



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Agenda - Final

BOARD OF TRUSTEES MEETING

Tuesday, May 10, 2016

6:30 PM

Board Room

STUDY SESSION 5:45 PM IN THE COMMUNITY ROOM

AGENDA FOR THE STUDY SESSION IS A DISCUSSION OF THE REGULAR MEETING
AGENDA BELOW

REGULAR MEETING 6:30 PM IN THE BOARD ROOM

I. CALL MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

III. APPROVAL OF THE AGENDA

IV. CONSENT AGENDA

(The consent agenda is intended to contain items that are prepared to be decided without discussion. Any Board member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under IX. General Business, a. in the order they appear on the Agenda.) (This should be done prior to the motion to approve.)

[16-149](#) Approval of the April 26, 2016 Meeting Minutes.

Attachments: [04-26-2016 Draft Meeting Minutes](#)

[16-145](#) An Ordinance Of The Town Of Erie, Colorado, Disconnecting Certain Described Real Property From The Town In Accordance with C.R.S. § 31-12-501; And, Setting Forth Details In Relation Thereto. Second Reading.

Attachments: [A 16-145 Staff Memo](#)
[B 16-145 Landowner Request](#)
[C 16-145 Ordinance -2016](#)

[16-154](#) A Resolution Awarding A Construction Contract To CoCal Landscape Services, Inc. In The Amount Of \$123,140.00 To Construct A Xeriscape Demonstration Garden At The Water Treatment Facility

Attachments: [Resolution](#)

[16-168](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Vista Ridge Filing No. 12, 2nd Amendment Final Plat; Authorizing The Appropriate Town Official To Sign The Vista Ridge Filing No. 12, 2nd Amendment Development Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications And Development Agreement; And, Setting Forth Details In Relation Thereto.

Attachments: [A 16-168 Staff Memo](#)
[B 16-168 Resolution 16-](#)
[C 16-168 Vista Ridge Filing No. 12, 2nd Amendment Final Plat](#)
[D 16-168 Vista Ridge Filing No. 12, 2nd Amendment Development Agreement](#)

[16-169](#) A Resolution For The Purpose Of Granting Encroachment License Agreements to Encana Oil & Gas (USA) for Construction of Oil and Gas Related Pipelines in Town Right-of-way.

Attachments: [05-10-16 Encana Encroachment License Resolution](#)
[Encana WCR 3 Signed Encroachment License Agreement](#)
[Encana WCR 8 Signed Encroachment License Agreement](#)
[Encana WCR 3 Vicinity Map](#)
[Encana WCR 8 Vicinity Map](#)

[16-171](#) A Resolution Requesting Additional Funds for Unforeseen Repair Items at the Erie Community Center And Setting Forth Details in Relation Thereto

Attachments: [Resolution](#)

[16-173](#) A Resolution Approving Armstrong Consultants, Inc. Consulting Agreement for Engineering Services for the Snow Removal Equipment Building Project at the Erie Municipal Airport in the amount of \$97,000.00

Attachments: [166371 Erie - RECORD OF NEGOTIATION.pdf](#)
[166371 Erie Task Order A-Construct SRE Bldg 2016-04-21.pdf](#)
[Resolution](#)

[16-174](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Flatiron Meadows Filing No. 7 Final Plat; Authorizing The Appropriate Town Official To Sign The Flatiron Meadows Filing No. 7 Development Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications And Development Agreement; And, Setting Forth Details In Relation Thereto.

Attachments: [A 16-174 Staff Memo](#)
[B 16-174 Resolution16-](#)
[C 16-174 Flatiron Meadows Filing No. 7 Final Plat](#)
[D 16-174 Flatiron Meadows Filing No. 7 Development Agreement](#)

[16-175](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Flatiron Meadows Filing No. 6 Final Plat; Authorizing The Appropriate Town Official To Sign The Flatiron Meadows Filing No. 6 Development Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications And Development Agreement; And, Setting Forth Details In Relation Thereto.

Attachments: [A 16-175 Staff Memo](#)
[B 16-175 Resolution 16-](#)
[C 16-175 Flatiron Meadows Filing No. 6 Final Plat](#)
[D 16-175 Flatiron Meadows Filing No. 6 Development Agreement](#)

[16-176](#) A Resolution Authorizing Approval of an Amendment to an Existing Agreement With The Colorado Department of Transportation to Encumber Additional Funds for the Weld County Road 5 Bridge Repair, Federal Aid Project Number BRO M400-007, Project Code 19743; And Setting Forth Details In Relation Thereto.

