Annual Report for 2023 with Finance and Communications & Community Engagement Departments and presented to the TOEURA Board.



2025 Goals and Objectives

- Approve new land contract with Hines for the sale and development of 253-acre town-owned land at the I-25 Erie Gateway and adopt new Planned Development (PD) zoning document for the I-25 Erie Gateway – South area.
- Complete preliminary design for a new sanitary sewer extension and lift station to serve I-25 Erie Gateway and establish a financing plan for the cost of construction.
- Execute a new Intergovernmental Agreement (IGA) with the Town of Frederick to govern annexation limits, regional drainage solutions and cost/revenue sharing formulas for such improvements.
- Complete site plan review and development agreements for the town-owned site at Erie Town Center with Evergreen Devco and announce new anchor grocer commitment. Begin construction of Pinnacle Blvd. and north/south roundabouts at the Town Center.
- Approve Letter of Intent (LOI) and land contract with the preferred developer for the TOEURA-owned site at the Northwest corner of Briggs Street and Maxwell Avenue in Historic Old Town URA, and begin work on site plan review and development agreements.
- Secure location, operator and funding for a new Diverse Business Incubator.
- Consider amendments to the Downtown Revitalization Incentive Grant program to better appeal to Downtown Erie business owners in the Historic Old Town URA.
- Complete construction of new Erie Makerspace at Schofield Farms and execute a lease agreement with 501(c)(3) for lease and operation of this town-owned structure.
- Adopt a new Economic Development Incentive Policy with the Town Council to support additional businesses and private investment throughout the Town.
- Host new quarterly business round-tables with Erie businesses, and partner with Erie Economic Development Council (EEDC) to host more educational opportunities for existing and aspiring Erie business owners.
- Consider any land acquisition at Erie Municipal Airport to facilitate development and employment opportunities recommended by new Airport Economic Development Strategy and Airport Crosswind Runway Evaluation with AEDAB.

Human Resources



Alicia Melendez
Director of Human Resources

Who We Are

Mission Statement

Through strategic partnerships and collaboration, the **Human Resources Department** recruits, develops and retains a high-performing and diverse workforce and fosters a healthy, safe, and productive work environment for employees, departments, and the public to maximize individual and organizational potential and position the Town of Erie as an employer of choice and a great place to live and raise a family.

Department Description

The **Human Resources Department** provides overall policy direction on human resource best practices related to the management of employees for all Town departments. Human Resources is a strategic partner by providing programs that attract, develop, retain, and engage a skilled and diverse workforce. In addition to providing strategic central human resources functions, this team is responsible for administering the Total Compensation package and conducts annual salary market and medical benefit reviews to continually provide comparable and competitive pay and health benefits. Administers the leave program including Family Medical Leave and short term and long-term disability and partners with the Finance team for payroll services. Further programs HR provides include the Employee Recognition program, ongoing training and development, and conducting employee surveys town wide as well as 90-day new employee check-ins and stay interviews.

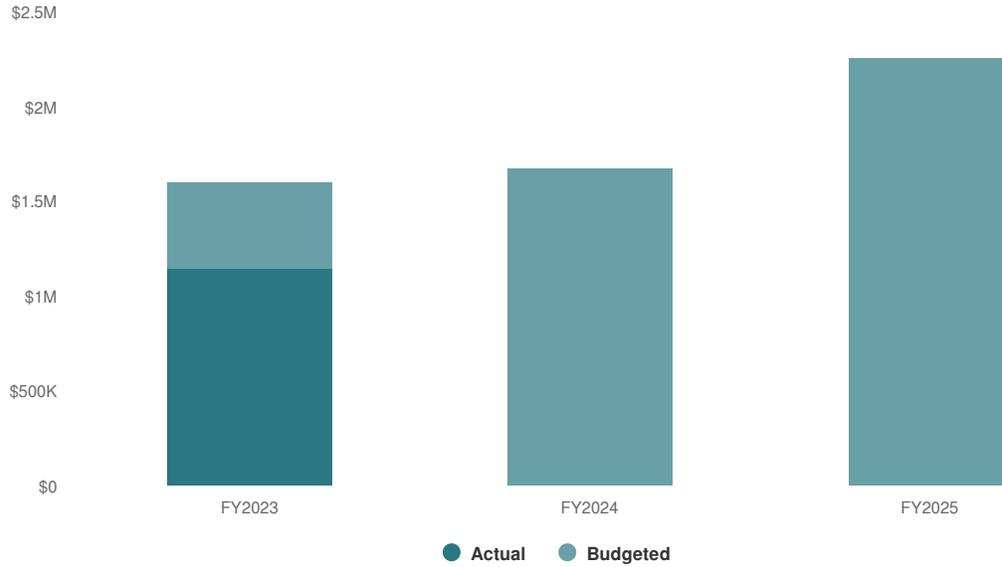
Additionally, HR provides risk management services for the Town, which includes Workers Compensation and property/casualty claim management; identifying and assessing liability concerns and exposures; evaluating, making purchasing recommendations for, and managing various liability, property, worker's compensation and specialty insurance policies (insurance policies referenced here do not include employee benefits); managing the Town's Safety and Loss Control Program and Chairing the Town Safety Committee; handling all Title I (employment) and Title II (requirement for governments to give people with disabilities an equal opportunity to benefit from all programs, services, and activities) Americans with Disabilities Act (ADA) needs and compliance requirements and serving as the Town's designated ADA Coordinator.

HR is also leading diversity, equity, and inclusion initiatives that create space and opportunities for staff and the public to feel a true sense of belonging within the Town. This is accomplished by HR creating, leading or partnering with local organizations or individual community members to craft learning opportunities and experiences around DEI. A key element in this is staff development. HR is committed to creating, curating, and delivering human-centered training that elevates cultural awareness and improves business processes that align with the town's mission, vision, and values.

Expenditures Summary

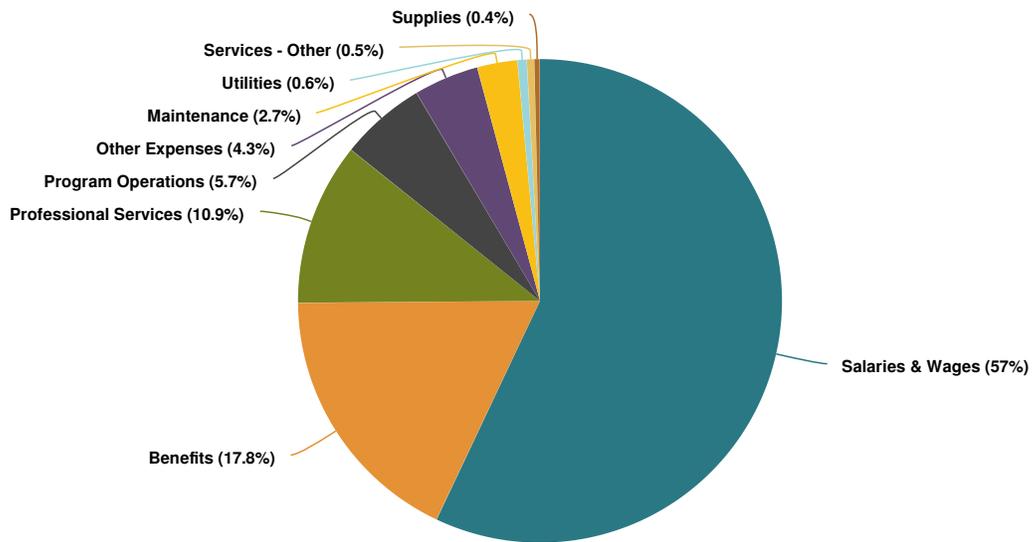
\$2,259,854 **\$585,961**
(35.01% vs. prior year)

Human Resources Proposed and Historical Budget vs. Actual

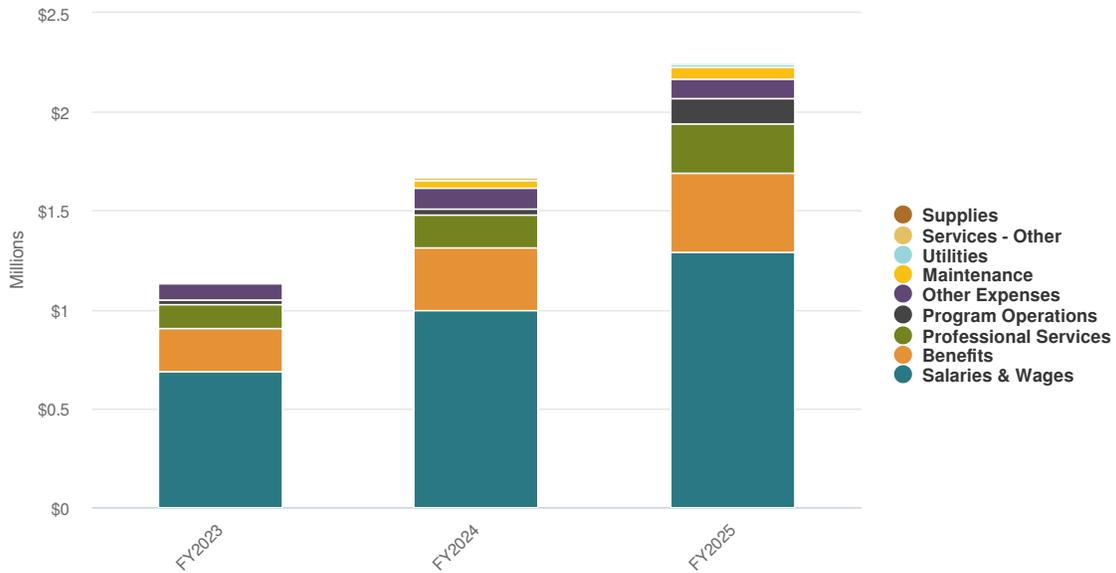


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$679,161	\$902,810	\$1,128,106	25%
Salaries - Overtime	\$175	\$194	\$1,000	415.3%
Salaries - Bonuses	\$2,940	\$6,670	\$8,000	19.9%
Salaries Adjustments	\$0	\$0	\$31,000	N/A
PTO Sell Back	\$3,268	\$4,428	\$8,000	80.7%
Internship program	\$1,524	\$0	\$113,000	N/A
Total Salaries & Wages:	\$687,067	\$914,101	\$1,289,106	41%
Benefits				
Benefit Expense Allocation	\$185,616	\$206,450	\$312,462	51.4%
Employee Appreciation Program	\$23,953	\$39,122	\$40,000	2.2%
Employee Tuition Assistance Program	\$7,890	\$4,000	\$20,000	400%
Clothing & Uniforms	\$0	\$0	\$1,200	N/A
Other Employee Benefits	\$0	\$28,000	\$29,500	5.4%
Total Benefits:	\$217,459	\$277,572	\$403,162	45.2%
Utilities				
Utilities - Telecom Allocation	\$1,104	\$0	\$14,136	N/A
Total Utilities:	\$1,104	\$0	\$14,136	N/A
Maintenance				
Maintenance Contracts	\$0	\$3,017	\$21,000	596.1%
Software Services & Licenses	\$0	\$0	\$40,000	N/A
Total Maintenance:	\$0	\$3,017	\$61,000	1,921.9%
Supplies				
Office Equipment	\$0	\$2,056	\$3,000	45.9%
Office Supplies	\$3,594	\$2,162	\$5,400	149.8%
Total Supplies:	\$3,594	\$4,218	\$8,400	99.1%
Services - Other				
Drug & Alcohol Testing	\$358	\$0	\$4,000	N/A
Background Screening	\$5,261	\$1,000	\$7,000	600%
Total Services - Other:	\$5,619	\$1,000	\$11,000	1,000%
Program Operations				
Program Operations	\$0	\$4,000	\$67,500	1,587.5%
Safety Program	\$23,075	\$0	\$50,000	N/A
Recruitment	\$0	\$0	\$12,000	N/A
Total Program Operations:	\$23,075	\$4,000	\$129,500	3,137.5%
Other Expenses				
Training & Tuition	\$36,790	\$0	\$16,000	N/A

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Travel & Conferences	\$3,798	\$7,228	\$14,000	93.7%
Books, Publications & Reference Materials	\$199	\$600	\$0	-100%
Membership Dues	\$5,669	\$1,000	\$14,900	1,390%
Special Events	\$0	\$0	\$5,000	N/A
Advertising & Publishing	\$27,315	\$0	\$30,000	N/A
Community Engagement	\$0	\$8,917	\$8,000	-10.3%
Food & Related Services	\$8,327	\$3,000	\$10,000	233.3%
Total Other Expenses:	\$82,098	\$20,745	\$97,900	371.9%
Professional Services				
Legal Services	\$0	\$0	\$30,000	N/A
Consultation Services	\$124,385	\$142,609	\$190,000	33.2%
Staffing Services	\$0	\$0	\$25,000	N/A
Printing & Copy Services	\$0	\$1,210	\$500	-58.7%
Courier Services	\$0	\$318	\$150	-52.8%
Total Professional Services:	\$124,385	\$144,137	\$245,650	70.4%
Total Expense Objects:	\$1,144,402	\$1,368,790	\$2,259,854	65.1%

2024 Highlights

Human Resources

- Develop a robust training and development program, including supervisory training and town-wide succession planning.
- Erie Leadership Development Academy
- Addition to our DEI Training Offerings
- Analyze results from the 2023 Employee Engagement Survey and cultivate trainings or communications to address staff needs and desires.
- Surveyed staff on alternative employee medical benefit plan designs, i.e. Kaiser, which has informed our decision to collect a bid and continue to explore a possible change for 2025.
- Held four Insights Discovery large group trainings and three follow-up trainings with small and large intact teams to more fully utilize this self-awareness and team effectiveness tool.
- Finalized Handbook updates and shared with Communications to stylize and publish to staff no later than 2025
- Supported staff through major Public Works reorganization in creating the Utilities department to include all the Paycom and org chart updates.
- Worked closely with Finance in process and communications improvement
- Worked with Graves Consulting to conduct an internal pay equity study
- Created and managed 59 FMLA claims, 12 Short-Term Disability claims and 18 Paid Parental Leave claims.
- Created and implemented the 2024 Family Medical Leave training presentation.
- Process 882 Personnel Action Forms YTD as of 9/25/24

Risk Management

- Continuing to work on ADA Compliance through the Self-Evaluation and Transition Plan project. Year 2 of the three-year project primarily focused on Public Right Of Way (PROW) and Digital Accessibility.
- Implementing Clear Risk, which is a Risk Management software that will improve claims handling processes, procedures, and efficiency and will also allow for reporting to Departments to increase awareness of Loss/Incident data.
- Continuing to work towards creating a town-wide asset inventory and implementing a process to ensure it stays up to date.
- Reviewing current deductibles, coverage limits, and cost for Town insurance policies managed by Risk (workers' compensation, property/casualty, law enforcement liability, crime, cyber, etc.) to ensure we are retaining and transferring the appropriate amounts of risk.
- Contracted with a broker, Arthur J Gallagher, to provide their insight and recommendations regarding the limits, deductibles etc. and also shop the market to see what other insurance options for workers compensation, property/casualty, law enforcement liability, crime, cyber, etc. (does not include employee benefit insurance plans) might be available and ensure we are making the best coverage decisions for the Town.
- Posted Risk Coordinator position. We should have someone onboarding hopefully by mid-October.
- Attended National ADA Symposium, National Public Risk Management Conference, Colorado Public Risk Management Conference, Colorado Public Risk Management bi-monthly membership meetings and educational sessions, and multiple CIRSA trainings, safety and ADA symposiums.
- Scored 107% on both the Workers Compensation and Property Casualty Audit from CIRSA.
- Safety projects funded this year include purchasing two solar lights to help make open spaces more safe at night and also help deter vandalism, and purchasing an additional climbing kit for the Forestry Chip Truck which will provide necessary equipment in the event an aerial rescue is needed.
- Erie Community Center Safety Committee was awarded a 2024 Safety Champion Award from CIRSA. (The Town Safety Committee also received this award in 2023 and the Risk Manager received this award in 2021).

Development, Diversity, Equity and Inclusion

- Town of Erie Proclamations
- Black History Month, Asian American and Native American Pacific Islander, Juneteenth, Pride, and Hispanic Heritage Month
- Juneteenth Flag raising event with Mayor Justin Brooks
- Partnered with Being Better Neighbors community outreach and celebration
- Juneteenth, Pride, and Hispanic Heritage Month
- Revamp of Equity Groups
- Internal Staff Equity Ambassadors
- External DEI Task Force
- Partnered with HR Recruiting in Boulder County job fair to promote DEI efforts in recruiting.
- Diversity Training for internal staff
- Co-facilitation of DEI conversation with DEI Manager Alberto Del Rios
- DEI Presentation for Colorado Prima Chapter
- Lunch & Learn DEI 2.0
- Sincere Conversations Series
- Soft Bigotry of Low Expectations



- Stand or Surrender
- Introduction of Learning & Development Tools
- Articulate 360, Vyond, and Well Said
- Partner with Risk Manager and ADA Manager Lori Wisner
- 4 Part Safety Series
- Erie PD Directive Review 111,000 Uniforms and Appearance
- Completion of Regional Minimum Wage Survey

Recruitment

- Filled 38 full-time positions, 79 part-time and 4 intern positions from January 2024 - September 2024
- Conducted 31 Full-Time reclassifications from Jan 2024- September 2024, which include lateral or promotional moves.
- Piloted first Succession Planning Program for the Director of Administrative Services and Operations which is expected to be vacant April 2025, we have seven participants that have signed up to participate in this great opportunity.
- Sourced and Recruited a Transportation and Mobility Manager using LinkedIn Recruiter
- Streamlined Part-Time hiring process: pre-hire and post-hire
- Met with Parks, Rec and Business Services supervisors, discussed pain points, process improvement and ideas for improvements and rolled out to the team before summer hiring began.
- Pre-hire: Moved the I-9 verification process to HR, before employee's first day.
- This resulted in 0 late I-9's for part-time staff from January 1 – current, greatly reducing our risk.
- Provided pre- and post- summer hiring presentations to all Parks Supervisors, Rec Coordinators and other FT staff involved in the hiring process.
- Most of the hiring process moved from mail to Paycom, including offer letters, backgrounds, and approvals.
- Reviewed and created Recruiting SOPs:
- Full-Time Hiring Process (Review FT Hiring Process Here!)
- Full-Time Reclassification Process – Start to Finish
- Also created guidelines and a process flow
- Part-Time Hiring Start to Finish
- Also created a PT Hiring Flow and Dual Hire Process
- Created the Youth Labor Laws poster Recreation
- Created PT Staffing Guide poster for Recreation
- Created a recruiting site on Launchpad for all recruitment resources:
- Verbal Decline Job Aid
- Supplemental Question Library
- Recruiter Kick-Off Call Template
- Reuse Interview Notes Job Aid
- Interview Question Library
- Interview Questions to Avoid Asking Job Aid
- Interview Questions – Round 1 and Round 2 Templates
- Paycom Guides that are frequently requested
- Created Employee Career Development Resource section for employees:
- How to Apply Internally Flyer
- Employee Referral Program Flyer
- Preparing for your Interview PDF
- Resume Tips PDF
- Created and presented first Hiring Manager Training
- Updated HR external facing website to include more resources for external candidates, including department descriptions, application tips, workforce resources and contact information within HR
- Updated all messaging in Paycom via message templates, disposition communication and offer letters
- Moved all background checks into Paycom (Volunteers and under 16 excluded) and re-evaluated the options attached to each type i.e. Finance, CDL required, etc.
- Exceeded our goal of 5 career fairs, attending 9 Virtual/In-person Career Fairs:
 - Erie High School Job Fair
 - Public Service Career Fair at Metro State University
 - Denver Law Enforcement Career Fair
 - Parks and Recreation Career Fair
 - Front Range Community College
 - Northern Colorado Law Enforcement Job Fair
 - National Night Out- Career Booth
 - Wyoming/Colorado Spring Job Fair
 - Boulder County Workforce Job Fair
- Attended the following conferences and training opportunities:

- 9/5 & 9/6 : Employer's Council's Clarity in Action conference
- 8/22: BAHRA Legal Update
- 7/30: Recruitment & Retention Seminar for Law Enforcement
- 7/25: Benchmark Survey Briefing
- 6/20: Succession Planning Seminar
- 5/9: Retaining and Engaging High Performing Employees
- 2/12: Police Recruitment Success Strategies: A Policing Matters Special
- Researched vendors and helped identify a more efficient approach for Police testing for new hires, signed up to use National Testing Network for Police Officer and Police Cadet testing through a virtual testing program.
- Increased recruiting outreach by posting within more job boards, industry association pages, LinkedIn private groups and social media channels to bring more awareness and interest to Town of Erie job postings.
- Created a 90-day Recruiting Check-In Survey for new hires to share feedback around onboarding, recruiting and new hire training

2025 Goals and Objectives

Risk Management

- Allocate risk costs (insurance costs, deductibles, etc.) to departments
- Utilize Clear Risk to provide loss data to departments on a regular basis
- Finish the Americans with Disabilities Act Self Evaluation and Transition Plan and determine priorities and plan for implementing recommendations to ensure compliance
- Continue working on the Town wide asset inventory
- Continue working with the broker to ensure we proactively address loss control trends/issues and stay appropriately ensured and have the best rates possible
- Get a new Risk Coordinator fully trained and up to speed.

Recruitment

Continue to evaluate and refine recruiting processes in order to recruit, attract and retain valuable employees. Continue professional development and innovation within the recruitment team

- Attend 10 local careers
- Team up with DEI to attend more career fairs that focus on more diverse groups as it relates to: veterans, ethnicity, diverse abilities, LGBTQIA+ and women organizations
- Job Descriptions – review the template and make changes to accessibility and qualifications to attract candidates
- Goal to make our Job Descriptions available externally for easy access
- Update our Referral Bonus Program
- Update our Reference checking process and documentation
- Create Recruitment Cards, employees can hand out to refer new talent from our community
- Schedule one Hiring Manager Training per quarter for 2025
- Work with HR partners to create new checklists and improve current checklists for the following processes: new hires, reclassifications, promotions and terminations
- Train and provide additional resources around the Reclassification process
- Creating new job aids around: reclassifications, creating PAFs, terminations
- Lead a Women's Luncheon around interview skills, resume tips and building a strong LinkedIn profile for professional development

Employee Benefits and Leave

- Support all staff through contracted benefit vendor changes. Improve communications and resources that are provided both in print and on Launchpad.
- Manage all FMLA, STD, and Parental Leave claims
- Implement quarterly FMLA training to all town employees
- Create an electronic version of FMLA training

Development, Diversity, Equity and Inclusion

- Development of learning liaisons for each department
- Continued DEI trainings for internal staff
- Develop partnerships with external groups that promote the DEI vision and goals of the Town
- 2025 Erie Leadership Development Academy
- 2025 Erie Manager Training
- Continued outreach and partnership with to Erie community members
- Create, develop, and curate relevant training for staff at all levels
- Develop check out process for HR Professional development library
- 2025 Development Training Calendar for Staff
- Offering Elective DEI Trainings throughout the year
- Prepare for 2026 Staff Survey

Information Technology



Denise Jakan
Director of Information Technology

Who We Are

Mission Statement

The **Office of Information Technology** provides, promotes, and supports critical services that meet the strategic initiatives and goals by using secure, dependable, and proven technologies in a cost-effective and efficient manner while providing superior customer support and reliable access.

Department Description

The **Office of Information Technology** supports the Town's current and future technology needs. Our commitment as a department is to provide our customers with the highest level of support. These services are delivered 24/7 to support public safety and other emergency services.

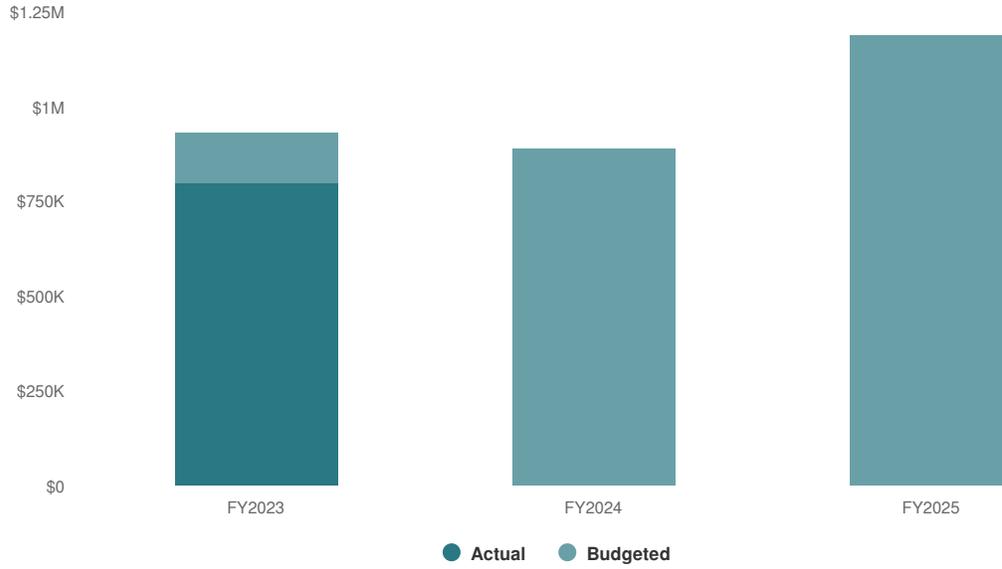
Responsibilities include:

- I.T. Help Desk support
- Ensuring the Town has properly maintained and well-functioning technology hardware, including desktops, laptops, tablets, phones, servers, and other computing devices
- Procure, image, and issue hardware, including desktops, laptops, tablets, phones, servers, and other computing devices
- Supporting major and minor updates to software suites and supporting operations in evaluating all software needs
- Help evaluate all software purchases
- Administrators of Microsoft 365 products and services
- Backups of Town's digital files
- Cybersecurity
- Support all departments on projects

Expenditures Summary

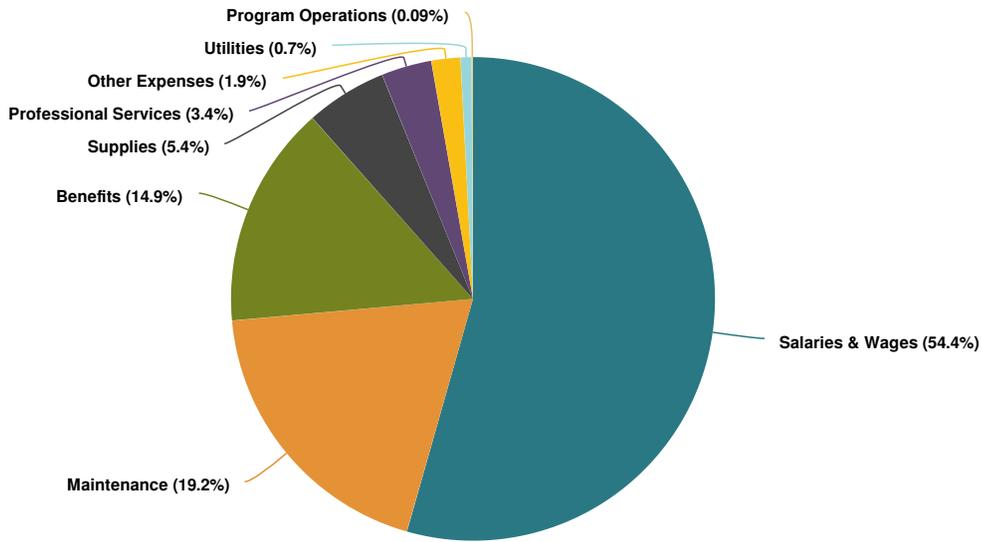
\$1,188,329 **\$298,085**
(33.48% vs. prior year)

