



TOWN OF ERIE

645 Holbrook Street
Erie, CO 80516

Meeting Minutes

Board of Trustees

Tuesday, November 9, 2021

7:00 PM

Board Room

7:00 p.m. or immediately after the URA Meeting is adjourned
via Hybrid Meeting- In person and virtual
<https://bit.ly/1109BOT>

I. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Carroll called the meeting to order at 7:12 p.m.

II. ROLL CALL

Present: 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

III. APPROVAL OF AGENDA

Mayor Pro Tem Haid made a motion to amend and approve the agenda removing Item 21-475. Trustee Bell seconded the motion. The motion passed by the following vote at 7:13 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

IV. CONSENT AGENDA

[21-495](#) Approval of the October 26, 2021 Board of Trustees Meeting Minutes

Attachments: [October 26, 2021 BOT Meeting Minutes](#)

[21-468](#) Approval to Amend the Board of Trustees 2021 Meeting Schedule cancelling the following meetings:
Tuesday, November 23, 2021
Tuesday, December 28, 2021

[21-472](#) A Resolution of the Board of Trustees of the Town of Erie Consenting to the

Mayor's Appointment of Owin Orr to the Town of Erie Urban Renewal Authority

Attachments: [Resolution 21-151](#)

Trustee Harrison made a motion to approve the Consent Agenda. Trustee Bell seconded the motion. The motion passed by the following vote at 7:17 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

V. PUBLIC COMMENT AND NON-AGENDA ITEMS

Public Comment opened at 7:17 p.m.

With no speakers, Public Comment closed at 7:19 p.m.

VI. GENERAL BUSINESS

[21-490](#) 2021 Law Enforcement Records Personnel Week Proclamation

Attachments: [LE Records Personnel Week Proclamation 2021.docx](#)
[2021 Law Enforcement Records Personnel Week.pdf](#)

Trustee Loflin presented the Proclamation at 7:21 p.m.

[21-467](#) A Presentation on the 2021 Community Members' Police Academy

Patrick Hofmann, Academy Graduate, presented the item at 7:23 p.m.

[21-485](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Providing for the Supplemental Appropriation of Money to Various Funds for the 2021 Budget Year

Attachments: [Ordinance 39-2021 and Schedule A](#)
[Town - 2021 2nd Supplemental Budget Overview Memorandum](#)
[2021 2nd supplemental - Schedules](#)

The Public Hearing for Items 21-485, 21-486 and 21-487 opened at 7:32 p.m.

Candice Huot, Finance Manager, presented the item at 7:32 p.m.

With no speakers, the Public Hearing closed at 8:54 p.m.

Trustee van Woudenberg made a motion to approve the ordinance. Trustee Harrison seconded the motion. The motion passed by the following vote at 8:55 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

21-486

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Summarizing Expenditures and Revenues for each Fund and Adopting a Budget for the Town of Erie for the 2022 Budget Year

Attachments: [Ordinance 40-2021](#)
[Town - 2022 Budget Overview Memorandum](#)
[2021 and 2022 Budget Schedules](#)
[Proposed Budget 2021 Supp & 2022 Presentation](#)

Trustee Harrison made a motion to approve the ordinance. Mayor Pro Tem Haid seconded the motion. The motion passed by the following vote at 8:55 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

21-487

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Appropriating Sums of Money to the Various Town Funds for the 2022 Budget Year

Attachments: [Ordinance 38-2021](#)

Trustee Bell made a motion to approve the ordinance. Mayor Pro Tem Haid Harrison seconded the motion. The motion passed by the following vote at 8:56 p.m.

A 5 minute recess was called and meeting will reconvene at 9:01 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

21-478

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Erie Highlands PUD Zoning Map Amendment No. 3

Attachments: [Ordinance 37-2021](#)

[Proposed PUD Overlay - Erie Highlands PUD Zoning Map Amendment
No. 3](#)

[Staff Report](#)

[Existing PUD Overlay - Erie Highlands PUD Zoning Map Amendment
No 2](#)

[Application and Narrative](#)

[Other Applicant Materials](#)

[Referral Comments](#)

[Neighborhood Meeting Summary](#)

[Notices](#)

[Staff Presentation](#)

[Applicant Presentation](#)

[PC Resolution P21-22](#)

Shannon Moeller presented the item at 9:02 p.m.

The Public Hearing opened at 9:02 p.m.

With no speakers, the Public Hearing closed at 9:22 p.m.