Sponsors: Public Works
Attachments: [1-29-16 letter for additional funding.pdf](#)
[Resolution](#)
[Erie 19743 Draft Amd #1](#)

[16-183](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Accepting Dedications As Shown In The Vista Ridge Filing No. 2, 1st Amendment Final Plat; Authorizing The Appropriate Town Official To Sign The Vista Ridge Filing No. 2, 1st Amendment Development Agreement; Adopting Certain Findings Of Fact And Conclusions Favorable To Acceptance Of The Dedications And Development Agreement; And, Setting Forth Details In Relation Thereto.

Attachments: [A 16-183 Staff Memo](#)
[B 16-183 Resolution 16-](#)
[C 16-183 Vista Ridge Filing No. 2, 1st Amendment Final Plat](#)
[D 16-183 Vista Ridge Filing No. 2, 1st Amendment Development Agreement](#)

[16-188](#) A Resolution Authorizing Award of a Design Build Contract To Fischer Construction, Inc., and JVA Consulting Engineers, Inc., For the Water Plant Solids Handling Equipment Project In The Amount of \$188,065; And Setting Forth Details In Relation Thereto.

Sponsors: Public Works

Attachments: [Resolution](#)

V. PUBLIC COMMENT

(This agenda item provides the public an opportunity to discuss items other than ordinances on second reading, public hearings and consent agenda items that are not on the agenda. The Board of Trustees is not prepared to decide on matters brought up at this time, but if warranted, will place them on a future agenda.)

VI. PROCLAMATIONS AND PRESENTATIONS

(This agenda item is intended to contain Presentations to the Board that do not require any Board action. Presentations are limited to fifteen (15) minutes.

[16-192](#) STAR AWARD - Awarded to Wendi Palmer, Public Works

Attachments: [STAR AWARD-Wendi Palmer, Public Works](#)

[16-170](#) Public Works Week Proclamation

Attachments: [PUBLIC WORKS WEEK PROCLAMATION](#)

[16-172](#) Honorary Proclamation Police Week and Peace Officers' Memorial Day 2016

Attachments: [Police Week Proclamation](#)

VII. LAND DEVELOPMENT RESOLUTIONS AND ORDINANCES

[16-184](#) PUBLIC HEARING: An Ordinance By The Board of Trustees Of The Town Of Erie, Colorado Regarding The Erie Highlands Zoning Map Amendment No. 1, Rezoning, Adopting Certain Finds Of Fact And Conclusions Favorable To The Rezoning.

Attachments: [16-184 Staff Memo](#)
[16-184 Ordinance](#)
[16-184 Planning Commission Resolution & Minutes](#)
[16-184 Applicant Materials](#)

[16-186](#) PUBLIC HEARING: A Resolution By The Board of Trustees Of The Town Of Erie, Colorado Regarding Erie Highlands Preliminary Plat No. 2, Adopting Certain Findings Of Fact And Conclusions Favorable To The Preliminary Plat.

Attachments: [16-186 Staff Memo.pdf](#)
[16-186 Resolution.pdf](#)
[16-186 Planning Commission Resolution & Minutes.pdf](#)
[16-186 Natural Areas Site 75.pdf](#)
[16-186 Referral Comments.pdf](#)
[16-144 Applicant Materials - Erie Highland PP No 2.pdf](#)

[16-185](#) PUBLIC HEARING: An Ordinance By The Board Of Trustees Of The Town Of Erie, Colorado Regarding The Erie Highlands PUD Zoning Map Amendment No. 1, Rezoning, Adopting Certain Findings Of Fact And Conclusions Favorable To The Planned Unit Development Overlay Rezoning.

Attachments: [16-185 Staff Memo](#)
[16-185 Ordinance](#)
[16-185 Planning Commission Resolution & Minutes](#)
[16-185 Applicant Materials](#)

[16-187](#) PUBLIC HEARING: A Resolution By The Board Of Trustees Of Erie, Colorado Making Certain Findings Of Fact And Conclusions Favorable To The Colliers Hill Preliminary Plat No. 2; Imposing Conditions Of Approval; Approving the Colliers Hill Preliminary Plat No. 2 With Conditions; And Setting Forth Details In Relation Thereto

Attachments: [A Staff Memo](#)
[B Resolution](#)
[C Planning Commission Resolution P16-08 & Minutes](#)
[D Bridgewater PUD Overlay 3rd Amendment](#)
[E Landscape & Construction Documents](#)
[F Applicant Materials](#)
[G Referral Responses & Neighborhood Meeting Minutes](#)

VIII. ORDINANCES

[16-190](#) An Ordinance Amending Ordinance No. 15-2016 Relating To The Authorization Of Wastewater Enterprise Revenue Refunding Bonds, Series 2016, Providing For Other Details In Connection Therewith, And Declaring An Emergency.