Information Technology Proposed and Historical Budget vs. Actual

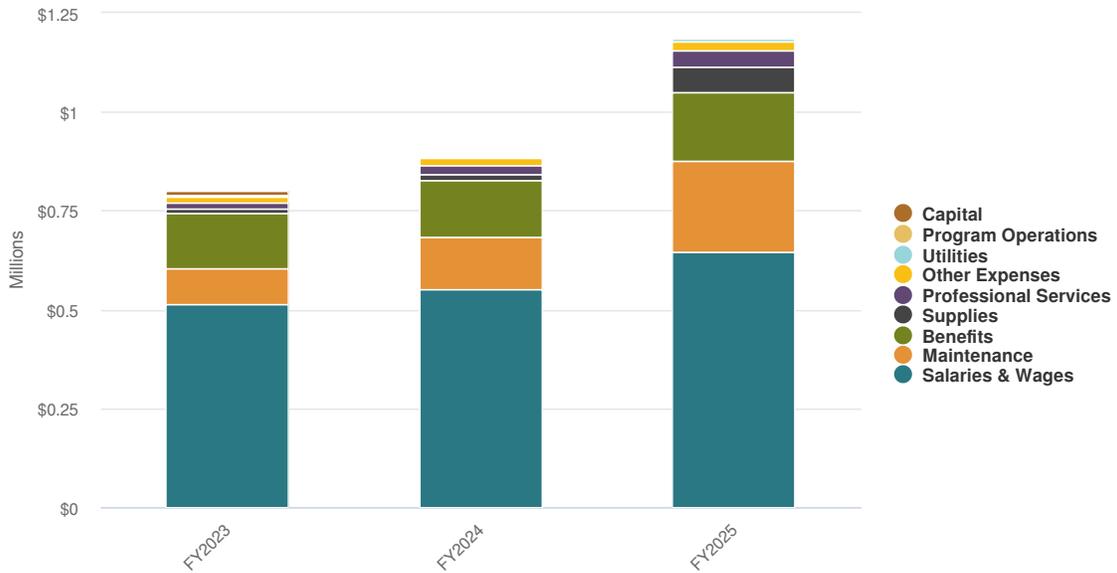


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Adopted	FY2021 Actual	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects						
Salaries & Wages						



Name	FY2021 Adopted	FY2021 Actual	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$220,648	\$363,701	\$505,400	\$539,558	\$635,781	17.8%
Salaries - Overtime	\$7,200	\$328	\$124	\$317	\$800	152.3%
Salaries - Bonuses	\$0	\$326	\$3,392	\$5,744	\$4,000	-30.4%
PTO Sell Back	\$0	\$1,526	\$3,590	\$11,905	\$6,000	-49.6%
Total Salaries & Wages:	\$227,848	\$365,881	\$512,506	\$557,523	\$646,581	16%
Benefits						
Benefit Expense Allocation	\$65,449	\$110,363	\$139,008	\$141,767	\$176,099	24.2%
Clothing & Uniforms	\$700	\$333	\$270	\$400	\$680	70%
Total Benefits:	\$66,149	\$110,696	\$139,278	\$142,167	\$176,779	24.3%
Utilities						
Utilities - Phone Stipend			\$0	\$0	\$540	N/A
Utilities - Telecom Allocation	\$4,100	\$8,796	\$6,396	\$0	\$8,049	N/A
Total Utilities:	\$4,100	\$8,796	\$6,396	\$0	\$8,589	N/A
Maintenance						
Maintenance Contracts	\$64,500	\$60,467	\$88,991	\$130,203	\$224,700	72.6%
Equipment Maint Services	\$2,400	\$2,407	\$2,136	\$13,000	\$3,000	-76.9%
Total Maintenance:	\$66,900	\$62,874	\$91,127	\$143,203	\$227,700	59%
Supplies						
Office Equipment	\$3,500	\$284	\$912	\$2,500	\$2,500	0%
Office Supplies	\$1,600	\$670	\$929	\$1,000	\$1,000	0%
Equipment Maint Supplies	\$11,000	\$5,435	\$9,884	\$11,974	\$61,000	409.4%
Total Supplies:	\$16,100	\$6,388	\$11,725	\$15,474	\$64,500	316.8%
Program Operations						
Program Operations	\$13,000	\$12,490	\$682	\$0	\$1,080	N/A
Total Program Operations:	\$13,000	\$12,490	\$682	\$0	\$1,080	N/A
Other Expenses						
Training & Tuition	\$4,000	\$374	\$2,313	\$5,000	\$9,000	80%
Travel & Conferences	\$3,500	\$286	\$6,709	\$5,250	\$10,800	105.7%
Membership Dues	\$2,300	\$1,760	\$2,860	\$2,860	\$3,300	15.4%
Total Other Expenses:	\$9,800	\$2,420	\$11,882	\$13,110	\$23,100	76.2%
Capital						
Other Equipment			\$8,633	\$0	\$0	0%



Name	FY2021 Adopted	FY2021 Actual	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Total Capital:			\$8,633	\$0	\$0	0%
Professional Services						
Consultation Services	\$28,800	\$27,806	\$17,363	\$0	\$40,000	N/A
Total Professional Services:	\$28,800	\$27,806	\$17,363	\$0	\$40,000	N/A
Total Expense Objects:	\$432,697	\$597,351	\$799,590	\$871,477	\$1,188,329	36.4%

2024 Highlights

- Continue research and implement cybersecurity applications in the fight against ransomware
- Enabled Multi-Factor Authentication for Office 365 applications
- Planning the Town Hall Expansion/Renovation, relocating the Server Room, IDF (intermediate distribution frames) closets, and staff
- Assisted in onboarding 65 new staff members with hardware and software
- Replaced backup server
- Completed a penetration test
- The Department answered around 3000 Help Desk tickets and requests, aiding Town employees and ensuring they maintain effectiveness and efficiency
- Central Square "Go Live" completed for ComDEV

2025 Goals and Objectives

- Cellular options implementation
- Continue to support all departments with their 2025 project requirements
- Continue to install/replace department computers
- Complete the Town Hall renovation and move staff into permanent locations
- Firewall replacement at several town facilities
- Working with the Police Department on replacing technology for their fleet
- Hiring an additional Desktop Support Technician focused on supporting the Police Dept
- A member of the core planning team for the PD renovation and expansion
- Perform Risk Assessments and Penetration tests

Environmental Services



David Frank
Director of Environmental Services

Who We Are

Mission Statement

The **Environmental Services Department** is committed to the protection of Erie's natural resources through the intersection of environmental justice, economic prosperity, and environmental health. The Department is dedicated to best practices in policy, technology and management techniques and understands the importance of this work given the significant impacts of climate change today and into the future.

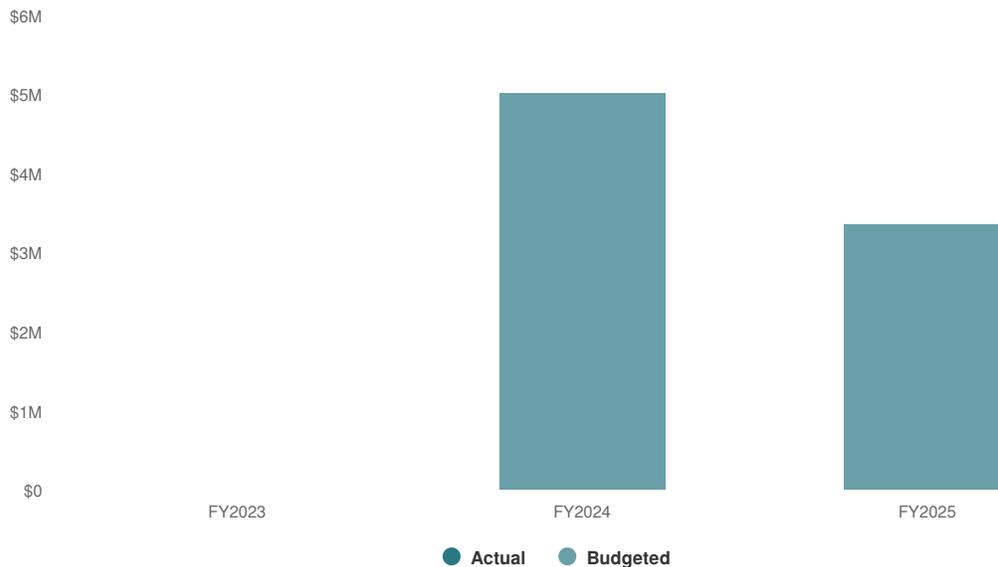
Department Description

The **Environmental Services Department** is responsible for waste diversion, renewable energy expansion, water conservation, climate action planning and mitigation, resiliency and adaptation planning, environmental permitting, regulatory oversight of solid waste disposal and oil & gas operations, review of geotechnical and environmental documents for hazard identification and mitigation, and overall environment vitality in Erie and beyond.

Expenditures Summary

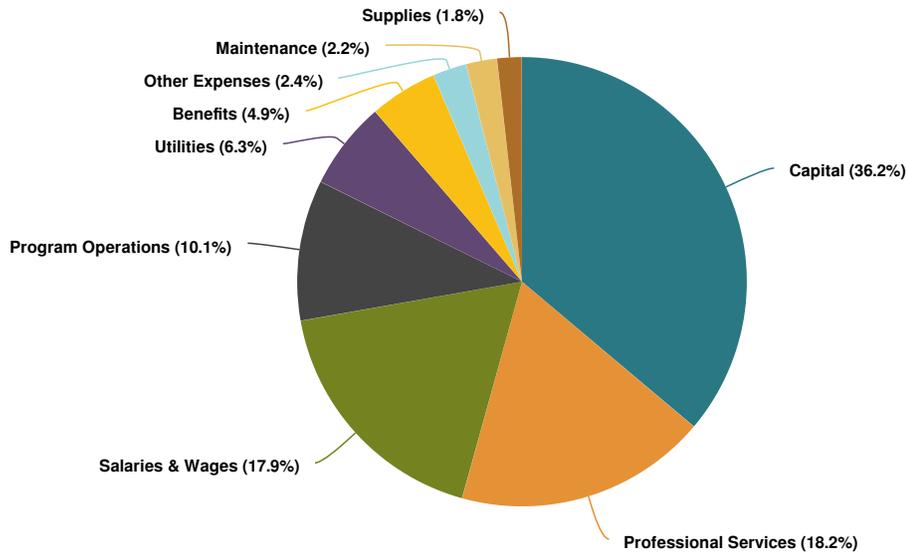
\$3,360,962 **-\$1,655,742**
(-33.00% vs. prior year)

Environmental Services Proposed and Historical Budget vs. Actual

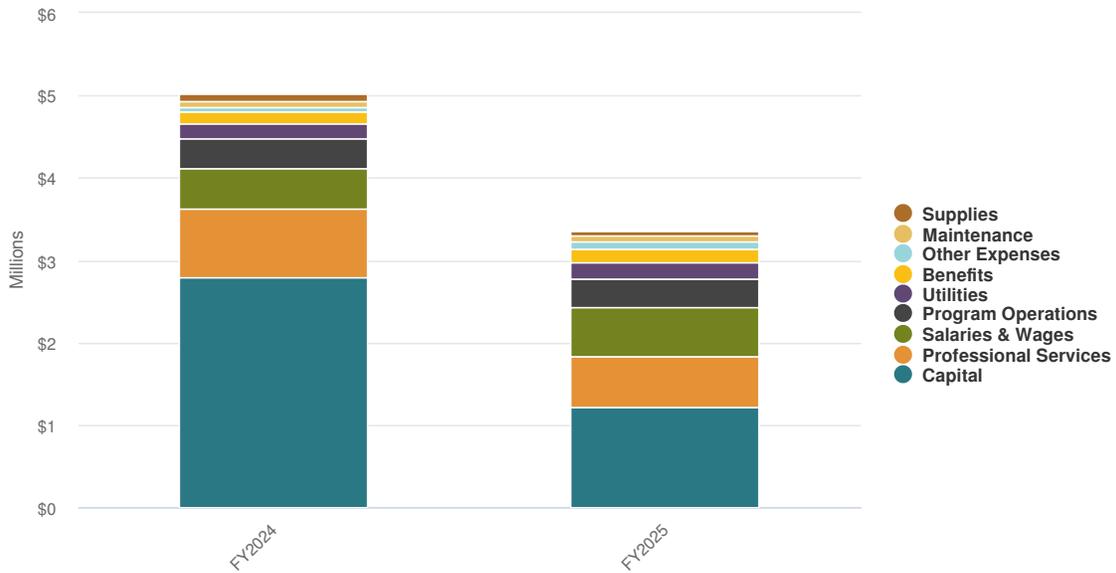


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$0	\$593,799	\$568,231	-4.3%
Salaries - Part-time	\$0	\$19,328	\$30,349	57%
Salaries - Overtime	\$0	\$5,681	\$1,600	-71.8%
Salaries - Bonuses	\$0	\$2,000	\$2,000	0%
Total Salaries & Wages:	\$0	\$620,808	\$602,180	-3%
Benefits				
Benefit Expense Allocation	\$0	\$92,398	\$160,335	73.5%
Clothing & Uniforms	\$0	\$4,118	\$3,855	-6.4%
Total Benefits:	\$0	\$96,516	\$164,190	70.1%
Utilities				
Utilities - Electric Service	\$0	\$3,000	\$5,000	66.7%
Utilities - Waste Disposal Service	\$0	\$182,247	\$202,247	11%
Utilities - Telecom Allocation	\$0	\$0	\$5,425	N/A
Total Utilities:	\$0	\$185,247	\$212,672	14.8%
Maintenance				
Bldgs/Grounds Maint Services	\$0	\$55,100	\$55,100	0%
Equipment Maint Services	\$0	\$20,000	\$20,000	0%
Total Maintenance:	\$0	\$75,100	\$75,100	0%
Supplies				
Bldgs/Grounds Maint Supplies	\$0	\$500	\$1,000	100%
Office Supplies	\$0	\$2,200	\$2,700	22.7%
Tools & Equipment	\$0	\$75,000	\$55,000	-26.7%
Safety Supplies	\$0	\$552	\$800	44.9%
Total Supplies:	\$0	\$78,252	\$59,500	-24%
Program Operations				
Program Operations	\$0	\$500	\$10,000	1,900%
Water Conservation Program	\$0	\$150,000	\$247,250	64.8%
Household Haz Waste Program	\$0	\$45,774	\$48,000	4.9%
Efficiency Program	\$0	\$70,000	\$35,000	-50%
Total Program Operations:	\$0	\$266,274	\$340,250	27.8%
Other Expenses				
Training & Tuition	\$0	\$14,000	\$14,000	0%
Travel & Conferences	\$0	\$10,100	\$12,000	18.8%
Books, Publications & Reference Materials	\$0	\$100	\$200	100%
Membership Dues	\$0	\$12,820	\$13,170	2.7%
Special Events	\$0	\$38,000	\$42,000	10.5%
Food & Related Services	\$0	\$2,500	\$600	-76%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Total Other Expenses:	\$0	\$77,520	\$81,970	5.7%
Capital				
Other Equipment	\$0	\$0	\$115,000	N/A
Construction	\$0	\$54,710	\$1,100,000	1,910.6%
Total Capital:	\$0	\$54,710	\$1,215,000	2,120.8%
Professional Services				
Consultation Services	\$0	\$793,000	\$610,000	-23.1%
Printing & Copy Services	\$0	\$100	\$100	0%
Total Professional Services:	\$0	\$793,100	\$610,100	-23.1%
Total Expense Objects:	\$0	\$2,247,527	\$3,360,962	49.5%

2024 Highlights

Sustainability

- Adopted Sustainable Purchasing Best Management Practices Guide for TOE operations
- Adopted EV Procurement Policy for TOE fleet vehicle procurement
- Passed Climate Emergency Declaration for TOE
- Supported TOE internal and external events with waste diversion and sustainability education
- Added food waste collection and metal collection at Recycling Center (likely separate glass collection as well)
- Second year of Energy Efficiency rebates: 135 participants representing \$25,125.00 spent (as of 9/30)
- Air Quality Rebates: 3 participants in Air Quality Rebates Program representing \$450 spent (as of 9/30)
- Support renewable energy projects throughout town: North Water Reclamation Facility, Water Treatment Plant, etc.
- Begin Climate Action Plan development and 2019 Sustainability Plan update
- Administrative responsibilities were taken on internally by the department

Water Conservation

- Water Conservation: successful third year of turf replacement program
- Turf Replacement Program: 44 Participants in Turf Replacement Program representing \$82,831.47 rebate dollars spent converting 55,844 sq. ft. of landscape (as of 9/30)
- Water Efficiency Rebates: 198 participants in Water Efficiency Rebates Program representing \$17,893.40 spent (as of 9/30)

Energy and Environment

- Required re-plugging of two previously abandoned oil and gas wells that were discovered to be inadequately plugged though testing is required during planning review of proposed developments adjacent to the wells. Both wells were successfully re-plugged to modern requirements, thus addressing the environmental and health concerns present and allowing the proposed developments to proceed
- Hired a new Environmental Analyst position to strengthen environmental over site and regulatory compliance

2025 Goals and Objectives

Sustainability

- Establish and organize Administrative support for the Department
- Develop and implement a community-wide waste hauling contract
- Update adopted 2020 PAYT ordinance for enforcement mechanism and support of community-wide waste diversion improvements
- The Community Resilience Action plan is supported by the CU Boulder Master of the Environment Graduate program
- Finalize Climate Action Plan and updated Sustainability Plan:
 - Begin implementation of plan strategies and goals
- Establish a second intern to support strategic goals
- Continue to develop Paycom Sustainability Training Series to support outreach and education for TOE staff
- Continue to support internal and external events with Zero Waste efforts and sustainability education and outreach
- Continue to support and grow a positive work environment for the Sustainability Division, including professional development and growth
- Continue to support cultural adoption of sustainability initiatives and priorities within the town government as well as for businesses and residents
- Continue to support and expand Erie's Regional Green Business of Colorado efforts and outreach
- Develop a Beneficial Electrification Plan and EV Action Plan with Partners In Energy
- Continue to support the Sustainability Advisory Board and their 2025 goals

Water Conservation

- 125,000 Sq. ft. of turf removed and replaced with low water use landscaping
- 25,000 sq. ft. of turf has been converted for low water-use landscaping on town property
- Develop non-voluntary water restrictions similar to neighboring municipalities as well as establish realistic expectations for future water use
- Adoption of a water-wise landscaping ordinance for new development
- Calculate water savings from existing residential turf replacement participants
- Expand commercial and HOA offerings to better target larger water users and collaborate with the Parks Department to offer neighborhood resiliency grants
- Utilize AMI for piloted approach to watering restrictions (or voluntary restrictions)
- Continue to build out and amplify the leak detection program
- Develop a water enforcement mechanism to support a water waste ordinance and a water wide landscaping ordinance

Energy and Environment

- Initiate an Oil and Gas inspection and compliance program, including deployment of an Optical Gas Imaging Camera for immediate leak detection and correction of equipment malfunction, to supplement state inspection and compliance efforts
- Guide Waste Connections in implementing the Landfill Taskforce recommendations regarding operations at Front Range Regional Landfill that is responsive to resident concerns in future land use applications and operations
- Update oil and gas relevant portions of the Municipal Code to strengthen local government oversight of oil and gas production, include carbon sequestration and deep geothermal regulations, and further protect the Town's drinking water resources

Planning & Development



Sarah Nurmela
Director of Planning & Development

Who We Are

Mission Statement

The **Planning and Development Department** guides and accommodates development and change in the Town of Erie through the implementation of the Comprehensive Plan, Municipal Code, and Strategic Plan through:

- Providing high quality customer service to residents, businesses, and the building community
- Directing growth through major projects and long range plans
- Building capacity, skills, and divisions
- Accommodating and creating an inclusive, welcoming environment and experience throughout the Town.

Department Description

The **Planning and Development Department** is composed of four divisions.

Affordable Housing Division is responsible for assessment of affordable housing needs in Erie, pursuing grant applications and other funding sources to support the development of affordable housing, partnering with other regional and local jurisdictions to support affordable housing, and purchasing properties and partnering with developers to provide affordable housing.

Building Division is a one-stop shop for individuals planning improvements to their property. The division reviews construction plans, issues permits, performs inspections, and enforces ordinances that ensure safe buildings and a healthy environment. The division also manages the licensing of contractors and trades.

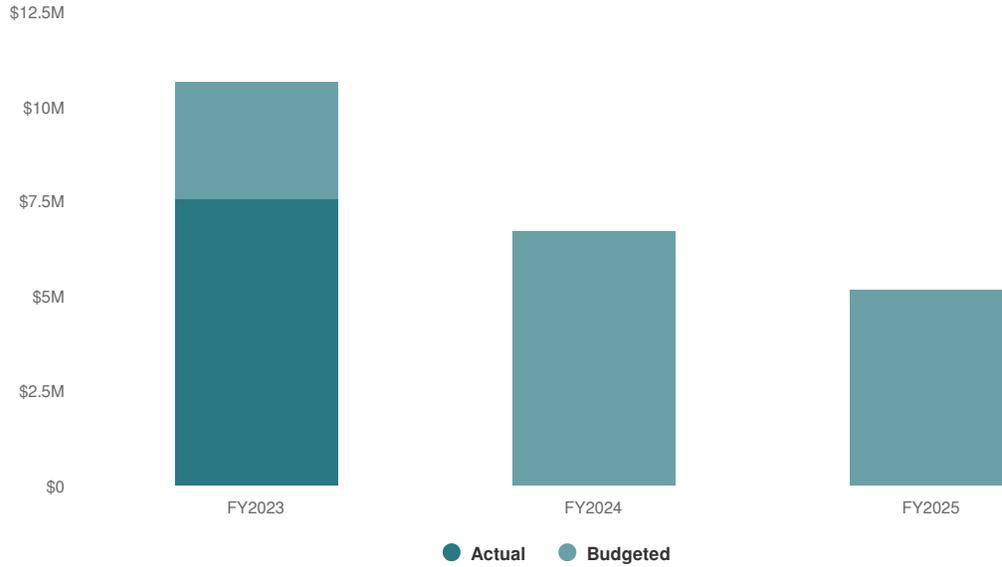
Operations Division supports the department through staff recruitment, management, retention, and training, oversight of budget activities, implementation and management of Central Square software, and inspections for Building and Unified Development Code compliance.

Planning Division is responsible for reviewing land use applications for Development Activity such as annexation, zoning, plats, and site plans for conformance within the Comprehensive Plan, Unified Development Code, other master plans and standards.

Expenditures Summary

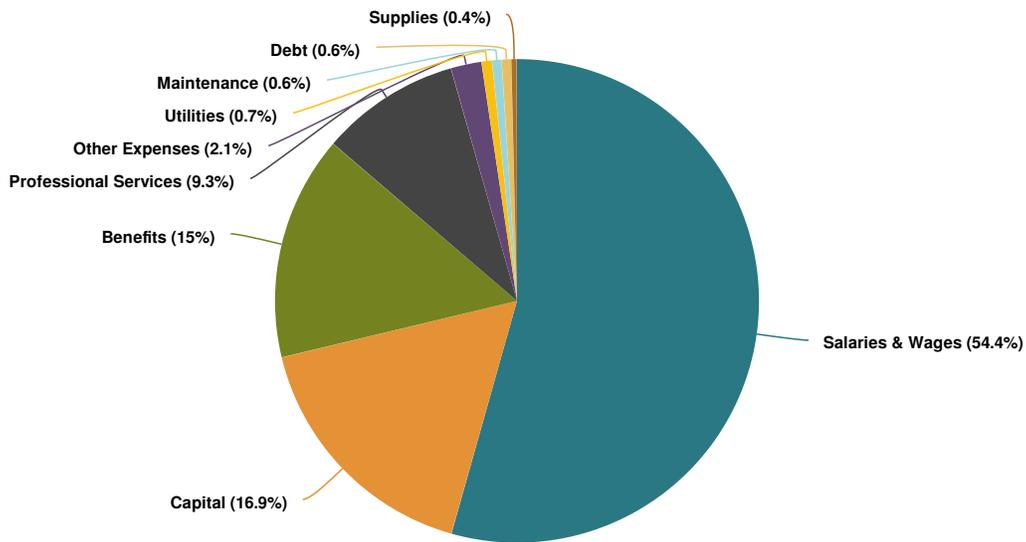
\$5,189,153 **-\$1,529,797**
(-22.77% vs. prior year)

Planning & Development Proposed and Historical Budget vs. Actual

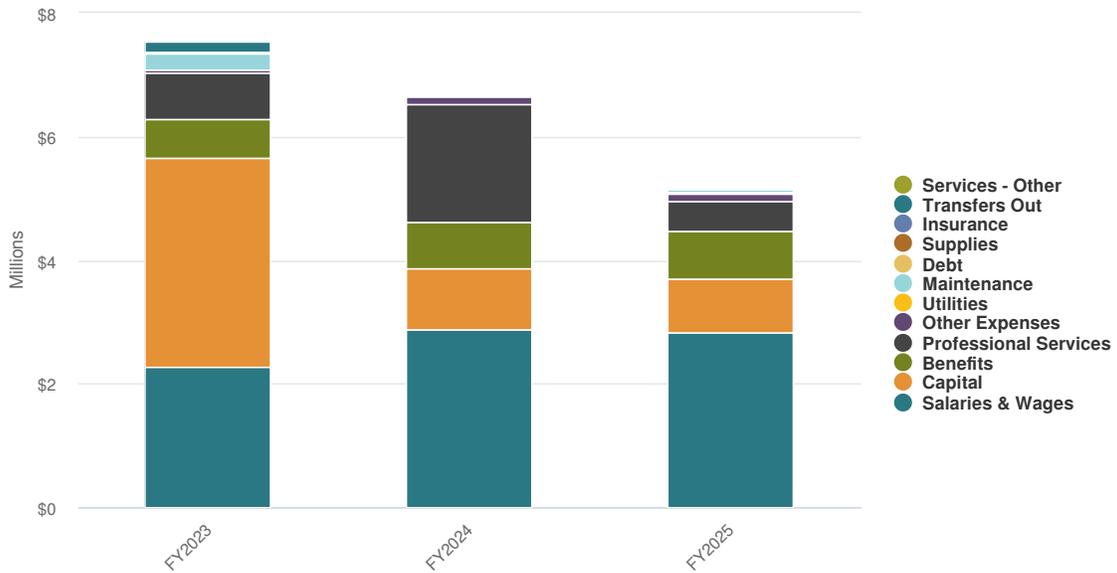


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$2,235,314	\$2,444,338	\$2,769,632	13.3%
Salaries - Overtime	\$30,423	\$12,774	\$17,500	37%
Salaries - Bonuses	\$11,708	\$13,632	\$34,900	156%
PTO Sell Back	\$5,786	\$5,612	\$0	-100%
Total Salaries & Wages:	\$2,283,231	\$2,476,356	\$2,822,032	14%
Benefits				
Benefit Expense Allocation	\$626,211	\$652,329	\$767,132	17.6%
Workers Compensation	\$2,500	\$0	\$0	0%
Clothing & Uniforms	\$4,695	\$12,640	\$12,845	1.6%
Total Benefits:	\$633,406	\$664,969	\$779,977	17.3%
Utilities				
Utilities - Electric Service	\$208	\$125	\$0	-100%
Utilities - Gas Service	\$789	\$275	\$0	-100%
Utilities - Water Service	\$842	\$275	\$0	-100%
Utilities - Phone Stipend	\$0	\$0	\$540	N/A
Utilities - Telecom Allocation	\$11,904	\$0	\$35,316	N/A
Total Utilities:	\$13,743	\$675	\$35,856	5,212%
Maintenance				
Maintenance Contracts	\$5,964	\$12,000	\$30,000	150%
Software Services & Licenses	\$253,753	\$220,600	\$1,100	-99.5%
Vehicle Maint Services	\$0	\$2,200	\$1,900	-13.6%
Total Maintenance:	\$259,717	\$234,800	\$33,000	-85.9%
Supplies				
Office Equipment	\$2,118	\$3,000	\$5,400	80%
Office Supplies	\$6,047	\$4,100	\$6,400	56.1%
Tools & Equipment	\$4,983	\$3,750	\$4,200	12%
Vehicle Fuel	\$3,300	\$3,600	\$3,600	0%
Total Supplies:	\$16,447	\$14,450	\$19,600	35.6%
Services - Other				
Translation Services	\$646	\$0	\$0	0%
Total Services - Other:	\$646	\$0	\$0	0%
Insurance				
Property & Liability Insurance	\$1,702	\$0	\$0	0%
Total Insurance:	\$1,702	\$0	\$0	0%
Other Expenses				
Training & Tuition	\$6,407	\$11,000	\$38,400	249.1%

