



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Town Council

Tuesday, November 4, 2025

6:30 PM

Council Chambers

Special Meeting

Link to Watch or Comment Virtually: <https://bit.ly/TC-Special-1stTuesday>

I. Call Meeting to Order and Pledge of Allegiance

Mayor Moore called the meeting to order at 6:30 p.m.

II. Roll Call

Present: 7 - Mayor Moore, Mayor Pro Tem Bell, Council Member Pesaramelli, Council Member O'Connor, Council Member Baer, Council Member Mortellaro, and Council Member Hoback

III. Approval of the Agenda

Council Member O'Connor made a motion to approve the Agenda. Council Member Mortellaro. seconded the motion. The motion passed by the following vote at 6:31 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Baer
Council Member Mortellaro
Council Member Hoback

IV. Consent Agenda

[25-554](#) Native American Heritage Month Proclamation; sponsored by Council Member Emily Baer

Attachments: [Proclamation](#)

[25-556](#) Veteran's Day Proclamation; sponsored by Council Member John Mortellaro

Attachments: [Proclamation](#)

[25-574](#) A Resolution of the Town Council of the Town of Erie Appointing the Ausmus Law Firm, P.C. as the Town Prosecutor as of December 1,

2025, and Approving the Associated Professional Services Agreement

Attachments: [Resolution 25-180](#)
[Professional Services Agreement](#)

[25-575](#) A Resolution of the Town Council of the Town of Erie Appointing Breena Meng as the Erie Town Attorney as of December 1, 2025 and Approving the Associated Employment Agreement

Attachments: [Resolution 25-172](#)
[Employment Agreement](#)

[25-576](#) A Resolution of the Town Council of the Town of Erie Approving an Agreement for Legal Services between the Town and the Law Firm of Hoffmann, Parker, Wilson & Carberry, P.C.

Attachments: [Resolution 25-173](#)
[Agreement](#)

[25-547](#) A Resolution of the Town Council of the Town of Erie Approving the Seventh Amendment to Agreement for Final Design, Right-of-Way Acquisition, and Construction of Drainage and Flood Control Improvements for Coal Creek from County Line Road to Kenosha Road with the Urban Drainage and Flood Control District d/b/a Mile High Flood District

Attachments: [Resolution 25-174](#)
[Seventh Amendment](#)

[25-589](#) A Resolution of the Town Council of the Town of Erie Approving a Certificate of Appropriateness for the Deconstruction and Reconstruction of the Shed and Brooder House at Schofield Farm

Attachments: [Resolution 25-179](#)
[Written Findings/Recommendation from HPAB](#)
[Application](#)
[Shed and Brooder House Narrative](#)
[Shed and Brooder House CoA Drawings](#)

[25-544](#) A Resolution of the Town Council of the Town of Erie Approving a Professional Services Agreement for North Water Treatment Facility Deep Well Injection Design with New IPT, Inc.

Attachments: [Resolution 25-177; New IPT-R103125](#)
[Agreement](#)

[25-299](#) A Resolution of the Town Council of the Town of Erie Approving a Professional Services Agreement with WSB, LLC for the I-25 Interchange and Multimodal Study

Attachments: [Resolution 25-166](#)
[PSA - WSB-A092325 - Signed](#)

[25-567](#) A Resolution of the Town Council of the Town of Erie Approving the Intergovernmental Agreement with the City and County of Broomfield to Share Costs for the Preliminary and Environmental Engineering and Design of Colorado State Highway 7

Attachments: [Resolution 25-155](#)
[Resolution 25-155; Approving IGA with Broomfield to Share Costs for the Preliminary and Environmental Engineering and Design of Colorado State Highway 7](#)

[25-580](#) A Resolution of the Town Council of the Town of Erie Certifying that Money Received from the State Peace Officer Training and Support Fund Will be Used for a Permissible Purpose

Attachments: [Resolution 25-175](#)

[25-593](#) A Resolution of the Town Council of the Town of Erie Approving a First Amendment to the Construction Contract with A&M Renovations LLC d/b/a Heritage Window Restoration for the Rehabilitation of the Schofield Barn

Attachments: [Resolution 25-184](#)
[Amendment](#)
[Original Contract](#)

[25-504](#) An Ordinance of the Town Council of the Town of Erie Approving the Purchase of Real Property from TI Residential, LLC and Approving the Associated Purchase and Sale Agreement

Attachments: [Ordinance 035-2025](#)
[Purchase and Sale Agreement](#)
[Map](#)

[25-588](#) A Resolution of the Town Council of the Town of Erie Approving a Seventh Amendment to the Lease Agreement with Vector Air Management, LLC

Attachments: [Resolution 25-178](#)
[Seventh Amendment](#)
[Lease Agreement 12-12-2023](#)

Mayor Pro Tem Bell made a motion to approve the Consent Agenda. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 6:34 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Baer
Council Member Mortellaro
Council Member Hoback

V. Public Comment On Non-Agenda and Consent Items only.

With no speakers in person or online virtually, Mayor Moore opened and closed Public Comment at 6:34 p.m.

