



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes - Draft

BOARD OF TRUSTEES MEETING

Tuesday, January 24, 2017

6:30 PM

Board Room

Pre-Meeting Community Room 5:45 PM

STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

Mayor Harris called the January 24, 2017 Regular Meeting of the Town of Erie Board of Trustees to order at 6:30 pm.

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Present: 7 - Mayor Harris
Mayor Pro Tem Gruber
Trustee Carroll
Trustee Schutt
Trustee Charles
Trustee Woog
Trustee Deakin

III. APPROVAL OF THE AGENDA

Trustee Charles moved to approve the January 24, 2017 Regular Meeting Agenda with the amendment of removing Agenda Item 17-045 from Resolutions. The motion was seconded by Trustee Woog; the motion carried with all present voting in favor thereof.

IV. CONSENT AGENDA

Trustee Charles moved to approve the January 24, 2017 Consent Agenda; the motion was seconded by Mayor Pro Tem Gruber. The motion carried with following roll call vote:

Aye: 7 - Mayor Harris, Mayor Pro Tem Gruber, Trustee Carroll, Trustee Schutt, Trustee Charles, Trustee Woog, and Trustee Deakin

- [17-035](#) Approval of January 10, 2016 Meeting Minutes
- [17-031](#) A Resolution Authorizing The Town Of Erie, Colorado, To Enter Into Three Memorandums Of Understanding With The Center For Resource Conservation For The Slow The Flow Outdoor Inspection Program; The Water-Wise Landscape Seminar And For The Garden In A Box Program; Authorizing And Directing The Appropriate Town Officers To Sign Said Memorandum Of Understanding; And Setting Forth Details In Relation Thereto.
- [17-033](#) A Resolution of The Town of Erie, Colorado, Authorizing the Award of a Construction Contract to Security Central Inc., For the Installation of the Security System Upgrades and Authorizing the Award of an Electrical Contract to Vandre Electric & Refrigeration Co. for the Installation of the Electrical Needed For Upgrading the Security at the Water Treatment Plant in the Total Amount Of \$140,000.00; And Setting Forth Details in Relation Thereto.
- [17-039](#) A Resolution Authorizing Payment to the Denver Metro Chamber of Commerce for 2017 membership in the amount not to exceed \$12,500.00; and Setting Forth Details in Relation Thereto.
- [17-040](#) An Ordinance of the Town of Erie, Colorado, Amending Title 2, "Finance And Revenue," Chapter 10, "Fee Schedule," Sections 2-10-2 "Administrative Fees" and 2-10-9 "Cemetery Fees" of the Municipal Code of the Town Of Erie, Colorado; Setting Forth Details in Relation Thereto. (SECOND READING)
- An Ordinance of the Town of Erie, Colorado, Amending Title 4, "Business Regulations," Chapter 2, "Amusements," Article B, "Special Events," of the Code of Ordinances of the Town of Erie, Colorado; Repealing and Re-Enacting Sections 4-2b-1, 4-2b-2 And 4-2b-3; and, Setting Forth Details in Relation Thereto. (SECOND READING)
- [17-044](#) An Ordinance Of The Town Of Erie, Colorado Terminating A Covenant; And, Setting Forth Details In Relation Thereto. (SECOND READING)
- [17-047](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Repealing Resolution 16-184; Accepting The Special Warranty Deed of Roadway Right-Of-Way Property from Daybreak Recovery Acquisition LLC; And, Setting Forth Details In Relation Thereto.

V. PUBLIC COMMENT

Veronica Hrutkay, United Nations Association, 2246 Eagles Nest Drive, Lafayette, CO. spoke in favor of the Board passing a resolution in favor of the Commission on the Elimination of all forms of Discrimination Against

Women (CEDAW).

Sharon Simmons, 5000 Butte St., Boulder, CO. also spoke in favor of CEDAW.

The following spoke against the passage of a resolution in favor of CEDAW:

Gerry Olow, 225 Meadow View Parkway, Erie, CO.

DeAndrea Arndt., 828 Lehigh Circle, Erie, CO.

Karen McGee. 1089 Columbine Way, Erie, CO.

Ray Schlott, 255 Meadow View Parkway, Erie, CO.

Lee Carter, 1365 Hoffman Drive, Erie, CO. spoke in favor of the ordinance on the Agenda forming an Entertainment District in Erie.

VI. EXECUTIVE SESSION

[17-037](#)

EXECUTIVE SESSION for a conference with the Town Attorney and Special Counsel for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) specifically, to receive legal advice on impact fees.