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Travel & Conferences	\$16,239	\$23,000	\$30,500	32.6%
Books, Publications & Reference Materials	\$4,134	\$5,200	\$4,000	-23.1%
Membership Dues	\$10,098	\$11,000	\$15,800	43.6%
Special Events	\$0	\$200	\$0	-100%
Advertising & Publishing	\$168	\$0	\$0	0%
Community Engagement	\$0	\$0	\$13,000	N/A
Food & Related Services	\$3,400	\$4,600	\$5,600	21.7%
Economic Development Incentives	\$0	\$2,012,400	\$0	-100%
Total Other Expenses:	\$40,445	\$2,067,400	\$107,300	-94.8%
Capital				
Land	\$4,477,360	\$0	\$300,000	N/A
Construction	\$0	\$0	\$575,000	N/A
Capitalized Assets - Enterprise Funds (P 13)	-\$1,125,019	\$0	\$0	0%
Amortization (P 13)	\$19,996	\$0	\$0	0%
Total Capital:	\$3,372,337	\$0	\$875,000	N/A
Debt				
Capital Leases - Principal	\$14,604	\$0	\$32,888	N/A
Capital Leases - Interest	\$6,706	\$0	\$0	0%
Principal Payment Offset (P 13)	-\$15,169	\$0	\$0	0%
Total Debt:	\$6,141	\$0	\$32,888	N/A
Transfers Out				
Transfer to General Fund	\$167,756	\$0	\$0	0%
Total Transfers Out:	\$167,756	\$0	\$0	0%
Professional Services				
Legal Services	\$0	\$1,000	\$8,000	700%
Consultation Services	\$722,415	\$1,327,608	\$395,000	-70.2%
Consultation Services - Reimbursable	\$19,713	\$25,000	\$75,000	200%
Printing & Copy Services	\$65	\$6,055	\$5,000	-17.4%
Courier Services	\$0	\$100	\$500	400%
Total Professional Services:	\$742,192	\$1,359,763	\$483,500	-64.4%
Total Expense Objects:	\$7,537,763	\$6,818,413	\$5,189,153	-23.9%



2024 Highlights

Affordable Housing Division

- Completed additional analysis of housing need gap to supplement the housing needs assessment
- Adopted Affordable Housing Policy
- Affordable housing development – Cheesman Residences
 - Completed first fast track permitting process
 - Started construction of 35 affordable homeownership homes
 - Awarded \$1,000,000 DOLA - Department of Local Affairs grant to assist with tap fees
- Exceeded 3-year Proposition 123 commitment of 15 new affordable homes by November 2026
- Pre-development planning for Village at Coal Creek affordable housing integrated with open space
- Initiated work on the Inclusionary Housing Ordinance and Housing Impact Fee Ordinance
- Awarded \$167,000 CDBG - Community Development Block Grant to support housing rehabilitation of owner-occupied manufactured homes
- Continued active participation in the Boulder County Regional Housing Partnership including finalizing the IGA – Intergovernmental Agreement for Boulder County Regional Housing Program
- Supported Erie Meadows' effort to become a resident-owned Manufactured Home Park

Building Division

- Implemented Central Square EAM and Trackit software for permitting and inspections
- Added Board of Appeals to existing Board of Adjustment
- Updated contractor licensing ordinance

Operations Division

- Implemented Central Square EAM and Trackit software for projects, licensing and code inspections
- Added new Code Inspection position for Building Code and Unified Development Code
- Supported work on Intergovernmental Agreements

Planning Division

- Adopted Elevate Erie
- Led development of the Planned Development and outreach for Erie Gateway
- UDC – Unified Development Code Amendments
 - Reserved Open Space district
 - Definition of family and occupancy limits
 - Home Occupation
 - Development and Design Standards
 - Retail Marijuana
 - Flood Damage Prevention
- Regional Coordination
- As of 9/17/2024: 121 land use applications, 19 of which were pre-applications
 - 6% increase from 2023

Transportation Division

The Transportation Division transitioned from the Planning & Development Department to the Public Works Department during 2024

- Adopted Transportation & Mobility Plan
- Adopted Neighborhood Speed Management Program
- Adopted Erie Microtransit Service Plan
- Submitted ballot question for Erie annexation entirely into RTD
- Identified and initiated design for new bus stops for the JUMP reroute & extension
- Identified new bus stops for State Highway 7 Bus Rapid Transit
- Participated in State Highway 7 Roadway improvements engineering design
- Participated in Boulder Erie Regional Trail alignment & concept design
- Participated in updating Town Engineering Standard & Specs
- Received Congressional Directed Spending grant from Congressman Neguse
- Submitted application for Safe Streets for All grant
- Submitted application with regional partners for Alternative Transportation Infrastructure Improvements Program (CO 7 Trail)
- Submitted application with regional partners for MEGA grant (US 287 Safety Improvements)
- Town Roadway Projects
 - Initiated Erie Pkwy and CR 7 Corridor Improvements Study
 - Completed Colliers Pkwy Traffic Study
 - Completed conceptual design for Vista Pkwy Safety Improvements
 - Completed conceptual design for Erie Pkwy & County Line Rd Intersection Improvements



- Completed engineering design for Sheridan Pkwy & Ridgeview Dr Intersection Improvements
- Completed engineering design for Arapahoe Rd & 111th St Intersection Improvements

2025 Goals and Objectives

- Comprehensive Plan Implementation
 - Update UDC – Unified Development Code
 - Initiate Area Plans
- Town Center PD - Planned Development zoning update
- Village at Coal Creek Concept Plan and Entitlements
- DRCOG - Denver Regional Council of Governments Urban Center designation
- Intergovernmental Agreements with Frederick, Lafayette, Boulder County, Weld County
- Complete buyer selection and closings for Cheesman Residences Homeownership Development
- Develop economic incentive program in support of affordable housing development
- Revise fast track permitting to align with Prop 123 guidance
- Implement the Boulder County Regional Housing Partnership Regional Housing Program
- Implement Inclusionary Housing Program
- Implement Affordable Housing Impact Fee
- Implement affordable housing commitments in metro district approvals
- Strengthen regional Affordable Housing Partnerships – including implementation of regional affordable housing data dashboard
- Expand housing rehabilitation program
- Pursue additional affordable housing sites
- Permit fee study
- Review of published 2024 International Codes for adoption

Finance



Sara Hancock
Director of Finance

Who We Are

Mission Statement

The Finance Department is committed to being an effective and efficient financial steward and innovative partner to support all departments in achieving their goals and objectives, delivering exceptional customer service by providing timely resources, services, and consistent guidance to meet our customers' needs.

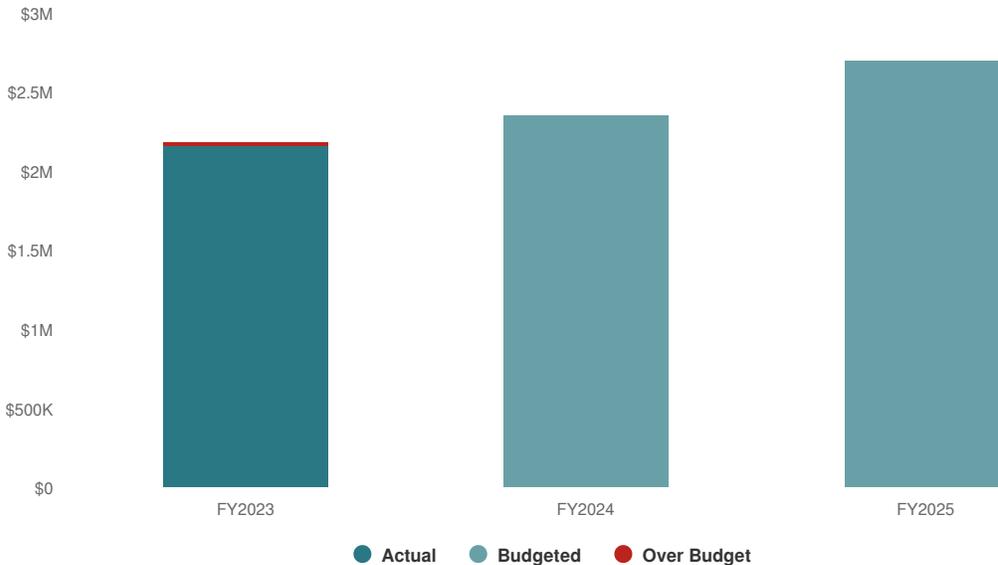
Department Description

The Finance Department provides a wide range of support services to all departments, the Board, and Town residents. The department is responsible for the day-to-day operations such as: accounts payable, accounts receivable, cashier duties, utility billing, payroll, and bank reconciliation. In conjunction with the IT Department, the Finance Department maintains the Town's Tyler Incode Enterprise Resource Planning system. Additionally, this department is responsible for preparing the monthly financial reports, the Annual Comprehensive Financial Report, and leads the annual audit, performed by an independent Certified Public Accountant. The department coordinates and collaborates with all departments to prepare the annual budget and budget document, performs revenue analysis and forecasting, long-term financial planning, tracks sureties and development obligations and Town of Erie Urban Renewal Authority financial activities. The Department also oversees investments of the Town's liquid assets and issuance and payment of debts.

Expenditures Summary

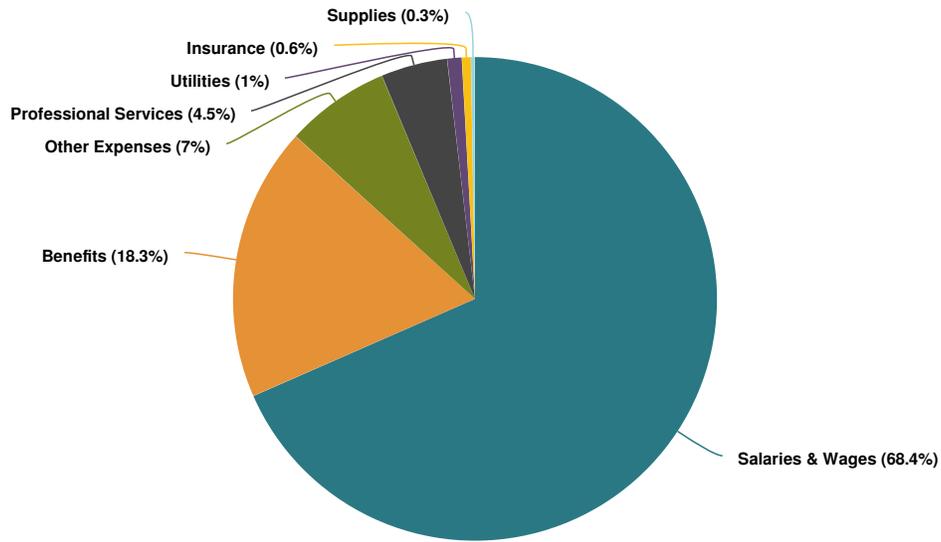
\$2,695,068 **\$335,782**
(14.23% vs. prior year)

Finance Proposed and Historical Budget vs. Actual

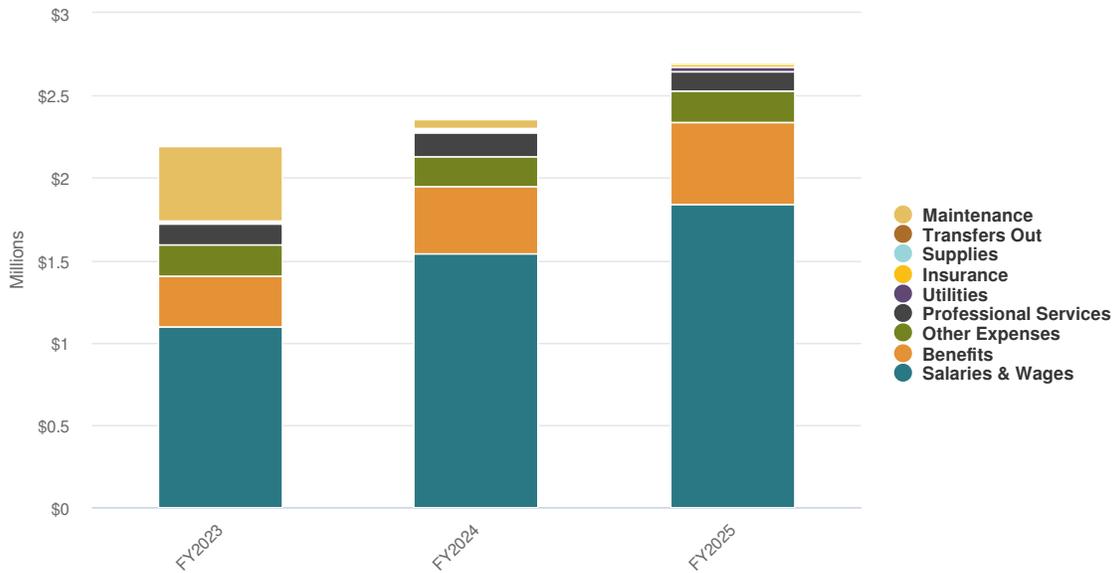


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$1,076,429	\$1,360,349	\$1,776,406	30.6%
Salaries - Overtime	\$12,124	\$836	\$7,500	796.9%
Salaries - Bonuses	\$4,440	\$6,903	\$8,000	15.9%
Software Services & Licenses	\$0	\$0	\$52,500	N/A
PTO Sell Back	\$5,800	\$4,625	\$0	-100%
Total Salaries & Wages:	\$1,098,793	\$1,372,713	\$1,844,406	34.4%
Benefits				
Benefit Expense Allocation	\$298,992	\$332,087	\$492,028	48.2%
Employee Appreciation Program	\$1,430	\$0	\$0	0%
Clothing & Uniforms	\$0	\$0	\$1,080	N/A
Employee Relocation	\$2,852	\$0	\$0	0%
Total Benefits:	\$303,274	\$332,087	\$493,108	48.5%
Utilities				
Utilities - Phone Stipend	\$0	\$0	\$3,240	N/A
Utilities - Telecom Allocation	\$3,000	\$0	\$22,603	N/A
Total Utilities:	\$3,000	\$0	\$25,843	N/A
Maintenance				
Maintenance Contracts	\$448,858	\$0	\$0	0%
Total Maintenance:	\$448,858	\$0	\$0	0%
Supplies				
Office Equipment	\$545	\$0	\$0	0%
Office Supplies	\$4,770	\$10,000	\$7,000	-30%
Total Supplies:	\$5,315	\$10,000	\$7,000	-30%
Insurance				
P&L Insurance Allocation	\$9,996	\$0	\$16,511	N/A
Total Insurance:	\$9,996	\$0	\$16,511	N/A
Other Expenses				
Training & Tuition	\$8,177	\$0	\$3,400	N/A
Travel & Conferences	\$12,547	\$0	\$20,000	N/A
Postage	\$115,611	\$80,000	\$80,000	0%
Books, Publications & Reference Materials	\$160	\$0	\$800	N/A
Membership Dues	\$2,792	\$0	\$3,000	N/A
Food & Related Services	\$0	\$0	\$1,000	N/A
Bank Charges	\$56,912	\$85,000	\$80,000	-5.9%
Total Other Expenses:	\$196,199	\$165,000	\$188,200	14.1%
Transfers Out				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Transfer to General Fund	\$501	\$0	\$0	0%
Total Transfers Out:	\$501	\$0	\$0	0%
Professional Services				
Consultation Services	\$0	\$0	\$20,000	N/A
Auditing/Accounting Services	\$59,030	\$110,000	\$100,000	-9.1%
Staffing Services	\$64,000	\$0	\$0	0%
Printing & Copy Services	\$109	\$0	\$0	0%
Courier Services	\$535	\$0	\$0	0%
Total Professional Services:	\$123,674	\$110,000	\$120,000	9.1%
Total Expense Objects:	\$2,189,609	\$1,989,800	\$2,695,068	35.4%

2024 Highlights

- Completed the 2023 audit
- The 2022 Annual Comprehensive Financial Report (ACFR) was awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting
- Implementation of ClearGov budget and capital planning software to streamline strategic budgeting.
- Transitioned to a new utility billing payment system
- Secured over \$1.1 million in local, state, and federal grants in partnership with departments to support strategic projects
- Updated several Finance procedures and policies, including the Purchasing Policy, adopted by Council in April
- Continued enhancing long-range planning through investment in reporting tools
- Refined the long-range financial forecast utilizing updated trend analysis
- Filled all vacant positions added in the 2024 budget, including a Grants Manager, Utility Billing Supervisor, URA & Development Analyst, and Capital Improvement Program Analyst

2025 Goals and Objectives

- Implement year-end closing and audit preparation controls to complete the process more effectively
- Implement the ClearGov Annual Comprehensive Financial Report (ACFR) module to achieve both the budget document and ACFR are ADA compliant
- Hire a Deputy Director of Finance to expand the span of control and manage departmental growth
- Expand the Town's grants portfolio and strategically research and select grant opportunities for the Town
- Partner with utility assistance programs and community partners to support the town's most vulnerable residents
- Continue to work towards the goal of closing each month by the 20th of the following month to facilitate timely financial reporting
- Complete the 2024 audit with no findings
- Explore opportunities for increasing community engagement on the budget process



Parks & Recreation



Luke Bolinger
Director of Parks & Recreation

Who We Are

Mission Statement

The Parks and Recreation Department builds community through the delivery of exceptional parks, open spaces, trails, facilities, programs, and services.

Department Description

The Parks & Recreation Department is composed of four separate Divisions: Business Services, Development & Neighborhood Services, Parks & Open Space, and Recreation. The Department has 50 full-time and over 400 part-time employees (71 FTEs). The Department manages and maintains the Erie Community Center, 13 parks, 70 miles of trails, over 1,500 acres of parks, open space and agricultural land, and hosts countless essential programs and services. The Erie Community Center sees approximately 225,000 visitors annually, with an additional 80,000 participating in programs and activities.

Business Services Division

Performs a wide variety of highly responsible administrative functions for the Department including financial management, human resources, contract management, procurement, data collection and analysis, and reporting. Conducts research, analyzes operations and performance, prepares the Department budget, and assists with strategic planning.

Development and Neighborhood Services Division

Performs a wide variety of high-level coordination, management, planning and forecasting of development activities and major projects. Assists with long range planning, Department operations, strategic partnerships, volunteer programs, design and construction projects, development plan review, support to boards and committees, and special projects. The Division also serves as the Town's liaison to the over forty Homeowners Associations (HOA) and Metropolitan Districts on resources, funding opportunities, and general operations and maintenance.

Parks and Open Space Division

Plans, organizes, coordinates, and manages the operation and maintenance of parks, open space, trails, sports fields, urban forestry, irrigation systems, cemetery, and landscaped areas at various municipal facilities.

Recreation Division

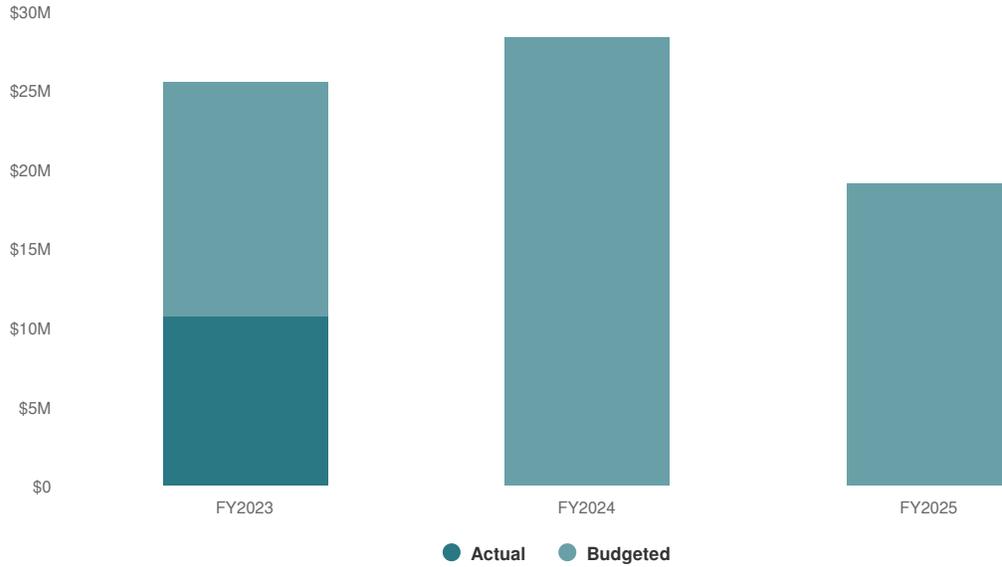
Provides leadership, direction, and oversight of the operations and functions of the Erie Community Center, Ballpark at Erie, Erie Community Park, and Coal Creek Park Ice Rink and Splash Pad, including staff, programming, guest relations, facility maintenance, rental opportunities and birthday parties, and related activities.

The Parks & Recreation Department oversees the expenditure of funds from the General Fund, the Parks Improvement Impact Fund, the Tree Impact Fund, the Conservation Trust Fund and the Trails and Natural Areas Fund.

Expenditures Summary

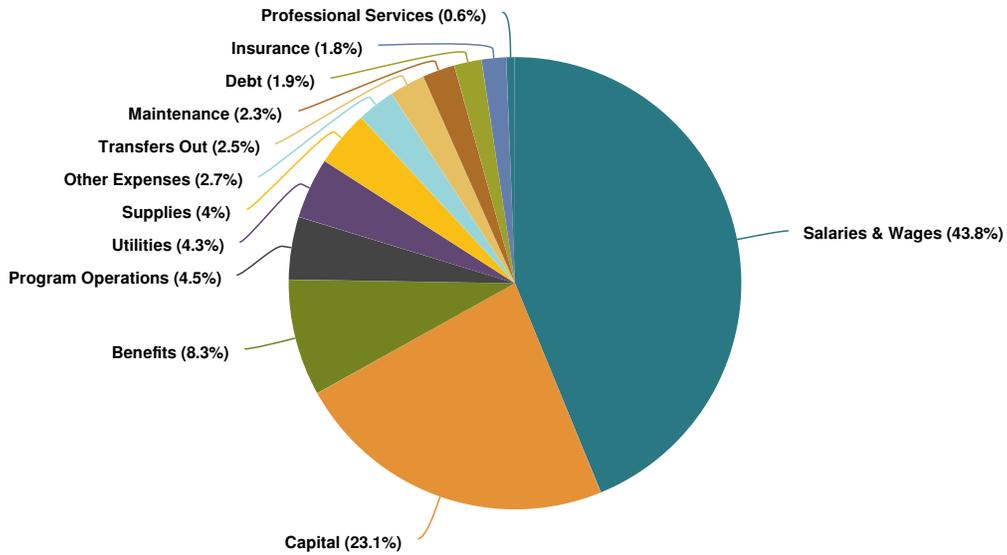
\$19,107,080 **-\$9,294,894**
(-32.73% vs. prior year)

Parks & Recreation Proposed and Historical Budget vs. Actual

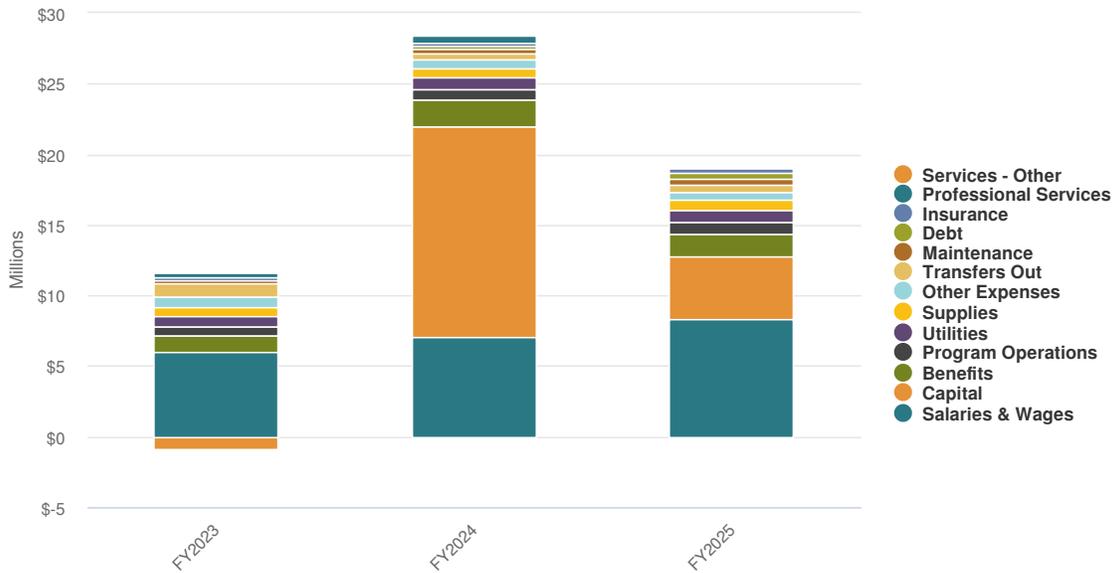


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$3,451,385	\$3,652,803	\$4,909,555	34.4%
Salaries - Part-time	\$2,389,808	\$2,834,900	\$3,299,556	16.4%
Salaries - Overtime	\$32,929	\$50,419	\$98,400	95.2%
Salaries - Bonuses	\$42,940	\$24,701	\$21,000	-15%
Salaries Adjustments	\$0	\$0	\$26,920	N/A
PTO Sell Back	\$25,107	\$6,117	\$15,000	145.2%
Paid Parental Leave	\$25,391	\$50,205	\$0	-100%
Total Salaries & Wages:	\$5,967,559	\$6,619,145	\$8,370,431	26.5%
Benefits				
Benefit Expense Allocation	\$1,194,493	\$1,749,772	\$1,501,364	-14.2%
Workers Compensation	\$5,944	\$0	\$0	0%
Employee Appreciation Program	\$2,975	\$13,000	\$33,700	159.2%
Clothing & Uniforms	\$31,576	\$37,000	\$58,400	57.8%
Other Employee Benefits	\$2,215	\$0	\$0	0%
Total Benefits:	\$1,237,203	\$1,799,772	\$1,593,464	-11.5%
Utilities				
Utilities - Electric Service	\$234,948	\$236,562	\$243,880	3.1%
Utilities - Waste Disposal Service	\$17,127	\$7,500	\$7,500	0%
Utilities - Water Service	\$324,890	\$387,000	\$452,790	17%
Utilities - Phone Stipend	\$0	\$0	\$14,640	N/A
Utilities - Internet/Data Service	\$9,878	\$28,000	\$62,800	124.3%
Utilities - Telecom Allocation	\$89,824	\$101,361	\$46,932	-53.7%
Utilities - Reimbursable	\$2,381	\$200	\$0	-100%
Total Utilities:	\$679,047	\$760,623	\$828,542	8.9%
Maintenance				
Maintenance Contracts	\$0	\$34,000	\$48,000	41.2%
Software Services & Licenses	\$0	\$0	\$43,500	N/A
Bldgs/Grounds Maint Services	\$174,404	\$225,200	\$277,250	23.1%
Office Equipment Maint Services	\$15,958	\$6,157	\$13,000	111.1%
Open Space/Trails Maint Services	\$137	\$0	\$0	0%
Forestry Maint Services	\$5,061	\$0	\$0	0%
Mowing Services	\$62	\$5,000	\$0	-100%
Sprinkler Syst Maint Services	\$2,342	\$0	\$0	0%
Vehicle Maint Services	\$54	\$12,000	\$13,600	13.3%
Equipment Maint Services	\$17,442	\$39,000	\$49,600	27.2%
Total Maintenance:	\$215,459	\$321,357	\$444,950	38.5%
Supplies				
Bldgs/Grounds Maint Supplies	\$198	\$5,900	\$5,700	-3.4%
Office Equipment	\$728	\$0	\$0	0%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Office Supplies	\$23,047	\$14,800	\$18,600	25.7%
Printer Supplies	\$0	\$150	\$0	-100%
Tools & Equipment	\$45,098	\$17,000	\$17,500	2.9%
Safety Supplies	\$20,147	\$19,500	\$24,950	27.9%
Park Maint Supplies	\$172,256	\$177,000	\$174,400	-1.5%
Open Space/Trails Maint Supplies	\$60,848	\$83,000	\$92,300	11.2%
Trees & Plants	\$38,866	\$58,000	\$58,900	1.6%
Forestry Maint Supplies	\$43,278	\$54,000	\$56,700	5%
Sprinkler Syst Maint Supplies	\$45,559	\$45,000	\$49,000	8.9%
Athletic Field Maint Supplies	\$37,275	\$43,000	\$38,850	-9.7%
Playground Maint Supplies	\$18,277	\$9,000	\$9,000	0%
Vandalism Maint Supplies	\$30,263	\$15,000	\$30,000	100%
ECP Concession Supplies	\$39,712	\$41,000	\$39,600	-3.4%
Pool Chemicals/Maint Supplies	\$23,206	\$44,000	\$36,200	-17.7%
Fitness Equip Maint Supplies	\$22,990	\$11,000	\$13,000	18.2%
Equipment Maint Supplies	\$3,603	\$9,000	\$7,000	-22.2%
Vehicle Fuel	\$40,200	\$45,000	\$45,500	1.1%
Shop Supplies	\$37,086	\$40,000	\$50,000	25%
Total Supplies:	\$702,638	\$731,350	\$767,200	4.9%
Program Operations				
Program Operations	\$526,722	\$690,500	\$703,600	1.9%
Tree Certificate Redemption - New Construction	\$0	\$50,000	\$60,000	20%
Tree Incentive Programs - Park Programs	\$51,104	\$40,000	\$40,000	0%
Mosquito Control Program	\$33,503	\$51,000	\$53,550	5%
Total Program Operations:	\$611,330	\$831,500	\$857,150	3.1%
Insurance				
Property & Liability Insurance	\$3,779	\$0	\$0	0%
P&L Insurance Allocation	\$202,512	\$0	\$334,495	N/A
Total Insurance:	\$206,291	\$0	\$334,495	N/A
Other Expenses				
Training & Tuition	\$8,879	\$22,500	\$17,700	-21.3%
Travel & Conferences	\$33,693	\$40,000	\$33,400	-16.5%
Books, Publications & Reference Materials	\$16	\$650	\$1,500	130.8%
Membership Dues	\$8,399	\$13,500	\$10,500	-22.2%
Special Events	\$270,554	\$199,000	\$198,000	-0.5%
Advertising & Publishing	\$5,499	\$13,000	\$18,600	43.1%
Food & Related Services	\$5,504	\$6,000	\$6,500	8.3%
Equipment/Vehicle Rental - Operating Lease	\$20,680	\$26,000	\$27,000	3.8%
Restroom Rental	\$59,934	\$45,000	\$57,000	26.7%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
County Treasurer's Fees	\$22,066	\$0	\$0	0%
Bank Charges	\$1,408	\$0	\$0	0%
Active Net Fees	\$138,342	\$150,000	\$150,000	0%
Permits, Licenses & Other Fees	\$3,249	\$0	\$0	0%
Noncap Reclass (PD 13)	\$84,868	\$0	\$0	0%
Total Other Expenses:	\$663,090	\$515,650	\$520,200	0.9%
Capital				
Recreation Equipment	\$72,915	\$0	\$54,000	N/A
Other Equipment	\$0	\$0	\$150,300	N/A
Furniture	\$0	\$48,559	\$0	-100%
Vehicles - Passenger	\$224,654	\$0	\$0	0%
Heavy Equipment	\$612,083	\$287,047	\$273,348	-4.8%
Open Space Acquisition	\$3,404,691	\$0	\$0	0%
Construction	\$6,302,419	\$2,855,654	\$3,939,943	38%
Noncap Reclass (Pd 13)	-\$84,868	\$0	\$0	0%
Loss on Disposition of Capital Assets (P 13)	-\$16,301	\$0	\$0	0%
Capitalized Assets - Enterprise Funds (P 13)	-\$14,026,116	\$0	\$0	0%
Depreciation (P 13)	\$2,501,261	\$0	\$0	0%
Amortization (P 13)	\$164,316	\$0	\$0	0%
Total Capital:	-\$844,947	\$3,191,260	\$4,417,591	38.4%
Debt				
Capital Leases - Principal	\$152,137	\$0	\$372,381	N/A
Capital Leases - Interest	\$53,884	\$0	\$0	0%
Principal Payment Offset (P 13)	-\$151,909	\$0	\$0	0%
Total Debt:	\$54,112	\$0	\$372,381	N/A
Transfers Out				
Transfer to General Fund	\$504,508	\$438,840	\$483,076	10.1%
Transfer to Parks Impact Improvement Fund	\$305,410	\$0	\$0	0%
Transfer to Fleet & Equipment Acquisition Fund	\$173,567	\$0	\$0	0%
Total Transfers Out:	\$983,486	\$438,840	\$483,076	10.1%
Professional Services				
Consultation Services	\$222,221	\$596,045	\$58,000	-90.3%
Consultation Services - Reimbursable	\$0	\$415,500	\$0	-100%
Staffing Services	\$12,132	\$26,000	\$26,000	0%
Printing & Copy Services	\$22,511	\$23,750	\$33,600	41.5%
Courier Services	\$36	\$0	\$0	0%
Total Professional Services:	\$256,900	\$1,061,295	\$117,600	-88.9%
Total Expense Objects:	\$10,732,168	\$16,270,792	\$19,107,080	17.4%



