



# TOWN OF ERIE

645 Holbrook Street  
Erie, CO 80516

## Meeting Minutes - Final

### BOARD OF TRUSTEES MEETING

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Tuesday, October 9, 2018

6:00 PM

Board Room

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#### STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING  
AGENDA BELOW

#### REGULAR MEETING 6:00 PM IN THE BOARD ROOM

URBAN RENEWAL AUTHORITY WILL FOLLOW THE CONCLUSION OF THE  
BOARD OF TRUSTEES MEETING

#### I. CALL MEETING TO ORDER

Mayor Carroll called the October 9, 2018 Regular Meeting to order at 6:00 pm.

#### II. PLEDGE OF ALLEGIANCE AND ROLL CALL

**Present:** 6 - Mayor Carroll  
Trustee Charles  
Trustee Woog  
Trustee Haid  
Trustee Gippe  
Trustee van Woudenberg  
**Excused:** 1 - Mayor Pro Tem Deakin

#### III. APPROVAL OF THE AGENDA

Trustee Charles moved to approve the agenda with the removal of Agenda Item 18-356; the motion was seconded by Trustee Woog. The motion carried with all present voting in favor thereof.

Agenda Item 18-356 will return on the October 23, 2018 Regular Meeting agenda.

#### IV. EXECUTIVE SESSION

##### [18-363](#)

EXECUTIVE SESSION: Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4) (e), and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a), for which a further topic cannot be disclosed without compromising the purpose of the Executive Session.

Trustee Haid moved to go into Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), and to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a), for which a further topic cannot be disclosed without compromising the purpose of the Executive Session. Trustee Gippe seconded the motion. The motion carried with all present voting in favor thereof.

Mayor Carroll announced; It's Tuesday, October 9, 2018, the time is 6:04 pm. For the record, I am the presiding officer, Mayor Carroll. As required by the Open Meetings Law, this executive session is being electronically recorded.

Also present at this executive session are the entire Board of Trustees, Town Attorney Kendra Carberry, and Acting Town Administrator Farrell Buller.

Mayor Carroll announced; the time is 6:29 pm, and the executive session has concluded.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Hearing none, Mayor Carroll moved to the next agenda item.

## **V. CONSENT AGENDA**

- [18-365](#) Approval of September 25, 2018 Draft Meeting Minutes
- [18-351](#) A Resolution of the Board of Trustees of the Town of Erie approving the donation of the use of the Erie Community Center meeting room for the annual local history series sponsored by the Erie Community Library and the Erie Historical Society
- [18-353](#) A Resolution By The Board Of Trustees Of The Town Of Erie Accepting Dedications In The Vista Ridge Filing No. 12, 4th Amendment Final Plat.
- [18-340](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie Repealing And Reenacting Chapter 2 Of Title 2 Of The Erie Municipal Code, Regarding Business Licenses. (SECOND READING)
- [18-344](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie, Colorado, Amending Erie Municipal Code Section 6-8-3, Related To Obstructing Emergency Officials, And Section 6-8-7, Related To False Reports. (SECOND READING)
- [18-347](#) An Ordinance Of The Board Of Trustees Of Town Of Erie, Colorado, Revising Section 6-11-1 Of The Model Traffic Code Related To

Unattended Motor Vehicles. (SECOND READING)

[18-345](#) An Ordinance Of The Board Of Trustees Of The Town Of Erie Amending Sections 4-9-1, 4-11-2, 4-9-4 Of The Erie Municipal Code, Related To Marijuana Clubs (SECOND READING)

[18-356](#) A Resolution Authorizing Award of a Construction Contract To Roof Evolution, LLC, For The Town Hall Roof Replacement Project In The Amount of \$43,978.00 for Construction and \$8,722 for Contingency.  
Trustee Haid moved to approve the October 9, 2018 Consent Agenda; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

## **VI. PUBLIC COMMENT**

Rachel Balkcom of 265 Skylane Drive, Erie, Colorado, gave public comment on oil and gas operations.

Ray Schlott of 255 Meadow View Parkway, Erie, Colorado, gave public comment on personnel concerns.

## **VII. PROCLAMATIONS AND PRESENTATIONS**

[18-352](#) United Power Presentation of Capital Credits Check

[18-360](#) Community Planning Month Proclamation

## **VIII. RESOLUTIONS**

## **IX. ORDINANCES**

## **X. GENERAL BUSINESS**

[18-369](#) Consideration of the Historic Preservation Advisory Board's Certificates of Appropriateness Recommendations for 365 Main Street, 645 Holbrook Street, and Schofield Farm.

Trustee Gippe moved to approve Agenda Item 18-369; the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

## **XI. STAFF REPORTS**

[18-364](#) Water Treatment and Water Reclamation Monthly Report

## **TruXII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS**

Trustee Charles reported on concerns about attrition of Town staff, and requested an investigation.

Trustee Woog reported on concerns about staff, and requested that exit interviews be conducted.

Trustee van Woudenberg encouraged the Trustees and citizens to take part in the leaf composting events scheduled for November 3rd and 17th between 9 am and 3 pm.

Trustee Haid requested that past Open Space and Trails Advisory Board applicants be contacted, and brought forward to the Board of Trustees for consideration.

### **XIII. ADJOURNMENT**

Mayor Carroll adjourned the October 9, 2018 meeting at 6:53 pm.