



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda

Town Council

Tuesday, September 24, 2024

6:30 PM

Council Chambers

[Link to Watch or Comment Virtually: https://bit.ly/TownCouncil4thTuesday2024](https://bit.ly/TownCouncil4thTuesday2024)

I. Call Meeting to Order and Pledge of Allegiance

6:30 p.m.

II. Roll Call

III. Approval of the Agenda

IV. Consent Agenda

6:30-6:35 p.m.

[24-468](#) Approval of the September 10, 2024 Town Council Meeting Minutes

Attachments: [09-10-2024 Council Minutes](#)

[24-025](#) Proclamation on Code Enforcement Officer Appreciation Month

Attachments: [2024 Code Enforcement Proclamation](#)

[24-031](#) Proclamation on Domestic Violence Awareness Month October, 2024

Attachments: [2024 Domestic Violence Awareness Month Proclamation](#)

[24-354](#) An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Section 6-8-7 of the Erie Municipal Code Regarding False Reports

Attachments: [Ordinance 030-2024](#)

[24-392](#) A Resolution of the Town Council of the Town of Erie Approving a Construction Contract with Adiona Transportation Solutions, LLC for the Sheridan Parkway Ridge View Intersection Traffic Signal Project

Attachments: [Resolution 24-131](#)
[Budget Change Request](#)
[Adiona Contract executed](#)

[24-413](#) A Resolution of the Town Council of the Town of Erie Approving Two 2024 Colorado Parks and Wildlife Non-Motorized Trails Grant Applications

Attachments: [Resolution](#)

[24-417](#) An Ordinance of the Town Council of the Town of Erie Amending Various Provisions of the Erie Municipal Code Regarding the Director of Utilities

Attachments: [Ordinance 033-2024](#)

[24-418](#) A Resolution of the Town Council of the Town of Erie Approving a Construction Contract with Hudick Excavating, Inc. for the Zone 3 Weld County Road 7 Waterline Improvements

Attachments: [Resolution 24-139](#)
 [Construction Contract](#)
 [Vicinity Map](#)

[24-419](#) A Resolution of the Town Council of the Town of Erie Approving a Third Amendment to Agreement for Professional Services with Burns & McDonnell Engineering Company, Inc. for Construction Management Services for Zone 3 Weld County Road 7 Waterline Improvements

Attachments: [Resolution 24-138](#)
 [Third Amendment](#)
 [Vicinity Map](#)

[24-434](#) A Resolution of the Town Council of the Town of Erie Urging Voters to Vote in Favor of St. Vrain Valley School District Ballot Issue No. 5C at the November 5, 2024 Election

Attachments: [Resolution 24-144](#)

[24-445](#) A Resolution of the Town Council of the Town of Erie Approving a Third Amendment to the Lease Agreement with Vector Air Management, LLC

Attachments: [Resolution 24-140](#)
 [Third Amendment](#)

V. Public Comment On Non-Agenda and Consent Items only.

6:35-6:45 p.m.

(This agenda item provides the public an opportunity to discuss items that are not on the agenda or consent agenda items only. The Town Council is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. General Business

[24-435](#) Proclamations Honoring Erie High School Boy's Lacrosse and Girls Golf Teams for Winning State Championships

Attachments: [Lacrosse Proclamation](#)
 [Golf Proclamation](#)

6:45-6:55 p.m.

Presenter(s): Mayor Justin Brooks

[24-438](#)

An Ordinance of the Town Council of the Town of Erie Approving the Purchase of Real Property

Attachments:

[Ordinance](#)

[Purchase and Sale Agreement](#)

[Map](#)

6:55-7:00 p.m.

Presenter(s): Luke Bolinger, Director of Parks & Recreation

[24-450](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Amending Section 8-1-3 of the Erie Municipal Code to Update the Town's Fee in Lieu of Water Dedication and Water Tap Fee

Attachments:

[20240910 Ordinance re Water Tap Fees and Fees in Lieu of Dedication](#)

7:00-7:30 p.m.

Presenter(s): Sara Hancock, Finance Director

Todd Fessenden, Utilities Director

[24-449](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2024 Budget Year

Attachments:

[Supplemental Ordinance and Schedule A.docx](#)

[09-24-24 2025 Fleet Supplemental Memo.docx](#)

[Fleet Line Item Detail.pdf](#)

[Fleet Lease Schedule.pdf](#)

7:30-7:40 p.m.

Presenter(s): Sara Hancock, Director of Finance

Cassie Bethune, Finance Manager

[24-327](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Chapter 9 of Title 4 of the Erie Municipal Code, to Establish Licensing Procedures for Medical and Retail Marijuana Businesses in the Town, and Amending Title 10 of the Erie Municipal Code (the "UDC") Regarding Use-specific Standards for Marijuana Businesses, Adding a Definition for "Marijuana Business" and Repealing and Reenacting the Definition of "School"

Attachments:

[Ordinance No. 031-2024, Option 1](#)

[Ordinance No. 031-2024, Option 2](#)

[Notice of Public Hearing - Colorado Hometown Weekly 9.4.2024](#)

[Marijuana Ordinance Presentation FINAL](#)

7:40-8:40 p.m.

Presenter(s): Stephanie Pitts-Noggle, Economic Development Manager

Amy Teetzel, Director of Administrative Operations

Kelly Driscoll, Planning Manager

[24-439](#)

PUBLIC HEARING: An Ordinance of the Town Council of the Town of Erie

Amending Title 10 of the Erie Municipal Code by the Addition of a New Chapter 14 Regarding Flood Damage Prevention, and Repealing other Code Sections in Conflict Therewith

- Attachments:** [PC Resolution P24-13](#)
- [Ordinance No. 035-2024](#)
- [Staff Report](#)
- [Staff Presentation](#)
- [Notice](#)

8:40-9:00 p.m.
 Presenter(s): *Wendi Palmer, Civil Engineer III*
Kelly Driscoll, Planning Manager

[24-305](#) Communitywide Waste Hauler Discussion

- Attachments:** [Presentation](#)

9:00-9:45 p.m.
 Presenter(s): *Emma Marino, Sustainability & Water Conservation Specialist I*
Eryka Thorley, Sustainability Manager
David Frank, Director of Environmental Services

VII. Staff Reports

Information Only

[24-453](#) Environmental Services Monthly Report - August 2024

- Attachments:** [Environmental Services Staff Report - August 2024.docx](#)

[24-447](#) Planning & Development Monthly Report - August 2024

- Attachments:** [Planning & Development Monthly Report - August 2024](#)

VIII. Council Member Reports and Announcements

9:45-10:05 p.m.

IX. Adjournment

10:05 p.m.

(The Town Council's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)