2024 Highlights

- Completed Schofield Farmhouse Rehabilitation Project
- Funded three new playgrounds in Grandview via Erie Neighborhood Improvement Program
- Introduced Therapeutic Recreation programming
- ECC updates, including new acoustic panels in the pool, new railing paint, and new fitness equipment
- Installed new parking lot at Coal Creek Disc Golf Course Completed Crescent Park shelter area improvements
- Installed new park identification signs in all town parks

2025 Goals and Objectives

- Expand Recreation Programming – Therapeutic Recreation, Cultural Arts, and creation of Youth Advocacy Committee
- Update Parks, Recreation, Open Space, and Trails Strategic Plan and Complete Performing Arts Center Feasibility Study
- Contract Lifecycle Management Software Implementation
- Continuation of Community Art & Placemaking
- CAPRA Accreditation Audit

Public Safety



Lee Mathis
Chief of Police

Who We Are

Mission Statement

The Erie Police Department serves and protects our community with honor.

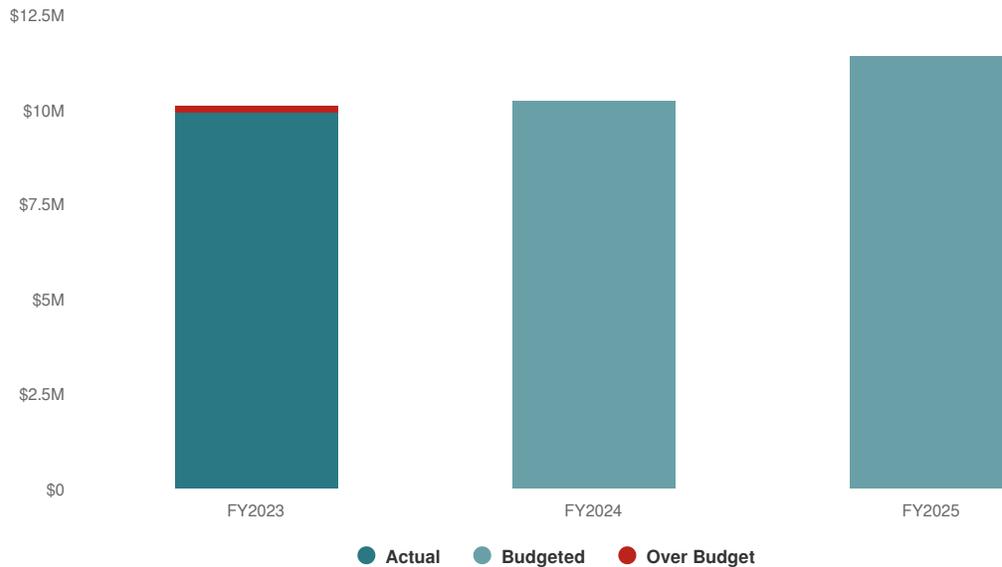
Department Description

The Erie Police Department serves the residents of Erie, Colorado with a patrol responsibility of 48 miles. The department consists of 48 state-certified officers and 10 civilian staff. Additionally, about 21 volunteers support police operations. Our fleet consists of 33 vehicles. The breakdown is as follows: 4 unmarked command vehicles, 4 unmarked investigation vehicles, 1 code enforcement vehicle, 23 marked patrol vehicles, and 1 unmarked pool car.

Expenditures Summary

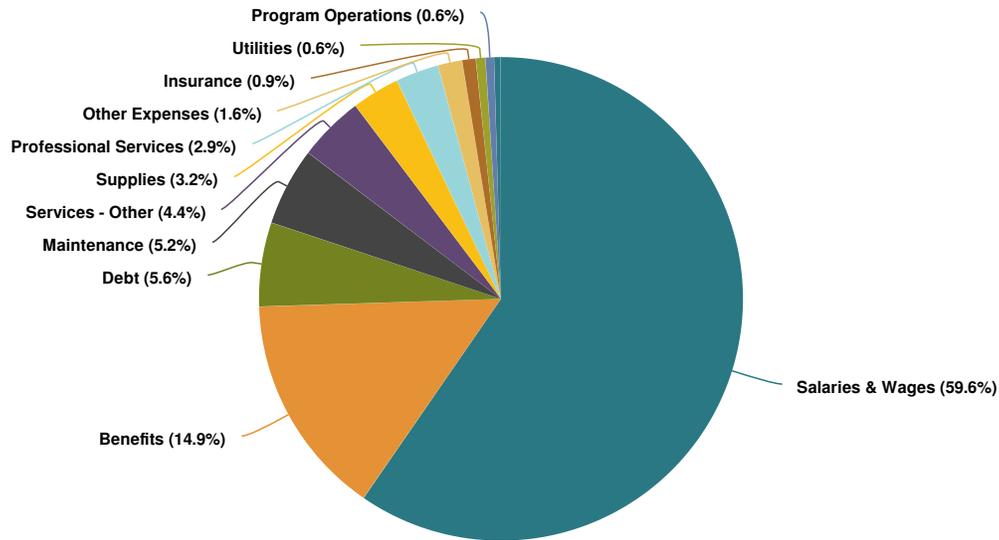
\$11,389,289 **\$1,160,235**
(11.34% vs. prior year)

Police Proposed and Historical Budget vs. Actual

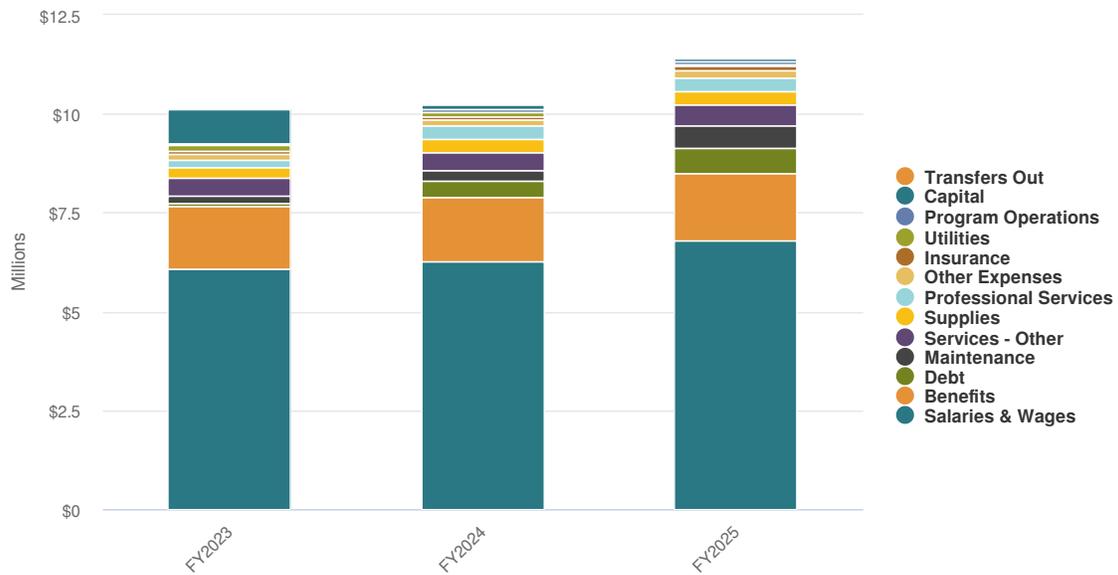


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$5,707,678	\$5,677,777	\$6,522,351	14.9%
Salaries - Overtime	\$270,153	\$273,774	\$220,500	-19.5%
Salaries - Overtime - Leaf	\$524	\$6,971	\$9,700	39.1%
Salaries - Bonuses	\$45,690	\$21,939	\$37,000	68.7%
PTO Sell Back	\$47,251	\$28,184	\$0	-100%
Paid Parental Leave	\$22,281	\$60,356	\$0	-100%
Total Salaries & Wages:	\$6,093,577	\$6,069,000	\$6,789,551	11.9%
Benefits				
Benefit Expense Allocation	\$1,512,166	\$1,500,735	\$1,594,495	6.2%
Workers Compensation	\$11,721	\$0	\$0	0%
Employee Appreciation Program	\$12,714	\$13,000	\$14,500	11.5%
Clothing & Uniforms	\$54,345	\$82,760	\$86,900	5%
Total Benefits:	\$1,590,946	\$1,596,495	\$1,695,895	6.2%
Utilities				
Utilities - Electric Service	\$43,606	\$0	\$0	0%
Utilities - Gas Service	\$5,194	\$0	\$0	0%
Utilities - Waste Disposal Service	\$1,739	\$0	\$0	0%
Utilities - Water Service	\$3,024	\$0	\$0	0%
Utilities - Telecom Service	\$439	\$0	\$0	0%
Utilities - Telecom Allocation	\$69,734	\$0	\$72,438	N/A
Total Utilities:	\$123,735	\$0	\$72,438	N/A
Maintenance				
Maintenance Contracts	\$162,151	\$207,000	\$272,100	31.4%
Software Services & Licenses	\$0	\$0	\$184,600	N/A
Vehicle Maint Services	\$0	\$0	\$52,800	N/A
Equipment Maint Services	\$9,734	\$38,109	\$86,300	126.5%
Total Maintenance:	\$171,885	\$245,109	\$595,800	143.1%
Supplies				
Office Equipment	\$722	\$1,000	\$1,000	0%
Office Supplies	\$18,238	\$15,500	\$15,500	0%
Tools & Equipment	\$109,127	\$140,800	\$131,400	-6.7%
Safety Supplies	\$24,932	\$53,100	\$53,100	0%
Ammunition & Targets	\$21,291	\$25,000	\$28,400	13.6%
SWAT Team Equipment	\$0	\$1,000	\$3,000	200%
Investigation Supplies	\$4,224	\$11,000	\$12,800	16.4%
Traffic Patrol Supplies	\$978	\$2,600	\$2,600	0%
Code Enforcement Supplies	\$1,894	\$1,000	\$3,000	200%
Vehicle Maint Supplies	\$7,177	\$18,000	\$22,000	22.2%
Equipment Maint Supplies	\$389	\$1,000	\$1,700	70%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Vehicle Fuel	\$75,096	\$0	\$90,300	N/A
Total Supplies:	\$264,068	\$270,000	\$364,800	35.1%
Services - Other				
Translation Services	\$1,664	\$1,500	\$1,500	0%
Informant Fees	\$517	\$500	\$1,000	100%
Dispatching Services	\$427,278	\$399,817	\$456,600	14.2%
Animal Impoundment	\$11,406	\$14,800	\$19,760	33.5%
Incarceration Services	\$61	\$0	\$0	0%
Towing/Impoundment Services	\$852	\$1,500	\$1,500	0%
Laboratory Services	\$11,500	\$15,000	\$18,500	23.3%
Total Services - Other:	\$453,277	\$433,117	\$498,860	15.2%
Program Operations				
Program Operations	\$26,732	\$30,000	\$11,200	-62.7%
Restorative Justice Program	\$12,870	\$33,500	\$38,400	14.6%
Drug Task Force Program Expenses	\$977	\$0	\$10,000	N/A
Peer Support	\$0	\$6,600	\$6,600	0%
Total Program Operations:	\$40,579	\$70,100	\$66,200	-5.6%
Insurance				
Property & Liability Insurance	\$14,501	\$0	\$0	0%
P&L Insurance Allocation	\$62,856	\$0	\$103,821	N/A
Total Insurance:	\$77,357	\$0	\$103,821	N/A
Other Expenses				
Training & Tuition	\$62,916	\$52,500	\$65,000	23.8%
Travel & Conferences	\$23,383	\$30,000	\$24,000	-20%
Books, Publications & Reference Materials	\$12,420	\$14,700	\$15,700	6.8%
Membership Dues	\$15,020	\$37,435	\$36,500	-2.5%
Community Engagement	\$0	\$0	\$31,300	N/A
Food & Related Services	\$7,088	\$9,000	\$10,500	16.7%
Recording Fees	\$783	\$700	\$300	-57.1%
Permits, Licenses & Other Fees	\$260	\$0	\$0	0%
Noncap Reclass (PD 13)	\$50,076	\$0	\$0	0%
Total Other Expenses:	\$171,946	\$144,335	\$183,300	27%
Capital				
Public Safety Equipment	\$28,720	\$0	\$32,400	N/A
Other Equipment	\$0	\$132,402	\$0	-100%
Furniture	\$13,776	\$0	\$0	0%
Vehicles - Passenger	\$615,581	\$0	\$0	0%
Heavy Equipment	\$0	\$0	\$18,506	N/A



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Noncap Reclass (Pd 13)	-\$13,776	\$0	\$0	0%
Loss on Disposition of Capital Assets (P 13)	\$6,313	\$0	\$0	0%
Capitalized Assets - Enterprise Funds (P 13)	-\$402,524	\$0	\$0	0%
Depreciation (P 13)	\$324,329	\$0	\$0	0%
Amortization (P 13)	\$287,916	\$0	\$0	0%
Total Capital:	\$860,335	\$132,402	\$50,906	-61.6%
Debt				
Capital Leases - Principal	\$326,864	\$0	\$638,618	N/A
Capital Leases - Interest	\$63,032	\$0	\$0	0%
Principal Payment Offset (P 13)	-\$325,507	\$0	\$0	0%
Total Debt:	\$64,389	\$0	\$638,618	N/A
Transfers Out				
Transfer to General Fund	\$5,679	\$0	\$0	0%
Total Transfers Out:	\$5,679	\$0	\$0	0%
Professional Services				
Laboratory Supplies	\$3,481	\$5,000	\$7,500	50%
Legal Services	\$2,425	\$0	\$0	0%
Consultation Services	\$178,523	\$317,600	\$305,600	-3.8%
Printing & Copy Services	\$8,783	\$9,500	\$15,500	63.2%
Courier Services	\$40	\$400	\$500	25%
Total Professional Services:	\$193,253	\$332,500	\$329,100	-1%
Total Expense Objects:	\$10,111,028	\$9,293,059	\$11,389,289	22.6%

2024 Highlights

- Facility Expansion Exploration:** We explored various funding and space needs for the future expansion of our facilities to better meet growing service needs. Additionally, we conducted a thorough review of our dispatch servicing contracts to ensure continued efficiency and effectiveness
- Digital Efficiency Improvements:** We increased operational efficiency by implementing a new digital citation solution. This system integrates with our records and court processes. We upgraded the records management system, enhanced body-worn camera technology, ensuring better data management and security
- Staffing and Recruitment:** Our department maintained high-quality staffing levels by recruiting skilled public safety professionals. Notably, we continued to surpass national benchmarks for the retention of female employees, and hired for nine vacancies in the first nine months of 2024



2025 Goals and Objectives

For details on the 2025 Police Strategic Plan, please visit: <https://www.erieco.gov/1024/Strategic-Plan>
(<https://www.erieco.gov/1024/Strategic-Plan>)

- **Safety**
 - Maintain a 5 –year comparison of crime statistics in the annual report
 - Track and report property and violent crimes with the goal of maintaining crime rates below the national average
 - Continue to identify and monitor high collision locations and adjust education and enforcement efforts as necessary
- **Engagement**
 - Host a Community and Youth Academy as well as four additional events in 2025
 - Deploy an online tool that details the location and frequency of recent property crimes
- **Efficiency**
 - Complete the design and expansion of our current building, identify a contractor, and begin construction in the second half of 2026
 - Satisfy all Colorado POST training requirements and establish a comprehensive training plan for all employees to include the implementation of a leadership mentoring plan and development of future leaders
 - Expand our unmanned aerial system program to utilize crime scene and crash scene mapping capabilities.
 - Examine and recommend upgrades to the body worn camera program to increase efficiency and safety for officers
 - Explore the viability of improving upon the K9 program, with an additional handler and an additional multi-use K9

Public Works



David Pasic
Interim Director of Public Works

Who We Are

Mission Statement

The **Public Works Department** supports our citizens by planning, engineering, constructing, operating, and maintaining safe transportation systems and facilities.

Department Description

The **Public Works Department** is made up of multiple divisions, including Administration, Engineering, Facilities, and Transportation & Mobility.

Public Works Administration directs and manages the Department to align with the mission, vision and values of the Town. The administration also participates in the planning of future needs process and performs special projects while developing departmental policies and procedures, prepares and manages the department budget, prepares Council agenda items, and ensures effective management and operational conditions of the Department. Additionally, the team manages Capital Improvement Projects (CIPs) for transportation and public facilities as well as providing management and oversight of Erie Municipal Airport (EIK).

The Public Works Administration also plays a vital role in representing the Town with other outside agencies, such as Boulder County, Weld County, Colorado Department of Public Health & Environment (CDPHE), Colorado Department of Transportation (CDOT), Denver Regional Council of Government (DRCOG), Federal Emergency Management Agency (FEMA), Transportation coalitions, and surrounding municipalities.

Engineering Division oversees all large capital and growth-related infrastructure design and construction. Engineering staff perform design review in support of Planning and Development, CIP oversight, municipal separate storm sewer system (MS4) management and oversight, Geographical Information System (GIS) development and management, engineering standards and specifications oversight, development review in support of the land use process, and construction inspection for both development and capital projects.

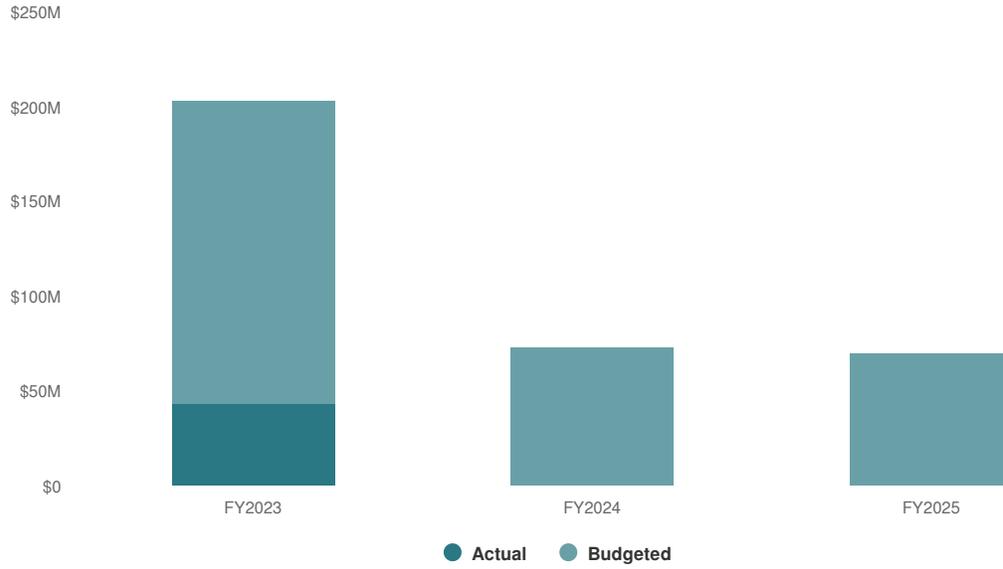
Facilities Division provides general maintenance, preventive maintenance, janitorial services, project management, and Capital Improvement Projects for all town-owned facilities and grounds, which total 237,928 square feet in all. Town Hall (39,000 SF – with addition), Leon A. Wurl Service Center (60,000 SF), Water Treatment Facility (22,516 SF), North Water Reclamation Facility (24,328 SF), Erie Community Center (63,764 SF), Erie Police Station & Municipal Court Building (17,500 SF), Erie Community Park Plaza/Concession Stand Facility (120 SF). New additions: Coal Creek Park Community Facilities (2,500 SF), 625 Pierce St. (1,200 SF), Schofield house (2,000 SF), Page Property House (5,000 SF).

Transportation & Mobility Division is responsible for transportation review and analysis of development and planning projects, development of transit and mobility options throughout the Town, current and long-range planning of transit and mobility improvements, grant applications for transportation improvements, and working with other regional groups. This division also recently combined with Streets, which maintains roads and traffic systems in the Town and oversees CIPs related to transportation infrastructure. Road maintenance activities include road blading, street sweeping, snow removal, asphalt maintenance (potholing, crack sealing, patching, etc.), signs and pavement markings in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), shoulder work, and concrete work including sidewalk maintenance. More information on the snow removal process and maps of road classifications can be found on the Town's website.

Expenditures Summary

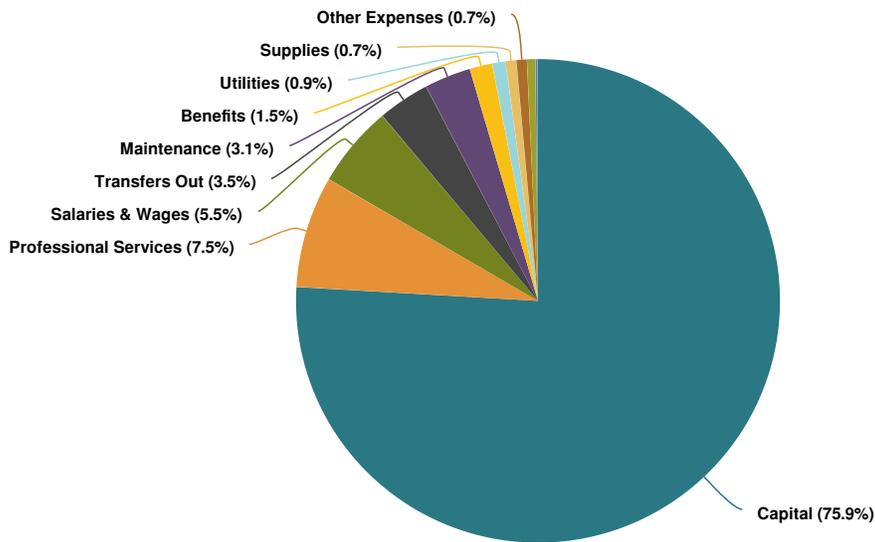
\$70,005,962 **-\$2,985,512**
(-4.09% vs. prior year)