Attachments: [Bond Ordinance Amendment](#)

IX. RESOLUTIONS

(This agenda item is for all matters that should be decided by resolutions.)

[16-166](#) A Resolution to Approve a Vendor Agreement with Kelly Enterprises LTD for the Downtown Neighborhood Block Party events.

Sponsors: Diehl

Attachments: [Vendor Agreement with Kelly Enterprises LTD - Downtown Neighborhood Block Resolution](#)

[16-167](#) A Resolution Of The Town Of Erie, Colorado, Modifying The Service Plan For The Redtail Ranch Metropolitan District By Providing For A Six Month Extension For The Dissolution Date; And, Setting Forth Details In Relation Thereto.

Attachments: [A 16-167 Reso 16-](#)
[B 16-167 Application Materials](#)

[16-189](#) A Resolution of the Town of Erie, Colorado, Awarding a Construction Management at Risk Agreement to Fransen Pittman General Contractors for the Town Hall Remodel of the South Wing, Main Floor and Main Entrance in an Amount Not to Exceed \$1,700,000; and Setting Forth Details in Relation Thereto.

Attachments: [Resolution](#)

[16-191](#) A Resolution By The Board Of Trustees Of The Town Of Erie, Colorado Recognizing The Minor Amendment Of The Flatiron Meadows Filing No. 2 Final Plat; Acknowledging The Flatiron Meadows Filing No. 2, 1st Amendment Plat; And, Setting Forth Details In Relation Thereto.

Attachments: [A Staff Memo](#)
[B Resolution 16-](#)
[C Applicant Materials](#)
[D Flatiron Meadows Filing No. 2 Amdt 1 Plat](#)

X. GENERAL BUSINESS

(This agenda item is reserved for matters that are ready for Board action, and do not fit into other categories, i.e. resolutions, ordinances...)

Cancellation of May 24, 2016 Regular Meeting of the Town of Erie Board of Trustees

XI. STAFF REPORTS

(This agenda item is reserved for specific items from Staff requiring Board direction or just relaying important information.)

[16-177](#) Community Development Monthly Report

Attachments: [A 16-177 2016/2015/2014 Building Permits to Projection Comparison](#)
[B 16-177 2016 Building Permits by Development](#)
[C 16-177 Historic Erie Neighborhood Fees Waived](#)

[16-178](#) Urban Drainage and Flood Control District (UDFCD)

Sponsors: Public Works

Attachments: [UDFCD Maintenance exhibit for 2016 BOT.pdf](#)
[ERI-17 2016 UDFCD Flood Hazard Brochure OUTSIDES.pdf](#)
[Summary of Erie work plan.pdf](#)

[16-179](#) Erie Municipal Airport - April 2016 Monthly Report

Attachments: [Airport Managers Report April 2016](#)

[16-180](#) 2015 Town of Erie Police Department Annual Report

Attachments: [2015 Town of Erie Police Department Annual Report](#)

[16-181](#) Proclaim May 2016 as Older Americans Month

Sponsors: Parks and Recreation and Buller

Attachments: [Proclamation](#)
[Older Americans Month Flyer](#)
[Daily Camera Article](#)

[16-182](#) Sunset West Single Track Trail Construction Update - Blackline

Sponsors: Parks and Recreation and Buller

Attachments: [Map of Sunset Black Line Trail Project.pdf](#)

XII. BOARD OF TRUSTEES REPORTS & APPOINTMENTS

(This agenda item is for all Board of Trustees reports, Board & Commission Appointment, and items of information as well as Board discussion items, not listed on the agenda.)

XIII. EXECUTIVE SESSION

EXECUTIVE SESSION for a conference with the Town Attorney and Special Legal Counsel for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); specifically, to receive legal advice concerning the City of Lafayette's intention to condemn Town of Erie Urban Renewal property and interfere with the Town of Erie's Disposition and Development Agreement.

XIV. ADJOURNMENT

(The Board's Goal is that all meetings be adjourned by 10:30pm. An agenda check will be conducted at or about 10:00 p.m., and no later than at the end of the first item finished after 10:00 p.m. Items not completed prior to adjournment will generally be taken up at the next regular meeting.)