Trustee Bell made a motion to approve the ordinance. Trustee Loflin seconded the motion. The motion passed by the following vote at 9:24 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

21-493

PUBLIC HEARING: A Resolution of the Board of Trustees of the Town of Erie Approving the Westerly Filing No. 1, Amendment No. 1 Final Plat and First Amendment to the Westerly Filing No. 1 Development Agreement and Accepting Dedications as Shown on the Final Plat

Attachments: [Resolution 21-147](#)
[Proposed Final Plat](#)
[Staff Report](#)
[Application and Narrative](#)
[Other Applicant Materials - Civil Plans Part 1 of 3](#)
[Other Applicant Materials - Civil Plans Part 2 of 3](#)
[Other Applicant Materials - Civil Plans Part 3 of 3](#)
[Other Applicant Materials - Landscape Plans Part 1 of 2](#)
[Other Applicant Materials - Landscape Plans Part 2 of 2](#)
[Other Applicant Materials - Civil Reports](#)
[Other Applicant Materials - Other Reports](#)
[Other Applicant Materials - Titlework and ALTA](#)
[Referral Comments](#)
[Neighborhood Meeting Summary](#)
[Notifications](#)
[Staff Presentation](#)
[Applicant Presentation](#)
[PC Resolution P21-19](#)
[Signed DA Amendment](#)
[Public Comment](#)

The Public Hearing for Items 21-493, 21-492 and 21-491 opened at 9:25 p.m.

Shannon Moeller, AICP, Senior Planner, Heidi Majerik, Southern Land Company, and John Prestwich, PCS Group presented the item at 9:26 p.m.

With no speakers, the Public Hearing closed at 9:45 p.m.

Trustee Loflin made a motion to approve the resolution. Trustee van Woudenberg seconded the motion. The motion passed by the following vote at 9:48 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

21-492

PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Approving the Westerly Planned Unit Development

Attachments: [Ordinance 35-2021](#)
[Proposed PUD Overlay](#)
[Staff Report](#)
[Existing PUD Overlay](#)
[Application and Narrative](#)
[Other Applicant Materials](#)
[Referral Comments](#)
[Neighborhood Meeting Summary](#)
[Notifications](#)
[Staff Presentation](#)
[Applicant Presentation](#)
[PC Resolution P21-18](#)
[Public Comment](#)

Trustee Loflin made a motion to approve the ordinance. Trustee Bell seconded the motion. The motion passed by the following vote at 9:48 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

[21-491](#) PUBLIC HEARING: An Ordinance of the Board of Trustees of the Town of Erie Rezoning Portions of the Westerly Property from Low Density Residential to Agricultural/Open Space, and from Agricultural/Open Space to Low Density Residential, as shown on the Westerly Zoning Map Amendment No. 2

Attachments: [Ordinance 34-2021](#)
[Proposed Zoning Map](#)
[Staff Report](#)
[Application and Narrative](#)
[Other Applicant Materials](#)
[Referral Comments](#)
[Neighborhood Meeting Summary](#)
[Notifications](#)
[Staff Presentation](#)
[Applicant Presentation](#)
[PC Resolution P21-17](#)
[Public Comment](#)

Trustee Bell made a motion to approve the ordinance. Trustee Loflin seconded

the motion. The motion passed by the following vote at 9:48 p.m.

Ayes 6 - Trustee van Woudenberg
Trustee Bell
Trustee Harrison
Mayor Carroll
Mayor Pro Tem Haid
Trustee Loflin

21-475

A Resolution of the Board of Trustees of the Town of Erie Authorizing the Town Administrator to Execute an Agreement for Professional Services with _____ for the Town of Erie Comprehensive Plan

Attachments: [Resolution 21-153](#)
[Resolution P21-24.pdf](#)
[Proposal - Logan Simpson 2021.05.18](#)
[Proposal - Houseal Lavigne 2021.05.18](#)
[Proposal - Design Workshop 2021.05.18](#)

This item was removed from the agenda and will not be considered until the new BOT members are seated after the April 5, 2022 Election.

VII. STAFF REPORTS

21-479

Vector Air Airport Report

Attachments: [Report](#)

21-462

Erie Lagoon Conversion Project Pre-Design Report



Attachments: [Erie Lagoon Conversion Project Pre-Design Report](#)

VIII. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Board members discussed possible ballot issues for the April 2022 Election, Diwali, Leaf & Pumpkin Composting Event On November 14, Veteran's Day, DEIAB Retreat and Erie's Hometown Hero's Event on November 11, 2021 at 11:11 a.m.

IX. ADJOURNMENT

Mayor Carroll adjourned the meeting at 9:57 p.m.

Approved 
Mayor
Attest 
Town Clerk