Public Works Proposed and Historical Budget vs. Actual

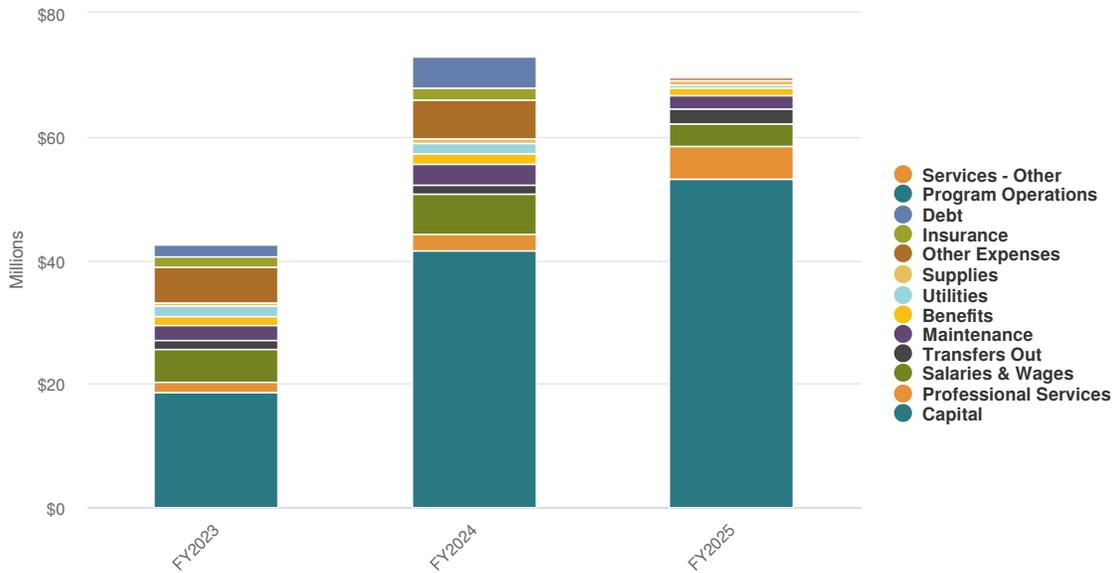


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$5,169,375	\$3,004,449	\$3,789,364	26.1%
Salaries - Part-time	\$2,248	\$0	\$0	0%
Salaries - Temporary	\$3,525	\$0	\$0	0%
Salaries - Overtime	\$80,925	\$41,253	\$24,011	-41.8%
Salaries - Overtime - Reimb	\$0	\$2,000	\$4,000	100%
Salaries - Bonuses	\$27,258	\$19,069	\$30,250	58.6%
PTO Payable Adjustment (P 13)	\$27,733	\$0	\$0	0%
PTO Sell Back	\$13,061	\$1,390	\$0	-100%
Paid Parental Leave	\$2,509	\$15,273	\$0	-100%
Total Salaries & Wages:	\$5,326,634	\$3,083,435	\$3,847,625	24.8%
Benefits				
Benefit Expense Allocation	\$1,446,910	\$842,512	\$1,026,824	21.9%
Workers Compensation	\$6,328	\$0	\$0	0%
Clothing & Uniforms	\$39,965	\$27,405	\$34,620	26.3%
Total Benefits:	\$1,493,203	\$869,917	\$1,061,444	22%
Utilities				
Utilities - Electric Service	\$1,198,792	\$472,643	\$412,141	-12.8%
Utilities - Gas Service	\$133,437	\$73,804	\$89,093	20.7%
Utilities - Waste Disposal Service	\$176,830	\$25,664	\$38,100	48.5%
Utilities - Water Service	\$78,445	\$32,055	\$32,838	2.4%
Utilities - Phone Stipend	\$0	\$0	\$3,240	N/A
Utilities - Telecom Allocation	\$98,953	\$0	\$47,956	N/A
Total Utilities:	\$1,686,457	\$604,166	\$623,368	3.2%
Maintenance				
Maintenance Contracts	\$555,273	\$699,568	\$586,399	-16.2%
Software Services & Licenses	\$3,968	\$29,000	\$54,323	87.3%
Bldgs/Grounds Maint Services	\$189,001	\$131,930	\$276,130	109.3%
Mowing Services	\$4,567	\$0	\$0	0%
Vehicle Maint Services	\$82,498	\$91,122	\$8,800	-90.3%
Equipment Maint Services	\$508,712	\$360,398	\$180,575	-49.9%
Street Maint Services	\$544,568	\$748,800	\$732,100	-2.2%
Street Striping Services	\$268,634	\$276,600	\$285,000	3%
Concrete Repair Services - Reimb.	\$0	\$10,000	\$10,000	0%
Signal Maint Services	\$15,507	\$15,000	\$20,000	33.3%
Dust Abatement Services	\$17,125	\$18,000	\$21,600	20%
Collection Maint Services	\$112,277	\$89,479	\$0	-100%
Distribution Maint Services	\$49,337	\$0	\$0	0%
Pump Station Maint Services	\$12,593	\$0	\$0	0%
Water Storage Maint Services	\$67,190	\$0	\$0	0%
Total Maintenance:	\$2,431,249	\$2,469,897	\$2,174,927	-11.9%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Supplies				
Bldgs/Grounds Maint Supplies	\$112,780	\$85,537	\$101,854	19.1%
Office Equipment	\$11,018	\$26,988	\$11,500	-57.4%
Office Supplies	\$21,638	\$12,046	\$10,300	-14.5%
Tools & Equipment	\$86,156	\$38,130	\$41,750	9.5%
Safety Supplies	\$23,414	\$18,800	\$12,450	-33.8%
Vandalism Maint Supplies	\$1,763	\$500	\$1,000	100%
Equipment Maint Supplies	\$86,406	\$10,500	\$14,800	41%
Vehicle Fuel	\$96,703	\$36,600	\$38,600	5.5%
Shop Supplies	\$31,513	\$45,000	\$0	-100%
Street Maint Supplies	\$136,622	\$203,242	\$209,000	2.8%
Signage & Traffic Controls	\$25,983	\$20,000	\$16,700	-16.5%
Furniture	\$0	\$0	\$45,000	N/A
Total Supplies:	\$633,995	\$497,343	\$502,954	1.1%
Services - Other				
Laboratory Services	\$69,528	\$0	\$0	0%
Shop Services	\$9,722	\$12,000	\$0	-100%
Total Services - Other:	\$79,250	\$12,000	\$0	-100%
Program Operations				
Program Operations	\$1,050	\$0	\$0	0%
Water Conservation Program	\$174,374	\$0	\$0	0%
Household Haz Waste Program	\$75,693	\$0	\$0	0%
Efficiency Program	\$20,684	\$0	\$0	0%
Total Program Operations:	\$271,801	\$0	\$0	0%
Insurance				
CBT Assessment Fees	\$989,941	\$0	\$225,370	N/A
Ditch Supply Access Fees	\$39,946	\$0	\$0	0%
Property & Liability Insurance	\$120,450	\$0	\$8,998	N/A
Property Insurance Claims	\$153,142	\$1,441,930	\$0	-100%
P&L Insurance Allocation	\$402,024	\$0	\$152,501	N/A
Total Insurance:	\$1,705,503	\$1,441,930	\$386,869	-73.2%
Other Expenses				
Training & Tuition	\$37,737	\$44,100	\$42,830	-2.9%
Travel & Conferences	\$43,014	\$41,140	\$83,635	103.3%
Postage	\$0	\$0	\$105	N/A
Books, Publications & Reference Materials	\$3,086	\$750	\$1,300	73.3%
Membership Dues	\$27,474	\$25,350	\$35,641	40.6%
Special Events	\$49,287	\$5,000	\$19,000	280%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Advertising & Publishing	\$345	\$0	\$2,625	N/A
Food & Related Services	\$15,548	\$7,000	\$11,000	57.1%
Space Rental	\$55,000	\$455,000	\$272,000	-40.2%
Bank Charges	\$444,265	\$0	\$0	0%
Permits, Licenses & Other Fees	\$20,172	\$1,510	\$1,611	6.7%
Lease - Water	\$212,639	\$0	\$0	0%
Indirect Cost Allocation	\$4,260,903	\$0	\$20,868	N/A
Noncap Reclass (PD 13)	\$444,909	\$0	\$0	0%
Noncap Construction	\$7,873	\$0	\$0	0%
Total Other Expenses:	\$5,622,252	\$579,850	\$490,615	-15.4%
Capital				
Other Equipment	\$165,569	\$0	\$0	0%
Furniture	\$25,725	\$0	\$0	0%
Vehicles - Passenger	\$191,809	\$0	\$0	0%
Heavy Equipment	\$133,367	\$212,269	\$608,012	186.4%
Street Overlay Projects	\$2,200,360	\$0	\$0	0%
Concrete Maintenance Program	\$388,582	\$666,822	\$350,000	-47.5%
Water Meters & Yokes	\$935,539	\$0	\$0	0%
Raw Water Acquisitions	\$5,423,777	\$0	\$0	0%
Construction	\$24,455,051	\$32,237,369	\$52,197,907	61.9%
Noncap Reclass (Pd 13)	-\$444,909	\$0	\$0	0%
Capitalized Assets - Enterprise Funds (P 13)	-\$22,783,805	\$0	\$0	0%
Depreciation (P 13)	\$7,626,496	\$0	\$0	0%
Amortization (P 13)	\$195,021	\$0	\$0	0%
Total Capital:	\$18,512,582	\$33,116,460	\$53,155,919	60.5%
Debt				
Revenue Bonds - Principal	\$2,105,000	\$0	\$0	0%
Revenue Bonds - Interest	\$1,165,742	\$0	\$0	0%
Loans Payable - Principal	\$159,578	\$0	\$0	0%
Loans Payable - Interest	\$11,196	\$0	\$0	0%
Certificates of Participation - Principal	\$745,000	\$0	\$0	0%
Certificates of Participation - Interest	\$850,925	\$0	\$0	0%
Capital Leases - Principal	\$199,937	\$0	\$114,885	N/A
Capital Leases - Interest	\$53,297	\$0	\$0	0%
Paying Agent Fees	\$2,700	\$0	\$0	0%
Principal Payment Offset (P 13)	-\$3,197,011	\$0	\$0	0%
Interest Accrual (P 13)	-\$12,865	\$0	\$0	0%
Amort. of Bond Deferrals (P 13)	-\$23,785	\$0	\$0	0%
Amort. of Bond Ins. Prem. (P13)	\$8,409	\$0	\$0	0%
Total Debt:	\$2,068,123	\$0	\$114,885	N/A



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Transfers Out				
Transfer to General Fund	\$733,393	\$0	\$2,422,500	N/A
Transfer to Transportation IMPact Fund	\$257,751	\$0	\$0	0%
Transfers to Water Fund	\$57,692	\$0	\$0	0%
Transfers to Wastewater Fund	\$8,098	\$0	\$0	0%
Transfer to Airport Fund	\$186,550	\$0	\$0	0%
Total Transfers Out:	\$1,243,484	\$0	\$2,422,500	N/A
Professional Services				
Plant Chemicals	\$575,405	\$0	\$0	0%
Solids Disposal	\$65,323	\$0	\$0	0%
Collection Maint Supplies	\$24,660	\$7,194	\$0	-100%
Distribution Maint Supplies	\$62,302	\$0	\$0	0%
Pump Station Maint Supplies	\$24,233	\$0	\$0	0%
Treatment Supplies	\$188,790	\$0	\$0	0%
Legal Services	\$338,591	\$0	\$3,300	N/A
Consultation Services	\$371,397	\$688,461	\$1,347,697	95.8%
Consultation Services - Reimbursable	\$0	\$0	\$2,380,000	N/A
Engineering Services	\$118,209	\$169,300	\$1,251,328	639.1%
Engineering Services - Reimbursable	\$114,427	\$120,000	\$235,858	96.5%
Printing & Copy Services	\$1,076	\$935	\$6,173	560.2%
Courier Services	\$69	\$100	\$500	400%
Total Professional Services:	\$1,884,484	\$985,990	\$5,224,856	429.9%
Total Expense Objects:	\$42,959,016	\$43,660,988	\$70,005,962	60.3%

2024 Highlights

- Mill and Overlay for various Vista Ridge, Vista Pointe, and Arapahoe Ridge streets
- County Line Road Safer Main Streets Construction
- Briggs Street Improvements Construction
- WCR 7 Waterline Start Construction
- Completion of Town Hall Expansion Project (new addition)
- Start of Town Hall Remodel Project (renovate existing)
- Replacement of Weld County Road 3 Bridge
- Flex Ride Service Plan Adoption
- Transportation and Mobility Plan Update

2025 Goals & Objectives

- Complete Town Hall expansion.
- Continuing Police Department Expansion
- Implement Flex Ride Service
- Adopt and Implement the Neighborhood Speed Management Program
- Start Pedestrian Bridge Connection from Colliers Hill to Old Town construction
- Continuing County Line Corridor Improvement Construction



Utilities



Todd Fessenden
Director of Utilities

Who We Are

Mission Statement

The **Utilities Department** supports our citizens by planning, constructing, and maintaining safe and healthy water resources, high-quality water reclamation services, reliable storm drainage systems and efficient Town Fleet services.

Department Description

The **Utilities Department** is made up of 10 divisions, including Administration, Water Distribution, Wastewater Collection, Meters, Storm Drainage, Locates, Backflow, Fleet Maintenance, Water Treatment, and Wastewater Treatment.

Utilities Administration directs and manages the Department to align with the mission, vision and values of the Town. Administration participates in the planning of future systems and infrastructure needs, performs special projects while developing departmental policies and procedures, and maintains oversight of the town's water rights portfolio. This division also oversees the utilities' capital improvement program (CIP), prepares and manages the department budget, prepares Council agenda items, and ensures effective management and operational conditions of the Department.

Additionally, the Utilities Administration plays a vital role in representing the Town with other outside agencies, such as the Environmental Protection Agency (EPA), Army Corps of Engineers, Northern Water, Boulder County, Weld County, Colorado Department of Public Health & Environment (CDPHE), Federal Emergency Management Agency (FEMA), North Front Range Water Quality Planning Association (NFRWQPA) and surrounding municipalities.

The **Operations and Maintenance Group (O&M)** consists of a number of **divisions**, including the Water Distribution and Wastewater Collection divisions (D&C), Meters, Storm Drainage, Locates, Backflow, and Fleet Maintenance. This group of divisions partners with the Public Works' Streets division to ensure effective plowing operations in the winter. Additionally, staff in the O&M group are on-call 24/7.

Distribution & Collection (D&C) divisions operate and maintain the water transmission and sanitary sewer collection systems. Staff performs routine preventive maintenance of all fire hydrants, valves, pressure reducing valves, air relief valves, sanitary sewer cleaning, vacuuming of lines, and maintenance and water and sewer emergency repairs.

Meters division installs, repairs, reads, changes out, turns on and off, and re-reads water meters throughout the Town. This division works closely with the Utility Billing division in Finance to ensure that the meter reads received are accurate. The crews use remote devices that receive a wireless signal from the water meter. Meter reading is performed on a rotating basis for sections of the town each week. The Meters division is also upgrading all Town's water meters to smart meters. Smart meters allow users to monitor usage on a regular basis via remote connection, identify potential problems such as high usage, and see results of their water conservation efforts.

Storm Drainage division maintains storm drainage systems in the town and, in coordination with the Engineering division in Public Works, ensures compliance with the CDPHE-issued Municipal Separate Storm Sewer System (MS4) Permit.

Locates & Backflow divisions maintain water system backflow protection devices and associated records, as well as the Town's Industrial Pre-Treatment Program (IPP) and Fats Oils and Grease (FOG) Program. They also perform utility locates requested through the 811 system to ensure our buried infrastructure is not damaged during underground work.

Fleet Maintenance division maintains the Town's fleet of vehicles and heavy equipment through a combination of in-house and contract services. Fleet uses a tracking system for expenses incurred with any unit allowing an analysis to be completed each year for replacement criteria. The Fleet team also ensures the acquisition of new fleet units as well as the disposal (auction) of vehicles and equipment that reaches its intended service life.

Water Treatment division ensures continuous compliance with federal and state drinking water standards and operates and maintains the Lynn R Morgan Water Treatment Facility (WTF) utilizing an advanced micro to ultra-filtration membrane process. Water Treatment Facility staff also operates and maintains the solids handling, pre-treatment facility, booster pump stations, interconnects with local

water suppliers, water storage facilities (tanks), and local raw water reservoirs. Staff monitors the water treatment process through the use of a Supervisory Control and Data Acquisition (SCADA) system. This system ensures continuous monitoring of all aspects of the treatment process with 24/7 alarming capabilities if pre-determined thresholds are met, and the staff in this division are on-call 24/7.

Additionally, the Water Treatment Division sends out an annual Consumer Confidence Report to our customers providing information about the water quality and services the Town of Erie delivers. This report is also available on the Town's website at <https://www.erieco.gov/DocumentCenter/View/20745/Water-Quality-Report-2024?bidId=> (<https://www.erieco.gov/DocumentCenter/View/20745/Water-Quality-Report-2024?bidId=>).

Wastewater Treatment division operates and maintains the North Water Reclamation Facility (NWRf) and the Re-Use Water System which delivers high quality effluent as a sustainable irrigation alternative. All the wastewater from residential and commercial customers is treated using the Integrated Fixed-Film Activated Sludge (IFAS) technology, releasing high quality effluent to Boulder Creek. This division always aims to operate the NWRf as a good neighbor, minimize odors, and return the highly treated effluent to the creek while meeting all state and federal standards.

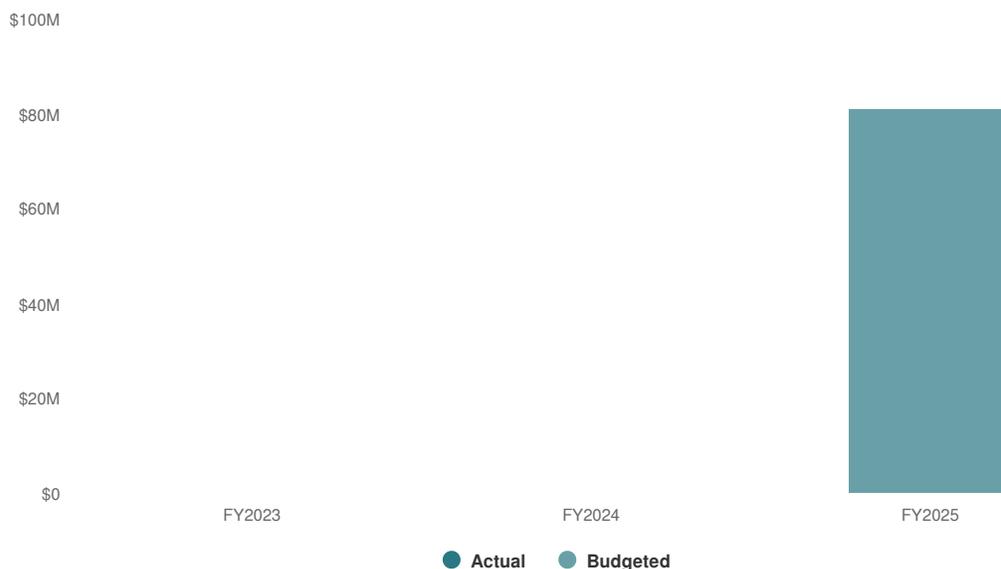
The NWRf utilizes various physical and biological processes to remove organic and inorganic constituents from wastewater. Influent pumping, screening, grit removal, activated sludge, sedimentation, solids processing and ultraviolet disinfection are some of the components making up the treatment process and creates a Class A biosolids product which can be applied to turf, shrubs and crops for human consumption. Laboratory staff conducts testing to monitor compliance with Colorado Department of Public Health and Environment (CDPHE) and United States Environmental Protection Agency (USEPA) to meet discharge permit limits. Staff monitors the wastewater treatment process through the use of a Supervisory Control and Data Acquisition (SCADA) system. This system ensures continuous monitoring of all aspects of the treatment process with 24/7 alarming capabilities if pre-determined thresholds are met. Staff is on Call 24/7.

The Town has a 1,000-acre-foot (326 million gallons) reuse water reservoir which is the source of the Town's Re-Use water system as well as a stream augmentation source which maximizes the Town's water rights portfolio.

Expenditures Summary

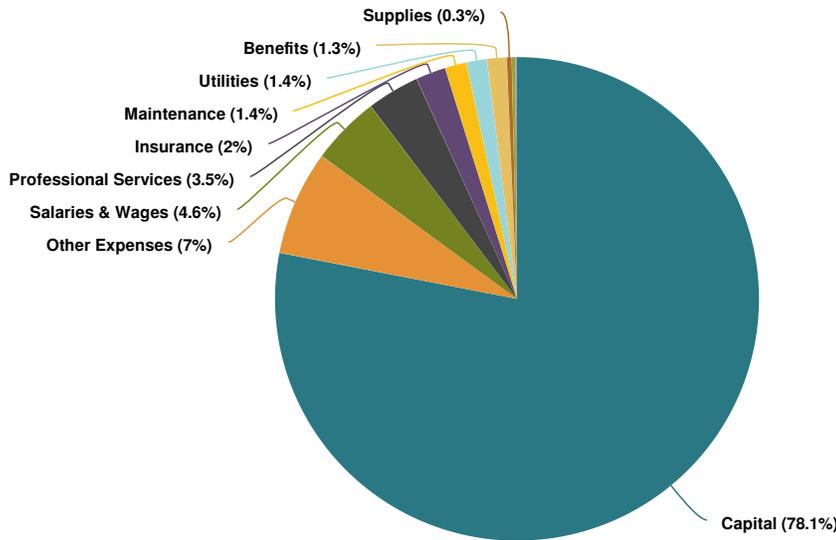
\$81,115,916 **\$81,115,916**
(100.00% vs. prior year)

Utilities Proposed and Historical Budget vs. Actual

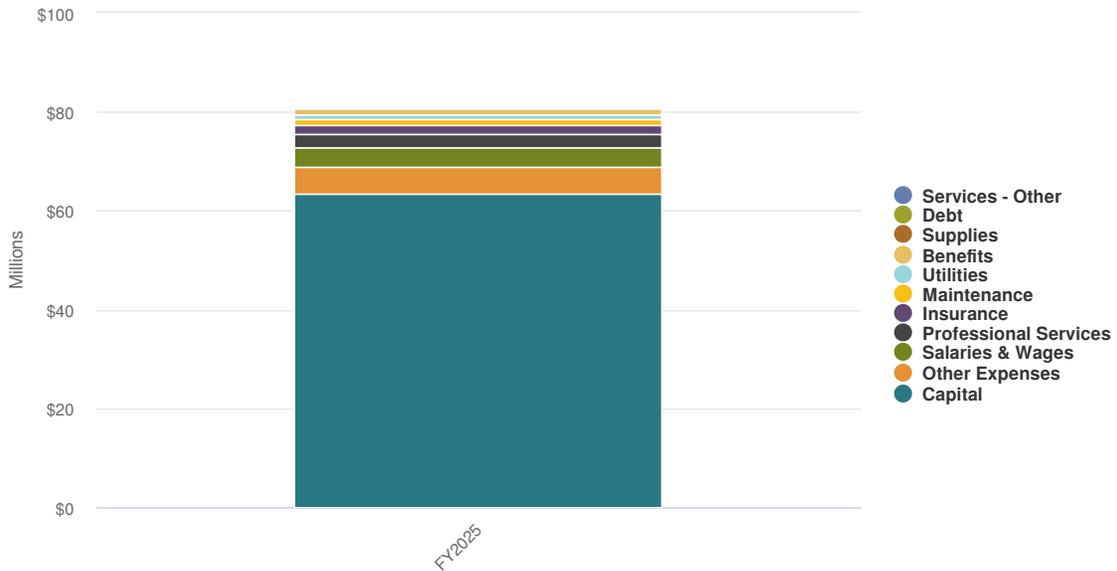


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Salaries - Regular	\$0	\$2,822,427	\$3,604,719	27.7%
Salaries - Overtime	\$0	\$73,394	\$136,690	86.2%
Salaries - Bonuses	\$0	\$12,483	\$0	-100%
Salaries Adjustments	\$0	\$2,000	\$0	-100%
PTO Sell Back	\$0	\$7,217	\$0	-100%
Paid Parental Leave	\$0	\$31,576	\$0	-100%
Total Salaries & Wages:	\$0	\$2,949,098	\$3,741,409	26.9%
Benefits				
Benefit Expense Allocation	\$0	\$0	\$998,434	N/A
Clothing & Uniforms	\$0	\$31,525	\$51,193	62.4%
Total Benefits:	\$0	\$31,525	\$1,049,627	3,229.5%
Utilities				
Utilities - Electric Service	\$0	\$841,927	\$895,951	6.4%
Utilities - Gas Service	\$0	\$83,846	\$77,791	-7.2%
Utilities - Waste Disposal Service	\$0	\$36,300	\$25,146	-30.7%
Utilities - Water Service	\$0	\$71,050	\$76,952	8.3%
Utilities - Phone Stipend	\$0	\$0	\$1,620	N/A
Utilities - Telecom Allocation	\$0	\$0	\$34,579	N/A
Total Utilities:	\$0	\$1,033,123	\$1,112,039	7.6%
Maintenance				
Maintenance Contracts	\$0	\$159,918	\$322,477	101.7%
Bldgs/Grounds Maint Services	\$0	\$380,983	\$108,770	-71.5%
Mowing Services	\$0	\$4,795	\$15,180	216.6%
Vehicle Maint Services	\$0	\$1,600	\$14,120	782.5%
Equipment Maint Services	\$0	\$116,659	\$410,060	251.5%
Collection Maint Services	\$0	\$111,744	\$175,500	57.1%
Distribution Maint Services	\$0	\$33,175	\$39,300	18.5%
Pump Station Maint Services	\$0	\$45,798	\$49,873	8.9%
Water Storage Maint Services	\$0	\$38,625	\$40,800	5.6%
Total Maintenance:	\$0	\$893,297	\$1,176,080	31.7%
Supplies				
Bldgs/Grounds Maint Supplies	\$0	\$16,675	\$16,102	-3.4%
Office Supplies	\$0	\$4,123	\$6,773	64.3%
Tools & Equipment	\$0	\$114,765	\$87,207	-24%
Safety Supplies	\$0	\$8,899	\$22,904	157.4%
Equipment Maint Supplies	\$0	\$54,994	\$70,360	27.9%
Vehicle Fuel	\$0	\$18,900	\$39,000	106.3%
Shop Supplies	\$0	\$0	\$25,000	N/A
Furniture	\$0	\$0	\$15,000	N/A



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Total Supplies:	\$0	\$218,356	\$282,346	29.3%
Services - Other				
Laboratory Services	\$0	\$85,000	\$72,338	-14.9%
Shop Services	\$0	\$0	\$8,500	N/A
Total Services - Other:	\$0	\$85,000	\$80,838	-4.9%
Insurance				
CBT Assessment Fees	\$0	\$1,277,817	\$1,052,447	-17.6%
Ditch Supply Access Fees	\$0	\$43,000	\$59,700	38.8%
Property & Liability Insurance	\$0	\$805	\$0	-100%
P&L Insurance Allocation	\$0	\$0	\$511,534	N/A
Total Insurance:	\$0	\$1,321,622	\$1,623,681	22.9%
Other Expenses				
Training & Tuition	\$0	\$36,037	\$78,283	117.2%
Travel & Conferences	\$0	\$9,602	\$30,570	218.4%
Books, Publications & Reference Materials	\$0	\$2,127	\$5,362	152.1%
Membership Dues	\$0	\$13,275	\$18,412	38.7%
Food & Related Services	\$0	\$3,500	\$5,510	57.4%
Bank Charges	\$0	\$131,501	\$0	-100%
Permits, Licenses & Other Fees	\$0	\$5,690	\$20,664	263.2%
Lease - Water	\$0	\$350,595	\$368,125	5%
Indirect Cost Allocation	\$0	\$0	\$5,163,553	N/A
Total Other Expenses:	\$0	\$552,327	\$5,690,479	930.3%
Capital				
Other Equipment	\$0	\$69,255	\$0	-100%
Furniture	\$0	\$61,357	\$0	-100%
Heavy Equipment	\$0	\$73,809	\$1,076,753	1,358.8%
Water Meters & Yokes	\$0	\$746,415	\$979,942	31.3%
Raw Water Acquisitions	\$0	\$2,113,910	\$8,353,000	295.1%
Construction	\$0	\$11,487,189	\$52,634,065	358.2%
Reimbursable Capital Projects	\$0	\$0	\$271,000	N/A
Total Capital:	\$0	\$14,551,935	\$63,314,760	335.1%
Debt				
Capital Leases - Principal	\$0	\$0	\$188,976	N/A
Total Debt:	\$0	\$0	\$188,976	N/A
Professional Services				
Plant Chemicals	\$0	\$773,600	\$769,200	-0.6%
Solids Disposal	\$0	\$42,000	\$112,220	167.2%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Collection Maint Supplies	\$0	\$20,000	\$24,760	23.8%
Distribution Maint Supplies	\$0	\$79,367	\$92,765	16.9%
Pump Station Maint Supplies	\$0	\$22,053	\$17,100	-22.5%
Treatment Supplies	\$0	\$106,807	\$93,100	-12.8%
Generator Fuel	\$0	\$3,945	\$4,055	2.8%
Legal Services	\$0	\$450,000	\$395,240	-12.2%
Legal Services - Reimbursable	\$0	\$24,600	\$28,390	15.4%
Consultation Services	\$0	\$395,041	\$1,236,140	212.9%
Engineering Services	\$0	\$65,593	\$78,611	19.8%
Engineering Services - Reimbursable	\$0	\$35,858	\$0	-100%
Printing & Copy Services	\$0	\$1,400	\$2,510	79.3%
Courier Services	\$0	\$2,462	\$1,590	-35.4%
Total Professional Services:	\$0	\$2,022,726	\$2,855,681	41.2%
Total Expense Objects:	\$0	\$23,659,009	\$81,115,916	242.9%

2024 Highlights

- Completion of the North Water Reclamation Facility Expansion and Solids Handling system upgrades
- Zone 3 Water line extension and reconstruction of County Road 4
- Preliminary design of North Water Treatment Plant
- Met or exceeded all drinking water and wastewater discharge permit regulations
- Responded to all operational issues without significant system impacts
- Negotiated an agreement with the City of Boulder to access up to 370 acre-feet per year of emergency water as a 20-year lease, further hardening our emergency supplies
- We are a new department! We grew out of Public Works, successfully navigated a major re-organization with the help of every other Department in the Town

2025 Goals & Objectives

- Continue design of new North Water Treatment Plant to add capacity and redundancy to our water supply
- Continue development of Boulder Creek groundwater supplies
- Continue to engage as a stakeholder in Northern Water's Northern Integrated Supply Project (NISP)
- Continue as a stakeholder in Northern Water's Windy Gap Firming/Chimney Hollow Reservoir Project, which should come online this year after decades of planning
- Begin design of Zones 2 and 3 drinking water storage tanks
- Continue to expand Fleet Electric Vehicle (EV) as well as EV charging infrastructure