Trustee Schutt moved to go into EXECUTIVE SESSION for a conference with the Town Attorney and Special Counsel for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) specifically, to receive legal advice on non-residential impact fees. The motion was seconded by Trustess Charles. The motion carried with all present voting in favor thereof.

Mayor Harris announced its Tuesday, January 24, 2017 and the time is 6:49 p.m. For the record, I am the presiding officer, Mayor Tina Harris. As required by the Open Meetings Law, this executive session is being electronically recorded. Also present at this executive session are the following persons: Mayor Pro Tem Mark Gruber, Trustees Dan Woog, Scott Charles, Geoff Deakin, Waylon Schutt and, Jennifer Carroll; Town Administrator A.J. Krieger; Town Attorney Mark Shapiro; Special Counsel David Foster; Public Works Director Gary Behlen; Community Development Direct Marty Ostholthoff and Assistant to the Town Administrator Fred Diehl and Parks and Recreation Director Farrell Bueller. Upon completion of the Executive Session, Mayor Harris announced that the time is now 7:38 p.m., and the executive session has been concluded. The participants in the executive session were:

Mayor Pro Tem Mark Gruber, Trustees Dan Woog, Scott Charles, Geoff Deakin, Waylon Schutt and, Jennifer Carroll; Town Administrator A.J. Krieger; Town Attorney Mark Shapiro; Special Counsel David Foster; Public Works Director Gary Behlen; Community Development Direct Marty Ostholthoff and Assistant to the Town Administrator Fred Diehl and Parks and Recreation Director Farrell Bueller.

VII. PROCLAMATIONS AND PRESENTATIONS

- [17-034](#) Sustainability Ad-Hoc Committee Update
Tom Doyle and Michel Witt presented an update on the activities of the this Ad-Hoc Committee.
- [17-038](#) Erie Municipal Airport - December 2016 - January 2017 Monthly Report
Jason Herd presented an report of activities at the Erie Municipal Airport.
- [17-036](#) 26th Annual Tilt-Up Achievement Award for the outstanding example of tilt-up concrete construction at the Erie Police Department
Raelynn Ferrera, Projects Coordinator presented this award to the Board of Trustee.

VIII. RESOLUTIONS

- [17-045](#) A Resolution Of The Town Of Erie, Colorado, Supporting The United Nations Convention Of The Elimination Of All Forms Of Discrimination Against Women (CEDAW); And Setting For Details In Relation Thereto.
This item was removed from the Agenda.
This Resolution was withdrawn.

IX. ORDINANCES

- [17-041](#) An Ordinance Amending Title 4, "Business Regulations," Chapter 8, "Alcoholic Beverages," of the Erie Municipal Code to Add a New Section 4-8-3, "Entertainment Districts, Common Consumption Areas and Promotional Associations. (SECOND READING)
This was the first reading of Agenda Item 17-041 it will be returned for Board action at the February 14, 2017 Regular Meeting of the Town of Erie Board of Trustees.

X. GENERAL BUSINESS

- [17-024](#) Commercial Wastewater Rate Discussion
Staff will gather data and return to the Board at a later date with a proposal.
- [17-042](#) Schofield Farm Discussion
While the Staff and the Erie Historic Preservation Board work to determine a plan of action for Scholfield Farm, Park Staff will make sure that the property is secure and winterized.

[16-458](#)

Shores on Plum Creek Concept Plan Review

XI. STAFF REPORTS

[17-043](#)

Town of Erie Tree Planting Initiative Program Funding for 2017

XII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS

Trustee Carroll advised that the Tree Board would be bringing a recommendation to the Board of Trustees for a candidate to fill the vacancy on that Board at the next meeting.

Trustee Gruber provided updates on Transportation issues.

Trustee Deakin asked for cost to add public comment to the Granicus Software.

Following Board discussion, Mayor Harris moved to appoint Tim Hedahl to the vacancy on the Planning Commission. The motion was seconded by Trustee Schutt. The motion carried with a five(5) for and two (2) against vote.

Aye: 5 - Mayor Harris, Trustee Carroll, Trustee Schutt, Trustee Woog, and Trustee Deakin

Nay: 2 - Mayor Pro Tem Gruber, and Trustee Charles

XIII. ADJOURNMENT

Trustee Schutt moved to adjourn the January 24, 2017 Regular Meeting of the Town of Erie Board of Trustee, the motion was seconded by Trustee Charles. The motion carried with all present voting in favor thereof.

Mayor Harris adjourned the meeting at 9:46 pm.