VI. General Business

[25-586](#) Municipal Court and Town Prosecutor Annual Update

Attachments: [Presentation](#)

Amanda Bailhache, Municipal Judge; Danielle Trujillo, Court Administrator; Katie Ramirez, Deputy Court Administrator; and Christy Ausmus, Prosecuting Attorney presented the item at 6:35 p.m.

[25-584](#) Public Hearing: A Resolution of the Town Council of the Town of Erie Organizing the Erie Sports Business Improvement District, Describing its Boundaries and Service Area, Establishing a Board of Directors, and Approving the 2025 and 2026 Operating Plan and Budget

Attachments: [Resolution 25-176](#)

[Staff Presentation](#)

[Applicant Presentation](#)

[Petition for Organization of the Erie Indoor Sports BID](#)

[2025-2026 BID Operating Plan and Budget](#)

[Notice of Public Hearing 2025.10.22](#)

[Erie Indoor Sports Final Plat](#)

[Erie Indoor Sports Development Agreement](#)

Mayor Moore opened the Public Hearing at 6:57 p.m.

Jack Hill, Business Development Specialist, and Lockie Woods, URA Development and Accounting Analyst, presented the item at 6:57 p.m.

Zachary P. White, Petitioner, and Michal Bosma, Petitioner, presented at

7:04 p.m.

With no speakers in person or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 7:31 p.m.

Council Member Pesaramelli made a motion to approve Resolution 25-176. Mayor Pro Tem Bell seconded the motion. The motion passed by the following vote at 7:31 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Baer
Council Member Mortellaro
Council Member Hoback

[25-501](#)

An Ordinance of the Town Council of the Town of Erie Amending Title 10 of the Erie Municipal Code Regarding Public Hearing Notice Requirements

Attachments: [Ordinance No.033-2025](#)

[Staff Report](#)

[Staff Presentation](#)

[Resolution No P25-12](#)

Mayor Moore opened the Public Hearing at 7:32 p.m.

Chris LaRue, Principal Planner, presented the item at 7:32 p.m.

With no speakers in person or online virtually, Mayor Moore closed the Public Comment portion of the Public Hearing at 7:38 p.m.

Mayor Pro Tem Bell made a motion to approve Ordinance 033-2025. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:38 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Baer
Council Member Mortellaro
Council Member Hoback

[25-533](#)

An Ordinance of the Town Council of the Town of Erie Repealing and Reenacting Title 3 of the Erie Municipal Code Regarding Boards, Commissions, and Committees and Making Corresponding Amendments to the Erie Municipal Code, Including Moving Historic Landmark Regulations to Title 9

Attachments: [Ordinance 30-2025](#)

[REDLINED - Boards Commissions Ord 30-2025](#)

Meredyth Muth, Director of Administrative Services and Operations, presented the item at 7:39 p.m.

Mayor Pro Tem Bell made a motion to approve the Ordinance 030-2025 as amended. Council Member Mortellaro seconded the motion. The motion passed by the following vote at 7:43 p.m.

Ayes 7 - Mayor Moore
Mayor Pro Tem Bell
Council Member Pesaramelli
Council Member O'Connor
Council Member Baer
Council Member Mortellaro
Council Member Hoback

VIII. Council Member Reports and Announcements

Council Members spoke about the current food drive thanking everyone for contributions already received and those to come; Colorado 7 Coalition updates; safety improvements on Hwy 287 are moving forward; they hoped everyone had a chance to turn in your ballots; there is no council meeting next Tuesday and Happy Veteran's Day - to all that are serving or have served. All Council Members noted that tonight is Kendra Carberry's last meeting as the Town Attorney. Thank you to Kendra and good luck in your future endeavors.

IX. Adjournment

Mayor Moore adjourned the meeting at 7:52 p.m.

Approved _____

Mayor

Attest _____

Town Clerk