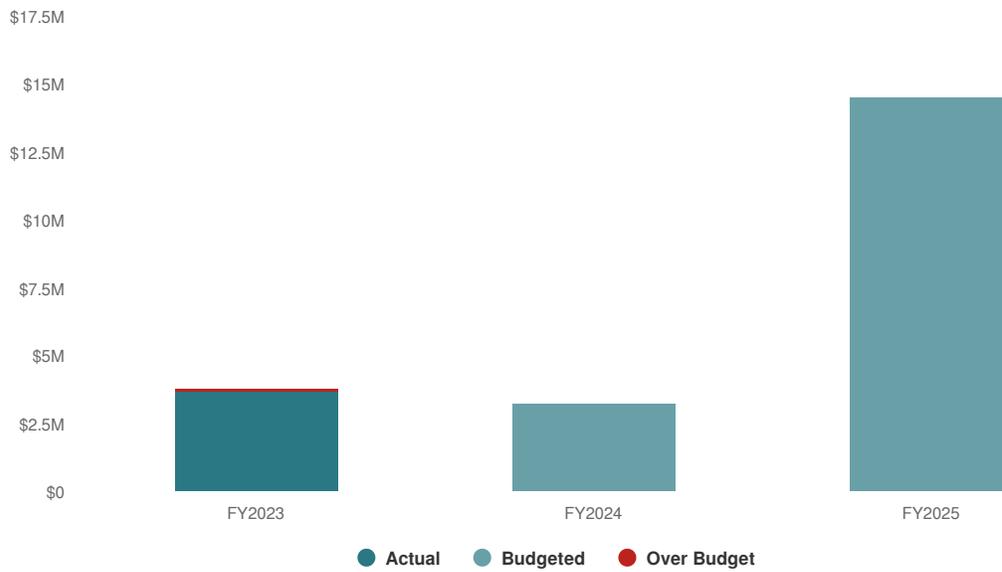


Central Charges

Expenditures Summary

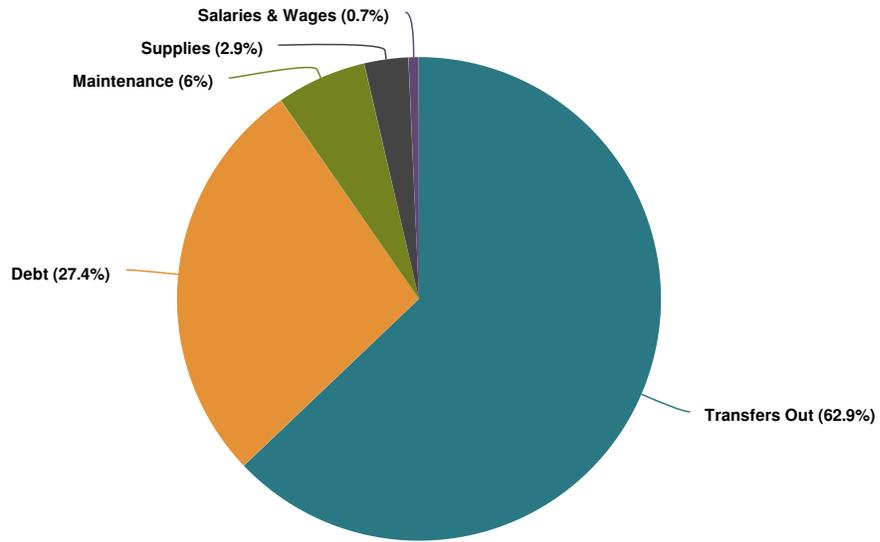
\$14,538,870 \$11,295,154
(348.22% vs. prior year)

Central Charges Proposed and Historical Budget vs. Actual

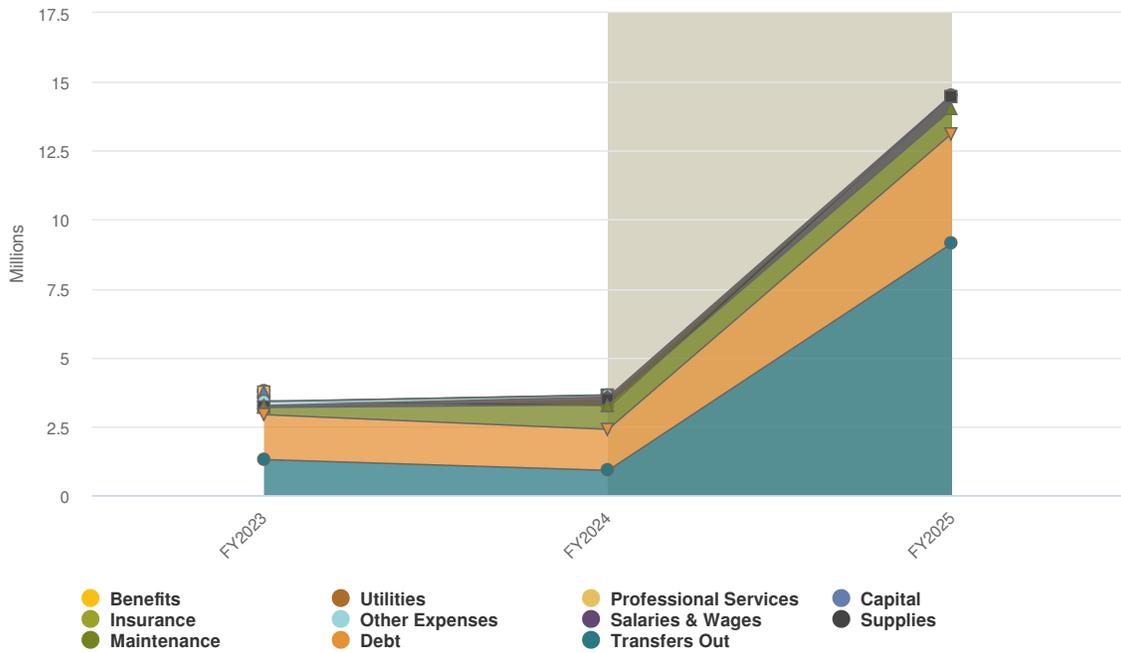


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Expense Objects				
Salaries & Wages				
PTO Sell Back	\$57,435	\$0	\$100,000	N/A
Total Salaries & Wages:	\$57,435	\$0	\$100,000	N/A
Benefits				
Benefit Expense Allocation	-\$6,008,680	-\$6,920,000	-\$7,859,218	13.6%
FICA - Social Security	\$1,139,866	\$1,252,682	\$1,549,166	23.7%
FICA - Medicare	\$341,094	\$380,418	\$445,760	17.2%
SUTA	\$46,981	\$104,943	\$80,000	-23.8%
Retirement Plan - Defined Contribution	\$755,591	\$918,192	\$1,248,776	36%
Retirement Plan - FPPA	\$443,130	\$484,162	\$487,325	0.7%
Health Insurance	\$2,958,741	\$2,935,312	\$2,925,837	-0.3%
Health Insurance - Employee Contribution	-\$384,021	-\$300,000	-\$285,949	-4.7%
Vision Insurance	\$63,713	\$65,520	\$84,285	28.6%
Vision Insurance - Employee Contribution	-\$5,201	\$0	-\$8,000	N/A
Dental Insurance	\$175,022	\$183,457	\$258,009	40.6%
Dental Insurance - Employee Contribution	-\$25,653	-\$20,000	-\$25,000	25%
Life Insurance	\$175,884	\$170,353	\$219,501	28.9%
Workers Compensation	\$320,860	\$341,065	\$305,383	-10.5%
Cafeteria Plan	\$6,632	\$15,000	\$15,000	0%
Employee Assistance Program	\$27,394	\$35,000	\$40,000	14.3%
Health Savings Account	\$0	\$0	\$262,800	N/A
Other Employee Benefits	\$0	\$0	\$256,325	N/A
Total Benefits:	\$31,354	-\$353,896	\$0	-100%
Utilities				
Utilities - Electric Service	\$1,506	\$0	\$0	0%
Utilities - Telecom Service	\$133,222	\$128,200	\$177,600	38.5%
Utilities - Internet/Data Service	\$71,075	\$88,000	\$97,200	10.5%
Utilities - Telecom System Lease	\$54,776	\$52,000	\$58,800	13.1%
Utilities - Telecom Allocation	-\$263,220	\$0	-\$333,600	N/A
Total Utilities:	-\$2,641	\$268,200	\$0	-100%
Maintenance				
Maintenance Contracts	\$215,799	\$0	\$404,815	N/A
Software Services & Licenses	\$0	\$0	\$429,000	N/A
Office Equipment Maint Services	\$46,164	\$0	\$42,000	N/A
Total Maintenance:	\$261,963	\$0	\$875,815	N/A
Supplies				
Office Equipment	\$146,036	\$0	\$426,400	N/A
Office Supplies	-\$134,915	\$0	\$0	0%



Name	FY2023 Actual	FY2024 Projected	FY2025 Budgeted	FY2024 Projected vs. FY2025 Budgeted (% Change)
Printer Supplies	\$1,602	\$0	\$2,400	N/A
Total Supplies:	\$12,723	\$0	\$428,800	N/A
Insurance				
Property & Liability Insurance	\$674,734	\$0	\$1,153,469	N/A
Property Insurance Claims	\$1,936	\$0	\$0	0%
P&L Insurance Allocation	-\$698,340	\$0	-\$1,153,469	N/A
Total Insurance:	-\$21,671	\$0	\$0	0%
Other Expenses				
Postage	\$11,813	\$0	\$0	0%
Property Taxes	\$459	\$0	\$0	0%
County Treasurer's Fees	\$56,208	\$0	\$0	0%
Bank Charges	\$83,742	\$0	\$0	0%
Cash Drawer Long/Short	\$0	\$0	\$0	0%
Total Other Expenses:	\$152,223	\$0	\$0	0%
Capital				
Server Equipment	\$0	\$12,495	\$0	-100%
Subscriptions (SBITAs)	\$368,521	\$0	\$0	0%
Total Capital:	\$368,521	\$12,495	\$0	-100%
Debt				
General Obligation Bonds - Principal	\$1,110,000	\$1,155,000	\$1,200,000	3.9%
General Obligation Bonds - Interest	\$379,413	\$335,013	\$288,813	-13.8%
Capital Leases - Principal	\$23,197	\$0	\$0	0%
Capital Leases - Interest	\$3,471	\$0	\$0	0%
Paying Agent Fees	\$600	\$145	\$1,350	831%
Arbitrage Rebate	\$0	\$0	\$2,500,000	N/A
Subscriptions (SBITAs)	\$111,772	\$0	\$0	0%
Total Debt:	\$1,628,452	\$1,490,158	\$3,990,163	167.8%
Transfers Out				
Transfer to Capital Improvement Fund	\$0	\$27,000,000	\$6,500,000	-75.9%
Transfer to Fleet & Equipment Acquisition Fund	\$1,290,000	\$895,446	\$2,333,396	160.6%
Transfer to Airport Fund	\$0	\$248,773	\$310,697	24.9%
Total Transfers Out:	\$1,290,000	\$28,144,219	\$9,144,092	-67.5%
Professional Services				
Consultation Services	\$9,667	\$0	\$0	0%
Printing & Copy Services	\$905	\$0	\$0	0%
Total Professional Services:	\$10,572	\$0	\$0	0%
Total Expense Objects:	\$3,788,932	\$29,561,176	\$14,538,870	-50.8%



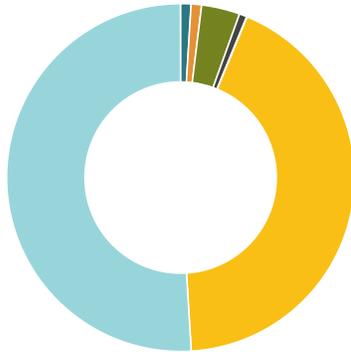
CAPITAL IMPROVEMENTS

Capital Improvements: One-year Plan

Total Capital Requested
\$124,229,176

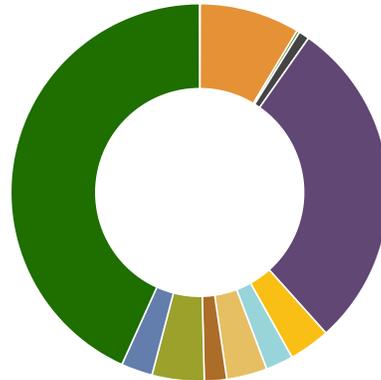
124 Capital Improvement Projects

Total Funding Requested by Department



● Economic Development (1%)	\$1,200,000.00
● Environmental Services (1%)	\$1,215,000.00
● Parks & Recreation (4%)	\$4,417,591.22
● Planning & Development (1%)	\$875,000.00
● Police (0%)	\$50,905.72
● Public Works (43%)	\$53,155,919.04
● Utilities (51%)	\$63,314,759.53
TOTAL	\$124,229,175.51

Total Funding Requested by Source



● Airport Fund - 530 (0%)	\$50,000.00
● Capital Improvement Fund - 110 (9%)	\$10,655,205.00
● Conservation Trust Fund - 220 (0%)	\$300,000.00
● Fleet & Equipment Acquisition Fund - 400 (1%)	\$1,132,475.51
● Police Facility Impact Fund - 325 (29%)	\$35,518,368.00
● Public Facilities Impact Fund - 310 (4%)	\$4,377,512.00
● Storm Drainage Impact Fund - 340 (2%)	\$2,936,500.00
● Storm Drainage Operating Fund - 520 (3%)	\$4,294,482.55
● Trails & Natural Areas Fund - 210 (2%)	\$2,388,583.00
● Transportation Impact Fund - 300 (4%)	\$5,524,582.00
● Wastewater Fund - 510 (3%)	\$3,348,630.50
● Water Fund - 500 (43%)	\$53,702,836.48
TOTAL	\$124,229,175.51

Public Works Requests

Itemized Requests for 2025

111th and Arapahoe Road Intersection	\$436,000
Due to increased development at Nine Mile, Flatiron Meadows, and Rex Ranch, there has been a correlating increase in traffic at this already busy intersection. Additionally, there is an existing crash history at this intersection that has been...	
2024 International HV513 6X4	\$583,362
Hauling, Snow fighting - Plowing front plow and Wing, Sanding. Preferred Vendor: McCandless & Kois Replacement Unit 147, 2015 International 7400 Dump	
2024 PJ F8202	\$11,650
Trailing equipment to and from work sites throughout the Town, moving traffic control devices, hauling materials for Street Division tasks. Preferred Vendor: Trailer Source Replacing Unit 1133	
2024 PJ F8222	\$13,000
Trailing Equipment / moving traffic control devices / hauling materials for Streets Division. Preferred Vendor: Trailer Source Replacing Unit 0	
CLR & EP Interim Intersection Improvements	\$375,000
Design and construct interim intersection improvements to improve safety for pedestrians and bicyclists.	
CLR & EP Ultimate Intersection Improvements	\$425,000
Design and construct interim intersection improvements to improve safety for pedestrians and bicyclists.	
CLR - Austin to Erie Parkway	\$2,600,000
County Line Road will be widened from Erie Parkway to Austin in alignment with the Town Center and Town Transportation Mobility Plan. The degree to which it is widened may be altered to meet the desired environment of Town Center. This will be one...	
Concrete Maintenance Program	\$350,000
The Concrete Replacement Program Initiative aims to enhance the infrastructure and esthetics of residential areas within the Town of Erie by systematically replacing aging and deteriorating concrete surfaces. This comprehensive project addresses...	
ECC Maintenance Refresh	\$10,000
Annual budget typically used for unforeseen additional small project requests from ECC leadership during annual ECC shut down week. Planned use of this budget in 24' is for adding ADA closers to the pool cabana area. Previous years have included...	
ECC Replacement RTU(s)	\$325,000
Design, engineer, and permit to replace 15-year-old multi-zone HVAC rooftop unit 3 and 1 (2024) RTU 2 (2025) RTU 4 retrofit to electric (2026) with all electric units at ECC due to increase in maintenance costs and reliability and to align with...	
Erie Community Center Addition	\$710,512
The Erie Community Center (ECC) was built in 2005. The Center supports recreation, senior services, community meeting rooms, activity rooms, and administration. The Facilities Plan identified the need for expansion of administrative...	
Facilities Energy Performance	\$900,000
2024 - \$50K for additional IGA to study added energy efficiency projects including Geo-exchange system(s), alternative energy sources (Solar), and battery storage, for electrification of ECC. 2025 - \$2.9 million for Geothermal system at ECC based...	
Facility Safety & Life Cycle Projects	\$149,900
The Facilities Plan identified deficiencies Priorities 0, 1, 2 projects in Town buildings. Deficiencies were grouped into three categories, Priority 0 meaning immediate needs for life safety, accessibility concerns or asset protection....	



LAWSC Additional space and security	\$120,000
<p>\$297K in 2024 for LAWSC sign shop conversion to workspaces to accommodate staffing needs in 2025/26'. Security and infrastructure upgrades (cameras) for LAWSC Exterior Fleet Equipment yard. LAWSC houses Millions of \$ in fleet equipment and...</p>	
Mechanical Replacements	\$45,000
<p>The airhandlers at the WTF vary in age but are all nearing end of life with the Reznor unit (main building) at nearly 20 years old. Seeking to replace this unit in 2025. Replace Chamber Furnace, A/C, and water heater in 25' LAWSC units are...</p>	
Office Remodeling	\$50,000
<p>Future projects approved by Space Planning Committee not budgeted by department as space needs are developed.2024 - LAWSC additional pod storage, admin area remodel, additional electrical for climate-controlled modular restrooms for Parks tech...</p>	
Page Property	\$3,667,000
<p>Page Property acquired in 2023. 2024 portion will be handled by PW: Page Property Feasibility & Design - Consultants for feasibility, Asbestos inspection/abatement, Design to convert house to office with potential addition, design for 5000...</p>	
Parking Lot Maintenance	\$50,000
<p>Maintenance and major repairs (crack seal, striping, concrete/asphalt repair, sealcoat, etc) of existing parking lots at Arapahoe Ridge Park, Coal Creek Park, Coal Miners Park, Columbine Park, Country Fields Park, Erie Community Center/Erie...</p>	
PD - Courts Expansion	\$35,518,368
<p>This project remodels and expands the PD/Courts facility from 17,971 square feet to 50,000 square feet. It follows standards for workstations, offices and common areas. This is the implementation stage of the Facility Master Plan...</p>	
Signals on Sheridan at Ridgeview and KS Access	\$231,188
<p>Design and installation of a traffic signal at the intersection of Sheridan Parkway and Ridgeview Drive. The project design is nearly complete and will go into construction in 2024 with completion in 2025.</p>	
Street Maintenance Projects	\$4,500,000
<p>The Street Maintenance project aims to revitalize existing asphalt road infrastructure, ensuring smoother and safer travel experiences for motorists while extending the lifespan of roadways. Through a combination of repair, resurfacing, and...</p>	
Town Center - North Roundabout	\$1,457,394
<p>The Erie Town Center - North Roundabout Project will serve as a gateway with new infrastructure improvements for a future 145-acre development (Town Center Plan) at the intersection of E. County Line Road and Maxwell Avenue. This roundabout will...</p>	
Traffic Calming	\$75,000
<p>Neighborhood Speed Management Program for evaluation and any identified mitigation efforts. Traffic calming measures will be looked at on a case by case basis Town wide. Addressing findings of the NSMP. 2025 this line will have \$100k for NSMP and...</p>	
Traffic Mitigation	\$75,000
<p>Flexibility to respond to community concerns regarding traffic/transportation. This allows staff to be more responsible and flexible in identifying areas of concern in the Town that may need to be addressed with engineering solutions. Examples...</p>	
Traffic Signal Improvements	\$52,500
<p>Implement comprehensive improvements to traffic signal systems to enhance efficiency, safety, and overall traffic flow within Erie. By leveraging modern technologies and innovative strategies, we seek to address current traffic challenges and...</p>	
Upgrade and Relocate Vault Building	\$50,000
<p>Upgrade and relocate vault building; originally in 2026 and recommended to move up to 2025. Anticipated grant funding: CDOA \$450K and Town Match of \$50K.</p>	



Vista Parkway Interim Improvements \$210,045

A Vista Parkway corridor evaluation was done in 2024 with TEI, a consultant for the Town. This planning document identified both short term safety improvements and long term corridor updates. This project will address the short term improvements...

WCR3 Bridge Maintenance \$165,000

On Feb. 14, 2023, the Town was notified by the CDOT Bridge Inspection Program that the Weld County Road 3 bridge was inspected in January 2023 and was designated as requiring "Essential Repairs," a designation that recommends the replacement of...

Total: \$53,155,919

Environmental Services Requests

Itemized Requests for 2025

Electric Vehicle Charging Stations \$50,000

In support of Sustainability Plan goals and the recently adopted EV Procurement Policy, these funds support the increased adoption of Electric Vehicles into Town fleet as well as resident and town staff EV adoption. Town facility locations...

FLIR Camera Model: Gx320 \$115,000

A FLIR (forward looking infrared) camera is used to detect fugitive hydrocarbon emissions for leak detection at oil and gas facilities. This would be a critical piece of equipment for use in oil and gas site inspections and...

Low Water Landscape Conversion at Town Facilities \$50,000

These funds support the start and continuation of water wise landscape conversion on town-owned property. The funds will replace water intensive landscape and non-essential turf with lower water use-plantings and landscape to support water...

Solar at Lynn R Morgan WTF \$1,000,000

An initial quote was received in May 2024 from Burns and McDonnell for solar PV at the Lynn R Morgan Water Treatment Plant. Due to potential future expansion needs, the areas being explored for solar include covered parking, the current...

Total: \$1,215,000



Utilities Requests

Itemized Requests for 2025

Zone 2 Transmission Main 1st Phase	\$1,953,150
Zone 2 Transmission Main will include: 1. Approximately 4.5 miles of transmission waterline (2-, 16-, and 12-inches) from the tank site (under separate contract) to connection with the existing system at the intersection of WCR12 and WCR 3...	
111th Street Improvements	\$200,000
The proposed improvements from the OSP cannot be completed due to Boulder County not working with Erie. Need to evaluate an alternative solution and come up with a design and construct.	
2023 Club Car Carryall	\$12,218
Getting samples around plant site Pumping out vaults around plant site Preferred Vendor: Colorado Golf and Turf Replacement Unit 206, 2014 Golf Cart	
2024 Bobcat T770	\$82,310
General loading/unloading for all Leon A. Wurl Divisions. Snow Removal, Street sweeping, milling. Contract# MAPO-EQUIP-15-01 Preferred Vendor: Bobcat of the Rockies Replacement Unit 132, 2006 Bobcat T770	
2024 PJ Trailers 83' Low Pro High Side Dump	\$17,509
This is dump trailer that would be helpful as we clean and maintain our detention ponds, drainage ditches, and inlets through out the Town. Preferred Vendor: Trailer Source	
2024 S64 T4 Bobcat Skid Steer Loader	\$58,241
Moving pallets with 4 - 55 gallon drums Plowing snow Preferred Vendor: Bobcat of the Rockies Replacing Unit 203 (x309), 1996 John Deere 5400	
2024 TRUVAC TRXX 500	\$151,000
The vac truck that had been used for the past few years to remove foam from the wastewater basins has failed and deemed unsalvageable. In order to continue removing foam from the wastewater basins, a new unit is necessary. Removing foam helps both...	
2025 PJ Trailers Tilt Trailer	\$13,969
Transporting vital equipment to and from emergencies and job sites. Preferred Vendor: Trailer Source Replacment Unit 1063	
2025 Vactor 2100i Combination Sewer Cleaner	\$579,000
This unit would allow for the Stormwater maintenance crew to do their own storm sewer jetting and cleaning. Doing this will allow to bring storm sewer jetting and cleaning in house instead of contracting this out every year. This vac truck will...	
2025 Vactor Easement Machine	\$102,631
Cleaning Sewers and storm main lines that are in restricted or sensitive areas. The combination truck is heavy and can cause more damage while trying to perform routine maintenance or responding to emergency calls. For example, green space...	
2025 WACHS Hydro-Vac Trailer	\$59,875
This piece of equipment will be used by techs in the field the clean out water meter pits, clean and maintain water meter vaults, clean out curb stop boxes to help ensure they are working properly, to hydro excavate areas to find curb stops that...	
Boulder Creek Diversion Structure and Conveyance Pipeline	\$2,650,000
This project is a proposed creek Diversion Structure in the east bank of Boulder Creek (BC) adjacent to the Reuse Reservoir at the North Water Reclamation Plant; and conveyance pipeline that will deliver diverted water by gravity flow to a...	



Coal Creek - County Line to Kenosha	\$250,000
The first phase of construction started in 2024 for Reach 3. A design has begun for improvements both upstream (Reach 2) and downstream (Reach 4). The Town secured a grant for the design. The grant does not include land acquisition, so staff...	
Coal Creek From Levee to RR Tracks	\$125,000
Due to development, the flows in Coal Creek are projected to increase, causing the future regulated base flood elevation to rise, jeopardizing the certification of the Levee and putting more residents in Erie in the floodplain. These...	
Coal Creek Improvements	\$50,000
Revisit priorities for Coal Creek Improvements, need to include parks. This is for the areas south of Old Town. The CCRC Major Drainageway Plan identifies bank stabilization for several reaches of Coal Creek. It will be used as a guide to...	
Coal Creek Reach 2 and 4	\$4,512,579
Due to development, the flows in Coal Creek have increased and are experiencing erosion and capacity issues. By improving the capacity and alignment of Coal Creek, the safety and water quality in Erie will be improved, and Coal Creek will become...	
Compass	\$271,000
2018: Compass has installed the 16-inch waterline in County Line Road between Vista Parkway and Arapahoe Road. The Town will reimburse the additional cost for installing a 16-inch line from a 12-inch line.2019: Reimburse Compass for upsizing...	
County Line Rd Waterline to Airport	\$700,000
Replace the existing Asbestos Cement Pipeline; which includes: Installation of 3,500 LF of 16" waterline in County Line Rd from Arapahoe south then east crossing Coal Creek with a bore, and south to the existing waterline north of...	
Culvert Replacement	\$515,000
Replace multiple culverts over the next 10 years that are ready or are projected to be ready for replacement due to erosion, failure and/or its useful life cycle. There are bigger culverts in 2025/2026 that need to be replaced ASAP. 2025 is...	
Drainage Facility Maintenance and Repair	\$701,295
Drainage facilities require periodic repair and major maintenance to ensure the facility is operating properly. Projects will be identified during the routine maintenance and inspections of drainage facilities. Drainage facilities include...	
EC Irrigation Pond Improvements	\$500,000
Erie Commons Pond is used to store raw water for irrigation of landscapes in Erie Commons and is a high-value water feature in the Erie Commons community. The project includes Construction of permanent improvements to protect the pond banks...	
EC2 Pond - Bank Repairs	\$260,000
EC2 Pond was repaired as a 2021 CIP. The pond was again repaired in 2024 as 2024 CIP. It has been decided a redesign and pond remediation construction is needed to fortify pond along shared border with Coal Creek.	
Erie Lake Repairs	\$2,400,000
Repairs to Erie Lake Dam to mitigate seepage along the dam on the east side of the lake. The State Dam Engineer has put a restriction on Erie Lake due to the potential hazard.	
Erie Village 12-inch Waterline	\$300,000
Install 1,250 feet of 12-inch waterline along the west side of County Line Road at CW Bixler Blvd. Construction will be contained within the existing right of way of County Line Road. Installing this line will increase capacity and...	
Fiber from WTF To Tank Site	\$615,000
This project will provide a fiber connection between the water treatment facility and the two storage tanks and Vista Ridge Pump Station. Conduit was installed with two waterline projects. There is a missing section, and fiber needs to be strung...	



Filly Lake Well System Pipeline Improvements	\$1,000,000
Plan and design the Filly Lake Well System to deliver water from the Filly Lake Wells to the new North Water Treatment Facility. Town will be reimbursed for its planning and design costs. Construction of the improvements will be the responsibility...	
Hydrant Meter Replacements	\$17,900
The Town is in the process of converting to Metron Farnier meters for residential and commercial use. Metron also offers hydrant meters with "smart" capabilities that would allow us to get reads without relying on the contractor to send us...	
LRMWTF Equipment Replacements	\$100,000
This is an ongoing capital equipment budget line item for the replacement of equipment at the water plant, pumps stations and storage tanks for items that fail, need replacement, or reach the end of their useful life. This would be for...	
LRMWTF Instrument Replacements	\$20,000
This is an ongoing capital equipment budget line item for the replacement of instrumentation at the water plant, pumps stations and storage tanks for items that fail, need replacement, or reach the end of their useful life. This would be for water...	
LRMWTF New Fencing, Gates, Security	\$200,000
Install post and rail fencing along the property lines of the recently acquired "Price" property to delineate property lines and minimize pedestrian access onto and across the property. Also an additional gate and security cameras to water plant...	
LRMWTF Plant 1 Filter System Upgrade	\$150,000
Plant 1 ultrafiltration membrane system upgrade. The existing system is 25 years old and has exceeded its useful life. Many of the plastic components are cracking and deteriorating and other components need to be upgraded and replaced. A new...	
LRMWTF Upgrades	\$100,000
The Lynn R Morgan Water Treatment Facility is 25 years old. Due to the age of the facility and continual changing and tightening of regulations by the EPA and CDPHE upgrades need to be made to maintain compliance with new regulations. This capital...	
Meter Pit Relocation	\$50,000
The Town has approximately 1,400 water meters located inside residential homes. Starting in 2018, we will be relocating the inside meter to an outside pit meter. This will reduce the need to coordinate a time for technicians to enter the...	
NISP	\$6,500,000
Erie's participation with 14 other entities to develop additional water supplies. This project plans to build a 177,000 acre feet reservoir north of Fort Collins and a 20,000 acre feet reservoir east of Fort Collins. This project is...	
NISP Conveyance Easement Acquisitions	\$350,000
Splitting with Left Hand Water District and City of Lafayette (1/3 each). Consultation services to identify easements needed. Acquiring easements to install the NISP pipeline from Firestone to Erie. Some pipes may be installed earlier than others...	
NWRF Equipment Replacements	\$100,000
This is an ongoing capital equipment budget line item for the replacement of equipment at the wastewater plant for items that fail, need replacement, or reach the end of their useful life. This would be for pumps, valves, meters, gauges,...	
NWRF Improvements	\$500,000
2024: Plant upgrades listed in the 2019 Wastewater Plan include: Redundant Bar Screen, New Blower #5, Effluent Flow Meter and Sampling Station, Headworks Building Conduit Seal-off. There are ongoing improvements needed to keep up with growth and...	
NWRF Instrument Replacements	\$25,000
This is an ongoing capital equipment budget line item for the replacement of instrumentation at the wastewater plant for items that fail, need replacement, or reach the end of their useful life. This would be for water-quality instruments and...	



NWRF to HWY 52 & WCR5 (reimb)	\$600,000
Installation of approximately 10,875LF of 36" sanitary sewer interceptor line to provide service to Summerfield and the I-25 corridor. Per the Summerfield Annexation Agreement, the Developer will be reimbursed \$300,000 upon construction...	
PRV Replacement Plan	\$10,900
Replace and repair the components of our pressure reducing valves in our distribution system. PRVs allow a sufficient amount of pressure between two pressure zones. PRV's are a vital piece of equipment in the distribution system. When these...	
Pump Station Upgrades	\$800,000
Add variable frequency drives (VFDs) to two 250 horsepower pumps at the High Service Pump Station and add VFDs to two 75 horsepower pumps at the Thomas Reservoir Pump Station. Variable frequency drives will allow the pumps to run more...	
Reimburse Spring Hill for Waterline Upsizing	\$800,000
Reimbursement for the upsizing of a 1.5 miles of waterline from a 12-inch to a 24-inch to meet the Master Plan requirements.	
Reuse System Redundant Pump	\$360,000
Add one redundant backup 300HP pump and one variable frequency drive at the Reuse Pump Station. The Reuse Pump Station currently has only one pump in place. The pump station was designed to accommodate three pumps. The pump pedestals and pipework...	
SCADA System Upgrade	\$187,500
Design and implement a SCADA System upgrade to increase cyber security, add redundancy, more reliability and upgrade to newer technology of our 25 year old SCADA system at WTF. +Design and implement a SCADA system upgrade for the Wastewater...	
Solar at NWRF	\$1,000,000
Develop a solar garden at the NWRF, an approximately 5.5-acre solar array east of the facility that could cover a large % of the facility's current energy use annually. Will seek potential grant funding opportunities as well.	
Storm Structure Rehabilitation	\$20,600
Improving all existing storm infrastructure to meet current standards and operational efficiency and increasing maintenance productivity and accessibility. (outlet/inlet structures, FES, trickle channels, micro pools, forebays, etc.) With properly...	
Summerfield Sewer Reimbursement WCR5 to WCR7	\$870,000
Installation of approximately 4,987LF of 30" sanitary sewer interceptor line to provide service to Summerfield and the I-25 corridor. Per the Summerfield Annexation Agreement, the Developer will be reimbursed \$300,000 upon construction...	
Upsize Reuse Line	\$575,000
Currently, Erie Commons and ECP can use the Reuse line for irrigation purposes. However, after startup of the new ECP pump house, it was found there to be a restriction in the existing system that does not allow the system to operate properly when...	
Valve Rehabilitation	\$54,400
We have right-hand open valves in the system, many of them are in Arapahoe Ridge. This project is for swapping the internal components of the valves to make them left-hand open, so they are the same as the valves we have throughout the rest...	
Valve Replacements	\$200,000
Replace two 36" butterfly valves that are worn and don't seal or are not operational.	
Ventilation Improvements	\$130,000
Add gas detection and additional ventilation to the Solids Handling Building to detect and mitigate the accumulation of hydrogen sulfide gas.	



Water Meters - New	\$347,084
Install new meters as requested with development. Price update to 1" meter pricing due to residential fire sprinkler system. Included a few 1.5", 2", and 3" meters.	
Water Meters - Replacements	\$632,858
Install replacement meters as needed for non-working meters. Converting to smart meters starting in 2016 on a 10-year replacement plan. COVID-19 put this behind schedule. 2025 continuing 10-year replacement program. Price update to 1" meter...	
Water Treatment Facility - New	\$19,000,000
Design and construct a new water treatment facility north of SH 52 near the NWRP. It is anticipated the construction budget will be adjusted upward in the 2025 CIP Budget following completion of the Preliminary and Final Design in late 2024...	
Water Treatment Plant Lab and Admin Expansion	\$991,300
Expand the main administration section of the Lynn R Morgan Water Treatment Facility building to provide an additional bathroom, additional office space, a server room, and expand the lab.	
Windy Gap Firming Project	\$1,853,000
Participation with 11 other entities to improve the reliability of the water supplies developed by the original Windy Gap project. This will satisfy Erie's water demands during both wet and dry years. Includes construction of a 110,000...	
Zone 2 Storage Tank	\$5,129,816
A 4.7 acre Zone 2 site location for a 4.1 MGD Water Storage Tank, and Zone 3 and 4B Pump Station site will be selected and acquired; then facilities will be designed and constructed. (See Timeline below)	
Zone 3 Water Tank	\$1,400,000
Design and construction for elevated tank for Zone 3 Storage and potential new pump station and clear well modifications. Note: Have selected design consultant update hydraulic model as part of design scope. Land is...	
Zone 3 WCR7 Waterline Improvements	\$2,159,625
A 24" PVC pipe connection to the existing 30" water line at the northwest corner of Erie Parkway and WCR7; construct 24"PVC water line north along WCR7 to WCR10; construct 16" PVC waterline north along WCR7 to WCR12 and on the south side of WCR12...	
Total: \$63,314,760	

Planning & Development Requests

Itemized Requests for 2025

Affordable Housing Fund	\$500,000
Affordable Housing Fund will serve as funding source to advance the TOE affordable housing initiatives and will provide financial resources to Purchase interest in land (options or acquisitions) for potential sites for affordable housing or...	
Coal Creek Pre-Development Sitework	\$375,000
The Town of Erie acquired the 46 acre Page property in 2023 to be used for both open space and affordable housing. The northeast portion of the site also has a single family home and barn which is being studied for use as facility to house...	
Total: \$875,000	



Economic Development Requests

Itemized Requests for 2025

Makerspace

\$1,200,000

GF part of Schofield Farms improvements project. Renovation of Town-owned quonset hut for use as future makerspace. 501(c)(3) nonprofit leadership already formed, with officers appointed. ED Dept serves as staff liaison. Quonset...

Total: \$1,200,000



Parks & Recreation Requests

Itemized Requests for 2025

2024 Bobcat AE305 Stand-on Aerator	\$11,465
This unit would increase our capabilities to complete timely cultural turf management practices, in this case specifically, turf aeration, on out 120+ acres of irrigated turf. We currently have one unit that is shared amongst 5 different...	
2024 Bobcat T740 T4 V2 Compact Track Loader	\$78,525
This unit would increase our capacity to maintain service levels within our growing Parks and Open Space portfolio as it would be used by all 4 Division work groups. In general, this tracked unit has a significantly better ground to surface...	
2024 Bobcat Toolcat UW56	\$80,150
This replacement unit will assist with general material handling, sweeping, plowing, blowing, and loading operations as well as operating many of our skidsteer quick attach implements. Recommended Vendor: Bobcat of the Rockies Replacing Unit 331/...	
2024 E-Z-GO Valor 6 48V	\$11,750
Transporting staff, equipment, and supplies around the ECC and ECP campus for various programs and activities including Sports, Concessions, and Special Events. Anticipated Vendor: Sams Club. Replacement unit: 506.	
2024 John Deere Q810E Commercial QuickTrak E Series	\$8,698
This 36" stand up commercial mower will assist with mowing operations in smaller turf areas. As our parks network grows, so does the amount of irrigated turf grass we need to mow. New park designs are including smaller, more water-wise turf areas,...	
2024 John Deere Z970R ZTrak	\$15,336
This replacement unit will assist with mowing operations on our 120+ acres of irrigated turf in our Parks system. Recommended Vendor: Potestio Brothers Equipment Replacement of Unit 327/ 2013 John Deere Z970R ZTrak	
2024 Stihl RZA760 60" Battery Wide Area Mower	\$19,950
This replacement unit will assist with mowing operations over our 120+ acres of irrigated turf. We are opting to start the transition to EV mowers this year. There is not a lot of research and knowledge about durability and run times since these...	
2024 Toro Dingo Tracked Swivel Ultra Buggy 2500-TS	\$21,414
This unit will assist multiple work groups with material handling. It will be used for landscape bed rehab projects, drainage projects, tree and planter bed mulching projects, and singletrack repair projects, among others. It is an efficient way...	
2024 Wacker Neuson RD12L Ride-On Double Drum Roller	\$26,060
This roller would be used by multiple Parks and Open Space Division work groups, and after discussions with the PW Streets work group, would also have utility with them. In the past, multiple Town work groups have rented a roller at various times...	
AE72 Tow Behind Aerator	\$9,800
Preferred Vendor: Bobcat of the Rockies	
Coal Creek Center - Open Space Reclamation	\$95,000
Beginning late April 2024 (weather pending), the Town will be continuing an ecological restoration project in Coal Creek Open Space that initially began in May of 2023 under Project 100437. As this project has become larger and more defined...	
Compressor	\$29,100
Compressor for Parks	
Cycle Garage Sound System	\$12,000
Cycle Garage Sound System for Rec	



ECC Pool Maintenance	\$76,360
This line item covers major repair/replacement of aquatic components at the ECC based on Recreation's ten year capital replacement plan.2024-Replace Acoustical Panels, Project will be completed the last week of August, 20242025-Resurface...	
Erie Community Park	\$300,000
With the increased size of ECP Final Phase (+12 acres), there is a need for more storage of maintenance equipment and snowmaking equipment. Additionally, Recreation staff need storage for equipment, requiring a new structure. Currently, they are...	
Floor Suppression System	\$12,000
Floor Suppression System for Rec--purchasing 2.	
Grapple Attachment	\$21,900
Grapple Attachment for Parks	
HOA Pocket Park Program (ENIP)	\$150,000
The Erie Neighborhood Improvement Program seeks to enhance a neighborhood's quality of life and ensure continued access to quality playgrounds and pocket parks through investments in capital infrastructure projects and the community-driven...	
Jungle Gym Equipment	\$30,000
Jungle Gym Equipment for Rec	
Park Fixture Replacements	\$590,000
This line item is used for above ground fixtures or amenities needing major repair or replacement in Town parks. Including items such as restroom enclosures, shade structures, storage facilities, park-specific signage, fencing, benches, tables,...	
Playground Replacements	\$350,000
Replacement of aging playgrounds within various Town parks. Replacement of surfacing and equipment is the result of end of useful life, unsafe components, or damaged play equipment no longer suitable for public use.2025 - Reliance Park Playground...	
POST Infrastructure Maintenance & Replacement	\$85,000
This line item is used for infrastructure projects at Town parks in order to maintain level of service for amenities. Concrete Repairs:2025 - Longs Peak Park Shelter (concrete replacement) - Priority 1 - \$45,000 2026 - Erie Community...	
Sunset Area Plan	\$1,973,583
The Erie Singletrack Trails at Sunset Open Space offer 3.15 miles of trails that cater to riders seeking a downhill riding experience with rollers, jumps, and tabletops. Trails are marked for all skill levels and are designated as either beginner...	
Tow Behind Native Seeder	\$45,600
Preferred Vendor: Potestio Brothers Equipment	
Trail Connectors	\$240,000
Trails maintained by Parks & Recreation serve not just as recreational trails, but as alternate modes of transportation for students and commuters.Current projects funded in 2024 includes funds to design and construct trail improvements at...	
Trail Signage Program	\$80,000
The Trail Wayfinding Plan was completed in 2019. These projects implement the recommendations from that plan to enhance wayfinding on the Town's trail system. This is a multi-year project.	
Vertidrain Deep Time Aerator	\$43,900
Preferred Vendor: Potestio Brothers Equipment	
Total: \$4,417,591	



Police Requests

Itemized Requests for 2025

DJI M30T UAS Drone \$12,400

This Unmanned Aerial System (UAS) will allow for mapping and other features, adding value to the UAS program of the Erie Police Department.

K9 Police Dog \$20,000

This request is to purchase another K9 dog and ballistic vest for the dog.

Speed Alert 24 Radar Message Sign \$18,506

SpeedALert 24 Radar Message Sign. Replacing Speed Awareness unit.

Total: \$50,906

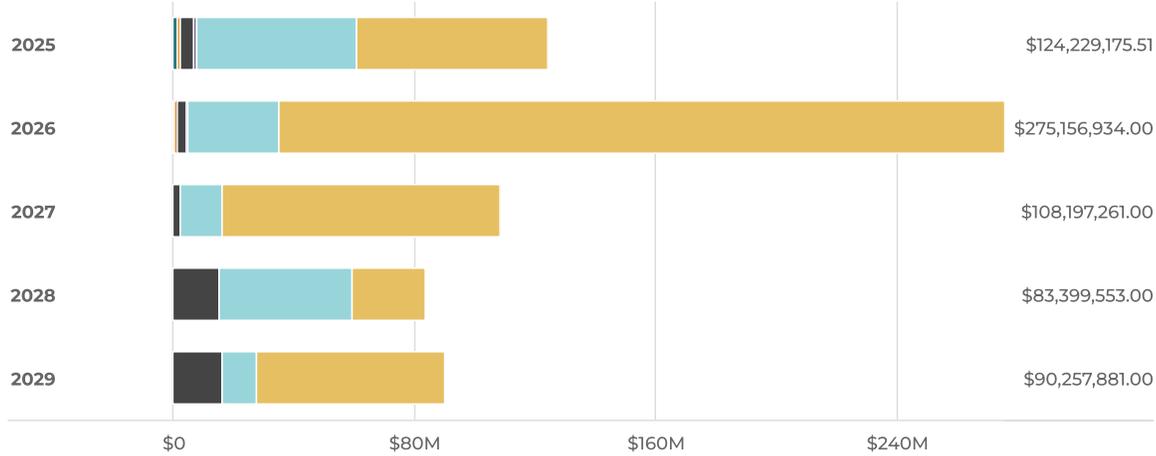


Capital Improvements: Multi-year Plan

Total Capital Requested
\$681,240,805

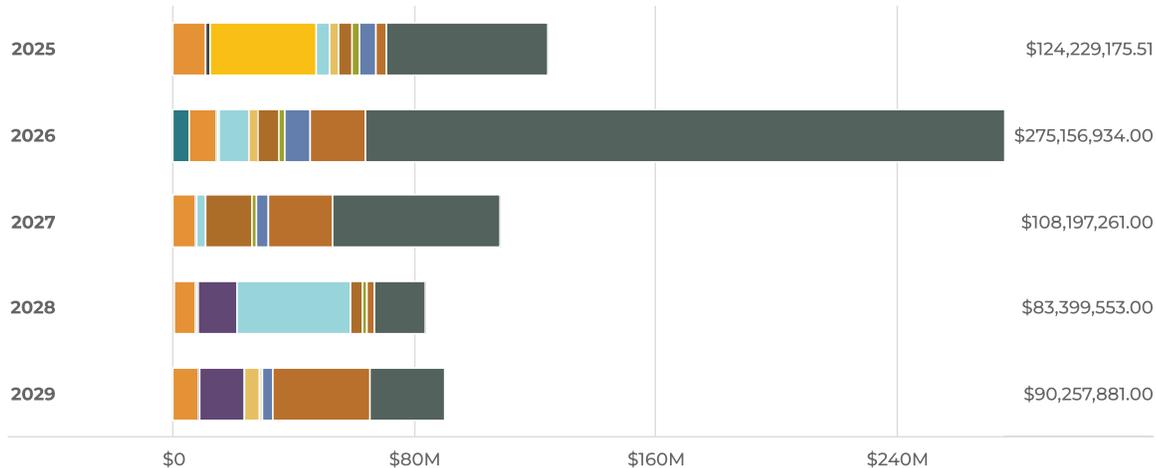
214 Capital Improvement Projects

Total Funding Requested by Department



- Economic Development
- Environmental Services
- Information Technology
- Parks & Recreation
- Planning & Development
- Police
- Public Works
- Utilities

Total Funding Requested by Source



- Airport Fund - 530
- Capital Improvement Fund - 110
- Conservation Trust Fund - 220
- Fleet & Equipment Acquisition Fund - 400
- Parks Improvement Impact Fund - 320
- Police Facility Impact Fund - 325
- Public Facilities Impact Fund - 310
- Storm Drainage Impact Fund - 340
- Storm Drainage Operating Fund - 520
- Trails & Natural Areas Fund - 210
- Transportation Impact Fund - 300
- Tree Impact Fund - 330
- Wastewater Fund - 510
- Water Fund - 500



Public Works Requests

Itemized Requests for 2025-2029

111th and Arapahoe Road Intersection	\$436,000
Due to increased development at Nine Mile, Flatiron Meadows, and Rex Ranch, there has been a correlating increase in traffic at this already busy intersection. Additionally, there is an existing crash history at this intersection that has been...	
2024 International HV513 6X4	\$583,362
Hauling, Snow fighting - Plowing front plow and Wing, Sanding. Preferred Vendor: McCandless & Kois Replacement Unit 147, 2015 International 7400 Dump	
2024 PJ F8202	\$11,650
Trailing equipment to and from work sites throughout the Town, moving traffic control devices, hauling materials for Street Division tasks. Preferred Vendor: Trailer Source Replacing Unit 1133	
2024 PJ F8222	\$13,000
Trailing Equipment / moving traffic control devices / hauling materials for Streets Division. Preferred Vendor: Trailer Source Replacing Unit 0	
Black Rock Elementary Safety Improvements	\$410,000
Plan, design, and construct striping, ped crossing, and other safety improvements around Black Rock Elementary.	
CLR & EP Interim Intersection Improvements	\$375,000
Design and construct interim intersection improvements to improve safety for pedestrians and bicyclists.	
CLR & EP Ultimate Intersection Improvements	\$3,050,000
Design and construct interim intersection improvements to improve safety for pedestrians and bicyclists.	
CLR - Austin to Erie Parkway	\$2,600,000
County Line Road will be widened from Erie Parkway to Austin in alignment with the Town Center and Town Transportation Mobility Plan. The degree to which it is widened may be altered to meet the desired environment of Town Center. This will be one...	
CLR - Bonnell to Austin	\$3,500,000
Canyon Creek F6 provided cash-in-lieu of construction for 1/2 of County Line Road adjacent to their development. With the recent residential development, the need for improvements to County Line is warranted from Bonnell Avenue to Erie...	
CLR - Erie Parkway to Telleen	\$8,000,000
County Line Road will be widened from Erie Parkway to Telleen in alignment with the Town Center and Town Transportation Mobility Plan. The degree to which they are widened may be altered to meet the desired environment of Town Center. This will be...	
CLR Shoulders - SH52 to Cheesman	\$2,250,000
Design and construction of 4-foot shoulders south from the SH 52 County Line Road intersection to Cheesman Street to provide a safe access for bicycles along County Line Road. Additional right of way may be required, it is anticipated that...	
Colliers Parkway Corridor Sign and Signal Improvements	\$380,000
Upgrade pedestrian crossing treatments along Colliers Parkway, mitigate sight issues, and reprogram the WCR5 signal. Coordination will be needed with the school district.	
Concrete Maintenance Program	\$2,250,000
The Concrete Replacement Program Initiative aims to enhance the infrastructure and esthetics of residential areas within the Town of Erie by systematically replacing aging and deteriorating concrete surfaces. This comprehensive project addresses...	



ECC Maintenance Refresh	\$46,000
Annual budget typically used for unforeseen additional small project requests from ECC leadership during annual ECC shut down week. Planned use of this budget in 24' is for adding ADA closers to the pool cabana area. Previous years have included...	
ECC Replacement RTU(s)	\$650,000
Design, engineer, and permit to replace 15-year-old multi-zone HVAC rooftop unit 3 and 1 (2024) RTU 2 (2025) RTU 4 retrofit to electric (2026) with all electric units at ECC due to increase in maintenance costs and reliability and to align with...	
Erie Community Center Addition	\$10,322,539
The Erie Community Center (ECC) was built in 2005. The Center supports recreation, senior services, community meeting rooms, activity rooms, and administration. The Facilities Plan identified the need for expansion of administrative...	
Facilities Energy Performance	\$3,000,000
2024 - \$50K for additional IGA to study added energy efficiency projects including Geo-exchange system(s), alternative energy sources (Solar), and battery storage, for electrification of ECC.2025 - \$2.9 million for Geothermal system at ECC based...	
Facilities Exterior	\$300,000
Exterior Building Envelope projects: 2024 -repair cracked and spalling section of east concrete foundation wall at Town Hall and a portion of the cost to install perimeter fencing at the Pierce Street office. 2029: Paint exterior of Town Hall...	
Facility Safety & Life Cycle Projects	\$355,208
The Facilities Plan identified deficiencies Priorities 0, 1, 2 projects in Town buildings. Deficiencies were grouped into three categories, Priority 0 meaning immediate needs for life safety, accessibility concerns or asset protection...	
Highlands Elementary School Safety Improvements	\$410,000
Plan, design, and construct striping, ped crossing, and other safety improvements around Highlands Elementary.	
LAWSC Additional space and security	\$120,000
\$297K in 2024 for LAWSC sign shop conversion to workspaces to accommodate staffing needs in 2025/26'. Security and infrastructure upgrades (cameras) for LAWSC Exterior Fleet Equipment yard. LAWSC houses Millions of \$ in fleet equipment and...	
LAWSC Expansion	\$40,469,854
Current LAWSC footprint is 26,116 SF with Town population of 38,500. Remodel and expand the Service Center square footage to 50,000 SF for buildout population projections between 80,000 to 100,000 residents. Renovate the existing space...	
Mechanical Replacements	\$228,289
The airhandlers at the WTF vary in age but are all nearing end of life with the Reznor unit (main building) at nearly 20 years old. Seeking to replace this unit in 2025. Replace Chamber Furnace, A/C, and water heater in 25' LAWSC units are...	
Meller/Lombardi Corridor Safety and Multi-Modal Improvements	\$1,460,000
Phase 1 - This is a safety project for the Route to school for Red Hawk Elementary. This will include mill and overlay, striping, signage, median refuge, school flashers, RRFBs, and curb extensions. Phase 2 - Is to promote overall corridor safety...	
New Airport Terminal Building	\$4,000,000
Reconstruction of terminal building/FBO at Erie Municipal Airport	
Office Remodeling	\$200,000
Future projects approved by Space Planning Committee not budgeted by department as space needs are developed.2024 - LAWSC additional pod storage, admin area remodel, additional electrical for climate-controlled modular restrooms for Parks tech...	
Page Property	\$3,667,000
Page Property acquired in 2023. 2024 portion will be handled by PW: Page Property Feasibility & Design - Consultants for feasibility, Asbestos inspection/abatement, Design to convert house to office with potential addition, design for 5000...	



Parking Lot Maintenance	\$328,370
Maintenance and major repairs (crack seal, striping, concrete/asphalt repair, sealcoat, etc) of existing parking lots at Arapahoe Ridge Park, Coal Creek Park, Coal Miners Park, Columbine Park, Country Fields Park, Erie Community Center/Erie...	
Pavement Maintenance - Ramp and Taxiway	\$333,334
Last remarking before runway reconstruction in 2029.	
PD - Courts Expansion	\$35,518,368
This project remodels and expands the PD/Courts facility from 17,971 square feet to 50,000 square feet. It follows standards for workstations, offices and common areas. This is the implementation stage of the Facility Master Plan...	
Runway 16 - 32 Reconstruction	\$333,333
Design:Using 2027 & 2028 ENT Construction: 2029 ENT Runway reconstruction to include widening, extension, and drainage improvements. Widen to 75'. Extend by ????. Hoping to fix drainage issue between A1 and A2.	
Signals on Sheridan at Ridgeview and KS Access	\$231,188
Design and installation of a traffic signal at the intersection of Sheridan Parkway and Ridgeview Drive. The project design is nearly complete and will go into construction in 2024 with completion in 2025.	
Street Maintenance Projects	\$23,500,000
The Street Maintenance project aims to revitalize existing asphalt road infrastructure, ensuring smoother and safer travel experiences for motorists while extending the lifespan of roadways. Through a combination of repair, resurfacing, and...	
Town Center - North Roundabout	\$1,557,394
The Erie Town Center - North Roundabout Project will serve as a gateway with new infrastructure improvements for a future 145-acre development (Town Center Plan) at the intersection of E. County Line Road and Maxwell Avenue. This roundabout will...	
Traffic Calming	\$450,000
Neighborhood Speed Management Program for evaluation and any identified mitigation efforts. Traffic calming measures will be looked at on a case by case basis Town wide. Addressing findings of the NSMP. 2025 this line will have \$100k for NSMP and...	
Traffic Mitigation	\$475,000
Flexibility to respond to community concerns regarding traffic/transportation. This allows staff to be more responsible and flexible in identifying areas of concern in the Town that may need to be addressed with engineering solutions. Examples...	
Traffic Signal Improvements	\$480,173
Implement comprehensive improvements to traffic signal systems to enhance efficiency, safety, and overall traffic flow within Erie. By leveraging modern technologies and innovative strategies, we seek to address current traffic challenges and...	
Upgrade and Relocate Vault Building	\$50,000
Upgrade and relocate vault building; originally in 2026 and recommended to move up to 2025. Anticipated grant funding: CDOA \$450K and Town Match of \$50K.	
Vista Parkway Interim Improvements	\$210,045
A Vista Parkway corridor evaluation was done in 2024 with TEI, a consultant for the Town. This planning document identified both short term safety improvements and long term corridor updates. This project will address the short term improvements...	
WCR3 Bridge Maintenance	\$165,000
On Feb. 14, 2023, the Town was notified by the CDOT Bridge Inspection Program that the Weld County Road 3 bridge was inspected in January 2023 and was designated as requiring "Essential Repairs;" a designation that recommends the replacement of...	
Total: \$152,720,107	



Environmental Services Requests

Itemized Requests for 2025-2029

Electric Vehicle Charging Stations **\$250,000**

In support of Sustainability Plan goals and the recently adopted EV Procurement Policy, these funds support the increased adoption of Electric Vehicles into Town fleet as well as resident and town staff EV adoption. Town facility locations...

FLIR Camera Model: Gx320 **\$115,000**

A FLIR (forward looking infrared) camera is used to detect fugitive hydrocarbon emissions for leak detection at oil and gas facilities. This would be a critical piece of equipment for use in oil and gas site inspections and...

Low Water Landscape Conversion at Town Facilities **\$250,000**

These funds support the start and continuation of water wise landscape conversion on town-owned property. The funds will replace water intensive landscape and non-essential turf with lower water use-plantings and landscape to support water...

Recycling Center temporary relocation and/or further site development **\$140,000**

These funds will support further development at the current Recycling Center site or temporary relocation depending on what develops with the South Water Reclamation Facility demolition and the best options to support the facility while demolition...

Solar at Lynn R Morgan WTF **\$1,000,000**

An initial quote was received in May 2024 from Burns and McDonnell for solar PV at the Lynn R Morgan Water Treatment Plant. Due to potential future expansion needs, the areas being explored for solar include covered parking, the current...

Total: \$1,755,000

Utilities Requests

Itemized Requests for 2025-2029

Zone 2 Transmission Main 1st Phase	\$14,990,050
Zone 2 Transmission Main will include: 1. Approximately 4.5 miles of transmission waterline (2-, 16-, and 12-inches) from the tank site (under separate contract) to connection with the existing system at the intersection of WCR12 and WCR 3...	
111th Street Improvements	\$2,300,000
The proposed improvements from the OSP cannot be completed due to Boulder County not working with Erie. Need to evaluate an alternative solution and come up with a design and construct.	
2023 Club Car Carryall	\$12,218
Getting samples around plant site Pumping out vaults around plant site Preferred Vendor: Colorado Golf and Turf Replacement Unit 206, 2014 Golf Cart	
2024 Bobcat T770	\$82,310
General loading/unloading for all Leon A. Wurl Divisions. Snow Removal, Street sweeping, milling. Contract# MAPO-EQUIP-15-01 Preferred Vendor: Bobcat of the Rockies Replacement Unit 132, 2006 Bobcat T770	
2024 PJ Trailers 83' Low Pro High Side Dump	\$17,509
This is dump trailer that would be helpful as we clean and maintain our detention ponds, drainage ditches, and inlets through out the Town. Preferred Vendor: Trailer Source	
2024 S64 T4 Bobcat Skid Steer Loader	\$58,241
Moving pallets with 4 - 55 gallon drums Plowing snow Preferred Vendor: Bobcat of the Rockies Replacing Unit 203 (x309), 1996 John Deere 5400	
2024 TRUVAC TRXX 500	\$151,000
The vac truck that had been used for the past few years to remove foam from the wastewater basins has failed and deemed unsalvageable. In order to continue removing foam from the wastewater basins, a new unit is necessary. Removing foam helps both...	
2025 PJ Trailers Tilt Trailer	\$13,969
Transporting vital equipment to and from emergencies and job sites. Preferred Vendor: Trailer Source Replacment Unit 1063	
2025 Vactor 2100i Combination Sewer Cleaner	\$579,000
This unit would allow for the Stormwater maintenance crew to do their own storm sewer jetting and cleaning. Doing this will allow to bring storm sewer jetting and cleaning in house instead of contracting this out every year. This vac truck will...	
2025 Vactor Easement Machine	\$102,631
Cleaning Sewers and storm main lines that are in restricted or sensitive areas. The combination truck is heavy and can cause more damage while trying to perform routine maintenance or responding to emergency calls. For example, green space...	
2025 WACHS Hydro-Vac Trailer	\$59,875
This piece of equipment will be used by techs in the field the clean out water meter pits, clean and maintain water meter vaults, clean out curb stop boxes to help ensure they are working properly, to hydro excavate areas to find curb stops that...	
Airport Drainage Improvements	\$3,505,000
Improve drainage south of the airport. Drainage Easements exist, but may need additional easements for construction. OSP Recommendation, begin design and construction of a 8' x 6' RCBC and a 9'x4' RCBC to replace undersized culverts due to...	



Boulder Creek Diversion Structure and Conveyance Pipeline	\$2,650,000
This project is a proposed creek Diversion Structure in the east bank of Boulder Creek (BC) adjacent to the Reuse Reservoir at the North Water Reclamation Plant; and conveyance pipeline that will deliver diverted water by gravity flow to a...	
Coal Creek - County Line to Kenosha	\$250,000
The first phase of construction started in 2024 for Reach 3. A design has begun for improvements both upstream (Reach 2) and downstream (Reach 4). The Town secured a grant for the design. The grant does not include land acquisition, so staff...	
Coal Creek From Levee to RR Tracks	\$200,000
Due to development, the flows in Coal Creek are projected to increase, causing the future regulated base flood elevation to rise, jeopardizing the certification of the Levee and putting more residents in Erie in the floodplain. These...	
Coal Creek Improvements	\$8,450,000
Revisit priorities for Coal Creek Improvements, need to include parks. This is for the areas south of Old Town. The CCRC Major Drainageway Plan identifies bank stabilization for several reaches of Coal Creek. It will be used as a guide to...	
Coal Creek Reach 2 and 4	\$12,572,079
Due to development, the flows in Coal Creek have increased and are experiencing erosion and capacity issues. By improving the capacity and alignment of Coal Creek, the safety and water quality in Erie will be improved, and Coal Creek will become...	
Compass	\$271,000
2018: Compass has installed the 16-inch waterline in County Line Road between Vista Parkway and Arapahoe Road. The Town will reimburse the additional cost for installing a 16-inch line from a 12-inch line.2019: Reimburse Compass for upsizing...	
Convert Re-Use to Zone 1 potable	\$1,750,000
Convert existing re-use system to a new Zone 1 water distribution system. Modification needed to existing tank and pump stations along with SCADA upgrades.	
County Line Rd Waterline to Airport	\$700,000
Replace the existing Asbestos Cement Pipeline; which includes: Installation of 3,500 LF of 16" waterline in County Line Rd from Arapahoe south then east crossing Coal Creek with a bore, and south to the existing waterline north of...	
County Line Road AC Line Replacement	\$1,100,000
Replace the existing Asbestos Cement Pipeline; which includes: Installing 20" PVC waterline on the east side of County Line Road. Project limits are south boundary of ESC, LLC property to Vista Pkwy (1300').	
Culvert Replacement	\$1,934,900
Replace multiple culverts over the next 10 years that are ready or are projected to be ready for replacement due to erosion, failure and/or its useful life cycle. There are bigger culverts in 2025/2026 that need to be replaced ASAP. 2025 is...	
Drainage Facility Maintenance and Repair	\$2,201,295
Drainage facilities require periodic repair and major maintenance to ensure the facility is operating properly. Projects will be identified during the routine maintenance and inspections of drainage facilities. Drainage facilities include...	
EC Irrigation Pond Improvements	\$1,500,000
Erie Commons Pond is used to store raw water for irrigation of landscapes in Erie Commons and is a high-value water feature in the Erie Commons community. The project includes Construction of permanent improvements to protect the pond banks...	
EC2 Pond - Bank Repairs	\$260,000
EC2 Pond was repaired as a 2021 CIP. The pond was again repaired in 2024 as 2024 CIP. It has been decided a redesign and pond remediation construction is needed to fortify pond along shared border with Coal Creek.	



Equipment Estimates in Out Years	\$825,000
This is a budget placeholder for equipment in the out years and is an estimate based on historical costs.	
Equipment Replacement Estimates in Out Years	\$1,040,000
This is to budget for replacement equipment in the out years and is an estimate based on replacement timelines for equipment.	
Erie Lake Repairs	\$2,400,000
Repairs to Erie Lake Dam to mitigate seepage along the dam on the east side of the lake. The State Dam Engineer has put a restriction on Erie Lake due to the potential hazard.	
Erie Village 12-inch Waterline	\$600,000
Install 1,250 feet of 12-inch waterline along the west side of County Line Road at CW Bixler Blvd. Construction will be contained within the existing right of way of County Line Road. Installing this line will increase capacity and...	
Fiber from WTF To Tank Site	\$615,000
This project will provide a fiber connection between the water treatment facility and the two storage tanks and Vista Ridge Pump Station. Conduit was installed with two waterline projects. There is a missing section, and fiber needs to be strung...	
Filly Lake Well System Pipeline Improvements	\$1,000,000
Plan and design the Filly Lake Well System to deliver water from the Filly Lake Wells to the new North Water Treatment Facility. Town will be reimbursed for its planning and design costs. Construction of the improvements will be the responsibility...	
Future upgrades to NWRP	\$27,500,000
Future upgrades and expansions to the North Water Reclamation Facility plant capacity due to increased population. Current plant capacity is 3 MGD, projected capacity needed at buildout is 5 MGD.	
Hydrant Meter Replacements	\$87,900
The Town is in the process of converting to Metron Farnier meters for residential and commercial use. Metron also offers hydrant meters with "smart" capabilities that would allow us to get reads without relying on the contractor to send us...	
I-25 Drainage Improvements	\$4,000,000
This line item assumes financial assistance with Gateway and North Station.	
LRMWTF Equipment Replacements	\$500,000
This is an ongoing capital equipment budget line item for the replacement of equipment at the water plant, pumps stations and storage tanks for items that fail, need replacement, or reach the end of their useful life. This would be for...	
LRMWTF GAC Expansion	\$11,000,000
Add granular activated carbon (GAC) contractors to the Lynn R Morgan Water Treatment Facility for the removal of PFAS from raw water sources. New EPA regulations will require removal. Currently, GAC and Reverse Osmosis are the best...	
LRMWTF Instrument Replacements	\$100,000
This is an ongoing capital equipment budget line item for the replacment of instrumentation at the water plant, pumps stations and storage tanks for items that fail, need replacement, or reach the end of their usefull life. This would be for water...	
LRMWTF New Fencing, Gates, Security	\$200,000
Install post and rail fencing along the property lines of the recently acquired "Price" property to delineate property lines and minimize pedestrian access onto and across the property. Also an additional gate and security cameras to water plant...	
LRMWTF Plant 1 Filter System Upgrade	\$6,150,000
Plant 1 ultrafiltration membrane system upgrade. The existing system is 25 years old and has exceeded its useful life. Many of the plastic components are cracking and deteriorating and other components need to be upgraded and replaced. A new...	



LRMWTF Plant 2 Membrane Replacements	\$1,500,000
Replacement of Plant 2 ultrafiltration membranes is to exceed their life expectancy. 768 membranes were replaced in Cells 1-3 in 2018. 768 membranes were installed in Cells 4-6 in 2020.	
LRMWTF PLC Replacements	\$450,000
Replace multiple outdated and obsolete Allen Bradley programmable logic controllers (PLC's) at the Lynn R Morgan Water Treatment Facility, Raw Water Water Pump Station, Vista Ridge Pump Station, Thomas Reservoir Pump Station, Erie Commons Pump...	
LRMWTF Radio Network -SCADA	\$200,000
Upgrade and expansion of the SCADA radio network to communicate and collect data from multiple sites throughout the Town. Some radios are obsolete and need replacement. The radio network keeps expanding as we continue to add more sites to the...	
LRMWTF Upgrades	\$500,000
The Lynn R Morgan Water Treatment Facility is 25 years old. Due to the age of the facility and continual changing and tightening of regulations by the EPA and CDPHE upgrades need to be made to maintain compliance with new regulations. This capital...	
Meter Pit Relocation	\$1,232,400
The Town has approximately 1,400 water meters located inside residential homes. Starting in 2018, we will be relocating the inside meter to an outside pit meter. This will reduce the need to coordinate a time for technicians to enter the...	
NISP	\$36,100,000
Erie's participation with 14 other entities to develop additional water supplies. This project plans to build a 177,000 acre feet reservoir north of Fort Collins and a 20,000 acre feet reservoir east of Fort Collins. This project is...	
NISP Conveyance Easement Acquisitions	\$3,000,000
Splitting with Left Hand Water District and City of Lafayette (1/3 each). Consultation services to identify easements needed. Acquiring easements to install the NISP pipeline from Firestone to Erie. Some pipes may be installed earlier than others...	
NWRF Equipment Replacements	\$500,000
This is an ongoing capital equipment budget line item for the replacement of equipment at the wastewater plant for items that fail, need replacement, or reach the end of their useful life. This would be for pumps, valves, meters, gauges...	
NWRF Improvements	\$4,000,000
2024: Plant upgrades listed in the 2019 Wastewater Plan include: Redundant Bar Screen, New Blower #5, Effluent Flow Meter and Sampling Station, Headworks Building Conduit Seal-off. There are ongoing improvements needed to keep up with growth and...	
NWRF Instrument Replacements	\$125,000
This is an ongoing capital equipment budget line item for the replacement of instrumentation at the wastewater plant for items that fail, need replacement, or reach the end of their useful life. This would be for water-quality instruments and...	
NWRF to HWY 52 & WCR5 (reimb)	\$4,800,000
Installation of approximately 10,875LF of 36" sanitary sewer interceptor line to provide service to Summerfield and the I-25 corridor. Per the Summerfield Annexation Agreement, the Developer will be reimbursed \$300,000 upon construction...	
NWTF Upgrades	\$40,000
Various upgrades to the new North Water Treatment Plant after startup for unforeseen upgrades needed to the treatment process and to comply with new CDPHE regulations.	
Old Town Outfall Capacity Improvements	\$5,450,000
Design of Old Town infrastructure drainage improvements. Need to review recommendations and implement a plan.	



PRV Replacement Plan	\$57,600
Replace and repair the components of our pressure reducing valves in our distribution system. PRVs allow a sufficient amount of pressure between two pressure zones. PRV's are a vital piece of equipment in the distribution system. When these...	
Pump Station Upgrades	\$800,000
Add variable frequency drives (VFDs) to two 250 horsepower pumps at the High Service Pump Station and add VFDs to two 75 horsepower pumps at the Thomas Reservoir Pump Station. Variable frequency drives will allow the pumps to run more...	
Reimburse Spring Hill for Waterline Upsizing	\$800,000
Reimbursement for the upsizing of a 1.5 miles of waterline from a 12-inch to a 24-inch to meet the Master Plan requirements.	
Replace AC from Airport Drive East to end of AC	\$2,550,000
Replace the existing Asbestos Cement Pipeline; which includes: Connecting the 16-inch Zone three line from Airport Rd east in Barron Ct then south along the Runway, then east to the end of the existing AC Line located approx. 720 feet..	
Reuse System Improvements	\$100,000
Various improvements and upgrades to the Reuse System pump stations and storage tanks as it expands, and more customers are added to the system.	
Reuse System Redundant Pump	\$360,000
Add one redundant backup 300HP pump and one variable frequency drive at the Reuse Pump Station. The Reuse Pump Station currently has only one pump in place. The pump station was designed to accommodate three pumps. The pump pedestals and pipework...	
SCADA System Upgrade	\$187,500
Design and implement a SCADA System upgrade to increase cyber security, add redundancy, more reliability and upgrade to newer technology of our 25 year old SCADA system at WTF. +Design and implement a SCADA system upgrade for the Wastewater...	
Sewer Rehabilitation	\$770,000
Flow monitoring, installing water-tight lids, general repairs, and other investigations. Based on the assessment, improvements will be recommended to rehabilitate, upgrade, or replace portions of the existing collection system. By routinely...	
Sewer Trunk Line - Erie Gateway	\$37,100,000
Extending sewerline from Summerfield to Erie Gateway / I-25. Installation of approximately 7520 LF of 24" sanitary sewer interceptor line from SH-52 to I-25 to provide service to the I-25 corridor Project is predicated in anticipation of developer...	
Solar at NWRP	\$1,000,000
Develop a solar garden at the NWRP, an approximately 5.5-acre solar array east of the facility that could cover a large % of the facility's current energy use annually. Will seek potential grant funding opportunities as well.	
Storm Pipe Rehabilitation	\$172,000
Improving all existing storm pipes to meet all current standards and hydraulic operational efficiency - increasing maintenance productivity. With properly functioning pipes there are fewer chances of infiltration and potential blockages...	
Storm Structure Rehabilitation	\$109,000
Improving all existing storm infrastructure to meet current standards and operational efficiency and increasing maintenance productivity and accessibility. (outlet/inlet structures, FES, trickle channels, micro pools, forebays, etc.) With properly...	
Summerfield Sewer Reimbursement WCR5 to WCR7	\$870,000
Installation of approximately 4,987LF of 30" sanitary sewer interceptor line to provide service to Summerfield and the I-25 corridor. Per the Summerfield Annexation Agreement, the Developer will be reimbursed \$300,000 upon construction...	



Upsize Reuse Line	\$575,000
Currently, Erie Commons and ECP can use the Reuse line for irrigation purposes. However, after startup of the new ECP pump house, it was found there to be a restriction in the existing system that does not allow the system to operate properly when...	
Upsizing Waterlines - Developer Reimbursements	\$2,500,000
Plan for the cost of reimbursing developers for upsizing waterlines to meet our master plan needs. It is more cost effective to have developers upsize waterlines than for the Town to construct large waterlines.	
Valve Rehabilitation	\$101,300
We have right-hand open valves in the system, many of them are in Arapahoe Ridge. This project is for swapping the internal components of the valves to make them left-hand open, so they are the same as the valves we have throughout the rest...	
Valve Replacements	\$200,000
Replace two 36" butterfly valves that are worn and don't seal or are not operational.	
Ventilation Improvements	\$130,000
Add gas detection and additional ventilation to the Solids Handling Building to detect and mitigate the accumulation of hydrogen sulfide gas.	
Water Meters - New	\$1,833,984
Install new meters as requested with development. Price update to 1" meter pricing due to residential fire sprinkler system. Included a few 1.5", 2", and 3" meters.	
Water Meters - Replacements	\$4,235,647
Install replacement meters as needed for non-working meters. Converting to smart meters starting in 2016 on a 10-year replacement plan. COVID-19 put this behind schedule. 2025 continuing 10-year replacement program. Price update to 1" meter...	
Water Treatment Facility - New	\$175,104,000
Design and construct a new water treatment facility north of SH 52 near the NWRP. It is anticipated the construction budget will be adjusted upward in the 2025 CIP Budget following completion of the Preliminary and Final Design in late 2024...	
Water Treatment Plant Lab and Admin Expansion	\$991,300
Expand the main administration section of the Lynn R Morgan Water Treatment Facility building to provide an additional bathroom, additional office space, a server room, and expand the lab.	
Windy Gap Firming Project	\$14,881,300
Participation with 11 other entities to improve the reliability of the water supplies developed by the original Windy Gap project. This will satisfy Erie's water demands during both wet and dry years. Includes construction of a 110,000...	
Zone 2 Storage Tank	\$32,525,216
A 4.7 acre Zone 2 site location for a 4.1 MGD Water Storage Tank, and Zone 3 and 4B Pump Station site will be selected and acquired; then facilities will be designed and constructed. (See Timeline below)	
Zone 3 Water Tank	\$32,206,642
Design and construction for elevated tank for Zone 3 Storage and potential new pump station and clear well modifications. Note: Have selected design consultant update hydraulic model as part of design scope. Land is...	
Zone 3 WCR7 Waterline Improvements	\$2,159,625
A 24" PVC pipe connection to the existing 30" water line at the northwest corner of Erie Parkway and WCR7; construct 24"PVC water line north along WCR7 to WCR10; construct 16" PVC waterline north along WCR7 to WCR12 and on the south side of WCR12...	
Total: \$481,946,491	



Planning & Development Requests

Itemized Requests for 2025-2029

Affordable Housing Fund	\$500,000
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Affordable Housing Fund will serve as funding source to advance the TOE affordable housing initiatives and will provide financial resources to Purchase interest in land (options or acquisitions) for potential sites for affordable housing or..

Coal Creek Pre-Development Sitework	\$750,000
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The Town of Erie acquired the 46 acre Page property in 2023 to be used for both open space and affordable housing. The northeast portion of the site also has a single family home and barn which is being studied for use as facility to house..

Total: \$1,250,000

Information Technology Requests

Itemized Requests for 2025-2029

New Server FY2026	\$140,000
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Anticipated new server costs in FY2026.

Total: \$140,000

Economic Development Requests

Itemized Requests for 2025-2029

Airport Property Acquisition	\$1,000,000
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Acquiring additional real property to provide new access (and emergency access) to the former Crosswind Runway 9-27, from Bonanza Dr, east of the primary Airport runway. Access may require new parcels to be purchased, or easements to be..

Makerspace	\$1,200,000
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GF part of Schofield Farms improvements project. Renovation of Town-owned quonset hut for use as future makerspace. 501(c)(3) nonprofit leadership already formed, with officers appointed. ED Dept serves as staff liaison. Quonset..

Total: \$2,200,000



Parks & Recreation Requests

Itemized Requests for 2025-2029

2024 Bobcat AE305 Stand-on Aerator	\$11,465
This unit would increase our capabilities to complete timely cultural turf management practices, in this case specifically, turf aeration, on out 120+ acres of irrigated turf. We currently have one unit that is shared amongst 5 different...	
2024 Bobcat T740 T4 V2 Compact Track Loader	\$78,525
This unit would increase our capacity to maintain service levels within our growing Parks and Open Space portfolio as it would be used by all 4 Division work groups. In general, this tracked unit has a significantly better ground to surface...	
2024 Bobcat Toolcat UW56	\$80,150
This replacement unit will assist with general material handling, sweeping, plowing, blowing, and loading operations as well as operating many of our skidsteer quick attach implements. Recommended Vendor: Bobcat of the Rockies Replacing Unit 331/...	
2024 E-Z-GO Valor 6 48V	\$11,750
Transporting staff, equipment, and supplies around the ECC and ECP campus for various programs and activities including Sports, Concessions, and Special Events. Anticipated Vendor: Sams Club. Replacement unit: 506.	
2024 John Deere Q810E Commercial QuickTrak E Series	\$8,698
This 36" stand up commercial mower will assist with mowing operations in smaller turf areas. As our parks network grows, so does the amount of irrigated turf grass we need to mow. New park designs are including smaller, more water-wise turf areas,...	
2024 John Deere Z970R ZTrak	\$15,336
This replacement unit will assist with mowing operations on our 120+ acres of irrigated turf in our Parks system. Recommended Vendor: Potestio Brothers Equipment Replacement of Unit 327/ 2013 John Deere Z970R ZTrak	
2024 Stihl RZA760 60" Battery Wide Area Mower	\$19,950
This replacement unit will assist with mowing operations over our 120+ acres of irrigated turf. We are opting to start the transition to EV mowers this year. There is not a lot of research and knowledge about durability and run times since these...	
2024 Toro Dingo Tracked Swivel Ultra Buggy 2500-TS	\$21,414
This unit will assist multiple work groups with material handling. It will be used for landscape bed rehab projects, drainage projects, tree and planter bed mulching projects, and singletrack repair projects, among others. It is an efficient way...	
2024 Wacker Neuson RD12L Ride-On Double Drum Roller	\$26,060
This roller would be used by multiple Parks and Open Space Division work groups, and after discussions with the PW Streets work group, would also have utility with them. In the past, multiple Town work groups have rented a roller at various times...	
AE72 Tow Behind Aerator	\$9,800
Preferred Vendor: Bobcat of the Rockies	
Agricultural Lease Program Improvements	\$100,000
This line represents same year improvements to infrastructure on Town-owned open spaces that support agricultural leases. These include items like ditch work/infrastructure, structures if needed, and other improvements required to ensure that...	
Coal Creek Center - Open Space Reclamation	\$110,000
Beginning late April 2024 (weather pending), the Town will be continuing an ecological restoration project in Coal Creek Open Space that initially began in May of 2023 under Project 100437. As this project has become larger and more defined...	



Coal Creek Trail - Reach 2 & 4	\$750,000
The Coal Creek flood mitigation project cannot pay for trail design and construction. The trail connection from Reliance Park west to Reach 3 and the future trail crossing at Reach 4 at Kenosha Road are high priorities for OSTAB. Funds will be...	
Colliers Hill Filing 6 Park	\$3,335,000
Colliers Hill Filing 6 will set aside approximately 6.88 acres for a neighborhood park to be designed and constructed by the Town. The Filing 6 DA requires a reimbursement of \$3,335,000 (in phases) from the developer once the Town decides to...	
Compass Park	\$12,450,000
Conceptual design for the 10-acre future neighborhood park was completed and approved by Council in 2023. Design documents were completed in 2024. The site was deeded to the Town by the developer, accompanied by a \$770,000 payment per a...	
Compressor	\$29,100
Compressor for Parks	
Country Fields Park	\$400,000
This project involves the redesign and redevelopment of Country Fields Park. The playground was updated 2021, but due to the aging infrastructure, the upcoming developments in Canyon Creek Fillings 7 and 8 and Lafferty, and need for more...	
Cycle Garage Sound System	\$12,000
Cycle Garage Sound System for Rec	
Daybreak - Open Space Restoration	\$150,000
The project location is north of the Mount Pleasant Cemetery and west of the Collier's Hill neighborhood. All the work will take place on Town owned and maintained open space. The goal of the project is to restore the land to a better...	
ECC Facility Maintenance	\$419,000
This line item covers general FF&E (Fixtures, Furniture & Equipment) needed for daily operations at the ECC. Items include repair/remodeling of areas as part of the Recreation's ten-year capital plan.2024-Rail Painting, Security Cameras,...	
ECC Pool Maintenance	\$183,360
This line item covers major repair/replacement of aquatic components at the ECC based on Recreation's ten year capital replacement plan.2024-Replace Acoustical Panels, Project will be completed the last week of August, 20242025-Resurface...	
Erie Community Park	\$760,000
With the increased size of ECP Final Phase (+12 acres), there is a need for more storage of maintenance equipment and snowmaking equipment. Additionally, Recreation staff need storage for equipment, requiring a new structure. Currently, they are...	
Floor Suppression System	\$12,000
Floor Suppression System for Rec--purchasing 2.	
Grapple Attachment	\$21,900
Grapple Attachment for Parks	
HOA Pocket Park Program (ENIP)	\$585,000
The Erie Neighborhood Improvement Program seeks to enhance a neighborhood's quality of life and ensure continued access to quality playgrounds and pocket parks through investments in capital infrastructure projects and the community-driven...	
Irrigation Upgrades	\$190,000
Provide funds for needed upgrades to aging irrigation systems at Town facilities. As the infrastructure of parks and other Town-owned properties ages, it is necessary to replace systems rather than continue to "patch" the breaks -which can result...	



Jungle Gym Equipment	\$30,000
Jungle Gym Equipment for Rec	
Morgan Hill	\$13,000,000
Conceptual design for the 14-acre future neighborhood park was completed and approved by Council in 2023. The site was deeded to the Town by the developer, accompanied by a \$356,008 payment in lieu of site work required by the original DA. The...	
Park Fixture Replacements	\$775,000
This line item is used for above ground fixtures or amenities needing major repair or replacement in Town parks. Including items such as restroom enclosures, shade structures, storage facilities, park-specific signage, fencing, benches, tables,...	
Parking Lot Improvements	\$270,000
Non-paved asphalt parking lot upgrades and improvements2024: Disc Golf Course \$168,7502026: Thomas Reservoir Parking Lot (convert to paved asphalt) - Priority 1 - \$100,0002028: Reliance Park Parking Lot (convert to paved asphalt) Priority 2 -...	
Playground Replacements	\$1,060,000
Replacement of aging playgrounds within various Town parks. Replacement of surfacing and equipment is the result of end of useful life, unsafe components, or damaged play equipment no longer suitable for public use.2025 - Reliance Park Playground...	
POST Infrastructure Maintenance & Replacement	\$173,000
This line item is used for infrastructure projects at Town parks in order to maintain level of service for amenities. Concrete Repairs:2025 - Longs Peak Park Shelter (concrete replacement) - Priority 1 - \$45,000 2026 - Erie Community...	
Public Art and Placemaking Program	\$200,000
The Art & Placemaking Plan is scheduled to be adopted in 2024. The budget item provides funding for a biennial public art installation.	
Sunset Area Plan	\$4,995,293
The Erie Singletrack Trails at Sunset Open Space offer 3.15 miles of trails that cater to riders seeking a downhill riding experience with rollers, jumps, and tabletops. Trails are marked for all skill levels and are designated as either beginner,...	
Tow Behind Native Seeder	\$45,600
Preferred Vendor: Potestio Brothers Equipment	
Trail Connectors	\$400,000
Trails maintained by Parks & Recreation serve not just as recreational trails, but as alternate modes of transportation for students and commuters.Current projects funded in 2024 includes funds to design and construct trail improvements at...	
Trail Signage Program	\$330,000
The Trail Wayfinding Plan was completed in 2019. These projects implement the recommendations from that plan to enhance wayfinding on the Town's trail system. This is a multi-year project.	
Vertidrain Deep Time Aerator	\$43,900
Preferred Vendor: Potestio Brothers Equipment	
Total: \$41,113,301	



Police Requests

Itemized Requests for 2025-2029

APX 6000 Series 700/800 Model 2.5 Portable Radios \$65,000

Purchase of new 10 APX 6000 Series 700/800 Model 2.5 Portable Radios for the Police Department.

DJI M30T UAS Drone \$12,400

This Unmanned Aerial System (UAS) will allow for mapping and other features, adding value to the UAS program of the Erie Police Department.

K9 Police Dog \$20,000

This request is to purchase another K9 dog and ballistic vest for the dog.

Speed Alert 24 Radar Message Sign \$18,506

SpeedALert 24 Radar Message Sign. Replacing Speed Awareness unit.

Total: \$115,906

APPENDIX



Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.



Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union, regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)



Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.



Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.



Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.